RALEIGH HISTORIC DEVELOPMENT COMMISSION
Minutes of the Business Meeting
Tuesday, August 16, 2016 - 222 W. Hargett St., Room 305

I. CALL TO ORDER

Chair Sarah David called the meeting to order at 7:45 am. A quorum was declared following roll call.

A. Roll Call: Martha Lauer, Executive Director, called the roll as follows:
Present: Nicole Alvarez, Elizabeth Caliendo, Sarah David, Don Davis, Sabrina Goode, Esther Hall, Jenny Harper, John Hinshaw, Laurie Jackson, Jimmy Theim, Caleb Smith, Kaye Webb
Other: Charlie Blount 2514 Medway Drive 27608; Martha Lauer, Executive Director; Teresa Young, Administrative Support,

B. Welcome

C. The Agenda was Approved

D. The Minutes were Approved

II. CONSENT ITEMS

A. Quarterly Financial Statements

III. ACTION ITEMS

A. 2016-2017 Budget

B. Chavis Park National Register Presentation – Laurie Jackson

IV. DISCUSSION ITEMS

A. Raleigh Architectural Survey Update

B. Oak Grove Cemetery Archaeological Survey

C. Lustron House
   1. 314 Haywood Street Lot
   2. National Trust for Historic Preservation Fund Grant Application

D. Method Day

E. Downtown Properties

F. Leesville Teacherage

G. Norwood House and Service Station

H. HOD Reports: Anderson Heights and Oberlin Village: Ms. Harper stated she sent a communication to the neighborhoods and that the funding is available on a limited basis.

I. Willis Graves House/Plummer Hall House Relocation and Grading: Ms. Lauer reported that the Willis Graves house is threatened and there has been discussion of possibly moving it onto the Plummer T. Hall house lot.

J. Pilot Committee Program: Ms. Hall pointed out that the program is a great opportunity for potential new commissioners and introduced Mr. Charlie Blount.

K. Nonprofit Meeting: Ms. Hall reported on a few of the items that went on at the nonprofit meeting and will report back from established groups to see how the nonprofit group will work.

L. Falls of Neuse Study: Ms. Lauer stated that Mr. David Cox with the city requested a corridor study and found a few historic properties in the area that more information will be provided about later.

M. Preservation North Carolina Annual Conference Headcount

V. FOLLOW UP ITEMS

A. Staffing

B. Southern Gateway Report Comments: Ms. Lauer praised Ms. Harper for her comments that were submitted.

C. Character Preservation-RCAC: Ms. Lauer reported that she was asked to present at the RCAC with the NCHOD/HOD presentation.

D. NAPC Conference

E. Design Guidelines Update: Ms. Lauer stated that pictures need to be replaced and then the update will be complete.

F. Code Violations – Vacant & Closed List: No report.

G. Community Development Division Housing Reviews: No report.

H. Pope House Statewide Significance: Ms. Lauer reported there will be a meeting.

VI. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

VII. OTHER BUSINESS

VIII. ADJOURNMENT

With no further business, the meeting adjourned at 8:43 am.

Sarah David, Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission