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**APPROVED Meeting Minutes – December 14, 2015**

The City of Raleigh Bicycle & Pedestrian Advisory Committee met on Monday, December 14, 2015 at 6:00 p.m. at the Raleigh Municipal Building, 222 W. Hargett Street, Raleigh, NC with the following members present:

**Commission Members:**

Amy Simes, Chair  
Paul Nevill, Vice Chair  
Evan Brigham  
Susan Hatchell  
Dan Howe  
Aaron Peeler  
Rebecca Proudfoot  
Mary Sell

**Staff:**

Todd Edwards, Public Works Safety Engineer  
Eric Lamb, Transportation Planning Manager  
Jason Myers, Transportation Planner  
Jed Niffenegger, Public Works Senior Transportation Engineer  
Tim Sudano, Public Works Project Engineer  
Susan Wilson, Bicycle & Pedestrian Program Manager  
Teresa Young, Administrative Support

**Absent:**

Harry Johnson (excused)  
Seth Palmer (excused)

**I. Introductions**

Ms. Simes called the meeting to order at 6:05pm and asked everyone to introduce themselves.

**II. Approval of Minutes**

Mr. Peeler moved for approval of the November 16 minutes which was properly seconded by Mr. Nevill and passed by unanimous voice vote.

**III. Public Comments**

Ms. Molly Stewart addressed the commission and petitioned for their support for an open streets event.

Ms. Stewart distributed letters of support from Wake Up Wake County and Blue Cross Blue Shield of North Carolina to the Commission. The Commission discussed having an open streets event and any challenges that might occur. Ms. Simes referred the item to be discussed in the joint bicycle/pedestrian planning committee.

Mr. Sig Hutchinson stated that the bikeshare is still on the radar and that City Council has been asked to move forward with finding ways to offset the costs of the bikeshare and to match the funds already raised.

Mr. Adam Haller invited the Commissioners to join him on a bike ride again on the Six Forks Road to Glenwood portion in north Raleigh crossing I-440 in order to consider future bike plans for crossing north Raleigh.

Mr. Evan Kane expressed his concern about leaves in the bike lanes and reaching out to solid waste services to do more education and outreach on where to place leaves for disposal. Mr. Kane stated he has contacted the proper people in the City but the response has been slow. Mr. Lamb clarified that the leaf collection is managed by the streets maintenance division and the enforcement for blocking the curbs is a stormwater issue.

Mr. Peeler inquired about the temporary bike lanes on Hillsborough Street. Mr. Lamb responded that they are still there as a pilot installation.

Mr. Howe inquired if the NC Department of Transportation will be giving any feedback on the Phase 2 Hillsborough Street project. Mr. Lamb responded that the project is on track and that NCDOT has been involved with project development.

#### **IV. Staff Reports**

City Project Updates: Mr. Lamb reported that the CMAQ project ramped up right after Thanksgiving and that the contractor is almost complete with their work. Mr. Lamb stated there are about 28 miles of new bike facilities and that Glen Eden and Dixie Trail received some negative feedback from the public. Mr. Howe inquired if the City has the resources to respond to areas that need tweaks. Mr. Niffenegger responded that the pavement marking crew can take care of it.

Ms. Simes inquired about turning on Wilmington St and Salsbury St with the new markings. Mr. Niffenegger responded that it will be fixed.

Ms. Wilson stated that she participated in a WatchforMeNC conference call and that the City's application for next year will be fast-tracked and Raleigh is guaranteed to be a partnering community again.

Ms. Simes inquired about sidewalks on the north side of Millbrook Road towards Leesville Road. Ms. Wilson stated she will follow up.

City Council Updates: No report.

#### **V. Committee & Member Reports**

Chair's Report: Ms. Simes announced that the Raleigh Police Chief has announced community meetings regarding interactions with the police and one is scheduled for December 15<sup>th</sup> at 6:30pm at the Convention Center and another on January 5<sup>th</sup> at 6:30pm at the McKimmon Center. Ms. Simes asked the Commission members to attend.

Community Outreach Committee: Mr. Nevill stated the committee has completed many presentations at Citizen Advisory Council meetings and the committee is working on presentations at Five Points, Southeast and Central CAC meetings.

Bicycle Planning Committee: Mr. Howe reported that the Bike Plan update initiative has been met with a positive experience for all involved. Mr. Howe stated that the committee discussed and recommended a buffered bike lane over a cycle track for the Northwest bike initiative on Lumley Road since this facility type would be safer.

Mr. Howe made a motion that the Commission support the Northwest bike initiative option of buffered bike lanes on Lumley Road. The motion was properly seconded by Mr. Brigham and passed with a unanimous voice vote.

Pedestrian Planning Committee: Mr. Peeler stated that the committee will look to see what policies are on the books for midblock and crosswalk policies, specifically in the City's Unified Development Ordinance.

#### **VI. Old Business**

No report.

#### **VII. New Business**

Pedestrian Crash Data Review: Mr. Edwards of the Public Works Safety Program presented information to the Commission regarding the pedestrian crashes reported by the Raleigh Police Department. Mr. Edwards stated that, over the last five years, Raleigh has averaged about 14,000 reported crashes. Mr. Niffenegger stated the Public Works department is trying to build a toolbox to get additional data on crashes.

Poole Road Sidewalk Project Review: Mr. Sudano presented the Poole Road Sidewalk project to the Commission. The project consists of a 6 foot sidewalk from Donald Ross Drive to Sunnybrook Road as well as a pedestrian refuge at Cooper Road.

There was discussion among the Commission regarding the safety of the pedestrians at this proposed crossing. Mr. Howe recommended an island at the intersection versus a pedestrian refuge until a crosswalk could be installed. There was continued discussion among the Commission on the project and Ms. Simes reminded the Commission that the project needed to be endorsed at the meeting. There was discussion about referring the issue to the pedestrian planning committee, and Ms. Simes noted that doing so could impact the project schedule, which was verified by Mr. Sudano.

Mr. Nevill made a motion that the Commission endorse the project with further evaluation of the Cooper Road midblock crossing. The motion was properly seconded by Ms. Hatchell and passed with unanimous voice vote.

Bicycle Plan Review: Mr. Matt Hayes presented the draft of the Bike Plan update. He discussed the main themes from the chapters of the Plan. Mr. Myers stated that the public comment period will be almost two months, extending until January 31, 2016. Mr. Howe suggested getting in contact with the media to get more press about the Bike Plan.

2016 Calendar Review: Ms. Young presented the Commission with the draft calendar of the meetings for 2016. The commission discussed meeting dates and agreed to changes for the February meeting and combining the November and December meetings to have one meeting in December.

#### **VII. Announcements**

Ms. Proudfoot announced that the Rialto Theater is presenting the No Hand King film on Thursday, December 17<sup>th</sup> at 6:30 pm and 8 pm. The event will be a good way to meet a local cyclist.

With no further business, the meeting adjourned at 8:10 pm.

Respectfully submitted,  
Teresa Young

