

RALEIGH HISTORIC DEVELOPMENT COMMISSION

Minutes of the Business Meeting

Tuesday, March 21, 2017 - 222 W. Hargett St., Room 305

I. CALL TO ORDER

Chair Sarah David called the meeting to order at 7:48 am. A quorum was declared following roll call.

- A. Roll Call: Teresa Young, Administrative Support, called the roll as follows:

Present: Nicole Alvarez (7:53), Elizabeth Caliendo, Sarah David, Don Davis, Esther Hall, Jenny Harper (7:53), John Hinshaw, Laurie Jackson (7:55), Jimmy Thiem, Caleb Smith, Kaye Webb

Absent: Sabrina Goode

Other: Martha Lauer, Executive Director; Tania Tully, Preservation Planner; Melissa Robb, Preservation Planner; Teresa Young, Administrative Support

II. CONSENT ITEMS

- A. Approval of Agenda: Ms. Lauer amended the agenda to add item D. Oberlin HOD under action items. Mr. Davis made a motion to approve the amended agenda; Mr. Hinshaw seconded; motion carried 8/0.
- B. Approval of Minutes: Mr. Hinshaw made a motion to approve the February minutes; Mr. Smith seconded; motion carried 8/0.

III. ACTION ITEMS

- A. Raleigh Historic Landmark Designation

1. Rev. Plummer T. Hall House: Ms. Harper reported that the research committee reviewed the adjustment and approved the boundary change. Mr. Smith made a motion to send the boundary change forward; Ms. Web seconded; motion carried 10/0. Ms. Lauer also stated there are additional landmark designation reports that needs to be processed and they are looking into hiring Mr. Dan Becker to process those in the future.

- B. Strategic Plan Adoption: Ms. Hall reported the changes on the strategic plan due to some scaling back. Ms. Hall made a motion to approve the strategic plan; motion carried 8/0.

- C. Statewide Significance Meeting: Ms. Jackson reported that the letters will be going out within the next week. Ms. Lauer added there are additional properties that are eligible that have to go through the state properties office as they are owned by the state. Ms. Lauer also stated since some of the properties are city owned properties and the Pope House is one, it has to come forward through the commission to approve and that the commission is heading this effort. Mr. Hinshaw made a motion to send the letters and schedule a meeting with Lt. Gov. Forest about the properties; Ms. Jackson seconded; motion carried 10/0.

- D. Oberlin HOD: Ms. Lauer reported there was a citizen's petition and there was a Oberlin HOD report completed by Ms. Ruth Little. Ms. Lauer reported the neighborhood requested to be on the April 4th council agenda which was forwarded to them yesterday. Ms. Lauer stated the only changes that need to be move are minor such as boundary changes and a

few grammatical errors. Ms. Tully added that the April council meeting would be an evening meeting and a commissioner might want to be there. Mr. Davis also reiterated this was just for asking for City Council to start the rezoning process. Mr. Davis made a motion to accept Ruth Little's report; Ms. Caliendo seconded; motion carried 11/0.

IV. DISCUSSION ITEMS

- A. Historic Preservation Tool Kit: Ms. Lauer stated the city has found \$50,000 to start looking at completing this project this year instead of next fiscal year. Ms. Hall reminded the commission this is a good opportunity to tie this project in with the strategic plan.

V. FOLLOW UP ITEMS

- A. RHDC Press: Ms. Jackson reminded everyone to submit any historic preservation news to her or Ms. Alvarez so it can go on their social media. Ms. Jackson also stated she saw Ms. Goode as Tarheel of the Week.
- B. Rev. Plummer T. Hall House Request For Proposals: Ms. Lauer stated it was given for the commissions information.
- C. Nash Square Request for Proposals: Ms. Lauer reported the Cultural Landscape Foundation picked it up and is submitting it in their next newsletter.
- D. Gables Motor Lodge: Mr. Thiem reported he attended a due diligence session with City staff as well as a few of the property heirs as well as Ms. Harper. Mr. Thiem reported that the fact that people rent rooms would not constitute the same use the hotel lodge use and if that use is not maintained for 365 days the use disappears. There was then discussion about what to do with the property and how the commission could help. Ms. Lauer recommended that an appraisal could be completed to give to the owners as a tool and could be afforded out of the commission's legal fund. Ms. Hall made a motion to make available up to \$2500 for a conditions assessment and appraisal in a form of the tool to the owners; Mr. Smith seconded; motion carried 11/0. Mr. Hinshaw made a follow up motion that if the cost exceeds \$2500 the commission can vote electronically to approve the new amount; Ms. Hall seconded; motion carried 11/0.
- E. David and Ernestine Weaver House: Ms. Tully reported it is still half standing.
- F. Oakwood National Registration Nomination Update: Ms. David stated the neighborhood would like the consultant to present their findings to Oakwood.
- G. COA Schedule and Process Change: Ms. Tully stated the application due dates are now due 30 business days in advance of the meeting dates and due to this change, there is no COA meeting in April. Ms. Tully added a post card will go out announcing the change and notices will be posted on the city and commission websites.
- H. Design Guidelines: Ms. David stated the council meeting takes place today at 1:00 pm.
- I. Housing Code Violations: No report.
- J. Community Development Division Housing Reviews: No report.

VI. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

VII. OTHER BUSINESS

No report.

VIII. ADJOURNMENT

With no further business, the meeting adjourned at 8:50 am.

Sarah David, Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission