

RALEIGH APPEARANCE COMMISSION
Minutes of the Business Meeting
Thursday, June 28, 2012

Members present:

Elizabeth Byrd, Bang Le, Brian O'Haver, Julieta Sherk, Jim Sherron, Ted Van Dyk, Vincent Whitehurst, and Stan Williams.

Members not present: Asa Fleming (*excused*), Jedidiah Gant (*unexcused*), Wayne Maiorano (*excused*), Leza Mundt (*excused*), Dean Rains (*excused*), and Lee Tripi (*unexcused*).

Visitor present: none

Staff present: Elizabeth Alley, Rotonda McKoy, Grant Meacci.

REVIEW OF APRIL and May, 2012 MINUTES

Ted Van Dyk called for review of the April 26 and May 24 minutes. Elizabeth Byrd moved that both sets be approved as submitted; seconded by Brian O'Haver and passed unanimously.

OLD BUSINESS

Annual Report/ Presentation City Council

The annual report and accompanying presentation will be delivered by Ted Van Dyk on July 17th to the City Council. Ted will distribute the final draft for Commission review, and encourages Commissioners to attend if they are available.

UDO Draft- Discussion with Planning Commission

Ted attended the Planning Commission meeting to submit the Appearance Commission's UDO comments. They were well received. Ted suggested that there is a need for further conversation about the schedule for changing the review process. He suggested continuing to send projects to the Appearance Commission after the UDO has passed but before the map has been adopted. This gives a chance for refinement during the approximately 18 months it is likely to take for map adoption. The commission discussed the status of parallel codes and what the Appearance Commission's role would be. The next step is likely to address Council when they review the UDO in the fall.

2012 Sir Walter Raleigh Awards Planning

Stan Williams reported that he has not yet heard about a potential speaker for the awards, but has submitted the request. Elizabeth Alley announced that a large number of submittals were received, of a high quality and representing a wide range of project types. Elizabeth Byrd reminded commissioners of the need to ask for sponsorship. ColeJenest Stone has committed to being a sponsor.

Site 4 Preliminary Site Development Recommendations

The only amendment to the document drafted by the Commission is a change to the LEED language. The language was changed to make LEED Silver attainment a goal not a requirement.

OTHER BUSINESS

The commission discussed the need for consistent application of design standards in City-affiliated projects such as the Dillon Warehouse adaptive reuse. The commission appreciated and found the process used for the Site 4 development agreement useful.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 6:12 PM.

JULY 2012 MEETING SCHEDULE

Development Review Committee/
Strategic-Outreach Committee

Thurs., July 12- 4:30 PM; Room 809, OEP

Development Review Committee/
Appearance Commission

Thurs., July 26- 4:30 PM; Room 809, OEP