

**RALEIGH APPEARANCE COMMISSION**  
**Minutes of the Business Meeting**  
**Thursday, February 23, 2012**

**Members present:** Elizabeth Byrd, Asa Fleming, John Holmes, Bang Le, Dean Rains, Jim Sherron, Ted Van Dyk, and Stan Williams. Julieta Sherk arrived after the meeting began.

**Members not present:** Jedidiah Gant (*excused*), Wayne Maiorano (*excused*), Leza Mundt (*excused*), Robert Taylor (*excused*), Lee Tripi (*unexcused*), and Vincent Whitehurst (*excused*).

**Staff present:** Doug Hill.

**REVIEW OF OCTOBER 2011, DECEMBER 2011, AND JANUARY 2012 MINUTES**

Ted Van Dyk called for review of the previous months' minutes (there was no November meeting, and a member quorum had not been present at the December or January business meetings). After brief discussion, the three sets of minutes were approved by acclimation, as submitted.

**OLD BUSINESS**

**Commission Comments on UDO Draft**

Ted Van Dyk noted the need for the Unified Development Ordinance to provide opportunity for community dialogue and consensus regarding review of development proposals, especially major, high-impact projects. Referring to the April, 2011 Code Studio memorandum on design review, he supported the Appearance Commission acting as a "second decider" for alternative design proposals (memo, p. 10), as is being proposed in the UDO draft. He also noted, though, that every situation specified in the memo (p. 17) as to when a city should employ design review procedures describes Raleigh:

- when context is varied,
- when a finer-grain of design compatibility is a concern,
- when city resources are available for administration,
- when community interest is high,
- where especially sensitive context exists, and
- where property owners want more flexibility,

and should thus be addressed in the UDO. He suggested a letter be provided to City and Council and staff as starting point for further conversation in that regard. Commission members concurred. Mr. Van Dyk suggested members review the UDO draft further, to gauge the thresholds currently expressed for engaging in design review. (*Julieta Sherk left the meeting at this point.*)

**2012-13 Work Program**

Brief discussion followed regarding the coming year's work program with consensus that input into the crafting of the UDO and follow-through regarding implementation should be the commission's primary focus. (*Elizabeth Byrd left the meeting at this point.*)

**ADJOURNMENT**

No further business was discussed; the meeting was accordingly adjourned at 5:55 PM.

*MARCH 2012 MEETING SCHEDULE*

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Development Review Committee/  
Strategic-Outreach Committee

Thurs., Mar. 8 – 4:30 PM; Room 809, OEP

Development Review Committee/  
Appearance Commission

Thurs., Mar. 22 – 4:30 PM; Room 809, OEP