RALEIGH HISTORIC DEVELOPMENT COMMISSION
Minutes of the Business Meeting
Tuesday, January 19, 2016 - 222 W. Hargett St., Room 305

I. CALL TO ORDER

Chair Sarah David called the meeting to order at 7:45 am. A quorum was declared following roll call.

A. Roll Call: Teresa Young, Administrative Support, called the roll as follows:
Present: Elizabeth Caliendo, Sarah David, Don Davis, Esther Hall (arrived 7:57), Jenny Harper, Rachel Rumsey (left at 9:16), Caleb Smith, Flora Hatley Wadelington (left at 8:56), Kaye Webb (arrived 8:04)
Excused: Scott Shackleton
Absent: Miranda Downer, Laurie Jackson
Others: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Teresa Young, Administrative Support

B. Approval of Agenda: Mr. Davis moved for approval of the agenda; Ms. Caliendo seconded; motion carried 7/0.

C. Approval of Minutes: Mr. Davis waived the reading of the minutes and moved for approval; Ms. Caliendo seconded; motion carried 7/0.

II. FINANCIAL REPORT

A. Monthly Reports**:** Ms. Lauer reported that monthly reports are delayed currently.

B. Budget Amendment/Transfer: Ms. Lauer stated that the commission has moved to quarterly reporting since there has been so little financial business. Ms. Rumsey moved to approve the budget transfer. Mr. Smith seconded; motion carried 7/0.

C. Plummer T. Hall House**:** Ms. Lauer announced that the lots cannot be recombined until the new citywide zoning map is adopted on February 14th. Ms. Lauer stated that once the recombination happens then the house can be moved.

D. US Tax Return: As submitted.

E. Chairs: Ms. Lauer stated the commission owns two small mission style chairs that have been in Mr. Dan Becker's office. Ms. Lauer asked the commission to gift the chairs to Mr. Becker as a retirement gift.
Ms. Wadelington made a motion to gift the chairs to Mr. Becker on behalf of the commission as a retirement gift; Mr. Davis seconded; motion carried 8/0.

III. CERTIFIED LOCAL GOVERNMENT DUTIES

A. John Chavis Memorial Park Historic District National Register Nomination: Ms. Tully presented the National Register nomination.

B. Nathaniel Jones, Jr. House National Register Nomination Ms. Tully presented the National Register nomination.

C. Public Comment: There was no one present to speak.

RHDC review of comments and votes on eligibility for listing:
Ms. Tully stated that the Research Committee had reviewed and discussed the nominations.
Ms. Hall moved that the commission find that the John Chavis Memorial Park Historic District

and the Nathanial Jones, Jr. House meet the criteria for listing in the National Register of Historic Places and recommend that the properties be submitted for listing in the Register. Further, that the commission recommend that the Mayor also find that they meet the criteria for listing; Mr. Davis seconded; motion carried 9/0.

IV. OLD BUSINESS

A. Rezoning Petition (Mordecai Place) – Z-40-15 (MP-1-2015 Revised) Presentation: Ms. Tully introduced Mr. Ross Massey and Mr. Stuart Cullinan, who presented the rezoning petition. Mr. Massey stated the petitioners are requesting a planned development district, and that the buildings being replaced are not historical in nature.
Mr. Davis inquired about the height of the houses proposed as compared to those across Courtland. Mr. Massey affirmed the height. Ms. David stated that the narrow, tall form of the houses was incongruous. Ms. Lauer stated that the additional of decorative shingles was not appropriate for the district. Ms. Harper stated that the unvaried height of the buildings was incongruous.
The commission discussed a response to the rezoning. Ms. Tully stated that a memo could be provided summarizing the commission's comments. Ms. Hall made a motion that the commission not support the rezoning, and provide a memo with comments; Ms. Webb seconded; motion carried 9/0. Ms. Hall made a motion to assign drafting the memo to herself, with the executive committee as review and approval committee through electronic means; Ms. Caliendo seconded; motion carried 9/0.

B. *Design Guidelines* – Discussion: Ms. Tully reported that there were two major comments on the addition to historic buildings section, which had been provided at the previous meeting. Additionally there were new comments from an owner in the pending Glenwood-Brooklyn District. Ms. Tully stated that the edits between 2011 and 2014 were minor. Ms. Rumsey made a motion to (1) approve the final edits to the draft *Design Guidelines* as presented; (2) delegate graphic design review of the *Design Guidelines* to the Community Awareness Committee; and to (3) forward the updated version to City Council for adoption; Mr. Davis seconded; motion carried 9/0.

C. Oxford Park Phase I Survey: Ms. Lauer stated that the consultant Ruth Little determined that Oxford Park does not retain significant integrity to merit listing in the National Register.

D. Anderson Heights National Register Study List Report: Ms. Lauer stated that the study list report had been submitted to the State Historic Preservation Office for review. The citizen committee seeks approximately $15,000 to fund a National Register nomination to be utilized as a Historic Overlay District report. The commission discussed the historic preservation fund grant that the commission had voted previously on, which would be a budget request from the city for an additional $20,000 grant match toward a $40,000 project. The commission discussed the idea of requesting additional funds to pay for National Register nominations to serve as Historic Overlay District reports for neighborhoods seeking local regulation. The commission discussed referring to the executive committee the task of drafting a memo to City Council for matching funds to do the survey update. Ms. Hall made a motion to prepare a budget request for the additional $20,000 that would go to City Council; Mr. Davis seconded; motion carried 9/0.

V. NEW BUSINESS

Ms. David reported she would like to appoint Ms. Hall, Mr. Shackleton, and Ms. Harper to the nominations committee with Ms. Hall as the chair.

VI. COMMITTEE REPORTS

A. Certificate of Appropriateness Committee

1. January 4, 2016: Ms. Caliendo reported there were 2 summary proceedings, 5 applications, 1 appeal of a minor work application, and that the application for the City light fixtures was deferred.

B. Community Awareness Committee

1. Berry O Kelly Scanning Party – 1/19/16: Ms. Rumsey reminded the commission of the scanning party.
2. Chavis National Park Register Nomination Presentation to Central CAC – 2/1/16: Ms. Rumsey stated that the presentation is postponed until February 1st at 7pm.
3. Rosenwald – 2/28/16: Ms. Rumsey reported that the showing of Rosenwald will be February 28th at the NC Museum of History.

C. Research Committee

1. Landmark Designation Applications
   a. Horton-Beckham-Brestch House: Ms. Tully stated that the house possesses special significance architecturally as a bold example of the Eastlake cottage style in Raleigh and historically for its association with the sisters Sallie Beckham Bretsch and Mary Partin, and later Sallie and Emma Smethurst. On behalf of the Research Committee, Ms. Harper moved that the commission find that the Horton-Beckham-Brestch House meets the criteria for designation as a Raleigh Historic Landmark and that the RHDC recommend to the City Council that the application be referred to the Department of Cultural Resources, Office of Archives and History for its analysis and recommendation to authorize a joint public hearing; motion carried 8/0.
   b. Anna Riddick House: Ms. Tully reported The house has special architectural significance as an intact and distinctive mid-twentieth-century Georgian Revival-style residence designed for a single woman and historic significance for its association with Miss Anna Riddick, one of Raleigh's earliest interior decorators. . On behalf of the Research Committee, Ms. Harper moved that the commission find that the Anna Riddick House meets the criteria for designation as a Raleigh Historic Landmark and that the RHDC recommend to the City Council that the application be referred to the Department of Cultural Resources, Office of Archives and History for its analysis and recommendation and to authorize a joint public hearing; motion carried 6/2 (Ms. David and Ms. Hall opposed).
2. Landmark Boundary Change
   a. Wilmont Apartments: Ms. Tully stated the apartments were designated five years ago, but a portion of the property was purchased by the city to provide an easement to put in a roundabout. This boundary change is for the purpose of administrative efficiency and will not affect the significance of the property. Ms. Harper moved that the boundary change was warranted. Ms. Webb seconded; motion carried 8/0.

D. Strategic Planning Committee

1. Strategic Plan Review: Ms. Hall made a motion to approve the strategic plan, assigning the committees the duty of taking responsibility for each item of the plan; Mr. Davis seconded; motion carried 8/0.

VII. STAFF REPORT

A. Bloodworth Lots: Ms. Lauer stated that the community development department has agreed to selling two lots on Bloodworth Street for the relocation of the two Lenoir Street houses affected by the Prince Hall rezoning. Ms. Lauer stated Mr. Razz Raspberry will assist.

B. Staffing: Ms. Lauer announced that Mr. Dan Becker will be working 30 hours a week as a temporary Planner II to assist with Certificate of Appropriateness applications and the historic preservation program.

C. Glenwood Brooklyn-HOD-S: Ms. Tully stated that the application for the Historic Overlay District – Streetside is going through the process and will come to the commission in February for a formal vote.

D. Code Violations – Vacant & Closed List: No report

E. Community Development Division Housing Reviews: No report.

VIII. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

IX. OTHER BUSINESS

X. ADJOURNMENT

With no further business, the meeting adjourned at 9:26 am.

Sarah David, Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission