

Summary Report  
City of Raleigh Historic Cemeteries Advisory Board (CORCHAB)-  
Monthly Meeting

**Tucker House\*418 N. Person Street  
Monday, November 19, 2012**

**Members Present:**

Jane Thurman- Raleigh City Cemeteries Preservation, Inc.  
David Brown- Raleigh City Cemeteries Preservation, Inc.  
Wayne Schindler- City of Raleigh Parks and Recreation Department  
Jimmy Thiem- Parks, Recreation and Greenway Advisory Board  
Terry Harper- Raleigh City Cemeteries Preservation, Inc.  
Danny Morgan- City of Raleigh Parks and Recreation Department  
Jane Thurman- Raleigh City Cemeteries Preservation, Inc.  
Jenny Harper-

Not Present: Orrin Haywood

Staff present:  
Christy Cornell  
David Berra  
Grayson Maughen  
Jeff Dawson

**CALL TO ORDER**

Mr. David Brown called the meeting to order at 5:33 p.m. The Board reviewed the minutes from the 8/13/12 meeting. The minutes were unanimously approved.

**DISCUSSION**

Jeff Dawson and Grayson Maughen (from the City's Design/Development Division) provided a brief overview of System Plan. David Brown mentioned that he would ask Carter Worthy meet with the Board to ensure the Board's interested are represented at upcoming focus group meetings in January.

Next, David Berra reviewed cemetery signage with the Board. He presented the draft text language and a sample post for a 2 sided sign. The Board concurred on the sign style and asked Christy to finalize text, review with the City Attorney's office, and provide final mock-ups at a later meeting.

Next, Christy discussed the current status of the tornado related repair projects and provided an update on operating budget and CIP requests for Fy14.

Jimmy provided a brief overview of the Landscape Subcommittee meeting. There was no update for the Maintenance Manual Subcommittee.

Pending Items:

Staff will ask the Parks, Recreation and Greenway Advisory Board to nominate a member to the HCAB Board.

In December, the Board will review information from Tonia Tully pertaining to Programmatic Certificate of Appropriateness and the RHDC Guidelines.

Next meeting: December 10, 2012 5:30 p.m.

The meeting adjourned at 7:00 p.m.

Respectfully submitted by Christy Cornell.