

RALEIGH APPEARANCE COMMISSION
Minutes of the Business Meeting
Thursday, November 29, 2012

Members present: Elizabeth Byrd, Asa Fleming, Jedidiah Gant, Bang Le, Wayne Maiorano, Brian O'Haver, Jim Sherron, Julieta Sherk, Ted Van Dyk, Vincent Whitehurst

Members not present: Damien Graham (*excused*), Leza Mundt (*excused*), Dean Rains (*excused*), Lee Tripi (*unexcused*), Stan Williams (*excused*)

Staff present: Elizabeth Alley, Rotonda McKoy, Grant Meacci

REVIEW OF OCTOBER MINUTES

Elizabeth Byrd called for review of the October 25th minutes. Wayne Maiorano moved that the October 25th minutes be approved; the motion was seconded by Ted Van Dyk and the motion passed unanimously.

OLD BUSINESS

Review of November Retreat – Elizabeth Byrd gave an overview of the retreat conversation, and outlined the new working committee structures.

UDO update- The Commission discussed the status of design review in the draft UDO and the desire to continue the conversation with Council members on the topic. The Commission also plans to review the case studies that staff is preparing at Council's request.

Formation of Working Committees-

Sir Walter Raleigh Awards- This committee will examine how to refresh the awards after the 30th anniversary, and plan the 2013 awards ceremony. Members will include: Jedidiah Gant, Stan Williams, Asa Fleming, Ted Van Dyk. The committee will have its first meeting in January.

Design Discussions- This committee will discuss ways to raise the design bar on projects in Raleigh, and start a broader community conversation about design awareness. Members will include: Julieta Sherk, Jedidiah Gant, Stan Williams, Brian O'Haver, Damien Graham, Vincent Whitehurst, Elizabeth Byrd. Co-chairs will be: Elizabeth Byrd (temporary) and Brian O'Haver. The committee will have its first meeting will be Tuesday December 4th at 4:30 pm at the Urban Design Center.

Downtown Garbage Collection-This committee will examine the issues surrounding on-street garbage and recycling storage and pickup, as well as other downtown streetscape design needs. Members will include: Asa Fleming, Julieta Sherk, Dean Rains, and Brian O'Haver. The committee will have its first meeting January 3rd at 4:30 pm at the Urban Design Center.

NEW BUSINESS

Budget request- Grant Meacci outlined the annual budget request. The Commission suggested increasing the annual request to include additional funds for the Sir Walter Raleigh Awards

(\$5000 to match this year's Council contribution), Design Discussions, and a paid intern to support the Design Discussions.

Meeting venue and process- Elizabeth Byrd inquired whether RTN can tape the site plan and zoning review portion of the meetings. Staff will discuss with RTN. The Commission discussed the continuing process on formalizing both the meeting process and meeting venue, and requested that staff

Bylaws Amendment- The Commission reviewed the proposed bylaws. Wayne Maiorano moved that the bylaws be approved as amended; the motion was seconded by Ted Van Dyk and the motion passed unanimously.

Environmental Awards- Jedidiah Gant was nominated to serve on the Environmental Awards jury on behalf of the Appearance Commission.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 6:16 pm.