

City of Raleigh Historic Cemeteries Advisory Board (CORCHAB)-
Monthly Meeting

**Tucker House*418 N. Person Street
Monday, March 10, 2014**

Members Present:

Jane Thurman	Danny Morgan
Terry Harper	Wayne Schindler
David Brown	Jimmy Thiem
Jose Fraser	Danny Coleman
Jenny Harper	

Staff present: Christy Cornell, Carolyn Bachl

CALL TO ORDER

Jimmy Thiem called the meeting to order at 5:30 p.m.

DISCUSSION

No public comments were received.

The Board reviewed the minutes from the February 10, 2014 meeting. The minutes were unanimously approved.

The Board resumed its discussion on Hillcrest Cemetery. Wayne distributed an updated draft document clarifying a discussion between him and Ms. Bachl and reviewed it with the Board. There was a brief discussion on the topic of abandonment of privately held cemeteries. To the extent the property is abandoned, the City does have some authority (but not an obligation) to take over. In determining to take over an abandoned cemetery, Council first, would need to identify a public purpose for the property (nuisance abatement or interment grounds, etc.).

Wayne and Danny reviewed the proposed costs for site rehabilitation and on-going maintenance of Hillcrest.

A motion was made by Jose to endorse the response document and take it before City Council. Jane seconded.

During motion discussion, Mr. Coleman said that a need has been identified for continued maintenance of this property but the City doesn't currently have resources to address. The Board's response [not to recommend that City resources be directed to maintain Hillcrest] leaves the decision to Council. He noted that privately own cemeteries created 50+ years ago were not established as they would be today requiring that perpetual care for the cemetery site be provided.

The motion, as proposed by Jose, passed with 6 'ayes' and 1 'nay' (Coleman).

Next, Wayne asked for feedback on the Historic Resources section of the System Plan. Wayne noted that slight text revisions were made by AECOM and Diane. Wayne reviewed the edits along with edits suggested by Jimmy Thiem.

A motion was made by David to accept the edits as proposed and seconded by Danny. The motion passed with 7 'ayes'.

Jimmy and Jenny accepted nominations for Chair and Vice Chair respectively for the term of 2014-2015. Danny motioned approval which was seconded by David. The motion passed with 7 'ayes'.

The 2013-2014 Annual Report (version 3-4-14) was reviewed. A motion was made by Jane to accept the Annual Report which was seconded by Terry. The motion passed with 7 'ayes'.

The 2014-2015 Work Plan (version 3-4-14) was reviewed. A motion was made by Jane to accept the Annual Report which was seconded by Terry. The motion passed with 7 'ayes'.

Jimmy briefly discussed Committee membership and made recommendations which were agreeable to the Board members.

1. Landscape- David, Danny, Jenny, Rodney (resource).
2. Maintenance Manual- short term committee, staff will draft and review with comment. Terry, Jane
3. Volunteer Opportunities- David, Jose, Jimmy

Chair's Report- Jimmy expressed his gratitude for everyone's continued commitment and contributions to the Board.

Staff Report- Wayne distributed a flyer on the Design Guidelines Public Input process public meeting schedule for May 2014. He noted that the fence work at O'Rourke-Catholic Cemetery is scheduled to begin 3/17 and be completed by 5/16.

Open Discussion

David noted that Alpha Howze, a member of RCCP passed away. RCCP would like to fund the purchase of the Oak tree to be installed at the corner of East Lane Street and Tarboro Rd in his memory. RCCP will also pay for a plaque. The Board agreed to contribute funding for a larger caliper tree. Christy will work with Zach to determine the costs.

Christy will work with Zach to obtain quotes for 2.5" and 3.5" RCCP will fund the plaque. Christy will find difference and charge RCCP for smaller tree size.

Mr. Coleman mentioned that Mr. Lightner may decide to donate Hillcrest Cemetery to the City.

Cindy will attend the April Board meeting to discuss the Volunteer Committee.

With no further business, the meeting adjourned at 6:55 p.m. The next meeting of the Historic Cemetery Advisory Board is scheduled for April 14, 2014 at the Tucker House.

END OF REPORT