

**RALEIGH APPEARANCE COMMISSION**  
**Minutes of the Business Meeting**  
**Thursday, May 24, 2012**

**Members present:** Asa Fleming, Wayne Maiorano, Leza Mundt, Julieta Sherk, Ted Van Dyk, Vincent Whitehurst, and Stan Williams.

**Members not present:** Elizabeth Byrd (excused), Jedidiah Gant (*unexcused*), John Holmes (excused), Bang Le (*excused*), Dean Rains (*unexcused*), Jim Sherron (*excused*), Robert Taylor (*excused*), and Lee Tripi (*unexcused*).

**Visitor present:** Eric Tannery (representing the Site 4 development team).

**Staff present:** Elizabeth Alley, Doug Hill, Rotonda McKoy, Grant Meacci.

**REVIEW OF APRIL, 2012 MINUTES**

Review and action on the April 26 minutes were deferred to the June meeting due to lack of a quorum.

**OLD BUSINESS**

**Annual Report/ Presentation City Council**

Ted Van Dyk noted he had forwarded a draft report to staff to fill in remaining statistical data. A final draft is to be sent to the full commission for review prior to its being forwarded to Council.

**2012 Sir Walter Raleigh Awards Planning**

Stan Williams reported he is waiting for a response regarding a potential speaker for the event.

**Site 4 Preliminary Site Development Recommendations**

Eric Tannery, representing the project development team, noted again that a Memorandum of Understanding is expected to go to Council July 17. Grant Meacci offered that, given that timeline, the commission should provide its recommendations as to additional design criteria by mid-June. Ted Van Dyk called for a special meeting to discuss potential criteria, at his office (New City Design) on Hillsborough Street, on June 6, beginning at noon. Grant Meacci advised that outcomes include what added stipulations should be included in site and building design, plus when and how the commission wishes to be included in the subsequent review process. Ted Van Dyk asked that staff send notice out to the full commission.

**OTHER BUSINESS**

**Lunch Forum/ Blue Ridge Rd.-Hillsborough Street Intersection Plans**

Doug Hill noted the May 23 lunch forum at the Urban Design Center had highlighted corridor design initiatives in Winston-Salem; it also included an update by commission member Leza Mundt on NCDOT plans for grade separation and streetscape enhancements at the Blue Ridge Road-Hillsborough Street intersection. Ms. Mundt then shared preliminary drawings of the intended work with the commission, with brief discussion following.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 5:55 PM.

*JUNE 2012 MEETING SCHEDULE*

---

Development Review Committee/  
Strategic-Outreach Committee

Thurs., June 14- 4:30 PM; Room 809, OEP

Development Review Committee/  
Appearance Commission

Thurs., June 28- 4:30 PM; Room 809, OEP