RALEIGH HISTORIC DEVELOPMENT COMMISSION
Minutes of the Business Meeting
Tuesday, March 15, 2016 - 222 W. Hargett St., Room 305

I. CALL TO ORDER

Vice Chair Don Davis called the meeting to order at 7:49 am. A quorum was declared following roll call.

A. Roll Call: Teresa Young, Administrative Support, called the roll as follows:
Present: Elizabeth Caliendo; Sarah David (7:50); Miranda Downer (7:51); Esther Hall; Jenny Harper; Laurie Jackson; Rachel Rumsey (7:55); Caleb Smith, Flora Hatley Wadelington; Kaye Webb (7:55).
Excused: Scott Shackleton.
Other: Martha Lauer, Executive Director; Dhanya Sandeep, Planner; Tania Tully, Preservation Planner; Teresa Young, Administrative Support; Will Marks, 301 Fayetteville Street, 27601; Sandy Scherer, 309 Linden Avenue, 27601; Ken Shugart, 319 Fayetteville Street, 27601; Bob Thompson, 301 Fayetteville Street, 27601; Jackie Thompson, 301 Fayetteville Street, 27601.

B. Approval of Agenda: Ms. Hall moved for approval of the agenda; Ms. Caliendo seconded; motion carried 7/0.

C. Approval of Minutes: Ms. Caliendo moved to waive the reading of and approve the February minutes; Mr. Smith approved; motion carried 7/0.

II. OLD BUSINESS

A. Glenwood Brooklyn Streetside Historic Overlay District – Rezoning Petition
   1. April 5 Public Hearing: Ms. Tully reminded the commission that the public hearing is scheduled for April 5th; Mr. Davis to represent commission.
   2. Boundary Memo, Recommendation

B. Mordecai Rezoning Petition Recommendation Memo: Ms. Tully distributed the memo to the commission. Ms. Tully stated that it would be 2-3 months before it would go to the planning commission.

C. Anderson Heights Resident Interest: Ms. Lauer stated that Ms. Ruth Little did a complete study list application for the neighborhood, which was submitted to the State Historic Preservation Office. The SHPO determined that the neighborhood would not meet the criteria for the National Register of Historic Places, although in the consultant's and staff's judgment it would meet the criteria for a district.

III. NEW BUSINESS

A. Replacement Streetlights in Historic Districts – Oakwood Request**:** Ms. Sandy Scherer addressed the commission and requested assistance with identifying solutions regarding streetlights in the historic districts, so that the information could be presented to City Council. Ms. Harper volunteered and Ms. Lauer stated that she would represent staff on this issue.

B. Design Standards Review- Outdoor Seating- Citizen Request: Mr. Ken Shudart spoke to the commission regarding the design aspects of sidewalk seating and dining. Mr. Shudart requested the commission's assistance in regulating standards for sidewalk seating and dining in conjunction with the Urban Design Center and the Appearance Commission. Ms. Dhanya Sandeep stated that the Appearance Commission has completed its review and would be before

Council on April 19th. Ms. Tully stated that the only thing the commission regulated is mounted furniture on the ground.

The commission discussed whether they should become involved. Ms. David and Mr. Davis both expressed concern about stepping out of assigned purview and limitations of the Certificate of Appropriateness process. Ms. David moved that the commission not become involved in the discussion of design standards for outdoor seating; Mr. Davis seconded; motion carried 10/0.

C. Ridgewood Residents Interest: Ms. Lauer stated a few residents had expressed interest in HODs in Ridgewood, Ralina and Ridgeway neighborhoods. Ms. Lauer notified the commission of an upcoming Preservation North Carolina-sponsored meeting to educate the public on character preservation tools in Raleigh.

D. Text Changes-UDO: Ms. Tully stated that the text change removed color review from the HOD-S, and clarified that alleys are not considered public right of ways for the purpose of review in HOD-S. Ms. Tully added there were additional clarifications regarding the appeals timeline.

IV. COMMITTEE REPORTS

A. Certificate of Appropriateness Committee
   1. March 7, 2016 Meeting: Ms. David reported there were fourteen cases.
   2. New Meeting Dates: Ms. David stated that beginning in April, the new meeting date will be the fourth Thursday of the month.
   3. Strategic Plan Meeting – April 4

B. Community Awareness Committee
   1. Rosenwald: Ms. Rumsey reported that the Rosenwald screening was a huge success and another will be planned in June or July.
   2. Preservation Month
      a. Mayoral Proclamation: Ms. Rumsey stated that May will be proclaimed National Historic Preservation Month.
      b. Haywood House Preview Party
         1. Fundraiser: Ms. Rumsey suggested $25/ticket.
      c. Behind-The-Scenes-Tour:
         1. Fundraiser: Ms. Rumsey moved that the events be fundraisers and that the commission charge $25/ticket for the preview party and $10/ticket for the tour; Ms. Jackson seconded; motion carried 11/0.
      d. RaleighHistoric.Org Tour Launch
         1. Medical History
         2. Capital City Trail: Ms. Rumsey stated that both tours will be released on the commission's mobile app in May.

C. Research Committee
   1. Research Projects: Ms. Tully stated that there were two research projects, including the Haywood House and the Planktown house.
   2. Joint Public Hearing - April 5: The applications for landmark designation include the Anna Riddick House and Horton-Beckam-Brestch House.

D. Nominations Committee
   1. Vacancies: No report.
   2. Strategic Plan: Mr. Davis stated that the committee reviewed the strategic plan.

V. STAFF REPORT

A. Code Violations**:** No report.

B. Community Development Division Housing Reviews: Ms. Tully reported that a demo is in the works and will forward the commission more information. Ms. Tully also announced the Willis Graves house is up for sale and that the realtor has listed its landmark designation status as something that can be removed.

VI. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

VII. OTHER BUSINESS

No report.

VIII. ADJOURNMENT

With no further business, the meeting adjourned at 8:56 am.

Don Davis, Vice Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission