

# RALEIGH HISTORIC DEVELOPMENT COMMISSION

## Minutes of the Business Meeting

Tuesday, November 20, 2012 – 222 W. Hargett St., Room 305

### I. CALL TO ORDER

Fred Belledin called the meeting to order at 7:38 AM. A quorum was declared after roll call.

#### A. Roll Call – Martha Lauer, Executive Director, called the roll as follows:

Present: Will Alphin; Fred Belledin; Elizabeth Caliendo; Jannette Coleridge-Taylor; Sarah David (7:47 AM); Scott Shackleton; Flora Wadelington; Barbara Wishy.

Excused: Kiernan McGorty; Rachel Rumsey; Michael Story.

Absent: Miranda Downer.

Others: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Cassie Schumacher-Georgopoulos, Parks and Recreation; Irma McClaurin, 1313 Silver Beach Way, 27606.

#### B. Approval of Agenda: Ms. Lauer requested that item “II. D. Budget Transfer” be added to the agenda. Mr. Shackleton moved to approve the amended agenda; Ms. Wishy seconded; motion carried 7/0.

### II. FINANCIAL REPORT

#### A. Monthly Reports: September and October

#### B. Final 50<sup>th</sup> Event Budget: Mr. Shackleton moved that the final 50<sup>th</sup> event budget be approved as presented; Ms. Wishy seconded; motion carried 7/0.

#### C. 2011 Form 990

#### D. Budget Transfer: Mr. Shackleton moved that the budget transfer be approved; Ms. Coleridge-Taylor seconded; motion carried 7/0.

### III. OLD BUSINESS

#### A. RHDC Bash – Post Mortem

#### B. Blount Street-Person Street Corridor Study – Mr. Alphin will act as the commission’s representative as this project moves forward.

#### C. Prince Hall Historic District – Announcement of new name.

### IV. NEW BUSINESS

#### A. RHDC Retreat: January 28 – Ms. Lauer handed out copies of the Comp Plan’s Historic Preservation Element in preparation for the retreat.

#### B. Housing and Community Development Annual Action Plan Listening Session: Ms. Coleridge-Taylor will act as the commission’s representative at this meeting. Mr. Belledin and Mr. Shackleton may also attend.

### V. CHAIR’S REPORT

#### C. Parks Recreation and Greenway System Plan Update: Ms. Schumacher-Georgopoulos made a brief presentation on the upcoming plan update.

#### D. 2013 Meeting Schedule: Mr. Shackleton moved to approve the schedule as presented; Ms. Coleridge-Taylor seconded; motion carried 8/0.

### VI. COMMITTEE REPORTS

#### A. Certificate of Appropriateness Committee –Scott Shackleton

1. November 5, 2012 Meeting

#### B. Research Committee – Barbara Wishy

1. Raleigh Historic Landmark Application: Oberlin Cemetery: Ms. Wishy reported that the Research Committee had reviewed and discussed the application for the Oberlin Cemetery, 1014 Oberlin Road. On behalf of the committee, Ms. Wishy moved that the commission find that it meets the criteria for designation as a Raleigh Historic Landmark and that the RHDC recommend to the City Council that the application be referred to the Department of Cultural Resources, Division of Archives and History for its analysis and recommendations and to authorize a joint public hearing; motion carried 8/0. Ms. Wishy further reported that the Research Committee had received signed resolutions in support of the landmark designation of the Oberlin Cemetery from the Wilson Temple United Methodist Church and the Hillsborough Citizens Advisory Council. On behalf of the committee, Ms. Wishy moved that the commission sponsor the Raleigh Historic Landmark application for the Oberlin Cemetery; motion carried 8/0.
- C. Community Awareness Committee – Jannette Coleridge-Taylor
  1. 50<sup>th</sup> Anniversary
    - a. RHDC Display
    - b. Sign Toppers: The commission is interested in moving forward on sign toppers for Prince Hall District.
    - c. Tweet Topics: At their respective December meetings, committees will discuss the types of tweets each committee would like to extend.
    - d. Thank You Notes: Commissioners and staff will extend personal thank you notes to sponsors who participated in Bash event. Sponsors will also be featured in upcoming newsletter.

## VII. STAFF REPORTS

- A. Design Guidelines Update
- B. Plummer T. Hall House
- C. Crabtree Jones House
- D. Made to Order Museum Exhibit

## VIII. NEWS OF OTHER ORGANIZATIONS: As listed in the agenda.

## IX. OTHER BUSINESS: None.

## X. ADJOURNMENT

The meeting adjourned.

  
Fred Belledin, Chair  
Raleigh Historic Development Commission

  
Martha Lauer, Executive Director  
Raleigh Historic Development Commission