COUNCIL MINUTES

The City Council of the City of Raleigh met in a regular session at 1:00 p.m. on Tuesday, February 2, 2016 in the City Council Chamber, Room 201 of the Raleigh Municipal Building, Avery C. Upchurch Government Complex, 222 W. Hargett Street, Raleigh, North Carolina, with the following present.

Mayor Nancy McFarlane, Presiding
Councilor Mary-Ann Baldwin
Councilor Corey D. Branch (absent & excused)
Councilor David Cox
Councilor Kay C. Crowder
Councilor Bonner Gaylord
Councilor Russ Stephenson
Councilor Dickie Thompson

Mayor McFarlane called the meeting to order and invocation was rendered by Reverend Mike Raley, Victory Baptist Church. The Pledge of Allegiance was led by Councilor Gaylord. Mayor McFarlane stated Councilor Branch is absent and excused from the meeting. He will be arriving for the evening portion of the meeting. The following items were discussed with action taken as shown.

AGENCY GRANTEE PRESENTATION

AGENCY GRANTEE PRESENTATION – BURNING COAL THEATRE – REPORT RECEIVED

Alex Donaldson, Vice-Chair of the Burning Coal Theatre and a number of supporters of Burning Coal were present to provide information on their program and to express appreciation for the support given to them by the City Council. He stated last year Burning Coal Theatre had the highest attendance in their 19 history pointing out they had 90% capacity for their entire year. He talked about their work and how they worked with the community on issues such as mental health, minority populations, etc., in their shows. He stated they have made space available at a nominal fee to 22 organizations over the past year. He talked about their efforts with other groups such as the Contemporary Arts Museum as they feel it is a great way to share resources and audiences. He talked about their activities with the schools, summer camps, etc. and pointed out their next big project includes Shakespeare productions in which they will be involved in 38 plays in five days. He talked about the performance venues and again expressed appreciation for this continued support from the City of Raleigh.

CONSENT AGENDA

CONSENT AGENDA – APPROVED AS AMENDED

Mayor McFarlane presented the consent agenda indicating all items are considered to be routine and may be enacted by one motion. If a Councilor requests discussion on an item, the item will be removed from the consent agenda and considered separately. Mayor McFarlane explained the vote on the consent agenda will be a roll call vote. Mayor McFarlane stated she has been advised that the item relating to East Martin Street/South Bloodworth Street access parcel acquisition had been withdrawn from the agenda. Ms. Baldwin moved approval of the consent agenda as amended. Her motion was seconded by Mr. Stephenson and a roll call vote resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote. The items on the Consent Agenda were as follows.

STRATEGIC PLAN – AMENDMENTS – ADOPTED

During the January City Council retreat, the Council expressed support for four recommended amendments to the adopted Strategic Plan. The amendments are listed below and serve the following purposes:

Amendments A and B allow for the inclusion of two new initiatives; Amendment C allows for the language of the specific initiative to be refined; and Amendment D allows for the language of the specific initiative to be refined as well as relocating the initiative to a more appropriate placement within the Strategic Plan.

Amendment A: New initiative – Identify and implement service enhancements and capital investments to increase the cleanliness and appearance of Downtown Raleigh. (This initiative will be placed in the Safe, Vibrant, and Healthy key focus area under the objective "Enhance our citizens' quality of life by providing a well-designed community that facilitates active living".)

Amendment B: New initiative – Work with community partners to create a development plan for the Dorothea Dix Park. (This initiative will be placed in the Arts and Cultural Resources key focus area under the objective "Protect, enhance, and develop unique places that reflect the City's character, history, and values".)

Amendment C: Refined language – Original language: Partner with the Greater Raleigh Chamber of Commerce to undertake a local labor force profile and analysis. Revised language: Work with the Capital Area Workforce Development Board, the Greater Raleigh Chamber of Commerce and other partners to continue the evaluation of the local labor force profile and analysis.

Amendment D: Refined language and placement – Original language: Host an annual regional transportation summit. Revised language: Host regular summits on transportation and other relevant topics. Original placement – Objective: Connect the City's transportation network to the region through partnerships. Revised placement – Objective: Establish Raleigh as the leader in transportation innovation.

Recommendation: Adopt the amendments to the Strategic Plan. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

RALEIGH TELEVISION NETWORK – OAK CITY SESSIONS MUSIC SHOW – AUTHORIZED

During the January City Council retreat, staff provided a demonstration of a sample episode for the Oak City Sessions Music Show. The concept is a 30-minute show highlighting a local band; it is anticipated that monthly episodes would be produced as part of the series. Council instructed staff to bring a proposal to begin the series prior to July 2016.

Should Council concur with the concept and ongoing production, staff will issue a Request for Proposals to identify a production partner. With an expedited production schedule, the monthly music series could commence in April 2016. The estimated production costs for the remainder of FY2015-16 total $25,000. Staff will utilize existing appropriations within the Public Affairs department budget for current year costs and will program ongoing funding for the series as part of the annual operating budget process.

Recommendation: Authorize staff to proceed with development of the Oak City Sessions Music Show. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

INFORMATION TECHNOLOGY – VISUAL WEBSITE SEARCH SERVICE – GRANT AWARD ACCEPTED – BUDGET AMENDED

The John S. and James L. Knight Foundation has awarded a grant to the City for website development. The Information Technology department will use the grant to develop a website search service to provide search results that are visual, structured, and intuitive. The service will include results from both the open data portal as well as the City website in a single, user-friendly interface. Grant funds will be used for contractual services to expedite prototype development. Project development will run for six months. There is no required match for this grant. The grant was approved by the grants committee on January 21, 2016.

Recommendation: Accept the grant and authorize a budget amendment in the amount of $35,000. Accounting details were included with the agenda packet. Upheld on Consent Agenda Baldwin/Stephenson – 7 ayes (Branch absent and excused). See Ordinance 541 TF 268.

DUKE ENERGY PROGRESS – UTILITY EASEMENT – 3500 FORESTVILLE ROAD – CONVEYANCE AUTHORIZED

A request has been received from Duke Energy Progress for an easement on City property located at 3500 Forestville Road, site of Fire Station 28, for the purpose of relocating electrical facilities on the site related to roadway improvements in connection with the Mitchell Mill Road Widening project. The Fire Department is the maintenance manager of this property and has no objections to the easement request. A report was included with the agenda packet.

Recommendation: Authorize conveyance of the requested utility easement without monetary compensation and authorize staff to proceed with executing all necessary documents to dedicate the easement. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

STORMWATER QUALITY COST SHARE PROGRAM – 2909 ONEIDA COURT – APPROVED

The Stormwater Quality Cost Share program provides a funding mechanism to assist organizations, property owners, and citizens with efforts to improve water quality through the installation of stormwater best management practices. A request for funding assistance from the owners of the property at 2909 Oneida Court, to install a 1,050-gallon cistern, at has been received and reviewed by the Stormwater Management Advisory Commission. The Commission recommends approval, which totals $5,390 and includes a City contribution of $4,043 from the stormwater fund, contingent upon the property owner ensuring that the project complies with all applicable City standards, ordinances, and regulations. Funding is appropriated in the capital budget.

Recommendation: Authorize the appropriation for cost sharing. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

NEW HOPE CHURCH ROAD IMPROVEMENTS – PROFESSIONAL SERVICES – CONTRACT AWARDED TO RAMEY KEMP & ASSOCIATES

Professional engineering services are necessary for the New Hope Church Road Improvements project, including roadway design, coordination of the public meeting process, administration for bidding and contracting, and preparing the advertisement for construction bids.

Staff received proposals from 22 firms; each proposal has been evaluated with regard to criteria identified in the request for proposals letter, which includes the anticipated levels of Small Disadvantaged Minority and Women Owned Business (SDMWOB) participation. A list of the firms submitting a proposal is included with the agenda packet. A review committee comprised of members of the Design Construction division, Office of Transportation Planning, Transportation Operations division, and the Urban Design Center selected Ramey Kemp & Associates (RKA) to perform professional services associated with the project. The improvements will include widening the existing roadway from Green Road to Deana Lane and

will include a three-lane curb and gutter section with bike lanes and sidewalk on both sides. The Design Construction division has completed fee negotiations, and recommends award of a contract. The consultant proposes to utilize 47.2 percent SDMWOB participation.

Name of Project:	New Hope Church Road Improvements
Managing Division:	Public Works – Design/Construction
Approval Request:	Award of Contract
Original CIP Project Budget:	$3,650,000
Design Estimate:	$353,495
Vendor:	Ramey Kemp & Associates
Prior Contract Activity:	N/A
Budget Transfer:	Administrative
Currently Encumbered:	$0
Amount of this Contract:	$353,495
Encumbered with this Approval:	$353,495

Recommendation: Authorize the City Manager to execute a contract in an amount not to exceed $353,495. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused)

TRANSIT – EXPRESS BUS SERVICE - GOTRIANGLE – APPROVED

A three-year contract has been negotiated with GoTriangle for continued operation of contracted express transit bus routes owned by GoTriangle that terminate outside of the GoRaleigh service area.

GoTriangle will pay GoRaleigh $82.50 per hour (fully allocated operating cost) to operate the services with an estimated 26,000 hours of operation over the three-year period. Farebox revenue received from the routes will be allocated as payment for the services and deducted from the monthly invoice. The contracted routes will generate revenue for the City at an estimated $2,145,000 annually and $6,435,000 over the life of the contract.

Recommendation: Authorize the City Manager to execute the contract. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

EMERGENCY MANAGEMENT – CENTRAL COMMUNICATION CENTER TECHNOLOGY MANAGEMENT/FEBRUARY ITLLC – AMENDMENT #1 – APPROVED

Meetings with Raleigh Emergency Management, Wake County Emergency Management, and City staff have previously confirmed the desire to relocate the existing back-up 911 call center location from the Barwell Road facility, co-located with Fire Station 26, to the Raleigh Municipal Building (RMB). This revision would occur upon completion of the move to the new Central Communication Center (CCC). Functional relocation requires the City technology management consultant, Federal IT, LLC, to establish and implement a technology migration

plan and to schedule the Barwell Road and RMB call facilities with different equipment and gear than was anticipated in the original contract. The work involves managing the various network closets and data center network racks, working with remaining Information Technology staff and various network system vendors to ensure integration of all network systems and equipment.

In order to provide additional management and inspection resources for the technology and communication systems implementation, migration plan, and occupancy schedule for the new CCC, an amendment for work beyond that originally contemplated has been negotiated with the vendor in the amount of $250,000. Funding for the contract amendment is appropriated in the project budget.

Name of Project:	Central Communications Center
Managing Division:	Public Works – Construction Management
Approval Request:	Award of Contract
Reason for Council Review:	Contract award >$150,000
Original CIP Project Budget:	$71,000,000
Vendors:	Federal IT, LLC
Prior Contract Activity:	Original contract $1,189,420 (Approved March 18, 2014)
Amount of this Amendment:	$250,000
Encumbered with the Approval:	$1,439,420

Recommendation: Authorize the City Manager to execute the contract amendment in an amount not to exceed $250,000. Upheld on Consent Agenda Baldwin/Stephenson – 7-0 ayes (Branch absent and excused).

TECHNOLOGY – EPLUS GROUP, INC. – LEASE SCHEDULE 162 – APPROVED

The City utilizes a leasing company to provide technology equipment including desktop computers, laptops, projectors; as well as network equipment such as switches, routers, and servers. The Master Lease agreement provides for new equipment to be leased via a series of quarterly lease schedules. Lease Schedule 162 is in the amount of $417,265. Lease 162 is for a four-year term and exceeds the administrative approval threshold of $150,000.

Recommendation: Authorize the City Manager to execute Lease Schedule 162. Upheld on Consent Agenda Baldwin/Stephenson – 7 ayes (Branch absent and excused).

RICOH – MANAGED PRINT PROGRAM LEASE AND REPAIR SERVICE – CONTRACT EXTENDED

Ricoh currently provides centralized equipment leasing, maintenance, and repair services for printers and multi-function printing devices (MFDs) across the organization. Ricoh has managed the program since 2011. Ricoh is proposing a new contract to continue managing the print program through the US Communities Government Purchasing Alliance, a cooperative purchasing vehicle used by the City and other municipalities and which complies with public

procurement requirements. The current managed print contract with Ricoh expires February 28, 2016.

Negotiations with the vendor are ongoing and may not be completed prior to February 28, 2016. Staff requests authorization to extend the current contract duration an additional six months, which would establish a new expiration date of August 31, 2016. This extension will enable staff sufficient time to negotiate and execute new lease and service agreements with Ricoh.

City Council authorized the new lease and service agreement with Ricoh, at a cost not to exceed $4,045,000 over the five-year term, in October 2015. Funding will be budgeted and programmed within the FY 2017 departmental operating budgets.

Recommendation: Authorize the City Manager to execute the contract extension. Upheld on Consent Agenda Baldwin/Stephenson – 7 ayes (Branch absent and excused).

ODOR AND CORROSION CONTROL SERVICES – WASTEWATER PUMP STATIONS – CONTRACT WITH EVOQUA WATER TECHNOLOGIES LLC – APPROVED

On November 13, 2015, two proposals were received for odor and corrosion control services at two wastewater pump stations: White Oak Pump Station located at 5480 Raynor Road, Garner and the Walnut Creek Pump Station located at 2300 Barwell Road, Raleigh. This contract is for the delivery and use of a hydrogen peroxide dosing system to help control corrosive gases generated during wastewater pumping operations.

Evoqua Water Technologies, LLC was selected based on price, experience, and working knowledge of the product. A two-year contract has been negotiated in the amount of $701,300. The scope of services shall be in effect for two years, with an option to renew for three additional one-year terms.

Name of Project:	Odor and Corrosion Control Services
Managing Division:	Public Utilities – Resource Recovery Division
Approval request:	Award of Contact
Reason for Council Review:	Contract >$150,000 (policy)
Fiscal Year 16 Budget	$120,000
Actual Contract Amount:	$701,300
Vendor Name:	Evoqua Water Technologies, LLC
Prior Contract Activity:	N/A

Recommendation: Authorize the City Manager to execute the contract in an amount not to exceed $701,300. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

DUKE ENERGY PERFORMING ARTS CENTER INTERIOR RENOVATIONS – TA LOVING CHANGE ORDER #2 – APPROVED

The City is under contract with TA Loving for interior renovations to the Duke Energy Performing Arts Center. This project includes lighting, carpet replacement, renovation of bathroom areas, and painting.

Change order number two, in the amount of $484,797, includes fireproofing and life safety building code requirements, which have been identified following interior demolition and were unanticipated; construction of a new ticket booth and ticketing kiosks; additional contractor costs due to a requested schedule extension of 75 days; and additional cost for millwork and electrical system changes. The schedule extension is associated with ongoing needs to schedule work around show times at the facility, as well as additional project scope.

Name of Project:	Performing Arts Center Interior Renovations
Managing Division:	Public Works – Construction Management
Request Reason:	Contract change order >$500,000
Vendor:	TA Loving
Original CIP Budget:	$9,142,348
Prior Contract Activity:	$5,902,000 (approved by Council on June 2, 2015)
Change Order Number One:	$490,200
Currently Encumbered:	$6,392,200
Amount of Change Order:	$484,797
Encumbered with this Approval:	$6,876,997

Recommendation: Authorize the City Manager to execute change order number two in an amount not to exceed $484,797. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused)

ENCROACHMENT REQUEST – VARIOUS LOCATIONS – APPROVED CONDITIONALLY

The agenda presented the following encroachment requests:

Beryl Road
A request has been received from North Carolina State University to install new brick sidewalk in the right-of-way in the vicinity of the JC Raulston Arboretum, 4405 Beryl Road. A report was included with the agenda packet.

Faircloth Street, Annapolis Drive, St. Mary's and South Salisbury Streets
A request has been received from Celito CLEC, LLC to install 4,545 feet of conduit and 12 access vaults in the right-of-way. A report was included with the agenda packet.

Pullen Road
A request has been received from North Carolina State University to install 150 feet of conduit in the right-of-way. A report was included with the agenda packet.

Wadford Drive
A request has been received from North Carolina Electric Membership Corporation to install 96 feet of fiber optic cable in the right-of-way. A report was included with the agenda packet.

Recommendation: Approve the encroachments subject to completion of a liability agreement and documentation of proof of insurance by the applicant. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

BUDGET AMENDMENT – URBAN SEARCH AND RESCUE – AMENDMENT AUTHORIZED

A budget amendment in the amount of $180,000 is necessary to appropriate funds for the Urban Search and Rescue Task Force Eight program. The program has identified a critical need to purchase replacement vehicles to maintain response readiness. Task Force Eight is composed of members from Raleigh, the City of Durham and the Town of Chapel Hill fire departments. Each city contributes funds annually to the program, which are managed by the City of Raleigh. Staff recommends utilizing available fund balance within program appropriations procurement of the equipment. Accounting detail was included with the agenda packet.

Recommendation: Authorize a budget amendment in the amount of $180,000. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused). See Ordinance 541 TF 268.

CONDEMNATION – 2910 INDUSTRIAL DRIVE - RESOLUTION ADOPTED

The Industrial Drive Stormwater Drainage project consists of the upgrading of a culvert for the crossing of Industrial Drive, including replacement of 24-inch corrugated metal pipe (CMP) with three, 24-inch reinforced concrete pipe (RCP) sections, to include a new headwall within existing channel; addition of drainage structures in the roadway; and upgrades to the channel at both inlet and outlet of new crossing. The project is intended to alleviate flooding in the Industrial Drive area. Project also includes new drainage structure at entrance to business on west side of street with outlet pipe into the channel.

PROPERTY OWNER	ADDRESS
The Northside Company	2910 Industrial Drive

Recommendation: Adopt the resolution of condemnation and authorize staff to commence condemnation proceedings. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent & excused). See Resolution 266.

CAPITAL BOULEVARD PEDESTRIAN IMPROVEMENT PROJECT – BID AWARDED TO WHITE OAK CONSTRUCTION CORPORATION SUBJECT TO NCDOT CONCURRENCE

Bids were opened December 10, 2015 for construction of the Capital Boulevard Pedestrian Improvement Project, with project scope from Spring Forest Road to Old Wake Forest Road. A total of six bids were received, with White Oak Construction Corporation submitting the low bid in the amount of $849,535. White Oak Construction Corporation has indicated that they plan to use a Small Disadvantaged Minority and Women Owned Business (SDMWOB) contractor in the amount of $232,765 which amounts to 27.4 percent of the total contract. A bid summary was included with the agenda packet.

The engineer's estimate for the project was $842,423; resulting in a low bid that exceeds the engineering estimate by 0.84 percent. The project is funded at 80 percent by the Federal Highway Administration and 20 percent by the City through a Surface Transportation Program – Direct Allocation (STP-DA) grant with the North Carolina Department of Transportation (NCDOT). As a result, NCDOT approval is required prior to City execution of the construction contract. Staff recommends award of the bid.

Name of Project:	Capital Boulevard Pedestrian Improvement – U-5514
Managing Division:	Public Works – Design and Construction
Approval Request:	Bid award
Grant Budget:	$1,076,000
Reason for Council Review:	Formal bid award
Construction Bid Award:	$849,535
Vendor:	White Oak Construction Corporation
Prior Contract Activity:	N/A
Encumbered with this approval:	$849,535

Recommendation: Award the bid to White Oak Construction Corporation in an amount not to exceed $849,535. Authorize the City Manager to execute the contract following NCDOT concurrence of the bid award. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

FOREST RIDGE PARK – CONSTRUCTION PROJECT – BID AWARDED TO HARROD & ASSOCIATES CONSTRUCTORS, INC.

On January 20, 2016, three bids were received for construction of Forest Ridge Park. Staff recommends a construction contract be awarded to Harrod and Associates Constructors, Inc., license number 32791, with the total contract amount being $3,658,000 including the base bid and two alternates.

Additional details are included with the agenda packet. Small Disadvantaged Minority and Women Owned Business (SDMWOB) participation for this project is 44 percent. The Business Assistance Program office has accepted a written memo from TCC Enterprises with supporting documents regarding good faith efforts to subcontract additional SDMWOB vendors. Funding is available in the project budget and transfers will be handled administratively.

Name of Project:	Forest Ridge Park
Managing Division	Parks, Recreation and Cultural Resources – Design and Development
Approval Request:	Bid award
Reason for Council Review:	Formal bid award
Original CIP/Bond Budget:	$5,000,000
Construction Bid Award:	$3,658,000
Vendor:	Harrod and Associates Constructors, Inc.
Encumbered with this Approval:	$3,658,000

Recommendation: Award the bid to Harrod and Associates Constructors, Inc., in an amount not to exceed $3,658,000 and authorize the City Manager to execute the contract. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused).

LOWER LONGVIEW LAKE EASTERN TRIBUTARY STREAMBANK REPAIR PROJECT – TRANSFER AUTHORIZED

At the August 4, 2015 meeting, Council directed staff to move forward with a streambank repair project on the unnamed eastern tributary to Lower Longview Lake. Several options were presented to Council to fund the proposed project.

On October 7, 2015, City Council held a public hearing related to assessments for limited dredging work. Following this hearing, Council adopted the assessment resolution directing that lake owners fronting Lower Longview Lake would be assessed for 30% of the cost of dredging. Assessments will apply at the conclusion of construction. Streambank repair is a separate phase of this public project from the dredging and associated private property assessments.

A budget transfer is necessary to fund design and construction costs for the streambank repair portion of the Lower Longview Lake phase of the project; the approach is consistent with funding options previously designated by the City Council.

Recommendation: Authorize budget transfers in the amount of $300,000. Accounting details were included with the agenda packet. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused). See Ordinance 541 TF 268.

PERFORMING ARTS CENTER/RED HAT AMPHITHEATER – TRANSFER ORDINANCE ADOPTED

In order to cover shortages in promotion accounts and to balance the Performing Arts Center and Red Hat Amphitheater budgets in the current fiscal year (FY2015-16), staff from Raleigh Convention and Performing Arts Complex has worked with the Budget and Management Services and the Finance departments to identify available funding within the current budget to transfer to accounts that are currently in deficit. Funds totaling $552,000 are within current budget appropriations, and are recommended for reallocation.

Recommendation: Authorize a budget transfer in the amount of $552,000. Accounting detail was included with the agenda packet. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused). See Ordinance 541 TF 268.

TRAFFIC – TEMPORARY BUS ZONES – GO RALEIGH TRANSIT STATION – ORDINANCE ADOPTED

During the GoRaleigh Transit Station renovation, construction will occur in phases that will require some of the bays to be closed. Therefore, temporary bus zones will be necessary in the surrounding area to accommodate the customers. These are expected to last nine to 12 months, and locations where chosen to minimize traffic flow and on-street parking. A separate agenda item will follow to remove these once the station construction is complete.

It is recommended that three Temporary Bus Zones be implemented. The first location is on Martin Street between Blount and Person Streets; the entire block of 31 metered spaces along the north side will be permanently removed to provide four bus zones until mid-September, after which time this area will be incorporated into the Moore Square Park restoration. For the second location, the existing bus zone on the east side of Wilmington Street between Martin and Hargett Streets will be extended northward to encumber two metered spaces. The third location is on the south side of Hargett Street across from Marbles Museum; four metered spaces will be encumbered up to the mid-block crosswalk. Parking for the Museum is still readily available in the Wilmington Street Station Deck. The affected businesses at all three locations have been notified.

Recommendation: Approve as recommended and authorize the appropriate changes in the traffic code was included in the agenda packet. Upheld on Consent Agenda Baldwin/Stephenson - 7 ayes (Branch absent and excused). See Ordinance 542.

END OF CONSENT AGENDA

REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

REZONING Z-44-15 – ACC BOULEVARD – PUBLIC HEARING AUTHORIZED FOR FEBRUARY 16, 2016

This is a request to rezone property from CUD TD w/PDD to CX-7-PL-CU.

The proposal is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of February 16, 2016. Planning Director Bowers explained the request. Mr. Stephenson moved authorization for public hearing on February 16, 2016. His motion was seconded by Mr. Gaylord and put to a vote which passed with all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

REZONING Z-45-15 – POOLE ROAD – PUBLIC HEARING AUTHORIZED FOR FEBRUARY 16, 2016

This is a request to rezone property from Residential-10 (R-10) to Residential Mixed Use - 3 stories (RX-3).

The proposal is consistent with the Future Land Use Map and applicable policies of the Comprehensive Plan. The proposed rezoning is reasonable and in the public interest. The requested zoning district permits higher-density housing on a corridor served by transit. The proposal also provides the opportunity for a local non-profit housing developer to add affordable housing units for low-income, disabled, or homeless citizens. The proposal is compatible with the surrounding area. Existing development around the property includes a range of uses (apartments, duplexes, single family, industrial, and commercial) developed at a low scale (1-2 stories).

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of February 16, 2016.

Planning Director Bowers explained the proposal. Mr. Stephenson moved approval of the February 16, 2016 public hearing. His motion was seconded by Mr. Gaylord and put to a vote which resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

SPECIAL ITEMS

SAFELIGHT INTERLOCAL AGREEMENT – WAKE COUNTY BOARD OF EDUCATION – APPROVED – DIRECTION ON REQUEST FOR USE OF FUNDS – GIVEN

The following item appeared on the January 19 Council agenda:

Civil penalties issued under the Safelight red light camera program by statute accrue to the Wake County Public School System (WCPSS). The interlocal agreement between the City and the Wake County Board of Education has expired; this agreement defines how "clear proceeds" realized from the program are determined. Council approval of a new interlocal agreement is recommended at this time.

The City has disbursed the following clear proceed amounts to the WCPSS over the last several years; there were no clear proceeds from 2003 – 2006, and for 2008.

2007	$ 8,689
2009	117,495
2010	214,441
2011	180,807
2012	50,335
2013	106,432
2014	501,806
2015	$828,142
Name of Project:	Safelight Interlocal Agreement
Managing Division:	Public Works – Transportation Operations
Approval Requested:	Authorization to execute
Reason for Council Review:	Council policy – interlocal agreements

At the request of Council Member Thompson, this item was held and directed to be placed on this agenda for additional consideration. Included with the agenda packet is a staff report which provides an overview of the Safelight program.

Recommendation: Authorize the City Manager to execute the interlocal agreement.

Mr. Thompson stated he pulled this item at the last agenda as he wanted some additional information from staff. He stated he had received that information and his questions have been answered. He pointed out his concern or his questions related to the increase in funds received which moved from $106,432 in 2013 to $828,142 in 2015. Mr. Thompson stated every one knows that he is very passionate about protecting our children and concerns about substance abuse especially when it involves problems with our children and schools. He stated every one knows that drug problems have exploded in our city and county and we must do something to address that. He stated he knew there were requirements relating to how this money is spent and he understands that and would move approval of this agreement and authorize the City Manager

to execute the agreement and also request that the City Manager or his designee talk with the school system representatives about the possibility of using this revenue to address substance abuse problems in the school and have the Manager bring a report back on the results these conservations. His motion was seconded by Ms. Baldwin and a roll call vote resulted in all members voting in the affirmative except Mr. Branch who as absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

TRAFFIC – TWO-HOUR PARKING ZONE TOXEY DRIVE – APPROVED ON SECOND READING

During the January 19 Council meeting, the City Council adopted Ordinance 2016-540 which would establish two-hour parking on Toxey Drive, eastside, 7:00 a.m. to 5:00 p.m., beginning at White Oak Road southward for 530 feet. The ordinance was adopted on a 5-3 vote and in order for an ordinance to be approved on the first reading it requires a vote of six. It would be appropriate for the Council to consider Ordinance 2016-540 on a second and final vote.

Mayor McFarlane stated Mr. Branch had requested that this item be held until the 7:00 p.m. session of the meeting.

During the evening portion of the meeting, Mr. Branch moved approval of Ordinance 2016 – 540 on a second and final reading. His motion was seconded by Ms. Crowder and a roll call vote resulted in all members voting in the affirmative except Mr. Gaylord who voted in the negative. The Mayor ruled the motion adopted on a 7-0 vote.

REZONING Z-15-15 – SPRING FOREST ROAD/ATLANTIC AVENUE – APPROVED – ORDINANCE ADOPTED

During the January 19 Council meeting, a hearing was held to consider a request from Roger Williamson, Austin Family Properties, Bland and Margaret Pruett, and Bruce and Carol Sue Gully to rezone approximately 3.24 acres from Shopping Center Conditional Use District (SC CUD) to Commercial Mixed Use – 3 stories – Conditional Use (CX-3-CU).

The hearing was closed as the applicant wanted to submit additional conditions. Revised conditions dated January 25, 2016 were timely received.

It would be appropriate for the Council to consider approval, denial, or referral of the item to committee.

Planner Bynum Walter pointed out revised conditions relating to restrictions on the signage were received on a timely basis. Ms. Baldwin moved approval of the rezoning with the conditions dated January 25, 2016. Her motion was seconded by Mr. Stephenson and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on a 7-0 vote (Branch absent and excused). See Ordinance 543 ZC 724.

REPORT AND RECOMMENDATION OF THE CITY MANAGER

MUNICIPAL SERVICE DISTRICT SERVICE SELECTION PROCESS – DIRECTION GIVEN – HEARING TO RECEIVE PUBLIC COMMENT ON FEBRUARY 16 – APPROVED

In follow-up to Council discussion at the January 19 work session regarding Municipal Service Districts (MSD), staff has developed a draft Scope of Work for inclusion in a Request for Proposals (RFP) process, as well as criteria for the higher level of municipal services to be provided in both MSDs. Staff has also revised the MSD Services Selection timeline to better reflect the proposed process going forward. Included with the agenda packet are the scope of work, criteria, selection services timeline and the results from a 2014 Downtown Raleigh Perception survey.

Proposed next steps for the process include a hearing for public input and, potentially, a City survey of residents and businesses located within the respective districts. In addition, staff will request that Council approve the draft RFP Scope of Work and Criteria during the February 16 Council meeting.

Recommendation: Receive as information.

City Manager Hall pointed out Council received the information in their agenda packet pointing out the time line calls for the formal public hearing prior to entering into a contract and the draft also points out that the process has to be completed and included in Council adoption of the 2017 budget ordinance which includes MSD tax rates.

It was pointed out the Council could invite comments during the February 16 Council meeting to consider in the preparation for the RFP, etc. It was stated this is and should be a collaborative process.

Mr. Stephenson indicated both of these areas have newly adopted plans. He pointed out it seems the RFP should include the newly adopted plans and make sure that all of the people who respond are aware of the plans and are in concert with the plans. Kirsten Lawson, Budget and Management Services, questioned if the Council wants those plans included in the RFP with Mr. Stephenson of the plans and make sure everything is in concert with the plans. Ms. Crowder pointed out that may be that should be a part of the process.

It was pointed out there is no official requirement for a public hearing at this point, there is a public hearing required later in the process. However, it would be good to make sure that we involve the public and get their feed back. Ms. Baldwin pointed out in the discussions of this previously there was talk about retail recruitment with it being pointed out that will be included. Brief discussion took place after which the Council agreed that there should be a public comment period set out for the February 16 meeting to make sure the public is on board and we get their feedback. By consensus, it was agreed to schedule a public hearing for the February 16 Council meeting.

COMPENSATION SYSTEM STUDY – PHASE 1 – APPROVED

City Council appropriated funding for a comprehensive Compensation System Study in the FY 2015-16 budget. The study supports a key objective in the Organizational Excellence focus area of the current Strategic Plan, "Recruiting and retaining a diverse, high performing work force". The study specifically addresses Initiative Two of this Objective which is to "assess, develop, and adopt a total compensation philosophy and structure".
The study is anticipated to occur over several years, in multiple phases. The City contracted with Gallagher Benefits Services in September 2015 to facilitate the first phase of this study. The focus of the first phase was to:

- Develop a formal Compensation Philosophy statement for the City of Raleigh;
- Define how and who the City will benchmark compensation against to assess competitiveness in relevant labor markets; and
- Recommend a pay structure to support the objective of recruiting, rewarding, and retaining a diverse workforce that performs at a high level.

The first phase of the Compensation System Study was completed in December 2015; the following items are a result:

- Establishment of a formal compensation philosophy statement;
- Process definition of how the City should benchmark total compensation (including pay and benefits); and
- Outlines a pay structure to support a diverse, high performing workforce.

Recommendation: Approve the recommended Compensation Philosophy Statement, Benchmarking approach, and pay structure as presented in the final report for Phase One. Authorize staff to proceed with the Phase Two of the Compensation System Study, which will include development and reassessment of job descriptions as well as the collection of salary survey data for benchmarking analysis and recommendation.

City Manager Hall introduced this item and talked about the importance of recruiting and retaining a diverse, high performing work force. He talked about the need for this work and the complexity of this work pointing out it is a very hard project to undertake and a lot of opinions are involved.

Human Resources Director Steve Jones talked about the process pointing out it is a massive project, pointing out the time frame involved, and the importance of adopting a philosophy statement. He introduced Ronnie Charles given information of Mr. Charles' background, talked about him being an native of Fayetteville, North Carolina and the tremendous asset he has been in this project.

Mr. Charles expounded on the following presentation:

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Project Background

Compensation System Study

The Fox Lawson Group (FLG) was engaged by the City of Raleigh in September 2015 to conduct a Compensation System Study. The requirements were to assist the City in accomplishing the following:

•Assist in the development of a formal compensation philosophy and the strategies needed to achieve the purpose, goals and objectives;

•Identify appropriate labor markets with whom the City should benchmark for salary and pay structure data;

•Facilitate a discussion with appropriate stakeholder groups to assess and analyze alternative pay structure options and assist the City with reaching a consensus recommendation on a structure that supports a pay for performance approach that rewards performance and encourages skill development;

• Recommendations for alternative pay structures; and

•Communications strategies for educating stakeholders.

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Project Approach

Compensation System Study

In conducting the study, the following tasks were performed:

Facilitation of organizational focus groups to identify issues and concerns, as well as to assess and develop future compensation philosophy, pay strategy and direction for the City's classification and compensation systems with:

- City Human Resources Department staff
- City leadership (City Manager, Assistant City Manager's and Department Directors or their designee)
- The City-Wide Employee Advisory Group (Comprised of representatives from the major City departments)

A comprehensive diagnostic assessment of the City of Raleigh's current classification, compensation, and performance management system.

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Current Situation

Compensation System Study - Findings

Current Situation

•3,726 regular full time employees and 3,000 seasonal and temporary employees.

•Approximately 600 job classifications.

•Ten years since the City last reviewed and evaluated the effectiveness of its compensation and pay system.

•No formal methodology over the last decade has been deployed to ensure this strategy is congruent with market pay.

Compensation Philosophy

Compensation System Study - Findings

An established compensation philosophy is a critical component of any classification and compensation system, especially in the public sector where a substantial amount of your operating budget is personnel costs.

Effective pay strategies address the following items:

• The purpose of the compensation systems.

•The design or structure of the classification system; i.e., are the jobs to be defined narrowly or broadly, will career paths be identified?

•How is internal equity determined?

•How is the labor market defined?

•How market data and internal equity will be resolved if they yield different results?

•How will salary ranges will be structured; step plan, open ranges, skill based, or a combination?

•How do employees move through the ranges?

•How will salaries be targeted; i.e., at the market median, ahead of the market, will this target be the same for all job families?

•Who will administer the compensation plan?

Compensation Philosophy

Compensation System Study - Findings

•The City *does not* currently have a formal defined compensation philosophy.

•We worked with all of the organizational focus groups to develop a draft consensus compensation philosophy and guiding principles for the City to consider and adopt.

Compensation Philosophy

Compensation System Study – Findings

Draft Consensus Compensation Philosophy Statement adopted by the City Manager's Office with direct input from all organizational focus groups:

- The city believes that its employees are its most valuable asset in achieving the city's mission, goals and objectives.
- The city strives to attract and retain employees who are committed to public service, demonstrate initiative and are accountable for individual and team performance that provides a high level of service.
- The city will strive to maintain a competitive market based compensation and benefits system that ensures internal and external equity, recognizes performance and sustained contributions to the organization, and provides opportunities for growth.
- The city will have a compensation system that is transparent, fair, equitable and sustainable.
- To sustain the system, the city will conduct regular market reviews and offer employees developmental and advancement opportunities to retain the most qualified and productive employees.

In establishing relevant market competitiveness, the city:

- Defines market competitiveness at the 50th percentile when employees are fully proficient and meeting expectations;
- Uses total compensation including pay and benefits; and
- Applies living wage criteria.

Guiding Principles

Compensation System Study- Findings

- To provide for a simplified and flexible classification system that defines the general scope and complexity of the work required. The classification system will also facilitate internal equity across all jobs within all departments of the City.
- The classification plan will meet the current needs of the departments while providing maximum flexibility to manage and organize the work in a changing environment where employee engagement is emphasized.
- The compensation system will reflect both internal equity and external parity within the various labor markets in which the City must compete. Ongoing indexing of the external market will be used incorporating the concept of "cost of labor" for normalizing market data
- The reclassification process will be administered by the Human Resources Department in an efficient, cost effective, responsive, fair, and equitable manner to meet the needs of both the City and its employees.

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Compensation & Pay Structure

Compensation System Study - Findings

- The City's open range pay plans are the second most commonly used pay system, second to traditional step plans in the public sector.
- Focus group feedback overwhelmingly supports the current open range pay structure for non-public safety personnel.
- The City currently lacks formal salary administration policies to provide clear understanding on how employees progress through pay ranges.
- The City has not formally reviewed its market compensation competiveness in at least the last ten years.
- Supplemental alternative pay systems to acknowledge skill and competency based knowledge and experience attainment is not administered consistently within all departments.

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Compensation & Pay Structure

Compensation System Study – Findings

- The City of Raleigh currently has a performance management process that is policy defined and is linked with the compensation system in the form of a merit / pay for performance system.
- All focus groups conveyed a general consensus that City policy intent to reward performance was sufficient.
- General concern was concentrated around the performance management system (True measurement).
- The system does not clearly delineate pay range progression.
- The focus groups' perspective includes the view that objective ratings are no longer existent and is a substitute to inflate individual employee ratings to ensure a measure of pay range movement.
- Performance is not accurately reflected from either a management or employee viewpoint.
- Inflated performance ratings have the potential to increase labor costs unnecessarily.

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Recommendations

Compensation System Study

•The City should consider the formal adoption of the consensus Compensation Philosophy Statement and Guiding Principles derived from this project and led by the City Manager's Office with input from all levels of the organization.

•The City should investigate and implement financially feasible options to eliminate pay compression.

•The City should develop more enterprise-wide alternative pay delivery mechanisms to complement and enhance its Pay for Performance Program to include career ladders where appropriate.

•The City should develop clear pay range progression policies to ensure transparent and mutual understanding between managers, supervisors and employees. Salary advancement through pay structures should be based on competent performance in the job class.

•The City should consider the development of a new job evaluation process to ensure internal and external equity.

- Career paths are not clearly defined on a enterprise wide basis
- Job classifications are narrowly defined
- Current structures limit management flexibility and the ability to respond to changing environments for pay, recruitment, and retention purposes.

•The City should create a process to ensure the regular update of all position descriptions.

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Recommendations- Benchmark / Labor Market Comparisons

Compensation System Study

The City should adopt a formal labor market approach to recruit and retain a talented workforce as outlined in our final report:

•**Non-Exempt Positions** - Comparative benchmark organizations identified in this study are typically other municipalities and Counties within the state of North Carolina such as Wake County, Durham, Cary, Greensboro, Charlotte and surrounding towns.

•**Exempt Positions** – Management and Executive position benchmark jobs should be compared locally, within the State of North Carolina as well as regionally or nationally with both public and private organizations

•Regional and national comparative organizations should be with those of Cities and private organizations of similar size and are inclusive of the unique skills that the City of Raleigh requires.

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Recommendations

Compensation System Study – Immediate Next Steps

- The City of Raleigh Administration should submit the final report to the City Council for review and approval of recommendations. The City should also conduct meetings with Department Directors and Employees to discuss the findings of this report.
- The City of Raleigh should immediately move from the diagnostic systems review (Phase I) process and initiate Phase II which will include position descriptions / specification updates and should be a priority in any initiative going forward to include FLSA and ADA designation reviews. This will require a detailed employee position description questionnaire (PDQ) evaluation process.
- Phase II should also include a competitive bid process to accomplish the conduct of a comprehensive market compensation study of similar and competitive municipalities at least every three years to make sure the salary structure(s) are competitive and updated appropriately.
- Subsequent study / action should further review the City's job evaluation system and seek to formalize its process based on industry best practice methodologies and adopted compensation philosophy.
- Subsequent study / action should more acutely re-examine the current City Performance Management System and be redesigned to ensure accurate and consistent measurement of employee contributions. The City should consider moving all employees to a common review cycle.
- Subsequent study / action should require re-engineering of all salary administration policies to modernize for the 21st Century Workforce.

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Recommendations

Compensation System Study – Immediate Next Steps

- Continue employee and management involvement by instituting the "Employee Advisory Group" as a standing working committee in all phases of compensation and pay study matters.
- Continue Department Director involvement and accountability for program success. The City has recently attracted a superior team of Directors who are committed to not only programmatic success but also the investment in its number one asset, their employees.
- Develop at a minimum, quarterly awareness communications bulletins to keep the workforce informed. This can be accomplished via formal written documents but should also be posted on the City's Intranet, include departmental group meetings, or other mechanisms most viable to ensure total reach of the employee population.
- Institute annual program evaluation methods which assess and openly reports on the state of the Compensation Program for all stakeholders.

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Mr. Charles talked about the recommendations indicating for a city this size of Raleigh having only one full time employee allocated to this type work is unusual. In response to questioning it was pointed out for the City the size of Raleigh, one would expect to see three to four full-time employees working on the compensation system, etc.

Mr. Cox had questions about the range of employees and the number of employees involved in the study with Mr. Charles talking about the employee advisory group which involved a cross section of employees at all levels/pay ranges. Mr. Cox suggested that the City Manager continue that group. Ms. Baldwin moved approval of the recommendations as outlined. Her motion was seconded by Ms. Crowder and a roll call vote resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

City Manager Hall expressed appreciation to Mr. Charles and Mr. Jones for their leadership, work with staff, etc., pointing out it has been a very energetic and robust discussion/table of work.

SMART CITIES GRANT COMPETITION – STAFF AUTHORIZED TO SUBMIT

In December 2015, the US Department of Transportation announced the availability of a Smart Cities Grant for $40 Million. The purpose of this initiative is to incentivize mid-sized cities to utilize innovation and emerging technology to improve safety, enhance mobility, protect the environment, and provide people with better access to jobs, schools, and essential services. The competitive $40 Million grant will be awarded to one US city that produces the most compelling vision of a future city that can be implemented and replicated in other cities. Staff has been working with a team from NC State University to develop an application for this grant, which is due by February 4, 2016. Staff will give an overview of the possible strategies, technologies and solutions to be included with this grant application.

Recommendation: Authorize staff to submit an application for this grant.

Mr. Cox stated he had been excused from participation in this matter and would like to continue to be excused with the City Attorney pointing out he would have a standard excusal on this item.

Transportation Planning Manager Eric Lamb introduced Dennis Kekas with NCSU pointing out without Mr. Kekas help and leadership the City would not have been able to put this application together. Mr. Lamb gave an overview of the project explaining US DOT has issued a "Smart Cities Challenge." Applicants are asked to develop a transportation vision for a "smart city" that addresses how emerging transportation data, technologies and applications can be integrated with existing systems to address challenges. USDOT seeks bold, innovative ideas for proposed demonstrations to effectively test, evaluate and demonstrate the significant benefit of smart city concepts. Mr. Lamb went over the vision elements which includes urban automation; connected vehicles; intelligent, sensor – based infrastructure; urban analytics; user – focus mobility services and choices; urban delivery; strategic business models and partnering opportunities and logistics; smart grid, roadway electrification and electric vehicles; connected, involved citizens; architecture and standards; low cost, efficient, secure and resilient information and communications technology and smart land use. He talked about the SmartRaleigh application which is directed towards grow sustainably and improve mobility, access and safety without increasing congestion. SmartRaleigh has three components.

Smart travel

- Deploy sensor – based analytics that monitor and collect real-time data, providing actionable feedback to affect transportation flow,
- Testing V-21 / V2V communication approaches to support incident detection, congestion monitoring, and congestion flow maps
- Utilize smart signage, traffic cams, social media data, and mobile devices to ease congested bottlenecks and save energy

Substantial Smart fleet

- Evaluate utilization of new electric/compressed natural gas buses
- Test and evaluate fast charging schemes, including charge as you go infrastructure for electric mobile bus charging
- Test collision warning devices on city vehicles
- Collect sensor data to provide pedestrian/bicycle/vehicle counts
- Explore autonomous transit technology

First/Last Mile Automation

- Demonstrate and test small autonomous vehicles that extend the range of traditional transit service
- Utilize portions of NC State Centennial Campus as a 'proving ground' for various autonomous vehicle technologies
- Test and evaluate additional elements of automation, including recharging, obstacle detection, safety and reliability.

Mr. Lamb presented graphics showing the test tracks on Centennial Campus oval and proving test track II which is on Avent Ferry Road. He stated NCSU provides the opportunity to leverage partnerships with some of the smartest and most innovative companies in the United States and we have numerous support letters including from IBM, CISCO, Red Hat, Laboratory for Analytic Sciences, Net App, ABB, SAS, and Transloc.

Mr. Lamb pointed out if Council approves, staff would submit the application by February 4, 2016, develop a memorandum of understanding with NCSU and develop an implementation plan in anticipation of finalist status.

Mr. Lamb again expressed appreciation to Dennis Kekas and NCSU for coming to the table again stating without their cooperation this could not happen. Ms. Baldwin moved approval pointing out she is so excited about this opportunity, commended all and expressed appreciation for getting this together. Her motion was seconded by Mr. Thompson. The motion as stated was put to a roll call vote which resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

SIX FORKS CORRIDOR STUDY – INFORMATION RECEIVED – REFERRED TO WORK SESSION

A corridor study and summary report have been completed for the Six Forks Road Corridor. The corridor study was conducted by a consultant team led by Design Workshop and directed by the Department of City Planning, Urban Design Center, and the Office of Transportation Planning. Staff and the consultant team identified, evaluated, and prepared recommendations for street and streetscape improvements to Six Forks Road, from Interstate 440 to Lynn Road based on public input. The team also analyzed and provided recommendations for potential redevelopment areas along the corridor. Staff is prepared to present a brief overview of the study. A copy of the executive summary was in the agenda packet.

Recommendation: Receive as information.

City Manager Hall pointed this report is the result of a lot of staff and community work and is being provided for information only. No action is requested today. He introduced Carter Pettibone of the City Planning Department for the presentation.

Carter Pettibone expounded on the following PowerPoint presentation.

- **Six Forks Road Corridor**
  - Corridor Study
  - Visioning workshop – September 2012
  - CIP funds and donations totaling $185,000
  - Consultants – Design Workshop and Stantec
  - Corridor study process kickoff – May 2014
  - Design workshop – September 2014
  - Draft plan and review – 2015

- **Six Forks Corridor Vision**
  - Unique sense of place
  - Enhanced fluidity of movement
  - Environmental sensitivity
  - Enhanced connectivity
  - Transportation modes of all types
  - Active pedestrian life
  - Safety and accessibility
  - Attractive urban thoroughfare
  - Irresistible gathering place

Our job included:
- Sharing our work and listening to all input
- Conducting technical analysis
- Working with agencies on technical requirements
- Responding to the realities of site

- Creating acceptable compromises, while holding onto the Vision
- Maximizing the outcome to create the most benefit for all interests

Public Meetings

- 6 dedicated public meetings – 323 attendees
- 4 focus group meetings – 47 attendees
- 4 presentations to CAC's – 110 attendees
- 4 City Commission Meetings – Stormwater Management Advisory Commission, Bicycle and Pedestrian Advisory Commission, Appearance Commission, Planning Commission

Public Comments

- Email – 104 comments
- SeeClickFix – 27 comments
- Citizen – 52 comments
- Citizen Polls – 120 votes

Mr. Pettibone provided a charge outlining the pros and cons of the various alternatives and outlined the plan elements including:

- Six Forks Road streetscape Urban and Parkway Boulevard types
- Separated, above curb bike lanes
- Materials, furnishings, public art
- Access management – medians & turn lanes, additional traffic lights
- 35 mph speed limit throughout corridor
- Neighborhood gateways
- Consolidation and improvement of bus stops
- LID/stormwater management techniques
- Comprehensive Plan amendments - Future Land Use Map, Street Plan

Mr. Pettibone talked about the streetscape characteristics and touched on complete street that accommodates all users and modes of travel.

- Meets traffic demand
- Creates safe, separated zones for bike and pedestrians
- Provides landscaped median an designs for the edge conditions
- Reduce speed limit to 35 mph

He explained Urban Boulevard Streetscape Type; Urban Boulevard Streetscape Type; Parkway Boulevard Streetscape Type; Parkway Boulevard Streetscape Type.
Mr. Pettibone went over the corridor block by block emphasizing the following:

Streetscape Elements

- Materials and furnishings
- Inclusion of public art – integrated into the design of elements and freestanding pieces

Neighborhood Gateway Plans

- Promote pedestrian scale
- Establish neighborhood identity
- Incorporate traffic calming
- Create place for artistic expression

Transit Stops

- Consolidate existing stops (●) to new enhanced stops (●) spaced for ¼-mile walking radius (○)
- New and attractive bus shelters with signage & furniture

Environmental Responsibility

– Incorporate LID strategies into streetscape design to improve stormwater management

Off-Corridor Improvements
Planning frameworks to guide potential redevelopment and street networks

Proposed 2030 Comprehensive Plan Amendments
Future Lane Use Map (FLUM) Changes

Proposed 2030 Comprehensive Plan Amendments
Street Plan Map Changes

Multimodal Level of Service Improvements

He provided the following information:

Phase 1: Lynn Road south to Rowan Street

- $1.8 million for design - 2013 Transportation Bond item (FY17 CIP Budget)
- $28.5 million for construction and ROW acquisition - propose for future funding consideration (part of future Transportation Bond package)

Phase 2: Rowan Street to I-440

- $13.2 million total project cost

- Propose for future funding consideration
- Partner with private development

Phase 3: I-440 Interchange Pedestrian Improvements

- $750,000 total project cost
- Propose for future funding consideration
- Partner with NC Department of Transportation

Recommended Council Action

- Receive Council comments
- Determine next steps
    - Plan adoption
    - Comprehensive Plan amendments

Mayor McFarlane questioned why staff chose to do the transition from parkway to urban at the Millbrook/Six Forks intersection with Mr. Pettibone pointing out that is a potential mixed use area. Mr. Pettibone responded to questions about the proposed light at Loft Lane and Six Forks Road with it being pointed out it is to hopefully provide more of an ideal spacing between the traffic lights.

Mr. Thompson pointed out this section of Six Forks Road is in his district and it does have problems and the study is long overdue. He questioned the funding and timeframe. Mr. Pettibone pointed out there is a request for $1.8M for phase one of the design in the CIP. He talked about work that will be needed to secure funding for construction and pointed out if that is secured in 2017 they could hire consultant and may be start construction in 2019.

Mr. Thompson asked about the phasing and why and how that was decided. Traffic Engineer Lamb talked about how the project started citing the need for widening of the median at Rowan Street to help alleviate some problems and how they are trying to do some parallel work and in some case separating the work so that funding from the state and/or feds would be available. The landscaping in the median would have to be paid for by the City. Mr. Lamb also pointed out it depends on the next transportation bond timing and funding included pointing out what comes from the 2013 transportation bond and how staff is proposing to prioritize the project for design and hopefully moving forward sooner rather than later. It is felt the design timeframe would be within one or two years and construction would be approximately two years after that. One of the big problems is how to manage or handle traffic during construction pointing out this is a very heavily traveled corridor.

Mr. Stephens talked about traffic struggles or concerns pointing out Raleigh is growing extremely fast, and he hears people talking about options to road widening. He stated if the one-half sense transit sales tax is successful what would be available for Six Forks. Transportation Engineer Lamb talked about the transit stops, the ¼ mile walking radius proposals and new or

enhanced shelters and amenities. Mr. Lamb talked about improvements in the plan, comparisons of Six Forks Corridor to the Crabtree Valley area, Falls of Neuse, etc. Smart Cities concepts being sought and the widening and lack of transit opportunities in this plan was talked about. Mr. Stephenson expressed appreciation for the pedestrian and bike improvements, talked about Cameron Village which did not expand the roads for commuters but is getting along fine. He expressed concern that road widening is a 20th century solution to a 21st century problem. He stated it concerns him that we may end up with a six lane wide road that would not accommodate new technologies. Ms. Crowder expressed concern about the lack of a dedicated bus lanes and her concern that citizens may not know what is being proposed and her fear that some where in the future we will be sorry we did not include a dedicated bus lane. Ms. Baldwin talked about the stakeholder group and questioned if this plan is what they prefer. Mr. Lamb pointed out the community groups and stakeholders involve strongly supports this design.

Mr. Cox questioned exactly what is being proposed as there are three scenarios included in the packet with the first scenario being the widest and impact some 25 or so structures. Mr. Pettibone pointed out the ultimate cross section could be up to 138 feet. The current situation is right-of-way of 60 feet to 125 feet and pointed out the next phase will come up with the ultimate right-of-way. It was pointed out the structures most impacted are basically between Northwood Drive and Shelley Road or Windel Drive and questioned the possibility of a multi-purpose path to lessen the impact of widening. Mr. Pettibone pointed out that is possible but normally pedestrian and bike paths are separate. Mr. Cox questioned if the utilization of pull outs for buses to load and unload was considered with it being pointed out that was discussed but it's not a part of the plan. Mr. Lamb pointed out those are not usually suggested because of the difficulty of the bus getting back into traffic flow. Mr. Cox questioned the possibility of pedestrian bridge in the North Hills area with it being pointed out that was brought up many times but it would be extremely costly and would need a lot of right-of-way acquisition. Mr. Cox stressed the importance of finding some way of getting people across a six lane highway safely.

Mr. Stephenson asked about the stakeholders and their vote and support of the project and talked about a meeting in which he heard a straw vote was taken and 50% or more supported no widening. Mr. Stephenson expressed concern that we continue to design streets for cars and not pedestrians. Ms. Baldwin talked about the SmartCity grant application pointing out we do not know about technologies that may be available in the future and we need to start thinking about those.

Brief discussion took place about the possibility of having a pedestrian bridge, the fact that it would need NCDOT approval and would require a lot of underground utility relocations.

The next steps were talked about which include following up with Comprehensive Plan amendments and how the Council should proceed from this point. Ms. Crowder suggested referring this to a future work session as she feels there needs to be more consensus and direction to staff with Mr. Thompson pointing out he would second that motion if it were a motion. Mayor McFarlane stated without objection the item would be referred to a future work session.

Mr. Stephenson again expressed concern as he keeps hearing the public say they should have a no road widening option and he is hesitate to continue discussing options that the majority of the citizens do not prefer. Mr. Gaylord indicated he understands that people wanted minimum widening and impact and they also want pedestrian and bike trails and something has to give. It was agreed the item would be referred to work session and the key stakeholders would be invited to attend.

CITY COUNCIL SCHEDULE – REVISIONS APPROVED

During the January City Council retreat, the Council expressed support for additional work sessions in order to provide the opportunity for more thorough discussion of items and issues. Included with the agenda packet is a revised schedule of Council meetings and work sessions, which will replace the calendar previously adopted. All work sessions will be held in Conference Room 305 of the Raleigh Municipal Building. In addition, the following procedures are recommended as a result of discussions during the City Council retreat:

(1) During the retreat, Council discussed replacing the standing committee meetings scheduled for the second week of each month with one work session that will begin at 4:00 P.M. Upon further consideration, staff recommends one revision to the retreat discussion which would involve scheduling the Growth and Natural Resources Committee for standing meetings on both the second and fourth weeks of each month. The meetings will take place on Wednesdays, 2:00 p.m. in the Council chamber, and the purpose is to accommodate time sensitive planning and zoning matters specified in the Unified Development Ordinance (UDO). The UDO sets certain timeframes associated with Council action on rezoning cases, which can be accommodated with referrals to the Growth and Natural Resources Committee.

The remaining Council committees will schedule standing meetings only during the fourth week of each month, with time and locations as previously announced. Special meetings may be called as necessary in accordance with public meeting statutes.

(2) Real Estate matters that previously came before the former Budget and Economic Development Committee will now come to the full Council. This procedure may entail more frequent closed sessions of the City Council, which will be dependent upon the specific real property matter at hand.

(3) With regard to electronic delivery of meeting agendas and backup materials, staff will begin to identify software products in the market, evaluate options and provide Council with a recommended process for the funding and implementation of a system for electronic meeting materials.

(4) With regard to the timeframe for Council Members to receive agendas and backup materials in advance of meetings, agenda packets will be made available via courier delivery or be posted online on Thursdays for meetings scheduled the following week, effective February 4, 2015.

Recommendation: Adopt the revised City Council and Council committee meeting schedules.

City Manager Hall explained the proposal particularly relating to scheduling Council committees only once a month with the exception of the Growth and Natural Resources which would be scheduled twice a month but the first meeting of the month would be held only when time sensitive zoning matters are before the Council and need to be acted upon. Ms. Baldwin moved approval. Her motion was seconded by Ms. Crowder and a roll call vote resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

POLICE CHIEF ASSOCIATION – COLUMBUS OHIO CHIEF RECOGNIZED

City Manager Hall indicated Police Chief Cassandra Deck-Brown is a member of the Major Police Chief Association and Michael Woods, Deputy Chief of Columbus, Ohio also a member of that group is present shadowing Chief Deck-Brown. He welcomed Chief Brown to the meeting.

REPORT AND RECOMMENDATION OF THE RALEIGH ARTS COMMISSION AND PUBLIC ART AND DESIGN BOARD – RALEIGH ARTS PLAN - APPROVED

Staff will present the Raleigh Arts Plan, *Creative Life*, a 10-year master plan to strengthen arts and culture throughout the City. A deep and diverse engagement with the community has been the foundation of the planning process, and the strategies and goals within the plan have been directly shaped from extensive participation by the citizens of Raleigh. The plan has been endorsed by the Arts Commission as well as the Public Art and Design Board.

Recommendation: Adopt the plan.

Jerry Bolas, Parks Recreation and Cultural Resources Department introduced Cassie Schumacher-Georgopolus, Senior Planner and Coproject Manager of the Raleigh Arts Plan. In 2014 the Cultural Planning Group lead by David Plettner-Saunders and Jerry Allen were retained to lead the planning process for the Raleigh Arts Plan with five planning goals: 1) to nurture creativity and opportunities to live creatively throughout the City; 2) to grow participation in the arts citywide; 3) to encourage and support the arts and the arts organizations; 4) to increase economic impact of the arts and 5) to amplify public and private investments in the arts. Mr. Bolas stated the community has spoken, more than 4,000 folks from every part of the city have contributed to the vision and plan for Creative Life.

Jerry Allen pointed out the original purpose of this study was to develop a 10 year master plan to strengthen arts and culture for all of the City's many communities and people. He stated many of the people who participated in this plan are in the audience and asked them to stand and between 75 and 100 people stood in support. He introduced the steering committee chairs Clymer Cease and Sara Powers who led a 34 member group of very diverse, professional and community minded group. He stated this was one of the most expansive vision statements and plan that he has seen over his professional career and if it is achieved it will be remarkable. He went over the Creative Life Vision which is Raleigh is a community connected through arts and culture, where ever person is enpowered to lead the creative life they envision. He stated the

plan is aligned with the various city plans including the 2030 Comprehensive Plan, 2015 Parks, Recreation and Cultural Resources System Plans, etc. He pointed out they paid particular attention to the City of Raleigh's strategic plan of 2015 – Arts and Cultural Resources, key focus area "Embrace Raleigh's diverse offerings of arts and cultural resources as iconic celebrations of our community that provide entertainment, community and economic benefit. He talked about community engagement, citing the numbers of people who participated in developing the plan, went over the community findings which indicates that arts and culture should be present in every neighborhood, connect neighborhoods and people across the City, provide greater youth access to arts and culture. Raleigh should serve and reflect the cultural interest of all citizens and should become known for its open and inclusive access.

He talked about other community findings and pointed out 92% of the community support for continuation and expansion of city arts leadership. The City should be the primary lead or play a major part in supporting and expanding arts and cultural opportunities. He went over the Creative Life Plan Goals which were expanded to 8 as follows: Goal 1 - Promote an active arts and culture life throughout the community; Goal 2 - Expand youth arts participation; Goal 3- Ensure equity, access and inclusion in all cultural programming; Goal 4 - Support the work of Raleigh's Artist and Arts Organization. Goal 5 - Enhance and revitalize Raleigh's neighborhood and districts through thoughtful placemaking; Goal 6 - Enhance arts leadership and governance; Goal 7 - Strengthen marketing, promotion and valuing of the arts; Goal 8 – create a system of sustainable arts funding. He talked about the various strategies including active cultural life, youth arts participation, equity, access and inclusion strategies, support artist and arts organization strategies, placemaking strategies, arts leadership and governing strategies, marketing and promotion strategies and sustainable arts funding strategies. He indicated that is the highlights of their 63 recommendations.

Laurent deComarmond, Chair of the Public Arts and Design Board and Nancy Novell, Chair of the Arts Commission, spoke of their support and excitement with this plan and how they are prepared to advance and support the work. They recognized and expressed appreciation to all who contributed to the process and about 100 persons stood in support of their comments. Ms. Baldwin moved approval of the plan as presented. Her motion was seconded by Mayor McFarlane. Mr. Cox spoke about Candy Chang's "Before I Die" project and how he signed it with Mr. Bolas talking about his comments. Mr. Thompson expressed appreciation that the plan recognizes all areas of the City not just down town. The motion as stated was put to a roll call vote which resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

REPORT AND RECOMMENDATION OF THE RALEIGH HISTORIC DEVELOPMENT COMMISSION

HISTORIC LAND MARK APPLICATIONS – VARIOUS – REFERRED TO DEPARTMENT OF CULTURAL RESOURCES; PUBLIC HEARING ESTABLISH FOR APRIL 5, 2016

Two owner-initiated applications for Historic Landmark designation have been received:

- Anna Riddick House, 1028 Cowper Drive;
- Horton-Beckham-Bretsch House, 11 South Blount Street.

One staff initiated technical boundary change to an existing landmark is proposed:

- Wilmont Apartments, 3200 Hillsborough Street

The Raleigh Historic Development Commission has reviewed the applications and found on January 19, 2016 that they meet the criteria for designation contained in the General Statutes and Unified Development Ordinance. The Unified Development Ordinance sets out certain actions for the City Council to take in regard to the applications.

Recommendation: Refer the applications and boundary change to the Department of Cultural Resources, Office of Archives and History for analysis and recommendations concerning the report; authorize a joint public hearing before the City Council and the Raleigh Historic Development Commission on the evening of April 5, 2016 to receive public comment on the historic landmark reports and proposed landmark designations and modification.

Tania Tulley, City Planning was available to answer questions. Ms. Baldwin moved approval. Her motion was seconded by Mr. Gaylord and a roll call vote resulted in all members voting in the affirmative, except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

NO REPORT

REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

NO REPORT

REPORT AND RECOMMENDATION OF THE SAFE, VIBRANT AND HEALTHY NEIGHBORHOODS COMMITTEE

SAFE, VIBRANT AND HEALTHY NEIGHBORHOODS COMMITTEE – SUGGESTION FOR NAME CHANGE – NO ACTION TAKEN

Mr. Stephenson suggested that the Council rename this committee the Healthy Neighborhoods Committee. His motion was seconded by Ms. Crowder. Ms. Baldwin questioned why the Council would want to change the name as the committee structure was set up specifically to reflect the strategic plan. She suggested keeping the official name the same, people can talk about it as the Healthy Neighborhoods Committee but the official name should stay as originally

named. Mr. Stephenson stated he just did not want people to be confused when he or other people talked about the Healthy Neighborhoods Committee. He talked about how people shorten the names and he just wants people to know when he or others refer to the Healthy Neighborhood Committee that they are talking about the Safe, Vibrant and Healthy Neighborhoods Committee. Ms. Baldwin made a substitute motion to leave the name as it is with the understanding Mr. Stephenson or other people can call the committee whatever name they want and if they say Healthy Neighborhoods Committee they are referring to the Safe, Vibrant and Healthy Neighbors Committee. Her substitute motion was seconded by the Mayor. How to proceed was talked about briefly with the City Attorney indicating there is no need for a substitute motion, Council members could just vote against the original motion if that is what they choose. Mr. Stephenson stated he just wants it known when he says to refer something or talks about the Healthy Neighborhoods Committee he is talking about the Safe, Vibrant and Healthy Neighborhoods Committee. All motions were withdrawn.

REPORT AND RECOMMENDATION OF TRANSPORTATION AND TRANSIT COMMITTEE

NO REPORT

REPORT OF MAYOR AND COUNCIL MEMBERS

RALEIGH CITY CEMETERY PRESERVATION – FUNDS APPROPRIATED

Ms. Crowder asked that the Council appropriate $5,000 from Council contingency for the Raleigh City Cemeteries Preservation Committee to complete work on digitalization of the historic markers. She talked about work that they have done and work that needs to be done to complete the digitalization of Mount Hope; 11 acres have been mapped but there are 34 acres in the cemetery. She stated all of the markers have been photographed but now they would like to digitized them. Her motion was seconded by Mr. Stephenson and a roll call vote resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

UPPER NEUSE CLEAN WATER INITIATIVE – REQUEST TO MAKE A REPORT – REFERRED TO ADMINISTRATION

Ms. Crowder indicated she had been contacted by representatives of the Upper Neuse Clean Water Initiative who would like to come to a work session to provide an update or a status of their work. They would need 10 or 15 minutes at a work session. Why they wanted to come to work session rather than a council meeting was talked about with Ms. Crowder pointing out she does not have a time frame she was just contacted by representatives of the group asking to attend a work session. After brief discussion, the City Manager was asked to follow up with the group and work with them on a time for a presentation at a Council meeting or work session.

CITY COUNCIL LIAISON – PRESENTED

Mayor McFarlane distributed the following City Council Liaison list:

	BOARD/COMMISSION	LIAISON
1	Appearance Commission	Gaylord
2	Arts Commission	Crowder
3	Artsplosure/First Night	Baldwin
4	Bicycle and Pedestrian Advisory Committee	Stephenson
5	Capital Area Metropolitan Planning Organization (CAMPO-TAC)	McFarlane/Stephenson
6	Citizens Advisory Councils	Stephenson
7	Convention Center Commission	Thompson
8	Downtown Housing Improvement Corporation	Branch
9	Ending Homelessness Task Force	Baldwin
10	Environmental Advisory Board	Cox
11	Fair Housing Hearing Board	Branch
12	Greater Raleigh Convention and Visitors Bureau (GRCVB)	Gaylord
13	Historic Districts Commission	Stephenson
14	Human Relations Commission	Cox
15	Parks, Recreation and Greenway Advisory Board	Thompson
16	Raleigh Little Theatre	Thompson
17	Raleigh Transit Authority	Branch
18	Sister Cities	Crowder
19	Stormwater Management Advisory Commission	Cox
20	Substance Abuse Advisory Commission	Gaylord
21	Triangle Transit Authority	Baldwin
22	Triangle J Council of Government	Gaylord
23	Upper Neuse Basin Committee	McFarlane
24	City of Oaks	Stephenson
25	Blue Ridge Corridor Alliance	Crowder

The report was received and the designations made.

DISTRICT E – MEETINGS – INFORMATION RECEIVED

Mr. Gaylord pointed out recently about 40 people from District E known as the District E Alliance met and they were talking about having meetings to discuss and get information affecting the people in their district. He stated he plans to hold a pilot program and would be

asking for staff presentations every other month. The programs would be at Pilot Park on Thursdays and after a 4 month period they will re-evaluate as to whether to continue. He asked permission to have these meetings posted. No objection was voiced.

WINTER WEATHER EVENT AND SIX FORKS CORRIDOR PLAN – COMMENTS RECEIVED

Mr. Thompson gave a shout out to the City Manager and staff for the great job on ice, snow, sleet removal during the past winter weather event. He stated all did a great job.

Mr. Thompson talked about the Six Forks Road Corridor Study which he feels is very, very important. He pointed out however if the City is supporting a ½ cents tax increase for mass transit he feels we need to have more study and input about transit, rapid transit and bus lanes in that corridor. He feels the study falls short on that.

SIGNAGE – UPCOMING EVENTS – REFERRED TO THE CITY MANAGER

Ms. Baldwin pointed out she had talked briefly with the Mayor about a concern she has relative to the lack of signage outside of the City's major arts facilities. She indicated there is nothing that tells people what events are occurring, how to buy a ticket, etc. She stated we feels we need some type signage and/or advertisement.

City Manager Hall indicated that is something that was discussed in developing the job description for the replacement of the director; that is, how to market our events, etc. He stated the specifics of signage did not come into play but if the Council wants the staff to look at signage that could be done. Ms. Baldwin stated we need some type visual to let people know what is occurring. Mayor McFarlane stated we should get feedback from the Performing Arts Authority before any decisions are made. City Manager Hall stated he would get a report on the current situation and also get information on the current sign ordinance and provide the Council with a report.

APPOINTMENTS

APPOINTMENTS – NO ACTION TAKEN

The City Clerk reported there is one vacancy on the Stormwater Management Advisory Commission; however no nominations has been received. She stated in addition she received a letter of resignation from Valorie Jordan, from the Human Relations Commission. Ms. Jordan was recently appointed to the Appearance Commission therefore there is a vacancy on the Human Relations Commission and both will appear on the next agenda.

REPORT AND RECOMMENDATION OF THE CITY ATTORNEY

NO REPORT

REPORT AND RECOMMENDATION OF THE CITY CLERK

MINUTES – JANUARY 19, 2016 – APPROVED

The City Clerk indicated Council members received copies of the January 19, 2016 minutes in their agenda packet. Ms. Baldwin moved approval. Her motion was seconded by Mr. Thompson and a roll call vote resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on a 7-0 vote.

CLOSED SESSION

CLOSED SESSION – HELD

Mayor McFarlane stated a closed session is in order pursuant to NCGS143-318.11(a)(5) for the purpose of instructing City staff how to proceed in the potential acquisition of property in the vicinity of Salisbury and South Streets. Mayor McFarlane moved approval of the motion as read. Her motion was seconded by Ms. Baldwin and put to a vote which resulted in all members voting in the affirmative except Mr. Branch who was absent and excused. The Mayor ruled the motion adopted on 7-0 vote. The Council went into closed session at 3:25 p.m.

The Council reconvened in open session at 4:00 p.m. with Mayor McFarlane announcing that in closed session the Council gave direction to staff regarding the potential acquisition of property in the vicinity of Salisbury and South Streets.

RECESS

Mayor McFarlane announced the meeting recessed at 4:00 p.m. to be reconvened at 7:00 p.m.

Gail G. Smith
City Clerk

jt/CC02-02-16

COUNCIL MINUTES

The City Council of the City of Raleigh met in a regular reconvened meeting at 7:00 p.m. on Tuesday, February 2, 2016 in the City Council Chamber, Room 201 of the Raleigh Municipal Building, Avery C. Upchurch Government Complex, 222 W. Hargett Street, Raleigh, North Carolina, with all Council members present.

The Mayor called the meeting to order and the following items were discussed with action taken as shown.

REQUEST AND PETITIONS OF CITIZENS

LORIMER ROAD – CONCERNS RELATIVE TO PETITION – RECEIVED

David Simonton, 1218 Lorimer Road, presented the following prepared statement.

> I want you to know, I do understand that the City Council has a Big Picture in mind- a plan for the future.
>
> I'm concerned, however, that by focusing so intensely on a future plan, you risk losing sight of the effect of present policies on Raleigh's citizens, and neighborhood cohesion.
>
> Tonight, I'm here to enter into the record evidence documenting what went wrong with the present door- to-door petition process as carried out on Lorimer Road.
>
> The packet I submitted includes documents, emails, FB posts, and three sworn affidavits from residents, representing the type and degree of misinformation that was spread. This evidence is further confirmation that the door-to-door petition process is vulnerable to misconduct and misrepresentation--by Petitioners and City staff.
>
> There are essentially no rules governing the door-to-door process, and virtually no constraints on the Petitioner. Because of this, what happened In Laurel Hills, happened again on Lorimer Road. Last month I suggested you end the door-to-door process, and replace it with a mailed ballot-type petition.
>
> Tonight I ask--given all you now know--that you suspend the Lorimer Road Project, and send it to committee for review - as you did with the Laurel Hills Traffic Calming Project when Improprieties with their process were brought to your attention.
>
> Comparing the two, you'll find striking similarities:
>
> 1) In both cases many residents were left out of the process...given no information ahead of time. A recommendation stemming from the Laurel Hills case was that that should never happen again. But it did happen again, on Lorimer Road.

2) The approach used by the Petitioners In both cases was similar:

- One Laurel Hills resident reported, "(The) people circulating the Petition (were) not giving the full story or correct Information."
- The Affidavits of Lorimer Road residents report the same thing.

- Laurel Hills: "They told me that what I was approving was merely a study"
- Some residents on Lorimer thought what they were signing was merely a "preliminary petition."

Our Affidavits report that, in numerous other ways, the Petitioner-and, in our case, a stall member hi the City's Public Works Department-misrepresented the Petition as being a flexible document, subject to significant changes. "I was told not to worry and to sign the document as II was, and that we would all be able to sit down once it passed and determine how we would like it to look."

Residents on Lorimer Road have been asking· valid questions and raising legitimate concerns about this Petitioner, and about the process as it was conducted here.

When residents spoke up in Laurel Hills, you listened, and investigated their claims in committee. Tonight, I ask that you show us that same consideration.

The comments were received.

TAXI – REQUEST FOR EQUAL PARITY – COMMENTS RECEIVED

Harold Dover, 10 Seawell Avenue, indicated he owns a taxi company in Raleigh. He stated he comes downtown and he sees a lot of people walking their dogs, etc., but he does not see any taxis going by. He pointed out a lot of cabs are out of business because they cannot compete with Uber and Lyft. He stated those companies do not have to follow the same rules as the regular tax companies in Raleigh. Regular taxi drivers have to have annual inspections, physicals, background checks, blood tests, etc., all of which cost a lot of money. He stated the last time the fees were changed they did not have the same competition as today. He stated the competition from those companies is running a lot of companies out of business. He stated he would like to see all operating on the same par that is, rescind some of the fees taxi drivers have to pay or do away with some of the requirements they have to meet such as background checks, physicals, etc. He talked about emergency lights that the City requires to be installed in taxi cabs but not Uber and Lyft. He stated those are no longer needed or practical. The Police don't even know what they are about. He stated every year these emergency lights have to be installed. He asked that there be some type parity for all vehicles for hire.

Ms. Crowder pointed out some time back when this was discussed, she asked that staff provide a report pointing out she did not remember receiving that report. City Manager Hall stated he would check and follow up.

Mr. Dover indicated since this Council has taken office, a lot of things have changed. He stated at one time taxi rates and request for rate increases had to go to Law and Public Safety Committee but that no longer exist. He asked how the taxi drivers could get before Council with the Mayor indicating every thing has to come to City Council and the Council would decide. The Comments were received.

STANHOPE AVENUE – REQUEST FOR TRAFFIC CONTROL DEVICES – COMMENTS RECEIVED; REQUEST RELATING TO TRASH DUMPSTERS AND PRIVATE STREETS – RECEIVED; ADMINISTRATION TO PROVIDE REPORT

Margaret "Peggy" Seymore, 3125 Stanhope Avenue, indicated she had requested that the City install a "do not block" intersection sign on the inbound southwest corner at Rosemary and Hillsborough Street and had also requested a stop sign to be installed on Concord at Stanhope to help get cars coming out of Stanhope parking lot to reduce their speed before entering the roundabout. She stated since she had submitted her request she had talked with city representatives who stated they are working on her requests so she would change her request to ask the City to treat Rosemary as an intersection where it enters the Hillsborough roundabout and some way try to get signs installed expressing concern as traffic is backed up in the roundabout and it could be dangerous. She stated she had been told by City representatives that the part of Concord where she is requesting a stop sign belongs to the Stanhope development; therefore she is changing her request to ask that any time a development is approved by the City Council that the City require that the developers abide by whatever recommendations the City staff offers relating to traffic signs, etc. She stated she hopes to get a stop sign on Concord but would request that all approvals carry some type conditions relating to abiding by city rules and regulations.

Ms. Seymore talked about concerns with dumpsters being placed next to or in the Stanhope Development and she would like for the City to do something to indicate that any roads that are approved by the City Council or any developments would have to abide by the same rules and regulations relating to traffic, location of garbage cans, recycle cans, etc. that other citizens have to abide by. In addition she would ask that when plans are evaluated that the developer must show where dumpsters, recycling bins, etc. would be located. She talked about the concern of no location for the dumpsters and recycling bins to be out of the way and out of sight. She stated she has been told that the location of the Stanhope dumpsters is on a private street but she feels they should have to abide by rules and regulations as single-family homes, etc. In response to questioning, she pointed out she is particularly talking about the dumpsters at the Friendly Street extension or the corner next to the railroad tracks. She talked about conservations she has had with various people and concern that there is no location for the dumpsters. She asked that the City consider some type amendment to the zoning code or the UDO to prevent this type thing from occurring in the future.

Mayor McFarlane stated the photographs are difficult to see and pointed out she did not think that the City accepted private streets with it being pointed out by Ms. Seymore this occurred when the development started.

City Manager Hall indicated it is difficult to see the photographs and he would suggest allowing staff to look into the situation, take photographs and provide a memo on possible suggestions and/or solutions. It was agreed to follow that course of action.

MATTERS SCHEDULED FOR PUBLIC HEARING

SIDEWALK PETITION – ORLEANS PLACE – HEARING – APPROVED

This was a hearing to consider a petition to install a sidewalk on the south side of Orleans Place from Quail Hollow Drive to the cul-de-sac, which is an approximate distance of 160 lineal feet. Staff recommends installation of a five-foot sidewalk on a 3.5-foot setback from the curb on the south side of Orleans Place.

The Mayor opened the hearing, no one asked to be heard, thus the hearing was closed. Ms. Baldwin moved approval of the sidewalk installation on Orleans Place as requested. Her motion was seconded by Mr. Branch and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote.

STC-11-15 – WOODLAND AVENUE – HEARING – DENIED

This was a hearing to consider a petition from Craig and Heather McCall to close the currently unimproved portion of an unnamed alleyway off Woodland Avenue, according to Resolution 2015-214. The hearing is pursuant to petition, resolution, advertisement, and notification as required by law (STC-11-15).

Todd Delk, Transportation Planner, presented the case providing the location of the alley and a map outlining those who signed the petition and those who did not. He went over the conditions necessary for permanent street closures as outlined in the 2030 Comprehensive Plan Policy T 2.7 which indicates no street, alley or other public right-of-way shall be abandoned without the highest level of scrutiny and concurrence among affected city departments and utility companies. Policy T 2.7 outlines findings necessary for the City to close the street.

Transportation Planner Delk indicated on December 15, 2015 the Raleigh Historic Development Commission voted unanimously to recommend denying the closure as it is in conflict with the adopted RDHC policy regarding alley closures and Local Historic and National Register Districts. Their report indicates Bloomsbury Historic District was listed in the National Register and alleyways are integral part of planned design as shown on the original plats. Alleys were intended to promote healthful living espoused in the "City Beautiful" movement and is a significant feature of the historic character of the neighborhood. Alleyways are to provide or have the potential to provide value in public service and amenity to the residents. He stated however the RDHD did not object to consideration at a public hearing if the Council determines there is a compelling public purpose for the closure. Mr. Delk presented maps showing the Bloomsbury Historic District boundaries, and the original subdivision map showing the alley system. Mr. Delk indicated this alley has been the center of the previous cases including STC-09-02 and STC-02/09 – 2008. The Council voted to deny the STC-9-02 case; approved the STC-

02-09 – 2008 case; however the owners failed to close the alley as required within one year. STC-4-10 was approved as that portion of the alley did not fall under the policy because it was not in the original 1911 subdivision plan. He presented photos of the area. He explained the policies and what would happen if the alley is closed and/or remained opened.

Ms. Baldwin had questions stating it seemed there were some contradiction on the desires of the one of the property owners. Mr. Delk indicated there were two different owners of the same property. The Mayor opened the hearing to the public.

Craig McCall indicated he and his wife filed the petition in July of 2015, in response to a neighbor, Tim Kings, initial attempt to open the alley to serve his property at 2009 Glenwood. He stated Mr. King's property is a rental property, has three to four cars parked in the driveway at all times and has full ingress and egress off Glenwood Avenue. He stated as the City Council considers closing an alley they have to look at five different points according to Policy T 2.7. He stated the first three (the closure will not compromise the integrity of the City's street network, nor lead to a significant loss of vehicular or pedestrian connectivity; the closure will not impair the ability to provide utility service; and the closure will not adversely impact the health, safety and welfare of the community, including access by emergency vehicles) are not applicable to this petition. He stated in December 2015 the RHDC deferred judgment to the Council. The 5th point the Council must consider in closing a right-of-way is if the proposed closure is in the public interest and that, he feels is what is before the Council, "what is the public interest?" He stated the petition names twelve property owners as effected by the alley; however, he feels there are 16 property owners. He went over the 12 families which agree with the petition which include the families located at 2011, 2007, 2005, 2003, 2001 Glenwood Avenue, 2214, 2218, 2220 and 2222 Creston. He stated they have not been able to contact the owner of 2216 Creston but that house has been on the market since July 2015 and the residents at 2224 Creston have not responded. Mr. McCall stated the Kings, 2009 Glenwood Avenue, disagree with the closing. Mr. McCall referred to the previous petitions before the Council and the action that was taken in those petitions. He stated this argument has been going on for many years and needs to end tonight with the approval of his petition. He stated this area is turning around, many young families are moving in and renovating. People walk, play and ride their bikes in this area. He talked about the renters situation and pointed out if the alley is not closed the Kings would be permitted to destroy the alleyway which was what they all bought into and thought they had. He talked about the topography which makes it almost impossible to establish a passable connection to the Kings' property and talked about surveys he had had made to show the problems with access in the area.

Attorney Chad Essick representing the Kings' at 2009 Glenwood Avenue, pointed out his clients are out of state and could not attend the meeting tonight. He stated they are strongly opposed to the closing, talked about the investment they had made in the area and his firm's involvement in past street closing attempts. He went over what occurred in those and talked about problems with allowing access to some through the alleyway but not to others. He talked about the Raleigh Historic District Commission's recommendation for denial. Attorney Essick pointed out traffic on Glenwood is increasing significantly and any time we could encourage access from an alleyway and not directly onto Glenwood Avenue is good for the public as a whole. He pointed

out the houses already have access and asked that the Council deny the request and allow his clients to proceed with the small area of improvement on his property.

No one else asked to be heard, thus the hearing was closed.

Brief discussion took place relative to the past history, the recommendations and the equities/inequities of the proposal. The ability for residents to have access to the back of their homes was talked about. Ms. Crowder moved denial of request as she sees no public interest and the alleyway system is an integral part of the original subdivision. She talked about other neighborhoods which have alleyway system. Ms. Crowder's motion to deny was seconded by Ms. Baldwin. Mr. Stephenson spoke about the issue of safe access to the property after which the motion to deny was put to a vote and passed unanimously. The Mayor ruled the motion adopted on an 8-0 vote.

PAVING ASSESSMENT ROLL 940 – WAKEFIELD CROSSING RESURFACING – HEARING – RESOLUTION ADOPTED

This was a hearing to consider confirming Paving AR940 - Wakefield Crossing Drive according to charges outlined in Resolution 2015-247.

If, following the hearing, the Council takes action to confirm the assessment role, it would be appropriate to adopt a budget amendment in the amount of $5,670 to allow the City to be in compliance with the state law which does not exempt the City from paying assessments on City-owned property. Accounting detail was included with the agenda packet.

Jimmy Upchurch, Public Works Department, explained the project pointing out that the improvement to this street was required by the developer; however, the developer went bankrupt and the improvements were never completed. This subdivision was approved in the late 90's. Since the improvements were not completed, the City could not accept or maintain the street. The Public Works Director at that time suggested the procedure of the City completing the street, assessing the property owners, and the City would accept maintenance.

The Mayor opened the hearing. Mr. Cox pointed out he had spoken to people who live in the area and talked about concern that had been voiced as the people felt when they purchased their home they paid for the improvements at this point. At that point the developer was to pave and turn the streets over to the City so he questions the assessment. Brief discussion took place with Mr. Cox pointing out the concerns he heard were from a different part of the street. In response to questioning, it was pointed out most of the adjacent property is commercial. No one asked to be heard, thus the hearing was closed. Ms. Crowder moved adoption of a resolution confirming the assessments as outlined and authorized the transfer. Her motion was seconded by Mr. Gaylord and put to a vote which passed unanimously. The Mayor ruled the motion adopted on an 8-0 vote. See Resolution 267 and Ordinance 541 TF 268.

ANNEXATION – HOLDEN RIDGE SUBDIVISION AND SYCAMORE RUN APARTMENTS – HEARING – ORDINANCES AND RESOLUTIONS ADOPTED

This was a hearing to consider the following petitions for annexation:

LOCATION	ELECTORAL DISTRICT
Holden Ridge Subdivision	B
Sycamore Run Apartments	C

Following the hearing, if the Council wishes to proceed, it would be appropriate to adopt ordinances annexing the properties effective February 2, 2016 and adopt a resolution placing the properties in the appropriate electoral districts.

The Mayor opened the hearing, no one asked to be heard thus the hearings were closed. Ms. Baldwin moved adoption of ordinances annexing the properties effective February 2, 2016 and adoption of a resolution placing the properties in the appropriate electoral district. Her motion was seconded by Mr. Gaylord and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote. See Ordinances 544 and 545 and Resolution 268.

TC-1-16 – STORY HEIGHT MEASUREMENTS – HEARING – APPROVED AS AMENDED

This was a hearing to consider adoption of an ordinance to amend part 10A of the Unified Development Ordinance to change the way story heights are measured. The text change will redefine from "top of the finished floor to the ceiling above" to "top of the finished floor to the bottom of the floor above."

Following the closing of the hearing the Council may take action to approve, deny or refer the proposed text change to committee.

Planner Eric Hodge indicated this is a proposal to change the measurement technique used to measure "story height" from the "top of the finished floor to the ceiling above" to read the "top of the finished floor to the bottom of the floor above." (otherwise referred to as floor to floor). He gave examples of the story height measurements under the existing and proposed wording. He stated story heights minimums apply only for those building heights when proposed in a mixed use district: General Building – ground story height minimum: 11 feet – 13 feet (depending on district) upper story height minimum: 9 feet.

Mixed use building
Ground story heights minimum 13 feet – 15 feet (depending on district)
Upper story height minimum: 9 feet

He stated when/where applicable minimum ground story height applies to the first 30 feet of the building measured inward from the street facing façade.

When/where applicable, at least 50% of the ground story and 80% of the upper stories must meet the required story height provisions.

He stated no additional height is added by this proposal, it doesn't change the height. He explained the proposal and how it came about pointing out it basically addresses dropped ceilings.

The Mayor opened the hearing.

Joe Whitehouse stated he bought this proposal forward and explained the problem relating to mixed use zoning and problems the existing language causes. Mr. Stephenson questioned the terminology and talked about what "bottom of the floor above or bottom of structure" means pointing out it could be open for interpretation. Mr. Thompson talked about concrete and the bottom of a pan and pointed out may be this should be fined tuned some. After brief discussion, it was agreed to change the wording to "top of the finished floor to top of finished floor. Mr. Thompson moved approval of TC-1-16 as amended. His motion was seconded by Mr. Gaylord and put to a vote which passed unanimously. The Mayor ruled the motion adopted on an 8-0 vote. See Ordinance 546 TC 377.

Adjournment: There being no further business, Mayor McFarlane announced the meeting adjourned at 8:00 p.m.

Gail G. Smith
City Clerk

jt/CC02-02-16