

## RALEIGH HISTORIC DEVELOPMENT COMMISSION

### Minutes of the Business Meeting

Tuesday, October 16, 2018 - 222 W. Hargett St., Room 305

#### I. CALL TO ORDER

Chair Don Davis called the meeting to order. A quorum was declared following roll call.

A. Roll Call: Teresa Young, Administrative Support called the roll as follows:

Present: Travis Bailey, Don Davis, Ian Dunn, Nick Fountain, Jenny Harper, John Hinshaw, Laurie Jackson, Jeanine McAuliffe, Jimmy Thiem, Kaye Webb, Gaston Williams

Absent: Nicole Alvarez

Other: Troy Burton, Parks, Recreation and Cultural Resources; Mary Ruffin Hanbury, 123 W Park Drive 27605; Collette Kinane, Preservation Planner; Melissa Robb, Preservation Planner; Tania Tully, Executive Director, Teresa Young, Administrative Support

#### II. CONSENT ITEMS

A. Approval of Agenda: Mr. Hinshaw moved for approval of the agenda; Mr. Thiem seconded; motion carried 11/0.

B. Approval of September Minutes: Mr. Hinshaw moved to waive reading and approve the September minutes; Mr. Thiem seconded; motion carried 11/0.

#### III. FOLLOW UP ITEMS

A. Treasurer's Report: Mr. Hinshaw reported he spoke with the IRS and got the I-990 filed for 2018 and all the sales tax and bank reports are updated.

B. Adams Scott-House Landmark Designation: Mr. Davis stated it had been postponed by City Council until the next meeting in November.

C. NAPC Forum Report Out: Ms. Robb shared pictures and discussed some of the presentations that occurred at the forum. Mr. Davis, Ms. Webb, Ms. Tully, and Ms. Kinane also noted what they learned at the conference.

D. Preservation NC 2018 Annual Conference: Mr. Davis stated that the conference has been moved to March of 2019 so if newer commissioners wanted to attend they can.

E. Oberlin Village Festival at Latta: Ms. Jackson reported that the event was well attended, excellent and there is talk of having an event yearly.

F. Housing Violation Cases: Ms. Kinane reported there were still three properties in East Raleigh/South Park and that the William Curtis house is still on the list but there were no new properties.

#### IV. DISCUSSION ITEMS

A. Historic Resources and Museum Program Strategic Plan: Mr. Burton presented the draft plan which is open to the public for comment. Mr. Burton stated the deadline for comments is close of business on October 19<sup>th</sup>. The commission discussed increasing partnerships with the board. Mr. Fountain motioned to propose that one of the goals for the plan include a specific liaison

with the commission and that three focused lines be sent as a comment; Mr. Williams seconded; motion carried 11/0.

- B. Architectural Survey Update: Ms. Mary Ruffin Hanbury presented information on the architectural survey update of the areas of Raleigh annexed since 2006. Ms. Hanbury presented additional information on different neighborhoods, specifically those newly added to the State Study List as potentially eligible for listing in the National Register of Historic Places. Ms. Tully stated after discussions with the Research Committee, staff and the RCAC presentation, Ridgewood was selected for Phase II of the project.
- C. Meeting Calendar: Ms. Tully stated she is still talking with facilities staff regarding the new building hours as related to the Commission meeting time.

## **V. ACTION ITEMS**

- A. Dix Park Master Plan: Ms. Harper stated the ad hoc committee met a few more times and went over a few of the items the committee thought was important and buildings that could be kept and additional information on the proposed comments. Mr. Fountain proposed a edit to clarify wording 'there does not appear to have been" to make it more in active voice. There was discussion about construction plans on the site and what will happen. Mr. Williams moved that the memo be modified to reflect comments and moved into the executive committee for review and approval electronically. Mr. Fountain seconded; motion carries 11/0.

## **VI. NEWS OF OTHER ORGANIZATIONS**

See as listed in agenda.

## **VII. OTHER BUSINESS**

No report.

## **VIII. ADJOURNMENT**

With no further business, the meeting adjourned at 9:37 am.

Don Davis, Chair  
Raleigh Historic Development Commission

Teresa Young, Administrative Support  
Raleigh Historic Development Commission