

### APPROVED Meeting Minutes – February 18, 2016

The City of Raleigh Bicycle & Pedestrian Advisory Committee met on Thursday, February 18, 2016 at 1:00 p.m. at the Walnut Creek Wetlands Center, 950 Peterson Street, Raleigh, NC with the following members present:

#### **Commission Members:**

Amy Simes, Chair  
Paul Nevill, Vice Chair  
Evan Brigham (2:43 pm)  
Susan Hatchell  
Dan Howe  
Aaron Peeler  
Rebecca Proudfoot  
Mary Sell

#### **Staff:**

Rebecca Duffy, Signs & Markings Manager  
Eric Lamb, Transportation Planning Manager  
Jed Niffenegger, Public Works Senior Transportation  
Engineer  
Jason Myers, Transportation Planner  
Deja Smith, Bicycle & Pedestrian Outreach  
Coordinator  
Susan Wilson, Bicycle & Pedestrian Program Manager  
Teresa Young, Administrative Support

#### **Absent:**

Harry Johnson (unexcused)  
Seth Palmer (unexcused)

#### **I. Introductions**

Ms. Simes called the meeting to order at 1:20 pm and asked everyone to introduce themselves.

#### **II. Approval of Minutes**

Mr. Howe moved for approval of the January 25<sup>th</sup> minutes which was properly seconded by Mr. Peeler and passed by a unanimous voice vote.

#### **III. Public Comments**

No report.

#### **IV. Bicycle Program Review**

**CMAQ Project Review:** Ms. Wilson began the discussion on the CMAQ project and the feedback that was received from the project as well as the lessons learned from the project. Ms. Wilson began a presentation regarding the project. Mr. Lamb gave an additional overview of the history behind the project for the new commissioners.

Mr. Niffenegger stated the 27-28 miles were an accomplishment. Ms. Hatchell inquired if the project was complete and Ms. Duffy responded there were only a few more punch list items to complete.

The Commission discussed ways to better communicate during a project like this in the future. Mr. Lamb and Ms. Wilson stated most of the feedback from citizens were regarding Glen Eden Drive. Mr. Nevill suggested creating a check list in the future for projects such as the CMAQ one for better communication. Mr. Myers added that a checklist that is a one size fits all would be difficult.

**LAB Bicycle Friendly Community Feedback:** Ms. Wilson discussed some of the feedback from the Bicycle Friendly Community City application. Ms. Wilson explained the status lasts until 2019. Ms. Wilson stated the primary feedback consisted of hosting an open streets event, lowering speed limits and keeping city council on board.

The Commission discussed increasing bike parking in the long term as well as planning an open streets event. These items were agreed to have continued discussion in a Bike Planning and a joint Bicycle/Pedestrian Planning Committee meeting.



Draft Bike Raleigh Plan Update: Ms. Wilson stated that the plan was presented to the City Council in a work session on February 9. Ms. Wilson added that Council inquired about community education, outreach and facilities that will be installed in the future. Ms. Wilson stated that Mr. Myers is working with the consultants to address these comments and incorporate them into the plan.

Mr. Myers explained that Alta will be working on some of the continued feedback from City Council and the final draft from the consultant will come in early March. Mr. Myers added there will be a steering committee meeting first and then the draft plan would be available for the Commission meeting in March.

Bike Month Activities: Ms. Wilson reviewed the calendar for the bike month events in April and May. Ms. Wilson verified that she is working with Kathy Molin, the TDM coordinator for the City.

Funding Projections: Mr. Lamb gave an overview of the current funding for the 2016 fiscal year as well as future projections. Mr. Lamb explained most of the funding comes from mixed sources including grants and bonds.

#### **V. Pedestrian Program**

Review of Sidewalk Projects: Ms. Wilson reviewed the various sidewalks projects and discussed an update received from Public Works regarding sidewalks.

Update on Microgap Prioritization: Ms. Wilson presented a list of the current microgap sidewalks that currently exist. The commission discussed the funding for microgaps. Mr. Brigham inquired as to how sidewalks could be paid for businesses. Mr. Lamb responded it is done through assessments. Mr. Howe asked how the priority was set for the locations. Mr. Lamb answered that with the oncoming transit plan, it will change how they will be put in.

Ms. Simes asked for a status update on the pedestrian items that were done within the last 1 to 3 years. Mr. Lamb responded that the bike and pedestrian plans are updated every 5 years. Ms. Sell inquired about pedestrian connectivity. Mr. Lamb described the two pedestrian bridges that are located in the city.

#### **VI. Break & Commission Photo**

No report.

#### **VII. Comprehensive Project Review**

Review of Prioritization Criteria: No report.

Review of Upcoming Transportation Projects: No report.

#### **VIII. Committee Breakouts**

The various committees: Bicycle Planning, Pedestrian Planning and Community Outreach discussed the status of items on the current Work Plan and new items for the new 2016-2017 Work Plan.

With no further business, the meeting adjourned at 5:00 pm.

Respectfully submitted,  
Teresa Young