RALEIGH HISTORIC DEVELOPMENT COMMISSION
Minutes of the Business Meeting
Tuesday, October 18, 2016 - 222 W. Hargett St., Room 305

I. CALL TO ORDER

Vice Chair Don Davis called the meeting to order at 7:48 am. A quorum was declared following roll call.

A. Roll Call: Teresa Young, Administrative Support, called the roll as follows:
Present: Nicole Alvarez, Elizabeth Caliendo, Don Davis, Jenny Harper, Laurie Jackson, Jimmy Thiem, Caleb Smith, Kaye Webb
Absent: Sabrina Goode, Esther Hall
Other: Tania Tully, Preservation Planner; Teresa Young, Administrative Support

II. CONSENT ITEMS

A. Approval of Agenda: Mr. Smith moved for approval of the agenda; Ms. Caliendo seconded; motion carried 9/0.
B. Approval of Minutes: Mr. Thiem noted that his name was spelled incorrectly in the August and September minutes. Mr. Thiem moved for approval of the amended August and September minutes; Ms. Caliendo seconded; motion carried 9/0.

III. ACTION ITEMS

No report.

IV. DISCUSSION ITEMS

A. Plummer Hall House – Review of Marketing with PNC: Ms. David reminded the commission of when the agreement was set up with Preservation North Carolina. Ms. Tully gave a brief overview of the history of the agreement.
B. 5401 North PD – Rezoning Amendment Adjacent to Alpheus Jones House: Ms. Tully stated that a rezoning was taking place out on Louisburg Road near the Alpehus Jones house and asked for volunteers from the commission to write a statement on behalf of the commission on the rezoning. Ms. David and Ms. Harper volunteered to draft a statement.

V. FOLLOW UP ITEMS

A. Design Guidelines Update**:** Ms. Tully reminded the commission that the design guidelines update was on the agenda for the council meeting at 1 pm on October 18th. There will be an additional text change amendment.
B. Anthemion Awards**:** Ms. David reported that the turn out for the event was good.
C. Chavis Park National Register Nomination Plaque Presentation: Ms. David reported that the presentation went smoothly and quickly.
D. Wake Forest Road Properties: Mr. Hinshaw stated that the contacted both property owners and referred them over to Mr. Simmons.
E. Traditional Architecture/Oak City Preservation Alliance Lecture**:** Mr. Hinshaw reported it was a very antimodernist architecture an there was nothing on modern items.
F. Oak Grove Cemetery GPR**:** Mr. Smith reported the event was rained out and moved to a different day. There were not many in attendance.

G. Councilor Crowder Tour: Mr. Davis reported he had a meeting with Councilor Crowder and will be setting up a tour in November for the historical resources in her district.
H. Caveness House Open House**:** Ms. Jackson stated the event will take place November 3rd by invitation only. There will be a first look party in January.
I. RHDC Press: Ms. Jackson brought to the commission's attention that there has been a lot of good press about the commission recently.
J. E. Lenoir Street House Moves: Ms. Tully stated the Bloodworth Street lots have closed and the applicants will be submitting certificate of appropriateness applications soon.
K. David and Ernestine Weaver House: Ms. Tully added that nothing has happened since the last meeting.
L. House Code Violations – Vacant & Closed List: Ms. Tully reported that the house at 1104 S Person Street will be torn down.
M. Community Development Division Housing Reviews: See above.
N. Staffing: Ms. Tully reported that interviews were completed and they are awaiting on background checks of potential candidates.
O. Willis Graves/Plummer Hall House Relocations: Ms. David stated the item is on hold until Ms. Lauer returns.
P. Leesville Teacherage Memo: Ms. David specified the memo had gone out and the developer responded and she directed them back to Preservation North Carolina.
Q. Pope House Statewide Significance: No report.

VI. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

VII. OTHER BUSINESS

None

VIII. ADJOURNMENT

With no further business, the meeting adjourned at 8:30 am.

Sarah David, Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission