

**RALEIGH APPEARANCE COMMISSION**  
**Minutes of the Business Meeting**  
**Tuesday, May 17, 2011**

**Members present:** Elizabeth Byrd, Leza Mundt, Dean Rains, and Vincent Whitehurst. Omar McCallop arrived after the meeting began.

**Members not present:** Jedidiah Gant (*excused*), Jim Harris (*excused*), Tyler Highsmith (*unexcused*), John Holmes (*excused*), Bang Le (*excused*), Wayne Maiorano (*excused*), Julieta Sherk (*excused*), Robert Taylor (*excused*), Ted Van Dyk (*excused*), and Stan Williams (*excused*).

**Staff present:** Doug Hill.

**REVIEW OF APRIL MINUTES**

Vincent Whitehurst deferred review of the minutes of the April 19 commission meeting as a quorum was not present.

**OLD BUSINESS**

**2011 Sir Walter Raleigh Awards**

Vincent Whitehurst noted Marbles Kids Museum had been contracted as the venue. Elizabeth Byrd is corresponding with potential caterers. Vincent Whitehurst called on the members for further suggestions regarding event sponsors; he will also be conferring with Stan Williams in that regard. He added that by the next commission meeting, the list of caterers needed to be pared to final options, and Call for Entries cards sent out.

**Unified Development Ordinance**

Vincent Whitehurst outlined several issues that had emerged in public consideration of the draft, including concern allowance for backyard cottages (“granny flats”) on existing residential lots. The deadline for comments on the initial draft is June 6.

**Interim Aesthetic Improvements: Wake County Parking Deck**

Elizabeth Byrd stated that the Count Commission had given final approval for the banners the day before. The Wake County Library System is involved in making available a storybook providing a narrative to the banners’ illustrations; each banner design will be made into a give-away bookmark. The banners are expected to be in place July 1.

**2010-11 Annual Report/ 2011-12 Work Program**

Vincent Whitehurst reported he and Ted Van Dyk had outlined the report to Council earlier that afternoon.

**OTHER BUSINESS**

**SB731**

Doug Hill noted that the legislation, which could limit local authority regarding community appearance, was moving through the Legislature. Vincent Whitehurst urged members to contact their elected representatives in that regard.

**OLD BUSINESS**

**2011 Sir Walter Raleigh Awards** *(con't.)*

Omar McCallop noted that, for added outreach efforts, he would like smaller social media icons and a standard description of the awards. Vincent Whitehurst asked for a copy of the letter to sponsors used in 2010.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 5:32 PM.

*JUNE 2011 MEETING SCHEDULE*

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Development Review Committee/  
Strategic-Outreach Committee

Tues., June 7 - 4:30 PM; Room 809, OEP

Development Review Committee/  
Appearance Commission

Tues., June 21- 4:30 PM; Room 809, OEP