

RALEIGH APPEARANCE COMMISSION
Minutes of the Business Meeting
Thursday, July 26, 2012

Members present:

Elizabeth Byrd, Brain O'Haver, Julieta Sherk, Jim Sherron, Stan Williams, Asa Fleming and Jedidiah Gant

Members not present: Wayne Maiorano (*unexcused*), Leza Mundt (*unexcused*), Dean Rains (*excused*), Lee Tripi (*unexcused*), Bang Le (*excused*), Ted Van Dyk (*excused*), Vincent Whitehurst (*excused*).

Visitor present: Travis Crane

Staff present: Elizabeth Alley, Doug Hill, Rotonda McKoy, Grant Meacci.

REVIEW OF JUNE MINUTES

As there was not a quorum, the Commission did not vote on the June 28th minutes.

OLD BUSINESS

Commission Annual Report to City Council

The annual report will be presented to Council by Ted Van Dyk on August 7th. Commissioners are encouraged to attend if available.

UDO Draft

Travis Crane presented an overview of the draft UDO, concentrating on new building types, frontages, and building elements and administrative alternates. The Commission discussed how the frontages will be applied, potential volume of alternate requests, and process for hearing alternates. The Commission recommended training for staff and Commissioners in advance of UDO adoption, meeting notice procedures, and possible filming of meetings.

2012 Sir Walter Raleigh Awards Planning:

Commissioners will assist in contacting nominees to verify information needed for the certificates and who they want to recognize for being on the project. A phone script was given to the commission to use as a caller guide. Jedidiah Gant, Jim Sherron, Julie Sherk, Brain O'Haver and Elizabeth Byrd volunteered for the categories for contacting nominees. Stan Williams gave an update on fundraising contacts and will give an update at the next Commission meeting.

After the close of the Council meeting August 7th; the Council will hold a closed session to deliberate on Sir Walter Raleigh Awards Nominations Julie Sherk will attend.

NEW BUSINESS

Nominating Committee for Appearance Commission Officers

Julie Shrek, Jedidiah Gant and Stan Williams volunteered to be on the nominating committee for nominating new Commission Officers. All interested candidates are encouraged to contact

the nominating committee. The Commission will vote on officers in August, with terms to begin in September.

2013-2014 Work Program/ Budget development

Commission members agreed to set up a meeting with Mitchell Silver to discuss possibility of additional funds for the commission's budget.

OTHER BUSINESS

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 6:22 PM.

AUGUST 2012 MEETING SCHEDULE

Development Review Committee/
Strategic-Outreach Committee

Thurs., August 9- 4:30 PM; Room 809, OEP

Development Review Committee/
Appearance Commission

Thurs., August 23- 4:30 PM; Room 809, OEP