

## RALEIGH HISTORIC DEVELOPMENT COMMISSION

### Minutes of the Business Meeting

Tuesday, June 19, 2018 - 222 W. Hargett St., Room 305

#### I. CALL TO ORDER

Chair Don Davis called the meeting to order at 7:48 am. A quorum was declared following roll call.

- A. Roll Call: Melissa Robb, Preservation Planner, called the roll as follows:  
Present: Nicole Alvarez, Travis Bailey, Sarah David, Don Davis, Nick Fountain, John Hinshaw, Laurie Jackson, Jimmy Thiem, Kaye Webb, Gaston Williams  
Excused: Elizabeth Caliendo, Jenny Harper  
Other: Troy Burton, Historic Resources and Museum Program Administrator; Doug Porter, Recreation Programs Supervisor; Collette Kinane, Preservation Planner; Melissa Robb, Preservation Planner; Tania Tully, Senior Preservation Planner

#### II. CONSENT ITEMS

- A. Approval of Agenda: Mr. Hinshaw made a motion to approve the agenda; Mr. Thiem seconded; motion carried 7/0.
- B. Approval of May Minutes: Mr. Hinshaw made a motion to waive reading and approve the May Minutes; Mr. Thiem seconded; motion carried 7/0.

#### III. DISCUSSION ITEMS

- A. Historic Resources and Museum Program: Mr. Burton and Mr. Porter gave an overview of the museum program and all the historic assets for which they are responsible. Mr. Burton also discussed the potential of working more closely with the Commission.
- B. Historic Preservation 101 Rezoning Cases: This is to be moved to the next business meeting in July.

#### IV. ACTION ITEMS

- A. Rezoning Application: Ms. Robb presented information on rezoning case Z-14-18, 1217, 1219 and 1221 Wake Forest Rd. As one element of the reuse of the property, the applicants have requested removing the Neighborhood Conservation Overlay District from the property, and that the rezoning requires a site plan. The Commissioners discussed some of the issues with the application from a historic preservation viewpoint. Mr. Thiem recommended that a sub-committee of two to three members meet with the applicants to discuss the Commission's concerns prior to the Planning Commission meetings required for the rezoning. Mr. Thiem, Ms. Harper and Ms. David volunteered.

#### V. DISCUSSION ITEMS

- A. Demolition COA Cases Approved with Delay
1. 611 N East St (COA 057-18-CA): Mr. Davis will take the lead in discussing alternatives to demolition with the property owners.
  2. 501 E Lane St (COA 41-18-CA): Ms. Davis reported that the developer must rezone unless they rezone to anything other than residential.
- B. Dorothea Dix Park Project
- C. Qualified Opportunity Zones

D. Certified Local Government Report

**VI. FOLLOW UP ITEMS**

- A. Nominations: All members were reappointed and the replacements were to be voted on by council at the June 19<sup>th</sup> meeting. Ms. Tully noted orientation and COA Committee training will be set at a later date.
- B. Demolition by Neglect Case Boylan Heights 418 Cutler Street
- C. Landmark Designation Application Adams Scott House
  - 1. Joint Hearing with City Council scheduled for September 5, 2018
- D. Preservation Project Updates
- E. National Register Historic Districts now on iMaps

**VII. NEWS OF OTHER ORGANIZATIONS**

See as listed in agenda.

**VIII. OTHER BUSINESS**

**IX. ADJOURNMENT**

With no further business, the meeting adjourned at 9:24 am.

Don Davis, Chair  
Raleigh Historic Development Commission

Teresa Young, Administrative Support  
Raleigh Historic Development Commission