

**RALEIGH APPEARANCE COMMISSION**  
**Minutes of the Business Meeting**  
**Tuesday, January 18, 2010**

**Members present:** Elizabeth Byrd, Jim Harris, John Holmes, Bang Le, Leza Mundt, Dean Rains, Robert Taylor, Ted Van Dyk, and Vincent Whitehurst.

**Members not present:** Tyler Highsmith (*unexcused*), Wayne Maiorano (*excused*), Omar McCallop (*excused*), Julieta Sherk (*excused*), and Stan Williams (*excused*).

**Staff present:** Doug Hill.

**REVIEW OF DECEMBER MINUTES**

Vincent Whitehurst called for review of the minutes of the December 16 commission meeting. Ted Van Dyk moved that the minutes be approved. Robert Taylor seconded; passed unanimously.

**OLD BUSINESS**

**Unified Development Ordinance Update**

Ted Van Dyk noted the UDO Advisory Group is to meet January 19, adding he hopes to get an idea of how future design review procedures might occur. He pointed out that no consultant funding has been allocated to studying that end, however. He felt there should be a general approach applied across the City, and more specific provisions for select areas.

**2011 Sir Walter Raleigh Awards Planning**

Discussion led to the date of the 2011 event being tentatively set for Wednesday, Oct. 12<sup>th</sup>, with the 19<sup>th</sup> as alternate. Vincent Whitehurst asked commission members to check as to whether those dates might conflict with significant local events. Robert Taylor and Ted Van Dyk are to arrange a meeting with a chapter representative of the Urban Land Institute to explore partnering for this year's awards.

**Interim Aesthetic Improvements: Wake County Parking Deck**

Elizabeth Byrd reported that she had not heard from Empire Properties concerning the banners since before the holidays. She has talked further with City Council members concerning actions needed to amend Condition (4) of site plan SP-97-06, to allow the banners as an alternative interim treatment to painting the exposed walls of the deck. The present wording of the condition states, "That if the construction of the mixed-use building wrapping the northern and eastern sides of the parking deck has not commenced within 10 months of the issuance of a certificate of occupancy for the parking deck that the northern and eastern facades of the deck shall be painted to match the finished facades of the western and southern portions of the deck and that the ground area reserved for the mixed-use building be landscaped with trees and shrubs until construction of a building on that portion of the site commences."

**Commission Recommendations: Sidewalk Cross-Sections**

Vincent Whitehurst noted he hopes to forward a formal memorandum outlining commission recommendations to Eric Lamb of Transportation Services shortly. The memorandum is intended to initiate discussion of new City standards, and determine how the commission can be further involved.

**Meetings with City Council Members**

Ted Van Dyk offered to contact Councilor Russ Stephenson regarding pending appearance matters.

**NEW BUSINESS**

**2010-11 Annual Report**

Doug Hill noted that the commission’s annual report is due by April 15.

**OTHER BUSINESS**

**Reports and Requests of Commission Members**

Leza Mundt stated she had attended a recent meeting of the District D Neighborhood Alliance (DDNA), at which the pending City legislation on front yard parking was discussed. Commission members then briefly discussed the content of the ordinance, which is currently before the City Council’s Comprehensive Planning Committee.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 6:17 PM.

*FEBRUARY 2011 MEETING SCHEDULE*

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Development Review Committee/  
Strategic-Outreach Committee

Tues., Feb. 1 – 4:30 PM; Room 809, OEP

Development Review Committee/  
Appearance Commission

Tues., Feb. 15 – 4:30 PM; Room 809, OEP