**RALEIGH HISTORIC DEVELOPMENT COMMISSION**
**Minutes of the Business Meeting**
Tuesday, May 17, 2016 - 222 W. Hargett St., Room 305

## I. CALL TO ORDER

Chair Sarah David called the meeting to order at 7:45 am. A quorum was declared following roll call.

A. Roll Call: Teresa Young, Administrative Support, called the roll as follows:
Present: Elizabeth Caliendo, Sarah David, Don Davis, Miranda Downer, Ester Hall, Jenny Harper, Laurie Jackson (7:50), Rachel Rumsey, Scott Shackleton, Caleb Smith, Flora Hatley Wadelington (7:50), Kaye Webb
Other: Nicole Goolsby, 600 Wade Avenue 27605; Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Teresa Young, Administrative Support

B. Approval of Agenda: Mr. Shackleton moved to approve the amended agenda addedm item II.B. Moving Banks; Mr. Davis seconded; motion carried 12/0.

C. Approval of Minutes: Ms. Rumsey moved to waive reading of and approve the April minutes; Ms. Caliendo seconded; motion carried 12/0.

## II. FINANCES

A. Quarterly Financial Statements

B. Moving Banks**:** Ms. Lauer and Mr. Shackleton discussed setting up new bank accounts for the commission at North State Bank, closing the accoutns at Wells Fargo. Mr. Shackleton then made a motion that the commission switch banks to North State Bank, opening money market and checking accounts; Ms. Harper seconded; motion carried 12/0.

## III. OLD BUSINESS

A. Preservation North Carolina Character Preservation Event: Ms. Lauer reported that on June 6th the commission will be participating in a NCOD/HOD information event. Speakers will include Myrick Howard, Linda Edmisten, Ken Bowers, Tania Tully, and Bynum Walter.

## IV. NEW BUSINESS

A. Dix Tour**:** Ms. David announced a tour for the commission hosted by Kate Pearce of Parks, Recreation, and Cultural Resources to familiarize itself with the property on June 7th.

B. Glenwood-Brooklyn Block Party Celebration: Ms. Tully stated that commission staff will attend a block party from 2 to 4 pm on June 11th to staff a table to answer property owner questions regarding the new HOD-S. Ms. Tully requested that one or two commissioners attend.

C. Sir Walter Raleigh Award Nominations**:** Ms. Tully stated the deadline is mid-June and they are aiming for 1 or 2 nominations.

D. Blount-Person Corridor Implementation: Ms. Lauer reminded the commission that the Blount/Person Corridor process that the commissioners participated in is now in the implementation phase. Ms. Lauer inquired if any of the commissioners wanted to represent the commission to participate in the implementation phase. Ms. Tully added that any segments that move forward will need a Certificate of Appropriateness but she does not

have any additional details at the moment. Ms. David volunteered to represent the commission in the process.

## V. COMMITTEE REPORTS

A. Certificate of Appropriateness: Ms. Caliendo reported there was 1 summary case and 9 major cases.
   1. Strategic Plan Meeting: Ms. Caliendo stated Mr. Davis brought sample questions for the strategic plan.

B. Research Committee
   1. Research Projects Update: Ms. Harper reported that they discussed the Leesville Teacherage, the Community Grocery on Oberlin, and the Planktown House on Method Road. Ms. Harper added that they agreed to officially table the potential national landmarking of the Rogers-Bagley-Daniels-Pegues House. Ms. Harper added that there is no context for the Method community, and that the committee is considering funding this topic.

C. Community Awareness Committee
   1. Preservation Month
      a. Mayoral Proclamation: Ms. Rumsey stated that the Mayor proclaimed May Preservation month.
      b. First Look Event: Ms. Rumsey announced that everything was coming together for the event.
      c. Capital Square Historic District Tour: Ms. Rumsey reminded people to sign up to staff the tour. Ms. Lauer stated that she purchased square readers so that they could accept money if it was needed. Ms. Hall stated that the weather may be a problem, but the event will still be ongoing.
   2. Berry O'Kelly National Register Nomination Presentation/Method Day: Ms. Lauer announced the date is August 20th and it is a 1 hour event from 10-11.

D. Nominations Committee
   1. Proposal of Slate of Officers: Ms. Hall put forth the following slate of officers: Ms. David, Chair; Mr. Davis, Vice Chair; Mr. Smith, Secretary/Treasurer. No additional nominations were called from the floor.
   2. Nominations: Ms. Hall stated they are posting information about the commission on the webpage and sending it out to the historic district to get more potential nominations.
   3. Strategic Plan**:** Ms. Hall reminded the commission that raising the organizational visibility is a key part of the strategic plan so showing up at council, streamlining the COA process, expanding the call for nominations will help.

## VI. STAFF REPORT

A. Replacement Streetlights in Historic Districts: Ms. Lauer reported that city staff met with Duke Progress energy to discuss options for the neighborhoods to pursue lower kelvin lighting. The project has turned into a neighborhood activist project.

B. Code Violations-Vacant & Closed List: No report.

## VII. COMMUNITY DEVELOPMENT DIVISION HOUSING REVIEWS

No report.

## VIII. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

## IX. OTHER BUSINESS

A. Dr. M.T. Pope House Statewide Significance: Ms. Lauer recommended since this was still listed that it be referred to the executive committee. The commission agreed and was referred to the executive committee.

## X. ADJOURNMENT

With no further business, the meeting adjourned at 8:50 am.

Sarah David, Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission