

**RALEIGH APPEARANCE COMMISSION**  
**Minutes of the Business Meeting**  
**Thursday, March 21, 2013**

**Members present:** Brian O'Haver, Elizabeth Byrd, Leza Mundt, Vincent Whitehurst, Bang Le, Damien Graham, Julieta Sherk, Jedidiah Gant, Victor Bruinton; Jim Sherron; Dean Rains: Asa Fleming; Wayne Mariorano; Lee Tripi

**Members not present:** Stan Williams (excused)

**No site plans for review**

**REVIEW OF JANUARY MINUTES**

Elizabeth Byrd called for review of the February 21<sup>st</sup> minutes. Vincent Whitehurst moved that February 21<sup>st</sup> minutes be approved as submitted; the motion was seconded by Leza Mundt and the motion passed unanimously.

**UDO Update:** Travis Crane presented a brief update on the draft UDO and how it will affect the Appearance Commissions review process as far as building types, frontages and building elements and administrative alternates. The Commission made a few suggestions of what would work better for the review process once the UDO is adopted. The Commission also suggested training for staff and Commissioners in advance of the UDO adoption. Training will include examples and test cases. Travis Crane will provide commission with a list of summarized Design Alternates.

**House Bill 150:** Ken Bowers gave update on House Bill 150.

**Working Group Reports**

**Design Conversation-**The Design Conversation working group committee members met with Mitchell Silver to present the Design Conversation presentation. Mitchell approved presentation and gave approval to move forward with the survey. The Design Survey will be sent out to Commission members as a test once the revisions are forwarded to Grant Meacci.

**Solid Waste Collections-**No report

**Sir Walter Raleigh Awards-** Jedidiah Gant recapped the last presentation on collection of ideas for Sir Walter Raleigh Awards working group. The Commission needs to start thinking about a venue and guest speaker for this year's Sir Walter Raleigh Award ceremony.

**New Business**

**Other Business**

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 5:45