COUNCIL MINUTES

The City Council of the City of Raleigh met in a regular session at 1:00 p.m. on Tuesday, May 17, 2016 in the City Council Chamber, Room 201 of the Raleigh Municipal Building, Avery C. Upchurch Government Complex, 222 W. Hargett Street, Raleigh, North Carolina, with the following present.

Mayor Nancy McFarlane, Presiding
Councilor Kay C. Crowder, Mayor Pro Tem
Councilor Mary-Ann Baldwin
Councilor Corey D. Branch
Councilor David Cox
Councilor Bonner Gaylord
Councilor Russ Stephenson
Councilor Dickie Thompson

Mayor McFarlane called the meeting to order and invocation was rendered by Pastor Alexander Harshaw, First Baptist Church. The Pledge of Allegiance was led by Councilmember Mary-Ann Baldwin.

The following items were discussed with action taken as shown.

RECOGNITION OF SPECIAL AWARDS

PROCLAMATION – WILLIAM IVY LONG DAY – PROCLAIMED

Mayor McFarlane read a proclamation proclaiming Tuesday, May 17, 2016 as William Ivy Long Day in the City of Raleigh. The proclamation talked about him being a native son, his work in theatre production, custom design, nominated for 16 Tonys and winning 8 and him spending his early years at Raleigh Little Theatre. In accepting the proclamation, Mr. Long expressed appreciation pointing out he is very proud of the arts and theatre in the City of Raleigh and the world today. He expressed appreciation for the honor.

Mayor McFarlane stated everyone is very proud of Mr. Long, our native son.

AGENCY GRANTEE PRESENTATION

AGENCY GRANTEE PRESENTATION – SAFECHILD - RECEIVED

Christin DeRonja, SafeChild, talked about the history of SafeChild pointing out it serves all of Wake County; however, over 50% of those served are residents in the City of Raleigh. She talked about the SafeChild Children Advocacy Center which was established some five years ago pointing out some 1,500 children have been served through that facility. She stated all of that was made possible through the support from the City of Raleigh's help to eliminate child

abuse. She stated recently a child shared with her "please remember me" and asked the Council to please remember SafeChild and continue to help prevent child abuse in the City of Raleigh.

CONSENT AGENDA

CONSENT AGENDA – APPROVED AS AMENDED

Mayor McFarlane presented the consent agenda indicating all items are considered to be routine and may be enacted by one motion. If a Councilor requests discussion on an item, the item will be removed from the consent agenda and considered separately. Mayor McFarlane explained the vote on the consent agenda will be a roll call vote. Mayor McFarlane stated she had received a request from Mr. Gaylord to withdraw the Encroachment Request relating to 223 South West Street. She stated in addition the Public Works transfer refers to a budget transfer in the amount of $14,200 in the description. She stated the correct amount is $500,000 as outlined in the agenda recommendation. Ms. Baldwin moved approval of the consent agenda as amended. Her motion was seconded by Ms. Crowder and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote. The items on the Consent Agenda were as follows.

GOTRIANGLE BUSES – RESOLUTION TO ACCEPT – APPROVED

GoRaleigh operates contracted service on three express and one regular service routes on behalf of GoTriangle. GoTriangle would like to transfer three Federal Transit Administration (FTA) procured transit buses to GoRaleigh to assist with daily operations; in order to accept the transfer of these assets; a resolution is required pursuant to the administrative requirements of the FTA. A copy of the resolution was included with the agenda packet.

Recommendation: Adopt the resolution. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes. See Resolution 305.

ANNUAL ACTION PLAN – DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT – CITY MANAGER AUTHORIZED TO EXECUTE

During the April 5 meeting, the City Council conducted a public hearing to receive comment on the draft 2016-17 Action Plan for the use of federal housing and community development funds. The draft plan was presented at a public meeting on March 22; was open to written public comment until April 22; and was posted on the City's website. Copies of the draft plan were made available to the public upon request, and staff presentations were provided at Citizen Advisory Council meetings. Additional background and details on the annual plan were included with the agenda packet.

Recommendation: Adopt the FY 2016-17 Action Plan and authorize the City Manager to execute required documentation for transmittal to the U.S. Department of Housing and Urban Development. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

SOUTHLIGHT – FUNDING RECOMMENDATION – APPROVED – ORDINANCE ADOPTED

The City advertises an open Request for Proposals as funding is available for financing of smaller affordable housing developments. The purpose of the program is to provide developers of affordable multi-family housing low interest loans in order to build or purchase and rehabilitate privately owned and managed rental units. City funds are leveraged with conventional financing and/or other public funding sources. This program has been operating since 1988 and has provided funding for over two thousand affordable units.

SouthLight, Inc. requests up to $450,000 from the City of Raleigh for the construction of a 16-unit residential property off Garner Road to serve women who have substance use disorders and their children. The City would be in a third lien position. The project will create 16 apartments for these families making less than 40 percent AMI (Area Median Income). The site is located adjacent to the SouthLight office on the main campus at Newcombe and Garner Roads. Services are located on the site, which is on a bus line.

Since less than 24 units are proposed, the property is exempt from the affordable housing location policy.

SouthLight has been in discussions with the surrounding neighborhood regarding this project since 2012. The building of SouthLight-owned units on campus would reduce transportation costs for the program and provide a safe haven for the attendees located near support. SouthLight proposes to have staff onsite 24 hours. Details were provided with the agenda packet.

Recommendation: Approve the funding request of up to $450,000 for the project, which will contribute to the increase of affordable units in the City. Authorize staff to negotiate with SouthLight on the design of the project; authorize the City Manager to execute associated loan documents; and authorize associated budget transfers from existing appropriations. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

GORALEIGH FACILITIES – SERVICE CONTRACT WITH BLINK FACILITY SERVICES – APPROVED

Two bids were received for providing daily janitorial and facility cleaning of GoRaleigh Station (formerly Moore Square Transit Station), bus shelter cleaning, and landscaping services at GoRaleigh facilities.

For the GoRaleigh facility, an attendant will be on-site 10 hours per day Monday through Saturday and for six hours on Sundays. All trash receptacles will be emptied daily or more often as needed. Bathrooms will be cleaned four times daily with hourly monitoring and additional cleaning as needed. Driveways and sidewalks will be cleaned daily. This is a five-year contract in the amount of $761,588.

The GoRaleigh transit system currently has 150 ADA-accessible, on-street shelters with an additional 65 facilities under construction or in design. These shelters will be cleaned via pressure washing twice annually. On call services will allow for extra cleaning as needed or for general trash pickup and graffiti removal. On call services will also be utilized for general maintenance needs, such as removing/cleaning broken glass and the repair or replacement of shelters/benches that have been damaged.

Landscape services for City-owned and transit managed properties located at 1430 S. Blount Street and 1615 S. Wilmington Street are also being provided through this contract. This will include mowing, leaf removal, aerating, trimming, and mulching as needed.

Recommendation: Authorize the City Manager to execute the five-year contract in the amount not to exceed $761,588. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

GORALEIGH – MV CONTRACT TRANSPORTATION INC./AMENDMENT #8 – APPROVED

Paratransit service is available to GoRaleigh Access users who qualify under the Americans with Disabilities Act (ADA). The ADA mandates that each public entity operating a fixed route transit system provide complementary paratransit service to individuals whose functional disabilities prevent use of accessible fixed route bus systems. The level of service for these individuals is to be comparable to the level of service provided to individuals without disabilities. The paratransit service is intended to be comparable to the fixed route system in specific listed criteria such as days and hours of service, fares, service area, response time, etc.

GoRaleigh Access trips are eligible for paratransit service only if the trip begins and ends within 3/4 miles of a GoRaleigh bus stop. Other eligibility requirements may apply.

GoRaleigh currently uses MV Transportation to transport GoRaleigh Access clients to and from common destinations. Over 200 trips per day are performed to dialysis centers and major employers of persons with disabilities, representing approximately 20% of 1,300 trips taken daily on GoRaleigh Access. GoRaleigh Access also utilizes the services of approximately 35 local taxi vendors to provide curb to curb (door to door upon request) transportation throughout the defined service area.

GoRaleigh Access is requesting to extend MV Contract Transportation's shared ride contract for one additional year; the period of performance is July 1, 2016 through June 30, 2017. The amended contract amount for FY 2017 is projected at $984,616. This contract extension will allow GoRaleigh Access to align the upcoming procurement cycle for shared ride services with Wake County. GoRaleigh Access and Wake County will develop a joint procurement in FY 2017 to procure shared ride services encompassing the City of Raleigh and greater Wake County in FY 2018. The joint procurement will reduce trip costs by combining municipal and county paratransit services to receive a favorable hourly rate.

Name of Project:	GoRaleigh Access Prime Contractor Shared Ride Services
Managing Division:	Public Works – Transit
Request Reason:	Contract amount >$150,000
Vendor:	MV Contract Transportation, Inc.
Original Budget:	$5,127,448 for FY 2012 through FY 2014
Original Contract:	$5,127,448
Amendment Number One:	Reduce service hours by $503,904
Amendment Number Two:	Reduce service hours by $831,495
Amendment Number Three:	Reduce service hours by $957,766
Amendment Number Four:	Add option year four $1,310,250
Amendment Number Five:	Increase service hours by $32,499
Amendment Number Six:	Add option year five $1,210,767
Amendment Number Seven:	Reduce service hours by $300,000
Amount of this Contract Amendment:	$984,616
New Contract Amount:	$6,072,415
Budget Transfer:	N/A
Encumbered with this Approval:	$984,616

Recommendation: Authorize the City Manager to execute the contract amendment in the amount not to exceed $984,616 for FY 2017. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

PARATRANSIT SHARED MOBILITY MANAGEMENT SERVICES – INTERLOCAL AGREEMENT WITH WAKE COUNTY – APPROVED

The GoRaleigh Americans with Disabilities Act compliant paratransit program, GoRaleigh Access (formerly Accessible Raleigh Transportation, or ART), has partnered with Wake County to develop a para-transit service model referred to nationally as Mobility Management. Through the execution of a contract for mobility management services and accompanying technology, the GoRaleigh Access program continues to improve paratransit program oversight and passenger convenience. Through an interlocal agreement with Wake County, the GoRaleigh Access program utilizes the services of Ride Right, LLC; Ride Right provides a general manager and an appropriate level of staffing to support the defined mobility management activities. The initial contract began in the last half of FY 2014. City Council approved the FY2016 ILA on March 15, 2016; this agreement, for FY2017, marks the third full year of implementation and includes the program elements described below:

- Contractual arrangement with Wake County for the use of a shared mobility management contractor to schedule all GoRaleigh access trips, as well as Wake County paratransit trips and providing contractor oversight.
- Utilize the GoRaleigh facility located at 1430 South Blount Street for the mobility management team and select service providers. Basic improvements to the facility are underway; this includes rehabilitation of staff parking areas and the renovation of maintenance areas.

- The use of a single phone number and dispatch office to handle all incoming calls regarding trip status and cancellations during GoRaleigh service hours.
- The use of hosted ride scheduling software; the software will eventually be accessible by vendors and will communicate with contracted vehicles.
- The use of automated vehicle location (AVL) technology to track vendor vehicles to ensure productivity and to provide complaint resolution and validate performed trips as they occur.
- An interactive voice response (IVR) system utilized to improve client information. This system provides courtesy calls to clients the night before a scheduled trip and notifies the client by call that they are next in queue for pickup.

Funding for the agreement is available from eligible grant funding; the local share commitment is 20 percent or $51,661.

Name of Project:	Wake County Paratransit Shared Mobility Management Services
Managing Division:	Public Works – Transit
Request Reason:	Interlocal agreement
Original Project Budget:	$258,305
Vendor:	Wake County
Prior Contract Activity:	N/A
Budget Transfer:	N/A
Currently Encumbered:	$0
Amount of this Contract:	$258,305
Encumbered with this Approval:	$258,305 (July 1, 2016)

Recommendation: Authorize the City Manager to execute the interlocal agreement in an amount not to exceed $258,305. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

CITYWORKS - ENTERPRISE LICENSE AGREEMENT – CONTRACT WITH AZTECA SYSTEMS INCORPORATED – APPROVED

The City currently utilizes Azteca Systems, Inc. as the provider for the Enterprise Asset Management and Work Order Software (Cityworks). Using Cityworks, departments manage operational activities by tracking service requests and work orders on City assets while capturing labor, material, and equipment data. Cityworks integrates with See-Click-Fix to route public service requests to the appropriate City departments for efficient resolution.

The proposed Enterprise License Agreement (ELA) will cover the current deployment to several large departments such as Public Works, Parks, Recreation and Cultural Resources, and Solid Waste Services as well as for the planned implementation for the Public Utilities department. In addition to user licensing, this ELA licenses functionality for inventory management, mobile applications, and application program interfaces. The proposed ELA will be for a three-year term and provide unlimited access to software and maintenance. Funding for the first year of the ELA is appropriated in the operating budget and will be programmed annually in future budgets.

Name of Project:	Cityworks Enterprise License Agreement
Managing Division:	Information Technology – IT Application Support
Request Reason:	Contract Approval >$150,000
Cause of Contract Amendment:	Enterprise License Agreement
Vendor:	Azteca Systems, Inc.
FY 2014:	$109,000 (original contract)
FY 2015:	$109,000
Amendment One:	$2,935
Amendment Two (Administrative):	Change of scope, no amount
FY 2016:	$111,995
Currently Encumbered:	$0
Amount of this Contract:	$540,000 ($180,000 annually or through June 2019)
Encumbered with this Approval:	$180,000 (June 2016 – June 2017)

Recommendation: Authorize the City Manager to execute the contract for the enterprise license agreement in an amount not to exceed $540,000. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

COMPENSATION SYSTEM STUDY – GALLAGHER BENEFITS SERVICES INC. – CONTRACT FOR PHASES II, III AND IV – APPROVED

Council appropriated $500,000 in the 2015-16 budget to fund a Compensation System Study (CSS) project to conduct a comprehensive review of the City's employee compensation system.

Phase I of the CSS was completed in January 2016 with the adoption of a formal compensation philosophy, identifying benchmark organizations with whom to compare against and an open range pay structure. Phases two through four will begin with the execution of this contract and will include a comprehensive review of all regular positions and temporary jobs in the City of Raleigh; custom and market salary survey review of identified benchmark jobs; and the review, revision, and development of compensation policies and incentives. A cross departmental team reviewed vendor submittals and selected Gallagher Benefits Services, Inc. The recommended vendor, Gallagher Benefits Services, Inc., will assist the City with the final three phases of the CSS with an anticipated completion date of fall 2017. Software and market survey tools will be purchased with project funding at the completion of phase two of the CSS. These tools will be used for the long-term sustainability of the compensation system.

Name of Project:	Compensation System Study, Phase Two through Four
Managing Division:	Human Resources
Request Reason:	Contract Approval >$150,000
Vendor:	Gallagher Benefit Services, Inc.
Amount of this Contract:	$151,000
Encumbered with this Approval:	$151,000

Recommendation: Authorize the City Manager to execute the contract for the Compensation System Study, Phase Two, Three and Four in an amount not to exceed $151,000. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

STORM VEGETATIVE DEBRIS – EMERGENCY MANAGEMENT PRE-POSITION CONTRACT WITH DRC EMERGENCY SERVICES, LLC AMENDMENT – APPROVED

The current emergency management pre-position contract for grinding of vegetative storm debris ends June 30, 2016. The contract contains provision for two one-year extensions. Staff is currently working to get all the disaster response contracts on the same schedule; therefore, only a four month extension is required.

A Task Order is generated by the contractor upon contract activation by the City. The cost of the Task Order varies depending on the amount of storm related damage and is likely to exceed the formal contract limit threshold of $150,000. The City Manager is authorized to execute work above this threshold in emergency situations.

Recommendation: Authorize the City Manager to execute the contract amendment. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

PERSONNEL RECLASSIFICATION – PUBLIC UTILITIES – APPROVED

The position below was reviewed by the Human Resources Department. The fiscal impact of the reclassification will be absorbed within existing approved salary and benefit appropriations. The following change is recommended:

Public Utilities

PU Equipment Operator (code 4903; PG 28; position 3505); to Safety Technician (code 4237; PG 33). This position is currently vacant.

Recommendation: Authorize the reclassification. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

ENCROACHMENT REQUEST – CELITO CLEC, LLC; – BROADPLEX, LLC AND FIBER TECHNOLOGIES NETWORKS – VARIOUS LOCATIONS – APPROVED CONDITIONALLY

The agenda presented the following Encroachment request:

Glenwood Avenue, West Johnson Street, North Boylan Avenue, and West North Street

A request has been received from Celito Clec, LLC to install 5,922 feet of underground conduit and 19 underground vaults in the right-of-way. A report was included with the agenda packet.

Proctor Road, Southgate Drive and Purple Garnet Way

A request has been received from BroadPlex, LLC to install 5,037 feet of underground conduit and two access vaults. A report was included with the agenda packet.

Sugar Bush Road

A request has been received from Fiber Technologies Networks, LLC to install 527 feet of underground conduit. A report was included with the agenda packet.

Recommendation: Approve the encroachments subject to completion of a liability agreement and documentation of proof of insurance by the applicant. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

BUDGET AMENDMENTS/TRANSFERS – VARIOUS – APPROVED

The agenda presented the following budget amendment/transfers:

Public Works – Transit

A budget transfer in the amount of $500,000 is requested to reallocate funding from the fixed-route transit operating budget to the GoRaleigh Access paratransit services budget to fund the Americans with Disabilities Act (ADA) operations for the remainder of this fiscal year.

Public Works – Stormwater

A budget amendment is requested to replace vehicle number 1681, which was declared a total loss following an accident in October of last year. Insurance proceeds of $9,850 were appropriated by Council March 15; the budget amendment and insurance proceeds will be utilized to procure a replacement vehicle. Estimated replacement cost is $24,050.

Recommendation: Authorize a budget amendments as included in the agenda packet. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes. See Ordinance 587 TF 275.

CONDEMNATION – HILLSBOROUGH STREET REVITALIZATION PROJECT PHASE II – THE READER'S CORNER, INC. – RESOLUTION ADOPTED

As part of the Capital Improvements Program, Raleigh City Council approved funds to develop design plans for the Hillsborough Street Revitalization Project, Phase Two. This streetscape project from Gardner Street to the Rosemary/Shepherd Streets intersection will improve vehicular and pedestrian safety. The project will include single-lane roundabouts at Rosemary/Shepherd Streets, Dixie Trail/Friendly Drive, and Brooks Avenue. Dan Allen Drive will become a right-in, right-out with a westbound left turn lane. The project will provide striped bicycle lanes with buffers from the on-street parking, wider brick paver sidewalks and pedestrian

refuges at the pedestrian crossing point along the corridor. The electric distribution and telecommunication lines will be relocated underground, allowing the overhead lines and the majority of the utility poles to be removed. Benches, bicycle racks, waste and recycling bins, public art, and LED street lights will be included. Several early design stakeholders meetings with owners began in 2013. Additional public meetings were held March 18, 2014 and September 25, 2014. The City Council approved the project on February 3, 2015 and awarded the construction contract on May 3, 2016.

The Reader's Corner, Inc. owns three adjacent parcels located at 3201, 3203, and 3205 Hillsborough Street. On January 19, 2016, Council authorized a condemnation request in order to acquire easements from 3201 Hillsborough Street. The project scope, common ownership, location, and apparent unity-of-use of all three parcels cause 3203 and 3205 Hillsborough Street to be included in the condemnation lawsuit. Therefore, it is now requested that Council authorize the City Attorney's Office to include 3203 and 3205 Hillsborough Street in the condemnation lawsuit against The Reader's Corner, Inc.

PROPERTY OWNER	**ADDRESS**
The Reader's Corner, Inc.	3201, 3203, 3205 Hillsborough Street

Recommendation: Adopt the resolution of condemnation. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes. See Resolution 306.

CONDEMNATION – LOWER LONGVIEW LAKE DAM REHABILITATION PROJECT – VARIOUS LOCATIONS – RESOLUTION ADOPTED

The City Council approved the rehabilitation of Lower Longview Lake as a Capital Improvement Project in 2008. This project will address water quality, an unsafe dam, road bridge functionality and safety issues, which required the closure of a portion of Albemarle Avenue to the public. Between 2013 and 2015, community meetings were held and plans are now complete. The Lower Longview Lake Dam Rehabilitation project will include dam and spillway replacement and stabilization, storm drain installation and upgrades, a small water main replacement, some new street lighting, and regrading and re-paving to include the closed section of Albemarle Avenue as related to the dam improvements. The closed section of Albemarle Avenue will be re-opened at project completion. The project construction required the City to obtain permanent and temporary easements on the Longview Lake parcel involving multiple ownership interests (±24) and also required temporary easements on four private properties. Subsequently, on October 7, 2015, Council adopted a resolution that directs staff to proceed with the inclusion of partial dredging of Lower Longview Lake subject to additional easement acquisition and an owner cost sharing arrangement to be paid through an assessment levied.

PROPERTY OWNER	**ADDRESS**
Frank U. Jeffreys	2600 Albemarle Avenue
Frank U. Jeffreys (1/21 ownership interest)	2536 Albemarle Avenue

Recommendation: Adopt the resolution of condemnation. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes. See Resolutions 307 and 308.

DUKE ENERGY CENTER FOR PERFORMING ARTS PROJECTS – VARIOUS DESIGN AND CONSTRUCTION CHANGE ORDERS – APPROVED – FUNDS TRANSFERRED

In the 2013 through 2016 capital improvement programs, Council appropriated a total of 19.5M for capital improvements at the Performing Arts Center. Approximately $17.0M of the approved funding has already been committed to major improvement projects including heating, ventilation and air conditioning (HVAC), electrical system, life safety upgrades, and interior renovations.

Given the age of the structure, unforeseen building and code related issues were anticipated as a part of the capital improvements. However, many of the conditions could not be fully assessed and quantified until demolition commenced. With the awareness of the potential for additional scope, non-essential projects were deferred until the magnitude of the mechanical systems, life safety, and building code issues were better understood. Examples of unforeseen conditions that were encountered that went beyond the original scopes of the project included: asbestos abatement, replacement of electrical systems to rectify hazardous conditions, replacement/installation of fire doors and barriers, fireproofing of structural steel, and in general bringing portions of the building up to current building and safety codes.

In order to complete the HVAC, interior renovations and the basement sprinkler/fire alarm projects, additional construction change orders and design contract amendments are needed. In anticipation that this will represent the final time these contracts are brought before Council for amendment, contingencies have been included.

There are four contracts that require approval for increased scope of services.

For the interior renovations project, additional general contractor work in the amount of $745,628 by TA Loving includes replacement of the lobby doors, asbestos removal, additional lighting work, and contingencies anticipated to complete the project. Additional design and construction administration services in the amount of $84,275 by Kling Stubbins are also needed.

The Memorial Auditorium lower level fire alarm and sprinkler project requires additional construction work in the amount of $208,256 by Bolton Service LLC. The scope of this change order includes an upgraded back flow preventer and sump pumps in the existing elevator pits along with contingencies anticipated to complete the project. Additional design and construction administration services in the amount of $14,800 by SUD Associates are also needed.

A summary of the requested change orders is as follows:

TA Loving	$ 745,628
Jacobs/Kling Stubbins	84,275

Bolton	208,256
SUD Assoc.	14,800
	$1,052,959

The change orders, including all previously approved and pending change orders and contract amendments, will be funded from existing capital appropriations; accounting detail was included with the agenda packet.

Recommendation: Authorize the construction contract change orders and design contract amendments and authorize associated budget transfers. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes. See Ordinance 587 TF 275.

STORMWATER MANAGEMENT UNIT PRICE CONTRACT B – BID AWARDED TO CAROLINA CIVILWORKS INCORPORATED

Bids were opened March 15 for construction of the Stormwater Management Unit Price Contract B. The intent of this contract is to have contractors available to provide for construction, repair, and replacement of certain storm drainage infrastructure at any location within the City on an as-needed basis.

Projects will be primarily associated with the Drainage Assistance and Petition Program. Typical drainage projects may include repairing, removing, or installing new drainage pipe; drainage structure (inlets, catch basins, and stormwater manholes) repair/replacement; stream bank/channel repair and stabilization; in-situ pipe rehabilitation; grading, paving, erosion and sedimentation control; and other tasks as necessary to complete projects within the Stormwater Program. Much of the work associated with this contract will be conducted on private property, not within the public right-of-way.

Bidding established unit prices for general stormwater and heavy construction; the bid items are comprised of materials and services compiled from 14 known project locations under the Drainage Petition and Stormwater Maintenance programs. Prequalification of contractors was conducted prior to bidding, with three of the five prequalified vendors submitting bids:

- Carolina Civilworks Incorporated of NC $1,667,203
- Pipeline Utilities, Inc. $1,871,600
- TA Loving Company $1,984,498

Following negotiations to revise a contract scope, Carolina Civilworks Incorporated has submitted the lowest responsive bid in the amount of $1,667,203, with a 0.9 percent Minority and Woman Business Enterprise (MWBE) participation. Projects within the City where this work will take place include, but are not limited to, the following locations*:

Setter Circle	Rembert Drive
Chapel Hill Road	East Davie Street
Revere Drive	Baugh Street

Intersection Macon and Catawba	Oakland Hills Way
Glen Valley Drive	Mabry Mill
St. Mary's Street	Northclift Drive
Astro Court	Courtland Drive

*Other infrastructure maintenance, and small drainage repairs, as needed

The contract duration is 18 months with a recommended option to renew for one additional 18-month period, to be determined based on performance. The engineer's estimate for this unit price contract was $1,448,200; resulting in a low bid that exceeds the engineer's estimate by 15 percent; budget transfers to consolidate minor project appropriations as well as funding from completed stormwater projects - including Pigeon House Branch Stream Restoration, White Oak Creek Restoration, and the Upper Longview Lake Restoration – are recommended to fund the contract. A bid summary and accounting details were included with the agenda packet.

Name of Project:	Stormwater Management Unit Price Contract B
Managing Division:	Public Works – Stormwater Management
Approval Request:	Bid award
Reason for Council Review:	Formal bid award
Original CIP Project Budget:	$1,135,754 (from individual petition projects)
Construction Bid Award:	$1,667,203
Vendor:	Carolina Civilworks Incorporated
Budget Transfers:	$1,667,203
Prior Contract Activity:	N/A
Encumbered with this approval:	$1,667,203

Recommendation: Award the bid to Carolina Civilworks Incorporated in an amount not to exceed $1,667,203. Authorize the City Manager to execute the contract and authorize project and consolidating budget transfers totaling $1,667,203. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes. See Ordinance 587 TF 275.

SIDEWALK IMPROVEMENT PROJECTS – VARIOUS LOCATIONS – BID AWARDED TO LANIER CONSTRUCTION COMPANY, INC.

The project consists of new sidewalk installation along three streets prioritized in the City's Pedestrian Comprehensive Plan. The project was advertised on March 7, 2016 and four bids were received on April 22, 2016. The lowest bid received was from Lanier Construction Company, Inc. for $686,030, which is 1.7 percent lower than the Engineer's estimate of $697,785. Business Assistance Program Office has certified and accepted the use of Minority and Woman Business Enterprise (MWBE) at 17 percent of the project. A bid summary and MWBE participation letter were included in the agenda packet.

Name of Project:	Sidewalk Improvement Projects - Chapanoke Road, New Hope Church Road, and Clark Avenue
Managing Division:	Public Works – Design/Construction

Approval Requested:	Bid award
Reason for Council Review:	Formal bid award
Original Project Budget:	$987,925
Vendor:	Lanier Construction Company, Inc.
Prior Contract Activity:	N/A
Budget Transfer:	Administrative
Encumbered with this approval:	$686,030

Recommendation: Award the bid to Lanier Construction Company, Inc. in an amount not to exceed $686,030 and authorize the City Manager to execute the contract. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes.

TRAFFIC – VARIOUS CHANGES – ORDINANCE ADOPTED

The agenda presented the following recommended traffic changes which would become effective seven days after Council approval.

Two-Hour Parking Meter Zone – Salisbury Street

It is recommended that a Two-Hour Parking Meter Zone be established on the west side of South Salisbury Street between Davie Street and Cabarrus Street. As the result of a recent staff review of current parking inventory, it was determined that the current No Parking zone on South Salisbury Street would be better utilized as metered spaces which would enhance the area businesses with more available customer parking. The two businesses in the Alfred Williams Building that front this zone are in agreement with this change.

No Parking Zone – Wolfpack Lane

It is recommended that a No Parking Zone be established on the north side of Wolfpack Lane at the intersection of Tarheel Drive extending 350 feet westward. A request was received from a business owner on Tarheel Drive stating that he and his many employees were having increasing difficulty turning from Tarheel Drive onto Wolfpack Lane due to so many vehicles parked along the west side of the intersection that block the view of approaching traffic. Staff conducted a sight distance study, which confirmed the concerns were valid and that a No Parking Zone along the northwest corner would provide motorists the necessary sightline of approaching vehicles. Staff has further spoken with the Manager of the affected property who also had the same observations and readily supported the restriction.

No Parking Zone – Woodland Avenue

It is recommended that a No Parking Zone be established on the south side of Woodland Avenue between Fairview Road and Creston Road. A petition was received from affected property owners on Woodland Avenue to have parking restricted to one side of the street to improve traffic flow and ensure adequate clearance for emergency vehicles in the event of an emergency.

Bus Zone – 1600 Glenwood Avenue

It is recommended that a Bus Zone be established on the east side of the 1600 block of Glenwood Avenue. A request was received from GoRaleigh to implement a Bus Zone near 1614 Glenwood Avenue, adjacent to the Underwood Magnet Elementary School, which is currently signed as a bus stop. The curbside northbound travel lane has No Parking restrictions from 7 a.m. to 9 a.m. and 4 p.m. to 6 p.m., but outside of these times routes that this stop serves must stop in the inside travel lane to load and unload passengers which is causing safety issues for passengers, as well as traffic slowdowns due to parked vehicles. The Bus Zone will enable buses to load and unload passengers safely while allowing traffic to flow freely.

Passenger Loading Zone – Harrington Street

It is recommended that the current Passenger Loading Zone on Martin Street at Harrington Street be temporarily relocated to the southwest corner of Harrington Street at Martin Street. A request for this relocation was received from the Contemporary Art Museum due to the loss of parking on both sides of Martin Street between Harrington and West Streets during the Dillon and Union Station construction projects. A Passenger Loading Zone is vital to the Museum's events.

Fifteen-Minute Parking Zone – North Street

It is recommended that a 15-Minute Parking Zone be established on the north side of North Street between West Street and Harrington Street. A request was received from the West Condominium Owners Association, Inc. to change the current two-hour timed parking for two spaces on the north side of the street to 15 minutes to better enable residents and delivery vehicles short term access to the building for loading and unloading. The proposed change will improve traffic flow issues and ensure adequate clearance for emergency vehicles in the event of an emergency.

Recommendation: Authorize appropriate changes to the traffic code as included with the agenda packet. Upheld on Consent Agenda Baldwin/Crowder – 8 ayes. See Ordinance 588.

END OF CONSENT AGENDA

ENCROACHMENT – 223 SOUTH WEST STREET – APPROVED CONDITIONALLY

A request has been received from Kane Realty Corporation to install temporary soil anchors during foundation work for the Dillion Building. A report was included with the agenda packet.

Mr. Gaylord stated he had ask that this be withdrawn from the consent agenda as he has a standing excusal and wanted to make sure that the record shows the excusal. Ms. Baldwin moved approval as outlined. Her motion was seconded by Mr. Branch and a roll call vote resulted in all members voting in the affirmative except Mr. Gaylord who was excused from participation in the item. The Mayor ruled the motion adopted on a 7-0 vote.

REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

REZONING Z-5-16 – ROCK QUARRY ROAD – PUBLIC HEARING AUTHORIZED FOR JUNE 7, 2016

This is a request to rezone property from NX-3-PK-CU and R-4 to NX-3-CU and RX-3-CU-PL). The proposal, though not entirely consistent with the Future Land Use Map, is consistent with the Urban Form Map and pertinent policies of the Comprehensive Plan. The proposal is also consistent with the City's UDO Remapping designation for the inconsistent NX- parcel.

The proposal would allow for residential, office, and retail uses located on a Transit Emphasis Corridor.

The proposal provides Parking Limited frontage (-PL) and conditions that approximate -PL, providing for an improved pedestrian environment on Rock Quarry Rd.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of June 7, 2016. Mr. Branch moved approval of the Planning Commission's recommendation. His motion was seconded by Ms. Baldwin and put to a vote which passed unanimously. The Mayor ruled the motion adopted on an 8-0 vote.

REZONING Z-7-16 – JONES FRANKLIN ROAD – PUBLIC HEARING AUTHORIZED FOR JUNE 21, 2016

This is a rezone property from Residential-4 with Special Highway Overlay District-2 (R-4 w/ SHOD-2) to Office Mixed Use-3 stories-Conditional Use with Special Highway Overlay District-2 (OX-3-CU w/SHOD-2).

The proposal is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan and is reasonable and in the public interest. The proposal would increase the opportunity for redevelopment of the site by allowing new office and research and development uses. Transit provisions support multi-modal access.

The proposal is compatible with the surrounding area. Adjacent uses include both low-scale office uses and single family residential, and the proposed Office Mixed Use district with a 3-story height limit is compatible in terms of height and form.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of June 7, 2016.

Planning Commission Chair Schuster stated this was a very sensitive case. A number of people showed up and wanted to talk about the use that is proposed for the property. He stated that is not the role of the Planning Commission and he expects that the Council will have a lot of people show up at this hearing. Brief discussion took place on the number of items on the June 7 agenda. Ms. Crowder moved that Z-7-16 be scheduled for June 21, 2016 public hearing. The

Clerk reminded the Council that the June 21 public hearing would be at 2:00 p.m. The motion was seconded by Ms. Baldwin and put to a vote which passed unanimously. The Mayor ruled the motion adopted on an 8-0 vote and the hearing will be scheduled at the afternoon section on June 21, 2016.

REZONING – Z-8-16 – WAKE FOREST ROAD – PUBLIC HEARING AUTHORIZED FOR JUNE 7, 2016

This is a request to rezone property from OX-3-CU to OX-3-CU.
The proposal is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan.

The proposal would allow for expanded parking amenities for an existing office use.

The proposal would potentially relocate an existing curb cut on New Hope Church Road, thus improving traffic flow at the intersection of Wake Forest Rd. and New Hope Church Rd.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of June 7, 2016.

Mr. Branch moved the Planning Commission's recommendation be upheld. His motion was seconded by Ms. Baldwin and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote.

SPECIAL ITEMS

REZONING Z-39-13 – TRAILWOOD DRIVE – APPROVED AS AMENDED – ORDINANCE ADOPTED

A public hearing to consider this rezoning request was held by City Council on April 5, 2016. Following the closing of the hearing, the Council deferred action to permit the applicants opportunity to submit additional amendments. The rezoning request is by Addie B. Clark, Grady Langston, Erica D. Langston, and Star Brite Housing to rezone approximately 5.61 acres from Residential-6 with Special Residential Parking Overlay District and Special Highway Overlay District-1 (R-6 w/SRPOD & SHOD-1) to Residential Mixed Use – 3 stories – Parkway – Conditional Use with Special Residential Parking Overlay District and Special Highway Overlay District-1 (RX-3-PK-CU w/SRPOD & SHOD-1) [northern two properties] and Residential Mixed Use – 3 stories – Conditional Use with Special Residential Parking Overlay District and Special Highway Overlay District-1 (RX-3-CU w/SRPOD & SHOD-1) [southernmost property].

New conditions dated April 28, 2016 were received in a timely manner. The Council may take action to approve, deny or refer the item to committee.

Planner Bynum Walter explained Council could move forward with the conditions dated April 28, 2016 if they so desire. Ms. Baldwin moved approval of Z-39-15 with conditions dated April 28, 2016. Her motion was seconded by Mr. Gaylord.

Mr. Stephenson reminded Council members of the letter received from Attorney Lacey Reeves reiterating his request to deny or leave out the small lot but approve the recommendation for approval with conditions dated April 28, 2016 for the two larger lots. Brief discussion took place relative to the committee's discussion with it being pointed out it related mainly to the two larger lots. Ms. Baldwin and Mr. Gaylord withdrew their motion. Mr. Stephenson moved approval of the rezoning of the two lots covered by Z-39-15 Trailwood Drive and leave out the smaller parcel, that is, no action taken to rezone it. His motion was seconded by Ms. Crowder and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote. See Ordinance 589 ZC 731.

REPORT AND RECOMMENDATION OF THE CITY MANAGER

RALEIGH BIKE PLAN UPDATE – RECEIVED – REVISIONS APPROVED

Over the past year, staff and a consultant team have been working to update the City's Bicycle Transportation Plan. The process has included extensive public input and review. During the February 9 Council work session, staff presented the draft BikeRaleigh Plan Update. Since then, the plan has been revised and improved, responding to feedback both from the public and the City Council. Minor revisions were made throughout the plan. Major revisions made in response to Council or public feedback include changes to the recommended priority projects, clearer plan goals, and with regard to the bicycle project delivery process additional communication, outreach, and implementation details. The revised plan was recommended for adoption by the Bicycle and Pedestrian Advisory Commission (BPAC) at the April 18 meeting.

Jason Myers, City Planning was at the meeting to give an overview of the proposed update to the existing bicycle plan. He introduced Matt Hayes with Alta Planning + Design who is available to answer questions.

Mr. Meyers pointed out the existing bike plan was adopted in 2009 pointing out at that time bike lanes were the gold standard. He talked about the number of things that have changed since then pointing out what is being proposed is state of the art with separated bikeways, neighborhood bikeways, a plan for all ages and abilities. He gave examples of bike plans in other cities such as Buffalo, Atlanta and Seattle. Mr. Myers went over the project time line for updating the plan which begin in May of 2015, went over the existing conditions, public engagement, processing and recommendations. He outlined the stakeholders which made up the steering committee which adopted the following vision statement.

> Raleigh is a place where people of all ages and abilities bicycle comfortably and safely for transportation, fitness and enjoyment. The BikeRaleigh network is integrated into the transportation system to connect people to where they live, work, play and learn.

He went through the public engagement process, the BPAC approval, presentation to the City Council in February, 2016 at a Work Session and approval by BPAC in April.

Mr. Myers went through the proposed BikeRaleigh by chapter highlighting and expounding on the chapters as follows:

Chapter 1 – Plan Goals

1. Build priority projects to serve cyclists of all ages and abilities
2. Launch/participate in 4 new programs in 4 years
3. Attain Silver Level Bicycle Friendly Community designation in 3 years

Chapter 2 – Existing Conditions

1. State of bicycling in Raleigh, analysis, riders of all ages and riders of all ages and abilities not currently served on street

Chapter 3 – Bicycle Network – facility type review

Separated bikeways which is physically separated from motor vehicle traffic within a street corridor; includes sidepaths, cycle tracks and buffered bike lanes.

Neighborhood bikeways.

For low speed and volume streets, pavement markings and signs for wayfinding and sometimes include traffic calming elements to keep volumes or speeds down. He explained other facilities which would include greenway trails and bicycle lanes which are still an important part of the complete streets approach and improves safety and helps reduce conflicts.

Chapter 3 outlines the long term bikeway plan as being

- Part of comprehensive plan
- Directs development – provide public improvements
- Guidance for resurfacing program and CIT project scoping
- A vision for a master plan

Chapter 4 relates to network prioritization and outlines the prioritization criteria and quantitative evaluation. The ten year priority plan which includes public strategy document, goal for what we can achieve in 5 to 10 years and built on existing programmed infrastructure.

Chapter 5 relates to bicycle routes and wayfinding and gives examples of wayfinding.

Chapter 6 relates to various planned programs such as Lighten Up Raleigh, BikeRaleigh, stations, bicycle safety programs and safety town.

Chapter 7 – policy recommendation on the following

- Complete streets policy
- Street design standards
- Bicycle parking
- Greenways operations
- Facility maintenance

Chapter 8 – outlines the implementation. Mr. Myers explained the bicycle project delivery process.

Mr. Myers pointed out the next steps would include adopting the plan update as recommended by staff and the Bicycle and Pedestrian Advisory Commission on April 8. Once adopted implementation would begin.

Mr. Cox talked about Chapter 8.4 – project implementation and education and questioned as the City restripes roads with bike lanes, etc., if there ends up being a reduction in parking if that will come back for City Council approval. Mr. Myers pointed out that is correct, any changes in the parking schedules would require Council approval. If we have areas where on-street parking is not allowed or it gets in front of some one's house they would reach out to the citizens and go through the process. He stated there may be cases where they are talking about taking away parking where no one uses it. Mr. Branch asked about coordination with the school system with it being pointed out one of the people on the committee was representing the Wake County School Transportation Department. The location of the lanes was talked about. Mr. Stephenson talked about the wayfinding and opportunities for bikeways to get to schools and bus stops. Ms. Baldwin asked about the educational component pointing out she thought a lot of that was to occur in May which is National Bike month.

Eric Lamb, Planning Department, talked about working with Public Affairs, developing a video, how it is going to be delivered to the public, etc. The implementation as outlined in Chapter 8, how we go through the process advising and educating and involvement of those involved was discussed. Concern about not letting people know what is happening, was expressed with various Council members pointing out the notification/educational process is extremely important and the City should pay very close attention to that to make sure people understand what is being proposed, when and where. Ms. Baldwin moved approval of the revisions as outlined. Her motion was seconded by Mr. Gaylord and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote.

BUDGET PROPOSAL FY2017 AND FIVE YEAR CAPITAL IMPROVEMENT PROGRAM – PRESENTED – REFERRED TO COUNCIL WORK SESSIONS

The City Manager and staff will present the Proposed Budget for FY2017 and the five-year Capital Improvement Program. The Proposed Budget documents, including a budget message memorandum discussing the proposal in more detail, will be distributed at the meeting.

Recommendation: Refer the City Manager's recommended budget to Council work session.

City Manager Hall expressed appreciation for the opportunity to present the proposed 2017 operating budget in the 5 year capital improvement program. He stated this presentation is the result of a lot of input at the retreat and prebudget work sessions and he appreciated the time the Council had provided on this issue. City Manager Hall stated the approval of the budget is probably one of the most important decisions the City Council will make during a year. In this case, the staff has tried to link the proposed budget to the strategic plan and priorities you have discussed. He expressed appreciation to all of staff and all of departments who worked so hard to put the budget together and pointed out there are a lot of faces in the room who contributed to this effort. He stated after the presentation the Council would have an opportunity to look through it and start the budget work sessions and the statutory required public hearing. He stated Benjamin Canada, Budget and Management Services, will present a short video and the proposed budget and then he would close out with a few remarks.

Benjamin Canada, Budget and Management Services, presented a video "Raleigh Our City of Numbers." The video pointed out the City of Raleigh has among other things a population of 457,608 people, 108 parks and recreation and cultural facilities, 28 fire stations, processed 611,087 calls in 911, 6 police stations, $55,181 medium household income 245 miles of water lines, 2,297 miles of sewer lines, 228,843 average month employment and 7,700 creative jobs.

Mr. Canada presented the proposed budget of $858.6M. He talked about the City's strong economy and tax base, the challenging budget process which includes opening and operating new facilities and systems, keeping up with service demands and implementing the strategic plan initiatives and high priority services. He pointed out as far as the revenue outlook, we are looking at a 2% growth in property tax revenue ($4.6M) and 5% growth in sales tax revenue ($4.4M). He presented a pie chart showing the revenue outlook and touching on the additional major revenue sources such as user fees for water and sewer service, stormwater management and solid waste which remains strong and the ongoing study of development fees. He pointed out the City in April 2015 adopted its strategic plan with six main goals and he would go over the proposed budget as attached to the various goals.

Safe, Vibrant and Healthy Communities

Downtown Cleanliness

- 15 new positions to improve litter pickup, trash collection, and clean furnishings
- Add Downtown coordinator position
- Consolidate downtown cleaning responsibility in one city department

Public Safety/Raleigh Police Department
Body-Worn Cameras

- $1.5M for pilot program
- Strength in public trust

- Improve evidence collection
- Improve officer training

New police training facility of 12,000 square feet of other facilities on Battleboro Road

Raleigh Fire department

- Apparatus replacement plan
- One position to supplement fire inspection
- Replace Fire Station #1 and administrative space

Bill Assistance Program

- Funded at $200,000
- Help eligible citizens with past due water and sewer bills

Art and Cultural Resources

- Approximately $850,000 for public art
- Funding generated by three new facilities
- Art exhibit curator position
- Oak City sessions
- Preservation Planner position
- Survey of historic properties

Economic Development and Innovation

- Two positions and operating funds to expand marketing efforts, promote more diverse retail and provide research support
- $500,000 annually for proposed Building Upfit Grant program

Serving the Development Community

- Technology improvements
- Six positions to focus on major projects, plan review and inspections

Planning

Funding for area plans

- Two positions: civic design and historic preservation
- Attend all CAC discussions of zoning cases

Growth and Natural Resources

Stormwater Management

$1 fee per month fee increase to support expanded capital programs:

- drainage assistance, system repairs, watershed planning and acquired flood prone property

12 new positions to complete 20 to 25 additional projects per year.

Public Utilities

Increase in monthly volume-base rates and infrastructure charges which will average approximately

$1.99 per month per customer
Support infrastructure maintenance program.

Solid Waste Services

- $75 cent increase in monthly fee
- Five positions in for route efficiency and yard waste center;
- progress towards cost recovery goal

Parks, Recreation and Cultural Resources

$1.1M to operate new and renovated park facilities over the next 18 months

- Thomas G. Crowder Woodland Center;
  Horseshoe Farm Nature Preserve
- Forrest Ridge Park
- Moore Square.

Transportation and Transit

Improvement implantation of capital programs
Additional four positions to support

- Road widening
- Transit projects
- Street maintenance

Continue to implement $75M bond program.

Bike Share Program

- New Program coordinator position
- Matching City Capital Funds

Two positions for Union Station.

Organizational Excellence

Communication

- Two positions for graphic and video support
- Realign staff to create centralized graphic units and citizens survey

Civic Campus
Bring 1,100 staff onto one campus

Goals

- Improving customer service and civic engagement
- Improve staff efficiency
- Create new economic development opportunities

Employee Compensation

3.25% average merit increase
One additional City holiday.

Employee Health Plan

Significant increase in medial plans and cost related to cost drivers which include number spouses and cost per spouse and volume and magnitude of high cost claims. The City will absorb 82% of the cost increase in the employee health plan; premium increases tied to major cost drivers, spouse sir charge to keep Raleigh's employee health plan competitive with the market.

Mr. Canada talked about new resources for the future including challenging budget process relating to prior commitments, growth and service demands and implementing the strategic plan to have a balanced budget to fund these needs, additional resources are needed.

City Manager Hall pointed out we are in the proposed reevaluation year and the process has been completed and includes an 8% increase in overall property tax base. He pointed out the residential rates remain flat and commercial property increased some 23%. He pointed out this would show a revenue neutral tax rate of 39.83 however the proposed tax rate in the budget is 41.83 cents. He stated the proposal includes allocating one cent ($5.7M) to fund debt service for the Dorothea Dix property which was acquired from the State for $52M in 2015 in a 10 year financing scheme with a favorable 2.18% interest rate. He stated the Dorothea Dix property goes towards implementing arts and cultural resources objectives of the Comprehensive Plan – "protect, enhance and develop unique places that reflect the City's character, history and values. He stated this would allow a 308 acre transformational park opportunity with the master plan beginning this summer.

City Manager Hall indicated other new resources for the future relate to affordable housing needs, pointing out the City of Raleigh has 32,000 cost burden rental household, that is when the rental cost exceed 30% of the income with 16,000 severely cost burden rental households which indicates the rental cost exceeds 50% of the income. He stated in Raleigh there is a 3% overall rental vacancy rate whereas the average for the area is 7%. He pointed out affordable housing needs relate to the strategic plan objective of preserving and increasing the supply of housing for all income groups. He talked about work that has been completed on the Location Policy and Affordable Housing Improvement plan. He stated one would question why tackle this challenge now. City Manager hall pointed out the City has committed nearly all the existing housing bond funds, and it is felt we should start investing now to realize benefits sooner as this is very important for long term economic health. He stated out of the $18M available for affordable housing programs we now have only $3M uncommitted. He stated affordable housing has a lot of different needs and it is not just local but regional, national, etc. He stated affordable housing carries stigma and talked about the need for work force housing and went over some statistics and studies relating to work force housing. He talked about the economic benefits of providing workforce housing, giving examples of studies and multiplier effects. He stated the National Association of Homebuilders report that for every 100 affordable housing units for families generates 80 construction jobs and 42 indirect jobs. It provides community benefit and gave statistics on educational performance, healthy households, etc. He gave examples of other cities such as Durham and Nashville and what they are proposing or have done as it relates to affordable/work force housing; therefore the budget includes allocating one penny ($5.7M) to preserve and increase output of affordable housing units in the city. He stated it is felt this would help provide sufficient inventory of affordable housing which helps maintain a vibrate local economy, more equitable housing market, allows residents of all income levels to have more housing options throughout the City and provides an on-going option for long term challenges.

City Manager Hall went through the next steps which includes work sessions each Monday beginning June 6 at 4:00 p.m. until the budget is adopted and the public hearing which has been scheduled for 7:00 p.m. on June 7.

Ms. Baldwin questioned why have a work session prior to the public hearing with the City Manager pointing out the Council has already asked for 5 of 6 budget notes and this would be an opportunity for the Council to look at and share that information. It would allow an opportunity to go through the budget notes prior to the public hearing.

Mr. Stephenson commended the City Manager for the comments on affordable housing and talked about having a reliable source of funding. He expressed appreciation for the work done. No further action was taken with the understanding the first budget work session would be Monday, June 6 at 4:00 p.m. with work sessions each Monday thereafter and the public hearing on June 7, 2016.

REQUEST AND PETITIONS OF CITIZENS

OLD LEESVILLE ROAD – REQUEST TO TRANSFER JURISDICTION – DEFFERRED UNTIL JUNE 7, 2016

Thomas S. Erwin representing Saintsing Properties, LLC, and Edna S. Dillard would like the City Council to request NCDOT to transfer Old Leesville Road to the jurisdiction of the City and to designate Old Leesville Road a "sensitive-area residential street."

The City Clerk reported Mr. Erwin had requested that this item be delayed until June 7, 2016.

MATTERS SCHEDULED FOR PUBLIC HEARING

LIMITED OBLIGATION BOND REISSUE – HEARING – RESOLUTION ADOPTED

A hearing to consider $31,500,000 Installment Financing reissue of a prior Installment Financing (2009 Limited Obligation Bonds), which Council authorized to be pursued at the May 3, 2016 Council meeting. The proposed reissue is partnered with an agreement with PNC Bank to provide a three-year liquidity facility and to perform any related remarketing of the corresponding variable rate bonds. The proposed reissue will not result in any additional debt burden as it entails only the reissue of existing variable rate bonds.

Following the hearing, should Council wish to proceed with the proposed financing, Council should adopt a resolution approving and authorizing an Installment Contract Financing by the City of Raleigh, North Carolina through the issuance of variable rate Limited Obligation Refunding Bonds, Series 2016A, and the execution and delivery of a Third Supplemental Trust Agreement and related documents in connection therewith.

Included with agenda packet was the draft approving resolution which meets statutory requirements. Adoption of the resolution was recommended.

The Mayor opened the hearing no one asked to be heard thus the hearing was closed. Mr. Gaylord moved adoption of the resolution as outlined. His motion was seconded by Mr. Stephenson and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote. See Resolution 309.

ANNEXATION PETITION – 3001 CLUB DRIVE – HEARING – ORDINANCE AND RESOLUTION ADOPTED

This was a hearing to consider the petitioned annexation of property known as the Perkins Property at 3001 Club Drive.

Following the hearing, if the Council wishes to proceed with the annexation, it would be appropriate to adopt an ordinance annexing the property affective May 17, 2016 and a resolution placing the property in City Council electoral district A.

The Mayor opened the hearing no one asked to be heard thus the hearing was closed. Mr. Gaylord moved adoption of an ordinance annexing the property effective immediately and a resolution placing the property in the City Council Electoral District A. His motion was seconded by Mr. Branch and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote. See Ordinance 590 and Resolution 310.

TC-4-16 – OVERNIGHT LODGING – SPECIALIZED VEHICLE PARKING – HEARING – ORDINANCE ADOPTED

This is a hearing to consider amending Sections 7.1.3.A.1 of Part 10A Raleigh Development Ordinance, Special Item Vehicle Parking Requirements – Downtown District (DX) to reduce the amount of required parking for overnight lodging uses in the DX district.
Following the hearing, if the Council may take action to approve, deny or refer the text change to committee.

Eric Hodge, Planning Department, talked about a recent study of downtown relating to this issue and the recommendation to reduce in the required parking. Currently the City requires one parking space per room and the study of other cities revealed the average of ½ parking space per room. The Planning Commission recommended approval. The Mayor opened the hearing no one asked to be heard thus the hearing was closed. Ms. Baldwin moved approval as outlined. Her motion was seconded by Mr. Thompson and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote. See Ordinance 591 TC 379.

WADE AVENUE – SIDEWALK ASSESSMENT ROLL 420 AND PAVING ASSESSMENT ROLL 492 – HEARING CONTINUED UNTIL JUNE 7, 2016

During the May 3 Council meeting, a hearing was held to consider adoption of resolutions confirming Sidewalk Assessment Roll 420 and Paving Assessment Roll 942 related to improvements of Wade Avenue from west of West Ridge to Faircloth Street, pursuant to charges outlined in Resolution 2016-283 and 284, adopted on April 5, 2016.

During the hearing a request was made by representatives of one of the property owners to hold the hearing open to allow an opportunity to gather more information.

It would be appropriate to continue the hearing. Once the hearing is closed, the Council may take action to adopt a resolution confirming the assessment rolls.

Attorney Michael Birch representing Ridgewood Shopping Center property owners requested that the item be deferred for two weeks and placed on the June 7 agenda. He stated they had been having conversations with the City on this assessment pointing out the sidewalk projects were paid for in part by Federal funds and he had been seeking information on the city's share and how much of that would be assessed. He stated he had received the information however

would like to be able to continue the conversations; therefore he is asking that the hearing be continued to allow those conversations to continue.

Steve Gurganus, 802 Brooklyn Street, representing Meredith College indicated they would support that additional conversations being allowed.

City Manager Hall pointed out this is a discussion or a decision that is within the discretion of the Council. He stated the usable project was initiated prior to the City receiving or knowing about the Federal grant. He stated he and the City Attorney has had discussions on this issue and the Council make an adjustment of the assessments based on the grant receipts; however it is not something that is in the discretion of staff. He stated if the Council changed the assessment based on receipt of the Federal grant it would be setting a precedent. He stated there is no relationship between the amount of money or grant monies received and the assessment. He stated there is an option to deviate from the city's regular assessment policy but it is up to the Council. City Attorney McCormick explained the assessment procedures and pointed out the question that has arisen from the affected property owners is that 80% of the funds to cover this project came from Federal funds but they are being assessed as if the City paid for the complete project and they are looking at a more equitable way for the City to assign the assessments. It was pointed out the information is available on the final cost of the project, Federal funds received, etc., but additional conversation is requested by the applicants before the loop is closed. By consensus it was agreed to continue the hearing and place it on the June 7 agenda for further consideration.

EVIDENTIARY HEARINGS

S-67-15 – FLEMING PROPERTY SUBSIVISION – HEARING – APPROVEDD

A hearing, pursuant to the Unified Development Ordinance (UDO) to consider subdivision plan S-67-15, Fleming Subdivision, which is a proposal to subdivide a 0.2-acre parcel currently occupied with two detached homes into two lots of 6,264 square feet and 2,793 square feet.

The site is zoned Residential-10 with General Historic Overlay District (Oakwood District). The UDO requires City Council approval for any subdivision within the Historic Overlay District after review by City staff and the Historic Development Commission, during a quasi-judicial hearing in accordance with the requirements of UDO Section 10.2.1 (D)1.

The property is located at the corner of North Person Street and 311 East Lane Street. Staff has reviewed the request for conformity with the UDO and recommends two conditions of approval should Council desire to approve the subdivision of property. The Historic Development Commission reviewed this proposal and voted unanimously to recommend approval on November 15, 2015. The Board of Adjustment reviewed the proposal and approved a variance for requested reductions in lot size and dimensions for the two lots on February 8, 2016 (Case A-3-16).

Following the hearing, the Council may take action to approve, hold or refer the matter to committee.

The Mayor turned the meeting over to the City Attorney to conduct the hearing.

City Attorney McCormick indicated this Evidentiary Hearing is different from most that the Council hears. Usually there is a list of things or requirements that a development would have to meet to receive approval; however in this particular case there is no actual criterial. He stated it is before the Council because the property is in a Historic Overlay District and the UDO requires the City Council to approve any subdivision within a Historic Overlay District. He pointed out the Historic Development Commission has approved the development and the Board of Adjustment approved a variance.

The City Clerk swore in those people who indicated they plan to speak.

Meade Bradshaw (sworn) City Planning, gave the location, explained the Raleigh Historic District Commissions approval, gave the size of the two lots in question, one being 6,260 square feet and the second being 2,793 square feet pointing out the second lot does not meet the medium lot size but a variance was approved by the Board of Adjustment. Mr. Bradshaw stated with the variance the subdivision meets code requirements. In response to questioning from Mr. Gaylord, it was pointed out that Raleigh Historic Development Commission approved the driveway. The City Attorney opened the hearing. No one asked to be heard thus the hearing was closed. Mr. Gaylord moved approval of S-67-15 as presented. His motion was seconded by Ms. Baldwin and put to a vote which passed unanimously. The Mayor ruled the motion adopted on an 8-0 vote.

REPORT AND RECOMMEDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

NO REPORT

REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

MOORE SQUARE CONSTRUCTION – CITY TO NOT USE CONSTRUCTION MANAGER AT RISK

Ms. Baldwin stated she had been excused from participation on this item.

Chairperson Crowder reported after serious consideration of all this facts and with the project at 80% of design the Committee felt that there was no need to have a construction manager at risk on the project. But the Committee did suggest that an arborist could be called if needed and so moved.

Mayor McFarlane questions if we do not use a construction manager at risk who would oversee the project. Mr. Branch pointed out it is a big project and questioned if the City is staffed to handle the overseeing of the project. Mr. Thompson pointed out the staff came to the committee and said they would be able to oversee the project. Mr. Branch questioned why we got this far along and are now changing directions and how we could prevent it from occurring in the future. Mr. Thompson pointed out when the designer was selected if we were going to use a construction manager at risk it should be at that point. However the project is almost 85% designed and there is no benefit in having a construction manager at risk. A CMR would add a lot of fees and we have many park projects that are strained budget wise and this money could be used elsewhere. He seconded Ms. Crowder's motion which was put to a roll call vote and resulted in all members voting in the affirmative except Ms. Baldwin who was excused from participation in the item. The Mayor ruled the motion adopted on a 7-0 vote.

REZONING Z-4-16 – OBERLIN ROAD CONDITIONAL USE – APPROVED – ORDINANCE ADOPTED

Chairperson Crowder reported the Growth and Natural Resources Committee recommends that the City Council uphold the Planning Commission's recommendation for approval of rezoning Z-4-16 – Oberlin Road Conditional Use District as outlined in CR 11694. A copy of the certified recommendation was included in the agenda packet. On behalf of the committee, Ms. Crowder moved the recommendation be upheld. Her motion was seconded by Mr. Thompson and put to a vote which passed unanimously. The Mayor ruled the motion adopted on an 8-0 vote. See Ordinance 589 ZC 731.

STONE'S WAREHOUSE PROJECT – CHANGE OF CONTRACTOR – APPROVED

Chairperson Crowder reported the Growth and Natural Resources Committee recommends that the City Council authorize the City Manager to execute an amendment to the Purchase, Sale and Development Contract with Transfer Development, LLC to allow the use of C.T. Wilson Construction Company rather than Clancy & Theys for the Stone's Warehouse Project. On behalf of the Committee, Ms. Crowder moved the recommendation be upheld explaining the Committee's discussion. Her motion was seconded by Mr. Thompson and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote.

REPORT AND RECOMMENDATION OF SAFE, VIBRANT AND HEALTHY NEIGHBORHOODS COMMITTEE

NO REPORT

REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

NO REPORT

REPORT OF MAYOR AND COUNCIL MEMBERS

TRAFFIC – RAVEN RIDGE ROAD AND FALLS OF NEUSE ROAD – LEFT TURN ARROW REQUESTED

Mr. Cox stated he had received comments from a couple of citizens regarding the intersection of Raven Ridge Road and Falls of Neuse Road. When drivers are traveling west on Raven Ridge Road and want to turn south onto Falls of Neuse Road, there is no left turn arrow. People are finding it difficult to make that left turn and have asked that City staff look into the matter.

TRAFFIC – FOX ROAD WIDENING – LEFT TURN ARROW REQUESTED

Mr. Cox said there is a need for a left turn arrow at the intersection of Fox Road and Spring Forest Road. He believes this may have already been brought to staff's attention and if it has, he would like an update.

PUBLIC/PRIVATE PARTNERSHIPS – REFERRED TO COUNCIL WORK SESSION

Mr. Cox stated he has had discussions about a potential public/private partnership with businesses on Highwoods Boulevard, in District B, for the construction of sidewalks on that road. The businesses would be interested in contributing 50% of the construction cost. Staff estimated a cost of $500,000 for this sidewalk construction project, so a public/private partnership would reduce the public cost to $250,000. In return for this reduction in cost, the businesses request that this sidewalk project be moved up in priority. Mr. Cox asked the Council to add to a future work session a discussion item regarding possible policy changes that would allow public/private partnerships while ensuring all projects are treated fairly and equitably. While he has no recommendation at this time, he thinks it would be a good idea for the Council to discuss the Highwoods proposal as well as potential future public/private partnerships.

Mr. Gaylord pointed out the Council has had discussion about this in the past, especially with regard to investments in Parks and Recreation projects and resources. If this was done systematically across the City, the areas that are well-resourced would end up with most of the infrastructure. Council would have to determine a way for such resources to be applied across the City instead of accumulating in the areas in which they originated. Mr. Gaylord is willing to continue to discuss public/private partnerships. He would be interested in receiving information about other cities that might have engaged successfully in these partnerships.

Mr. Cox said he would hate to see the City walk away from $250,000 of private funding in this particular case, and potentially more in the future. He would like staff to bring this topic to a Council work session with a potential recommendation or suggestions on how to handle such partnerships citywide. Ms. Crowder said she understands Mr. Cox's concern, but at the same time, this would take money away from projects that have been waiting in the queue. Mr. Cox replied that is why he is asking for a work session discussion.

Mayor McFarlane asked staff to research other cities' experience first and put that information in a future City Manager Update. City Manager Hall said there are two topics posed. One is the general policy around public/private partnerships for infrastructure. The second is approval and/or direction to work on a public/private partnership with the businesses on Highwoods Boulevard. Mr. Cox suggested there must be ways to resolve this so there is equity around the City while reducing infrastructure costs. City Manager Hall said staff needs guidance as to whether or not Council would like them to continue working on a proposal for this topic to bring to Council. Mayor McFarlane asked if it would be worthwhile to have a work session first, and the City Manager replied affirmatively. At the work session, staff could provide Council with the existing sidewalk construction list, information about how public/private partnerships work, and a description of the discussions that have been held with Highwoods. At that time, Council members can give staff direction on how they would like staff to proceed.

TREE CONSERVATION – CAMERON PARK – REFERRED TO ADMINISTRATION

Mr. Stephenson stated that neighbors in Cameron Park are very protective of their trees. There is a major renovation of Fire Station #5 underway and one of the adjacent neighbors is very interested in preserving the mature trees on the property line. Mr. Stephenson has talked to Urban Forester Zach Manor about this and would like staff to look into the matter of mitigating impacts on the trees. The parking lot is being repaved and the additional thickness of gravel could get into the critical root zone and interfere with the tree roots. Without objection, this item was referred to Administration.

SHAW UNIVERSITY AND ST. AUGUSTINE'S UNIVERSITY – COMMENCEMENT EXERCISES – COMMENTS RECEIVED

Mr. Branch said he attended commencement exercises for Shaw University and St. Augustine's University the past two weekends. He commended the graduates of both schools, as well as soon-to-be graduates of all Wake County public schools. He hopes to see other Council members at upcoming commencement exercise.

CLARENCE LIGHTNER Y ACHIEVERS – COMMENTS RECEIVED

Mr. Branch said the Clarence Lightner Y Achievers held their annual gala last week. High school students were recognized and there was a great speaker, Alicia Quarles, who provided an excellent message to the students.

FUNDING REQUEST – TRIANGLE FAMILY SERVICES – BUDGET NOTE REQUESTED

Ms. Crowder requested a budget note relative to Triangle Family Services' respectful request for $50,000 from the City of Raleigh's FY17 budget to provide financial literacy education and one-on-one coaching to at-risk individuals and families in the community. Ms. Baldwin clarified and confirmed with Ms. Crowder that the budget note related to outside agency funding. Ms.

Crowder said some of the benefits include counseling people on how to get into better homes, stay out of bankruptcy, and understand what indebtedness is and create an ability to pay off debt.

FRED FLETCHER VOLUNTEER AWARDS – COMMENTS RECEIVED

Mayor McFarlane thanked staff for Fred Fletcher Volunteer Awards ceremony last week. It is great to recognize all the hours and hours the volunteer community contributes to the City.

RALEIGH LITTLE THEATRE – COMMENTS RECEIVED

Mr. Gaylord said he attended the play "Beertown" at the Raleigh Little Theatre last week. It was a fascinating play at a wonderful community theatre. He thanked all those involved with the play and the theatre.

CITY OF RALEIGH FY17 BUDGET – COMMENTS RECEIVED

Mr. Thompson thanked staff for all their hard work on the FY17 budget, and Interim Director of Budget and Management Services Ben Canada for today's budget report.

GREYSTONE HOME INSPECTION – COMMENTS RECEIVED

Mr. Thompson commended Niki Jones, Assistant Director of the Housing and Neighborhoods Department, and other staff who went with him to inspect a home in the Greystone subdivision and prepared an analysis of the inspection. The analysis was excellent and it was obvious a lot of thought had been put into it.

OAK CITY OUTREACH CENTER – COMMENTS RECEIVED

Ms. Baldwin thanked City Manager Ruffin Hall and Assistant City Managers Tansy Hayward and Jim Greene for attending the Oak City Outreach Center fundraiser last Thursday. The fundraiser was held in conjunction with Leadership Raleigh and there were over 200 people present in celebration. She commended the Center for the great work it does, and also the Catholic Charities, the Congregation for Social Justice, and all the volunteers who have provided meals and have really done a tremendous job of working together to make it successful.

APPOINTMENTS

APPOINTMENTS – NOMINATIONS MADE

The City Clerk reported the following results of the ballot vote.

Planning Commission – One Vacancy. Ms. Baldwin had nominated Kelli Goss. Mr. Cox, Mr. Stephenson and Ms. Crowder nominated Edith Jeffries; therefore the item will be carried over to the next meeting.

Civil Service Commission – One Vacancy – At Large Slot – No nominations were made.

NOMINATIONS

FAIR HOUSING HEARING BOARD – RESIGNATION ANNOUNCED

The City Clerk reported a letter of resignation has been received from Rob Boggs as he has moved out of the City and is no longer eligible to serve. No nominations were made therefore the item will be carried over to the next meeting.

RALEIGH HUMAN RELATIONS COMMISSION – RESIGNATION ANNOUNCED

The City Clerk indicated she had received a letter of resignation from Candice Brown who has moved out of the city and is no longer eligible to serve. No nominations were made.

REPORT AND RECOMMENDATION OF THE CITY ATTORNEY

NO REPORT

REPORT AND RECOMMENDATION OF THE CITY CLERK

MINUTES – APRIL 19, 2016 – APPROVED

The City Clerk reported Council members received copies of the minutes of the April 19, 2016 Council meeting. Mr. Stephenson moved approval. His motion was seconded by Mr. Branch and put to a vote which resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote.

TAXES, RESOLUTION ADOPTED

Council Members received in their agenda packet a proposed resolution adjusting, rebating and/or refunding penalties, exemptions and relieving the late listing of property for ad valorem taxes. Adoption is recommended. Mr. Stephenson moved adoption as outlined. His motion was seconded by Mr. Branch and a roll call vote resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote. See Resolution 311.

COURIER SERVICE – COUNCIL, PLANNING COMMISSION AND BOARD OF ADJUSTMENT – ASSIGNMENT AUTHORIZED; SOLE SOURCE CONTRACT AUTHORIZED

Ford's Protective Services, Inc. has been delivering agenda packets for the City Council, Planning Commission, and the Board of Adjustment for a number of years. Mr. Ford is planning to retire from this activity and would like to assign his contract to Raleigh Secure Courier, Inc. which is owned by Ken Newton. Mr. Newton has been doing the actual delivery for some time. It is recommended that this assignment be granted and, due to the nature of the delivery

arrangements, that Council approve this as a sole source procurement service and grant Raleigh Secure Courier a contract for services beginning July 1, 2016.

Mr. Stephenson moved approval. His motion was seconded by Mr. Branch and put to a roll call vote which resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote.

CLOSED SESSION

CLOSED SESSION – HELD

Mayor McFarlane stated a motion is in order to enter closed session pursuant to GS-143-318.11(a)(4) for the purpose of considering the location or relocation of a business or industry to Raleigh and to discuss any incentives that may be involved in such move and pursuant to G.S. 143-318.11(a)(3) to consult with legal counsel regarding a greenway easement acquisition. Mayor McFarlane moved approval as read. Her motion was seconded by Mr. Gaylord and put to vote which resulted in all members voting in the affirmative. The Mayor ruled the motion adopted on an 8-0 vote and the Council went into closed session at 3:00 p.m.

The Council reconvened in open session at 3:40 p.m. Mayor McFarlane reported the Council had given staff direction on a greenway easement acquisition and an economic development issue.

Adjournment. There being no further business, Mayor McFarlane announced the meeting adjourned at 3:41 p.m.

Gail G. Smith
City Clerk

jt/CC051716