

## RALEIGH HISTORIC DEVELOPMENT COMMISSION

### Minutes of the Business Meeting

Tuesday, November 17, 2015 – 222 W. Hargett St., Room 305

#### I. CALL TO ORDER

Vice Chair Don Davis called the meeting to order at 7:50 am. A quorum was declared following roll call.

- A. Roll Call: Teresa Young, Administrative Support called the roll as follows:  
Present: Elizabeth Caliendo; Don Davis; Miranda Downer; Esther Hall; Jenny Harper; Laurie Jackson (7:51); Flora Hatley Wadelington (7:52); Kaye Webb (7:53).  
Excused: Sarah David; Scott Shackleton.  
Others: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Teresa Young, Administrative Support; Gina Fesmire 1302 Filmore St. 27605
- B. Approval of Agenda: Ms. Hall moved for approval of the agenda; Ms. Rumsey seconded; motion carried 7/0.
- C. Approval of Minutes: Ms. Hall moved to waive reading and approve the October minutes; Ms. Caliendo seconded; motion carried 7/0.

#### II. FINANCIAL REPORT

- A. Monthly Reports: Ms. Lauer stated there is nothing new to report since the commission is only writing one check per month.
- B. Gethesmane Loan: Ms. Lauer reported that in 2012 the city authorized a revolving fund loan of \$91,000 to stabilize the Gethesmane Church and that the owner, Mr. Phuc Tran, was extended a two year interest free loan by the commission. Ms. Lauer reported that the commission approved an additional 6 months interest-free period for Mr. Tran in April 2015. The end of the interest-free period was October 1, 2015. Ms. Lauer reported that Mr. Tran hopes to obtain a mortgage and repay the loan by the end of the year, and proposed that the commission send a letter assessing Mr. Tran the interest agreed upon in the agreement interest from October 1, 2015 through the end of and that the money build the revolving fund.  
Ms. Hall made a motion to send the letter to access Mr. Tran the interest; Mr. Smith seconded; motion carried 10/0.

#### III. OLD BUSINESS

- A. Underrepresented Communities Grant: Ms. Lauer reported that the commission is receiving a federal underrepresented communities historic preservation fund grant, which will fund the Oak Grove and Oberlin cemeteries National Register nominations.
- B. Z-36-14: Ms. Tully stated that the rezoning for the plot between the Plummer T. Hall House and Turner House on Oberlin is going forward and that the UDO remapping has passed. Incidentally, Ms. Lauer stated that the recombination of the Rev. Plummer T. Hall House lots can move forward as soon as the map is formally adopted.

#### IV. NEW BUSINESS

- A. Subdivision Application (Oakwood) – S-67-15: Ms. Tully stated that most subdivision applications are reviewed at the staff level but this application has two buildings, and each building is on its own lot.

Ms. Hall made a motion to approve the application; Ms. Webb seconded; motion carried 10/0.

## **V. COMMITTEE REPORTS**

### **A. Certificate of Appropriateness Committee**

1. November 2, 2015 Meeting: Ms. Caliendo reported that there were one summary proceeding, ten new applications, and four deferred cases. Ms. Caliendo added that Ms. Dottie Leapley will attend the December meeting and that Mr. Razz Raspberry will be the attorney for the committee beginning in 2016.

### **B. Community Awareness Committee**

1. Annual Report – 12/7/15: Ms. Rumsey reported that the annual report looks great. Ms. Rumsey made a motion to approve the annual report and present it to city council; Ms. Webb seconded; motion carried 10/0.
2. Rosenwald Partnership: Ms. Rumsey stated that the museum of history invited the Commission to cosponsor the screening of Rosenwald. Ms. Rumsey made a motion to approve contributing \$800 towards the screening; Ms. Hall seconded; motion carried 10/0. Communications will design a post card.

### **C. Research Committee**

1. Pope House Significance Statement: Ms. Lauer stated the chair and a few commissioners drafted a letter to the planning director regarding the status of the statewide significance application. Ms. Webb and Ms. Hatley Wadelington pointed out a few grammatical errors with the letter. Mr. Smith made a motion to approve the letter with edits; Mr. Davis seconded; motion carried 10/0.
2. Historic Overlay District Recommendation
  - a. Glenwood-Brooklyn Investigation and Report: Ms. Tully stated that there has been minimal change and that the consultant hadn't proposed any changes to the suggested boundaries. Ms. Tully stated that staff has interpreted the report as immediately referred to city council to be referred to the state historic preservation office. Ms. Harper made a motion that the report is enough to warrant an overlay historic district and to send the report to council; Ms. Jackson seconded; motion carried 9/0.

### **D. Strategic Planning Committee**

1. Strategic Planning Recommendations: Ms. Harper stated the committee met on November 10<sup>th</sup> and all committees will review the draft of Ms. Hall's report by next month for discussion at the next business meeting on December 15<sup>th</sup>.

## **VI. STAFF REPORT**

- A. HOD-S Citizen Information Requests: Ms. Lauer stated that citizens from multiple neighborhoods are requesting information on the historic district overlay zoning. Ms. Lauer suggested looking into getting information out in another format besides individual neighborhood meetings. The commission discussed supporting more staff regarding this issue.
- B. Design Guidelines Update: Ms. Tully announced that the update is on the website with the various years of changes color-coded. Ms. Jackson announced she was unable to attend the National Trust for Historic Preservation Conference. Ms. Lauer stated that American Traditional Building Conference would be in Durham and she proposed that she and Ms. Tully attend.

Ms. Hall made a motion that the registration amount for any commissioners, Ms. Lauer, and M.s Tully be approved by email for the expenditures for the conference; Ms. Jackson seconded; motion carried 9/0.

- C. Code Violations – Vacant & Closed List: No report.
- D. Community Development Division Housing Reviews: No report.

**VII. NEWS OF OTHER ORGANIZATIONS**

See as listed in agenda.

**VIII. OTHER BUSINESS**

No report.

**IX. ADJOURNMENT**

With no further business, the meeting adjourned at 8:50 am.

Don Davis, Vice Chair	Teresa Young, Administrative Support
Raleigh Historic Development Commission	Raleigh Historic Development Commission