

# RALEIGH HISTORIC DEVELOPMENT COMMISSION

## Minutes of the Special Business Meeting

Monday, August 27, 2012 – Paragon Commercial Bank, 3535 Glenwood Avenue

### I. CALL TO ORDER

Michael Story called the meeting to order at 5:40 PM. A quorum was declared after roll call.

#### A. Roll Call – Martha Lauer, Executive Director, called the roll as follows:

Present: Will Alphin (5:45 PM); Fred Belledin (5:53 PM); Elizabeth Caliendo; Jannette Coleridge-Taylor; Sarah David; Miranda Downer; Kiernan McGorty; Rachel Rumsey; Scott Shackleton; Michael Story; Flora Wadelington; Barbara Wishy.

Others: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Jennifer Carpenter, Intern.

### II. OLD BUSINESS

#### A. Budget Amendment: Mr. Shackleton moved to approve the budget amendment as presented; Mr. Story seconded; motion carried 12/0.

#### B. Advertising: Mr. Shackleton moved to approve an expenditure of up to \$1,030 for advertising through Carolina Parent and WUNC; Mr. Story seconded; motion carried 12/0.

#### C. Sign Up Genius: Staff will set up online Sign Up Genius page(s) listing the volunteer positions commissioners signed up for at retreat.

#### D. Donation Credit: Categories for donations will be: Platinum Sponsor: donation of service; Gold Sponsor: food/drink donations with server; Silver Sponsor: food/drink donations without server; Bronze Sponsor: door prizes.

#### E. Donation Packet: Staff will create an information packet with donation form to be handed out to potential donors.

### III. ADJOURNMENT

The meeting adjourned at 7:43 PM.



Fred Belledin, Chair  
Raleigh Historic Development Commission



Martha Lauer, Executive Director  
Raleigh Historic Development Commission