

RALEIGH HISTORIC DEVELOPMENT COMMISSION

Minutes of the Business Meeting

Tuesday, September 15, 2015 – 222 W. Hargett St., Room 305

I. CALL TO ORDER

Chair Sarah David called the meeting to order at 7:50 am. A quorum was declared after roll call.

A. Roll Call – Teresa Young; Administrative Support; called the roll as follows:

Present: Elizabeth Caliendo, Sarah David, Don Davis, Esther Hall, Jenny Harper, Laurie Jackson, Rachel Rumsey, Scott Shackelton, Caleb Smith, Kaye Webb (7:52)

Absent: Flora Hatley Wadelington (excused)

Others: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Teresa Young, Administrative Support

B. Approval of Agenda: Ms. Tully amended the agenda to add an item under VI. Staff Report to include item F. Street closure. Ms. Rumsey made a motion to approve the amended agenda; Mr. Shackelton seconded; motion carried 8/0.

C. Approval of Minutes: Ms. Caliendo made a motion to waive reading of the minutes and approve the minutes as is; Mr. Davis seconded; motion carried 8/0.

II. FINANCIAL REPORT

A. Monthly Report: Ms. Lauer reported that the commission is writing one check a month. She added that David?? has electronic access and that Wells Fargo is only sending checking statements and not savings account statements so a few commissioners may need to go with her to sort this issue out.

III. CERTIFIED LOCAL GOVERNMENT DUTIES

A. Proposed Relocation of the Rev. Plummer T. Hall House: Ms. Tully discussed the report that the commission paid for regarding the relocation of the Plummer House. Ms. Tully added that the commission was trying to seek that the house remains designated as a historic landmark while it is being moved. She asked the committee review the report and recommend that it be submitted for approval. Ms. Harper made a motion that the house retain its stating and the report be submitted for approval; Mr. Davis seconded; motion carried 9/0.

Ms. Lauer stated that Ms. Alicia Kerwin and Mr. Chuck Lisott were hired to come up with a foundation plan for the house. Ms. Lauer reported that Ms. Kerwin suggested that she come up with a bid to prepare when the City goes out for the bidding process for moving the house that Ms. Kerwin prepare the bid that the commission would then use. Ms. Lauer also stated that additional preparation would be needed on the foundation and therefore the contract would have to be changed. Ms. Hall inquired about the amount needed for the

foundation repair. Ms. Lauer responded that the total would be about \$8,000. Ms. Hall inquired if the commission could afford to do this and Ms. Lauer responded that the money was going to come out of the transportation bond that would be used to move the house. Ms. Tully added that they are trying to get everything in order to be able to move the house. Ms. Jackson inquired as to what kind of repairs needed to be done before the house is moved and Ms. Lauer responded that there was extensive termite damage and rotten joints. Ms. Hall stated she would like to make a motion to formalize this.

Ms. Hall made a motion to authorize Ms. Lauer to expand the contract for up to \$10,000; Ms. Webb seconded; motion carried 9/0.

IV. NEW BUSINESS

- A. HB799: Ms. Tully discussed an ongoing bill that is in the General Assembly that has proposed changes to the enabling legislation for historic commissions across the state. Ms. Tully stated that the bill proposes that citizens can request a renovation or rehabilitation report from commissions that calls out everything on the exterior of the property and states what substitute materials can be used on the property. Ms. Tully added that it is something that the committee could hire out to do the report. Ms. Tully also stated that there is an additional piece in the bill that adds additional layers if a property owner wishes to opt out of a historic overlay district that allows for more pre-reading and review.

V. COMMITTEE REPORTS

- A. Certificate of Appropriateness Committee.
 - 1. September 8, 2015 Meeting: Ms. Caliendo reported that there were 2 summary proceedings and 5 new applications. She added that the next meeting for October will be back in council chambers.
 - 2. COA/RHDC Training – 9/28/15: Ms. Tully asked the committee if there was anything people were looking for regarding the training.
- B. Community Awareness Committee
 - 1. Berry O'Kelly School Historic District Scanning Party: Ms. Rumsey reported that people will be bringing items on September 29th at 6 pm to get documents and items archived. Ms. Lauer added that it was believed that a national register nomination donation will happen.
- C. Research Committee
 - 1. National Register Nomination
 - a. Berry O'Kelly School District: Ms. Harper stated that Ms. Mary Ruffin was selected to spend the funds for the nomination after a meeting on September 3rd. Ms. Lauer also added that Mr. Jeffery Harris will be helping out.

Ms. Harper made a motion to pay for the consultant Ms. Ruffin; Mr. Davis

seconded; 9/0.

- b. Crabtree Jones House Joint Public Hearing – 10/7/15: Ms. Harper reminded the commission that the joint public hearing for the Crabtree Jones house is scheduled on October 7th.

D. Strategic Planning Committee

- 1. Strategic Planning Retreat: Mr. Schakleton stated that the committee didn't meet but they were in the process of planning the strategic planning retreat. The commission discussed possible locations for the meeting.

VI. STAFF REPORT

- A. Cherry v. Weisner Oral Arguments: Ms. David reported her observations at the hearing. She indicated it could take up to three months or longer to receive a response from the justices.
- B. Staff Training: Historic Real Estate Part 2: Ms. Lauer reported that once she receives the results of her exam she will be certified in historic real estate.
- C. Underrepresented Grants: Nothing to report.
- D. Code Violations – Vacant & Closed List: Nothing to report.
- E. Community Development Division Housing Reviews: Nothing to report.
- F. Street Closure: Ms. Tully reported there was a portion of an alley in Boylan Heights off Carbarrus Street and Lenore Street located near the warehouses. Ms. Tully asked the commission if it was an item they would like to hold over for discussion for the next commission meeting or would the commission like to send an email and memo out. Ms. Tully asked the commission if they are comfortable with her doing this electronically. Mr. Davis and Ms. David stated they were both comfortable with Ms. Tully communicating electronically. Mr. Shackleton inquired if the homeowner this affects will be a part of the closure process. Ms. Tully responded only if it goes to city council if there is not consensus. Ms. Hall made a motion to allow Ms. Tully to communicate on the commissions half regarding the closure; Mr. Shackleton seconded; motion carried 9/0.

VII. NEWS OF OTHER ORGANIZATIONS

Ms. Lauer reported that Raleigh Cemetary Preservation meeting on September 23rd at 6 pm all members of the commission were invited to attend.

See any additional links in the agenda for information.

VIII. OTHER BUSINESS

None to report.

IX. ADJOURNMENT

With no further business, the meeting adjourned at 8:40 am.