RALEIGH HISTORIC DEVELOPMENT COMMISSION
Minutes of the Business Meeting
Tuesday, June 21, 2016 - 222 W. Hargett St., Room 305

I. CALL TO ORDER

Vice Chair Don Davis called the meeting to order at 7:49 am. A quorum was declared following roll call.

A. Roll Call: Teresa Young, Administrative Support, called the roll as follows:
Present: Elizabeth Caliendo, Sarah David, Don Davis, Esther Hall, Rachel Rumsey, Scott Shackelton, Caleb Smith, Flora Hatley Wadelington
Absent: Laurie Jackson, Kaye Webb
Excused: Jenny Harper
Other: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Teresa Young, Administrative Support

B. Approval of Agenda: Mr. Smith moved for approval of the agenda; Mr. Shackleton seconded; motion carried 9/0.

C. Approval of Minutes: Mr. Smith moved to waive reading of and approve the May minutes; Ms. Rumsey seconded; motion carried 9/0.

D. Thank You: Ms. David thanked the commissioners for all their work at all the events over the year. Ms. Lauer announced the departing commissioners will receive certificates recognizing their service to the commission.

II. FINANCES

A. Staff: Ms. Lauer announced that the commission will be getting an additional preservation planner with the passing of the new budget.

B. North State Bank Account: Ms. Lauer reminded Mr. Smith and Mr. Davis that they needed to fill out additional paperwork to get the bank account at North State Bank set up.

III. OLD BUSINESS

A. Preservation North Carolina Character Preservation Event: Ms. David stated the event was a success and the commission received very good feedback on the event.

B. Dix Tour: Ms. Lauer stated the tour was a success.

C. Glenwood-Brooklyn Block Party Celebration: Ms. Tully stated that she and Ms. Lauer went to the party for two hours and met a few people.

D. Sir Walter Raleigh Award Nominations: Ms. Lauer reminded the commission to submit nominations.

IV. NEW BUSINESS

A. Sir Walter Raleigh Award Juror Appointment: Ms. David appointed Ms. Jackson to be on the jury.

B. Southeast High Speed Rail Section 106 MOA: Ms. Tully stated that only one resource was affected by the design. The project is noted as a pedestrian bridge to connect downtown with Glenwood South. Ms. Hall made a motion to sign a memo of agreement; Mr. Smith seconded; motion carried 9/0.

V. COMMITTEE REPORTS

A. Certificate of Appropriateness Committee: Ms. Caliendo reported that the committee heard a total of 10 applications and some were deferred.

B. Research Committee

1. Research Projects Update: Mr. Smith reported that there was no meeting. Ms. Lauer added that Cynthia de Miranda is still working on the Planktown House landmark designation and she feels there is designation potential there.

C. Community Awareness Committee

1. Preservation Month Events: Ms. Hall reported that the people who attended were all enthusiastic.
2. Method Day: Ms. Rumsey reported that August 8th is Method Day, and that Mary Ruffin Hanbury will present the Berry O'Kelly nomination, Cynthia de Miranda will talk about the Planktown house, and an archaeologist would be there to discuss GPR at Oak Grove.

D. Nominations Committee

1. Election of Officers: Ms. Hall thanked the commissioners that are rotating off. Ms. Hall reminded the commission of the proposed slate of officers: Ms. David as Chair, Mr. Davis as Vice-Chair and Mr. Smith as the new secretary and treasurer; motion carried 9/0.
2. Nomination Recommendations: Ms. Hall reported that there were four new people nominated for the upcoming four vacancies.
3. Strategic Plan

VI. STAFF REPORT

A. Code Violations – Vacant & Closed List: Ms.Tully reported the Delany House on South State Street is for sale and they were inquiring about tax credits.

B. Community Development Division Housing Reviews: No report.

VII. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

VIII. ADJOURNMENT

With no further business, the meeting adjourned at 8:22 am.

Sarah David, Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission