

**RALEIGH APPEARANCE COMMISSION**  
**Minutes of the Meeting**  
**THURSDAY, SEPTEMBER 19 2013**

**Members present:** Damien Graham, Julie Sherk, Bang Le, Elizabeth Byrd, Jim Sherron, Cari Jones, Tika Hicks, Victor Bruinton, Asa Fleming, Jedidiah Gant

**Members not present:** Dean Rains(*excused*), Brian O'Haver (*excused*), Wayne Maiorano (*excused*)

**Staff present:** Elizabeth Alley, Grant Meacci

**REVIEW OF AUGUST MINUTES**

Elizabeth Byrd called for review of the August minutes. Julie Sherk moved that the August minutes be approved; the motion was seconded by Damien Graham and the motion passed unanimously.

**OLD BUSINESS**

**Sir Walter Raleigh Awards-** Staff updated the commission on the status of several items. The composition and topic of the panel was discussed, as were sponsor logos and event production.

**NEW BUSINESS**

**Election of Officers-** After a discussion of term limits, past practices and proper procedure for mid-year elections if an office is vacated; Julie Sherk presented the slate of candidates for Chair and Vice Chair, and asked for any additional nominations from the floor. Elizabeth Byrd was elected chair, and Bang Le was elected vice-chair.

**UDO-** The Commission requested additional opportunities to review the process and substance of the UDO design alternate test cases.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 6:05 pm.