

**RALEIGH APPEARANCE COMMISSION**  
**Minutes of the Business Meeting**  
**Thursday, October 25, 2012**

**Members present:**

Elizabeth Byrd, Asa Fleming, Jedidiah Gant, Damien Graham, Brian O'Haver, Julieta Sherk, Jim Sherron, Bang Le, Wayne Maiorano, Stan Williams.

**Members not present:** Leza Mundt (*excused*), Dean Rains (*excused*), Lee Tripi (*unexcused*), Vincent Whitehurst (*excused*), Ted Van Dyk (*excused*)

**Staff present:** Elizabeth Alley, Grant Meacci

**REVIEW OF SEPTEMBER MINUTES**

Elizabeth Byrd called for review of the September 27<sup>th</sup> minutes. Brian O'Haver moved that September 27<sup>th</sup> minutes be approved with the following amendments: correction of the spelling of his name, and clarification of a potential relocation of the meeting to Council Chambers; the motion was seconded by Wayne Maiorano and the motion passed unanimously.

**NEW BUSINESS**

**Union Station project overview:** Roberta Fox, AIA gave an overview of the Union Station Project. The Commission expressed a desire to see a high quality design of the entry plaza and inclusion of public art.

**Annual retreat planning:** A Green Roof visit for the Commission is planned for October 30<sup>th</sup> at 5pm. The Commission's annual retreat is planned November 13<sup>th</sup> at the Urban Design Center at 4:30 pm.

**2012-2013 work program review:** The Commission considered forming subcommittees to focus on Sir Walter Raleigh Awards, best practices for waste disposal from private businesses in downtown and urban areas, and the Design Conversation series.

**OTHER BUSINESS**

**Meeting location and procedures-** The Commission decided to use just the "Appearance Commission" title instead of the subcommittee names on all communication.

**Design Conversation series-** The Commission discussed the strategy of beginning with a survey in January 2013, and then exploring the pathway to design excellence through methods other than regulation through a series of roundtable discussions.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 6:40 pm.