

RALEIGH APPEARANCE COMMISSION
Minutes of the Business Meeting
Thursday, September 27, 2012

Members present:

Asa Fleming, Damien Graham, Brian O'Haver, Julieta Sherk, Jim Sherron, Bang Le, Wayne Maiorano, Vincent Whitehurst, Ted Van Dyk,

Members not present: Elizabeth Byrd (*excused*), Jedidiah Gant (*excused*), Leza Mundt (*excused*), Dean Rains (*excused*), Stan Williams (*excused*), Lee Tripi (*unexcused*)

Staff present: Elizabeth Alley, Doug Hill, Rotonda McKoy

2012 Sir Walter Raleigh Awards Planning:

Commissioners reviewed and discussed the draft contracts for catering and venue rental. Ted Van Dyk made a motion authorizing Bang Le and Elizabeth Byrd to execute those contracts with the amendments for a stage and vegetable trays. The motion was unanimously approved. Commissioners volunteered for day-of duties and to extend invitations to Councilors and Commissioners.

REVIEW OF AUGUST MINUTES

Bang Le called for review of the August 24th minutes. Asa Fleming moved that August 24th minutes be approved as submitted; the motion was seconded by Vincent Whitehurst and the motion passed unanimously.

OLD BUSINESS

UDO Draft

The Planning Commission has submitted the UDO Draft to City Council for their review.

NEW BUSINESS

Meeting location and procedures:

The Commission Members considered the idea of the Appearance Commission Meetings being moved to the Council Chambers and agreed to continue the discussion of meeting venue over the next few months. The Commission suggests that review process need to be formalized to match the review checklist. The site plan review process was discussed but no decisions were made. The Commission will continue discussion at next business meeting when the Chair and a majority of Commission members are present.

OTHER BUSINESS

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 6:27