

# RALEIGH HISTORIC DEVELOPMENT COMMISSION

## Minutes of the Business Meeting

Tuesday, April 21, 2015 – 222 W. Hargett St., Room 305

### I. CALL TO ORDER

Kiernan McGorty called the meeting to order at 7:47 AM. A quorum was declared after roll call.

#### A. Roll Call – Martha Lauer, Executive Director, called the roll as follows:

Present: Fred Belledin; Elizabeth Caliendo; Jannette Coleridge-Taylor; Sarah David; Don Davis; Miranda Downer; Jenny Harper (7:56 AM); Laurie Jackson (7:48 AM); Kiernan McGorty; Rachel Rumsey; Flora Hatley Wadelington (7:50 AM).

Excused: Scott Shackleton.

Others: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Cassandra Bennett, 27703; Jessica Bandel, 27703; Phuc Tran, 27601.

#### B. Approval of Agenda: Ms. Tully requested that items *V.E. Moore Square*, *V.F. Underrepresented Communities Grant*; and *V.G. Legislation* be added to the agenda. Mr. Belledin moved to approve the amended agenda; Mr. Davis seconded; motion carried 8/0.

#### C. Approval of Minutes: Mr. Davis moved to waive the reading of and approve the February and March minutes; Ms. David seconded; motion carried 10/0.

### II. FINANCIAL REPORT

#### A. Monthly Reports

#### B. NC Solicitation License Exemption: Received.

#### C. Preservation Leadership Training: Ms. Rumsey moved that the commission authorize an expenditure of \$1,132 of commission funds and \$700 city training funds for staff training; Ms. David seconded; motion carried 10/0.

#### D. Budget Transfer: Staff reported that a budget transfer is unneeded at this time.

### III. OLD BUSINESS

#### A. 2030 Comprehensive Plan 5 Year Update: The commission discussed the plan; staff directed to compile memo with comments for electronic circulation and review. Commission decided to move Research Committee agenda items forward on agenda to respect visitors' time.

### V. COMMITTEE REPORTS

#### A. Research Committee – Flora Hatley Wadelington

##### 1. Landmark Designation Applications

##### a. Leonard Medical School

b. Leonard Medical Hospital: On behalf of the committee, Ms. Wadelington moved that the commission recommend to City Council that the ordinances be adopted designating Leonard Medical School and Leonard Medical Hospital as Raleigh Historic Landmarks; motion carried 11/0.

##### c. Gethsemane Seventh Day Adventist Church: Ms. Cassandra Bennett presented.

d. Owen and Dorothy Smith House: Ms. Tully presented. On behalf of the committee, Ms. Wadelington moved that the commission find that the Gethsemane Seventh Day Adventist Church and the Owen and Dorothy Smith House each meet the criteria for designation as Raleigh Historic Landmarks, and that the RHDC recommend to City Council that the applications be referred to the Department of Cultural Resources, Office of Archives and History for its analysis and recommendations, and to authorize a joint public hearing; motion carried 11/0.

2. Landmark Monitoring: Staff handed out packets and referred to sign-up-genius.
3. Greenroads Project Funding: Ms. David moved that the commission approve up to \$4,000 on the project, and to authorize the Research Committee to select the consultant; Ms. Rumsey seconded; motion carried 11/0.

#### **IV. OLD BUSINESS**

- B. Downtown Experience Plan: Comments will be submitted to staff by the end of April for compilation in a commission memo. Mr. Belledin moved to authorize the Executive Committee to approve memo; Ms. David seconded; motion carried 11/0.
- C. Downtown Height Mapping – Sarah David
- D. Z-36-14 Oberlin Village Rezoning – Don Davis
- E. Capital City Trail

#### **VI. COMMITTEE REPORTS**

- B. Certificate of Appropriateness Committee – Elizabeth Caliendo
  1. April 6, 2015 Meeting
- C. Community Awareness Committee – Rachel Rumsey
  1. Blount Street Historic Corridor Art Dedication Bike Ride
- D. Nominations Committee: On behalf of the Nominations Committee, Ms. Jannette Coleridge-Taylor presented a slate of officers: Sarah David, Chair; Don Davis, Chair; Scott Shackleton, Secretary/Treasurer. The floor was opened for additional nominations; none were made.
- E. Strategic Planning Committee – Scott Shackleton
  1. Community Home Trust Presentation – 5/26/2015

#### **VII. STAFF REPORTS**

- A. Chavis Park
- B. Plummer T. Hall House
- C. *Design Guidelines* Section 4
- D. Code Violations – Vacant & Closed List
- E. Moore Square – Ms. Tully reminded COA Committee members to not read news articles regarding this project.
- F. Underrepresented Communities HPF Grant: Staff requested to draft application.
- G. Legislation

#### **VII. NEWS OF OTHER ORGANIZATIONS:** As noted in the agenda.

#### **VIII. OTHER BUSINESS**

#### **IX. ADJOURNMENT**

The meeting adjourned.

Kiernan McGorty, Chair

Raleigh Historic Development Commission

Martha Lauer, Executive Director

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