

Historic Resources and Museum Program  
Advisory Board Meeting  
Borden Building  
June 26, 2013

The meeting is called to order at 6:02pm by Nick Fountain. Advisory Board members in attendance are Nick Fountain, Ed Morris, Cyrus Stacey, Greg Paul, Dwight Coleman, Treva Jones, Barbara Freedman, Edna Rich-Ballentine, Melissa Hockaday, Al Brothers, and Amy Simes. Staff members in attendance were Troy Burton, Ernest Dollar, Kimberly Puryear, Brynn Hoffman, and Scott Payne.

Mr. Fountain called for the approval of minutes from the May meeting. Mr. Morris moved to approve the minutes and Ms. Jones seconded it. All board members approved.

Mr. Burton gave a brief report of the HRM program and stated that the new fiscal year would begin on July 1, 2013. He then passed the floor to Mr. Dollar who gave a brief report of COR Museum and the Pope House. Mr. Dollar passed around the monthly report and stated that the new Briggs Building exhibit would be opening on July 4, 2013 as part of the July 4<sup>th</sup> celebration downtown.

Mr. Fountain then moved to discuss old business. The board discussed the new vision and mission statement that was distributed by Mr. Fountain and then asked the other board members for approval of the statements. Mr. Ward moved to approve the vision and mission statements and Mr. Paul seconded it. All board members approved. The board then discussed the Goals Supporting the Mission and Vision that were distributed by Mr. Fountain. The 5<sup>th</sup> goal of the Collections Committee was discussed in length and it was decided that it would read "Facilitate acquisition of the collection at Mordecai, seek matching funds from the City of Raleigh, and negotiate purchase of the Mordecai collection from Capital Area Preservation." Mr. Brothers moved to adopt the board goals and Ms. Jones seconded it. All board members approved.

Mr. Burton then stated that staff would like the board to give an annual board report to City Council in the fall, maybe in October or the last council meeting in September. Mr. Fountain asked for the annual reports from sites and museums to be sent to the board by the end of July and Mr. Burton agreed.

Mr. Fountain asked if there were questions for staff members from the board, but there were none. The board members then broke out into committees for the next 30 minutes and came back together to give committee reports.

Mr. Paul presented for the Nominations Committee and stated that Joe Mobley will be recommended to City Council as the next nominee for the board. Mr. Fountain asked if there were questions or comments regarding this and there were none. Mr. Fountain asked for a motion to forward the name to City Council. Mr. Ward moved to do so and Mr. Paul seconded it. All board members approved. Mr. Paul then moved to make Ms. Freedman the vice-chair of the board, Ms. Jones seconded it. All board members approved.

Mr. Coleman presented for the Program Committee. He stated that on July 13 the Latta Sign project would be taking place from 8am – 2pm with 10 kids from the community helping out. There will be a dedication ceremony over Labor Day weekend as part of the Africa-American Cultural Festival. Mr. Coleman then said that the Program Committee would begin to recognize volunteers at the annual Volunteer Banquet. The committee will email out details and take nominations and select honorees present awards to each year. Mr. Coleman also suggested using the banquet as a chance to recognize volunteers for their milestones with the program.

Mr. Stacey presented for the Communications Committee and stated that the committee would like to move to identify John Odom or Mary-Ann Baldwin as the City Council liaison for the HRMPAB. He also stated that board members would like to be able to approve and give updates on the new marketing materials that the staff is working with marketing to create in order to create more unified print pieces. It was decided that Mr. Fountain or someone from the Communications Committee would contact Mr. Odom to see if he would serve as the City Council liaison.

Ms. Jones presented for the Collections Committee. She stated that the committee had been having outside meetings in order to get the collections policy in place. She stated that the updates would be sent to Mr. Dollar by the coming Friday. Mr. Fountain asked that the updates to the policy be sent out to all the board members for their review and feedback. He would then send it along to Mr. Dollar by the first week of July. Mr. Burton stated that a formal vote regarding the acquisition policy would need to be taken after the committee forwarded the policy. Ms. Jones stated that the Collections Committee also needed to build a list or network of professionals in the field who would assist the board when necessary and possible creating adjunct board member positions. Mr. Brothers also suggested creating liaison members with other boards as well. Ms. Jones suggested using long-term volunteers for the adjunct positions and asked the other members to consider names of people that could fulfill this role. Mr. Fountain suggested getting names for these roles from staff members.

Mr. Fountain asked if there was any other business to be discussed and there was none. Mr. Brothers asked the board members to consider honoring Diane Davidian for her hard work with

the COR Museum over the years. It was decided that Ms. Freedman, Mr. Paul, and Mr. Ward would work on this together. Mr. Fountain reminded the group of the next meeting on July 24, 2013 and asked for a motion to adjourn. Mr. Brothers moved to adjourn and Ms. Jones seconded. All board members agreed and meeting was adjourned at 7:47pm.