RALEIGH HISTORIC DEVELOPMENT COMMISSION
Minutes of the Business Meeting
Tuesday, November 15, 2016 - 222 W. Hargett St., Room 305

I. CALL TO ORDER

Treasurer/Secretary Caleb Smith called the meeting to order at 7:55 am. A quorum was declared following roll call.

A. Roll Call: Martha Lauer, Executive Director, called the roll as follows:
Present: Nicole Alvarez, Elizabeth Caliendo, Sarah David, Sabrina Goode, Esther Hall, Jenny Harper, John Hinshaw, Laurie Jackson (8:00 am), Jimmy Thiem, Caleb Smith
Absent: Don Davis, Kaye Webb
Other: Michael Birch 1330 St. Mary's Street 27605; Stuart Cullinan 302 Glascock Street 27604; Martha Lauer, Executive Director; Corey Mason 302 Glascock Street 27604; Brian Nicholson 1330 St. Mary's Street 27605; Tania Tully, Preservation Planner; Gail Wiesner 515 Euclid Street 27604; Teresa Young, Administrative Support

II. CONSENT ITEMS

A. Approval of Agenda: Ms. Lauer amended the agenda to note that a representative will be speaking on behalf of the property owner of the Leesville Teacherage. Mr. Hinshaw made a motion to approve the amended agenda; Ms. Caliendo seconded; motion carried 9/0.

B. Approval of Minutes: Mr. Hinshaw made a motion to waive reading and approve the October minutes; Ms. Caliendo seconded; motion carried 9/0.

III. ACTION ITEMS

A. Design Guidelines Update, Public Comments, Staff Memo**:** Ms. Tully summarized the updates to the guidelines that took place this year and stated the new guidelines will be presented at council in the afternoon and asked the commission what would they like Ms. David to say to council. Ms. Gail Wiesner addressed the commission and asked that the guidelines not be voted on by council at the afternoon meeting and expressed her concerns that the guidelines do not contain correct information. Ms. Wiesner stated her dissatisfaction that there have been no open discussions regarding additional information on the guidelines. There was discussion amongst the commission regarding if the memo would go to council. Mr. Smith made a motion to approve the memo for Ms. David to read at council; Ms. Hall amended the motion to state that the commission approved the memo but for the commission to note that there is a dissenting neighborhood that has a petition; Ms. Caliendo seconded the amended motion; motion carried 10/0.

B. Subdivision Application, Lemuel and Julia Delaney House: Mr. Stuart Cullinan and Mr. Michael Birch presented the subdivision application to the commission. Mr. Cullinan stated that the subdivision would allow for a third house to be placed on the lot and gave additional information regarding street corner lots with a lot of houses. Ms. Lauer reminded the commission that any additional houses placed on the lots would go through the Certificate of Appropriateness application process. Ms. Tully reminded the commission that this is just administrative approval and can be referred to the Certificate of

Appropriateness Committee. After additional discussion, Ms. Hall made a motion to refer the item to the Certificate of Appropriateness committee; Mr. Smith seconded; motion carried 10/0.

C. Subdivision Application, 102 N East Street: Ms. Tully stated only a portion of the property is in a historic district and the portion of the property being subdivided is out of the historic district and will have no change. Mr. Hinshaw moved for approval of the subdivision; Ms. Caliendo seconded; motion carried 10/0.

D. Street Closure Petition, STC-06-2016, Maiden Lane National Register Historic District: Mr. Birch gave a presentation regarding the street closure petition once again for the commission. Mr. Brian Nicholson provided additional details regarding the development proposed in Maiden Lane. The commission discussed the various options regarding the district, including relocating the homes and Mr. Thiem pointed out that moving the homes in the area destroys the district. Ms. Caliendo made a motion to approve the drafted memo which stated the proposed closure is in conflict with policy; Mr. Smith seconded; motion carried 10/0.

E. Rezoning, Z-32-16, West Raleigh National Register Historic District: Ms David and Ms. Caliendo left the meeting at 9: 01 am. Ms. Tully asked the commission if they wished to comment on the rezoning that it is mostly just a difference in height stories as well as redevelopment. Ms. Hall made a motion for Mr. Smith to write a memo; Ms. Harper seconded; motion carried 8/0.

F. Rezoning, Z-36-16, Adjacent O'Rorke Catholic Cemetery RHL: Ms. Hall made a motion that the commission has no need to comment further on the rezoning; Ms. Harper seconded; motion carried 8/0.

G. Oak Grove Cemetery GPR Report: Ms. Harper reported that the report was a great success and that there are 251 unmarked graves. The report was approved in research committee. Ms. Hall made a motion to approve the GRP report; Ms. Harper seconded; motion carried 8/0.

H. Statewide Significance
   a. Haywood House: Ms. Lauer reported staff member Mr. Becker did a search of properties check on the state wide and national register nominations and came back with 25 properties that can be registered for state wide significance. Ms. David returned to the meeting at 9:27 am.
   b. Pope House

IV. DISCUSSION ITEMS

A. Staffing: Ms. Lauer reported the new hire will be starting in December.

B. 2017-18 City Budget Request: Ms. Lauer reminded the commission to think about any budget requests for the next fiscal year.

C. Plummer T. Hall House: Ms. Lauer reported the landmark boundaries have to be revised before the request for proposal can go out for the property to be redeveloped. The goal is for a report to be developed and shared with the research committee by December 1st.

V. FOLLOW UP ITEMS

A. Councilor Crowder Tour: Ms. David reported the tour went well.
B. Caveness Open House and Upcoming Fundraiser: Ms. Jackson explained the event went well and the fundraiser will be upcoming in January.
C. RHDC Press: Ms. Jackson reminded the commission members to let her as well as Ms. Tully know of any events or items in the press.
D. Leesville Teacherage, Section 106, Update with Property Owners: Mr. Birch presented additional information regarding getting a variance to keep the teacherage on the property. Ms. Lauer recommended referring this item to the executive committee if a memo is written. Ms. Hall made a motion that the commission provides a support of recommendation for the variance but it is dependent upon successful procedural designation as well as placing covenants on the property and to refer the item to research committee for final approval of the letter; Ms. Alvarez seconded; motion carried 8/1 (Mr. Thiem abstained from voting).
E. David and Ernestine Weaver House: Ms. Tully stated the city will start issuing fines as she has not heard back from the property owners.
F. Housing Code Violations – Vacant and Closed List: No report
G. Community Development Division Housing Reviews: Ms. Tully stated she is reviewing the drawings for 712 S Bloodworth Street.

VI. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

VII. OTHER BUSINESS

No report.

VIII. ADJOURNMENT

With no further business, the meeting was adjourned at 9:42 am.

Sarah David, Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission