

## APPROVED Meeting Minutes – February 20, 2015

The City of Raleigh Bicycle & Pedestrian Advisory Commission met on Friday, February 20, 2015 at 1:00 p.m. at Walnut Creek Wetland Center, Raleigh, NC, with the following members present:

### Commission Members:

Mike Dayton, Chair  
Amy Simes, Vice Chair  
Evan Brigham  
Dan Howe  
Paul Nevill  
Seth Palmer  
Aaron Peeler  
Alan Wiggs

### Staff:

Jennifer Baldwin, Bike/Ped Coordinator  
Todd Delk, Senior Transportation Planner  
Jason Myers, Transportation Planner  
Dan Hoff, GIS Coordinator  
Carter Pettibone, Planner  
Lisa Potts, Greenway Planner  
Todd Milam, Greenway Planner

### Absent:

Harry Johnson

### I. Introductions

Mr. Dayton called the meeting to order at 1:00 p.m. and asked everyone to introduce themselves.

### II. Approval of Minutes

Mr. Howe moved for approval of the January 12th meeting minutes, which was properly seconded by Mr. Palmer and approved by unanimous voice vote.

### III. Public Comments

Mr. Wiggs stated that the Hillsborough Street Phase II plans were approved by City Council with the expectation that staff would continue to evaluate parking options.

### IV. General

Committee Structure: Mr. Dayton gave an overview of the existing committee structure and asked if any commissioners had any specific interests. After discussion, the following committee structure was developed:

- Bicycle Planning Committee: Harry Johnson (chair), Dan Howe, Seth Palmer and Alan Wiggs
- Pedestrian Planning Committee: Aaron Peeler (chair), Amy Simes and Evan Brigham
- Community Outreach Committee: Paul Nevill (chair), Mike Dayton, Linda Butler, and Evan Brigham

Marketing: Mr. Dayton asked the commission to discuss ideas for expanding BPAC's presence in the community. Non-traditional engagement methods utilizing social media (Instagram, Facebook, and Twitter) were recommended and discussed. It was suggested that BPAC coordinate closer with Oaks & Spokes and BikeWalk, NC. Staff was asked to develop a one-page brochure on BPAC to help market the commission and public engagement. Presentations to CAC meetings were also discussed as an outreach method.

The following metrics were discussed to monitor the commission's marketing strategies:

- Number of BPAC Facebook group members
- Attendance during monthly BPAC meetings
- Posts on BPAC Facebook page
- Contact with City Council

## **V. Capital Area Greenway System Overview**

Ms. Potts gave a presentation on the current status of the Capital Area Greenway System. The presentation provided a historical overview of the greenway system and an overview of the system goals. Recently completed projects, such as Horseshoe Bend, Crabtree Creek Extension, Walnut Creek Extension, and East Fork Mine Creek/Honeycutt Creek were reviewed. Projects currently in design include Rosengarten, Westgate/Lumley/Ebenezer Improvements, Crabtree Creek West, Crabtree Creek Lassiter Mill Gap and the Trenton Road Connection. 2014 Parks Bond projects include repaving of Lake Lynn, Lake Johnson Loop, Lower Walnut Creek, Wakefield Trail and Rocky Branch. Other projects of interest include a new bike repair station at Anderson Point Park (thanks to a partnership with Oaks & Spokes) and new tunnel lighting throughout the system.

## **VI. Bicycle Program Review**

**Bike Share:** Ms. Baldwin gave an overview of the current Bike Share Feasibility Study & Implementation Plan. The City was awarded a federal grant of \$2 million to fund the capital costs of a 30 station bike share system. The grant would require a local match of \$400,000. The project will be presented to City Council at a future council work session meeting. Mr. Dayton moved to support the implementation of a bike share system, which was properly seconded by Mr. Wiggs and approved by unanimous voice vote.

**2015 Bicycle Plan Update:** Ms. Baldwin informed the commission that a request for proposals had been issued for a 2015 BikeRaleigh Plan Update. The scope of work has not been finalized, but Ms. Baldwin provided a brief overview of the main components:

- Public Involvement
- Existing Conditions Report “State of Bicycling in Raleigh”
- Bicycle Network Review
- Wayfinding Signage
- Policy & Program Review
- Implementation, Funding & Phasing

## **VII. Pedestrian Program Review**

**Sidewalk Program Types:** Ms. Baldwin provided an overview on the different types of sidewalk programs, including the pedestrian plan priority list, the sidewalk petition program, and the micro-gap sidewalk program. To help the public understand the various types of sidewalk construction methods, the commission asked staff to develop a one-page handout, in a flow chart format, explaining the programs and funding streams. This handout could be an outreach tool to engage more residents in the pedestrian program.

**Updated Sidewalk Prioritization Methodology:** Ms. Baldwin provided an overview of the existing sidewalk prioritization method developed in the 2013 Pedestrian Plan and explained the need for updating the existing sidewalk priority list. The 2015 Needs Analysis methodology removes a number of the low- and negative-point value metrics. The values were eliminated to reduce redundancy, insure better data quality, and ease the reproducibility of the analysis. Two scoring scenarios for were discussed:

- Equal Demand Scenario: The same point values have been allocated to each demand generator to remove any arbitrary weighting.
- High/Low Demand Scenario: Demand generators have been reclassified as either High or Low, where the point values given are consistent within each designation.

After discussing the two scenarios, Mr. Howe moved to recommend the equal demand scoring scenario, which was properly seconded by Dr. Butler and approved by unanimous voice vote.

### **VIII. Capital Improvement Program Overview**

Mr. Delk reviewed the Transportation Project Update spreadsheet, presented in a new format. Mr. Delk also gave a brief overview of the NCDOT Transportation Improvement Program and the impacts the prioritization process had on projects in Raleigh. After discussing the adopted Capital Improvement Program, Mr. Delk provided an overview on past, present and future funding for bicycle and pedestrian projects.

### **IX. Six Forks Road Corridor Study Review**

Mr. Pettibone provided an overview of the draft Six Forks Road Corridor Study, highlighting the proposed bicycle and pedestrian improvements. Mr. Pettibone provided details on the roadway cross-section, which includes a curb separated bicycle facility, wide sidewalks, and streetscape amenities. The City is seeking comments on the draft plan through March 15, with a planned presentation to City Council in April.

### **X. Adjournment**

With no further business, the meeting was adjourned at 4:15 p.m.

Respectfully Submitted,

Jennifer Baldwin

