

RALEIGH HISTORIC DEVELOPMENT COMMISSION

Minutes of the Business Meeting

Tuesday, October 17, 2017 - 222 W. Hargett St., Room 305

I. CALL TO ORDER

Chair Don Davis called the meeting to order at 7:47 am. A quorum was declared following roll call.

Roll Call: Teresa Young, Administrative Support, called the roll as follows:

Present: Nicole Alvarez (arrived 7:48), Elizabeth Caliendo, Sarah David, Don Davis, Nick Fountain, Jenny Harper, John Hinshaw, Laurie Jackson, Jimmy Thiem, Kaye Webb, Gaston Williams

Other: Tania Tully, Senior Preservation Planner; Melissa Robb, Preservation Planner; Teresa Young, Administrative Support

II. CONSENT ITEMS

- A. Approval of Agenda: Mr. Hinshaw made a motion to approve the agenda; Mr. Fountain seconded; motion carried 10/0.
- B. Approval of Minutes: Mr. Hinshaw made a motion to waive reading and approve the September minutes; Mr. Fountain seconded; motion carried 10/0.
- C. Approval of Special Meeting Minutes: Mr. Fountain made a motion to approve the August 24th special meeting minutes; Mr. Hinshaw seconded; motion carried 10/0.

III. ACTION ITEMS

- A. Vacancy: Mr. Davis announced Ms. Goode has resigned and that the Nominations Committee could pick a replacement for her. Ms. David made a motion to let the Nominations Committee recommend a replacement for Ms. Goode to City Council; Ms. Caliendo seconded; motion carried 10/0.

IV. DISCUSSION ITEMS

- A. Commissioner Roster: Ms. Robb informed the commission the roster will be updated with correct contact information. A sheet was circulated for the commissioners to complete.

V. FOLLOW UP ITEMS

- A. Preservation NC's Annual Conference: Mr. Thiem reported that the conference was good and there were many presentations, particularly the 4th ward area which is the historic area. Ms. Harper said the 4th ward is similar to Prince Hall but more sterile. Ms. David remarked on the Disneyesque infill and the \$6 million revolving loan fund in Charlotte. The commission discussed the benefits and things learned from the conference, particularly preservation and the impact of population growth.
- B. Comprehensive Plan Update: Ms. Harper stated there is a small section to be updated and thought it was all encompassing and she only had a few minor edits to comment on. The final comments from the commission will be sent as a memo.
- C. New Landmark Designations: Ms. Harper announced the newly designated landmarks; Fisher's Bakery and Sandwich Company, the Lillie Stroud Rogers House, the HJ Brown Coffin House Building and the Berry O'Kelly School Campus.

- D. Oakwood National Register Update: Ms. Robb reported that the consulting firm Hardy, Heck & Moore was hired, and has already delivered a rough draft and is on schedule for the final report.
- E. Lustron House and Event: Ms. Jackson stated the house has been moved. Ms. Tully added a video will be out on the event and posted to YouTube that was made by RTN. Ms. Jackson added an event celebrating the move will be scheduled around November 9th and invites will be sent out by October 26th.
- F. RHDC Press: Ms. Jackson reminded the commission to share upcoming events with her and reported that a lot of events were posted to the Facebook page. Ms. Webb and Mr. Davis stated the event this past Sunday at the Widow's Son Lodge in Prince Hall went well.
- G. Housing Code Violations – Vacant & Closed List: Ms. Harper stated there were several properties on the list; a property in Prince Hall on Blount Street, three in a National Register district and one potential landmark.
- H. Staffing: Ms. Tully announced she had been promoted and will now be seeking to hire her replacement for her vacant position as soon as possible. Ms. Tully also stated two planners from the Urban Design Center have started to staff COA meetings to help out with minutes.

VI. NEWS OF OTHER ORGANIZATIONS

See as listed in agenda.

VII. OTHER BUSINESS

Ms. Harper attended the Widow's Son Lodge dedication and stated it was a fantastic event.

Mr. Williams announced there will be an art installation in Oberlin Village and encouraged people to go. Mr. Williams also asked if there was a building small enough to be used as a small museum for Oberlin Village.

VIII. ADJOURNMENT

With no further business, the meeting adjourned at 8:46am.

Don Davis, Chair
Raleigh Historic Development Commission

Teresa Young, Administrative Support
Raleigh Historic Development Commission