

RALEIGH HISTORIC DEVELOPMENT COMMISSION

Minutes of the Business Meeting

Tuesday, June 19, 2012 – 222 W. Hargett St., Room 305

I. CALL TO ORDER

Fred Belledin called the meeting to order at 7:35 AM. A quorum was declared after roll call.

A. Roll Call – Martha Lauer, Executive Director, called the roll as follows:

Present: Fred Belledin; Jannette Coleridge-Taylor; Miranda Downer; Jane Forde; Kiernan McGorty (7:43 AM); Michael Story; Barbara Wishy; Flora Wadelington.

Excused: Scott Shackleton; Cecily Timmons.

Absent: Will Alphin; Greg Hatem.

Others: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; George Adler, Community Development; Shawn McNamara, Community Development.

B. Approval of Agenda: Mr. Story moved to approve the agenda; Ms. Forde seconded; motion carried 7/0. (Belledin; Coleridge-Taylor; Downer; Forde; Story; Wishy; Wadelington)

C. Approval of the Minutes: Ms. Forde moved to waive the reading of and approve the May minutes; Ms. Wishy seconded; motion carried 7/0. (Belledin; Coleridge-Taylor; Downer; Forde; Story; Wishy; Wadelington)

II. FINANCIAL REPORT

A. Monthly Report

B. IRS: Ms. Lauer reported that the IRS has waived the fee.

A. Staff Training Request: Ms. Wishy moved to approve the expenditure of up to \$1,500 for Ms. Tully to attend the 2012 Association for Preservation Technology International conference; Ms. Forde seconded; motion carried 7/0. (Belledin; Coleridge-Taylor; Downer; Forde; Story; Wishy; Wadelington)

C. Budget Transfers/End of Year Encumbrances: Ms. Coleridge-Taylor moved to approve the following Community Awareness expenditures: \$669.81 for Summer newsletter printing/mail services; \$1,860.59 for a reprint of the Anniversary newsletter; and \$272.00 for the purchase of museum tickets for children's art contest prizes; Ms. Wishy seconded; motion carried 8/0. (Belledin; Coleridge-Taylor; Downer; Forde; McGorty; Story; Wishy; Wadelington) Ms. Forde moved to approve the proposed budget transfers, end of year encumbrances, and authorize Chair to make final adjustments as necessary should invoices arrive before end of fiscal year; Ms. McGorty seconded; motion carried 8/0.

III. OLD BUSINESS

A. UDO Residential Infill Standards

B. NAPC Forum 2012

IV. NEW BUSINESS

C. Sir Walter Raleigh Awards Call for Nominations and Juror Appointment: Ms. Coleridge-Taylor will serve on the jury.

D. Neighborhood Revitalization Program: A presentation by Ken Bowers, Deputy Director of the Raleigh Planning and Development Department.

E. UNC-G Historic Preservation Program: Ms. Coleridge-Taylor moved to submit a letter of support for historic preservation as a concentration at UNC-G; Ms. Wishy seconded; motion carried 8/0.

F. New Commissioners' Training and RHDC Retreat: July 30.

V. COMMITTEE REPORTS

- A. Certificate of Appropriateness Committee – Kiernan McGorty for Scott Shackleton
 - 1. June 4, 2012 Meeting
- B. Research Committee – Barbara Wishy
 - 1. G. Dewey and Elma Arndt House
- C. Community Awareness Committee – Jannette Coleridge-Taylor
- D. Nominations Committee – Jannette Coleridge-Taylor
 - 1. Nominations

VI. STAFF REPORTS

- A. Gethsemane S.D.A. Church
- B. Preservation Leadership Training
- C. William A. Curtis House/Villa Florenza
- D. Carolina Coach Garage and Shop/Stone's Warehouse
- E. Design Guidelines Update

VII. NEWS OF OTHER ORGANIZATIONS: As listed in the agenda.

VIII. ADJOURNMENT

The meeting adjourned at 8:36 AM.



Fred Belledin, Chair
Raleigh Historic Development Commission



Martha Lauer, Executive Director
Raleigh Historic Development Commission