

**DRAFT** Summary Report  
City of Raleigh Historic Cemeteries Advisory Board (CORCHAB)-  
Monthly Meeting

**Tucker House\*418 N. Person Street  
Monday, December 10, 2012**

**Members Present:**

Jane Thurman- Raleigh City Cemeteries Preservation, Inc.  
David Brown- Raleigh City Cemeteries Preservation, Inc.  
Wayne Schindler- City of Raleigh Parks and Recreation Department  
Jimmy Thiem- Parks, Recreation and Greenway Advisory Board  
Terry Harper- Raleigh City Cemeteries Preservation, Inc.  
Danny Morgan- City of Raleigh Parks and Recreation Department  
Jane Thurman- Raleigh City Cemeteries Preservation, Inc.  
Orrin Haywood

Not Present:  
Jenny Harper

Staff present:  
Christy Cornell

**CALL TO ORDER**

Mr. David Brown called the meeting to order at 5:33 p.m. The Board reviewed the minutes from the 11/19/2012 Board meeting. With a few minor corrections, the minutes were unanimously approved.

**DISCUSSION**

Christy noted that Cemetery signage text is under Attorney's Office review.

The National Register plaques need to be ordered.

Ashley Morris has agreed to provide suggestions of paint colors for the brick columns at City Cemetery.

Christy provided an update on tornado-related fencing repairs at City Cemetery and O'Rourke-Catholic Cemetery.

Wayne discussed Dean Ruedrich's offer to donate some fencing to the City. RCCP members will petition City Council to accept this gift in early January 2013.

Subcommittee Meetings updates:

The Landscape Committee will visit O'Rourke-Catholic and City Cemeteries on January 28, 2013 1:30- 3 p.m.

There was no update from the Maintenance Manual Committee.

A brief discussion of sidewalk improvements at O'Rourke-Catholic Cemetery and City Cemetery was discussed. Several graduate students of Rodney Swink developed conceptual plans for improvements near City Cemetery as part of their studies at NCSU. One worthy idea was to move the sidewalk along Hargett Street closer to City Cemetery thereby creating more viable space for tree plantings.

The group discussed nominations to the Board to fill one vacant position. A request for nomination from the Parks, Recreation and Greenway Advisory Board will be made at their next meeting (scheduled for 12/13/12.)

Next, the Board reviewed the draft Historic District Commissions Guidelines which are currently under review by the Attorney's Office.

- Pg 26- One minor wording correction was recommended for the following sentence "Overgrown vegetation and soil buildup or erosion can exacerbate the deterioration of fragile gravestones as can ~~overzealous~~ (improper) use of power mowers and trimmers."
- Pg 27, item 6- Trim grass and other plantings carefully to avoid damaging historic gravestones, markers, and monuments and avoid the use of power mowers and weed trimmers near fragile gravestones and monuments.

The Board questioned how "fragile gravestones" were defined.

It was noted that many of the items covered in the Guidelines were maintenance related and will likely overlap with the Cemeteries Maintenance Manual under development. Further, the Guidelines, once adopted by Council, could serve as justification for additional budgetary resources to support continual care and maintenance.

The Board reviewed the programmatic COA example provided by Tania. It was noted that emergency tree response would not require prior approval, nor interment work. Planned tree removals would require approval from HDC. Further discussion may be needed in regards to plaque.

It was noted that obtaining Local Designation status is required prior to the development of a programmatic COA. The Board has the option to work with the HDC Review Team in advance, if desired. It was noted that a programmatic COA can be altered at any time and should be reviewed on a routine basis, perhaps every 5 years.

Jimmy was concerned that Local Designation status was not identified on the Board's FY14 workplan, and the Board may be overreaching its boundaries to take action without seeking direction from City Council first. He would like for City Council to be aware that this issue has been brought before the Board. In order to allow for that to occur, a vote on Local Designation status will be tabled until February.

Any additional items for programmatic COA needs should be brought to the January 2013 meeting for discussion.

Terry noted that she will be attending the January 2013 meeting.

With no further discussion, the meeting adjourned at 7:05 p.m. The next meeting of the CORHCAB is scheduled for Monday, January 14, 2013.