

RALEIGH APPEARANCE COMMISSION
Minutes of the Business Meeting
Thursday, December 22, 2011

Members present: Elizabeth Byrd, Asa Fleming, Bang Le, Leza Mundt, Dean Rains, Julieta Sherk, and Stan Williams.

Members not present: Jedidiah Gant (*excused*), John Holmes (*excused*), Wayne Maiorano (*excused*), Jim Sherron (*excused*), Robert Taylor (*excused*), Lee Tripi (*unexcused*), Ted Van Dyk (*excused*), and Vincent Whitehurst (*excused*).

Staff present: Doug Hill.

REVIEW OF OCTOBER MINUTES

As a quorum of members was not present, review of the October 27 minutes was postponed to the January commission meeting.

OLD BUSINESS

Commission Approach to Review of UDO Draft

Elizabeth Byrd, chairing the meeting in Ted Van Dyk's absence, outlined previous commission involvement in and comments on proposed provisions of the Unified Development Ordinance. She asked for commission members to consider how best to engage the commission in commenting on the public hearing draft, set for issue on January 3. Discussion followed regarding the proposed role of the commission in project review, and the extent to which previous commission UDO comments will have been addressed in the new draft. [*Bang Le left the meeting at this point.*] Ms. Byrd asked that staff forward copies of those previous comments to all commission members prior to the release of the new UDO draft. She suggested initial review involve each member identifying a design element of choice, and determining how the draft has addressed it.

NEW BUSINESS

Preferred Content: Commission Member Online Listing

In discussion, some commission members expressed reservations about their home addresses being posted online. It was resolved that the listings should remain as they are, though if a member preferred the street address be omitted, he/ she should inform staff it should be removed.

2012 Sir Walter Raleigh Awards Planning

Elizabeth Byrd noted that a planning coordinator is needed. She invited members to consider volunteering. Doug Hill distributed a draft timetable for organizing the event.

Commission Retreat/ Work Program Development

Elizabeth Byrd polled the members present regarding setting January 26 as the retreat date, contingent upon the extent of plan reviews. She will follow up with Wayne Maiorano concerning his offer to secure meeting space.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 6:10 PM.

JANUARY 2012 MEETING SCHEDULE

Development Review Committee/
Strategic-Outreach Committee

Thurs., Jan. 12- 4:30 PM; Room 809, OEP

Development Review Committee/
Appearance Commission

Thurs., Jan. 26 - 4:30 PM; Room 809, OEP