

Summary Report
City of Raleigh Historic Cemeteries Advisory Board

**Tucker House * 418 N. Person Street
Monday, June 11, 2012**

Members Present:

Jane Thurman- Raleigh City Cemeteries Preservation, Inc.
David Brown- Raleigh City Cemeteries Preservation, Inc.
Wayne Schindler- City of Raleigh Parks and Recreation Department
Jimmy Thiem- Parks, Recreation and Greenway Advisory Board
Terry Harper- Raleigh City Cemeteries Preservation, Inc.
Doris Burke- Parks, Recreation and Greenways Advisory Board
Danny Morgan- City of Raleigh Parks and Recreation Department
Orrin Haywood- Raleigh City Cemeteries Preservation, Inc.

Members Absent: (excused)

Members Absent: (unexcused)

Jason Queen- Preservation North Carolina

City of Raleigh Staff Present:

Christy Cornell

CALL TO ORDER

Mr. David Brown called the meeting to order at 5:32 p.m.

The Board reviewed the minutes from the 5/14/12 meeting. Terry requested a name correction. Jimmy motioned to approve the minutes. With these changes, the minutes were unanimously approved.

DISCUSSION

OLD BUSINESS

David welcomed the Board and recognized that it was Doris' last meeting. He thanked her for her service over the past 2 years.

Christy provided updates on the FEMA contracts for cemetery repairs (Monuments, Cobblestone, and Wrought-Iron fencing.). Once Dean Ruedrich has completed the initial contract work, the Board will conduct a site visit to examine the final product.

Christy noted that FY12 allocation for cemetery maintenance was encumbered for 12 trashcans. Fy13 funding can be used towards signage.

Wayne mentioned that the Maintenance Manual subcommittee met to review document format. Staff will begin inserting maintenance specifications into the document. The committee will meet in August to review progress.

Jimmy provided an update of the Landscape Plan committee. The group will meet next on Monday, July 16, 2012.

New Business

Jane mentioned that she received 2 completed applications for Local Historical Designation for Mt. Hope and City Cemeteries. Wayne noted that he will speak with departmental management staff to discuss implications of the designation. The Board determined that it would like delay submitting the applications until the draft Archeological guidelines can be reviewed and a detailed discussion of implications of the designation discussed.

The Board briefly discussed Cemetery signage. The Board would like to see a two-sided mockup sign sample containing the detailed 'rules' on the backside and more welcoming language on the front side. Eight signs will be ordered. Christy will draft the language and bring it back to the Board in July.

With additional words of thanks from the Board to Doris, the meeting was adjourned at 6:40 p.m.