

**RALEIGH HISTORIC DEVELOPMENT COMMISSION**  
**Minutes of the Business Meeting**  
Tuesday, November 21, 2017 - 222 W. Hargett St., Room 305

**I. CALL TO ORDER**

Chair Don Davis called the meeting to order at 7:50. A quorum was declared following roll call.

Roll Call: Tania Tully, Senior Preservation Planner, called the roll as follows:

Present: Nicole Alvarez, Travis Bailey, Elizabeth Caliendo, Sarah David (left at 9:00), Don Davis, Jenny Harper, Jimmy Thiem, Kaye Webb

Excused: Nick Fountain, John Hinshaw, Laurie Jackson

Absent: Gaston Williams

Other: Christy Cornell, Raleigh Parks, Recreation and Cultural Resources Staff; Chenetha Eason, Administrative Support; Anna Kong, 1415 Poole Rd 27610; Wayne Schindler, Raleigh Parks, Recreation and Cultural Resources Staff; Melissa Robb, Preservation Planner; Tania Tully, Executive Director; Summer Xia, 1415 Poole Road 27160

Mr. Davis welcomed new commissioner Travis Bailey.

**II. CONSENT ITEM**

A. Approval of Agenda: Mr. Thiem made a motion to approve the agenda; Ms. David seconded; motion carried 8/0.

B. Approval of Minutes: Ms. David made a motion to waive reading and approve the October minutes; Mr. Thiem seconded; motion carried 8/0.

**III. ACTION ITEMS**

A. Demolition by Neglect Request: Ms. Tully shared with the commission a prevention of demolition by neglect request from the Boylan Heights Association regarding 418 Cutler Street. The committee discussed the request and continuing to try to prevent neglect as well as documenting the request. Messrs. Davis and Thiem volunteered to inspect the property and bring a report back to the commission.

B. Disposition of City Property: Ms. Tully gave an overview of two properties that were proposed to be sold to move houses that are threatened with demolition on their original sites. The properties discussed were at 325 E Cabarrus Street and 502 S Bloodworth Street. Ms. Harper added the two lots were being sold for the sole purpose of rehabilitation of two houses currently on S. West Street. Ms. Webb made a motion to recommend the disposition the two properties; Mr. Bailey seconded; motion carried 8/0.

C. Landmark Designation Applications: All applications were forwarded to the Commission from the Nominations Committee with a recommendation for approval; no second necessary. The Commission voted 8-0 to forward the landmark designation applications to City Council to schedule a joint public hearing and for referral to the SHPO.

1. Mount Hope Cemetery: Ms. Robb presented summaries from the designation applications for Mount Hope and City Cemeteries and gave background information on each. There was discussion of active cemeteries having landmark status as well as their character. Ms. Robb noted that Mount Hope has one section that is not included in the nomination.

2. City Cemetery: Mr. Wayne Schindler and Ms. Christy Cornell from Parks, Recreation and Cultural Resources are in support of the designation. Ms. Tully added the City has the Historic Cemeteries Advisory Board and stated the commission was only voting on the significance and the process of designation will take several months.
  3. William A. Curtis House: Ms. Robb presented a summary from the designation application for the house at 1415 Poole Rd. The property owners were present in support of the application.
- D. 2018 Meeting Schedule: The commission discussed their meeting dates for 2018 and adjusted meetings as needed. Mr. Thiem made a motion to approve the schedule with changes; Ms. Webb seconded; motion carried 8/0.

#### IV. DISCUSSION ITEMS

- A. Historic Preservation 101: Ms. Tully offered a short educational presentation on the differences between Raleigh Historic Overlay District and National Register Historic Districts. Staff is working on getting National Register districts on iMaps for ease of access for property owners, potential property owners, building and planning professionals, City Council, and the general public.
- B. Rezoning Applications: Mr. Davis reported there was a request for rezoning to allow construction up to 12 stories on an empty lot on the corner of Davie and Dawson Streets in the Depot National Register Historic District. Planning staff was not in favor and the Planning Commission denied it. Commission members will continue to participate in public meetings. Mr. Davis also reported on a rezoning request for a grouping of properties on Clark Avenue, Enterprise Street and Garden Place. Ms. Webb made a motion to send a memo with RHDC's opposition to the proposal; Ms. Harper seconded; motion carried 7/0.
- C. Rezoning Application Oberlin Village HOD-G Z-30-17: Ms. Tully apprised the commission about the current status of the rezoning request.
- D. Federal Preservation Tax Credits Advocacy: Mr. Davis discussed his concern for the potential removal of tax credits for historic preservation projects with the current federal budget proposals.

#### V. FOLLOW UP ITEMS

- A. Comprehensive Plan Update: Ms. Harper stated the memo has been forwarded to City staff working on the comp plan.
- B. Lustron House: Mr. Bailey reported that the event had a good turn out and gave an overview of what happened.
- C. Architectural Survey: Ms. Tully is hoping to have a report soon and the follow up research will be done in phases. Ms. Tully added there will be a public meeting at some point.
- D. Oakwood National Register Update: Ms. Robb reported staff is awaiting comments from SHPO as they were not able to meet the original November deadline. Ms. Robb stated the contract will be extended with the vendor.
- E. RHDC Press: No report.
- F. Housing Code Violations Vacant and Closed List: No report.

#### VI. NEWS OF OTHER ORGANIZATIONS

See agenda.

**VII. OTHER BUSINESS**

No report.

**VIII: ADJOIRNMENT**

With no further business, the meeting adjourned at 9:20 am.

Don Davis, Chair  
Raleigh Historic Development Commission

Teresa Young, Administrative Support  
Raleigh Historic Development Commission