

# RALEIGH HISTORIC DEVELOPMENT COMMISSION

## Minutes of the Business Meeting

Tuesday, March 20, 2012 – 222 W. Hargett St., Room 305

### I. CALL TO ORDER

Fred Belledin called the meeting to order at 7:34 AM. A quorum was declared after roll call.

#### A. Roll Call – Martha Lauer, Executive Director, called the roll as follows:

Present: Will Alphin; Fred Belledin; Jannette Coleridge-Taylor; Miranda Downer; Jane Forde; Kiernan McGorty (7:36AM); Michael Story; Flora Wadelington; Barbara Wishy.

Excused: Scott Shackleton; Cecily Timmons.

Absent: Greg Hatem.

Others: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Jordan McLaughlin, Garner, 27529.

#### B. Approval of Agenda: Mr. Story moved to approve the agenda; Ms. Coleridge-Taylor seconded; motion carried 8/0.

#### C. Approval of the Minutes: Ms. Forde moved to waive the reading of and approve the minutes; Mr. Story seconded; motion carried 8/0.

### II. FINANCIAL REPORT

#### A. Monthly Report

#### B. Budget Transfer: Ms. McGorty joined the meeting. Mr. Story moved to approve the budget transfer as presented; Ms. Forde seconded; motion carried 9/0.

#### C. Internal Audit

### III. EXECUTIVE SESSION

At 7:38 AM Mr. Story moved to hold an executive session for the purpose of discussing a real estate matter and to recuse Mr. Belledin from the executive session due to a conflict of interest; Ms. Forde seconded; motion carried 9/0. Executive Session. Mr. Story moved to close the executive session and readmit Mr. Belledin; Ms. Wishy seconded; motion carried 8/0.

### IV. NEW BUSINESS

#### A. NAPC Forum

#### B. Preservation Leadership Training Staff Request: Ms. Wishy made a motion to submit an application for Ms. Lauer to apply for Preservation Leadership Training and to set aside \$1,740 plus hotel tax and surcharges should she be accepted; Ms. McGorty seconded; motion carried 10/0.

### V. CHAIR'S REPORT

#### A. Retreat

#### B. S. Person/S. Blount HOD

### VI. COMMITTEE REPORTS

#### A. Certificate of Appropriateness Committee – Fred Belledin for Scott Shackleton

1. March 5, 2012 Meeting

2. Video Streaming of Meetings: The commission agreed not to pursue video streaming of meetings at this time.

#### B. Research Committee – Barbara Wishy

1. Crabtree Jones House

2. Public Hearing: G. Dewey and Elma Arndt House – May 1

3. 50<sup>th</sup> Anniversary: DRA Tour
- C. Community Awareness Committee – Jannette Coleridge-Taylor
  1. Volunteer Commitments
  2. Marbles Kids Museum Rental: Mr. Story moved to approve the expenditure of \$800 in rental fees for the use of Marbles Kids Museum for the children’s art contest and 50<sup>th</sup> anniversary bash; Ms. Wishy seconded; motion carried 10/0.
  3. Anniversary Newsletter
  4. Preservation Month Lunch’n’Learn
  5. Name Badges: On behalf of the Community Awareness Committee, Ms. Coleridge-Taylor moved to spend \$123.90 on name badges that feature the name above the commission logo; motion carried 10/0.
  6. Directional Signs: On behalf of the Community Awareness Committee, Ms. Coleridge-Taylor moved to spend \$132 to purchase directional signs; motion carried 10/0.
- D. Nominations Committee – Jannette Coleridge-Taylor
  3. Notice of Election of Officers
  4. Request for Candidate Suggestions

#### VII. STAFF REPORTS

- A. Plummer T. Hall House
- B. William A. Curtis House/Villa Florenza
- C. Carolina Coach Garage and Shop/Stone’s Warehouse
- D. Design Guidelines Update
- E. Cultural Districts
- F. Blount/Person Corridor Project

#### VIII. NEWS OF OTHER ORGANIZATIONS: As listed in the agenda.

#### IX. ADJOURNMENT



Fred Belledin, Chair  
Raleigh Historic Development Commission



Martha Lauer, Executive Director  
Raleigh Historic Development Commission