APPROVED Meeting Minutes – December 17, 2012

The City of Raleigh Bicycle & Pedestrian Advisory Commission met on Monday, December 17, 2012 at 6:00 p.m. at the Raleigh Municipal Building, 222 West Hargett St., Raleigh, NC, with the following members present:

Commission Members:

Alan Wiggs, Chair Charlotte Mitchell, Vice-Chair Corey Bates Dr. Linda Butler Mike Dayton Sig Hutchinson Aaron Peeler Steven Waters

Staff:

Eric Lamb, Transportation Planning Manager Jennifer Baldwin, Bike/Ped Coordinator Fleming El-Amin, Transportation Planner Amanda Driscoll, Administrative Support Gerald Daniel, Transportation Planner

Paul Anderson (unexcused)

I. Introductions

Mr. Wiggs called the meeting to order at 6:03 p.m. and asked everyone to introduce themselves.

II. Approval of Minutes

Mr. Hutchinson moved for the approval of minutes from the November 19, 2012 meeting which was properly seconded by Mr. Dayton and approved by unanimous voice vote.

III. Public Comment

Mr. Douglas Johnston, of 120 Forest Rd., presented an opportunity for Raleigh residents to participate in the Raleigh Sister Cities cycling exchange in Compiegne, France. The trip will be held through April 12-21, 2013. The deadline for registration is the end of February.

IV. Staff Report

City Project Updates:

Mr. Lamb gave a brief summary of the project update spreadsheet, highlighting the completed sidewalk projects and the I-40 pedestrian overpass projects contract approval. Mr. Wiggs stated that the Blount Street/Person Street Corridor planning meetings were held to receive public input.

Comprehensive Pedestrian Plan Review:

Mr. El-Amin stated that staff met with the City manager on December 11th to review the final draft plan. Mr. Allen supported staff's recommendation to present to City Council during their January 2nd meeting. Mr. El-Amin stated that staff developed a response matrix for all of the public comments received on the draft plan. The matrix will be available for review on the City's website soon.

Proposed 2013 Meeting Schedule:

Mr. Lamb stated that the BPAC meeting in January will be moved to the 4th Monday, January 28th, due to the Martin Luther King, Jr. holiday. The retreat is scheduled for February 8th at the Magnolia Cottage at Lake Johnson Park. Mr. Wiggs requested that staff invite City Council members to the retreat. Mr. Wiggs moved approval of the meeting schedule which was properly seconded by Dr. Butler and approved by unanimous voice vote.

Bicycle & Pedestrian Crash Report:

Ms. Baldwin gave a report on the trends of bicycle and pedestrian crashes over the last several years. Ms. Mitchell asked if there is a way to incorporate near miss data to track problem areas. Ms. Baldwin stated that the development of a hotline for individuals to call in may be a way for near misses to be reported. Mr. Wiggs stated that See, Click, Fix would be a good way to report crashes and near misses. Mr. Lamb agreed that See, Click, Fix would help the city build a case so that action could be taken to increase safety measures of high crash locations. Mr. Wiggs moved to refer the discussion of close call reporting to the communications committee which was properly seconded by Ms. Mitchell and approved by a unanimous voice vote.

V. Committee & Members Report

Chair's Report:

Mr. Wiggs reported that Reverend Paul Anderson has been appointed to the commission.

Education Committee Report:

Mr. Bates reported that the committee is coordinating the curricula for safely walking and biking to school with the Wake County Public School System. Ms. Baldwin stated that a chair for the Education Committee will be appointed at the meeting on January 17th.

Planning Committee Report:

No report.

Special Events Committee:

Mr. Hutchinson stated that he has been approached by an organization to hold a cycling tour race in Raleigh in the future. Mr. Hutchinson also reported that the Art to the Heart project has received a grant from the Greater Raleigh Convention Bureau for the development of a logo and marketing materials. Mr. Wiggs stated that several marathons will be coming to the Raleigh area in the next few years including the half Iron Man in the spring of 2013 and the Rock & Roll Marathon in 2014.

Communication Committee:

Mr. Dayton reported that the committee met to plan initiatives for the BikeRaleigh map and the new review of Raleigh's bike routes. Mr. Dayton gave an overview of BPAC's accomplishments in 2012.

VI. Old Business

Streetscape Capital Program:

Mr. El-Amin reported that 20 people participated in the streetscape capital program open house on December 11th. Mr. Waters suggested that there be less emphasis on roads that are large corridors and already have existing sidewalk on at least one side of the road. Mr. Lamb stated that the UDO calls for sidewalks to be on both sides of the road and that the purpose of a streetscape project is to make roads more multimodal. Mr. Wiggs moved for the streetscape item be referred to the Planning Committee which was properly seconded by Mr. Hutchinson and approved by unanimous voice vote.

Comprehensive Pedestrian Plan Recommendations:

After discussing the Pedestrian Plan Ad Hoc Committee report, Mr. Wiggs moved to accept the recommendations with the following exceptions:

- 1) BPAC is against the recommendation to create a separate Pedestrian Advisory Commission.
- 2) BPAC encourages the City to fund additional resources to support implementation of the plan.

The motion was properly seconded by Mr. Hutchinson and passed 7-1, with Mr. Peeler giving the dissenting vote. Mr. Peeler stated that the BPAC should not assume there will not be enough volunteers to create a separate pedestrian advisory commission.

VIII. New Business

Bicycle Pavement Marking Design Project:

Ms. Baldwin reported that the City has received a \$1.1 million dollar grant from the federal Congestion Mitigation and Air Quality Improvement (CMAQ) program to construct at least 30 miles of on-road bicycle facilities. On June 20, 2011 BPAC directed staff to implement the bicycle plan in order of adopted priority. After evaluating existing conditions, staff recommends that ten projects be deferred for implementation at this time. Mr. Wiggs moved to approve staff recommendations of bicycle plan deferrals which was properly seconded by Dr. Butler and approved by unanimous voice vote.

Staff developed a draft CMAQ project list of 35 projects which combines projects from the previously adopted CIP list and the bicycle plan priority list. Five additional projects were chosen because of their geographical proximity to other projects and their connectivity benefits. Mr. Lamb stated that the projects on this list will move into preliminary design only and is not a guarantee of construction. Mr. Wiggs moved to approve the proposed bicycle pavement marking list which was properly seconded by Mr. Waters and approved by unanimous voice vote.

VIII. Announcements

Ms. Baldwin announced that installation of the artistic bike racks from the RaleighRacks program is moving forward and should be presented to City Council in January.

Mr. Wiggs announced that the Oaks & Spokes bike festival is scheduled for March 2013 and he will be seeking volunteers to help plan a bike rodeo at Lions Park.

IX. Adjournment

With no further business, the meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Amanda Driscoll