

ANNUAL WORK PLAN

FY24

COMMUNITY ENGAGEMENT BOARD (CEB)

JULY 2023-JUNE 2024

MISSION STATEMENT

The MISSION of the Community Engagement Board is to Nurture a city-wide approach to community engagement that promotes radical inclusion through trust, transparency, and mutual respect.

FY23 SUCCESSES & ACCOMPLISHMENTS

- Formed in Summer 2022
- Created our mission statement
- Nominated and elected board officers: Chair (Dr. Sarah Glova), Vice-Chair (Stacy Ahua), Secretary (TraShanna Sanchez)
- Set meeting structure (monthly second Wednesday)
- Created draft Bylaws to submit to Council for approval
- Created draft WorkPlan to submit to Council for approval
- Heard from Assistant City Manager Evan A. Raleigh
- Heard presentation from City of Raleigh Attorney's and Communication Offices
- Presentation from Mickey Fearn discussing the March 2021 Community Engagement Report
- Reviewed City Code Sections 1-4024, and Statutes on Public Records / Open Meetings Law
- Reviewed Public Comment Policy and made recommendations to the City Council resulting in policy change to the time limit for public comment. (3-minute consistent change)

ISSUES AND GOALS FOR FY2024

ISSUE #1: CONTINUOUS OPPORTUNITIES TO LISTEN

We need continuous opportunities to listen to the community, with a focus on actively seeking out and amplifying the voices and needs of communities that have been underinvested and historically marginalized.

GOAL(S)

1. **Outreach:** Present any information that was requested from the community ahead of the session (i.e. if the community wants to learn about a certain policy or City program) and offer information on programs, events, policy changes, or funds that may be of interest
2. **Listening:** Listen to and record comments of Raleigh communities

STRATEGIES

1. The Board will host Community Conversation sessions at existing community events, partnering with COR Departments, Boards, and Commissions, citizen action committees, nonprofit organizations, community organizations, and more.
2. The Board will compile recommendations and research from Community Conversations and submit to City Council
3. As part of this series, the Board will create an accountability process that outlines how community comments will be recorded, tracked, and addressed.

ISSUE #2: PUBLIC AWARENESS FOR HOW TO PARTICIPATE IN PUBLIC COMMENT

In recent City of Raleigh surveys about the public comment process, respondents indicated that they wanted more information about the public comment process and how to participate effectively.

GOAL: The Board will create opportunities for the community to learn about the public comment process.

STRATEGIES: Provide information about the current public comment process and learn about the community's perception of the public comment period.

ISSUE #3: RAPID RESPONSE TO DIRECTIVES FROM THE RALEIGH CITY COUNCIL

Urgent issues related to community engagement brought forth by City Council will be recorded, researched, and addressed.