

Annual Budget

City of Raleigh, North Carolina

Fiscal Year Beginning July 1, 2009

Recommended to the City Council by the City Manager May 19, 2009
Adopted by the City Council June 16, 2009

The City Council

Charles C. Meeker, Mayor
James P. West, Mayor Pro Tem
Mary-Ann Baldwin
Thomas G. Crowder
Philip R. Isley
Rodger Koopman
Nancy McFarlane
Russ Stephenson

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 - ◆ **City Council Information**
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 - ◆ **Organization Chart**



City Of Raleigh *North Carolina*

June 23, 2009

Mayor Charles C. Meeker
Mayor Pro Tem James P. West
Councilor Mary-Ann Baldwin
Councilor Thomas G. Crowder
Councilor Philip R. Isley
Councilor Rodger Koopman
Councilor Nancy McFarlane
Councilor Russ Stephenson

Dear Mayor and Councilors:

Presented in this document is the Adopted FY 2010 Annual Budget for the City of Raleigh, as approved by City Council on June 16, 2009. The combined capital and operating budgets for the fiscal year beginning July 1, 2009, net of interfund transfers, totals \$697,702,049.

The budget message for the FY 2010 Proposed Operating Budget that immediately follows this letter was originally presented May 19, 2009, and does not reflect adjustments made by City Council prior to formal adoption of the budget. Detailed below is a summary of changes made to the proposed budget during Council deliberations.

The City Council decreased the General Fund contribution to General Debt Service by \$1,850,000 in order to fund the expenditure adjustments summarized below:

- Increase in the arts per capita funding to \$4.50 (from the proposed budget amount of \$4.00).
- Increase in the human service agency grant funding by \$50,000.
- Appropriation of an additional \$78,000 for a total appropriation of \$100,000 for the Interfaith Food Shuttle.
- Appropriation of an additional \$82,000 for a total appropriation of \$100,000 for the Tammy Lynn Center.
- Appropriation of additional \$10,000 for a total appropriation of \$100,000 for The Healing Place.
- Appropriation of \$45,000 for a total appropriation of \$50,000 for Legal Aid of North Carolina.
- Appropriation of an additional \$75,000 for a total appropriation of \$89,000 for Community Alternatives for Supportive Abodes (CASA).
- Appropriation of \$50,000 for Triangle Lost Generation Task Force.
- Appropriation of \$20,000 for J.T. Locke Resource Center.
- Restoration of Sunday afternoon service at Sertoma Arts Center at a cost to the City of \$5,000.
- No increase in employee health plan deductibles or co-insurance limits at a cost to the City of \$925,000.

Mayor and Council
Adopted Operating Budget
June 23, 2009

- Restoration of the Accessible Raleigh Transit (ART) Tier I program at a net cost of \$320,000. Several changes to the program, as proposed by the Mayor's Committee for Persons with Disabilities, were approved. Effective July 1, 2009, the price of a \$25 book of Accessible Raleigh Transit Tier I coupons will increase from \$12 to \$15. In addition, all individuals wishing to procure coupons from downtown locations must be physically present with proper photo ID at the time of purchase.

Other Council directives discussed and approved during budget deliberations are outlined below:

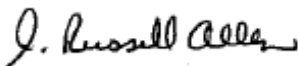
- Upper Neuse River Clean Water Initiative funded at \$1,500,000 with a \$200 increase in the water nutrient fee to \$1,222.
- The African-American Cultural Festival is funded at \$75,000 instead of the proposed amount of \$180,000. The remaining \$105,000 is to be placed in a reserve for an at-risk youth initiative.
- The Downtown Municipal Service District tax rate is .0786 cents per \$100 of value which increased the budget for the district to \$1,146,319.
- The City's third party administrator health insurance contract will be competitively bid in calendar year 2010.
- City staff will provide a water and sewer utility capacity fee report to Council in FY10.
- Worthdale Park trail and shelter will be built from savings on the water reuse system.
- Prepare a report on pay and benefits for Police, Fire and ECC employees for comparable cities.

Changes to the proposed budget via technical corrections were adopted by Council during budget work sessions. These changes are outlined below:

- Addition of \$106,250 for the Emergency Shelter Grant awarded to the Community Development Department.
- Inclusion of \$111,818 for the Hillsborough Street Municipal Service District. The tax rate of .10 cents per \$100 of value for the district was approved by resolution on July 15, 2008.
- Movement of the Police Department attorney position to the City Attorney's Office.
- Addition of \$96,000 for expansion of the Parks and Recreation Department's Before/After School program. Revenues of the same amount are included in the budget and offset the additional expense.

City Administration is prepared to implement the policies and programs contained within the City Council's 2009-10 budget work plan for the City of Raleigh.

Respectfully submitted,



J. Russell Allen
City Manager



City Of Raleigh

North Carolina

May 19, 2009

Mayor Charles C. Meeker
Mayor Pro Tem James P. West
Councilor Mary-Ann Baldwin
Councilor Thomas G. Crowder
Councilor Philip R. Isley
Councilor Rodger Koopman
Councilor Nancy McFarlane
Councilor Russ Stephenson

Dear Mayor and Councilors:

In accordance with §159-11 of the North Carolina General Statutes, the *Proposed Budget* for the City of Raleigh is hereby submitted for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

Similar to the rest of the nation, the City of Raleigh is experiencing symptoms related to the global economic downturn. This reality necessitates budget reductions with significant decreases in recurring expenses and thereby affects service delivery. Despite this, Raleigh is weathering the fiscal storm and remains at the forefront when compared to other up-and-coming cities. For the third year, our city was top-ranked in terms of strong job growth (both past and projected), low business costs, and a highly educated workforce. Like other localities, Raleigh employment is forecasted to fall in 2009. Yet, unlike other cities, our municipality is projected to begin recovery in 2010 and 2011. Experts suggest that Raleigh's high-tech investment and low manufacturing base are primary rejuvenating factors for our local economy. Despite this good news, municipal revenues often significantly lag economic factors and the city budget must adjust and plan accordingly.

Our duty in government is to balance immediate fiscal realities while maintaining a vision that properly invests in the long-term promise of rejuvenation and growth. To accomplish these goals, the FY10 budget remains cost-competitive with other localities, but has not significantly reduced public safety funding or required employee lay-offs. Instead, the proposed budget includes measures to contain the city's rising health care costs and reduces the traditional level of employee compensation increases. This budget also reduces "Pay-Go" general capital funding by 57%, prompted by lower projected facility fee, Powell Bill, and sales tax revenues. Service level reductions were also necessary in order to balance the FY10 budget.

A total of 85 positions are recommended for elimination in the General Fund operating budget. Services experiencing the greatest reductions include Parks and Recreation, Inspections and Public Works. Parks and Recreation reductions translate to the elimination of 27 full-time vacant positions and reduced service hours and maintenance for community centers, parks, public pools, special events, and roadsides and greenways. The Inspections department has experienced a significant reduction in workload due to the slow economy and their budget reflects a corresponding reduction of 15 vacant positions. In addition, 7 inspectors have been temporarily redeployed to the Fire Department where their inspection activity will generate additional revenue and provide required fire safety inspections. The FY10 budget for Public Works eliminates funding for the Accessible Raleigh Transit Tier I program, delays implementation of

Year 3 of the Transit Plan to January 2010, and eliminates an asphalt and pothole patching crew and various other program positions for a total reduction of 11 positions.

I am pleased to report this budget maintains the high standards of fiscal planning, management, control and reserves expected from a AAA quality credit. This city has earned a AAA credit rating on its general obligation debt since 1973 and currently is rated Aaa by Moody's, AAA by Standard and Poor's, and AAA by Fitch, IBCA. The city's utility revenue debt is rated Aa1 by Moody's, AAA by Standard and Poor's, and AAA by Fitch. Raleigh is only one of a very few local governments whose revenue bonds are rated at such a high level. These quality ratings enhance financing opportunities and boost economic development. There is good reason to believe that we will maintain the highest ratings into the foreseeable future.

Proposed Budget for Fiscal Year 2010

The net operating and capital budget for FY 2010 is \$696,184,408 which includes a General Fund total operating budget of \$384,507,953. The following provides an overview of the major components of the proposed budget for FY 2010.

Revenues

The significant revenue components affecting this FY 2010 budget are noted below:

- An increase of 2% in property tax revenues, primarily due to the growth in the property tax base (no tax rate increase);
- The second portion of the retail water and sewer rate increase approved by Council in April 2009 is scheduled to become effective December 1, 2009. Upon implementation of the rate increase, the Public Utilities Enterprise Operation will transition all customers to monthly billing and residential customers in the Raleigh and Garner service areas to a tiered rate billing structure to promote water conservation. The rate adjustment is designed to supply a sufficient revenue stream to maintain the fiscal integrity of the Public Utilities Enterprise Operation in providing services and carrying out its reduced capital improvement program to sustain the infrastructure required for those services;
- A decrease from the FY 2009 budget of 3% in sales tax revenue, which has historically increased;
- An inspection fee revenue decrease of approximately 27%, and 59% decline in facility fees. Facility fee rate increases have provided some offset to changes in historical activity levels as construction and development have been impacted by availability of financing; and
- An increase of 10% for intergovernmental revenues. Franchise fees from utilities and telecommunications companies have increased in part due to updated allocations to the city as a result of audit work.

Expenditures

Given current economic realities, the FY 2010 Proposed Budget prioritizes funding for current operations, but also reflects numerous budget reduction strategies. In early January, the city's Budget Office developed and distributed stricter "Budget Guidelines" to all departments to ensure a standardized philosophy for general categories of expenditures (e.g., training, travel, office supplies, etc.). These guidelines generated more than \$2 million in budget reductions. In addition, we invited city employees to submit "Budget Blitz" ideas in efforts to identify other opportunities to maximize municipal efficiency.

The primary differences between the FY 2009 budget and the proposed FY 2010 budget are summarized in the following sections:

Major Cost Reductions to Existing Operations

- *Staffing*– This budget eliminates 85 vacant positions that would otherwise impact the city's General Fund budget. A complete list of these eliminations can be found in the *Position Changes* section of this proposed budget document.
- *Employee Compensation* – The proposed budget incorporates the following changes to employee compensation: 1) elimination of a 1.5% range adjustment, 2) reduction of the city's merit pay program, such that the maximum merit increase allowed within each quartile is decreased 1%; and 3) deferral of an annual review of 1/3 of the city's job classifications. Staff reductions and employment compensation modifications amount to a budget savings of approximately \$7.8 million.
- *Health Insurance* – Health insurance costs are projected to increase nearly 8% next year. To contain these costs, the proposed budget reflects the following changes to employee health insurance: 1) a 7% increase in employee dependent premiums, 2) an increase of in-network/out-of-network deductibles from \$250/\$500 to \$400/\$800; and 3) an increase of in-network/out-of-network co-insurance maximums from \$1,000/\$2,000 to \$1,500/\$3,000.
- *Other Post Employment Benefits (OPEB)* – The city will be funding approximately \$12.3 million to meet the city's Annual Required Contribution (ARC) and the Governmental Accounting Standards Board (GASB) OPEB requirement.
- *Fuel Costs* – In developing the FY 2010 proposed budget, city administration has transitioned to a fuel consumption model for budgeting fuel. Departments developed fuel consumption budgets by fuel type for their operations and the city's budget office developed standard per gallon fuel price assumptions. The per unit price was applied to department consumption targets to develop department fuel budgets. This methodology, coupled with projected decreases in fuel market pricing has enabled the city to realize a savings of approximately \$760,000.
- *City Vehicles* – The city has deferred the purchase of 47 replacement vehicles. Instead, current vehicles will be utilized an additional year and may have a higher maintenance cost as a result. While this deferral realizes a cost savings of approximately \$580,000 in FY 2010, eventually these vehicles will require replacement.
- *Travel, Training and Registrations* – Travel and training is restricted in FY 2010 to the following categories: 1) training mandated by the city, state or federal agencies, 2) training necessary for certification that is required for a position, 3) on the job safety training; and 4) participation in professional association training and travel events for which the employee holds an official position. This strategy has delivered approximately \$400,000 in cost-savings to the city.
- *Professional Services and Contractual Services* – Only those expenditures that could not be deferred to another year were included in the FY 2010 proposed budget. This standard provided a \$290,000 cost savings.

Major Reductions to Budget

- *Attorney's Office* – This budget eliminates two personnel: a Senior Staff Support Specialist and Paralegal.
- *Finance Department* – This budget eliminates a Senior Customer Service Representative.
- *Personnel Department* – This budget eliminates two positions: an Administrative Support Specialist and a Staff Analyst. This action will continue to place an extra burden on current staff to accomplish tasks associated with background audits and pre-employment screening. These positions were intended to research budget and operational issues and trends that could result in operational efficiencies and improvement.

- *Public Affairs/ Print Services* – This budget eliminates two positions: a Raleigh Television Network (RTN) Technical Production Assistant and a Print Services Administrative Assistant. The RTN position, new in FY 2009 and never filled, was requested due to the increased maintenance, repair and operational demands placed on current staff by the upgrade to digital format and the increased work load undertaken by RTN over the past four years. Removal of the Administrative Assistant position caused the division to disperse the workload among existing employees.
- *Community Services* – This budget eliminates five positions:
 - Human Relations Manager and a Community Specialist Assistant. The duties fulfilled by these two positions will be distributed among remaining department employees.
 - Community Services Assistant, Fair Housing Investigator, and Intake & Education Specialist within The Fair Housing program. These positions were created in FY09 with the intention to promote the city's fair housing ordinance consistent with federal Housing and Urban Development regulations.
- *Inspections* – This budget eliminates 15 positions:
 - Building Plans Examiner Supervisor, four Senior Building Plans Examiners, a Senior Customer Service Representative, a Senior Permit Specialist, Inspections Specialist, Permit Auditor, and six Code Enforcement Inspector IIIs. Given the current economy, service levels will not be impacted.
- *Planning Department* – This budget eliminates five positions:
 - Three Economic Development Division positions. The purpose of this division as created in FY09 was to consolidate services and coordination of economic development under one entity. The division was envisioned to have multiple roles, but was primarily charged with identifying and improving distressed areas or areas that warrant strategic intervention. The division would have worked through public and/or public partnerships and other incentives to support redevelopment.
 - 'Urban Design Center' Graphic Designer and a 'City and Regional Planning' Planning Technician. The work achieved by these two positions will still be accomplished, but the workloads of remaining staff have increased to compensate.
- *Public Works Department* — This budget eliminates 11 positions:
 - Asphalt crew – The elimination of this crew will delay response time to repair the utility cuts and increase the length of time for the utility cut opening.
 - Pothole crew – The elimination of this crew will delay response time to patch potholes from 24 hours to 36-48 hours.
 - Two Survey Technicians, an Engineering Inspector and a Transportation Analyst. Due to a decrease in workload and an increase in part-time employees, these eliminations will minimally impact service delivery.
- *Public Transit* – This budget eliminates an Accessible Raleigh Transit (ART) call taker.
- *Solid Waste Services* – As a result of newly purchased recycling trucks and single stream recycling, this budget eliminates four driver positions without negatively impacting service levels.
- *Emergency Communications* – This budget eliminates an Administrative Support Specialist which will cause additional administrative duties to be distributed among existing staff.

- *Police Department* – This budget eliminates two positions: a Payroll Administrator and Payroll Technician. Due to the implementation of the Raleigh Time and Attendance Program, the payroll workload had decreased dramatically over the past year. However, the Raleigh Police Department had planned to reclassify these positions to assist with other administrative duties and programs.
- *Convention Center* – This budget eliminates seven positions: two Accounting Technicians, an Administrative Assistant, a Service Specialist, a Personnel Technician, and two Security Guards.
- *Parks and Recreation* – This budget eliminates 27 position in the following categories:
 - o Supervisory and Program Staff (10 positions)– who are responsible for 1) planning, organizing and directing facilities and programs at community centers and parks and 2) receiving and distributing inventory. This means fewer employee training opportunities and hours of operation for participants.
 - o Maintenance and Support Staff (11 positions) – will reduce services delivered to parks, community centers and highway maintenance operations, to include painting, minor repairs, site furnishings, refuse removal and sign repairs, as well as Right of Way maintenance.
 - o Six positions converted to part-time without a service impact.

Major Additions to Budget

- *Solid Waste Services* – This budget adds a Safety Coordinator position to enhance employee safety and reduce the likelihood of injury and subsequent worker's compensation costs and claims.

Capital Improvement Program

Studies show that infrastructure development boosts an area's long-term economic wellness. In recent years we have made substantial bond funded investments in our infrastructure. The Capital Improvement Program (CIP) that spans Fiscal Years 2009-10 to 2018-19 represents a \$1.2 billion investment to address its capital needs. It reflects our response to the current national economic downturn in a significant reduction to FY10 project funding. Factors limiting revenues to support the proposed FY10 CIP include a reduction in Powell Bill funding, interest income, a significant reduction in both general fund pay-go capital and Public Utilities pay-go capital, and a projected decline in facility fee revenues.

In FY09, Council approved a tax increase that included a 1.68 cents dedication to the debt model and capital projects to support the Clarence E. Lightner Public Safety Center, continued planning and development of the Remote Operations Facilities concept, and the 2007 Parks Bond. These projects continue to be funded in this proposed FY10 CIP as long as sufficient revenue is dedicated in future years to General Fund Debt Service Model. Remaining 2005 Street Bond projects as well as future projects in FY2011 and beyond for Transportation are proposed to be funded through a bond referendum proposed for fall 2010.

Additional details for projects proposed for funding in transportation, water and sewer infrastructure, parks, stormwater, housing and general public improvements may be found by referring to the Proposed CIP document which accompanies the operating budget proposal.

Other Funds

The following funds are appropriated either through enterprises (fee collected) or through interfund transfers from other city departments.

Public Utilities

The FY 2010 budget represents conservative spending inline with the water/sewer revenue shortfall caused by the wet weather conditions, water conservation efforts and a reduction in customer growth. The implementation of an aggressive capital improvement plan with projects spread across all service areas, along with the completion of the new Dempsey E. Benton Water Treatment Plant and start-up of the Utility Field Operations Center site, is necessary to maintain the quality of service expected and to maintain a sound environmental stewardship approach to all department operations. A water and waste water rate increase will be implemented with monthly billing and tiered rates in December 2009 in order to maintain the quality of service and financial stability.

Convention Center Complex

The FY 2010 budget represents the first full year of operation of the new Convention Center. Due to declining revenues, the Convention Center and Performing Arts Center have scaled back some outdoor events, indoor performances, and capital projects in order to support their operations. The budget includes funds to continue aggressively marketing the Convention Center. A General Fund subsidy in the amount of \$1.2 million and an additional \$1 million from the Interlocal Fund are included to balance the Convention Center budget.

Parking

The FY 2010 budget reflects the continued operation and maintenance cost of the city's parking facilities and significant changes to on-street parking. Twenty new staff are included in the budget to fully transition enforcement of on-street parking to the city, offset by reductions in contract expenses. Additional funds are included for the development of a downtown business office. Also included in the budget is the expansion of the parking meter program to convert the entire area of primary and secondary retail streets in the core business district to user pay parking. This will promote the turnover of spaces for the benefit of customers and visitors as well as providing several payment options for convenience and consistency.

Transit

The FY 2010 budget represents the implementation of delayed transit services from last year as well as changes to subsidized transportation services. Year three of the Transit Plan will begin January 2010 and will result in reduced headways on Route 15 Wake Med, a new route in Southeast Raleigh, and a series of other small service changes. The ART Tier I program, which is not a federally mandated program, will be discontinued on July 1, 2009. The suspension of this program will not affect subsidized taxi service available under the federally mandated Tier II program. The Seamless Service Initiative will continue with additional funding for the regional Transit Call Center.

Stormwater

The FY 2010 Stormwater Utility budget includes two new full-time staff to maintain the current level of service and to provide additional customer service. A Project Engineer II will be added to complete work on major watershed models across the city. This position will coordinate the watershed model development and updating to assure the latest floodplain data is available. An Engineering Technician position will focus on utility billing issues and identifying the volume of customer complaints and lost revenues. Based on a review of the permit system, property owner changes, and annexations, this position will pay for itself by identifying additional revenues.

Vehicle Fleet Services

The FY 2010 budget represents the increased cost of maintaining and repairing more than 4,500 vehicles and pieces of motorized equipment. The budget includes funds to add 200 additional vehicles to the FuelMaster fuel management system. This system allows VFS to produce reliable data on fuel usage by eliminating operator errors in recording equipment mileage and instead using technology to electronically read the vehicle or equipment's information. VFS continues to lead the city as Raleigh seeks ways to save fuel, such as selecting fuel efficient vehicles, down sizing when possible, purchasing alternative fuel vehicles and keeping the city's equipment properly serviced.

The Future

Given economic realities, the FY 2010 budget reduces recurring expenses, which unavoidably impacts service delivery. Yet, the budget remains cost-competitive with other jurisdictions state-wide. Simultaneously, this proposal excludes major reductions to public safety funding and avoids employee lay-offs. While our city has reduced its General Fund Capital Improvement Program, Raleigh is successfully maintaining credit strength and financial integrity. Ultimately, this proposal navigates the difficult fiscal decisions necessary to support current operations while planning for infrastructure management and population growth. FY 2011 will also prove to be a difficult budget year. Yet, Raleigh will weather these challenging times as a result of our city's fundamentally strong economy, history of fiscal prudence and conservative FY10 budgeting efforts.

City administration and staff will continue to monitor those factors relevant to Raleigh's financial wellness, including: North Carolina legislative actions, property and sales tax receipts, FY 2010 fund balance requirements, and service delivery impacts as a result of city-wide employee reductions.

We look forward to assisting your review and discussion of budget proposals for FY 2010 and future fiscal years.

Respectfully submitted,



J. Russell Allen
City Manager

Introduction

Key Financial Documents

The budget document is the annual financial plan for city operations for the period covering one fiscal year. The City of Raleigh's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Program (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the city's financial plans and financial status each year.

The annual budget shows the funding plan for how the city's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the year-end fiscal condition of the city overall, including the status of fund balance in all fund types.

Organizational Structure

The operations of the city are grouped into different funds. Within each fund are one or more departments; with a department being an organizational unit which provides a major type of public service, such as the Police Department or Public Utilities Department.

City departments are frequently comprised of one or more divisions (i.e., the Utilities Construction Division of the Public Utilities Department). Divisions may be comprised of one or more programs, which are smaller functional units responsible for performing specific activities (i.e., the Maintenance Program within the Water Plant Division of the Public Utilities Department).

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The city's budget preparation involves detailed budget planning and review at the program line item level.

Interfund Transfers

Interfund transfers, also known as interfund appropriations, involve the budgeting of money

from one fund to another in order to support the functions to be carried out by the receiving fund.

When reviewing the budget, it is more accurate to use a figure which excludes appropriations to other funds. This prevents counting the transfer amounts twice — once in the sending fund and once in the receiving fund.

Most of the fund summary tables in the front of this document reflect both total appropriations as well as appropriations net of (or excluding) transfers. The departmental summary pages in this budget document reflect total appropriations only.

General Statute Requirements

In accordance with the North Carolina General Statutes, the city is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available. Expenditures are recognized in the accounting period in which the goods and services are received (except for unmatured interest on general long-term debt, which is recognized when due). The city's accounting records for general governmental operations are reported on the modified accrual basis. The city's enterprise, internal service and pension trust operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

Budget Preparation & Process

The budget preparation process begins in October with a workshop on budget preparation and the distribution of the budget manual. The workshop outlines the requirements of the budget process and specific areas of emphasis for the upcoming budget.

In November and December, city departments prepare their operating budget requests for the next fiscal year. Departments are encouraged to

conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental operating budgets are submitted in late-December.

A pre-budget hearing is held in January to allow the public an opportunity to give input on the upcoming budget. During January and February, budget staff review and analyze the operating budget requests with each department.

Once the budget staff review is finalized, executive work budgets are prepared for the City Manager's review. From January to mid-April, the City Manager reviews the departmental requests. The City Manager then prepares a proposed capital improvement budget, and an annual operating budget for City Council consideration.

The North Carolina Local Government Budget and Fiscal Control Act requires each local government to operate under an annual balanced budget ordinance.

In May, the City Manager presents the proposed budget to the City Council. A public presentation is made before the City Council, staff, members of the press, and interested citizens. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the City Clerk and made available for public inspection. Through June 30th, the City Council meets to review and discuss the Proposed Budget.

In accordance with the Budget and Fiscal Control Act, the City Council holds a public hearing on the Proposed Budget prior to the adoption of the budget ordinance, generally in the evening on the first Tuesday in June. On or prior to July 1, the City Council adopts the five-year Capital Improvement Plan, the final budget ordinance with balanced revenues and expenditures, and sets the tax rate for the next fiscal year.

Implementation

During the month of July, budget staff prepares and distributes the Adopted Budget document, which incorporates all of the changes approved by the City Council. During the month of July, the City Manager provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

CIP Overview

The annual budget adopted each year by the City Council is comprised of two elements, an operating and a capital budget. This document incorporates both the operating and capital budgets for the upcoming fiscal year.

A separate Capital Improvement Program (CIP) document is prepared each year, which contains the expenditures and revenues planned for the upcoming ten-year period. The first year of the ten years covered by the CIP is the basis for the capital budget component of the annual budget.

The CIP is a ten-year plan for matching the City's needs for new public facilities with a funding plan sufficient to meet those needs. Implementation of the CIP is dependent upon the actual appropriation of funds through the adopted budget ordinance since no funds are actually appropriated through the CIP.

Projects which are included in the CIP are generally defined as physical assets with a useful life of at least ten years and an initial cost of at least \$25,000. This excludes vehicles and heavy equipment, with the exception of additional equipment associated with construction of a new building. Examples of capital projects include such items as new roads, park land acquisition and development, and waste treatment plant improvements.

The ten-year Capital Improvement Program is updated each year with projects being altered, added and deleted. To begin the review process, departments are provided with instructions in October on how to prepare their CIP requests. These requests are submitted to the City Manager's Office in December. The requests are then reviewed and adjusted as appropriate. The City Manager's proposals are then included in the Recommended CIP which is presented to the City Council in May.

After all modifications are made by the City Council, the CIP is adopted by formal resolution and the Adopted CIP document is prepared and distributed. The first year of the CIP then becomes the basis for the capital budget component of the annual budget for the upcoming fiscal year.

Amending the Budget

Throughout any fiscal year, adjustments to the original budget ordinance may become necessary to carry out planned programs and for new Council initiatives. Two types of changes

can occur — budget amendments and budget transfers. Such changes are required at the line-item level of the budget underlying the budget ordinance.

A budget amendment is used to request an increase or decrease in a fund's revenue and expenditure appropriations. An amendment request form must be used which describes the purpose of the amendment, a justification for the increase or decrease, the revenue and expenditure accounts involved, and the amount of the change.

A budget transfer is used to request a change in line-item appropriations within a particular fund without changing the fund total. A request for transfer form must be used which explains the transfer, identifies the accounts involved, and specifies the amount of the transfer.

Each amendment and transfer request is reviewed and signed by the City's Finance Director or authorized representative.

Department heads may approve transfers up to \$10,000. Transfer requests between \$10,000 and \$50,000 are approved by the City Manager. A list of these administratively approved transfers is provided to the City Council at each scheduled City Council meeting and is recorded in the minutes.

All budget amendments and transfers over \$50,000 which are approved by the City Manager are then submitted to the City Council for approval. The City Council also approves any request for transfer that is between funds or affects budgeted revenues.

Capital project contract change orders generally require budget amendments or transfers of funds. Such requests are initiated on contract change order forms or on special capital project budgetary action forms and must go through an administrative approval process very similar to that stated above.

Budget Guide

The City's budget is comprised of many different funds. Some funds are enterprise funds, some are capital funds but the most notable fund in the City of Raleigh's budget is the General Fund. The General Fund includes operating funds for the majority of city departments including, for example, Police, Fire, Solid Waste Services, Parks and Recreation, Emergency Communications, and most of Public Works.

Details regarding department budgets are presented in the City's budget document. Department information includes accomplishments, budget highlights, and goals and objectives. Also included is the budget detail. An example of the budget detail is included with descriptions below to help readers gain a better understanding of how it is set up.

Budget Detail		All columns represent expenditures as adopted by Council.				
		ADOPTED BUDGET 2005-06	ADOPTED BUDGET 2006-07	ADOPTED BUDGET 2007-08	ADOPTED BUDGET 2008-09	CHANGE 2007-08 TO 2008-09
EMPLOYEES	Includes any changes to the number of employees in a particular fiscal year.	41	41	45	45	0
DIRECT EXPENDITURES BY DIVISION						
Administration		\$ 1,099,735			\$ 4,363,593	18.2%
Current Planning Services		1,107,218			-	
Econ & Development Planning		1,021,247			-	
TOTAL		\$ 3,228,200			\$ 4,363,593	18.2%
DIRECT EXPENDITURES BY TYPE						
Personal Services		\$ 2,274,580	\$ 2,317,908	\$ 2,545,258	\$ 2,680,873	5.3%
Employee Benefits		506,940			644,516	5.8%
Operating Expenditures		444,728			1,019,704	90.1%
Special Programs and Projects					18,500	
Capital Equipment - New		2,000			-	
TOTAL		\$ 3,228,248			\$ 4,363,593	

***Account Types Include the Following:**

- Personal Services** – includes all salary accounts such as part-time, full-time, etc.
- Employee Benefits** – includes all benefit accounts such as social security, health insurance, etc.
- Operating Expenditures** – includes accounts needed for departmental operating needs such as office supplies, operational and maintenance supplies, computer lease, pest control services, professional services, organizational and development training, etc.
- Special Programs and Projects** – includes accounts used in unique situations when the full cost of the program or project needs to be segregated. Examples include appropriations for boards and commissions, agency appropriations, etc.
- Capital Equipment (New)** – includes accounts used to purchase new capital equipment at a unit cost of \$5,000 or more.
- Capital Equipment (Replacement)** – includes accounts to replace capital equipment which has a unit cost of \$5,000 or more.
- Interfund Transfers** – includes accounts used for transferring funds from one fund to another.

Raleigh City Council 2007-2009

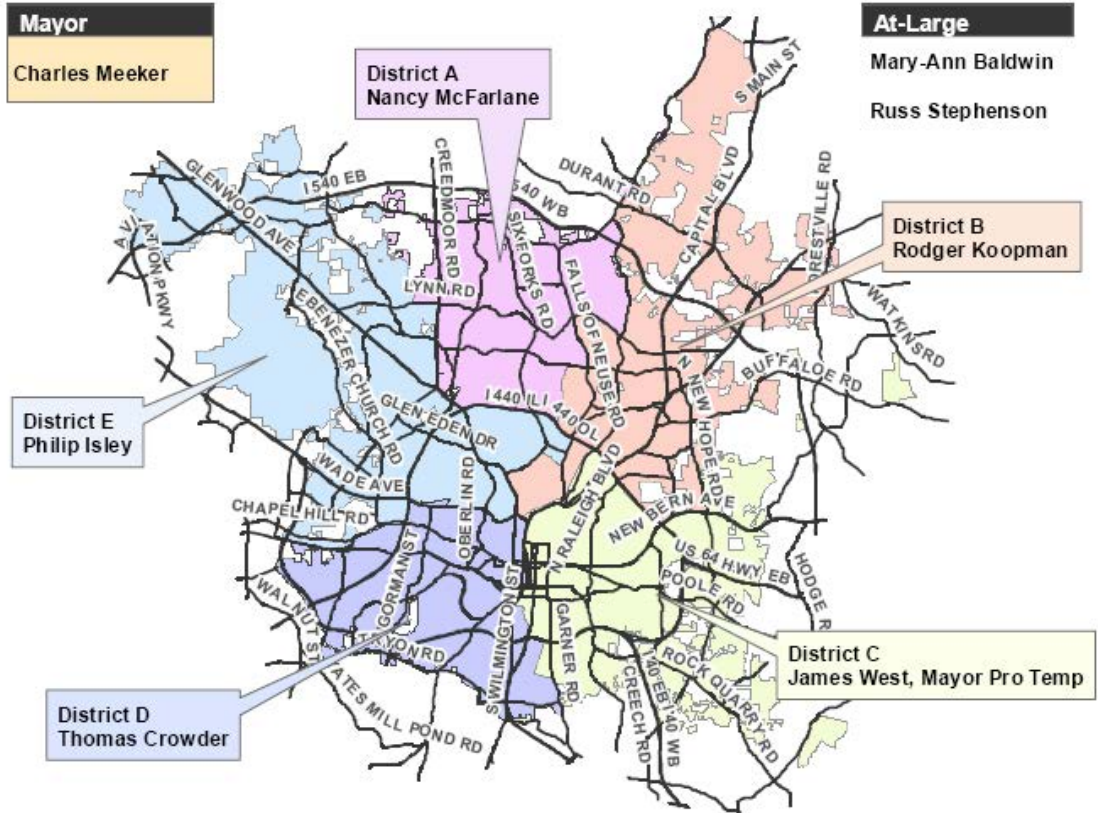


**RALEIGH CITY COUNCIL
2007-09**

Clockwise from bottom right:

- Mayor Charles Meeker,
- Mary-Ann Baldwin,
- Nancy McFarlane,
- Mayor Pro-Tem James West,
- Russ Stephenson,
- Thomas Crowder,
- Philip Isley, and
- Rodger Koopman

Find Your City Councilor



City of Raleigh Mission Statement

“We are a 21st Century City of Innovation focusing on environmental, cultural, and economic sustainability.

We conserve and protect our environmental resources through best practices and cutting edge conservation and stewardship, land use, infrastructure, and building technologies.

We welcome growth and diversity through policies and programs that will protect, preserve and enhance Raleigh's existing neighborhoods, natural amenities, rich history, and cultural and human resources for future generations.

We lead to develop an improved neighborhood quality of life and standard of living for all our citizens.

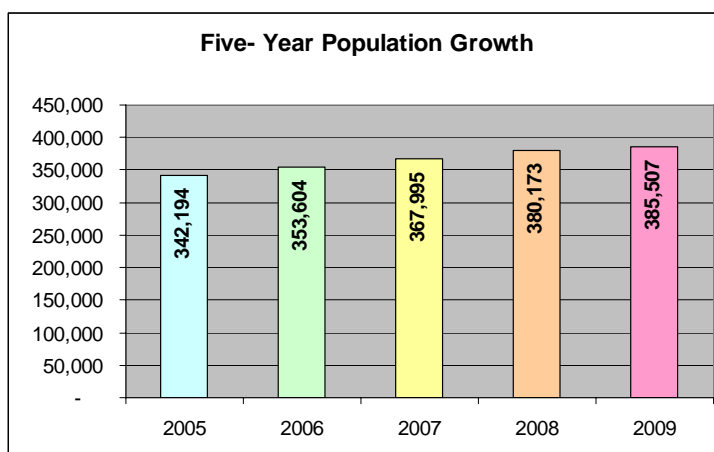
We work with our universities, colleges, citizens and regional partners to promote emerging technologies, create new job opportunities and cultivate local businesses and entrepreneurs.

We recruit and train a 21st Century staff with the knowledge and skill sets to carry out this mission, through transparent civic engagement and providing the very best customer service to our current citizens in the most efficient and cost-effective manner.”

Profile of City of Raleigh

Raleigh is situated in the heart of the state's Piedmont region, centered between the sandy Atlantic beaches and the Great Smoky Mountains. The city is both the county seat of Wake County and the capital of North Carolina; it covers an area of more than 141 square miles and has an estimated population of 385,507. Together with Chapel Hill and Durham, Raleigh forms the Research Triangle Park, which was founded in 1959 as a model for research, innovation, and economic development and is now the largest research park in the nation. The city is located in a metropolitan area consisting of Wake, Durham, Orange, Franklin, Chatham and Johnston counties. The population for this area is estimated to be 1.6 million.

The city was named for Sir Walter Raleigh, who was granted a charter by Queen Elizabeth I in 1584 for land that is now North Carolina. In November 1776, North Carolina representatives gathered in Halifax to write its first state constitution. Raleigh's site was originally chosen as the location of North Carolina's state capital in 1788, and it was officially established in 1792 as both the new county seat and the new state capital. It is among the few cities in the United States that was planned and built specifically to serve as a state capital and its original boundaries were formed by North, East, West and South streets. The North Carolina General Assembly first met in Raleigh in December 1794, and within one month, the legislators officially granted the city a charter, with a board of seven appointed commissioners (elected by the city after 1803) and an "Intendant of Police" (which would eventually become the office of Mayor) to govern it.



The city has utilized a council-manager form of government since 1947. The Mayor and two Council members are elected at-large, and the remaining five Council members are elected from five districts within the city. The Mayor and Council members serve two-year terms and all have an equal vote. The City Council sets policies, enacts ordinances and appoints the City Manager. The City Manager administers the daily operations and programs of the city through the department heads, other staff members and employees.

The city provides a full range of governmental services, including police and fire protection, street construction and maintenance, a comprehensive solid waste program, water and sanitary sewer services, and parks, recreation and cultural services. Extended planning on the city's infrastructure needs occurs on an ongoing basis.

The city is empowered to levy a property tax on both real and personal properties located within its boundaries. It is also empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing council. The annual budget serves as the foundation of the city's financial planning and control. The City Council is required to hold public hearings on the proposed budget and to adopt a final annual budget no later than July 1. The appropriated budget is prepared by fund, function (e.g., public safety), and department (e.g., police). Department heads or the City Manager may make transfers of appropriations within a fund up to \$50,000. Transfers greater than \$50,000 and transfers of appropriations among funds require approval of the City Council.

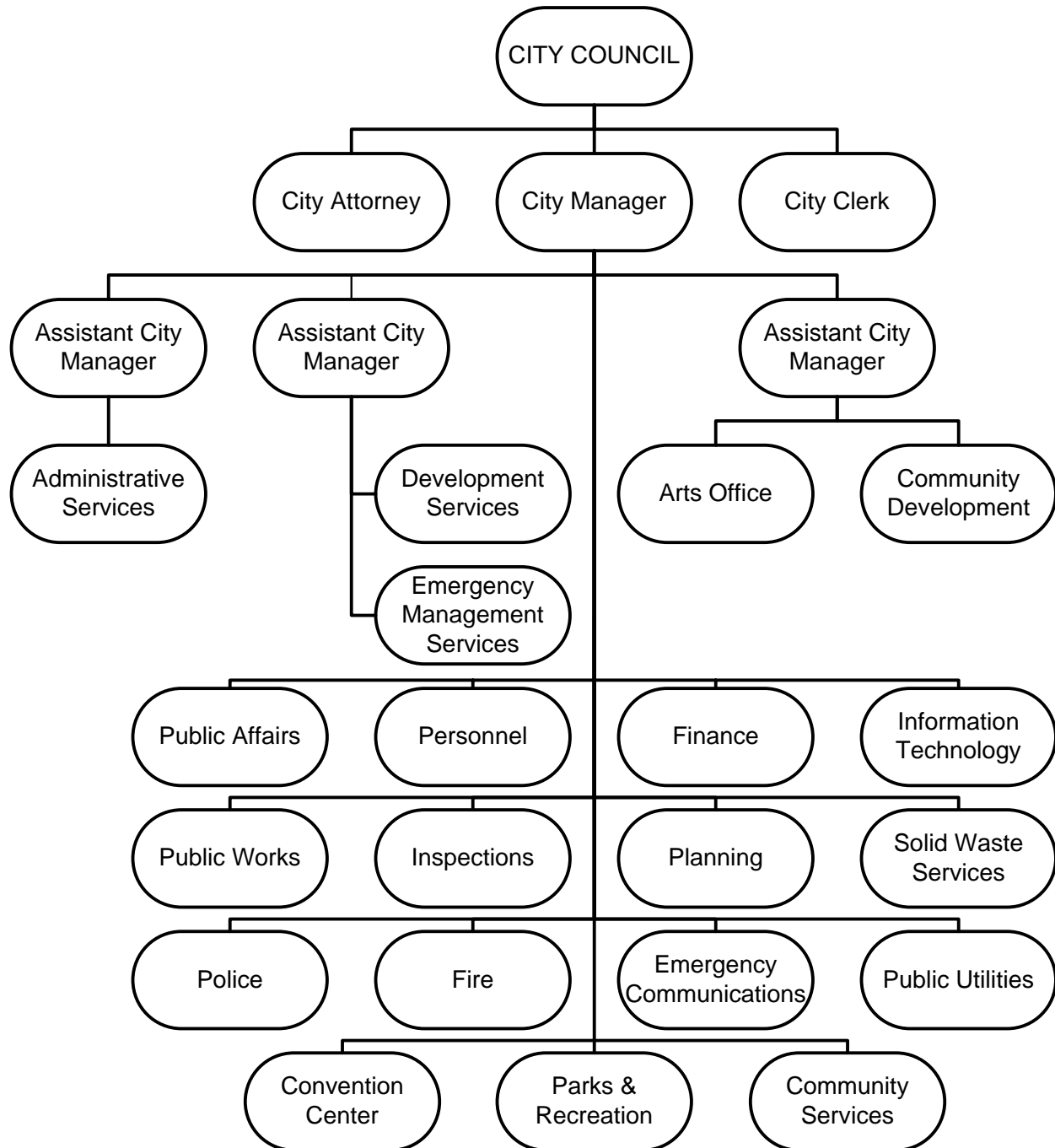
City of Raleigh Statistics

Function	Fiscal Year				
	2004	2005	2006	2007	2008
Raleigh Property Tax Rate	0.385	0.395	0.395	0.435	0.435
Wake Co Property Tax Rate	0.604	0.604	0.604	0.634	0.678
Population	328,880	342,194	353,604	367,995	380,173
School Enrollment	112,158	117,986	120,381	124,474	133,228
Unemployment Rate	4	4.3	3.5	3.9	4.8
Public Safety					
Police stations	7	7	7	7	7
Fire stations	26	26	27	27	27
Highways and streets					
Streets (miles)	1,118	1,161	1,194	1,235	1,274
Streetlights	30,628	31,976	32,737	33,600	33,955
Signalized intersections	489	493	496	510	520
Leisure services					
Number of major parks	70	71	72	72	72
Parks acreage	8,010	8,010	8,672	8,818	8,893
Aquatic facilities	8	8	8	8	8
Community centers (staffed and unstaffed)	32	32	34	33	33
Water					
Water mains (miles)	1,380	1,415	2,050	2,050	2,106
Sewers					
Sanitary sewers (miles)	1,468	1,501	2,000	2,000	2,072

Note: No capital asset indicators are available for the general government function.

Source: CAFR for Fiscal Year ending June 30, 2008

City of Raleigh Organization Chart



BUDGET SUMMARY

- ◆ **Revenue & Expenditure Summary**
 - ◆ **Total Budget Summary**
 - ◆ **General Fund Summary**
 - ◆ **Appropriations By Fund**
- ◆ **General Fund – Appropriations By Division**
 - ◆ **General Fund – Appropriations By Type**
- ◆ **Public Utilities Fund – Appropriations By Division**
 - ◆ **Long Term Debt Program**
 - ◆ **Statement on Fund Balance**
 - ◆ **Authorized Personnel**
 - ◆ **Position Count Changes**
 - ◆ **Position Classification Changes**
 - ◆ **Pay Table Changes**

Revenue and Expenditure Summary

	REVENUES			EXPENDITURES		
	Total Revenues	Less Approp Fr Other Fds	NET Revenues	Total Expenditures	Less Approp To Other Fds	NET Expenditures
OPERATING FUNDS						
100 General Fund	\$ 385,239,344	\$ 30,633,593	\$ 354,605,751	\$ 385,239,344	\$ 62,374,212	\$ 322,865,132
110 Economic Dev Fund	1,962,254	1,147,037	815,217	1,962,254	-	1,962,254
310 Public Utilities Fund	141,325,724	475,645	140,850,079	141,325,724	54,985,341	86,340,383
460 Stormwater Utility Fund	15,729,507	327,915	15,401,592	15,729,507	10,738,584	4,990,923
642 RCCC/PAC Operations	17,098,469	4,789,591	12,308,878	17,098,469	1,257,745	15,840,724
SUBTOTAL	\$ 561,355,298	\$ 37,373,781	\$ 523,981,517	\$ 561,355,298	\$ 129,355,882	\$ 431,999,416
CATEGORICAL PROGRAM FUNDS						
130 Revolving Fund	\$ 8,128,749	\$ -	\$ 8,128,749	\$ 8,128,749	\$ 453,800	\$ 7,674,949
410 Public Transit Fund	22,025,143	16,275,473	5,749,670	22,025,143	24,950	22,000,193
442 Parking Facilities Fund - Oper	15,163,417	834,829	14,328,588	15,163,417	10,693,198	4,470,219
711 Wireless 911 Tax Fund	1,917,228	-	1,917,228	1,917,228	1,917,228	-
Housing Development Funds	1,858,092	1,458,673	399,419	1,858,092	63,217	1,794,875
Community Develop Funds	5,535,366	-	5,535,366	5,535,366	331,000	5,204,366
SUBTOTAL	\$ 54,627,995	\$ 18,568,975	\$ 36,059,020	\$ 54,627,995	\$ 13,483,393	\$ 41,144,602
CAPITAL DEBT SERVICE FUNDS						
190 General Debt Service Fund	\$ 77,911,256	\$ 42,273,078	\$ 35,638,178	\$ 77,911,256	\$ -	\$ 77,911,256
315 Utility Debt Service Fund	45,044,599	33,100,000	11,944,599	45,044,599	-	45,044,599
444 Parking Debt Service Fund	9,680,384	9,479,403	200,981	9,680,384	-	9,680,384
644 RCC/PAC Debt Svc Fund	67,697,510	10,075,000	57,622,510	67,697,510	-	67,697,510
SUBTOTAL	\$ 200,333,749	\$ 94,927,481	\$ 105,406,268	\$ 200,333,749	\$ -	\$ 200,333,749
CAPITAL PROJECT FUNDS						
320 Water Capital Projects Fund	\$ 2,475,000	\$ 2,350,000	\$ 125,000	\$ 2,475,000	\$ -	\$ 2,475,000
325 Sewer Capital Projects Fund	1,275,000	1,150,000	125,000	1,275,000	-	1,275,000
446 Parking Facilities Fund - Proj	1,027,829	214,000	813,829	1,027,829	813,829	214,000
470 Stormwater Util Cap Proj Fd	5,110,000	5,110,000	-	5,110,000	-	5,110,000
502 ERP Project Fund	6,800,000	6,800,000	-	6,800,000	3,889,188	2,910,812
505 Capital Projects - Misc	2,750,000	2,150,000	600,000	2,750,000	-	2,750,000
515 Sidewalk Fund	218,000	-	218,000	218,000	18,000	200,000
525 Street Improvement Fund	5,639,565	4,468,580	1,170,985	5,639,565	-	5,639,565
545 Street Facility Fees Fund	2,587,544	-	2,587,544	2,587,544	2,587,544	-
610 Park Acq -- Facility Fees Fd	1,818,630	-	1,818,630	1,818,630	1,818,630	-
625 Park Improvement Fund	1,650,000	1,306,174	343,826	1,650,000	-	1,650,000
650 Walnut Creek Amph Fund	386,677	-	386,677	386,677	-	386,677
700 Powell Bill Fund	8,523,100	-	8,523,100	8,523,100	8,523,100	-
715 Convention Center Fin. Fund	15,057,653	-	15,057,653	15,057,653	13,529,425	1,528,228
720 Housing Bnd Reserve Fund	485,000	-	485,000	485,000	400,000	85,000
SUBTOTAL	\$ 55,803,998	\$ 23,548,754	\$ 32,255,244	\$ 55,803,998	\$ 31,579,716	\$ 24,224,282
TOTAL ALL FUNDS	\$ 872,121,040	\$ 174,418,991	\$ 697,702,049	\$ 872,121,040	\$ 174,418,991	\$ 697,702,049

Total Budget Summary

(net of interfund transfers)

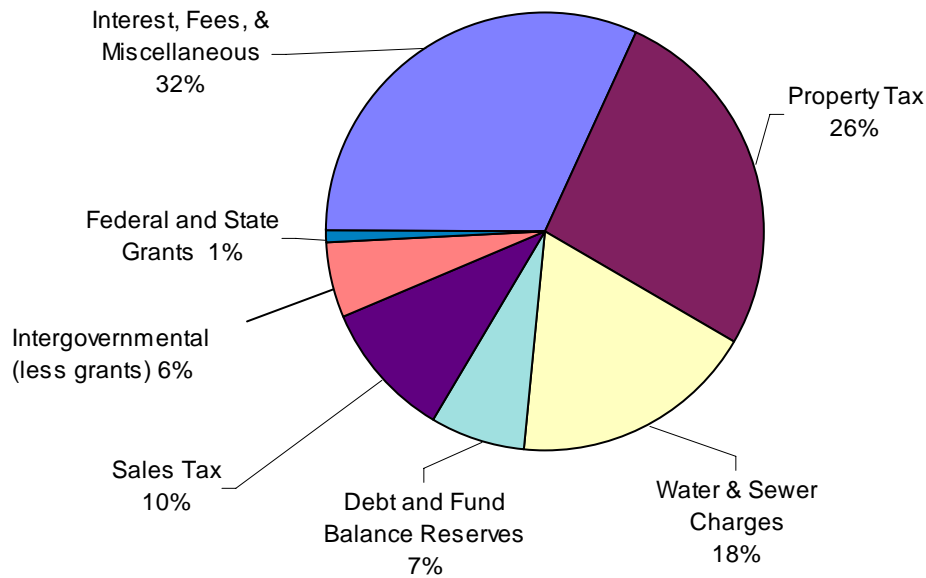
	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
REVENUES				
Interest, Fees & Miscellaneous*	\$ 127,683,522	\$ 153,787,696	\$ 223,748,221	45.5%
Property Tax	151,549,595	178,535,380	182,954,160	2.5%
Water & Sewer Charges	105,427,766	122,546,899	127,226,929	3.8%
Debt and Fund Balance Reserves	67,279,550	73,196,137	47,596,496	(35.0%)
Sales Tax	64,406,724	73,162,311	70,751,912	(3.3%)
Intergovernmental (less grants)	34,858,452	37,751,175	39,103,733	3.6%
Federal and State Grants	5,860,980	5,775,692	6,320,598	9.4%
	\$ 557,066,589	\$ 644,755,290	697,702,049	8.2%
EXPENDITURES				
Capital Debt Service*	\$ 81,240,770	\$ 117,076,982	\$ 200,333,749	71.1%
Public Safety	134,568,867	145,272,576	148,841,853	2.5%
Public Utilities	75,477,308	81,673,232	86,340,383	5.7%
Leisure Services	63,865,956	72,671,366	66,171,385	(8.9%)
Public Works & Public Transit	44,683,120	50,306,856	51,419,952	2.2%
Community Development Services	34,904,500	37,859,606	36,031,934	(4.8%)
General Gov't & External Agencies	29,524,171	28,920,793	31,343,327	8.4%
Solid Waste Services	22,717,205	26,310,431	25,478,326	(3.2%)
Capital Improvements	45,962,525	57,510,061	24,224,282	(57.9%)
Information Technology	13,251,475	15,201,604	15,690,677	3.2%
Financial Management	10,870,692	11,951,783	11,826,181	(1.1%)
	\$ 557,066,589	\$ 644,755,290	\$ 697,702,049	8.2%

**Interest, Fees and Miscellaneous Revenue and Capital Debt Service Expenditures reflect an increase in the FY 2009-10 budget. This increase is due to the issuance of interim one year notes issued during FY 2008-09 which will mature in FY 2009-10 and be paid by proceeds from replacement financing for the one year notes that will be issued during FY 2009-10.*

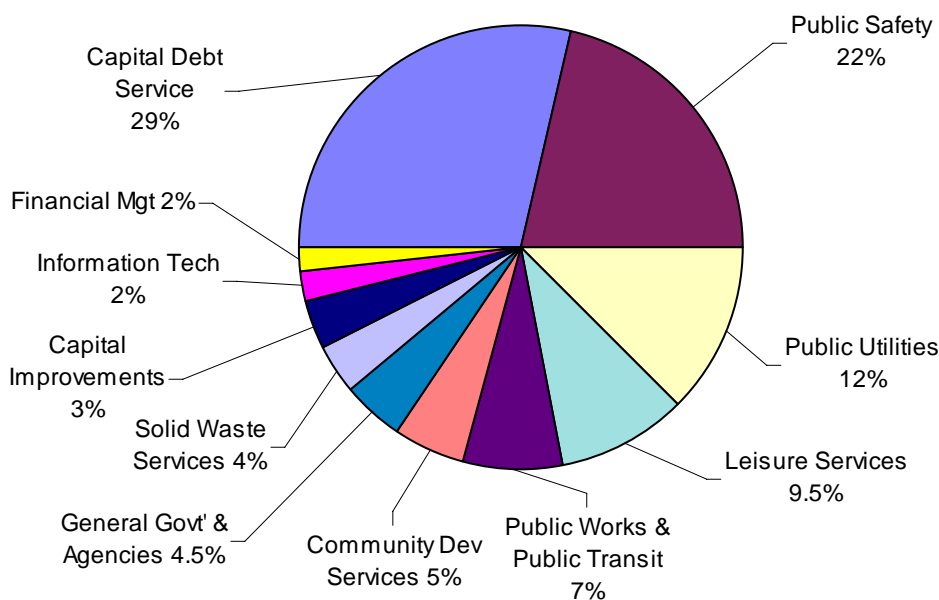
Total Budget Summary

(net of interfund transfers)

REVENUES



EXPENDITURES



General Fund Summary

(including interfund transfers)

	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
REVENUES				
Property Tax	\$ 151,549,595	\$ 178,535,380	\$ 182,954,160	2%
Sales Tax	67,279,550	73,162,311	70,751,912	(3%)
Transfers from Other Funds	25,202,315	28,091,490	31,032,529	10%
Intergovernmental	23,991,792	26,181,655	29,403,633	12%
Fees & Miscellaneous	30,143,454	32,510,504	29,312,312	(10%)
Licenses	15,735,000	17,405,000	18,487,000	6%
Fund Balance	13,000,000	13,000,000	13,000,000	0%
Inspection Fees	10,990,415	10,746,626	7,827,650	(27%)
Interest on Investments	5,019,360	3,200,000	1,937,148	(39%)
Public Works Fees	760,600	521,200	533,000	2%
	<u>\$ 343,672,081</u>	<u>\$ 383,354,166</u>	<u>\$ 385,239,344</u>	<u>0%</u>

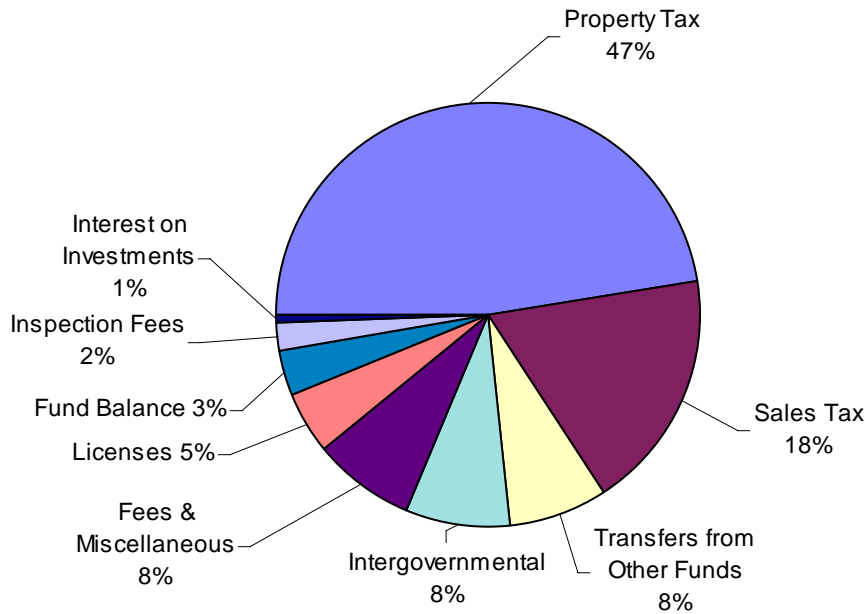
EXPENDITURES

Public Safety	\$ 134,610,165	\$ 145,320,244	\$ 148,895,186	2%
Public Works & Public Transit	39,537,996	44,942,578	45,713,257	2%
Leisure Services	38,322,343	43,731,739	44,413,750	2%
Appropriation to Capital Debt	26,677,317	36,405,072	34,921,173	(4%)
General Government	27,100,000	26,549,319	29,004,122	9%
Solid Waste Services	22,801,850	26,327,891	25,495,786	(3%)
Community Development Services	18,996,395	19,854,716	19,067,970	(4%)
Information Technology	13,251,475	15,201,604	15,690,677	3%
Financial Management	10,870,692	11,951,783	11,826,181	(1%)
Appropriation to Capital Program	8,269,748	9,536,893	6,800,000	(29%)
External Agencies	3,234,100	3,532,327	3,411,242	(3%)
	<u>\$ 343,672,081</u>	<u>\$ 383,354,166</u>	<u>\$ 385,239,344</u>	<u>0%</u>

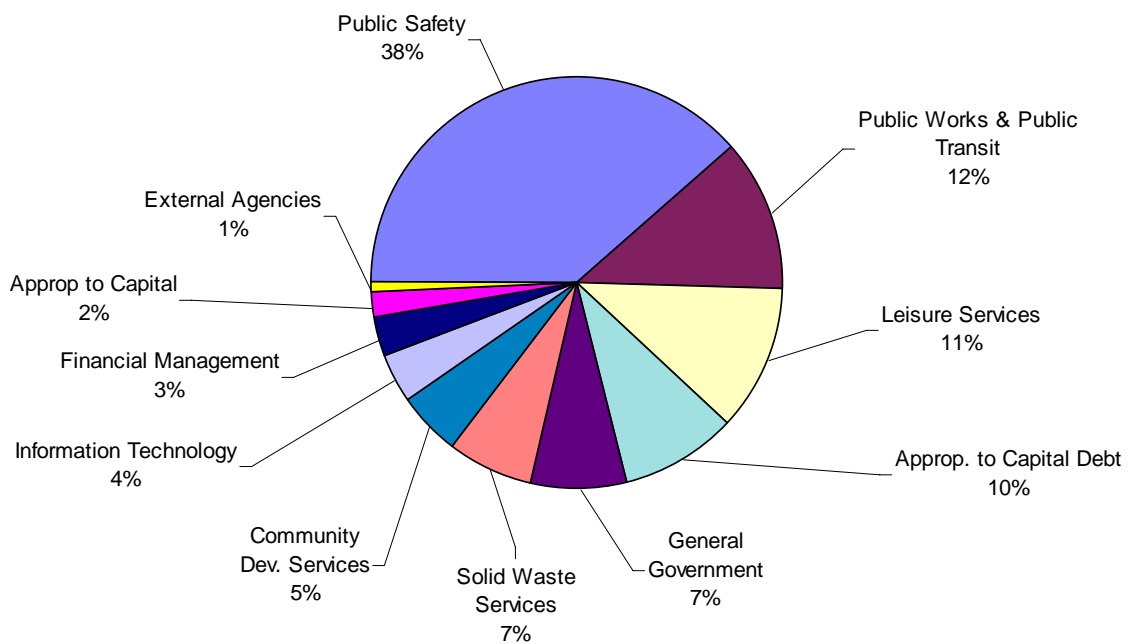
General Fund Summary

(including interfund transfers)

REVENUES



EXPENDITURES



Appropriations by Fund

The City of Raleigh has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

OPERATING FUNDS

These funds provide for all of the basic operations of the city government.

The **General Fund (100)** is the principal operating fund for the City of Raleigh. It was established to account for all financial resources except those required by state law, local ordinance, and generally accepted accounting principles to be accounted for in another fund. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, licenses, permits and fees. The major operating activities include general government, police, fire, solid waste services, public works, development services, parks and recreation and other governmental service functions.

The **Economic Development Fund (110)** was established in FY 1993-94 to provide a focal point for the city's economic development program. Funding is provided in this budget for selected external organizations that promote growth and development in the Raleigh area and the Southeast Raleigh Assembly. This fund is supported by transfers from the General and Public Utilities Funds.

The **Public Utilities Fund (310)** provides for water and sewer operations of the City of Raleigh. This fund is supported primarily by user charges and customer fees, and provides for all operating costs associated with the city's water and sewer systems.

The **Stormwater Utility Fund (460)** provides for stormwater operations and stormwater capital projects in the City of Raleigh. This fund is supported by revenue from a stormwater fee charged to residential and commercial residents of the City of Raleigh.

The **Convention Center and Performing Arts Center Operations Fund (642)** has been established to separate the operations of the city's Convention Center and the Performing Arts Center. The fund is supported partially by ticket sales, user fees and charges. Operating deficits are supported by an appropriation from the General Fund.

Operating Funds

	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
GENERAL FUND (100)	\$ 383,354,166	\$ 385,239,344	
<i>Less Appropriation to Other Funds</i>	(65,930,902)	(62,374,212)	
NET GENERAL FUND	\$ 317,423,264	\$ 322,865,132	1.7%
ECONOMIC DEV FUND (110)	\$ 1,249,353	\$ 1,962,254	
<i>Less Appropriation to Other Funds</i>	-	-	
NET ECONOMIC DEVELOPMENT FUND	\$ 1,249,353	\$ 1,962,254	57.1%
PUBLIC UTILITIES FUND (310)	\$ 143,222,396	\$ 141,325,724	
<i>Less Appropriation to Other Funds</i>	(61,549,164)	(54,985,341)	
NET PUBLIC UTILITIES FUND	\$ 81,673,232	\$ 86,340,383	5.7%
STORMWATER FUND (460)	15,668,822	15,729,507	
<i>Less Appropriation to Other Funds</i>	(9,319,441)	(10,738,584)	
NET STORMWATER FUND	\$ 6,349,381	\$ 4,990,923	(21.4%)
RCCC/PAC OPERATIONS FUND (642)	\$ 25,150,784	\$ 17,098,469	
<i>Less Appropriation to Other Funds</i>	(1,289,966)	(1,257,745)	
NET RCCC/PAC OPERATIONS FUND	\$ 23,860,818	\$ 15,840,724	(33.6%)
TOTAL OPERATING FUNDS	\$ 568,645,521	\$ 561,355,298	(1.3%)
<i>Less Appropriation to Other Funds</i>	(138,089,473)	(129,355,882)	
NET OPERATING FUNDS	\$ 430,556,048	\$ 431,999,416	0.3%

Categorical Program Funds

Each of these funds is set up to meet a specific purpose and function, but the services they provide are not mandated by law.

The **Revolving Fund (130)** was established primarily to account for various year-round recreational activities that are self-supporting with revenues equaling or exceeding expenditures.

The **Public Transit Fund (410)** is supported by user charges, federal grant contributions and the city's General Fund. Expenditures in this fund are for the costs associated with the operation of the Capital Area Transit System and for the city program for disabled residents, Accessible Raleigh Transportation (ART).

The **Parking Facilities Fund (442)** provides for the general operational and maintenance costs for the Municipal, Cabarrus, City Center, Convention Center, and Moore Square parking decks. Cleaning and maintenance related costs for the Moore Square Transit Station and the Downtown Police Substation are also included. This fund is supported by parking deck user fees, parking violation revenue and interest income.

The **Wireless 911 Fund (711)** is comprised of the Emergency Communication Center's allocation of the state's wireless fund. The fund covers wireless eligible costs involved in operating and maintaining a wireless enhanced 9-1-1 system. Wireless eligible costs are those costs incurred from when a wireless customer dials 9-1-1 until the call taker/telecommunicator receives the call and locates the caller.

The **Housing Development Funds (735-736)** receive revenue primarily from city tax dollars which are collected in the General Fund and appropriated to the Housing Development Funds. This funding supports various programs to provide more affordable housing to low and moderate income residents.

The **Community Development Funds (741-781)** are primarily supported by federal grant funds allocated to the city for community development programs which are targeted primarily to inner-city areas. In addition to the Community Development Block Grant, revenues in this fund include rental income and loan repayments.

Categorical Program Funds

	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
REVOLVING FUND (130)	\$ 7,657,310	\$ 8,128,749	
<i>Less Appropriation to Other Funds</i>	(853,130)	(453,800)	
NET REVOLVING FUND	\$ 6,804,180	\$ 7,674,949	12.8%
PUBLIC TRANSIT FUND (410)	\$ 21,312,129	\$ 22,025,143	
<i>Less Appropriation to Other Funds</i>	(24,950)	(24,950)	
NET PUBLIC TRANSIT FUND	\$ 21,287,179	\$ 22,000,193	3.3%
PARKING FACILITIES FUND - OPER (442)	\$ 11,390,003	\$ 15,163,417	
<i>Less Appropriation to Other Funds</i>	(6,951,603)	(10,693,198)	
NET PARKING FACILITIES FUND	\$ 4,438,400	\$ 4,470,219	0.7%
WIRELESS 911 TAX FUND (711)	\$ 1,442,816	\$ 1,917,228	
<i>Less Appropriation to Other Funds</i>	(1,442,816)	(1,917,228)	
NET WIRELESS 911 TAX FUND	\$ -	\$ -	0.0%
HOUSING DEVELOPMT FUNDS (735-736)	\$ 1,548,294	\$ 1,858,092	
<i>Less Appropriation to Other Funds</i>	(64,216)	(63,217)	
NET HOUSING DEVELOPMENT FUNDS	\$ 1,484,078	\$ 1,794,875	20.9%
COMMUNITY DEVELOP FUNDS (741-781)	\$ 5,888,362	\$ 5,535,366	
<i>Less Appropriation to Other Funds</i>	(290,000)	(331,000)	
NET COMMUNITY DEVELOPMENT FUNDS	\$ 5,598,362	\$ 5,204,366	(7.0%)
TOTAL CATEGORICAL PROG FUNDS	\$ 49,238,914	\$ 54,627,995	10.9%
<i>Less Appropriation to Other Funds</i>	(9,626,715)	(13,483,393)	
NET CATEGORICAL PROGRAM FUNDS	\$ 39,612,199	\$ 41,144,602	3.9%
TOTAL CITY OPERATIONS	\$ 617,884,435	\$ 615,983,293	(0.3%)
<i>Less Appropriation to Other Funds</i>	(147,716,188)	(142,839,275)	
NET CITY OPERATIONS	\$ 470,168,247	\$ 473,144,018	0.6%

Capital Debt Service Funds

This category is comprised of **General, New Convention Center, Public Utilities, and Parking Funds** debt service payments (principal and interest payments on bond issues and installment-purchase payments) for large capital improvement projects financed on a long-term basis. While current revenues provide funding for some capital projects, a portion of the city's capital program is funded through the issuance of general obligation bonds, revenue bonds, certificates of participation or other installment financing. This type of long-term borrowing must be repaid annually with principal and interest payments.

The City of Raleigh has issued long-term debt for a variety of purposes in recent years. Since 2000, the following debt has been approved for issuance either through voter referendum or other authorization allowed by state statutes:

November 2000	\$45,000,000 Street Improvements, \$16,000,000 Parks, and \$14,000,000 Housing General Obligation Bonds (voter approved)
November 2000	\$10,445,000 Parking Facility Certificates of Participation (Council approved)
January 2001	\$22,670,000 Water and Sewer Revenue Bonds (Council approved)
April 2001	\$15,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
May 2002	\$9,700,000 Public Improvement General Obligation Bonds (two-thirds authorization)
December 2002	\$2,900,000 Public Improvement General Obligation Bonds (two-thirds authorization)
April 2003	\$16,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
August 2003	\$47,250,000 Parks & Recreation General Obligation Bonds (voter approved)
February 2004	\$55,000,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
April 2004	\$108,980,000 Water and Sewer Revenue Bonds (Council approved)
August 2004	\$23,530,000 Downtown Improvement—Fayetteville Street, Progress Energy Deck, & CTV Equipment Certificates of Participation (Council approved)
August 2004	\$10,140,000 Downtown Improvement—One Exchange Plaza Certificates of Participation (Council approved)
January 2005	\$28,515,000 Downtown Improvement—Hotel Underground Parking Deck Certificates of Participation (Council approved)
January 2005	\$188,425,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
August 2005	\$10,600,000 Street Improvements General Obligation Bonds (two-thirds authorization)
October 2005	\$34,850,000 Capital Improvements Project – Equipment Acquisition Fund; Barwell Road/Brier Creek Park Sites; Utilities Operation Center Certificates of Participation (Council approved)
October 2005	\$60,000,000 Street Improvements and \$20,000,000 Housing General Obligation Bonds (voter approved)
September 2006	\$241,175,000 Water and Sewer Revenue Bonds (Council approved)

June 2007	\$39,634,215	Equipment Installment Financing (Council approved)
September 2007	\$28,930,000	Downtown Improvement COPS (Council approved)
October 2007	\$88,600,000	Parks and Recreation Bonds (voted approved)
December 2007	\$10,114,000	Land Installment Financing (Council approved)
June 2008	\$150,000,000	Water and Sewer Revenue Bonds (Council approved)
June 2008	\$30,000,000	ERP Installment Financing (Council approved)
August 2008	\$14,015,000	Parking Deck COPs (Council approved)
November 2008	\$33,500,000	One Year Note for CELPS/Remote Operations (Council approved)
February 2009	\$11,130,000	Public Improvements General Obligation Bonds (two-thirds authorization)

After the long-term debt has been authorized, the actual issuance of the debt may take place in several future increments. Debt service requirements on the individual debt issues begin at the time of issuance. The debt service requirement on most long-term debt is generally paid with property tax revenues or other dedicated general revenues of the city. However, water and sewer debt is funded by user fees charged to water and sewer customers.

Capital Debt Service Funds

	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
GENERAL DEBT SERVICE FUND (190)*	\$ 47,745,711	\$ 77,911,256	63.2%
UTILITY DEBT SERVICE FUND (315)	\$ 49,763,856	\$ 45,044,599	(9.5%)
PARKING DEBT SERVICE FUND (444)	\$ 7,778,610	\$ 9,680,384	24.4%
CONVENTION CENTER DEBT SRV (644)*	\$ 11,788,805	\$ 67,697,510	474.3%
TOTAL CAPITAL DEBT SERVICE	\$ 117,076,982	\$ 200,333,749	71.1%

**The increase in General Debt Service and Convention Center Debt Service is due to the issuance of interim one year notes issued during FY 2008-09 which will mature in FY 2009-10 and be paid by proceeds from replacement financing for the one year notes that will be issued during FY 2009-10.*

Capital Project Funds

The purpose of the capital project funds is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.

The capital project funds provide for street and sidewalk improvement projects, park improvement projects, stormwater, water and sewer system improvements, affordable housing projects, and various other general improvement projects which typically cost over \$25,000, have a useful life greater than ten years, and are approved by the City Council.

Funding for capital projects comes from several sources, including property and sales tax collections, Powell Bill revenues (a portion of the 1¾¢ per gallon state gasoline tax and a portion of the State Highway Trust Fund revenues), street assessments, and facility fees.

Capital Project Funds

	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
WATER CAPITAL PROJECTS FUND (320)	\$ 5,960,500	\$ 2,475,000	(58.5%)
SEWER CAPITAL PROJECTS FUND (325)	\$ 8,000,000	\$ 1,275,000	(84.1%)
PARKING FACILITIES FUND - PROJ (446)	\$ 282,500	\$ 1,027,829	263.8%
<i>Less Appropriation to Other Funds</i>	-	\$ (813,829)	
NET PARKING FACILITIES FUND (446)	\$ 282,500	\$ 214,000	(24.2%)
STORMWATER UTILITY CAP PROJ (470)	\$ 4,674,700	\$ 5,110,000	9.3%
TECHNOLOGY FUND (501)	\$ 1,873,500	\$ -	(100.0%)
ERP PROJECT FUND (502)	\$ 6,980,000	\$ 6,800,000	(2.6%)
<i>Less Appropriation to Other Funds</i>	-	\$ (3,889,188)	
NET ERP PROJECT FUND (502)	\$ 6,980,000	\$ 2,910,812	(58.3%)
CAPITAL PROJECTS FUND (505)	\$ 5,238,555	\$ 2,750,000	(47.5%)
<i>Less Appropriation to Other Funds</i>	(118,000)	-	
NET CAPITAL PROJECTS FUND (505)	\$ 5,120,555	\$ 2,750,000	(46.3%)
SIDEWALK FUND (515)	\$ 1,085,000	\$ 218,000	(79.9%)
<i>Less Appropriation to Other Funds</i>	-	(18,000)	
NET SIDEWALK FUND (515)	\$ 1,085,000	\$ 200,000	(81.6%)
STREET IMPROVEMENT FUND (525)	\$ 13,891,440	\$ 5,639,565	(59.4%)
STREET FACILITY FEES FUND (545)	\$ 6,949,415	\$ 2,587,544	(62.8%)
<i>Less Appropriation to Other Funds</i>	(6,949,415)	(2,587,544)	
NET STREET FACILITY FEES FUND (545)	\$ -	\$ -	-
PARK FACILITY FEES FUND (610)	\$ 4,402,920	\$ 1,818,630	(58.7%)
<i>Less Appropriation to Other Funds</i>	(4,402,920)	(1,818,630)	
NET PARK ACQ -- FACILITY FEES FUND (610)	\$ -	\$ -	-
PARK IMPROVEMENT FUND (625)	\$ 4,006,015	\$ 1,650,000	(58.8%)
CONV CTR & MEM AUD PROJECTS FD (646)	\$ 418,000	\$ -	(100.0%)
WALNUT CREEK AMPH. CAPITAL FUND (650)	\$ 334,000	\$ 386,677	15.8%
POWELL BILL FUND (700)	\$ 11,605,040	\$ 8,523,100	(26.6%)
<i>Less Appropriation to Other Funds</i>	(11,605,040)	(8,523,100)	
NET POWELL BILL FUND (700)	\$ -	\$ -	-
CONVENTION CENTER FINANCING FUND (715)	\$ 14,375,000	\$ 15,057,653	4.7%
<i>Less Appropriation to Other Funds</i>	(10,666,149)	(13,529,425)	
NET CONVENTION CTR FINANCING FUND (715)	\$ 3,708,851	\$ 1,528,228	(58.8%)
HOUSING BND RSRV FUND (720)	\$ 1,575,000	\$ 485,000	(69.2%)
<i>Less Appropriation to Other Funds</i>	(400,000)	(400,000)	
NET HOUSING BOND FUND (720)	\$ 1,175,000	\$ 85,000	100.0%
TOTAL CAPITAL PROJECT FUNDS	\$ 91,651,585	\$ 55,803,998	(39.1%)
<i>Less Appropriation to Other Funds</i>	(34,141,524)	(31,579,716)	
NET CAPITAL PROJECT FUNDS	\$ 57,510,061	\$ 24,224,282	(57.9%)
TOTAL CAPITAL APPROP (incl debt service)	\$ 208,728,567	\$ 256,137,747	22.7%
<i>Less Appropriation to Other Funds</i>	(34,141,524)	(31,579,716)	
NET CAPITAL APPROPRIATIONS	\$ 174,587,043	\$ 224,558,031	28.6%
NET OPERATING & CAPITAL BUDGET	\$ 644,755,290	\$ 697,702,049	8.2%

Bond Funds

The purpose of the bond funds is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.

The bond funds are substantially identical in nature to the capital project funds. The main difference between the funds is the primary revenue source. Funding for capital projects, using bond funds, comes primarily from the issuance of long-term debt.

These funds are accounted for separately from the capital project funds to avoid double-counting the debt costs. The cost of the city's long-term debt is captured in the capital debt service funds as the debt is paid rather than in the bond funds as the debt is issued.

Bond Funds

	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
WATER REVENUE BOND FUND (348)	\$ 36,762,000	\$ 32,490,000	(11.6%)
SEWER REVENUE BOND FUND (349)	\$ 38,550,000	\$ 27,225,000	(29.4%)
STORMWATER UTIL BOND FUND (475)	\$ 20,215,000	\$ -	(100.0%)
MISC. CAPITAL PROJECTS FUND (506)	\$ 67,598,578	\$ 78,902,576	16.7%
CEL PUBLIC SAFETY CTR FUND (507)	\$ -	\$ 205,270,000	-
STREET BOND FUND (531)	\$ 18,057,300	\$ 8,673,166	(52.0%)
PARK BOND FUND (636)	\$ 33,420,013	\$ 33,770,732	1.0%
HOUSING BOND FUNDS (723 & 724)	\$ 3,450,000	\$ 4,540,000	31.6%
TOTAL BOND FUNDS	\$ 218,052,891	\$ 390,871,474	79.3%

Internal Service Funds

These funds provide a mechanism by which specific operations can be accounted for and charged to departments on a cost of service basis.

The **Print Shop Fund (210)** was established to provide a mechanism by which the city's print services operation could be reflected in the budget on a full cost basis. Employee salaries and associated operating and equipment costs are budgeted in this fund. The source of revenue to balance the fund is the sum of departmental printing and photocopy accounts and a subsidy from the General Fund.

The **Insurance Fund (230)** includes all expenditures for the city's self-supporting workers' compensation and property/liability insurance programs. The fund also includes the insurance premiums for other types of insurance coverage. The primary sources of revenue are the General Fund and Utility Fund.

The **Health/Dental Trust Fund (240)** includes all expenditures to provide self-supporting health insurance and dental insurance programs for city employees and retirees. The sources of revenue in this fund include contributions from the city, contributions from employees, and contributions from retirees.

The **Governmental Equipment Fund (251)** and **Enterprise Equipment Fund (252)** were established to reduce spikes in annual operating budgets due to equipment purchase and to finance these items in the most beneficial way for the city. Costs for the acquisition of equipment and vehicles costing over \$10,000 are budgeted in these funds. The sources of revenue to balance the funds are the sum of departmental equipment use charge accounts.

The **Vehicle Fleet Services Fund (260)** was established with adoption of the FY 2003 budget to provide a mechanism by which the city's Vehicle Fleet Services operation could be reflected in the budget on a full cost basis. Employee salaries and associated operating and equipment costs are budgeted in this fund. The source of revenue to balance the fund is the sum of departmental maintenance and operation (M&O) accounts.

The **Other Post Employment Benefits (OPEB) Fund (925)** includes all expenditures to meet the city's Annual Required Contribution (ARC) and the Governmental Accounting Standards Board (GASB) OPEB requirement for other post employment benefits. The sources of revenue in this fund include contributions from the city and contributions from retirees.

Internal Service Funds

	ADOPTED BUDGET 2008-09	ADOPTED BUDGET 2009-10	% CHANGE 2008-09 TO 2009-10
PRINT SHOP (210)	\$ 1,114,752	\$ 1,098,395	(1.5%)
<i>Less Appropriation to Other Funds</i>	(75,000)	(75,000)	
NET PRINT SHOP FUND	\$ 1,039,752	\$ 1,023,395	(1.6%)
INSURANCE FUND (230)	\$ 10,776,627	\$ 11,358,641	5.4%
<i>Less Appropriation to Other Funds</i>	-	-	
NET INSURANCE FUND	\$ 10,776,627	\$ 11,358,641	5.4%
HEALTH/DENTAL TRUST FUND (240)	\$ 24,732,700	\$ 27,587,735	11.5%
<i>Less Appropriation to Other Funds</i>	-	-	
NET HEALTH/DENTAL TRUST FUND	\$ 24,732,700	\$ 27,587,735	11.5%
GOVERNMENTAL EQUIPMENT FUND (251)	\$ 25,574,250	\$ 15,930,600	(37.7%)
<i>Less Appropriation to Other Funds</i>	-	-	
NET GOVERNMENTAL EQUIPMENT FUND	\$ 25,574,250	\$ 15,930,600	(37.7%)
ENTERPRISE EQUIPMENT FUND (252)	\$ 5,789,694	\$ 3,957,037	(31.7%)
<i>Less Appropriation to Other Funds</i>	-	-	
NET ENTERPRISE EQUIPMENT FUND	\$ 5,789,694	\$ 3,957,037	(31.7%)
VEHICLE FLEET SERVICES (260)	\$ 15,760,588	\$ 16,173,170	2.6%
<i>Less Appropriation to Other Funds</i>	(313,037)	(342,757)	
NET VEHICLE FLEET SERVICES FUND	\$ 15,447,551	\$ 15,830,413	2.5%
OPEB FUND (925)	\$ 11,699,321	\$ 13,302,142	13.7%
<i>Less Appropriation to Other Funds</i>	-	-	
NET OPEB FUND	\$ 11,699,321	\$ 13,302,142	13.7%
TOTAL INTERNAL SERVICE FUNDS	\$ 95,447,932	\$ 89,407,720	(6.3%)
<i>Less Appropriation to Other Funds</i>	(388,037)	(417,757)	
NET INTERNAL SERVICE FUNDS	\$ 95,059,895	\$ 88,989,963	(6.4%)

General Fund

Appropriations by Division

	ADOPTED BUDGET <u>2008-09</u>		ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
General Government				
City Council	\$ 189,022	\$	174,235	(7.82%)
City Clerk	550,792		560,817	1.82%
City Attorney	2,173,100		2,264,637	4.21%
Special Appropriations	20,527,353		19,630,554	(4.37%)
City Manager	1,546,562		1,571,409	1.61%
Development Services	1,275,619		1,716,943	34.60%
Public Affairs	1,017,869		983,399	(3.39%)
Raleigh TV Network	720,860		700,451	(2.83%)
Arts Office	275,989		274,509	(0.54%)
Subtotal, General Gov't	\$ 28,277,166	\$	27,876,954	(1.42%)
Personnel	\$ 3,212,963	\$	3,228,861	0.49%
Administrative Services	\$ 1,766,507	\$	1,898,473	7.47%
Finance				
Administration	\$ 795,745	\$	702,019	(11.78%)
Internal Audits	297,972		297,426	(0.18%)
Treasury	597,094		599,874	0.47%
Accounting	674,960		-	(100.00%)
Revenue	1,442,886		1,446,500	0.25%
Utility Billing	6,082,010		5,985,924	(1.58%)
Purchasing	551,237		545,041	(1.12%)
Accounting and Financial Reporting	-		1,570,075	
Financial Reporting and Planning	443,804		-	(100.00%)
Controller	406,467		-	(100.00%)
Payroll	659,608		679,322	2.99%
Subtotal, Finance	\$ 11,951,783	\$	11,826,181	(1.05%)
Information Technology				
IT Administration	\$ 3,506,065	\$	3,178,898	(9.33%)
IT Strategy and Planning	1,106,082		1,223,624	10.63%
Enterprise Infrastructure Management	4,386,957		4,149,584	(5.41%)
Enterprise Bus. Application Support	4,718,708		5,656,594	19.88%
Customer Relationship Management	1,483,792		1,481,977	(0.12%)
Subtotal, Info Services	\$ 15,201,604	\$	15,690,677	3.22%
Public Works				
Public Works	\$ 15,073,022	\$	15,341,798	1.78%
Construction Management	1,654,479		1,662,045	0.46%
Street Maintenance	8,304,716		8,221,506	(1.00%)

General Fund

Appropriations by Division

Public Works Continued

Stormwater Maintenance	2,763,156	3,015,905	9.15%
Safelight	905,756	889,663	(1.78%)
CAMPO	332,548	306,867	(7.72%)
Subtotal, Public Works	\$ 29,033,677	\$ 29,437,784	1.39%

Planning \$ 4,446,155 \$ 4,171,760 (6.17%)

Inspections \$ 12,145,422 \$ 11,523,742 (5.12%)

Community Services \$ 2,148,455 \$ 1,913,795 (10.92%)

Police

Administration	15,326,333	16,324,675	6.51%
Police Chief's Office	3,123,744	2,306,526	(26.16%)
Special Operations	9,551,355	9,641,994	0.95%
Field Operations	42,200,276	43,833,135	3.87%
Detective Operations	17,379,682	17,005,234	(2.15%)
Subtotal, Police	\$ 87,581,390	\$ 89,111,564	1.75%

Fire

Administration	\$ 1,353,723	\$ 1,787,622	32.05%
Fire Prevention	2,226,664	2,291,485	2.91%
Fire Operations	40,930,626	41,702,085	1.88%
Support Services	3,356,010	3,500,744	4.31%
Training	1,135,628	1,199,419	5.62%
Subtotal, Fire	\$ 49,002,651	\$ 50,481,355	3.02%

Emergency Communications \$ 8,736,203 \$ 9,302,267 6.48%

Solid Waste Services

Administration	\$ 3,177,364	\$ 3,140,191	(1.17%)
Recycling	5,506,203	4,862,879	(11.68%)
Residential Collection	16,235,390	15,788,504	(2.75%)
Yard Waste Center	1,408,934	1,704,212	20.96%
Subtotal, Solid Waste Serv.	\$ 26,327,891	\$ 25,495,786	(3.16%)

Parks & Recreation

Administration	\$ 2,656,541	\$ 3,266,075	22.94%
Parks	8,279,694	7,899,101	(4.60%)

General Fund

Appropriations by Division

Parks & Recreation Continued

Highway Maintenance	1,829,339	1,791,999	(2.04%)
Cemeteries	310,995	314,067	0.99%
Greenway	1,361,703	1,432,237	5.18%
Recreation	10,707,449	10,342,682	(3.41%)
Project Phoenix	26,596	25,596	(3.76%)
P&R Schools Based Programs	1,687,520	1,729,229	2.47%
Urban Trees	1,150,107	1,175,232	2.18%
Design & Development	1,463,394	1,543,861	5.50%
Park Facility Maintenance	5,571,196	5,641,579	1.26%
Building Maintenance	3,390,883	3,955,562	16.65%
Aquatics Administration	317,911	251,389	(20.92%)
Durant Nature Park	714,444	690,212	(3.39%)
Mordecai Historic Park	222,454	200,899	(9.69%)
Lake Johnson Boat House	263,642	183,534	(30.39%)
Lake Wheeler	306,536	278,970	(8.99%)
Optimist Pool	355,362	580,157	63.26%
Pullen Aquatics Center	601,662	604,868	0.53%
Pullen Park	328,120	443,215	35.08%
Shelley Lake	53,414	-	(100.00%)
Year-round Pool #3	472,218	469,573	(0.56%)
Seasonal Pools	490,135	393,547	(19.71%)
Subtotal, Parks & Recreation	\$ 42,561,315	\$ 43,213,584	1.53%

General Fund Special Programs

Arts Agencies	\$ 1,755,977	\$ 1,810,692	3.12%
Human Service Agencies	714,500	780,000	9.17%
Other Agency Appropriations	1,061,850	820,550	(22.72%)
Public Transit & ART	15,908,901	16,275,473	2.30%
Housing Appropriations	1,114,684	1,458,673	30.86%
Technology/ERP Fund Appropriation	4,000,000	4,000,000	0.00%
Capital Debt Service Appropriation	36,405,072	34,921,173	(4.08%)
Subtotal, Special Programs	\$ 60,960,984	\$ 60,066,561	(1.47%)

TOTAL GENERAL FUND	\$ 383,354,166	\$ 385,239,344	0.49%
<i>Less Approp to Other Funds</i>	(65,930,902)	(62,374,212)	(5.39%)
NET GENERAL FUND	\$ 317,423,264	\$ 322,865,132	1.71%

General Fund

Appropriations by Type

	ADOPTED BUDGET <u>2008-09</u>	% OF <u>TOTAL</u>	ADOPTED BUDGET <u>2009-10</u>	% OF <u>TOTAL</u>	% Change 2008-09 TO <u>2009-10</u>
Salaries & Related Services *	\$ 216,668,071	57%	\$ 220,872,750	57%	2%
Operating Expenditures	94,261,147	25%	96,431,501	25%	2%
Capital Equipment **	2,409,282	1%	1,701,863	0%	(29%)
Appropriations to Other Operating Funds	19,153,265	5%	19,769,764	5%	3%
Appropriations to Capital Debt Service	36,405,072	9%	34,921,173	9%	(4%)
Appropriations to Capital Programs	10,707,317	2%	8,000,166	2%	(25%)
Appropriations to External Organizations	3,750,012	1%	3,542,127	1%	(6%)
TOTAL	\$ 383,354,166		\$ 385,239,344		0%

* Salaries and Related Services includes the salary cost for all full-time, part-time, temporary and seasonal employees, the cost of employee benefits including social security, retirement, health and dental insurance, and all costs associated with administering employee benefit programs.

** The capital equipment category includes items costing more than \$1,000, with lower cost equipment items included in the operating expenditures category.

Public Utilities Fund

Appropriations By Division

	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHANGE 2008-09 TO <u>2009-10</u>
<i>Public Utilities</i>			
Administration	\$ 4,690,733	\$ 4,826,926	2.9%
Water Plant	18,872,569	21,125,518	11.9%
Waste Treatment Plant	16,181,184	15,819,554	(2.2%)
Reuse Operation	5,003,975	5,154,035	3.0%
Utilities Construction	7,199,931	7,051,418	(2.1%)
Utilities Sewer Collection	6,344,859	6,160,059	(2.9%)
Utilities Water Distribution	8,323,499	7,537,722	(9.4%)
Meters	6,458,602	5,290,652	(18.1%)
Warehouse	2,723,075	2,789,380	2.4%
Special Appropriations	37,872,802	32,470,460	(14.3%)
Capital Debt Service Appropriation	29,551,167	33,100,000	12.0%
Subtotal, Public Utilities Fund	\$ 143,222,396	\$ 141,325,724	(1.3%)
TOTAL PUBLIC UTILITIES	\$ 143,222,396	\$ 141,325,724	(1.3%)
<i>Less Approp to Other Funds</i>	(61,549,164)	(54,985,341)	(10.7%)
NET PUBLIC UTILITIES FUND	\$ 81,673,232	\$ 86,340,383	5.7%

Long-Term Debt Program

The City of Raleigh continues to construct, upgrade and maintain its infrastructure to a highly satisfactory level. The use of federal grants in earlier years along with regular use of pay-as-you-go current resources and debt financing for capital improvements has allowed this high level of facility and public improvement work to be done. The incremental incurrence of debt by the city has supplemented other capital resources, providing sufficient funding to permit necessary improvements to the infrastructure. The payback of borrowed funds over multiple years allows the cost of the asset to be spread equally over the life of the item.

The City of Raleigh manages its debt program along with its 10 year Capital Improvement Program (CIP) on a long-term basis in order to have the opportunity to structure debt events well in advance of specific need. This process also allows for a proper funding plan for debt service requirements before maturities must be met. In so doing, specific revenue sources are identified and dedicated to the debt retirement program, including new property taxes as appropriate. The objective realized is the avoidance of spontaneous funding of debt service and consequently, a much smoother channeling of funds to debt and related annual taxation adjustments.

The general obligation debt of the city is composed of both general and utility debt obligations. The full faith and credit of the tax base of the city secures this debt. However, the debt service funding resources for the general debt are the general revenues of the city, including property taxes, while the utility debt is funded totally from water and sewer service revenues. Part of the general debt is for parking improvements and is funded mostly by parking fees of the off-street and on-street programs.

In recent years, the city has also issued water and sewer revenue bonds. The net revenues of the combined utility enterprise system are the security for the revenue bonds.

The legal debt limit imposed by State Statute is 8% of assessed value. The fiscal year 2008-09 tax base is projected at \$48,599,622,000 which yields a legal debt capacity of \$3,887,969,760.

As a matter of internal policy, the city has maintained a debt position far below its legal limit. The city's gross debt obligation is projected to be \$1,234,971,849 on July 1, 2009 with approximately 42.05 % of that maturing within 10 years. From this amount, \$4,112,947 of water bonds is allowed as a deduction for calculating the statutory limit. Also, each year, the retirement of debt naturally creates more capacity (about \$15,000,000 per year).

Also included in the gross debt obligation amount noted above are the city's outstanding principal obligations for various installment purchases, certificates of participation, State Bond Loan and State Revolving Loans.

Additional debt activity anticipated for 2009-10 is a new parking deck and the issuance of portions of the Parks Bonds authorized by the 2003 and 2007 bond referendums and portions of the Street Improvement and Housing Bonds authorized by the 2005 referendum.

The city has earned a AAA credit rating on its general obligation debt since 1973 and currently is rated Aaa by Moody's, AAA by Standard and Poor's, and AAA by Fitch, IBCA. The city's utility revenue debt is rated AA+ by Moody's, AAA by Standard and Poor's and AAA by Fitch. Raleigh is only one of a very few whose revenue bonds are rated at such a high level. There is good reason to believe that such ratings will continue into the foreseeable future.

Fund Balance

The undesignated General Fund balance of the city was \$56,192,191 on June 30, 2008, which is 14.0% of the FY09 general fund budget. At this point in the fiscal year, the estimated undesignated General Fund balance as of June 30, 2009 is projected to be near the \$56.2 million level. The city seeks a fund balance level of approximately 14% of the subsequent year's budget to assure necessary resources to meet unanticipated emergencies, provide adequate cash flow and provide the needed measure of financial position to best assure maintenance of the AAA/Aaa credit ratings for the city.

The adopted budget for FY 2009-10 includes the appropriation of \$13 million of General Fund

undesignated fund balance expected from FY 2008-09 operations. Appropriations of this amount, which is consistent with prior years, should still allow the June 30, 2009 undesignated fund balance to be maintained at an approximate level of 14% of the FY 2009-10 budget.

The following chart reports the amount of appropriated fund balance and undesignated fund balance amounts for the previous seven years. Generally, the actual annual operating revenues have been sufficient to meet the level of operating expenditures, thus allowing for continuing fund balance appropriations.

Fiscal Year	Appropriated General Fund Balance*	% of General Fund*	Actual Undesignated General Fund Balance	% of Subsequent Years General Fund Budget
2002-03	\$ 13,314,197	5%	\$ 34,860,657	13%
2003-04	\$ 13,425,000	5%	\$ 39,683,487	14%
2004-05	\$ 12,881,840	5%	\$ 41,543,152	14%
2005-06	\$ 13,096,750	5%	\$ 47,995,455	15%
2006-07	\$ 12,587,500	4%	\$ 54,203,298	15%
2007-08	\$ 13,000,000	4%	\$ 56,192,191	14%
2008-09	\$ 13,000,000	4%	\$ 56,232,148 **	14%

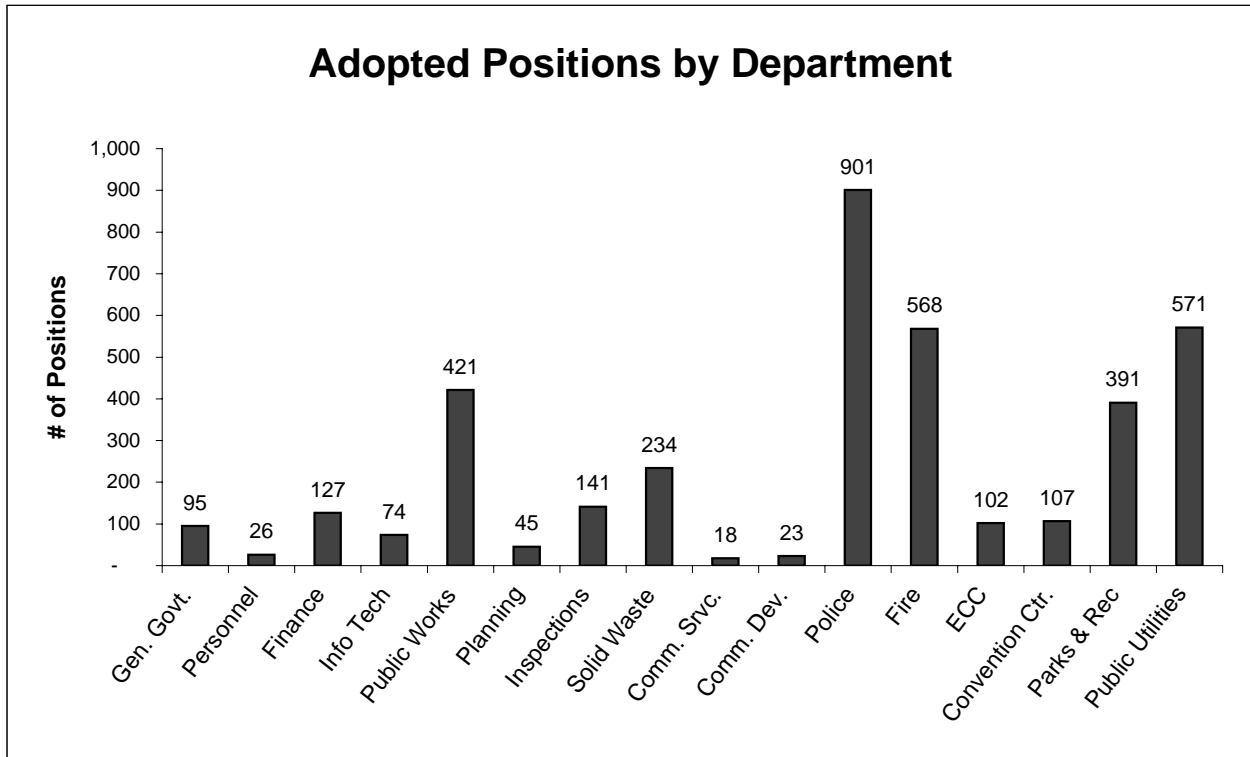
* Operating General Fund only — does not include debt service fund or other funds consolidated for financial statement purposes.

** Projected

Adopted Position Summary

	Authorized July 1, 2007		Authorized July 1, 2008		Adopted July 1, 2009	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
General Government						
City Council	8	-	8	-	8	-
City Clerk	5	-	5	-	5	-
City Attorney	16	-	18	-	17	-
City Manager	12	-	12	-	12	-
Development Services	7	-	10	-	11	-
Public Affairs	17	2	18	3	17	2
Arts Office	3	-	3	-	3	-
Personnel	23	-	25	-	26	-
Administrative Services	17	-	19	-	20	-
Finance	118	4	124	5	122	5
Information Technology	69	-	74	-	74	-
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Infrastructure and Public Services						
Public Works	252	139	261	144	250	171
Planning	46	-	47	-	45	-
Inspections	153	-	153	-	141	-
Solid Waste Services	240	-	237	-	234	-
Community Services	16	3	20	3	15	3
Community Development	-	23	-	23	-	23
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Public Safety						
Police	888	1	901	1	901	-
Fire	553	-	568	-	568	-
ECC	94	-	103	-	102	-
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Leisure Services						
Convention Center	-	72	-	109	-	107
Parks & Recreation	392	-	418	-	391	-
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Public Utilities						
Public Utilities	-	547	-	571	-	571
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
	Adopted July 1, 2007	Adopted July 1, 2008	Adopted July 1, 2008	Adopted July 1, 2008	Proposed July 1, 2009	Proposed July 1, 2009
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Total	2,929	791	3,024	859	2,962	882
Total All Funds	-	3,720	-	3,883	-	3,844
Net Annual Change			95	68	(62)	23

Adopted Position Summary



Adopted Position Count Changes

Department	Change	Position Title	Action
City Attorney	1	Attorney	From Police
	-1	Paralegal	FY10 Deletion
	-1	Senior Staff Support Specialist	FY10 Deletion
Development Services	1	Building Plans Examiner Supervisor	From Inspections
Public Affairs	-1	RTN Production Specialist	FY10 Deletion
	-1	Administrative Assistant	FY10 Deletion
Administrative Services	1	Staff Analyst	Mid-Year Council
Personnel	1	Personnel Specialist	Mid-Year Conversion
	1	Senior Business Process Analyst	Mid-Year Conversion
	1	Administrative Assistant	From Finance
	-1	Administrative Support Specialist	FY10 Deletion
	-1	Senior Staff Analyst	FY10 Deletion
Finance	-1	Administrative Assistant	To Personnel
	-1	Senior Customer Service Representative	FY10 Deletion
Public Works	-2	Survey Technician	FY10 Deletion
	-1	Engineering Inspector	FY10 Deletion
	-1	Transportation Analyst	FY10 Deletion
Transit	1	TDM Coordinator	Mid-Year Council
	-1	Sr. Staff Support Specialist	FY10 Deletion
Streets	-1	Equipment Operator I	FY10 Deletion
	-6	Service Specialist	FY10 Deletion
Parking	1	Business Process Analyst	Mid-Year Council
	1	Meter Maintenance Technician	Mid-Year Council
	-1	Service Specialist	FY10 Deletion
	1	Staff Support Specialist	FY10 New Position
	2	Customer Service Representative	FY10 New Position
	1	Accounting Technician	FY10 New Position
	1	Meter Maintenance Technician	FY10 New Position
	12	Parking Enforcement Specialist	FY10 New Position
	2	Parking Enforcement Supervisor	FY10 New Position
1	Assistant Parking Administrator	FY10 New Position	
Stormwater	1	Project Engineer II	FY10 New Position
	1	Stormwater Engineering Technician	FY10 New Position
CAMPO	1	CAMPO Planning Manager	Mid-Year Council
	1	CAMPO Member Service Manager	Mid-Year Council
	1	CAMPO Transportation Planner	Mid-Year Council
	1	CAMPO Grant Administrator	Mid-Year Council
Planning	-1	Planning Technician	FY10 Deletion
	-1	Graphic Designer	FY10 Deletion
	3	Economic Dev Positions (funded in FY09 for mid-year position creation)	Mid-Year Council
	-3	Economic Develop Positions (unfunded FY10)	FY10 Deletion
Inspections	1	Staff Support Specialist	Mid-Year Council
	1	Administrative Assistant	Mid-Year Council
	1	Senior Customer Service Representative	Mid-Year Council
	1	Housing Inspector I	Mid-Year Council
	-1	Building Plans Examiner Supervisor	To Development Services
	-6	Code Enforcement Inspector III	FY10 Deletion
	-4	Senior Building Plans Examiner	FY10 Deletion

Department	Change	Position Title	Action
Inspections (continued)	-1	Senior Permit Specialist	FY10 Deletion
	-2	Senior Customer Service Representative	FY10 Deletion
	-1	Permit Auditor	FY10 Deletion
	-1	Inspections Specialist	FY10 Deletion
Community Services	-2	Community Specialist Assistant	FY10 Deletion
	-1	Fair Housing Investigator	FY10 Deletion
	-1	Intake and Education Specialist	FY10 Deletion
	-1	Human Relations Manager	FY10 Deletion
Police	1	Staff Support Specialist	Mid-Year Council
	1	Master Police Officer	Mid-Year Council
	-1	Attorney	To City Attorney
	-1	Payroll Technician	FY10 Deletion
	-1	Payroll Administrator	FY10 Deletion
	-	Convert Sergeant from Grant to General Fund	Chnge in Fnding Source
Emergency Communications	-1	Administrative Assistant	FY10 Deletion
Solid Waste Services	-4	SWS Equipment Operator I	FY10 Deletion
	1	SWS Safety Coordinator	FY10 New Position
Parks and Recreation	-1	Senior Staff Analyst	FY10 Deletion
	-2	Staff Support Specialist	FY10 Deletion
	-3	Gardener	FY10 Deletion
	-1	Maintenance Worker I	FY10 Deletion
	-1	Service Technician	FY10 Deletion
	-7	Service Specialist	FY10 Deletion
	-1	Inventory Assistant	FY10 Deletion
	-1	Equipment Operator I	FY10 Deletion
	-5	Recreation Facil & Prog Supervisor I	FY10 Deletion
	-2	Recreation Facil & Prog Supervisor II	FY10 Deletion
	-1	Recreation Instructor	FY10 Deletion
	-1	Assistant Recreation Program Spec	FY10 Deletion
-1	Training & Development Specialist	FY10 Deletion	
Convention Center	-1	Staff Assistant	Mid-Year Council
	1	Sr Systems Administrator	Mid-Year Council
	1	Administrative Support Specialist	Mid-Year Council
	1	Customer Service Representative	Mid-Year Council
	1	Events Coordinator	Mid-Year Council
	-3	Accounting Tech	FY10 Deletion
	-2	Administrative Assistant	FY10 Deletion
	4	Security Guard (funded by Parking Fund)	FY10 New Position
	-2	Security Guard (funded by Convention Center)	FY10 Deletion
	-1	Personnel Technician	FY10 Deletion
-1	Service Specialist	FY10 Deletion	

Staff Changes FY09 through FY10	
Mid-Year Council Changes	20
Mid-Year Convert from PT	2
Proposed FY10 Additions	27
Proposed FY10 Deletions	-88
Net Total	-39

Adopted FY 2010 Budget Staffing Changes	
Additions General Fund	1
Deletions General Fund	-76
Additions Other Funds	26
Deletions Other Funds	-12

Adopted Position Classification Changes

The FY 2009-10 Adopted Budget includes the following pay grade and/or title reclassifications as well as new position classifications:

NEW CLASSIFICATIONS

Position	Grade	Position	Grade
Senior Traffic Signal Systems Analyst	35	Senior Stormwater Inspector	32
Meter Maintenance Technician	24	Stormwater Inspections Coordinator	33
Parking Enforcement Specialist	23	SWS Safety Coordinator	32
Parking Enforcement Supervisor	26		
Assistant Parking Administrator	38		

INDIVIDUAL CHANGES

(Classifications in which not every employee within the class may be affected by the change. If more than one is affected by the change, the number affected appears in parentheses)

Current		Adopted	
Position	Grade	Position	Grade
<i>Community Development</i>			
Senior Staff Support Specialist	25	Administrative Support Specialist	27
<i>Information Technology</i>			
Network Operations Analyst	32	Systems Administrator	34
Business Process Analyst	37	Senior Database Administrator	38
Administrative Program Manager	38	Senior Database Administrator	38
Sr. GIS Database Administrator	38	Senior Database Administrator	38
<i>Inspections</i>			
Senior Staff Support Specialist	25	Administrative Support Specialist	27
<i>Public Works</i>			
Senior Engineering Inspector	32	Survey Technician Crew Chief	31
Survey Technician	23	Senior Survey Technician	26
Traffic Signal Systems Analyst	34	Senior Traffic Signal Systems Analyst	35
Parking Administrator	38	Same	40
Parking Coordinator	33	Parking Operations Manager	35
Senior Staff Support Specialist	25	Administrative Assistant	31

REVENUE

- ◆ **Revenue Summary**
- ◆ **Revenue Estimates**
- ◆ **Tax Values, Rates, and Collections**

Revenue Summary

	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	% CHG FY09 to <u>FY10</u>
OPERATING FUNDS				
100 General Fund	\$ 343,672,081	\$ 383,354,166	\$ 385,239,344	0.5%
110 Economic Development Fund	1,021,500	1,249,353	1,962,254	57.1%
310 Public Utilities Fund	128,373,042	143,222,396	141,325,724	(1.3%)
460 Stormwater Utility Fund	15,501,984	15,668,822	15,729,507	0.4%
642 Convention Center Operations Fd	18,980,504	25,150,784	17,098,469	(32.0%)
SUBTOTAL	\$ 507,549,111	\$ 568,645,521	\$ 561,355,298	(1.3%)
CATEGORICAL PROGRAM FUNDS				
130 Revolving Fund	\$ 7,723,909	\$ 7,657,310	\$ 8,128,749	6.2%
140 Hotel/Motel Tax Fund	680,000	-	-	0.0%
410 Public Transit Fund	18,085,921	21,312,129	22,025,143	3.3%
442 Parking Facilities Fund - Operating	9,550,745	11,390,003	15,163,417	33.1%
711 Wireless 9-1-1- Tax Fund	239,666	1,442,816	1,917,228	32.9%
Housing Development Funds	1,527,386	1,548,294	1,858,092	20.0%
Community Development Funds	5,676,348	5,888,362	5,535,366	(6.0%)
SUBTOTAL	\$ 43,483,975	\$ 49,238,914	\$ 54,627,995	10.9%
CAPITAL DEBT SERVICE FUNDS				
190 General Debt Service Fund	\$ 29,798,411	\$ 47,745,711	\$ 77,911,256	63.2%
315 Utility Debt Service Fund	34,489,769	49,763,856	45,044,599	(9.5%)
444 Parking Debt Service Fund	6,629,736	7,778,610	9,680,384	24.4%
644 New Conv Center Debt Service Fd	10,322,854	11,788,805	67,697,510	474.3%
SUBTOTAL	\$ 81,240,770	\$ 117,076,982	\$ 200,333,749	71.1%
CAPITAL PROJECT FUNDS				
320 Water Capital Projects Fund	\$ 3,900,000	\$ 5,960,500	\$ 2,475,000	(58.5%)
325 Sewer Capital Projects Fund	4,750,000	8,000,000	1,275,000	(84.1%)
446 Parking Facilities Fund - Projects	2,007,000	282,500	1,027,829	263.8%
470 Stormwater Utility Cap Proj Fund	6,317,300	4,674,700	5,110,000	9.3%
501 Technology Fund	2,000,000	1,873,500	-	(100.0%)
502 ERP Project Fund	-	6,980,000	6,800,000	0.0%
505 Capital Projects Fund	4,935,391	5,238,555	2,750,000	(47.5%)
515 Sidewalk Fund	1,033,800	1,085,000	218,000	(79.9%)
525 Street Improvement Fund	12,210,991	13,891,440	5,639,565	(59.4%)
545 Street Facility Fees Fund	4,146,680	6,949,415	2,587,544	(62.8%)
610 Park Acq -- Facility Fees Fund	2,614,648	4,402,920	1,818,630	(58.7%)
625 Park Improvement Fund	4,490,505	4,006,015	1,650,000	(58.8%)
646 Conv Ctr/Mem Aud Project Fund	300,000	418,000	-	(100.0%)
650 Walnut Creek Amphitheater Capital Fund	368,000	334,000	386,677	15.8%
700 Powell Bill Fund	9,799,660	11,605,040	8,523,100	(26.6%)
715 Convention Center Financing Fund	10,400,632	14,375,000	15,057,653	4.7%
720 Housing Bond Fund 6/96	1,600,000	1,575,000	485,000	(69.2%)
816 Disaster Recovery Fund	-	-	-	0.0%
SUBTOTAL	\$ 70,874,607	\$ 91,651,585	\$ 55,803,998	(39.1%)
TOTAL ALL FUNDS	\$ 703,148,463	\$ 826,613,002	\$ 872,121,040	5.5%
LESS: Interfund Transfers	(146,081,874)	(181,857,712)	(174,418,991)	
NET OPERATING & CAPITAL BUDGET	557,066,589	644,755,290	697,702,049	8.2%

Revenue Estimates

The revenue estimates for the FY 09-10 budget have been made carefully in accordance with city practice. It is city practice to prudently estimate revenues because of the need to be assured that resources will be available to meet operating, debt, and capital needs pursuant to “no deficiency” budget requirements imposed by state statute. Significant revenue sources within the various funds are as follows:

I. OPERATING FUNDS

FUND 100 GENERAL FUND

A. Ad Valorem Taxes \$182,954,160

Tax Base

The property tax base is the combination of annually updated values assigned to real, personal and state certified properties by the Wake County Tax Assessor. The following table indicates growth over the past seven years along with projections for the current and following year in thousands of dollars.

(in thousands of dollars)

<u>FY</u>	<u>Gross Tax Value</u>	<u>Growth Rate</u>
01-02	26,772,410	4.5%
02-03	28,187,871	5.3%
03-04	29,380,152	4.2%
04-05	30,669,500	4.4%
05-06	32,216,124	5.0%
06-07	33,613,013	4.3%
07-08	35,109,178	4.5%
08-09 (Projected)	48,599,622	**38.4%
09-10 (Projected)	49,309,079	1.5%

** Revaluation year

Projected tax base components for FY 09-10 compared with the projected final FY 08-09 amounts in thousands of dollars are as follows:

(in thousands of dollars)

	<u>Projected FY 08-09</u>	<u>Projected FY 09-10</u>	<u>Percent of Change</u>
Real	\$42,484,813	\$43,139,079	1.5%
Personal	5,422,993	5,500,000	1.4%
State Certified	691,816	670,000	(3.2%)
Totals	<u>\$48,599,622</u>	<u>\$49,309,079</u>	<u>1.5%</u>

The following are descriptions of the various components of the tax base real, personal and public service values:

1. Real Property Values: The FY 09-10 projected real property tax base of land, buildings and residences reflects a net growth factor of 1.5% based upon continuing growth and new annexations effective June 30, 2009.
2. Personal Property Values: This category includes business personal property and all re-licensed motor vehicles that are taxed under state law enacted in FY 93-94.
3. State Certified Values: The State of North Carolina annually certifies the values of public utilities and transportation organizations whose asset base extends into many governmental jurisdictions across the state. Examples include Progress Energy, BellSouth, CSX Transportation, freight carriers, etc. The projected value for FY 09-10 is \$670,000,000.

Ad Valorem Tax Revenue - Current

The ad valorem tax revenue estimate represents a tax rate of \$.3735 applied to the projected net tax base of \$49,309,079 with a collection rate of 98% and adjusted for estimated rebates, for an estimated total of \$179,446,023.

Municipal Service Districts – Ad Valorem Tax

The Downtown Municipal Service District, a separate tax district within the City was established in FY 02-03 to provide a higher service level for the downtown corridor district. The FY 09-10 tax rate is \$.0786 per \$100 of assessed property value. The estimated total revenue for the service district is \$1,146,319. The Hillsborough Street Municipal Service District, a separate tax district within the City was established in FY 08-09 to provide a higher service level for the Hillsborough Street corridor district. The FY 09-10 tax rate is \$.10 per \$100 of assessed property value. The estimated total revenue for the service district is \$111,818.

Ad Valorem Tax - Prior Years

The city receives back-taxes and penalties for collections on prior year levies. For FY 09-10, the anticipated total is \$2,250,000.

B. Intergovernmental Revenues \$29,403,633North Carolina Franchise Tax

This state collected revenue source combines: (1) the traditional franchise tax distributed to local governments on the basis on actual receipts of electric service within governmental jurisdictions; (2) an excise tax on piped natural gas, begun in FY 99-00; and (3) a sales tax on telecommunication services begun in 2001 that replaced the utility franchise tax on local telephone service. A 3.22% franchise tax is levied by the state for electric service receipts with 3.09% being distributed. The excise tax rate is based on the volumes of natural gas received by end-users. The sales tax on telecommunication is distributed based on each municipality's past share of the old telephone franchise tax. The FY 09-10 revenue estimate of \$22,621,000 is based upon projected levels of revenue from these sources.

North Carolina Beer and Wine Tax

The North Carolina Beer and Wine tax is a state-collected revenue distributed to local governments on the basis of population among all jurisdictions making such sales. While growth was legislatively restored to this revenue source in FY 95-96, real growth has remained very moderate. A budget projection of \$1,442,000 is estimated for FY 09-10.

ABC Revenue

The Wake ABC tax revenues are distributed to all units within the county. This distribution occurs on the basis of ad valorem tax valuation. The estimate for FY 09-10 is \$1,300,000.

North Carolina Fire Reimbursement

The State reimburses a portion of the cost of providing fire protection to state-owned property. In FY 97-98, the legislature approved an increase from the previous \$296,320 to an annual total of \$1,146,382.

Payments in Lieu of Taxes

The city budgets payments in lieu of taxes from the Raleigh Housing Authority (\$209,217) and the Raleigh Entertainment and Sports Arena Complex (\$840,356). The total estimated for FY 09-10 is \$1,049,573.

Other Intergovernmental Revenues

The city receives annual revenues from Wake County for the Hazmat, School Resource Officers, EMT, heavy equipment rental tax, Interlocal Agreement Support and from the Federal Government for forfeitures. Those intergovernmental revenues for FY 09-10 are projected at \$1,844,678.

C. Sales Tax \$70,751,912

In 2007 the General Assembly adopted a Medicaid relief package for counties and established a “sales tax swap” to support the package. This legislation allowed the state to take over a portion of the local option sales tax revenues, Article 44, which began October 1, 2008 with the first of two ¼ cent phases. Municipalities currently receive a share of the proceeds from the Article 44 sales tax and will be reimbursed from the state for the loss of those revenues. Analysis indicates municipalities should remain in a revenue neutral position as the lost revenues are replaced with proceeds from existing sales tax Articles 40 and 39. The hold harmless policy contained within this legislation has no expiration date and the method of revenue replacement includes a growth factor.

Local Option Sales Tax (1 cent: Article 39)

The Local Option Sales tax is distributed to each county on the basis of point of sale and further distributed on the basis of either the ad valorem tax levy or population within the county, at the option of the Board of County Commissioners. The Wake Commissioners elected the population basis. An estimate for FY 09-10 of \$33,409,837 is budgeted.

Supplemental Sales Tax (two taxes of ½ cents: Articles 40 & 42)

The Wake County Commissioners authorized the assessment of the supplemental (half-cent) sales tax beginning July 1, 1984. A second half-cent was levied October, 1986. These two half-cent sales taxes are collected by the state and remitted to counties and cities on a statewide population basis, rather than point of sale. The different distribution basis accounts for the variance in the revenue estimates for the supplemental sales tax amount versus the one cent allocation. The estimate for FY 09-10 is \$35,210,364. Article 40 sales tax increased beginning October 1, 2008 when the first ¼ cent of Article 44 was taken over by the state.

The following is a chart reflecting amounts of local and supplemental sales tax received for the last seven years plus current projected.

<u>Fiscal Year</u>	<u>Amount Received</u>	<u>% of Change</u>
01-02	40,363,564	-5.10%
02-03	38,333,336	-5.00%
03-04	44,882,608	17.10%
04-05	45,593,202	1.50%
05-06	50,027,581	9.70%
06-07	54,766,115	9.50%
07-08	57,366,837	4.70%
08-09 (Projected)	58,317,881	1.70%
09-10 (Projected)*	68,620,201	17.70%

*The increase in 09-10 is attributed to the Medicaid Sales Tax Swap legislation affect on revenue distribution within the sales tax accounts, not a substantial increase in expected receipts.

Economic conditions will continue to have an impact on amounts paid.

New Sales Tax in Lieu of Reimbursements (½ cent: Article 44)

The half-cent sales tax is collected by the state and remitted to counties and cities on both a statewide population and point of sale basis. The Medicaid Swap adopted by the General Assembly in 2007 eliminated ¼ cent of this sales tax beginning October 1, 2008. The second ¼ cent will be eliminated October 1, 2009. FY10 projections for this sales tax are reflective of this legislative change and the ¼ cent replacement revenue is included in the projection for Article 40 (Supplemental Sales Tax). The estimate for FY 09-10 is \$2,131,711.

D. Licenses \$18,487,000Automobile License Tax

The state legislature has authorized an automobile license tax of \$25 per vehicle. This tax is expected to generate total collections of \$6,700,000 for FY 09-10.

Cablevision Franchise

Recent deregulation of the cable industry essentially ended the franchise fee and Public Educational Government (PEG) fee structure on December 31, 2006. The addition of new providers in the Raleigh market along with the sales tax fee on cable and video services has increased the allocation of video tax payments to the City. This revenue source will continue to be monitored closely. The projection of the franchise fee is \$5,000,000 for FY 09-10.

Schedule B

The city charges a privilege license fee for various businesses that are conducting operations within the city limits. Currently, the maximum fee is twenty thousand dollars (\$20,000). Based on collection trends a combined total of \$6,750,000 is projected for FY 09-10.

Other Licenses

The city also collects for taxi & pet licenses. The estimated amount for FY 09-10 is \$37,000.

E. Interest on Investments \$1,937,148

The city invests 100% of its available cash. In recent years, yields have been small on shorter term instruments. In an effort to increase earnings, the city has purchased some longer term instruments. However, current economic conditions have decreased interest earnings and future earnings are expected to be much lower than prior year activity. An amount of \$1,937,148 is estimated for FY 09-10.

F. Inspection Fees \$7,827,650

The activity in inspection fees goes through cycles that are connected to the economy, trends in general building levels and the bank lending environment. The projection for inspection fees is \$7,827,650 for FY 09-10.

G. Highway Maintenance Refunds \$1,170,000

In past years, the State of North Carolina has reimbursed the city for road maintenance work done on state-maintained streets. This work is done by the Street Maintenance and Parks Divisions. Levels of reimbursement have adjusted over the past year and are based upon state available money. The annual level of support for FY 09-10 is projected at \$1,170,000.

H. Solid Waste Revenues \$16,405,433Residential Solid Waste Fees

The current solid waste fee is \$7.70 per month. In addition, a monthly residential recycling fee of \$2.60 is charged for a combined monthly fee of \$10.30 per month. The estimate for FY09-10 is \$14,565,353.

Drop Off and Curb Side Recycling

The city has negotiated a new recycling contract to be effective July 1, 2006. This contract is structured differently than the previous contract and yields lower revenues, however, the offset is an anticipated reduction in labor costs due to longer route length. These revenues are also market sensitive based upon ongoing market prices for recyclable materials. The estimate for FY 09-10 based on current market prices is \$343,480.

Solid Waste Services Rebates from Wake County \$800,000

In FY09 the city began receiving biannual rebate revenues paid by Wake County based upon the trash tonnage delivered to the North Wake County landfill. FY 09-10 revenues are estimated to be \$800,000.

Other Miscellaneous Solid Waste Accounts

Other solid waste revenue accounts are solid waste disposal distribution from the state (\$296,000), yard waste tip fees (\$250,000), yard waste sales (\$125,000), additional container fees (\$25,000), and miscellaneous fees (\$600).

I. Parks and Recreation Revenues \$4,268,000

The city collects various athletic fees, community center program fees, and other revenues in the General Fund. An estimated total of \$4,268,000 is projected for FY 09-10 based on historical trends.

J. Public Works Fees \$533,000

The city collects various fees for engineering inspections and permits. An estimated total of \$533,000 is projected for FY 09-10 for these revenues.

K. Penalty Revenues \$257,780

The enforcement section in the city's Inspection Department assesses penalties for violations related to housing, construction, zoning, conservation, street and other municipal codes. Only 10% of these revenues are retained by the city for administrative costs, the remaining 90% are required to be remitted to the Wake County Public School system. The estimated remittance is reflected in the expenditure section. An estimated total for penalty revenues of \$257,780 is projected for FY 09-10.

L. Miscellaneous Fees and Charges \$7,211,099

A variety of other revenues are shown within the miscellaneous fees and charges. These include ECC support from Wake County (\$2,732,399), proceeds from the safe light program (\$907,132), and miscellaneous income (\$900,000). The total estimated for all accounts for FY 09-10 is \$7,211,099.

M. Transfer/Reimbursements from Other Funds \$9,458,834

Appropriations include annual transfers in from the Powell Bill Fund, the 9-1-1 wireless tax fund and indirect cost transfers from Print Services, Vehicle Fleet Services, and other funds.

N. General Fund Balance Appropriation \$13,000,000

The appropriation from Fund Balance for FY 09-10 is \$13,000,000. Such appropriations result from the expected budget variances from operating results for FY 08-09 and appropriation of other available reserves. This level is considered available for appropriation in FY 09-10 without adversely affecting the city's financial position, which is critical to the maintenance of the city's AAA/Aaa credit ratings.

O. Reimbursements from Utility Fund \$16,395,111

The Utility Fund reimburses the General Fund for direct and indirect charges that are expensed in the General Fund for the Utilities enterprise. These include reimbursement of the Utility Billing Services program expenses in the Finance Department, amounts calculated in the city's indirect cost allocation plan for the Public Utilities Department and water and sewer street cuts. The estimated amount reimbursable in FY 09-10 is \$16,395,111.

P. Reimbursements from Stormwater Fund \$5,178,584

The Stormwater Fund reimburses the General Fund for direct and indirect charges that are expensed in the General Fund for the Stormwater enterprise. These include reimbursement for street maintenance and amounts calculated in the city's indirect cost allocation plan for the Stormwater enterprise. The estimated reimbursable amount in FY 09-10 is \$5,178,584.

Total Fund 100 General Fund \$385,239,344

FUND 110 ECONOMIC DEVELOPMENT FUND**A. Transfers & Other Revenues \$1,962,254**

Transfers from the General Fund, the Utility Operating Fund and Interlocal Agreement Support constitute the major funding sources for the Economic Development Fund.

Total Fund 110 Economic Development Fund \$1,962,254

FUND 310 UTILITY OPERATING FUND**A. Utility Sales \$127,226,929**

The primary revenues from sales of water and waste water service are projected with some growth over FY 08-09 expected results as well the second portion of retail water and sewer rate adjustments approved by Council in April 2009 scheduled to become effective December 1, 2009. Upon implementation of the rate increase, the Public Utilities Enterprise Operation will transition customers to monthly billing and residential customers to a tiered rate billing structure to promote water conservation. The rate increase for an average ("typical") residential customer in these service areas that continues to use 6 CCF (approximately 4,500 gallons) of water per month will be approximately 13.8% or \$1.00 per 1,000 gallons of water. The rate adjustment is designed to supply a sufficient revenue stream to maintain the fiscal integrity of the Public Utilities Enterprise Operation in providing services and carrying out its reduced capital improvement program to sustain the infrastructure required for those services. Revenues also include sales related to current municipal contracts with area local governments, regional mergers and a nutrient reduction fee used to fund debt service and utility capital projects.

Sales to the retail customer base for FY 09-10 are projected at \$111,360,510. Another \$15,866,419 is projected from wholesale customers and for other utility services.

B. Other Revenues \$14,098,795

The city also projects other non-operating revenues such as interest income (\$1,335,573) and operating reserve (\$12,000,000). The total other revenues for FY 09-10 are estimated at (\$763,222).

Total Fund 310 Utility Operating Fund \$141,325,724

FUND 460 STORMWATER OPERATING FUND**A. Fees \$14,000,000**

The city began collecting fees for stormwater services in the spring of 2004. The total revenues generated from the fees in FY 09-10 are estimated at \$14,000,000.

B. Other Revenues \$1,729,507

Miscellaneous revenues such as interest on investments and soil erosion control fees make up the other revenues for the Fund.

Total Fund 460 Stormwater Operating Fund \$15,729,507

FUND 642 CONVENTION CENTER OPERATIONS FUND**A. Convention Center Fees and Charges \$11,308,878**

A variety of fees and charges associated with the revenue generating facilities of the convention center program are used to recover a major portion of the expenses incurred by the various revenue producing operations. Such fees, estimated at \$11,308,878 for FY 09-10 include sources such as facility fees, staff services, and box office services.

B. Transfers from Other Funds \$4,789,591

Most of the transfers are comprised of annual appropriations from the General Fund and the Convention Center Financing Fund. Total transfers provide approximately 28% of the funding.

C. Interlocal Agreement Support \$1,000,000

An annual distribution from the Hotel/Motel tax provided to the city by Wake County.

Total Fund 642 Convention Center Operations Fund \$17,098,469

TOTAL OPERATING FUNDS \$561,355,298

II. CATEGORICAL PROGRAM FUNDS

FUND 130 REVOLVING FUND**A. Fees, Sales & Other Misc. Revenues \$4,657,225**

A variety of fees, sales proceeds and other miscellaneous revenues from many of the over 60 "self-funded" activities recorded in this fund provide funding for budgeted programs. The estimated revenues from these sources are \$4,657,225 for FY 09-10. While most of the Revolving Fund activities are recreational in nature, others that receive self-supporting fees and sales include community television promotions and art commission activities.

B. Appropriation of Prior Year Revenues \$3,471,524

Activities and programs budgeted in this fund must have collected revenues before they are allowed to make expenditures. This often results in excess collected revenues and interest income being carried forward for budgeting and use in subsequent periods. The carry forward revenue amount budgeted for FY 09-10 is \$3,471,524.

Total Fund 130 Revolving Fund \$8,128,749

FUND 410 PUBLIC TRANSIT FUND**A. Passenger Revenues \$3,160,623**

Estimated fare box revenues (\$2,480,623) and passenger ART ticket purchases (\$680,000) constitute 14% of budgeted operating activities for the two programs in FY 09-10.

B. State Grant \$2,250,000

State grant funding (\$2,250,000) constitutes 10% of funded transit operating activities for FY 09-10.

C. Transfers from Other Funds \$16,275,473

Appropriations from the General Fund provide funding for the balance of the transit operating program and ART program after passenger revenues, state funding and miscellaneous receipts.

D. Other Revenues \$339,047

Several revenue sources including advertising revenues (\$75,000), prior year revenues available for appropriation (\$250,000) and other miscellaneous receipts (\$14,047) provide supplemental funding for the transit operation in FY 09-10.

Total Fund 410 Public Transit Fund \$22,025,143

FUND 442 PARKING FACILITIES OPERATING FUND**A. Parking Fees \$8,056,135**

Parking fees at city-owned parking facilities are estimated at 8,056,135 for FY 09-10. The amounts are based upon fee adjustments and terms of the combined parking management contract.

B. Other Revenues \$7,107,282

Other revenues of the parking facilities fund for FY 09-10 include parking violation penalties (\$3,031,958), appropriation of prior year revenues (\$3,206,295) and other miscellaneous sources (\$869,029).

Total Fund 442 Parking Facilities \$15,163,417

FUND 711 Wireless 9-1-1 Tax Fund

A. Wireless Fees \$1,917,228

The fund is used to account for Emergency Communication's portion of the state wireless telecommunications tax. These funds are utilized to cover eligible operating and infrastructure cost associated with responding to inbound 9-1-1 calls that are received from a wireless telecommunications device. In 2007 the state law modified the distribution method for 9-1-1 fees. Per the amendment to the City of Raleigh/Wake County 9-1-1 Funding Intergovernmental Agreement, the City will now receive all revenues and be responsible for associated phone line costs.

Total Fund 711 Wireless 9-1-1-Fund \$1,917,228

FUND 735 - 736 HOUSING DEVELOPMENT FUNDS

A. Transfers from Other Funds \$1,458,673

An annual transfer is made from the General Fund to support the housing programs in this fund.

B. Other Revenues \$399,419

Other revenues include appropriation of prior year revenues, interest income and various program income generated in the housing program.

Total 735-736 Housing Development Funds \$1,858,092

FUND 741 - 781 COMMUNITY DEVELOPMENT FUNDS

A. Federal Grants \$3,995,598

Federal grants make up the majority of revenues for the Community Development programs. Funding includes the CDBG Block Grant (\$2,450,677), HOME Grants (\$1,438,671) and Emergency Shelter Grants (\$106,250).

B. State Grants \$75,000

The city will receive the NCHFA Job Training Grant (\$75,000).

C. Other Revenues \$1,464,768

Other Revenues in the Community Development Fund include program income and proceeds from the sale of property (\$1,464,768).

Total 741-781 Community Development Funds \$5,535,366

TOTAL CATEGORICAL PROGRAM FUNDS \$54,627,995

III. CAPITAL DEBT SERVICE FUNDS

FUND 190 GENERAL DEBT SERVICE FUND

A. Transfers from Other Funds \$42,273,078

The major sources of revenue for making the FY 09-10 annual debt service payments on obligations of the city is the General Fund (\$34,921,173). This transfer is inclusive of a \$0.0168 cent property tax dedication for major capital projects. Facility fee revenue transfers totaling \$3,000,000 provides support to this fund. Other funds having direct benefit from projects financed with general long-term resources also make annual contributions (\$4,351,905) to the debt service fund.

B. Other Revenues \$35,638,178

Other revenues used to fund the annual debt service program include rent from the Walnut Creek Amphitheater (\$1,000,000), proceeds from a one-year COPS note (\$34,505,000) and interest income (\$133,178).

Total Fund 190 General Debt Service Fund \$77,911,256

FUND 315 UTILITY DEBT SERVICE FUND

A. Transfers from Other Funds \$33,100,000

The major revenue source for the utility debt service program for FY 09-10 is the annual transfer from the Utility Operating Fund (\$33,100,000).

B. Other Revenues \$11,944,599

Other revenues funding the utility debt service program include interest income (\$265,516), appropriation of fund reserves (\$10,649,683), and assessments and other miscellaneous receipts (\$1,029,400).

Total Fund 315 Utility Debt Service Fund \$45,044,599

FUND 444 PARKING DEBT SERVICE FUND

A. Transfers from Other Funds \$9,479,403

The major revenue source for the parking debt service program for FY 09-10 is the annual transfer from the Parking Facilities Fund (\$9,479,403).

B. Other Revenues \$200,981

Other revenues funding the parking debt service program include appropriation of fund reserves (\$130,427) and interest income (\$70,554).

Total Fund 444 Parking Debt Service Fund \$9,680,384

FUND 644 CONVENTION CENTER DEBT SERVICE FUND

A. Other Revenues \$67,697,510

This fund was established to segregate the debt service associated with the city's new Convention Center. Revenues to fund the debt service program include proceeds from a one-year COPS note (\$55,000,000), transfers from other funds (\$10,075,000) and appropriation of fund reserves (\$2,622,510).

Total Fund 644 Convention Center Debt Service Fund \$67,697,510

TOTAL CAPITAL DEBT SERVICE FUNDS **\$200,333,749**

IV. CAPITAL PROJECT FUNDS

Revenues within the Capital Project Funds include several annual sources (Powell Bill gasoline tax, street and open space facility fees, assessments, residual financing sources such as general obligation and revenue bond proceeds and capital reserves.) The following are summaries of the major sources of funding in the FY 09-10 Capital Projects program.

A. Powell Bill Allocation **\$8,523,100**

The Powell Bill revenue (\$8,523,100) is a distribution of the state gasoline tax (1.75 cents per gallon) based in part on local state system street mileage and in part on population.

B. Facility Fees **\$4,406,174**

Estimated street facility fees (\$2,587,544) and open space facility fees (\$1,818,630) are revenue sources funding a variety of eligible street and parks/greenway projects in the applicable facility fee zones of the city.

Other resources budgeted in the capital projects funds include appropriations of prior year revenues, residual bond proceeds, interest earnings, assessment income and interfund transfers.

TOTAL CAPITAL PROJECT FUNDS **\$55,803,998**

TOTAL ALL FUNDS **\$872,121,040**

TOTAL ALL FUNDS (NET OF INTERFUND TRANSFERS) **\$697,702,049**

Tax Values, Rates and Collections

(In Thousands of Dollars)

Fiscal Year Ended	Year of Levy	Appraised/ Assessed Values	% Chg	Tax Rates	Gross Levy	Gross Collected Current	% Collected Current	Collected Prior Years	Total Collected	% Total Collected to Current Levy
1999	1998	16,068,479	4.8%	0.5250	84,576	82,600	97.7%	1,752	84,352	99.7%
2000	1999	17,008,260	5.8%	0.5250	89,412	87,245	97.6%	1,934	89,179	99.7%
¹ 2001	2000	25,629,176	50.7%	0.3850	98,016	95,868	97.8%	1,944	97,812	99.8%
2002	2001	26,772,410	4.5%	0.3850	103,396	101,218	97.9%	1,923	103,141	99.8%
2003	2002	28,187,871	5.3%	0.3850	109,099	106,645	97.8%	2,270	108,915	99.8%
2004	2003	29,380,152	4.2%	0.3850	113,861	111,949	98.3%	1,821	113,770	99.9%
2005	2004	30,669,500	4.4%	0.3950	121,770	119,880	98.4%	1,837	121,717	100.0%
2006	2005	32,216,124	5.0%	0.3950	127,767	125,745	98.4%	1,951	127,696	99.9%
2007	2006	33,613,013	4.3%	0.4350	146,117	142,895	97.8%	1,917	144,812	99.1%
2008	2007	35,109,178	4.5%	0.4350	153,544	149,503	97.4%	1,798	151,301	98.5%
^{1,2} 2009	2008	48,599,622	38.4%	0.3735 *	181,520	177,799	98.0%	2,084	179,883	99.1%
² 2010	2009	49,309,079	1.5%	0.3735	184,169	180,486	98.0%	0	180,486	98.0%

1 - Revaluation year

2 - Projected (gross collections projected before adjustment for estimated rebates)

* - Revenue Neutral Tax Rate plus 4.18 cent

GENERAL GOVERNMENT

- ◆ **City Council** (General Fund)
 - ◆ **City Clerk** (General Fund)
 - ◆ **City Attorney** (General Fund)
 - ◆ **City Manager** (General Fund)
- ◆ **Administrative Services** (General Fund)
- ◆ **Agency Appropriations** (General Fund)
- ◆ **Arts Commission Office** (General Fund)
- ◆ **Development Services** (General Fund)
 - ◆ **Finance** (General Fund)
- ◆ **Information Technology** (General Fund)
 - ◆ **Personnel** (General Fund)
 - ◆ **Public Affairs** (General Fund)
 - ◆ **Print Services** (Internal Service Fund)
- ◆ **Special Appropriations** (General Fund)

City Council

The City Council is Raleigh's governing body, consisting of eight citizens elected to serve two-year terms. The Mayor, a member of the Council, is the presiding officer. The City of Raleigh has operated under the council-manager form of government since 1947.

The Council sets city policy, enacts ordinances as required by law, and adopts all public service programs to maintain an orderly, healthy, and safe environment for Raleigh citizens. The Council appoints members to city boards, commissions, and committees; approves certain licenses and permits; adopts the annual budget; and sets the tax rate. The City Council also appoints and removes the City Manager, City Clerk and City Attorney.

Additional information regarding the City Manager's office may be obtained by contacting, J. Russell Allen, City Manager, at (919) 996-3070 or via email at Russell.Allen@ci.raleigh.nc.us.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	8	8	8	8	0
DIRECT EXPENDITURES	\$ 175,212	\$ 168,932	\$ 189,022	\$ 174,235	(7.8%)
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 99,470	\$ 99,470	\$ 102,900	\$ 103,746	0.8%
Employee Benefits	6,747	6,747	8,041	8,106	0.8%
Operating Expenditures	61,995	62,715	66,249	59,168	(10.7%)
Special Programs and Projects	-	-	1,332	1,215	(8.8%)
Capital Equip - Replacement	7,000	-	10,500	2,000	(81.0%)
TOTAL	\$ 175,212	\$ 168,932	\$ 189,022	\$ 174,235	(7.8%)

City Clerk

The City Clerk's Office prepares and maintains an accurate and permanent record of all City Council proceedings, as well as meetings of each Council committee. The Clerk's Office acts as the custodian of all legal documents relating to the city, prepares and publishes ordinances and resolutions, maintains and updates the city code, provides clerical and administrative support to Council committees, boards and commissions, and provides information and research assistance to city staff and the public on all aspects of city laws and Council actions.

Additional information regarding the City Clerk's Office may be obtained by contacting Gail Smith, City Clerk at (919) 996-3040, or via email at Gail.Smith@ci.raleigh.nc.us.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	5	5	5	5	0
DIRECT EXPENDITURES	\$ 436,392	\$ 494,403	\$ 550,792	\$ 560,817	1.8%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 273,946	\$ 305,602	\$ 328,957	\$ 326,794	(0.7%)
Employee Benefits	63,493	72,901	74,951	82,835	10.5%
Operating Expenditures	91,953	115,900	134,007	144,464	7.8%
Special Programs and Projects	-	-	4,877	4,724	(3.1%)
Capital Equip - Replacement	7,000	-	8,000	2,000	(75.0%)
TOTAL	\$ 436,392	\$ 494,403	\$ 550,792	\$ 560,817	1.8%

City Attorney

The City Attorney and staff advise the City Council and city administration on the legal aspects of city activities. The City Attorney's Office administers the city's legal program, represents and advocates for the city's legal interest, prepares court documents, ordinances, legislation and other legal memoranda, and provides legal information to the public, the media, city staff and other governmental entities.

Additional information regarding the City Attorney's Office may be obtained by contacting Thomas McCormick, City Attorney, at (919) 831-6560 or via email at Tom.McCormick@ci.raleigh.nc.us.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	16	16	18	17	(1)
DIRECT EXPENDITURES	\$ 1,785,273	\$ 1,891,768	\$ 2,173,100	\$ 2,264,637	4.2%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 1,324,746	\$ 1,407,575	\$ 1,591,201	\$ 1,643,912	3.3%
Employee Benefits	275,652	294,303	336,442	389,848	15.9%
Operating Expenditures	183,375	189,890	221,825	207,264	(6.6%)
Special Programs and Projects	-	-	21,132	21,113	(0.1%)
Capital Equipment - New	-	-	2,500	2,500	0.0%
Capital Equip - Replacement	1,500	-	-	-	
TOTAL	\$ 1,785,273	\$ 1,891,768	\$ 2,173,100	\$ 2,264,637	4.2%

Highlighted Budget Changes (July 2009 – June 2010)

- Elimination of one Paralegal and one Senior Staff Support Specialist position.
- Budget includes addition of one (1) Associate City Attorney position that was transferred from the Raleigh Police Department.

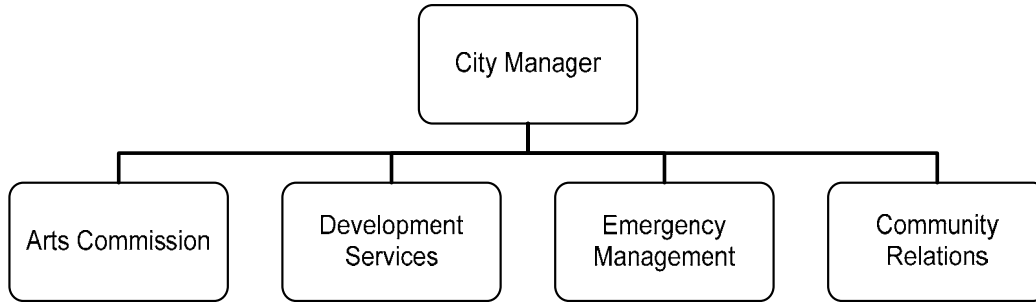
City Manager

The City Manager's Office is the administrative center of the City of Raleigh's organization. In addition to the coordination and oversight of activities of all city departments, the City Manager's office also provides direct staff assistance to the City Council and Council committees, leads the financial and budget management process for the city and directs the city's efforts to plan for the future. The City Manager's office is responsible for the activities of the Arts Office, the Community Relations Administrator, the Emergency Management Coordinator and the Development Services Division which provides cross-departmental management for the city's land development approval and inspections services. Also, much of the city's interaction with federal and state agencies and other outside organizations is coordinated through the City Manager's office.

Additional information regarding the City Manager's office may be obtained by contacting, J. Russell Allen, City Manager, at (919) 890-3070 or via email at Russell.Allen@ci.raleigh.nc.us.

Mission

To build an organization in which control gives way to empowerment, direction gives way to participation and routine gives way to creativity.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
City Manager	11	12	12	12	0
Development Services	0	7	10	11	1
EPMO	1	0	0	0	0
Arts Office	2	3	3	3	0
TOTAL	14	22	25	26	1
DIRECT EXPENDITURES BY DIVISION					
City Manager	\$ 1,275,113	\$ 1,502,531	\$ 1,546,562	\$ 1,571,409	1.6%
Development Services	-	1,010,792	1,275,619	1,716,943	34.6%
EPMO	297,770	-	-	-	
Arts Office	155,184	227,431	275,989	274,509	(0.5%)
TOTAL	\$ 1,728,067	\$ 2,740,754	\$ 3,098,170	\$ 3,562,861	15.0%

Budget Detail (continued)

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 1,059,260	\$ 1,687,626	\$ 1,940,573	\$ 2,030,418	4.6%
Employee Benefits	241,260	396,704	448,972	507,125	13.0%
Operating Expenditures	424,347	629,699	656,710	918,385	39.8%
Operating Expenditures	-	8,000	33,215	33,333	0.4%
Capital Equip - New	3,200	17,725	17,700	73,100	313.0%
Capital Equip - Replacement	-	1,000	1,000	500	(50.0%)
TOTAL	\$ 1,728,067	\$ 2,740,754	\$ 3,098,170	\$ 3,562,861	15.0%

Highlighted Budget Changes (July 2009 – June 2010)

- During FY 2008-09, one position was transferred from the Inspections Department to Development Services.
- Implement funds received from federal grant to employ a National Incident Management System (NIMS) training program and Incident Management Team that will train department heads for response in other jurisdiction during disaster events.
- Continue to ensure the city’s eligibility for state and federal funding during disaster events by updating disaster mitigation plans, including the city’s Business Continuity Plan.

Accomplishments (July 2008 – June 2009)

- Worked with eCivis Inc. to provide grant writing training to 25 City of Raleigh employees and local non-profit representatives.
- Created a grant WIKI page to encourage grantsmanship and share grant writing resources and other pertinent information related to successfully applying for and managing grants.
- Hired an intern to assist with Print Shop management review and Standard Operating Procedure updates.
- Made concerted efforts to purchase and promote the use of sustainable and environmentally friendly supplies and equipment.
- Implemented NIMS training program for all in-coming city employees.
- Launched a Ready Raleigh campaign to inform citizens of Raleigh about the Emergency Management Division as well as how to be prepared for emergencies and disaster events.
- Provided workshop and tabletop exercises to all City Departments to test the city’s readiness for a hurricane event.
- Began updating the Hazard Mitigation Plan to ensure the city’s continued eligibility for state and federal funding during a disaster event.
- Provided training to all city employees that hold a functional role in disaster response by providing a series of disaster workshops, tabletop exercise and a full-scale disaster drill and conducting a citywide disaster mitigation training.

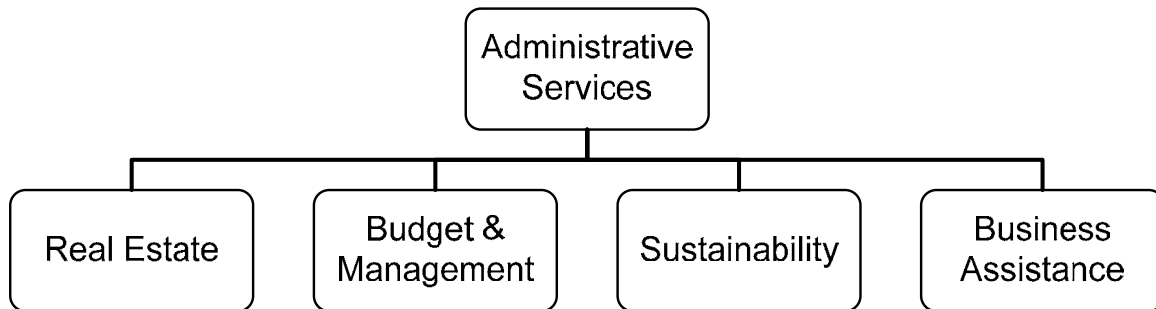
Administrative Services

The Administrative Services Department coordinates the development of the city operating budget and Capital Improvement Program, provides real estate services related to the acquisition of real property for city purposes, facilitates the development of minority and women-owned business enterprises (MWBE) and coordinates the city's sustainability initiatives.

Additional information regarding the Administrative Services Department may be obtained by contacting Julian Prosser, Assistant City Manager, at (919) 996-3840 or via email at Julian.Prosser@ci.raleigh.nc.us.

Mission

The Department of Administrative Services provides assistance to other City of Raleigh departments for the delivery of quality services to the public and for the accomplishment of their missions more efficiently and effectively by providing financial management, real estate services, the development of MWBE and the development of citywide Sustainability Initiatives. The real estate division strives to acquire the necessary real property rights needed for authorized city functions in such a manner that, not only are the city's taxpayers well served, but the sellers feel that they have been treated fairly and courteously by their city.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	17	17	19	20	1
DIRECT EXPENDITURES	\$ 1,426,380	\$ 1,549,166	\$ 1,766,507	\$ 1,898,473	7.5%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 1,056,488	\$ 1,148,976	\$ 1,329,402	\$ 1,442,420	8.5%
Employee Benefits	242,137	269,585	301,686	334,230	10.8%
Operating Expenditures	127,755	130,605	118,213	103,958	(12.1%)
Special Programs and Projects	-	-	17,206	17,865	3.8%
TOTAL	\$ 1,426,380	\$ 1,549,166	\$ 1,766,507	\$ 1,898,473	7.5%

Highlighted Budget Changes (July 2009 – June 2010)

- One part-time temporary position was converted to a part-time permanent Staff Analyst position assigned to the Sustainability Program.

Goals and Objectives

Goal: To extend the community outreach component of the City of Raleigh MWBE Program (making the community aware of the city's MWBE Program/Loan Pool Program, Downtown Raleigh Loan Program and Wake County Public School System construction opportunities).

Objective: Conduct one expo within the fiscal year. This is to be conducted as a joint effort with the Wake County Public School System and hopefully will include Wake County Government.

Objective: To partner with the Raleigh Small Business & Technology Center in an effort to develop and execute a class on green construction.

Goal: Budget information will be made available to internal and external decision makers.

Objective: The Adopted Budget Document will be prepared and made available to the public within 45 days of adoption.

Goal: To be more environmentally conscience in the printing of budget materials and documents.

Objective: The number of Proposed and Adopted Budgets printed will be cut by one third.

Objective: Encourage web use, especially by internal customers.

Goal: To conduct a Greenhouse Gas Emissions (GHG) Reduction Inventory and Action Plan.

Objective: Improve air quality in the City of Raleigh.

Objective: Set targets for percentage reduction.

Objective: Identify strategies to reduce GHG emissions.

Goal: Develop Sustainability Strategic Plan that coordinates all initiatives throughout the City of Raleigh.

Objective: Inventory all departments' sustainability activities.

Objective: Clearly define goals of City of Raleigh Sustainability Program.

Goal: Educate and train city employees regarding sustainability.

Objective: Develop and deliver sustainable driving training.

Objective: Develop and conduct training for city employees re: energy conservation at work.

Goal: Develop innovative financing strategies for city energy projects.

Objective: Develop performance contract for energy efficiency.

Objective: Increase COR staff knowledge and capacity re: use of tax credits, third party equity partnerships, etc.

Objective: Leverage Federal Stimulus funding.

Goal: Increase Leadership in Environmental & Energy Design (LEED) accreditation for City of Raleigh staff.

Objective: Conduct LEED training.

Objective: Develop study group opportunities for LEED AP examinations.

Goal: Increase visibility of City of Raleigh Sustainability Program to the public and other external parties.

Objective: Develop Communication Plan and Strategy.

Objective: Apply for civic and professional program achievement awards on behalf of the city.

Accomplishments (July 2008 – June 2009)

- Acquisition of 25.35 acres located at 4700 Kyle Drive for use as a future neighborhood park site.
- Acquisition of 30.74 acres located in the 4000 block of Poole Road and 813 Office Way for use as a new Capital Area Transit Operations and Maintenance Facility.
- Acquisition of 2.26 acres and improvements located at 6716 Six Forks Road for the relocation of the Police Headquarters during construction of the Clarence E. Lightner Public Safety Center.
- Acquisition of 218 West Cabarrus Street for the relocation of the Police Downtown District Station and Evidence Storage during the construction of the Clarence E. Lightner Public Safety Center.
- Acquisition of 7.99 acres and improvements located at 5380 Raynor Road for the new Public Utilities South Raleigh Operations Center.
- The Business Assistance Program held its 11th annual Minority- and Women-Owned Business Enterprise (MWBE) Expo.
- The city's Business Assistance Program Manager served on the North Carolina Statewide Uniform Certification Planning Committee and on the Wake Tech Business & Industry Advisory Board.
- The Budget Office served as staff support for a number of projects and committees over the course of the past year, including the LEED Building Policy Implementation Committee, Benefits Committee, Space Needs Committee, Gainsharing Committee, Technology Business Team Committee, and the Telework program.
- The Budget Office's annual Budget Kick-off was offered over one day and provided attendees with training and instruction on various topics including FIS reports and data entry, revenue projection, Budget Process 101, and CIP information, among others.
- The Budget Office started "Breakfast with Budget" to provide assistance and develop a relationship with each department's key budget contact.

Agency Appropriations

The Agency Appropriations budget funds external, non-profit agencies that provide artistic, cultural, and human service programs to Raleigh citizens. Arts agency funding requests are recommended to the City Council by the Raleigh Arts Commission; Human Service agency funding requests are recommended by the Human Relations Commission; and Other agency category requests are those that do not fit into either the Arts agency or Human Service agency funding categories or are funded through City Council action during budget deliberations. Most agencies included in the "Other" category are reviewed by the Assistant City Manager of Operations. An annual subsidy to the Accessible Raleigh Transportation (ART) program, which provides transportation services to disabled city residents, is also included under interfund expenditures in this organization. A detailed listing of funding granted for Arts, Human Service, and Other external agencies appears on the following pages.

The Arts funding reserve is based on a per capita funding of \$4.50. An increase in the appropriation to the ART program is also reflected in this organization.

Budget Detail

	<u>ADOPTED BUDGET 2006-07</u>	<u>ADOPTED BUDGET 2007-08</u>	<u>ADOPTED BUDGET 2008-09</u>	<u>ADOPTED BUDGET 2009-10</u>	<u>CHANGE 2008-09 TO 2009-10</u>
DIRECT EXPENDITURES	\$ 6,219,621	\$ 7,446,223	\$ 8,647,812	\$ 9,316,749	7.7%
DIRECT EXPENDITURES BY TYPE					
Arts Appropriations	\$ 1,331,679	\$ 1,533,500	\$ 1,755,977	\$ 1,810,692	3.1%
Human Services Appropriations	773,060	755,060	714,500	780,000	9.2%
Other Appropriations	675,264	926,600	1,061,850	820,550	(22.7%)
Interfund Expenditure	3,439,618	4,231,063	5,115,485	5,905,507	15.4%
TOTAL	\$ 6,219,621	\$ 7,446,223	\$ 8,647,812	\$ 9,316,749	7.7%

Budget Detail (continued)

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
ARTS APPROPRIATIONS					
Arts Access	\$ 9,000	\$ 6,900	\$ 6,900	\$ 5,000	(27.5%)
Arts Commission Programs	119,768	138,616	248,397	256,542	3.3%
Arts Together	40,000	36,550	60,000	120,000	100.0%
Artspace	100,000	95,000	86,250	80,000	(7.2%)
Artsposure	114,500	120,000	150,000	150,000	0.0%
Burning Coal Theatre	55,000	59,250	73,000	70,000	(4.1%)
Capital Opera Raleigh	23,000	25,700	24,066	17,000	(29.4%)
Carolina Ballet Theatre	250,000	250,000	250,000	250,000	0.0%
Classical Voice of North Carolina	6,500	8,970	9,680	9,000	(7.0%)
El Pueblo	-	-	20,000	23,000	15.0%
Even Exchange (formerly RAINBOW)	11,000	11,000	11,375	4,000	(64.8%)
Greater Raleigh Community Music School	47,000	37,474	36,672	24,000	(34.6%)
International Focus	40,000	25,000	30,000	11,000	(63.3%)
N.C. Master Chorale	29,000	38,000	50,000	49,000	(2.0%)
NCSU Center Stage	-	-	-	15,000	
NCSU Theatre	-	-	-	15,000	
North Carolina Theatre	36,500	51,250	88,750	125,000	40.8%
North Carolina Wind Orchestra	6,500	5,100	3,500	2,000	(42.9%)
Nuv Yug Cultural Organization	14,000	10,000	11,000	9,000	(18.2%)
Opera Company of North Carolina	65,000	85,000	138,250	113,000	(18.3%)
Philharmonic Association	-	-	8,000	13,500	68.8%
Pinecone	52,500	50,000	96,000	95,000	(1.0%)
Raleigh Boy Choir	12,546	17,000	34,000	25,000	(26.5%)
Raleigh Chamber Music Guild	20,000	28,750	33,500	35,500	6.0%
Raleigh Civic Symphony & Chamber Orchestra	15,000	13,440	12,712	9,000	(29.2%)
Raleigh Civic Ventures	-	3,000	2,000	2,000	0.0%
Raleigh Ensemble Players	52,000	36,800	34,200	25,000	(26.9%)
Raleigh Little Theatre	82,615	77,100	84,750	84,000	(0.9%)
Raleigh Ringers	-	-	-	13,900	
Raleigh Symphony Orchestra	29,000	38,000	30,600	36,000	17.6%
Shaw Players Theatre Company	20,000	-	-	-	
The Justice Theater Project	-	-	9,375	20,000	113.3%
Theatre in the Park	34,250	36,600	38,000	39,500	3.9%
Visual Art Exchange	47,000	51,000	75,000	64,750	(13.7%)
Arts Funding Reserve	-	178,000	-	-	
SUBTOTAL	\$ 1,331,679	\$ 1,533,500	\$ 1,755,977	\$ 1,810,692	3.1%

Budget Detail (continued)

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
HUMAN SERVICES APPROPRIATIONS					
AIDS Service Agency	\$ 10,940	\$ 10,940	\$ 11,000	\$ 11,000	0.0%
Avent West Community Development Corp	8,000	8,000	6,000	5,000	(16.7%)
Big Brothers Big Sisters	-	7,430	10,000	12,000	20.0%
CASA Agency	89,000	89,000	89,000	89,000	0.0%
Community Partnerships	-	2,213	2,500	-	(100.0%)
Filling in the Gaps (FIGS) of Wake County	8,000	8,590	8,600	7,000	(18.6%)
Glory to Glory Ministries	14,330	14,500	-	-	
Greater Triangle YWCA (Hargett St YWCA)	13,000	14,000	14,000	12,000	(14.3%)
Haven House	30,000	30,000	30,000	28,000	(6.7%)
Hopeline	-	-	-	1,000	
Hilltop Home	5,000	5,000	-	10,000	
Hospice	25,000	25,000	25,000	25,000	0.0%
Interact	40,000	40,000	41,500	35,000	(15.7%)
Inter-Faith Food Shuttle	36,443	77,500	100,000	100,000	0.0%
JRuth	3,000	-	-	-	
Laliga De Raleigh	5,000	-	-	-	
Legal Aid of N.C. - Raleigh Office	50,000	50,000	50,000	50,000	0.0%
Martin Street Community Development Corp	2,460	-	-	-	
Meals on Wheels	45,327	45,327	45,500	40,000	(12.1%)
Neighbor to Neighbor Ministries	3,000	3,000	-	-	
Nessie Foundation	-	-	-	4,000	
Pan Lutheran Ministries	14,000	14,000	15,200	18,000	18.4%
Playspace	15,000	25,000	-	-	
Prevent Blindness of North Carolina	8,000	8,000	5,000	4,000	(20.0%)
Raleigh Lions Clinic for the Blind	2,000	-	6,700	5,000	(25.4%)
Resources for Seniors	37,000	37,000	37,000	35,000	(5.4%)
Rex Healthcare	-	-	-	7,500	
Safechild	15,000	15,000	18,000	15,000	(16.7%)
Step Up Ministry	7,000	10,000	10,000	15,000	50.0%
Tammy Lynn Center	78,000	80,000	100,000	100,000	0.0%
The Darius House, Inc.	19,000	18,000	15,000	-	(100.0%)
The Garner Road YMCA	16,000	30,000	-	20,000	
Triangle Family Services	5,000	5,000	10,000	10,000	0.0%
Triangle Radio Reading Service	1,000	1,500	1,500	2,000	33.3%
Urban Ministries of Wake County	130,000	40,000	40,000	38,000	(5.0%)
Wake Enterprises	7,500	8,000	8,000	8,000	0.0%
Wake Health Services	9,000	12,000	15,000	22,500	50.0%
Wake Interfaith Hospitality Network	20,000	20,000	20,000	20,000	0.0%
Wake Teen Medical Services	-	-	10,000	13,000	30.0%
Women's Center of Wake County	20,000	20,000	20,000	18,000	(10.0%)
Human Services Agency Reserve	-	-	-	-	
SUBTOTAL	\$ 773,060	\$ 755,060	\$ 714,500	\$ 780,000	9.2%

Budget Detail (continued)

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
OTHER APPROPRIATIONS					
Center for Volunteer Caregiving	\$ -	\$ 13,000	\$ 13,500	\$ -	(100.0%)
Downtown Housing Improvement Corporation	120,000	120,000	120,000	108,000	(10.0%)
Homeless Support Circles	100,000	100,000	100,000	-	(100.0%)
International Affairs Council	-	20,000	10,000	-	(100.0%)
JT Locke Resource Center	-	-	-	20,000	
Kids Voting	10,000	12,000	12,000	10,800	(10.0%)
Kyran Anderson Academy	-	12,500	12,500	11,250	(10.0%)
Latta House Archaeological Survey	-	-	15,000	-	(100.0%)
Mayor's Committee for Persons with Disabilities	9,000	9,000	9,000	9,000	0.0%
Men of Valor	-	3,000	-	-	
North Carolina Symphony	100,000	100,000	200,000	200,000	0.0%
Passage Home CDC, Inc.	92,014	105,000	100,000	90,000	(10.0%)
Raleigh City Museum	130,250	157,250	175,000	157,500	(10.0%)
Raleigh Historic Districts Commission	51,500	51,500	51,500	51,500	0.0%
RDU Airport	12,500	12,500	12,500	12,500	0.0%
SouthLight-The Awareness Outreach Program	-	60,850	30,850	-	(100.0%)
The Healing Place	50,000	100,000	100,000	100,000	0.0%
Triangle Lost Generation Task Force	-	50,000	50,000	50,000	0.0%
SUBTOTAL	\$ 675,264	\$ 926,600	\$ 1,061,850	\$ 820,550	(22.7%)
INTERFUND EXPENDITURES					
To Accessible Raleigh Transit	\$ 3,439,618	\$ 4,231,063	\$ 5,115,485	\$ 5,905,507	15.4%
TOTAL AGENCY APPROPRIATIONS	\$ 6,219,621	\$ 7,446,223	\$ 8,647,812	\$ 9,316,749	7.7%

Arts Commission Office

The Arts Commission Office oversees a diversity of ongoing arts programs and initiates new arts-related projects that are essential to the cultural vitality of the city. Key programs include: Raleigh Arts Grants Program (for 2008-2009, 38 grants were awarded in the amount of \$1,407,588); visual/public art programs including the Miriam Block Gallery Municipal Building Art Exhibitions (rotating throughout the year), Art-in-the-Park sculptures, and Art-On-The-Move (art on the sides of city buses); public education, arts advocacy, and arts resources (grant-writing workshops, community meetings, publications, reports, newsletters, e-blasts, etc.) and ongoing information to city staff, artists, arts groups, and the public; arts celebrations & awards including Medal of Arts Ceremony, and the new Artist-of-Tomorrow Scholarship program; and new regional initiatives including the Piedmont Laureate program (in partnership with Durham Arts Council, Orange County Arts Commission, and United Arts Council of Raleigh & Wake County), as well as a joint Triangle-area economic impact of the arts study.

Additional information regarding the Arts Commission may be obtained by contacting June Guralnick, Executive Director, (919) 996-3610 or via email at June.Guralnick@ci.raleigh.nc.us.

Mission

The Raleigh Arts Commission, established in 1977 as the official advisory body and advocate for the arts to the Raleigh City Council, proudly holds the distinction of being the first municipal arts commission created in North Carolina. Serving as the leading force to champion the arts with Raleigh citizens and their representatives, the Commission's myriad activities foster, support, and promote the arts in the Capital City.

Budget Detail

	ADOPTED BUDGET 2006-07	ADOPTED BUDGET 2007-08	ADOPTED BUDGET 2008-09	ADOPTED BUDGET 2009-10	CHANGE 2008-09 to 2009-10
EMPLOYEES	2	3	3	3	0
DIRECT EXPENDITURES	\$ 155,184	\$ 227,431	\$ 275,989	\$ 274,509	(0.5%)
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 108,298	\$ 156,877	\$ 192,678	\$ 194,600	1.0%
Employee Benefits	23,539	36,507	42,979	45,886	6.8%
Operating Expenditures	23,347	31,322	33,786	29,331	(13.2%)
Special Programs and Projects	-	-	2,346	2,592	10.5%
Capital Equipment - New	-	2,725	4,200	2,100	(50.0%)
TOTAL	\$ 155,184	\$ 227,431	\$ 275,989	\$ 274,509	(0.5%)

Highlighted Budget Changes (July 2009 – June 2010)

- Workspace, supplies and computer equipment will be provided to an Arts Commission-sponsored Public Art Coordinator that will continue with the Arts Office through the year.

Goals and Objectives

The Raleigh Arts Commission goals are to strategically provide: 1) arts leadership; 2) arts advocacy; and 3) arts-related programs and services through four established standing committees: Public Art, Public Relations, Grants, and Executive.

Accomplishments (July 2008 – June 2009)

Public Art Committee

- Art-on the Move: Original designs by Raleigh artists on the sides of city buses in partnership with Capital Area Transit.
- Immigrant Gate II: Install sculpture *Immigrant Gate II* in selected Millbrook Exchange Park location.
- Convention Center Art: Working in partnership with the Convention Center Commission to develop a Master Art Plan for future Convention Center art. Note: Convention Center Commission voted to delay development of plan.
- Block Gallery Exhibitions: Offer art shows primarily featuring local artists, with interdisciplinary events planned for opening receptions in celebration of the 25th anniversary of the municipal building's successful Block Gallery exhibition.
- Artbank Collection: Purchase and place art for city's Artbank Collection.
- Public Art Maintenance and Signage: Survey all city artwork for damage/repair needs and create signage for the city's interior Artbank collection.
- Downtown Plaza Design: Participate in dialogue pertaining to art for downtown Fayetteville Street plaza.
- Public Art Policy Review: Review city's public art policy and make recommendations.

Public Relations Committee

- Arts Branding Campaign: Stemming from key recommendation of the Action Blueprint for Raleigh Arts, initiate a Raleigh Arts branding effort to strengthen the identity of the arts in Raleigh.
- Artist of Tomorrow Scholarship: Establish scholarship program for a high school senior pursuing an arts career.
- Arts Information: Through improved website and database, and City of Raleigh Arts Commission publications such as Artsbeat, improve communications and citizens' access to arts information.
- National Arts Program: Participate in National Arts Program providing exhibition opportunity with prizes to city and county employees.
- Public Relations Support for Arts Commission Activities: Assist in publicizing Art-On-The-Move, Block Gallery exhibitions, Art-in-the-Parks, etc.
- Medal of Arts Ceremony: Organize and host the 2008 Medal of Arts Ceremony.
- Piedmont Poet Laureate: Initiate, in collaboration with Durham Arts Council, Orange County Arts Commission, and United Arts Council, a 3-county program supporting the literary arts in our area. African-American poet Jaki Shelton Green has been selected as the first Piedmont Laureate.

Grants Committee

- Distribute Grant Awards for 2008-2009: Funds allocated by City Council through per capita distribution to the arts support cultural programs and projects presented by Raleigh-based non-profit organizations. The Arts Office manages the distribution of grant monies to arts organizations.
- Grant-Writing Public Workshop: Hold workshop for potential grantees, including distribution of grant guidelines and applications, grant updates, etc.

- Grant Application Review: Review of grants documents and procedures, followed by panel sessions with grantees, with allocation recommendations to the Arts Commission (and then to City Council).
- Initiate Grants Review Process: Establish a year-long in-depth grant program review with community input and participation and review state and national grants standards.

Executive Committee

- Funding Raleigh Arts Organizations: Review funding of the arts in Raleigh and advocate for increased support through per capita for the arts.
- Funding Raleigh Public Art: Assist Public Art Committee in researching and making recommendations for ongoing public art funding and programming.
- Incorporate Retreat Recommendations: Review retreat planning documents and recommendations and incorporate them into Commission operations, with additional recommendations to be made to City Council.

Development Services

The Development Services Division provides an independent, overarching management structure to the development process from a more general and all-encompassing perspective. The division will resolve all interdepartmental conflicts and pursue solutions by amending procedures to promote efficient processes and establish new procedures across departmental lines. Such actions will improve the overall development process while allowing departments to maintain subject matter jurisdiction and expertise.

Additional information regarding the Development Services Division may be obtained by contacting Hamid Dolikhani, AICP, Development Services Manager, at (919) 516-2232 or via email at Hamid.Dolikhani@ci.raleigh.nc.us.

Mission

Increase and maintain a high level of service for the development process in the City of Raleigh through management, guidance and implementation of advanced technology. Become a proactive team in managing and improving the development process in the city through establishing collaborative relationships with internal and external stakeholders. To adopt new standards of excellence and seek out and implement best practices to ensure an effective, efficient and fair development process conducive to a vibrant, safe and economic land development.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	0	7	10	11	1
DIRECT EXPENDITURES	\$ -	\$ 1,010,792	\$ 1,275,619	\$ 1,716,943	34.6%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ -	\$ 509,972	\$ 687,000	\$ 751,766	9.4%
Employee Benefits	-	121,256	167,913	195,855	16.6%
Operating Expenditures	-	363,564	400,034	689,458	72.3%
Special Programs and Projects	-	-	7,672	9,364	22.1%
Capital Equipment - New	-	15,000	12,000	70,000	483.3%
Capital Equip - Replacement	-	1,000	1,000	500	(50.0%)
TOTAL	\$ -	\$ 1,010,792	\$ 1,275,619	\$ 1,716,943	34.6%

Highlighted Budget Changes (July 2009 – June 2010)

- Implement an electronic plan automation system to manage and automate the development plan review process, including: web-based electronic document submittal and receipt; automated distribution of e-plans based upon work type, automated scheduling and tracking of review by multiple agencies; allowing for sequential review; document version controls and real-time sharing of review results internally and externally; automation of notification correspondence; and web display of project record and applicable information.
- Create a Customer Service Center in One Exchange Plaza.
- Hire a Customer Service Center Manager. This position was created mid-year FY09 by reclassifying a vacant Building Plans Examiner Supervisor position transferred from the Inspections Department.

Goals and Objectives

Goal: Establish new customer service ethic among staff.

- Objective: Complete Knowledge Base/ Training Manual for all the development review processes and positions.
- Objective: Create an online "Development Basic Training" course for current and incoming staff.

Goal: Establish communication protocols for internal and external customers.

- Objective: Create new communication protocols and tools for different customer groups utilizing a variety of communication channels including printed newsletters, e-grams, web-based publications and cable programming/equipment.
- Objective: Establish monthly business reports reflecting key indicators and trends in quantity and quality of development services.
- Objective: Sponsor annual "Development Fair" to include all development review departments.

Goal: Create and use performance measurement tools.

- Objective: Establish and implement the "Build-Stat" program.
- Objective: Develop process for periodic reporting to Council / Manager / stakeholders.
- Objective: Establish collaboration tools for the development services projects including Knowledge Base and Customer Service Center/Complaint Tracking.

Goal: Implement the "best of the breed" technology tools to improve development review process.

- Objective: Expand electronic plans submittals for residential projects to all commercial projects across the enterprise of development services in collaboration with Mecklenburg County.
- Objective: Expand / replace automated procedures consistently throughout process.
- Objective: Implement automatic escalation of overdue tasks.
- Objective: Create interactive project status website open to all customers.
- Objective: Explore implementation of technologies available for web-based customer service tools including self-service customer appointment scheduling and staff workload balancing.
- Objective: Explore Building Information Modeling (BIM) concept.

Goal: Re-engineer the development review process.

- Objective: Formulate, establish and implement a centralized intake/gate-keeping operation to serve as an entry/exit point for all development review processes across five departments.
- Objective: Find and implement new ways to utilize "one-stop shop" concept across all processes.
- Objective: Analyze and implement customer service liaison concept (ombudsmen).
- Objective: Expand pre-application meetings program & explore possibilities of merger with express review.

Objective: Explore full-cost recovery models and conduct study to establish development review fee structures reflecting best practices and resources needed to support it.

Accomplishments (July 2008 – June 2009)

Implemented new governance procedures

- Strengthened relationship with Core Team and departments.
- Established Knowledge Base documentation of core processes and procedure.

Simplified and streamlined processes

- Significantly reduced the role of Attorney's Office in development review.
- Established reciprocal plans review program between Raleigh and Mecklenburg County.
- Established residential electronic plan submission and reviewed jointly with Mecklenburg County.

Established the external advisory network

- Council approved staff recommendation for creation of a stakeholder advisory board to solicit input from a broad spectrum of the development review customer base.
- The Committee has established three sub-committees focusing on organizational structure, customer service, and plan review, and a work plan focusing on field inspection coordination and consistency.

Researched Best Practices

- Identified and researched jurisdictions known for their best practices in the development review arena.
- Reported findings to senior management, best practices confirmed by University of North Carolina Institute of Government Benchmarking Study.
- Recommended and coordinated site visits to Henderson, NV and Sacramento, CA.

Established new customer service ethic among staff

- Implemented a comprehensive customer service training program for regulatory personnel across five development review departments.

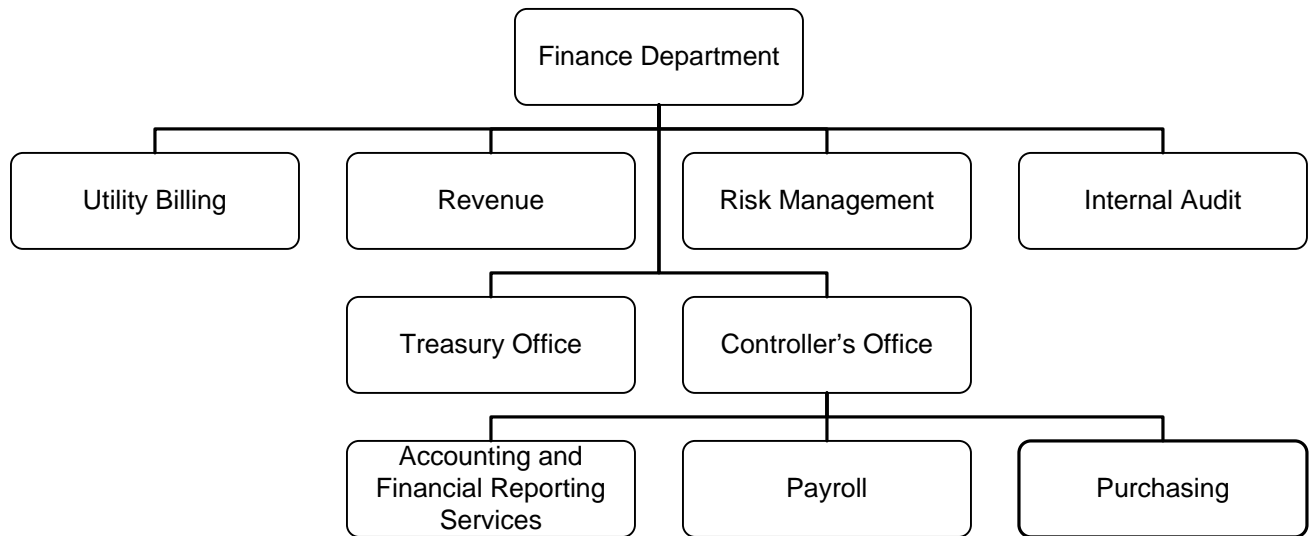
Finance

The Finance Department provides treasury functions, accounting and financial reporting services, purchasing, payroll, revenue management, utility billing, internal audit, and risk management services for city management, City Council, fellow city employees and departments along with Raleigh citizens and utility customers.

Additional information regarding the Finance Department may be obtained by contacting Perry E. James III, Chief Financial Officer, at (919) 996-4930 or via email at Perry.James@ci.raleigh.nc.us.

Mission

To demonstrate excellence in our financial services to the city organization and our customers through a commitment to continuously improving within our philosophy of "People Helping People."



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
Administration	8	4	4	3	(1)
Internal Audit	0	3	3	3	0
Treasury Manager	0	4	5	5	0
Accounting	10	10	10	0	(10)
Revenue	22	20	20	19	(1)
Utility Billing	52	57	60	60	0
Purchasing	6	7	7	7	0
Accounting and Financial Reporting				18	18
Financial Reporting and Planning	5	5	4	0	(4)
Controller's Office	3	2	4	0	(4)
Payroll	7	7	7	7	0
Risk Management Fund	4	4	5	5	0
TOTAL	117	122	129	127	(2)

DIRECT EXPENDITURES BY DIVISION

Administration	\$ 1,255,505	\$ 962,761	\$ 795,745	\$ 702,019	(11.8%)
Internal Audit	-	291,878	297,972	297,426	(0.2%)
Treasury Manager	-	423,168	597,094	599,874	0.5%
Accounting	653,047	668,907	674,960	-	(100.0%)
Revenue	1,389,316	1,341,711	1,442,886	1,446,500	0.3%
Utility Billing	4,352,097	5,355,306	6,082,010	5,985,924	(1.6%)
Purchasing	448,940	519,257	551,237	545,041	(1.1%)
Accounting and Financial Reporting	-	-	-	1,570,075	-
Financial Reporting and Planning	507,430	504,864	443,804	-	(100.0%)
Controller's Office	316,146	185,028	406,467	-	(100.0%)
Payroll	589,626	617,812	659,608	679,322	3.0%
TOTAL	\$ 9,512,107	\$ 10,870,692	\$ 11,951,783	\$ 11,826,181	(1.1%)

DIRECT EXPENDITURES BY TYPE

Personnel	\$ 5,126,687	\$ 5,475,877	\$ 6,196,487	\$ 6,164,974	(0.5%)
Employee Benefits	1,287,618	1,440,683	1,572,473	1,677,315	6.7%
Operating Expenditures	3,097,802	3,937,032	4,100,529	3,896,405	(5.0%)
Special Programs and Projects	-	-	82,294	87,487	6.3%
Capital Equipment - New	-	17,100	-	-	-
TOTAL	\$ 9,512,107	\$ 10,870,692	\$ 11,951,783	\$ 11,826,181	(1.1%)

RISK MANAGEMENT FUND TOTAL \$ 7,497,437 \$ 8,750,188 \$ 10,776,627 \$ 11,358,641 5.4%

Highlighted Budget Changes (July 2009 – June 2010)

Utility Billing Division:

- The Utility Billing Division’s overall budget has been decreased slightly while still providing resources for maintaining normal operations, enhanced support for the interactive voice response system (IVR) and preparing for the changeover to tiered rates as directed by City Council that will coincide with the implementation of the new utility billing system. Monthly billing will be another feature that will be provided once the new system has been implemented; however at this time funding for this feature has not been added into the base budget. While the monthly billing implementation date is contingent on several factors, it is estimated to occur by December 2009 and that there will be a budget impact in resources and operational costs to support this feature. As decisions are made to achieve the go-live date of monthly billing, the required resources and

operational costs will necessarily be reviewed with the budget office to enable a budget to be established at an appropriate time. While there are costs associated with the transition to monthly billing, a portion of those increases will be mitigated by anticipated savings from new processes such as electronic billing, remote work order processing and web-enabled customer access.

- Annual contractual costs for the third party call center vendor, Sento Corporation, continue to rise. The Utility Billing Division is identifying opportunities to decrease costs with improved staff training and monitoring of call center processing minutes. As a result, funding for training continues in our effort to achieve the goal of providing outstanding service to utilities customers within this rapidly evolving division. Future web-access should moderate call center transactions, because customers will be able to access account information online.
- Technology solutions, such as e-fax and wireless internet cards are included in the FY10 budget to allow for operation in flexible work environments and increased productivity among the staff. Enterprise Resource Planning (ERP) implementation in FY10 will create a need for new technologies in this division, such as a mobile solution for field staff and an upgrade in the IVR system to accommodate increased customer demand in the switch to monthly billing.
- Credit card fees continue to be addressed for potential savings and contract renegotiations to date by the Treasury Division have significantly reduced credit card processing costs.

Non-Utility Billing Divisions:

- Eliminated one (1) Sr. Customer Service Representative position.
- Transferred one Administrative Assistant position to the Personnel Department.
- Local and regional opportunities are being identified for training needs resulting in associated travel and training costs being held level or reduced.
- The cost of ERP and residual Capital Leadership Institute trainings have been incorporated into the Finance budget. The training will be focused on supporting ERP and results in a decrease in the overall training budget compared to the prior year.
- The Revenue Division anticipates a slight increase in expenditures due to payment volume cost increases from Raleigh's growth.
- Insurable property limits have increased significantly and will continue to increase with the anticipated opening of several multi-million dollar construction projects in the city.
- Opportunities to increase flexibility of personnel resources are anticipated with the ERP implementation. To capitalize on this opportunity a consolidated division has been formed from our Accounting Division, Financial Reporting and Planning Division, and Controller's Office.

Goals and Objectives

Goal: Complete implementation of Customer Care & Billing and Work components of ERP.

Objective: Successfully work with ERP team to evaluate, test and implement a new robust Customer Information System that will improve customer service delivery through better contact tracking, increased web self-service, field mobility and improved reporting.

Goal: Complete Monthly Billing Conversion.

Objective: Successfully migrate customers who are billed bi-monthly to monthly billing through coordination of meter readings, system integration and successful customer communication with notification of the changes. This is anticipated to occur by December 2009.

Goal: Increase risk management process activities to prevent and mitigate loss exposures.

Objective: Further work with the Safety Office to increase the number of pre-loss activities, such as publications, seminars, and property inspections to increase awareness of workplace safety and potential hazards.

Goal: Pay 20 percent of vendors electronically per week.

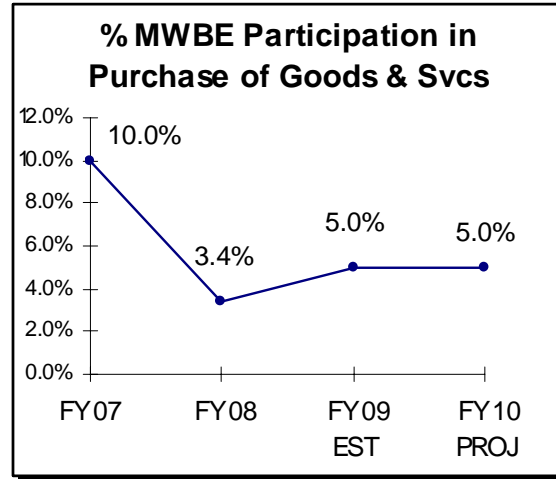
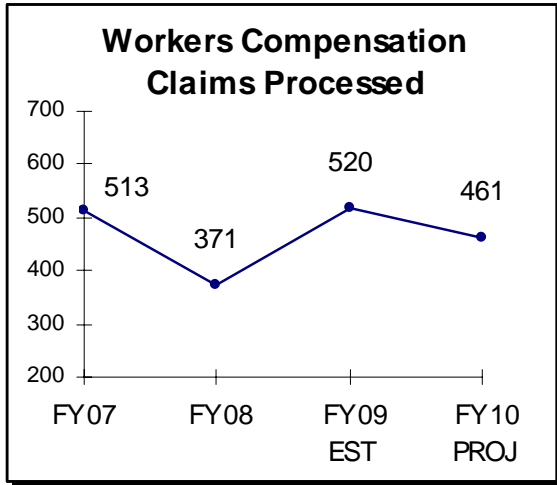
Objective: With the implementation of ERP, utilize Automated Clearing House payments to vendors.

Accomplishments (July 2008 – June 2009)

- Maintained AAA general obligation bond rating from all three rating agencies, as well as Aa1 and AAA ratings on revenue bonds.
- Developed and implemented an efficient bond draw down process to reduce the impact on the city's daily cash position with payments over \$1 million.
- Evaluated and refined bank services to provide improved banking efficiencies and reduced costs. Banking services will be re-evaluated in conjunction with the ERP system implementation, which may result in contract cost changes in upcoming fiscal years.
- Strategic and financial planning for the new ERP System and its impact to the Finance Department, as well as the entire organization. The implementation of the ERP system is in process, and will provide a highly integrated and scalable technology solution that can be used by all city departments to improve customer service.
- Completed Water Utilities Customer Handbook that is published on the City of Raleigh website. This handbook offers detailed information on utility services offered by the city.
- Enhanced management of water waste through leak detection program and idle service identification and correction.
- Completed contracts for utility franchise fee recoveries and electric expense rate analyses. Recoveries and cost savings of \$2 million.
- Completed Raleigh Time and Pay project (RTAP) in August, 2008, and thereby reduced city expenses, improved productivity and continued reduction in environmental impact.
- Established Other Post Employee Benefits Trust & new accounting procedures.
- The Revenue Collector system upgrade to the iNovah version was implemented November 2008. This is a web-based version of the product that consolidates the Revenue Collector and cashiering databases and adds many enhancements and improvements to payment processing.
- Completed Phase II of the Business License system implementation by integrating additional licenses into the system, the final Phase's anticipated completion is FY10.
- Completion of FY 2007-08 Comprehensive Annual Financial Report with an unqualified opinion from the independent auditors. Report submitted to Government Finance Officers Association (GFOA) for certificate of achievement consideration.
- Worked with Personnel, City Attorney and other key stakeholders to continue development of Risk Management cost containment strategies. Actuarial review showed reductions in key Worker's Comp statistics and claims with overall cost reduced \$1,478,945.
- Realized cost saving for claims adjudication services for Self Insurance Programs (Worker's Comp, General and Auto Liability).

- Merged Accounting, Financial Reporting and Controller division into single Accounting & Financial Reporting Services Division. Reorganization will allow more efficient and flexible resources to enhance functionality of the ERP system.
- Managed fiscal impact caused by banking and capital market crisis in October 2008.

Performance Measures



Information Technology

The Information Technology (IT) Department provides technical solutions for citizens and city employees. The department continually seeks to transform itself into a more responsive unit that delivers the most cost-effective and innovative technical solutions to all its customers. The focus of the next year will be to stabilize business systems, to standardize solutions to capitalize on cost savings and to align with organizational needs. IT will continue to focus on filling service level gaps and improving technical competency in order to support emerging technologies.

Business Applications Support: Business Applications includes planning, development, implementation and maintenance of software systems. Web Services manages the city's intranet and internet. The GIS program is responsible for the city's geographic data, as well as the dissemination of GIS technology to other city programs, including Stormwater. Database Services designs and maintains the City's databases.

Customer Relationship Management: The Customer Support Center is responsible for desktop customer service to all city employees, deployment of PC equipment, enterprise technology training, and enterprise software licensing compliance.

Enterprise Infrastructure Management: The Infrastructure Systems and Operations program manages the City's network infrastructure and connectivity.

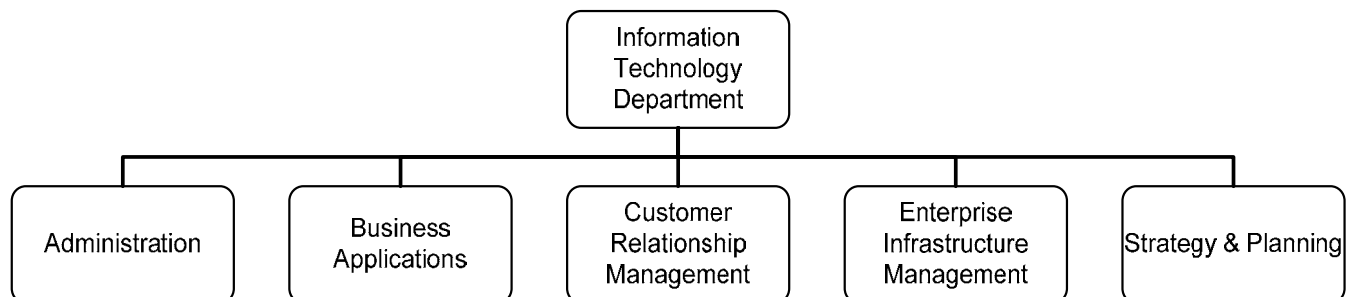
Shared Services and Administration: The Shared Services program's mission is to maximize return on investment and reduce duplication of efforts in the realm of information technology services. The program also includes IT administrative, financial, procurement functions of the department, PC leasing program, and communications strategy.

Strategy and Planning: This Division focuses on new and innovative/industry "best practices" technology, responsible for the IT Technical Strategy and Technical Reference Guide, and provides other planning and project support.

Additional information related to the Information Technology Department is available through the Interim Chief Information Officer (CIO), Ms. Karen R.H. Randolph, at (919) 996-3045 or via email at Karen.Randolph@ci.raleigh.nc.us.

Mission

To successfully integrate people, process and technology by fostering partnerships and consistently delivering solutions that serve as the foundation of city operations.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
IT Administration	27	32	10	12	2
IT Strategy & Planning	2	3	6	5	(1)
Enterprise Infrastructure Mgmt	0	0	16	16	0
Enterprise Business App Support	34	34	31	31	0
Customer Relationship Mgmt	0	0	11	10	(1)
TOTAL	63	69	74	74	0
DIRECT EXPENDITURES BY DIVISION					
IT Administration	\$ 6,174,725	\$ 7,907,900	\$ 3,506,065	\$ 3,178,898	(9.3%)
IT Strategy & Planning/Operations	226,011	783,768	1,106,082	1,223,624	10.6%
Enterprise Infrastructure Mgmt	-	-	4,386,957	4,149,584	(5.4%)
IT Applications	4,558,678	4,559,807	4,718,708	5,656,594	19.9%
IT Customer Relationship Mgmt	-	-	1,483,792	1,481,977	(0.1%)
TOTAL	\$ 10,959,414	\$ 13,251,475	\$ 15,201,604	\$ 15,690,677	3.2%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 4,042,524	\$ 4,619,014	\$ 5,122,333	\$ 5,449,130	6.4%
Employee Benefits	942,170	1,084,140	1,150,991	1,315,619	14.3%
Operating Expenditures	5,974,720	7,541,321	8,854,584	8,857,217	0.0%
Special Programs and Projects	-	-	69,696	68,711	(1.4%)
Capital Equipment - New	-	7,000	4,000	-	(100.0%)
TOTAL	\$ 10,959,414	\$ 13,251,475	\$ 15,201,604	\$ 15,690,677	3.2%

Highlighted Budget Changes (July 2009 – June 2010)

- The Information Technology Department primary budget change is associated with personnel costs. Mid-year FY09, the new IT Shared Services Division was established. The mission of this division is to maximize return on investment and reduce duplication of efforts in the realm of information technology services. This is a mission that is more necessary than ever given the current economic situation. To accomplish its mission, IT Shared Services will eliminate duplication and capitalize on expertise, experience, and cost savings through partnering, standardization, streamlining, prudent acquisition strategies, cost negotiations, economies of scale, consistent quality service, and consolidated and timely service delivery. The IT Shared Services Division will enable city departments to focus on their core business areas and not the acquisition of the technology to support it, which will elevate customer service to citizens.

Goals and Objectives

Goal: Provide innovative, high quality, cost effective citywide IT solutions.

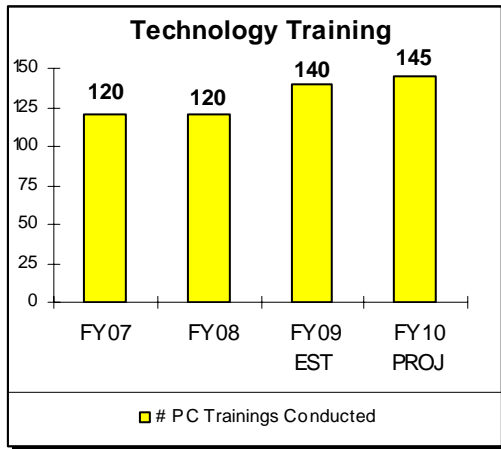
- Objective: Facilitate development of a modular architecture and allow for affordable interoperability.
- Objective: Ensure that system design is sufficiently flexible and robust to accommodate changing technology and business requirements.
- Objective: Facilitate integration with other systems and the use of commercial products in the initial design and in future enhancements.
- Objective: Enable technology insertion as currently available commercial products mature and new commercial products become available in the future.
- Objective: Allow for affordable support.

- Objective: Allow continued access to technologies and products supported by suppliers (a broad industrial base which does not restrict available sources to the detriment of competition).
- Objective: Promote systems that evolve and improve with time.
- Objective: Mitigate the risks associated with technology.

Accomplishments (July 2008 – June 2009)

- Deployed and ensured the new Voice over Internet Protocol (VoIP) telephone service was operational and ready for business when the new Raleigh Convention Center opened in the fall of 2008.
- The Avery C. Upchurch Municipal Complex and Dillon Building telephone services was upgraded to VoIP service. The improved technology allows for improved call handling and customer response. The technology allows rapid configuration and can improve the City's ability to support increased call volumes that may occur during situations like hurricane recovery or inclement weather.
- Delivered an online recruitment and hiring management tool to the Raleigh Police Department. The new tool is called Police Recruitment Optimized Talent Online Navigator (PROTON). When the online tool is in place, interested candidates can visit the precinct and submit their application from a kiosk. The Raleigh Police Department will have improved capabilities to review, process and analyze applicants throughout the recruit-to-hire process.
- The North Carolina Department of Insurance requires municipal government inspectors to complete six hours of approved instruction prior to license renewal each year. This year the Information Technology and Inspections departments delivered an online classroom solution to make it easier for Inspectors to obtain this training. The inspector training site is available to anyone with Internet access. Municipal building inspectors throughout North Carolina have the option to take classes on a convenient schedule with the added advantage of reducing travel costs, fuel consumption and automobile emissions.
- The Information Technology department provided project management and support enabling the Planning department to implement Limehouse. Limehouse is an internet-accessible computer application for producing documents and allowing the public review and comment on documents via a web browser. The City of Raleigh is currently using this tool to help update its Comprehensive Plan. The online tool allows web site visitors to read drafts of the new plan and other documents, such as background studies and summaries of public input from public meetings, comment on all or part of these documents, read other people's comments on the documents, take surveys and participate in bulletin boards, and keep up with other means of participating in this project, such as attending public meetings.
- The Network Operations Center (NOC), the primary work space engineers utilize to monitor, manage and troubleshoot problems on a network, will begin the first phase of delivering around-the-clock service in February. This extended service will eliminate required overtime costs associated with on-call rotations and monthly weekend maintenance.
- The Enterprise Resource Planning (ERP) project will deploy the financial module of the project in April 2009.
- IT senior management and a budget representative attended a three-day workshop on developing Balanced Scorecards. The Balanced Scorecard is a standardized methodology that is used to develop key performance indicators that will help the organization meet its goals.
- The new Raleigh Time and Pay (RTAP) program was deployed city-wide.

Performance Measures



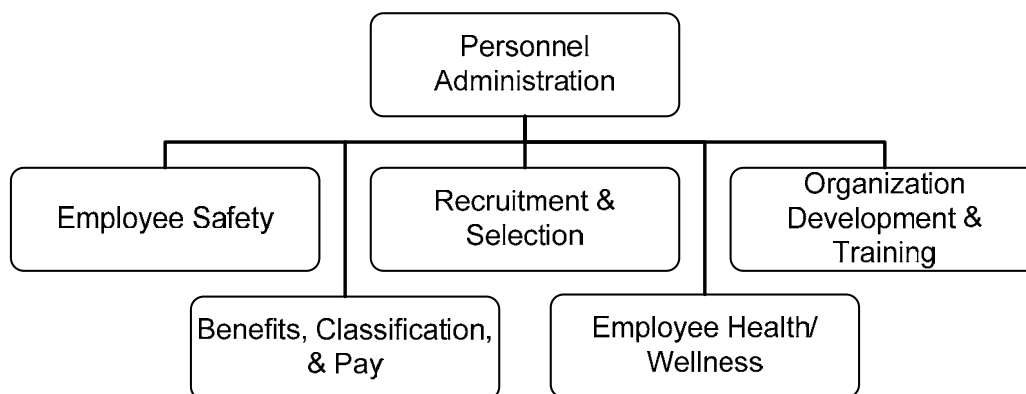
Personnel

The Personnel Department is responsible for the development and administration of personnel policies and employee programs, including benefits, health and wellness, safety, employee relations, recruitment and selection, position classification and pay, training, and organizational development.

Additional information regarding the Personnel Department may be obtained by contacting Carolyn Simmons, Personnel Director, at (919) 890-3317 or via email at Carolyn.Simmons@ci.raleigh.nc.us.

Mission

The Personnel Department provides assistance to all City of Raleigh departments in the delivery of quality services to the public by supporting the human resource needs of the organization and the individual needs of employees in the context of their employment, and developing and administering organizational rules and regulations based on city, state, and federal laws and guidelines.



Budget Detail

	ADOPTED BUDGET 2006-07	ADOPTED BUDGET 2007-08	ADOPTED BUDGET 2008-09	ADOPTED BUDGET 2009-10	CHANGE 2008-09 to 2009-10
EMPLOYEES	22	23	25	26	1
DIRECT EXPENDITURES BY PROGRAM					
Administration	\$ 591,683	\$ 609,377	\$ 686,019	\$ 786,425	14.6%
Recruitment and Selection	288,162	336,946	328,351	304,789	(7.2%)
Classification/Pay/Benefits	410,016	491,937	457,925	443,408	(3.2%)
Training/Career Develop	616,451	769,560	710,971	701,089	(1.4%)
Employee Health/Wellness	471,145	571,439	543,153	516,243	(5.0%)
Personnel Safety	330,733	352,160	359,049	349,340	(2.7%)
Tech and Spec Projects	121,342	128,023	127,495	127,567	0.1%
TOTAL	\$ 2,829,532	\$ 3,259,442	\$ 3,212,963	\$ 3,228,861	0.5%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 1,422,991	\$ 1,591,965	\$ 1,705,310	\$ 1,786,549	4.8%
Employee Benefits	396,912	440,497	392,263	438,882	11.9%
Operating Expenditures	989,244	970,450	924,611	890,218	(3.7%)
Special Programs and Projects	-	253,150	188,524	113,212	(39.9%)
Capital Equipment - New	20,000	3,380	2,255	-	(100.0%)
Capital Equipment - Replace	385	-	-	-	
TOTAL	\$ 2,829,532	\$ 3,259,442	\$ 3,212,963	\$ 3,228,861	0.5%

Highlighted Budget Changes (July 2009 – June 2010)

- The FY10 budget includes decreases in the level of funding for several service and program line items to reflect cost containment measures.
- Eliminates two positions in FY10. However, two fulltime temporary positions were converted to fulltime permanent status midyear, and a position was transferred from Finance.

Goals and Objectives

Goal: Provide services and programs to employees and support all city departments in a responsive, proactive, and timely manner.

Objective: Increase training and development programs for employees, co-workers, and management.

Objective: Provide an avenue for employees to resolve concerns related to workplace and personnel issues.

Objective: Increase safety awareness to minimize workplace accidents and injuries.

Objective: Increase the number of health education programs and clinics to promote healthy habits.

Goal: Ensure competitive salaries and internal equity for city positions to attract and retain quality employees.

Objective: Review each city job classification every three years.

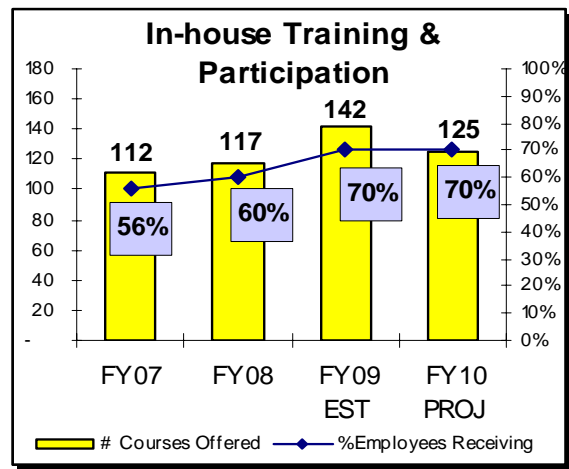
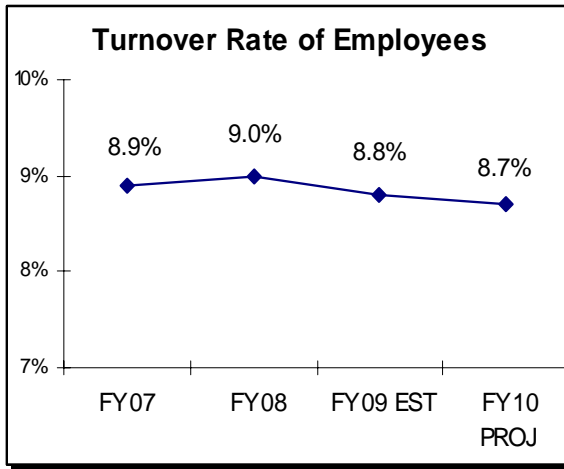
Goal: Provide higher level of customer service to internal and external customers through increased use of technology.

Objective: Increase the number of health education programs and clinics to promote healthy habits.

Accomplishments (July 2008 – June 2009)

- Continued health/wellness and safety programs to promote a healthier and safer lifestyle for employees, including:
 - Health risk assessments (HRA) and incentives, with post-HRA programs including corporate memberships in fitness centers;
 - Outreach wellness programs for outlying work sites;
 - Safety awareness training; and
 - Flu shot program administered in-house by city nurses for over 1300 employees.
- Continued executive co-sponsorship with Finance, IT, Public Utilities, and Public Works for citywide ERP project, and departmental subject matter experts worked closely with ERP Project Team and implementation vendor on each ERP project phase.
- Partnered with Senior Executives and the Service Excellence Committee to conduct customer service training for organization.

Performance Measures



Public Affairs

The Public Affairs Department is responsible for developing materials, opportunities and resources to be used to market and communicate to the public and the media about city services, policies and procedures. The department does this by serving as the city's media liaison and facilitating several media conferences annually, answering more than a dozen direct media inquiries weekly and by disseminating more than 600 press releases each year.

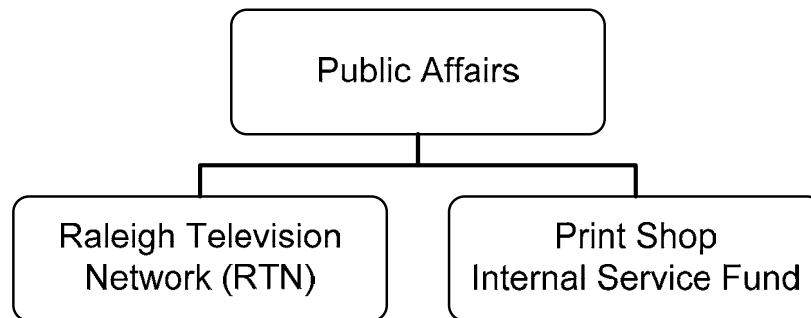
All media or citizen requests for public information are facilitated through Public Affairs. The website is another essential component the city uses to communicate with the public. The Public Affairs Department is responsible for the site's content. When citizens have questions they usually are answered by the Public Affairs staff, as they staff the city's information line. The department also maintains the city's official meeting calendar. The Public Affairs staff provides writing support for the City Council members for speeches, proclamations and resolutions. The staff also plans, publicizes and produces several events annually. The staff also serves as marketing and media advisors to several groups that are associated with the city and its mission such as the Raleigh Hall of Fame, Raleigh's Sister City organizations and the Raleigh Housing Authority.

The Department manages the city's cable operations that provide channels for public and government access television. The Raleigh Television Network (RTN) is a digital media center that is an invaluable tool in assisting the City of Raleigh and Wake County in communicating with the public. The city conveys information by producing regularly scheduled programming and special programming. The Public Affairs Department also includes the city's Print Services Division, which is responsible for on-site designing and purchasing printing services, as well as on-site printing for Raleigh City Government.

Additional information regarding the Public Affairs Department may be obtained by contacting Jayne Kirkpatrick, director at 996-3100 or via email at Jayne.Kirkpatrick@ci.raleigh.nc.us.

Mission

The City of Raleigh Public Affairs Department develops and markets information about city services to improve Raleigh's quality of life and to increase understanding of and participation and trust in government.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
Public Affairs	10	10	10	9	(1)
Raleigh Television Network (RTN)	6	7	8	8	0
TOTAL	16	17	18	17	(1)
DIRECT EXPENDITURES BY DIVISION					
Public Affairs	\$ 894,452	\$ 934,390	\$ 1,017,869	\$ 983,399	(3.4%)
Raleigh Television Network (RTN)	510,967	654,873	720,860	700,451	(2.8%)
TOTAL - DIVISIONS	\$ 1,405,419	\$ 1,589,263	\$ 1,738,729	\$ 1,683,850	(3.2%)
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 886,782	\$ 901,751	\$ 999,732	\$ 981,018	(1.9%)
Employee Benefits	194,019	222,892	247,933	260,264	5.0%
Operating Expenditures	300,618	361,430	365,486	386,403	5.7%
Special Programs and Projects	-	45,000	58,578	18,665	(68.1%)
Capital Equip - New	20,000	55,190	60,500	31,000	(48.8%)
Capital Equip - Replacement	4,000	3,000	6,500	6,500	0.0%
TOTAL	\$ 1,405,419	\$ 1,589,263	\$ 1,738,729	\$ 1,683,850	(3.2%)

Highlighted Budget Changes (July 2009 – June 2010)

- This budget eliminates an RTN Production Specialist position.

Goals and Objectives

Goal: Further enhance website’s content, timeliness and interactive capability.

Objective: Create dependable and timely news and information source for residents.

Goal: Further enhance RTN’s city programming.

Objective: Make RTN11 a reliable source of in-depth information on city services and initiatives.

Goal: Further evaluate costs and services provided by Print Services division to meet demand and ensure that high level expectations are met.

Objective: Examine services that are delivered and costs normally associated with the division that may be more accurately borne by user departments.

Accomplishments (July 2008- February 2009)

- Created and disseminated more than 600 press releases.
- Maintained the web site, creating a front page of up-to-the minute city news.
- Planned, publicized and produced 11 special events.
- Facilitated eight press conferences.
- Wrote, planned and produced 12 “City Show” segments.
- Wrote, planned and produced four “Under Construction” segments.
- Wrote, planned and produced six “Raleigh’s New Convention Center” shows.

- Wrote, planned and produced special programming promoting the city's "Designing a 21 Century City" series.
- Provided marketing, writing and production assistance for the Raleigh Hall of Fame.
- Provided marketing, publicity, writing, and production assistance for Sister Cities.
- In conjunction with the Convention Center staff, marketed and publicized the construction and opening of the Raleigh Convention Center and Raleigh Wide Open 3.
- Worked with Public Utilities to educate public on water conservation and keep public informed throughout the worst drought in Raleigh history.
- Produced "All About Solid Waste Services," a video instructing citizens about recycling, garbage and yard waste collection and waste reduction.
- Produced "Holiday Waste Reduction," a video offering tips on reducing waste during the holidays.
- Produced "Community Conversations," a series of public meetings and presentations by national experts, in partnership with the Raleigh Historic Districts Commission and Preservation North Carolina and the National Trust for Historic Preservation.
- Provided video and editing for the Comprehensive Plan Update kick-off and the public meetings.
- Produced video of the state-regulated mandatory fitness program for the Fire Department.
- Produced video for the Personnel Department informing city staff of the availability of on-line training resources.
- Created and produced a series of department interviews for use by the Raleigh Neighborhood College.

Print Services

Print Services is an Internal Service Fund (ISF) established to account for the full costs associated with centralized city functions performed by employees and charged to user departments. Revenue to cover direct expenditures in this fund comes from the operating accounts of the departments that use the services offered through this fund. This fund provides centralized printing and photocopy services. The budget represents the full cost of operating an in-house, full-service print shop and all photocopy machines in the municipal complex. Public Affairs oversees the operation of Print Services.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
Print Services	2	2	3	2	(1)
DIRECT EXPENDITURES	\$ 1,021,359	\$ 1,048,886	\$ 1,114,752	\$ 1,098,395	(1.5%)
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 89,953	\$ 92,360	\$ 129,573	\$ 101,444	(21.7%)
Employee Benefits	21,756	22,892	33,391	25,320	(24.2%)
Operating Expenditures	834,150	858,134	874,893	892,846	2.1%
Special Programs and Projects	-	-	1,395	1,785	28.0%
Capital Equipment - New	500	500	500	2,000	300.0%
Interfund Transfers	75,000	75,000	75,000	75,000	0.0%
TOTAL	\$ 1,021,359	\$ 1,048,886	\$ 1,114,752	\$ 1,098,395	(1.5%)

Highlighted Budget Changes (July 2009 – June 2010)

- Elimination of one (1) Administrative Assistant position.
- The Print Shop will be operating from its new location at Parks & Recreation’s Jaycee Park on Wade Avenue.

Goals and Objectives

Goal: Continue to evaluate costs and services provided by Print Services to meet demand and to ensure that high level expectations are met.

Objective: Examine services that are delivered and costs normally associated with divisions that may be more accurately borne by user departments.

Special Appropriations

The Special Appropriations budget funds expenses associated with the General Fund that are not charged to a department.

The Employee Benefits category budgets the city's contribution toward health and life insurance for retirees, workers compensation, and unemployment.

Direct expenditures fund contracted services such as tax billing and collections, a contingency account reduced to \$100,000 in FY2010, the Municipal Service District special tax districts expenditure, and insurance user charges. In addition, the city's reserve for vehicle maintenance and operations is included to support potential shortfalls in departmental accounts from fluctuating fuel costs. The city has also budgeted \$75,000 for an African-American Cultural Festival and \$105,000 for an At-Risk Youth Initiative Reserve.

Interfund expenditures include transfers that will be made from the city's General Fund to other Funds. Transfers to the General Debt Service Fund, ERP Project Fund, Miscellaneous Capital Projects Fund, and Park Improvement Fund represent the General Fund contributions to the city's debt service and capital projects. The transfers to the capital funds represent a significant decrease from years past. Transfers are also made to Print Shop, Public Transit, Convention and Performing Arts Center, and Community Development funds. These funds are operated as business-like enterprise funds, but require some transfer of general fund dollars to operate.

The risk management accounts funded in this section are aggregated at budget adoption to fund a portion of the city's Risk Management Internal Service Fund. As in the past, direct expenses of risk management will be paid from the Internal Service Fund.

Budget Detail

	<u>ADOPTED BUDGET 2006-07</u>	<u>ADOPTED BUDGET 2007-08</u>	<u>ADOPTED BUDGET 2008-09</u>	<u>ADOPTED BUDGET 2009-10</u>	<u>CHANGE 2008-09 TO 2009-10</u>
DIRECT EXPENDITURES	\$ 57,427,828	\$ 59,677,445	\$ 72,840,525	\$ 70,380,366	(3.4%)
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 550,000	\$ -	\$ -	\$ -	-
Employee Benefits	3,259,198	4,737,358	5,417,348	5,894,504	8.8%
Operating Expenditures	8,169,421	9,560,099	6,927,083	8,366,956	20.8%
Interfund Expenditure	45,449,209	45,379,988	60,496,094	56,118,906	(7.2%)
TOTAL	\$ 57,427,828	\$ 59,677,445	\$ 72,840,525	\$ 70,380,366	(3.4%)

Budget Detail (continued)

	ADOPTED BUDGET 2006-07	ADOPTED BUDGET 2007-08	ADOPTED BUDGET 2008-09	ADOPTED BUDGET 2009-10	CHANGE 2008-09 to 2009-10
PERSONAL SERVICES					
Rsv - Supp Police Pay	\$ 350,000	\$ -	\$ -	\$ -	-
Salary Reserve	200,000	-	-	-	-
SUBTOTAL	\$ 550,000	\$ -	\$ -	\$ -	-
EMPLOYEE BENEFITS					
OPEB - Post Employment Benefits	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	0.0%
Medicare Supplement	245,840	266,400	297,900	369,500	24.0%
Health Insurance	2,741,886	3,692,628	4,342,188	4,734,996	9.0%
Group Life Accidental Death & Disability	111,472	118,330	117,260	130,008	10.9%
Unemployment	160,000	160,000	160,000	160,000	0.0%
SUBTOTAL	\$ 3,259,198	\$ 4,737,358	\$ 5,417,348	\$ 5,894,504	8.8%
DIRECT EXPENDITURES					
City/Co Tax Billing & Collection	\$ 255,000	\$ 311,620	\$ 320,000	\$ 364,000	13.8%
City/Co Auto Tax Billing & Collection	62,000	-	-	-	
Elections	-	125,000	-	297,823	
Remittances to County	20,000	20,000	20,000	20,000	0.0%
Penalty Payments to WCPSS	182,025	164,160	302,206	232,452	(23.1%)
Safety Shoes	92,391	95,162	98,018	98,018	0.0%
Postage	500,000	500,000	550,000	583,000	6.0%
Stormwater Utility Fees	30,000	20,000	10,000	10,000	0.0%
Reserve - Contingency	300,000	214,976	250,000	100,000	(60.0%)
Reserve - M&O	300,000	643,323	744,653	640,000	(14.1%)
Reserve - Hillsborough Mun Svc Dstrct	-	-	-	111,818	
Reserve - Electric Load Study	35,000	35,000	-	-	
Reserve - Municipal Service District	545,320	599,165	631,867	1,146,319	81.4%
City Records Mgmt	26,160	42,000	50,000	60,000	20.0%
To ISF - SIR Prop/Liab Claim	800,000	816,000	1,230,000	1,160,000	(5.7%)
To ISF - Excess Prop/Liab Premium	835,000	1,200,000	1,320,000	1,000,000	(24.2%)
To ISF - Fire & Police Add Comp	20,000	20,000	-	-	
To ISF - Misc Insurance Premium	248,700	292,550	287,050	305,184	6.3%
To ISF - Other Insurance Service	1,092,825	1,011,143	830,289	989,757	19.2%
To ISF - SIR Workers Comp	2,500,000	3,150,000	-	59,335	
Insurance Other	-	-	-	925,000	
Miscellaneous Allocations	25,000	-	-	1,250	
Fringe Benefit Consultant	75,000	75,000	83,000	83,000	0.0%
MEAC Sponsorship	225,000	225,000	200,000	-	(100.0%)
African-American Cultural Festival	-	-	-	75,000	
At-Risk Youth Initiative Reserve	-	-	-	105,000	
SUBTOTAL	\$ 8,169,421	\$ 9,560,099	\$ 6,927,083	\$ 8,366,956	20.8%

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Budget Detail (continued)

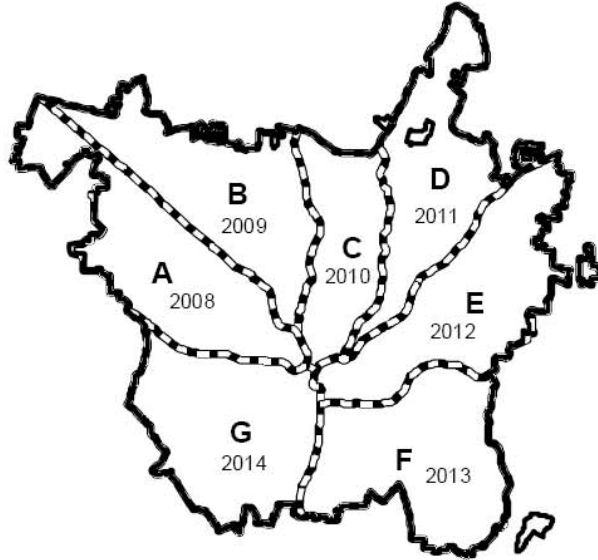
	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
TRANSFERS OUT - BUDGETS GRANTS					
To 110 Economic Development Fund	\$ 946,562	\$ 941,500	\$ 1,160,853	\$ 1,072,037	(7.7%)
To 190 General Debt Service	26,800,000	27,100,000	36,405,072	34,921,173	(4.1%)
To 210 Print Shop	220,903	298,886	314,752	296,891	(5.7%)
To 410 Transit Operations	8,524,811	8,567,724	10,793,416	10,369,966	(3.9%)
To 501 Technology Fund	2,000,000	2,000,000	-	-	
To 502 ERP Project Fund	-	-	4,000,000	4,000,000	0.0%
To 505 Misc Capital Projects Fund	4,893,000	4,335,391	4,298,555	2,150,000	(50.0%)
To 625 Park Improvement Fund	1,051,667	1,065,857	1,238,338	650,000	(47.5%)
To 642 RCCC/PAC Operations Fund	175,748	314,246	1,170,424	1,200,166	2.5%
To 735 Housing Operations	702,628	441,394	748,393	1,035,379	38.3%
To 736 Housing Projects	133,890	314,990	366,291	423,294	15.6%
SUBTOTAL	\$ 45,449,209	\$ 45,379,988	\$ 60,496,094	\$ 56,118,906	(7.2%)
TOTAL	\$ 57,427,828	\$ 59,677,445	\$ 72,840,525	\$ 70,380,366	(3.4%)

INFRASTRUCTURE AND PUBLIC SERVICES

- ◆ **Community Development Funds**
 - ◆ **Community Services** (General Fund)
 - ◆ **Inspections** (General Fund)
 - ◆ **Planning** (General Fund)
 - ◆ **Public Works** (General Fund)
 - ◆ **Parking Facilities Fund**
 - ◆ **Public Transit Fund**
 - ◆ **Stormwater Utility Fund**
 - ◆ **Vehicle Fleet Services** (Internal Service Fund)
 - ◆ **Solid Waste Services** (General Fund)

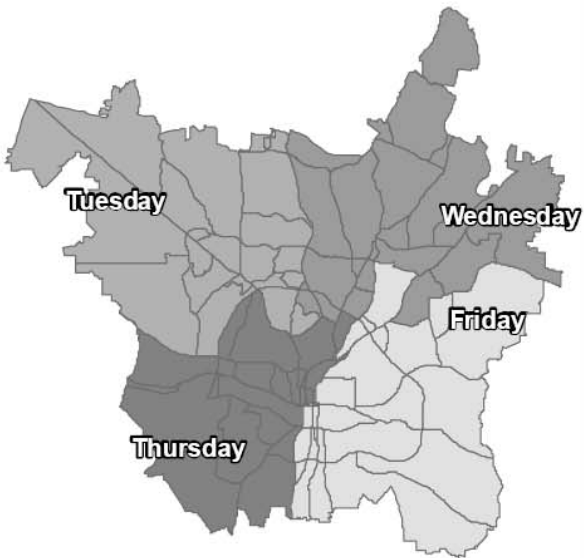
Infrastructure Service Maps

Leaf Collection Zones

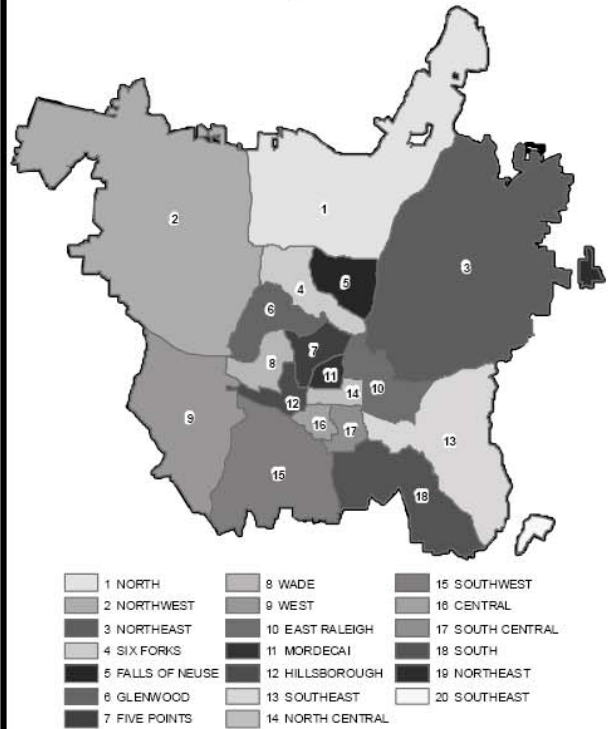


*Letters indicate specific leaf collection zones
 **Dates indicate beginning leaf collection zone for that year

Trash Collection Zones



Citizen Advisory Council Districts



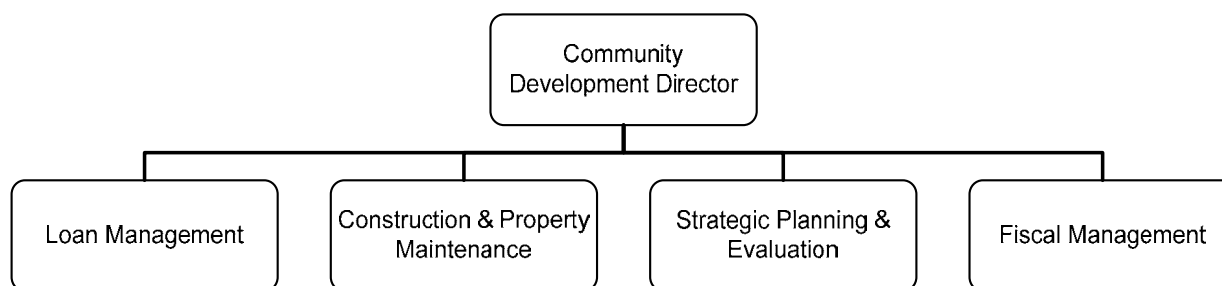
Community Development

The Community Development Department is responsible for the administration of the city's housing and redevelopment programs funded with both local and federal funds. Housing activities include citywide first-time homeownership loans, affordable rental housing, rehabilitation of existing housing stock, housing initiatives for the homeless, neighborhood revitalization efforts in identified target areas, and economic development and public service activities.

Additional information regarding the Community Development Department may be obtained by contacting Michele Grant, Community Development Director, at (919) 857-4330 or via email at Michele.Grant@ci.raleigh.nc.us.

Mission

To improve the quality of life for Raleigh's citizens by increasing and improving the affordable housing stock, revitalizing older neighborhoods and supporting related human services.



Budget Detail

	ADOPTED BUDGET 2006-07	ADOPTED BUDGET 2007-08	ADOPTED BUDGET 2008-09	ADOPTED BUDGET 2009-10	CHANGE 2008-09 TO 2009-10
EMPLOYEES					
Housing Development - City	22	23	23	23	0
Community Development - Federal	0	0	0	0	0
TOTAL	22	23	23	23	0
DIRECT EXPENDITURES					
Housing Development - City	\$ 1,396,892	\$ 1,477,386	\$ 1,498,294	\$ 1,808,092	20.7%
Ending Homelessness - City	50,000	50,000	50,000	50,000	0.0%
Community Development - Federal	5,439,239	5,676,348	5,888,362	5,535,366	(6.0%)
TOTAL	\$ 6,886,131	\$ 7,203,734	\$ 7,436,656	\$ 7,393,458	(0.6%)

Highlighted Budget Changes (July 2009 – June 2010)

- Changes Between FY09 and FY10 Base Budget
 - Most recent indications are that the federal budget allocation will remain close to previous years and we estimate grant allocation to have a 3% reduction. Program income from the CDBG activities is projected to be 60% of previous years based on FY07 and FY08 actual and FY09 year-to-date receipts. This reduction in federal funds will impact the department's eligible planning and administrative dollars (CAP).
 - Funding of \$106,250 included in FY10 Budget for the Emergency Shelter Grant.
 - The citywide affordable rental housing revenues supports New Horizon debt service until this site is sold.

- The Housing & Urban Development (HUD) relocation regulations continue to impact available resources in the Community Development Block Grant (CDBG) Program. Increased cost to relocate existing tenants reduces available funds for new projects. Also bond funds used for neighborhood revitalization should be used for capital costs only and alternative relocation resources such as CDBG and General Fund dollars will be needed for this activity as the department supplements revitalization activities with bond dollars. The department will continue to explore options to reduce costs of relocation while meeting federally mandated guidelines and regulations.
- Continued refurbishing and rehabilitation of citywide affordable rental housing is reflected in the city's budget request for FY10. Revenues generated from rents provide the funding for these projects and supplement other budgeted nonfederal activities. Projected income from rents remains flat as some deferred maintenance projects (such as power washing, cleaning gutters) are completed by the managing agency.
- An assessment of training needs, supplies etc. resulted in a reduction of the department's request for operating expenditures.
- Mid year changes which may impact the departmental budget include:
 - The potential sale of both the Stones Warehouse and the New Horizon sites.
 - The expected grant award from the NC Commerce Department's Division of Community Assistance of \$2.5 million in federal funds to address abandoned and foreclosed housing within the city. Funds could be used for acquisition, rehabilitation, demolition and land banking activities. The CD staff submitted the formal application in January 2009.
 - Staff research and logistical support to the Affordable Housing Task Force to study Raleigh's affordable housing issues. This 23 member committee is expected to provide a report to Council in February 2009 with recommendations on relevant housing sections of the city's proposed comprehensive plan.
- Staff capacity continues to be impacted by the bond program, comprehensive plan participation, HUD reporting requirements, and citizen and City Council housing initiatives. An increase in the number of loans approved has also significantly impacted the ability of current fiscal staff to timely review and process payments associated with the loan rehabilitation and construction draws. Adding to this impact is the current year addition of rehabilitation/project management consultants which will increase rehabilitation production and project completions increasing the number of payments. The department continues to look at the most efficient ways to best resolve these issues including using temporary staff and cross-training current staff.
- Several programs and processes have been redesigned to better meet the identified needs citizens and agencies, as well as reporting requirements:
 - The Housing reconstruction Program, which provides for demolishing and reconstructing a housing units deemed not suitable for rehabilitation, was created to help fill the void in services not currently met. Several homeowners were denied assistance because their homes were so severely deteriorated that they were deemed not suitable for rehabilitation. Eligible homeowner applicants who meet income guidelines and other requirements can be considered for a loan up to \$135,000 at an interest rate of zero percent or three percent, depending upon their ability to pay.
 - A revision of the department's in house payment processes and the use of temporary staff have provided assistance with financial and reporting requirements. However, continued growth in the number of loans processed will require some consideration of additional permanent staffing.
 - The Investor Rehabilitation Program has been revised to provide opportunities for investors to rehabilitate units for low to moderate income renters citywide.

Goals and Objectives

Goal: To develop viable urban communities within the Raleigh city limits by providing decent housing, suitable living conditions, expanded economic opportunities benefiting low and moderate income families, and eliminating slum and blight.

Objective: To acquire, demolish and/or rehabilitate 18 dilapidated units within redevelopment areas and to relocate existing tenants to standard units with FY 10 funds.

Objective: To increase the tax base and encourage homeownership by providing 35 down-payment assistance or 2nd mortgage loans of up to \$20,000 to first time homebuyers citywide and up to \$30,000 to homeowners within the redevelopment targeted areas.

Objective: To provide at least 15 loans to homeowners for limited repairs to their homes.

Objective: To improve the City of Raleigh's existing homeowner housing stock by providing loans to 35 homeowners to rehabilitate their existing residences. At least 25 of these owner occupants will receive discounting forgivable loans using both bond and HOME resources, and four owner occupants will receive CDBG funding under the Reconstruction Program for demolition and reconstruction of their homes.

Objective: To provide construction trade training to 30 low income persons.

Objective: To increase the City of Raleigh's affordable rental housing stock by a minimum of 75 units providing low interest gap financing to at least two private and/or nonprofit developers.

Objective: To provide funds for homeownership counseling to at least 75 persons seeking to become homeowners.

Objective: To complete major capital improvements on each unit in the city's affordable rental housing stock by rehabilitating and/or upgrading at least 10 -15 units per year.

Objective: To serve 100 low-income and special population citizens by providing financial assistance to nonprofit provider organizations.

Goal: To improve the department's ability to retrieve, analyze and provide historical program data to citizens, continuously improving equitable service delivery and program effectiveness, developing policy and proposals that will better serve low- and moderate-income citizens of Raleigh, while remaining sensitive to historic preservation and existing community values and social networks.

Objective: To increase the number of informational documents available to the public by ten percent.

Objective: To improve reporting by continuing to work with the city's Information Technology and Finance Department to design and implement a more automated management system to capture, track, and integrate programmatic and financial data.

Objective: To evaluate existing programs annually to ensure lending practices are sound and enable low- and moderate-income residents to access city housing resources for homeownership, rehabilitation, or affordable rental units.

Objective: To continue to examine and evaluate policies for the development and preservation of the affordable housing supply.

Goal: To enhance the Department's loan and redevelopment programs by continuing to develop new and innovative strategies that will better meet the needs of the citizens and developers to increasing participation and use of the city's housing programs.

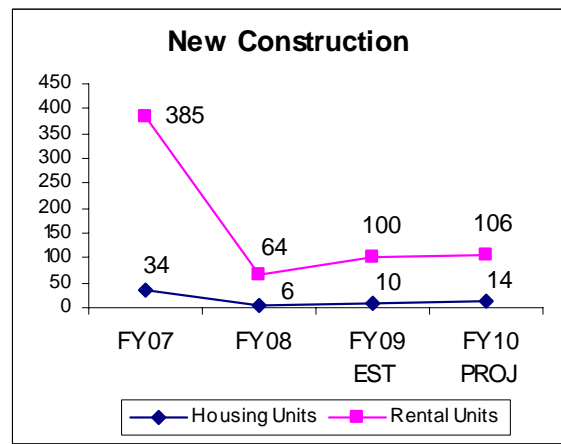
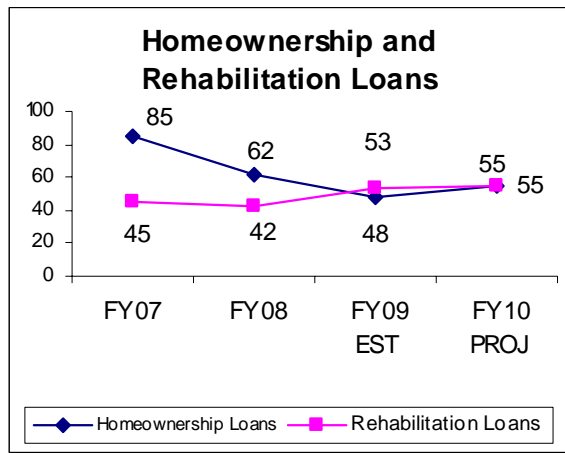
Objective: To encourage more participation in the department's programs through increased marketing of city housing programs targeting 25 persons per month. Increase the number of flyer distributions by 20 percent. Attend at least three workshops per year held by nonprofits and private mortgage lenders.

Accomplishments (July 2008 – June 2009)

- Through the first quarter of FY09, substantial rehab projects were completed by providing loans for major repairs totaling \$343,070. Recipients were primarily elderly homeowners residing in the redevelopment and low-income census tract areas. Staff has also processed and set up escrow accounts of over \$ 1,000,000 for rehabilitation of 16 additional homes. Loan staff and a consultant, Firm Foundations, are currently processing an additional 20 applications for substantial rehabilitation.
- Closed two limited repair projects by providing loans for emergency-type repairs of \$5,000 each to homeowners residing throughout the city. Resources for Seniors is currently processing an additional 17 loans totaling \$85,000.
- Twenty-three bond-funded 2nd mortgage loans closed this year totaling \$429,604 to first-time homebuyers for down payment assistance. An additional \$450,000 is projected to be spent by year end for 25 more first time homebuyers.
- By the end of the second quarter, we anticipate closing one bond and two HOME funded Joint Venture Rental loans totaling \$774,625 and making 21 units available for low income renters. An additional \$3,792,541 in HOME and bond funds is projected to be spent on four Joint Venture projects currently approved, providing 224 units by end of FY09 and leveraging \$19,000,000 in private and other public funds – a 4.25 ratio.
- The second phase of the Cooke Street redevelopment plan is 80% complete. This infill project involved the construction of 17 affordable single family homes for low and moderate income homebuyers. To date 13 homes have been completed; nine have been sold and two others have closing scheduled for January 2009. Plans have been submitted for permits for two of the remaining four homes. All 17 homes will exceed Energy Star Guidelines and one of the remaining homes will be constructed to meet System Vision and Healthy Built Homes Silver level. In addition, \$81,500 was used to pipe 190 linear feet of open ditch along the 800 Block of East Jones Street to create three of the seventeen lots, and \$38,000 was used to install 190 linear feet of curb, gutter, and sidewalk improvements.
- Four infill vacant single family lots were sold to developers for the construction of affordable homes for first time homebuyers. All homes have been completed and sold.
- Nine units of the city's affordable rental housing stock have been rehabilitated and nine additional units will be completed by the end of FY09. Upgrades to the City Market Produce vendor site will also be completed by year end. To date over 45 percent of the city owned rental units have been upgraded.
- With the department's encouragement and support, the current property management agency for the citywide Affordable Rental Program is partnering again this year with a local university to provide a student with a Property Management Internship.
- \$229,349 of CDBG funds have been used to acquire two of the planned acquisitions in targeted redevelopment areas. An additional 12 units will be acquired by June 2009.
- Over \$400,000 in Relocation Assistance will be used to relocate and provide assistance to 25 households to improve their housing conditions. Forty percent of these tenants reside in properties acquired with bond funds.

- CDBG funds have been used to demolish 13 dilapidated and/or substandard units budgeted in the current year at a cost of \$112,229.
- Utilizing over \$200,000 from the CDBG Community Enhancement/Public Services program:
 - 15,653 households received groceries from the Urban Ministries food pantry. The food quality and nutritional value was increased with a grant from the city for the purchase of a pallet storage system and a pallet lifting machine.
 - 18 individuals received job training and support through the Inter-Faith Food Shuttle's Culinary Jobs Skill Program. The city provided funds for stipends and food preparation supplies.
 - 145 children received afterschool educational and life-skills training through the youth programs of Delta Sigma Theta, Inc. The Alumnae Association of Delta Sigma Theta received funds to support these youth programs.
 - 432 households received life skills training including basic computer training and help with tax preparation as part of the Raleigh Safety Club start-up activities. Passage Home, Inc. received funds in support of programming at the Safety Club.
 - 142 children received after school tutoring in math and literacy skills at the Neighbor to Neighbor Ministries, Inc. Comprehensive Youth Center. Neighbor to Neighbor received funding to rehabilitate the center and install the computer lab used as part of the tutoring programs.
 - 205 low and moderate income potential homeowners began a home buyers preparation and training course sponsored through Downtown Housing Improvement Corporation (DHIC); forty-one families became homeowners.

Performance Measures



Community Development – Federal Program

The Community Development Funds provide for the improvement of inner-city neighborhoods through the implementation of several redevelopment plans adopted by City Council. The expenditures in this section represent federally funded initiatives.

The primary source of funding is through the HOME Investment Partnership Program and Community Development Block Grant (CDBG) programs provided by the U.S. Department of Housing and Urban Development (HUD). Program income is additionally funded by CDBG projects such as loan repayments and rental income. Projects funded in this budget include the Rehabilitation Loan Program for renter and owner occupied units; emergency repair loans to the elderly and handicapped; and the Thompson Hunter and Garner Road redevelopment projects. The HOME program also provides affordable housing to low and moderate income residents.

The Job Training Grant from the North Carolina Finance Agency (NCHFA) focuses on job training, job creation, and business development/expansion in the construction and hospitality sectors of the local community.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
EMPLOYEES	-	-	-	-	-
DIRECT EXPENDITURES BY					
CDBG	\$ 3,749,099	\$ 3,799,834	\$ 3,743,263	\$ 3,239,441	(13.5%)
HOME Program	1,614,140	1,800,514	2,070,099	2,114,675	2.2%
Emergency Shelter Grant	-	-	-	106,250	-
Job Training Grant	76,000	76,000	75,000	75,000	0.0%
TOTAL	\$ 5,439,239	\$ 5,676,348	\$ 5,888,362	\$ 5,535,366	(6.0%)

Housing Development – City Program

The combined total budget of Housing Development includes a subsidy transfer from the General Fund in the amount of \$1,035,379 for the Community Development Department and \$50,000 for the Ending Homelessness Program. The majority of funds will be used to assist low and moderate income households in obtaining affordable housing. The expenditures represent locally funded initiatives.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
EMPLOYEES	22	23	23	23	0
DIRECT EXPENDITURES BY PROGRAM					
Administration	\$ 652,628	\$ 691,195	\$ 698,393	\$ 985,379	41.1%
Ending Homelessness	50,000	50,000	50,000	50,000	0.0%
House/Rental Ins/Svc Fees	110,600	110,600	67,000	66,000	(1.5%)
Property Maintenance	49,000	49,000	47,500	58,000	22.1%
Homeowner Counseling	15,000	15,000	10,000	10,000	0.0%
Home Grant Match	314,198	396,875	462,685	475,996	2.9%
Citywide Rental Housing	152,000	152,000	150,000	150,000	0.0%
New Horizons	62,716	62,716	62,716	62,717	0.0%
Continuum of Care Match	40,750	-	-	-	-
TOTAL	\$ 1,446,892	\$ 1,527,386	\$ 1,548,294	\$ 1,858,092	20.0%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 1,150,709	\$ 1,265,719	\$ 1,350,196	\$ 1,398,511	3.6%
Employee Benefits	287,381	324,743	328,869	367,141	11.6%
Operating Expenditures	220,763	193,730	196,564	168,447	(14.3%)
Contractual Services	50,000	50,000	50,000	50,000	0.0%
Grant Support Exp Reimb	(1,025,525)	(1,113,942)	(1,179,236)	(949,720)	(19.5%)
Capital Equipment - New	19,300	20,945	2,000	1,000	(50.0%)
Housing Initiatives	681,548	723,475	737,185	759,996	3.1%
Interfund Expenditures	62,716	62,716	62,716	62,717	0.0%
TOTAL	\$ 1,446,892	\$ 1,527,386	\$ 1,548,294	\$ 1,858,092	20.0%

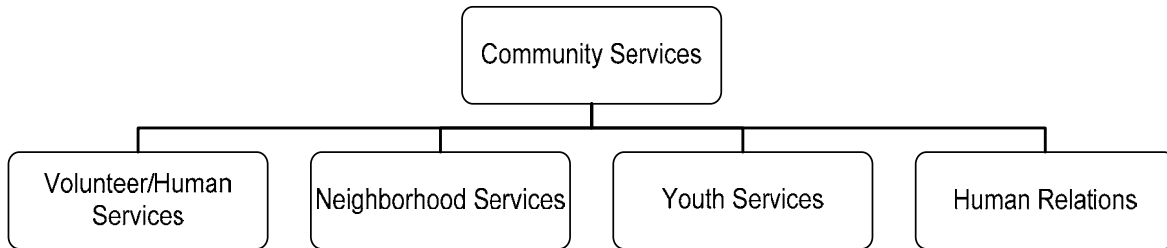
Community Services

The Community Services Department facilitates citizen participation, coordinates volunteer service programs, and provides structured youth employment and empowerment opportunities.

Additional information regarding the Community Services Department may be obtained by contacting Kristen Rosselli, Community Services Director, at (919) 996-6100 or via email to Kristen.Rosselli@ci.raleigh.nc.us.

Mission

The Community Services Department provides innovative services and programs, which consist of, but are not limited to, enhancing the quality of life for the people and communities in Raleigh. The Department meets the needs of Raleigh's diverse citizenry by coordinating and facilitating citizen involvement, empowering youth, improving community relations, and serving as a primary referral resource for human services.



Budget Detail

	ADOPTED BUDGET 2006-07	ADOPTED BUDGET 2007-08	ADOPTED BUDGET 2008-09	ADOPTED BUDGET 2009-10	CHANGE 2008-09 to 2009-10
EMPLOYEES					
General Fund positions	16	16	20	15	(5)
Grant Funded positions	3	3	3	3	0
TOTAL	19	19	23	18	(5)
DIRECT EXPENDITURES BY PROGRAM					
Comm Dev Svs Admin	\$ 271,286	\$ 304,248	\$ 416,649	\$ 368,828	(11.5%)
Operations - Neigh Services	806,946	840,784	953,244	865,761	(9.2%)
Volunteer/Human Services	357,153	380,973	251,168	216,146	(13.9%)
Youth Employment Program	439,668	392,050	394,859	436,147	10.5%
Neighborhood Improvement	26,913	26,913	26,913	26,913	0.0%
Beltline Beautification	30,622	30,622	30,622	-	(100.0%)
Nuisance Abatement	-	-	75,000	-	(100.0%)
TOTAL	\$ 1,932,588	\$ 1,975,590	\$ 2,148,455	\$ 1,913,795	(10.9%)
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 1,207,278	\$ 1,248,344	\$ 1,274,825	\$ 1,152,585	(9.6%)
Employee Benefits	223,465	238,749	260,826	236,928	(9.2%)
Operating Expenditures	501,845	156,553	180,044	178,518	(0.8%)
Special Programs and Projects	-	331,944	432,760	345,764	(20.1%)
TOTAL	\$ 1,932,588	\$ 1,975,590	\$ 2,148,455	\$ 1,913,795	(10.9%)

Highlighted Budget Changes (July 2009 – June 2010)

- Cancellation as host city for 2010 Neighborhood USA Conference (\$75,000).
- Elimination of the Beltline Beautification Program (\$30,622).
- Elimination of the World Changers/Home Improvement Program (\$35,000).
- Reduction in Raleigh Citizens Advisory Council (CAC) Reserve account (\$50,000).
- Increase in minimum wage from \$6.55 per hour to \$7.25 per hour beginning in July 2009 for the Youth Services part-time salary (\$35,000).
- Elimination of five positions including three Fair Housing positions, one Human Relations Manager, and one Community Specialist Assistant.

Goals and Objectives

Goal: Increase awareness of and participation in Citizens Advisory Councils (CACs).

- Objective: Implement approved CAC Community Awareness plan, including locally-tailored outreach and awareness efforts.
- Objective: Through CACs, actively work to engage residents in improving quality of life in their neighborhood and community.
- Objective: Connect neighborhood organizations and homeowner associations to CACs.

Goal: Enhance quality of life for the people and communities in Raleigh.

- Objective: Develop a community-based Neighborhood Empowerment strategy to facilitate neighborhood betterment.
- Objective: Increase citizen involvement, problem-solving skills, and knowledge of local government and available resources through leadership training, educational classes, networking, local conferences, and other community-based opportunities.
- Objective: Customize services for stressed neighborhoods.
- Objective: In partnership with Police, Parks & Recreation and other city departments, create geographically-based "community-oriented government" teams to assist neighborhoods with addressing community-directed priorities.
- Objective: Expand "We Are Neighbors" program to promote active collaboration among neighbors.
- Objective: Implement and widely promote the revised Neighborhood Improvement Matching Grants program.

Goal: Strengthen neighborhood organizations and homeowners' associations.

- Objective: Increase the number of registered neighborhood organizations and homeowners' associations on the Neighborhood Registry by 15%.

Goal: Increase volunteerism to meet critical family and community needs.

- Objective: Increase Senior Corp volunteer based by 50%.
- Objective: Increase the number of annual volunteer committed hours by achieving 95% of Senior Corp volunteers recording a minimum of 25 hours per month.

Goal: Provide youth with structured employment experiences and life skills training.

Objective: Hire 165 youth into the Raleigh Summer Youth Employment Program.

Objective: Launch a pilot summer youth police academy program for up to 60 youth in partnership with the Police and Parks & Recreation Departments.

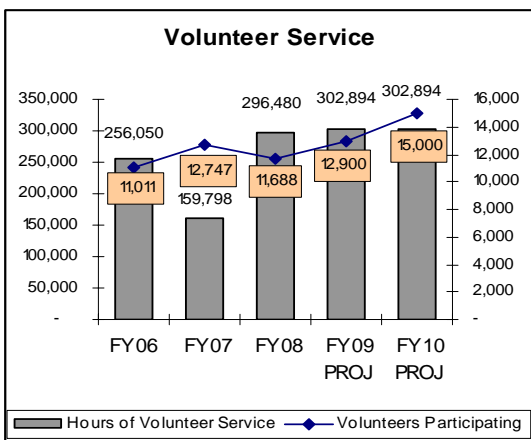
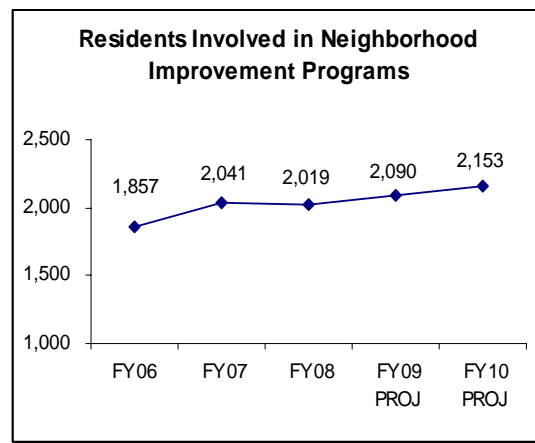
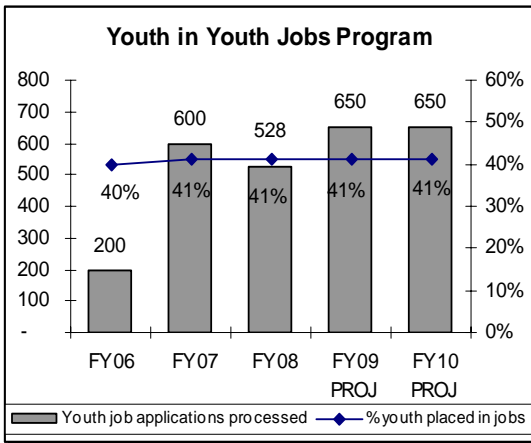
Goal: Support Boards and Commissions with achieving their stated missions.

Objective: Facilitate work plans of the Boards and Commissions.

Accomplishments (July 2008-2009)

- Maintained existing programs at a high level of proficiency.
- Successfully implemented the City of Raleigh Neighborhood College Program.
- Reorganized and improved Neighborhood Clean-Up Program.
- Increased the number of registered Neighborhood Associations by 15%.
- Planned and implemented a very successful Latino Festival with attendance of approximately 5,000.
- Provided employment and life skills development opportunities for 165 youth through the Raleigh Summer Youth Program and Beltline Beautification Program.
- Raleigh Citizens Advisory Council unanimously approved the proposed Community Awareness Plan and Neighborhood Improvement Matching Grant framework.

Performance Measures



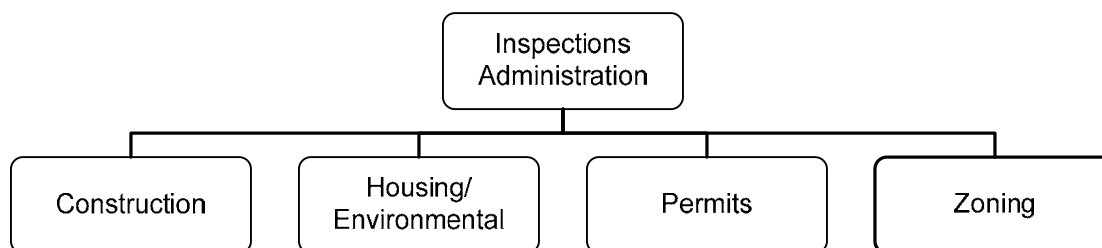
Inspections

The Inspections Departments is responsible for enforcing the North Carolina building construction codes and the city's minimum housing code and public nuisance codes; reviewing construction plans for code compliance and issuing permits; and enforcing the city's tree preservation code, land use, and sign regulations.

Additional information regarding the Inspections Department may be obtained by contacting Larry Strickland, Inspections Director, at (919) 516-2701 or via email at Larry.Strickland@ci.raleigh.nc.us.

Mission

To ensure the public's health, safety, and welfare through the enforcement of adopted codes, to promote the economic health of the City of Raleigh by enhancing business development and retention, assuring adequate housing and clean neighborhoods, and to provide exemplary service to our customers that exceed their expectations for efficiency, effectiveness, and adaptability.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	157	153	155	140	(15)
DIRECT EXPENDITURES BY PROGRAM					
Administration	\$ 885,930	\$ 322,076	\$ 447,042	\$ 402,928	(9.9%)
Construction	4,573,831	4,856,392	4,910,689	4,506,563	(8.2%)
Housing/Environmental	1,922,808	1,972,940	2,032,974	2,106,366	3.6%
Permit Office	2,990,956	3,061,581	3,130,683	2,643,278	(15.6%)
Zoning	1,214,471	1,310,664	1,318,875	1,294,991	(1.8%)
Neighborhood Preservation	243,911	316,651	305,159	569,616	86.7%
TOTAL	\$ 11,831,907	\$ 11,840,304	\$ 12,145,422	\$ 11,523,742	(5.1%)
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 7,986,180	\$ 7,852,823	\$ 8,086,318	\$ 7,591,843	(6.1%)
Employee Benefits	2,004,057	2,052,822	2,103,422	2,107,934	0.2%
Operating Expenditures	1,770,020	1,903,209	1,811,099	1,707,515	(5.7%)
Special Programs and Projects	-	-	118,533	110,950	(6.4%)
Capital Equipment - New	42,800	12,000	12,000	4,500	(62.5%)
Capital Equipment - Replacement	28,850	19,450	14,050	1,000	(92.9%)
TOTAL	\$ 11,831,907	\$ 11,840,304	\$ 12,145,422	\$ 11,523,742	(5.1%)

Highlighted Budget Changes (July 2009 – June 2010)

- Planned technology enhancements include process improvements as defined by the current Farragut study of "Development Review Process Improvement".
- The FY2009-10 budget reflects the mid-year addition of four positions in the Neighborhood Preservation Division.

- Elimination of 16 positions including one Building Plans Examiner Supervisor (transfer to Development Services), six Code Enforcement Inspectors, four Senior Building Plans Examiners, one Senior Permit Specialist, two Senior Customer Service Representatives, one Permit Auditor, and one Inspection Specialist.
- Positions have also been reallocated within the department to the Zoning and Housing & Environmental Divisions.
- The FY2009-10 budget includes the implementation of the Rental Registration Program.

Goals and Objectives

Goal: To build and enhance our technology capabilities.

- Objective: Web-based permitting for commercial plan review (inter-local agreement phase III). Should be in operation by 2011.
- Objective: To increase the capabilities of our web-based permitting and payment process.
- Objective: To develop a standardized accounts receivable program for code enforcement fees for the transition to ERP.

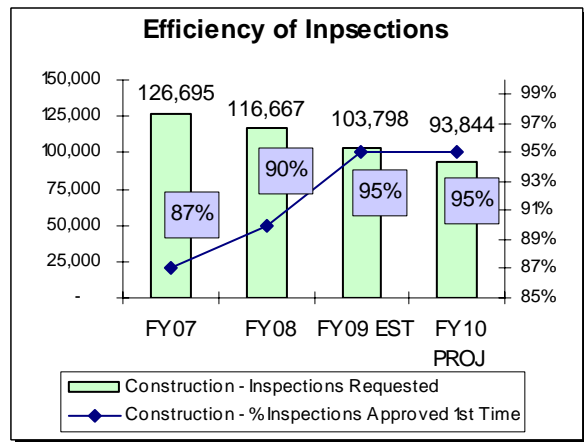
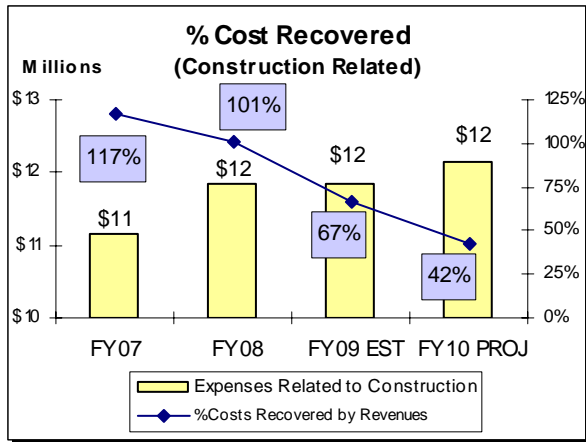
Goal: Develop incentives for the industry to use GREEN building construction practices.

- Objective: Educate the industry on recycling construction debris.
- Objective: Educate staff on sustainability initiatives.
- Objective: Reduce review cost for LEED compliant structures. LEED is a certification program for environmental friendly standards (Standard, Silver, Gold, and Platinum).

Accomplishments (July 2008 – June 2009)

- Issued approximately 28,000 building permits (zoning, building, electrical, plumbing, and mechanical).
- Performed approximately 93,500 field inspections (building, electrical, plumbing, and mechanical) and 18,600 site and sign inspections.
- Housing performed 12,000 unfit/unsafe housing inspections and 20,000 public nuisance, zoning and nuisance vehicle cases.
- Developed an After Hours Inspections Program for commercial and residential projects.
- Implemented the Rental Dwelling Registration Program for all rental dwellings within the city. (Council mandated ordinance) and a residential on-line plan review (e-plan review) process.
- Reduced staff by 10% and have reallocated positions to Zoning and Housing & Environmental Divisions.
- Reallocated 19 positions to Fire, P&R and Sustainability Divisions (Jan-Jun).
- Collected approximately \$11,125,000 in revenue for fire, facility fees, utilities connection, land disturbing, right of way, street cut and water/sewer stub fees.
- Issued approximately 10,000 permits for Fire, Public Utilities, and Public Works Departments.
- Implemented the Rental Registration Program.

Performance Measures



Planning

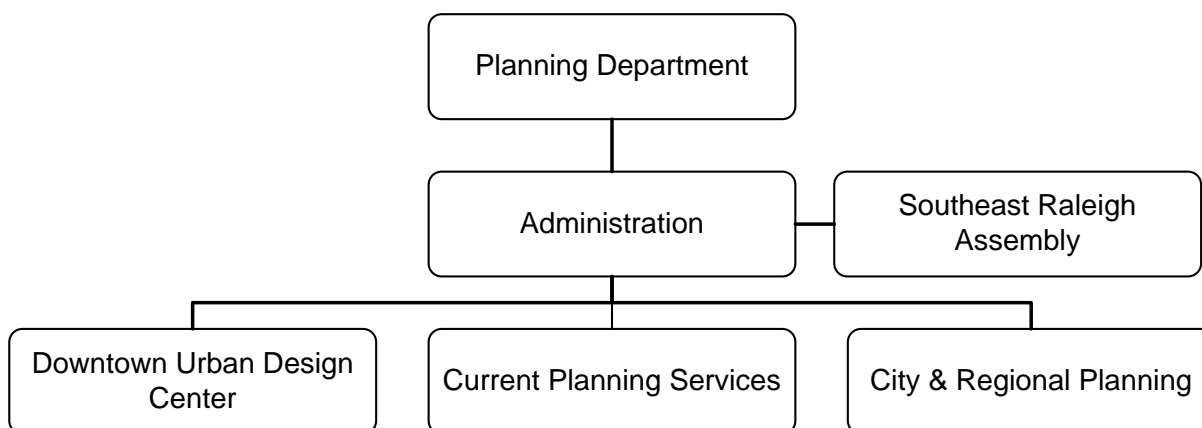
The Planning Department provides planning advice and services to the City Council, Planning Commission, Historic Districts Commission and Appearance Commission, the City Manager and staff, and to the citizens.

Additional information regarding the Planning Department may be obtained by contacting Mitchell Silver, AICP, Planning Director at (919) 516-2625 or via email at Mitchell.Silver@ci.raleigh.nc.us.

Mission

To provide guidance for the growth, preservation and development of the City of Raleigh in order to maintain a City of lasting value.

The Planning Department will become a proactive team to provide the expertise and leadership to guide growth, preservation and development of the City. The Department will adopt a new standard of excellence and seek best practices to ensure the City reaches its highest potential. The comprehensive plan and zoning code will be updated to establish a clear vision for the future. Staff will be cross-trained to maximize their skills; they will be empowered to be creative and help facilitate department change; and, they will excel in customer service. The City is building a new legacy for the future. Planning staff understands that we are in a "golden age of planning," and they have embraced their new role as the next generation's legacy builders.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	45	46	47	45	(2)
DIRECT EXPENDITURES BY DIVISION					
Administration	\$ 3,690,876	\$ 4,424,117	\$ 4,446,155	\$ 4,171,760	(6.2%)
Current Planning Services	-	-	-	-	
Econ & Development Planning	-	-	-	-	
TOTAL	\$ 3,690,876	\$ 4,424,117	\$ 4,446,155	\$ 4,171,760	(6.2%)
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 2,545,258	\$ 2,723,617	\$ 2,930,436	\$ 2,855,364	(2.6%)
Employee Benefits	609,340	655,776	700,913	734,076	4.7%
Operating Expenditures	536,278	1,026,224	584,340	535,546	(8.4%)
Special Programs and Projects	-	18,500	230,466	46,774	(79.7%)
Capital Equipment - New	-	-	-	-	
TOTAL	\$ 3,690,876	\$ 4,424,117	\$ 4,446,155	\$ 4,171,760	(6.2%)

Highlighted Budget Changes (July 2009 – June 2010)

- Reduced overall departmental budget.
- Eliminated the Economic Development Division (3 positions).
- Eliminated one (1) 'Urban Design Center' Graphic Designer and one (1) 'City & Regional Planning' Planning Technician.
- Removed the Whitaker Mill Streetscape Plan.

Goals and Objectives

Goal: Advance management strategies.

Objective: Work with other departments to find ways to advance the management strategies to support a higher level of customer service; improve neighborhood quality; focus on capital projects; address environmental initiatives and focus on growth strategies.

Objective: Develop a departmental work program that takes the management strategies into consideration.

Objective: Identify inter-departmental work products, such as the Comprehensive Plan implementation, public outreach processes and Development Review Coordination to improve department collaboration.

Objective: Develop a sustainability policy as well as develop an environmental policy for the Comprehensive Plan update.

Objective: Provide staff support to the Randaleigh Farm project.

Objective: Participate in planning efforts to adopt LEED standards for the City of Raleigh.

Goal: Increase productivity.

Objective: Reduce the amount of time staff reviews plans.

Objective: Increase the number of plans, certificates of appropriateness, and subdivision/recombination plans reviewed annually.

Objective: Increase staff productivity by 25% by tracking performance measures on a monthly basis.

Objective: Strengthen business continuity by cross training staff to expand job skills and to back up other staff during high caseload periods and by maintaining institutional knowledge and expertise within the department.

Goal: Provide a new zoning ordinance.

Objective: Update the Zoning Ordinance to reflect new development practices and to implement recommendations from the Comprehensive Plan.

Goal: Provide more technical assistance to the development community and citizens.

Objective: Conduct pre-application meetings to reduce the review time and improve quality and completeness of applications.

Objective: Attend more CAC meetings to provide technical advice on complex site plans, master plans, zoning cases and text changes. Hold public information meetings to educate the public about planning and zoning matters.

Objective: Develop handbooks and other tools to educate the public about planning, zoning and historic district requirements.

Objective: Use the Comprehensive Plan Update process as way to educate the public about planning.

Goal: Advance sustainable policies and practices.

Objective: Develop a LEED-ND program (or equivalent) for the Planning Department.

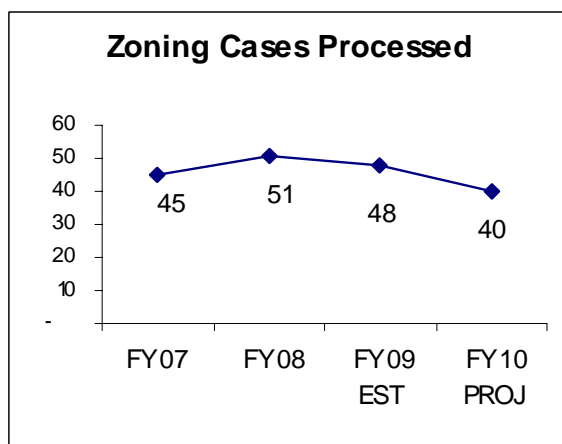
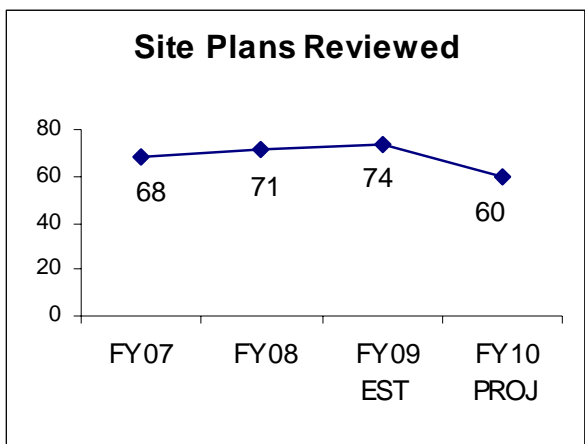
Objective: Continue to use CNG cars as Planning Department vehicles.

Objective: Use web conferencing to reduce the use of vehicles.

Accomplishments (July 2008 – June 2009)

- **Enhanced Planning Department Services:** Introduced more visual aids to communicate complex planning projects and issues, strengthened staff reports, broadened staff’s design skills and expertise, strengthened the relationship with the RCAC and increased technical assistance to the public. Created a customer service function at the front desk. Created new publications and revamped department’s website.
- **Strengthened Development Services Division:** Worked with the Assistant City Manager and other departments to develop and implement a new approach toward development services.
- **Provided Technical Assistance:** Provided extensive technical assistance on dozens of projects. These projects were highly technical and often required a quick turn-around. Projects included: Infill study and text change, Person Street Design Workshop, Legal Documents Review, Multi-Family Infill Text Change, Wake County Courthouse, Public Safety Center, Right Sizing Parking Study, Pawn Shop Analysis, Downtown retail analysis and ETJ study.
- **Completed the Comprehensive Plan Update:** Held extensive public meetings, prepared Comprehensive Plan draft and led the plan through the adoption process. Worked with other departments to develop a coordinated, integrated and comprehensive plan. Held a Big Ideas forum and Kids City event.
- **Updating the Zoning Code:** Started updating the 50-year old zoning code to respond to contemporary development, zoning and land use practices. The code will also be updated to address the actions listed in the Comprehensive Plan.
- **Improved public relations and regional communication:** Fostered a strong working relationship with the press to ensure accurate information is reported to the public. Developed a strong working relationship with regional agencies and neighboring municipalities.
- **Initiated the Economic Development Division:** Developed roles and responsibilities for the Economic Development Division as authorized by the City Council and identified target areas for public intervention prioritized by Council.

Performance Measures



Public Works

The Public Works Department strives to serve the best interests of the safety and welfare of the citizens and employees of the City of Raleigh.

The General Fund programs of Public Works provide the following services: 1) assuring effective implementation of all policies and programs and emergency management; 2) roadway design and construction; 3) surveying and CADD designs; 4) inspection services of construction within public rights of way for city funded projects and private development projects; 5) assessment for streets, sidewalks, water, and sewer construction projects; 6) traffic engineering and accident analysis; 7) management of the traffic signal program; 8) management of the traffic signs and marking program; 9) reviewing and approving all new development plans; 10) administering the street light program; 11) budgeting and programming of all capital transportation projects; 12) traffic calming program; 13) bicycle and pedestrian programs; 14) transportation planning; and 15) NCDOT project coordination.

Construction Management manages Capital Building and General Improvement Projects for Public Works and many other departments through the phases of conceptual planning and budgeting, site evaluation and acquisition, consultant evaluation and selection, project development/design, selection of construction delivery system, bidding, negotiating, awarding and administering contracts, and acceptance of projects by the city and administering warranty periods on new facilities and improvements. Projects include new construction, renovations, or improvements to city owned buildings/facilities. The range of projects have in the past included roof replacements, General Government offices, parking decks, and a wide variety of buildings, site improvements, and other facilities for Public Works, Police, Fire, Solid Waste, Planning, Convention Center, and many other city departments.

Street Maintenance provides maintenance for 1,075 miles of city and state highway system streets and rights-of-way within the city limits. Services include patching and resurfacing of asphalt pavements, concrete repairs, storm drain and culvert repairs and inspections, street sweeping, snow and ice control, leaf collection, tree root damaged sidewalk repairs, and graffiti removal.

The intent of the Safelight program is to decrease the number of severe crashes caused by traffic signal violations and increase public awareness of safe driving. In fiscal year 2009-2010, we will see the Red Light Camera system upgraded and three new locations added. Any revenues in excess of program costs are distributed to Wake County Public Schools.

The Capital Area Metropolitan Planning Organization (MPO) expanded its planning boundary to include parts of Granville, Franklin, Johnston and Harnett counties, including the municipal governments therein. The Capital Area MPO serves as the coordinating agency between local governments, the NCDOT, and the Federal Highway Administration. The MPO is responsible for carrying out an annual work program approved by the CAMPO standing committees, part of which must address updating the Metropolitan Transportation Improvement Program (a seven-year project programming schedule) and a long-range transportation plan (a minimum twenty-year forecast of projects and programs).

Vehicle Fleet Services provides equipment replacement and scheduled and unscheduled maintenance repairs on all equipment for safe operation in the most efficient and cost effective manner possible for all City of Raleigh departments.

The Transit Fund provides for the planning, administration, and funding of the Capital Area Transit (CAT) System and the Accessible Raleigh Transportation Program (ART), which is a service for Raleigh residents with disabilities.

The Parking Fund includes operational and maintenance costs related to the city parking decks and surface lots, management of on-street and off-street parking contracts, and the placement and removal of parking signage.

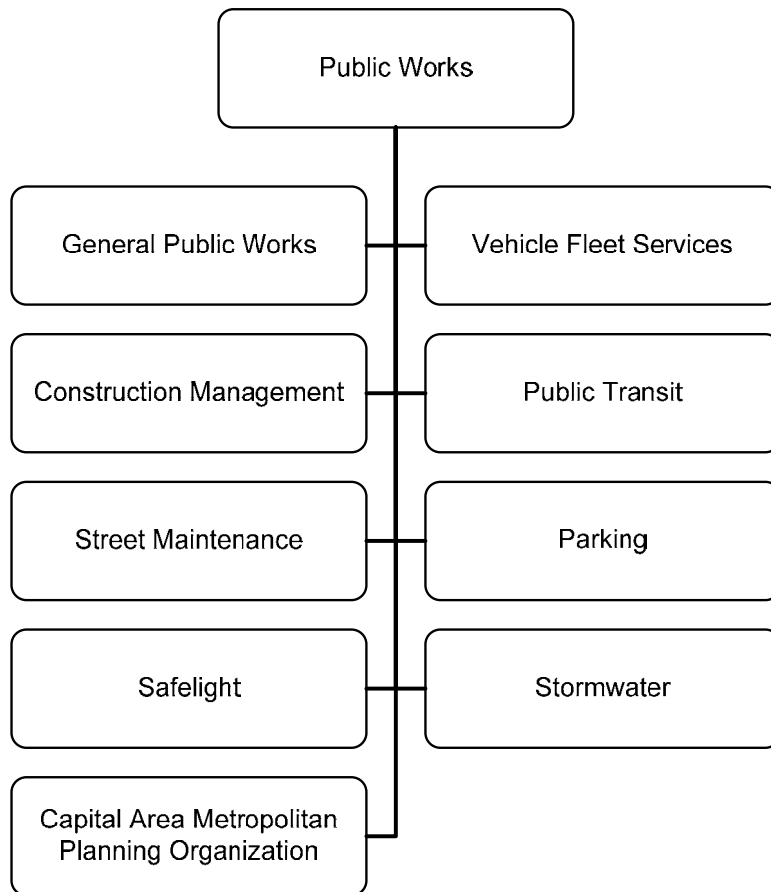
The Stormwater Utility Fund provides services for Raleigh's citizens including public storm drainage projects, assistance with private drainage concerns, water quality issues as mandated by state and federal agencies, as well as plan review and inspection functions related to sedimentation control, floodplain, and stormwater control facilities. These services are funded entirely by Stormwater fees based on the total amount of impervious surface (e.g. buildings, driveways, sidewalks, parking lots, etc.) on properties in Raleigh.

Additional information regarding the Public Works Department may be obtained by contacting Carl R. Dawson, Jr., Public Works Director, at (919) 996-3030 or via email at Carl.Dawson@ci.raleigh.nc.us.

Mission

The Public Works Department administers the planning, design, and construction of transportation, pedestrian, mass transit, stormwater, parking, general government and city facilities while at the same time maintaining many of these facilities and the city’s vehicle fleet.

The Public Works Department provides the services including roadway design and construction, engineering inspections, traffic engineering operation, traffic signs and markings, traffic signals, safelight, computerized signal system, transit, parking management, assessments, surveying, Computer Aided Design & Drafting services, regional transportation planning coordination, construction management of public improvements, street maintenance, vehicle fleet services, and stormwater management.



Budget Detail

	<u>ADOPTED BUDGET 2006-07</u>	<u>ADOPTED BUDGET 2007-08</u>	<u>ADOPTED BUDGET 2008-09</u>	<u>ADOPTED BUDGET 2009-10</u>	<u>CHANGE 2008-09 to 2009-10</u>
EMPLOYEES					
Public Works	110	107	111	107	(4)
Construction Management	11	11	15	15	0
Streets-Stormwater Maintenance	0	42	42	42	0
Street Maintenance	122	91	92	85	(7)
Safelight	1	1	1	1	0
Vehicle Fleet Services	61	62	62	62	0
Public Transit	7	8	10	9	(1)
Parking Facilities Fund	13	14	15	36	21
Stormwater Utility	40	44	46	48	2
TOTAL	365	380	394	405	11
GRANT POSITIONS					
Public Transit	4	4	4	5	1
CAMPO	7	7	7	11	4
TOTAL GRANT FUNDED POSITIONS	11	11	11	16	5
DIRECT EXPENDITURES BY DIVISION					
Public Works	\$ 13,630,735	\$ 13,969,517	\$ 15,073,022	\$ 15,341,798	1.8%
Construction Management	925,715	1,038,882	1,654,479	1,662,045	0.5%
Streets - Stormwater Maintenance	-	2,570,288	2,763,156	3,015,905	9.1%
Street Maintenance	9,331,060	7,920,811	8,304,716	8,221,506	(1.0%)
Safelight	961,457	902,029	905,756	889,663	(1.8%)
CAMPO	305,178	337,682	332,548	306,867	(7.7%)
TOTAL-GENERAL FUND DIVISIONS	\$ 25,154,145	\$ 26,739,209	\$ 29,033,677	\$ 29,437,784	1.4%
DIRECT EXPENDITURES BY TYPE - OTHER FUNDS					
Vehicle Fleet Services	\$ 12,398,042	\$ 13,341,364	\$ 15,760,588	\$ 16,173,170	2.6%
Public Transit	17,011,255	18,085,921	21,312,129	22,025,143	3.3%
Parking Facilities Fund	7,520,643	9,550,745	11,390,003	15,163,417	33.1%
Stormwater Utility	12,537,896	15,501,984	15,668,822	15,729,507	0.4%
TOTAL- OTHER FUNDS	\$ 49,467,836	\$ 56,480,014	\$ 64,131,542	\$ 69,091,237	7.7%
DIRECT EXPENDITURES BY TYPE - GENERAL FUND DIVISIONS					
Personal Services	\$ 10,659,292	\$ 11,292,940	\$ 12,225,644	\$ 11,946,390	(2.3%)
Employee Benefits	2,847,806	3,136,272	3,354,427	3,487,656	4.0%
Operating Expenditures	11,377,523	11,710,178	12,661,775	13,090,183	3.4%
Special Programs and Projects	-	404,560	624,831	820,030	31.2%
Capital Equipment - New	171,754	131,584	153,000	75,500	(50.7%)
Capital Equipment - Replace	84,000	50,000	-	-	
Interfund Transfers	13,770	13,675	14,000	18,025	28.8%
TOTAL	\$ 25,154,145	\$ 26,739,209	\$ 29,033,677	\$ 29,437,784	1.4%

Highlighted Budget Changes (July 2009 – June 2010)

- The budget eliminates 11 positions included in the general fund: 2 Survey Technicians, 1 Engineering Inspector, 1 Transportation Analyst, 1 Equipment Operator I and 6 Service Specialists. Also in the budget are reclassifications of 3 general fund positions: a Senior Engineering Inspector to Survey Technician Crew Chief, a Survey Technician to a Senior Survey Technician, and a Traffic Signal Systems Analyst to a Senior Traffic Signal Systems Analyst.
- The Public Works enterprise funds will add 21 positions to Parking and 2 positions to Stormwater; 1 position will be eliminated from Transit.

Goals and Objectives

Goal: Implement procedures and methodologies to more effectively and clearly communicate proposed project design information to government leaders, citizens and other customers.

Objective: Research and pursue implementation of available technologies and software that will improve visual presentations of public improvement project design information by June 30, 2010.

Goal: Provide increased travel efficiencies through improved traffic signalization.

Objective: Successfully oversee the Signal System upgrade.

Objective: Complete change out of all incandescent signal bulbs with LED'S.

Goal: Strive for confirming assessment rolls within six months of project completion.

Objective: Project to confirm assessment rolls on 9 completed utility projects and 10 roadway/sidewalk projects by June 30, 2010.

Goal: Continue design and construction work associated with 2000 and 2005 Road Bond programs.

Objective: Complete design and commence construction on the last of the 2000 bond projects, pending permitting approvals, while continuing design and beginning construction on some of the initially funded 2005 bond projects.

Goal: Continue with phased implementation of new technology into survey program to increase efficiency and overall work production, while expanding work opportunities. (New technology acquisition temporarily suspended in response to requests from Manager and Council to reduce budgets over short term).

Objective: Use GPS and robotic total station survey equipment to expedite field work and allow flexibility with smaller crew size.

Objective: Increase quality and speed of work to provide broader range of opportunities for utilizing department's survey capabilities within overall city organization.

Goal: Combine construction drawing reviews and decrease the review times.

Objective: Improve the efficiency of plan reviews and decrease the overall review time for public improvements associated with private development.

Goal: Respond to citizen requests for traffic calming and speed reduction measures.

Objective: Decrease the response time to citizen requests for speed reduction program by implementing a process that allows city staff to respond to citizen requests for speed reduction within three weeks of receiving the petition.

Objective: Increase the number of traffic calming projects to 3-6 projects annually as funding allows.

Goal: Manage municipal facility construction and renovation as well as relocations within existing facilities and increase implementation of higher energy efficiency and sustainable building design.

Objective: Continue managing the planning, development and construction of all projects with particular focus on the Clarence E. Lightner Public Safety Center, City Plaza, and Remote Operations projects, in conjunction with other projects by Private Development, staying on schedule and within budget to the extent possible, barring unforeseen and unknown conditions.

Objective: Complete the City Plaza construction project by October 2009.

Objective: Complete the Clarence E. Lightner Public Safety Center Project design and accomplish interim relocations for 110 S. McDowell Street occupants by December 2009.

Objective: Begin the Clarence E. Lightner Public Safety Center construction by June 2010.

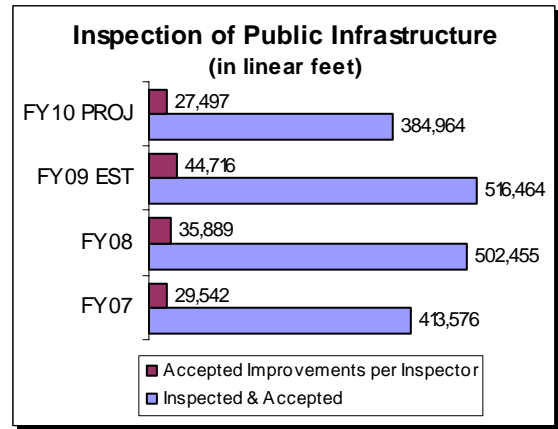
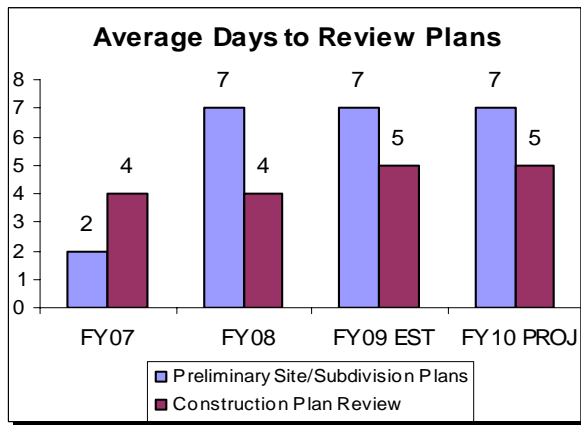
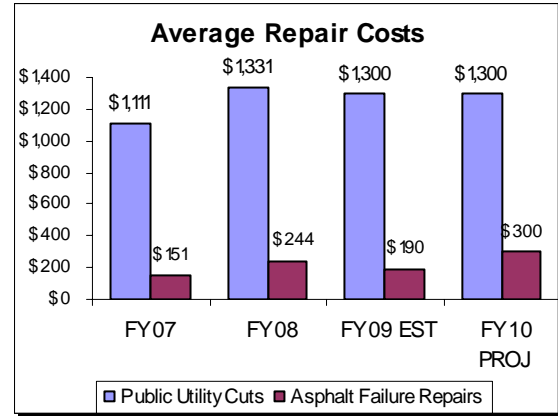
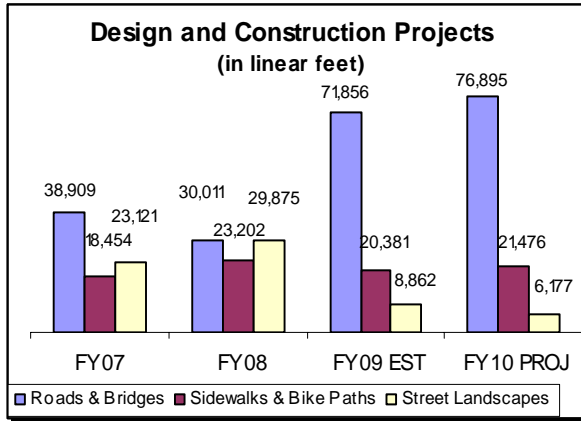
Objective: Increase sustainable design achievements for all projects where economically feasible.

Objective: Use Green Building Council – LEED Program, and others such as Triangle J High Performance guidelines to review and assess projects and implement Council policies.

Accomplishments (July 2008 – June 2009)

- Construction Management oversaw and paid out \$7.1 million for building design and \$41.3 million for construction projects in 2008.
- Managed \$5.4 million consultant design services for roadway projects.
- Completion of street, sidewalk and streetscape contracts involving nine project locations at an estimated cost of \$7.8 million.
- Confirmed assessment rolls on ten completed utility, street and sidewalk projects totaling \$675,000 in the first and second quarters of the fiscal year; projecting that assessments on an additional 12 completed projects will be confirmed prior to July 1, 2009.
- Completed all scanning and digital reproduction of Departmental plan archives.
- Inspection and acceptance of 404,946 linear feet of public infrastructure.
- Completed signal timing on six major radial thoroughfares.
- Updated the city's Bicycle Plan.
- Completed and occupied the new Convention Center Parking Deck, August 1, 2008.
- Completed Fayetteville Street Phase II project, August 1, 2008.
- Completed, occupied, and held Grand Opening of the new Raleigh Convention Center, September 5, 2008.
- Completed and held lighting ceremony for Cree Shimmer wall, September 4, 2008.
- Supported and coordinated opening of new Marriott Hotel, August 27, 2008.
- Council budget approvals for the Clarence E. Lightner Public Safety Center and the Remote Operations Projects.

Performance Measures



Public Works – Parking

The Parking Funds 442 - 446 are enterprise funds operated under the management of the Public Works Department. The Parking Division oversees operation and maintenance of eight decks, seven surface lots, and the on-street parking program that comprises enforcement, meter maintenance and collections, and residential permits.

Mission

The Parking Management Section administers the off-street parking contract, is responsible for processing requests for the placement and removal of parking signage, and maintains city parking facilities.

Budget Detail

	ADOPTED BUDGET 2006-07	ADOPTED BUDGET 2007-08	ADOPTED BUDGET 2008-09	ADOPTED BUDGET 2009-10	CHANGE 2008-09 to 2009-10
EMPLOYEES	13	14	15	36	21
DIRECT EXPENDITURES BY DIVISION					
Non-Program Expenditures	\$ -	\$ 8,653	\$ -	\$ -	
Downtown Parking Maintenance	7,520,643	9,542,092	11,390,003	15,163,417	33.1%
TOTAL	\$ 7,520,643	\$ 9,550,745	\$ 11,390,003	\$ 15,163,417	33.1%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 501,601	\$ 581,989	\$ 608,399	\$ 820,239	34.8%
Employee Benefits	130,924	160,488	167,059	341,211	104.2%
Operating Expenditures	2,513,375	2,835,355	3,652,775	3,214,974	(12.0%)
Special Programs and Projects	-	-	10,167	30,995	
Capital Equipment - Replacement	-	-	-	-	
Interfund Transfers	4,374,743	5,972,913	6,951,603	10,693,198	53.8%
TOTAL	\$ 7,520,643	\$ 9,550,745	\$ 11,390,003	\$ 15,163,417	33.1%

Highlighted Budget Changes (July 2009 – June 2010)

- Implement the expansion of the parking meter program to convert the entire area of primary and secondary retail streets in the core business district to user pay parking. This will promote the turnover of spaces for the benefit of customers and visitors as well as providing several payment options for convenience and consistency.
- Implement Phase II of the On-Street Parking Organization to develop a downtown business office for the ParkLink program as well as to hire additional staff to provide a highly visible and publicly-applauded service in the downtown core. The budget includes 20 new positions for the on-street parking program and 3 reclassifications, a Parking Administrator to the same class, a Parking Coordinator to a Parking Operations Manager, and a Senior Staff Support Specialist to an Administrative Assistant. In addition, 2 positions, a Business Process Analyst and a Meter Maintenance Technician, were added mid-year.
- Off-street parking tiered rates will increase by \$5 to \$60/month in FY10. Tiered rates are applied to top or roof level parking areas where no vehicle cover is provided.
- Eliminates 1 Service Specialist.

Goals and Objectives

Goal: Provide adequate off-street parking to encourage economic development.

Objectives: Implement the management and maintenance programs for the Convention Center Deck in FY 2010.

Goal: Enhance and regulate on-street parking to promote business growth by encouraging short-term parking for consumers and clients.

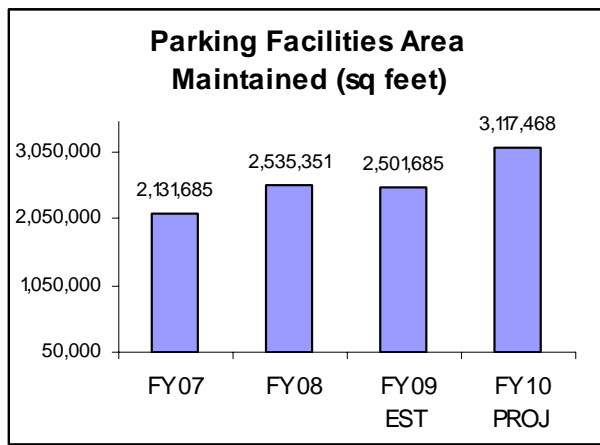
Objectives: Expand the on-street metering program into the downtown core by spring 2010.

Objectives: Expand the use of multi-space pay stations to replace existing single-space meters.

Accomplishments (July 2008 – June 2009)

- The Downtown Master Parking plan was completed and recommendations were approved by Council on December 2, 2008.
- Council approved the use of city force to operate the on-street parking program effective June 2010.
- The Pay Station pilot program was expanded through 2009 and the RFP for purchase of 140 paystations was executed in April. Completion of the project is scheduled for October 2009.

Performance Indicators



Public Works – Stormwater

The Stormwater Division manages stormwater services provided to the citizens of Raleigh, which includes the drainage assistance program, capital stormwater projects, the water quality program, review and inspection of private developments for conformance to stormwater, soil erosion, and floodplain requirements, the drainage system inventory, and citizen inquiries concerning these functions.

Additional information regarding the Stormwater Utility may be obtained by contacting Danny Bowden, Stormwater Program Manager, at (919) 996-3940 or via email at Danny.Bowden@ci.raleigh.nc.us.

Mission

The Stormwater Management Division's focus is to partner with the citizens of Raleigh to effectively manage flood control, erosion control, and environmental protection in our water bodies, ultimately the Neuse River by using proactive management techniques to plan, identify, maintain, monitor, design, inspect, and construct drainage systems to alleviate structural flooding, and preserve water quality. Protecting our waterways provides for the future well being of the environment.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	40	44	46	48	2
DIRECT EXPENDITURES BY DIVISION					
Stormwater Administration	\$ 1,103,860	\$ 1,208,228	\$ 1,486,029	\$ 2,034,037	36.9%
Stormwater Services	415,924	530,262	497,395	509,092	2.4%
Water Quality - Stormwater	438,474	465,566	473,658	477,002	0.7%
Infrastructure Management	456,578	479,371	513,558	539,513	5.1%
Conservation Engineering	444,429	539,433	582,736	581,578	(0.2%)
Conservation Inspections	608,372	722,677	753,589	770,310	2.2%
Non-Program Expenditures	9,070,259	11,556,447	11,361,857	10,817,975	(4.8%)
TOTAL	\$ 12,537,896	\$ 15,501,984	\$ 15,668,822	\$ 15,729,507	0.4%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 2,132,711	\$ 2,439,671	\$ 2,644,814	\$ 2,770,186	4.7%
Employee Benefits	537,752	689,234	727,607	809,189	11.2%
Operating Expenditures	970,456	870,020	929,541	1,277,081	37.4%
Special Programs and Projects	-	3,193,514	2,029,419	116,467	(94.3%)
Capital Equipment - New	18,000	-	17,000	17,000	0.0%
Capital Equipment - Replace	2,005,977	1,000	1,000	1,000	0.0%
Interfund Transfers	6,873,000	8,308,545	9,319,441	10,738,584	15.2%
TOTAL	\$ 12,537,896	\$ 15,501,984	\$ 15,668,822	\$ 15,729,507	0.4%

Highlighted Budget Changes (July 2009 – June 2010)

- Two (2) new full-time staff to maintain the current level of service, a Project Engineer II and a Stormwater Engineering Technician. The Project Engineer II is needed for completion of major watershed models across the city. This position will coordinate the watershed model development and updating to assure the latest floodplain data is available. The Engineering Technician position will focus on utility billing issues and identifying the volume of customer complaints and lost revenues. Based on a review of the permit system, property owner changes, and annexations, this position will pay for itself by identifying additional revenues.

Goals and Objectives

Goal: Provide adequate capital programming to support the Stormwater Utility.

Objective: Develop a stormwater bond program for capital projects to be implemented in July 2009 and continue through 2012 per City Council directive.

Objective: Decrease the number of backlogged flooding and water quality projects in the Capital Improvement Program 25% by June 30, 2010.

Goal: Increase the Level of Service for the Stormwater Facility Maintenance Program per Council directive.

Objective: Work with the Street Maintenance Division to increase the level of service for the maintenance of storm drainage facilities in the street right-of-way. It is projected all drainage structures in city street right of way will be inspected over the next five years.

Objective: Work with the Stormwater Management Advisory Commission and City Council to address city policy concerning drainage system maintenance on private property. The outcome will be to determine the appropriate level of service for private property drainage system maintenance in Raleigh.

Objective: Accelerate the drainage system inventory by utilizing consultant assistance for data collection. This objective will assist in meeting the Clean Water Act requirements and in reaching the level of service goals for the stormwater facility maintenance program.

Goal: Provide customers with a consistently high level of service, while responding in a timely fashion.

Objective: Use technology, where appropriate, to improve customer service response times by 10% by December 30, 2009.

Objective: Obtain feedback from customers and stakeholders via a survey to ascertain where improvements may be in order.

Objective: Provide additional employee training within the Stormwater Division to enhance service delivery.

Objective: Review public education efforts within the Stormwater Division to ensure they are appropriate for service delivery by June 30, 2010.

Goal: Improve and begin longer term financial and performance planning for the Stormwater Utility.

Objective: Utilize financial model to project revenues and costs for a five to ten-year planning horizon by June 30, 2010.

Goal: Protect and improve the water quality in our streams and rivers.

Objective: Increase grant funding 100% from state and federal sources by June 30, 2010.

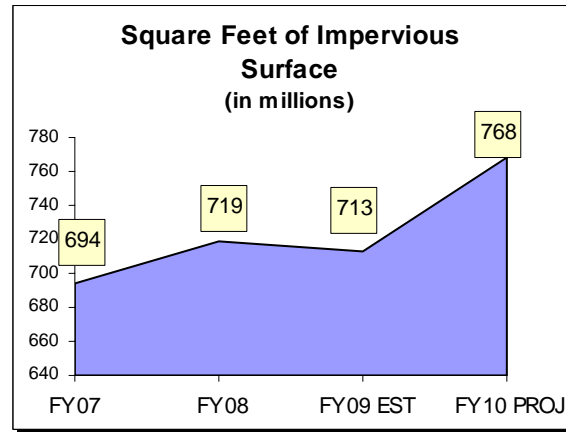
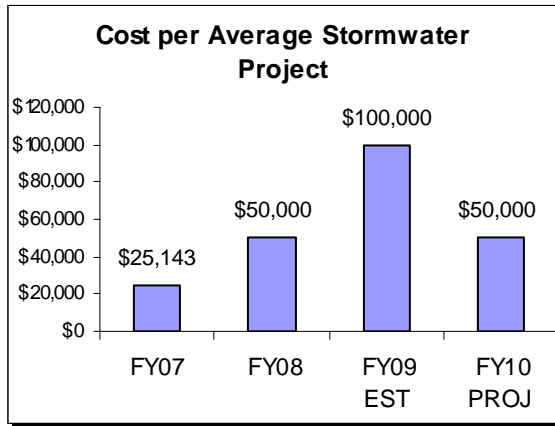
Objective: Decrease time between inspections of construction sites where sediment loss is a concern from 14 days to 10 days by June 30, 2010.

Objective: Implement stream restoration, lake preservation, and other capital projects to improve water quality to meet National Pollutant Discharge Elimination System (NPDES) permit requirements. Seventeen projects are to be completed by June 30, 2011.

Accomplishments (July 2008 – June 2009)

- Completed or closed out 18 stormwater projects at a cost of \$1,864,000.
- More than 75 stormwater projects at an estimated cost of over \$73 million dollars are currently under design.
- Investigated over 3,000 complaints/ inquiries concerning drainage, water quality, and utility billing.
- The number of accounts being billed for stormwater increased 1.0% to 111,106 with projected revenues of \$14.5 million dollars.
- Completed over 8,700 inspections for floodplain, soil erosion, and stormwater facilities.
- Reviewed 950 plans for floodplain, soil erosion, and stormwater facilities. The average plan review time has dropped to three days per plan from three and a half days per plan in FY 2005-06, when the program began.
- The collection rate for the stormwater utility fees has increased to 97%, which is an increase of 3% over FY 2005-06.

Performance Indicators



Public Works - Transit

Capital Area Transit (CAT), Raleigh's public transportation system, consists of 40 routes and carries more than 14,000 riders per weekday. With a fleet of 84 revenue vehicles, CAT serves the major commercial, employment, and educational and medical centers within the City of Raleigh. CAT buses run seven days a week between 4:30 a.m. and 12 a.m. in order to serve the needs of Raleigh citizens. CAT also provides connections to other transit systems that enable residents to travel across the Triangle.

Raleigh residents with disabilities who are unable to drive a car and/or use regular CAT services may apply for eligibility under the Accessible Raleigh Transportation (ART) program. The ART program provides subsidized curb-to-curb transportation service through forty-five (45) participating taxi companies. ART performs approximately 300,000 passenger trips per year.

Mission

To improve mobility for Raleigh residents and visitors by providing safe, affordable and customer-oriented transportation while proactively promoting economic opportunity, intermodal connections, and sustainable regional development.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
Accessible Raleigh Transit (ART)	5	5	6	5	(1)
Public Transit Operations	2	3	4	4	0
Grant-funded positions	4	4	4	5	1
TOTAL	11	12	14	14	0
DIRECT EXPENDITURES BY DIVISION					
Accessible Raleigh Transit (ART)	\$ 3,946,058	\$ 4,774,969	\$ 5,715,485	\$ 6,585,507	15.2%
Public Transit Operations	13,065,197	13,310,952	15,596,644	15,439,636	(1.0%)
TOTAL	\$ 17,011,255	\$ 18,085,921	\$ 21,312,129	\$ 22,025,143	3.3%
GENERAL FUND CONTRIBUTION					
Accessible Raleigh Transit (ART)	\$ 3,439,618	\$ 4,231,063	\$ 5,115,485	\$ 5,905,507	15.4%
Public Transit Operations	8,524,811	8,567,724	10,793,416	10,369,966	(3.9%)
TOTAL	\$ 11,964,429	\$ 12,798,787	\$ 15,908,901	\$ 16,275,473	2.3%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 265,748	\$ 346,005	\$ 434,331	\$ 510,034	17.4%
Employee Benefits	68,182	87,168	110,465	120,321	8.9%
Operating Expenditures	16,503,779	17,524,413	20,736,332	21,352,265	3.0%
Special Programs and Projects	50,000	-	6,051	17,573	190.4%
Interfund Transfers	123,546	128,335	24,950	24,950	0.0%
TOTAL	\$ 17,011,255	\$ 18,085,921	\$ 21,312,129	\$ 22,025,143	3.3%

Highlighted Budget Changes (July 2009 – June 2010)

- The Downtown Circulator began in spring 2009 and will continue in FY10.
- The Seamless Service Initiative is continued with requested funding for the regional Transit Call Center; the Public Transit budget programmed \$235,000 in FY10 for this project.
- Year 3 of the Transit Plan will be delayed until January 2010 and Year 4 until FY11. When implemented in January, Year 3 funding will be used to reduce headways on Route 15 Wake

Med, provide a new route in Southeast Raleigh, and make a series of other small service changes. Year 4 will provide transit service to unserved areas in southwest and west Raleigh and continue to reduce bus headways on CAT's most heavily utilized routes (Capital Blvd, Millbrook and North Cross Town Connectors).

- Per the recommendation of the Mayor's Committee for Persons with Disabilities, the cost of a \$25 book of Accessible Raleigh Transit Tier I coupons will increase from \$12 to \$15 in FY10. In addition, all individuals wishing to purchase coupons from downtown locations must arrive in person with proper photo ID; purchases by proxies will no longer be permitted. There is no change to the process for mail order purchasing.
- The budget eliminates 1 Sr. Staff Support Specialist; the position was operating as an ART call taker. One (1) grant position was added mid-year.

Goals and Objectives

Goal: To implement the Five-Year Transit Plan, as directed by the Raleigh Transit Authority by developing service alternatives and budgets that meet the requested outcomes of the plan.

Objective: Implement Year 3 of the Five Year Transit Plan at an estimated cost of \$500,000 for six months.

Objective: Install benches and shelters in areas meeting current passenger boarding standards as defined by Raleigh Transit Authority policy.

Goal: To annually improve Accessible Raleigh Transportation's (ART) level of customer service and program efficiency.

Objective: Implement the recommendations of the Accessible Raleigh Transportation study completed in FY09.

Objective: Utilize recently upgraded phone technology to monitor and manage call volumes in the ART program.

Objective: Reduce the average cost per trip for ART's Tier II clients.

Goal: Develop and procure transit services and infrastructure that promote an increased environmental awareness.

Objective: Procure hybrid electric buses for appropriate transit applications

Objective: Ensure all future bus expansion and replacement orders are alternative fuel compatible (bio-diesel).

Objective: Research, design, and procure new facilities and infrastructure that utilize environmentally sound practices and materials (recycled materials, solar powered passenger amenity lighting, green facilities).

Goal: Secure financial resources through creative financing in order to replace bus rolling stock and facilities that are well beyond their useful life.

Objective: Research and secure available options for Certificates of Participation by utilizing future Section 5307 formula allocations.

Objective: Secure a State Infrastructure Bank (SIB) loan if available in order to expedite bus replacements.

Objective: Work with local and federal local officials to secure dedicated funding for the replacement and expansion of bus rolling stock and an administrative/maintenance facility.

Accomplishments (July 2008 – June 2009)

- Began the engineering, design, and installation of up to 100 passenger amenities.

- Implemented a new AVL/Passenger Information System at CAT
- Three (3) Bus Rapid Transit style hybrid electric buses were procured for service in the Central Business District at \$1,725,000.

Public Works – Vehicle Fleet Services

Vehicle Fleet Services (VFS) is a division of Public Works and provides maintenance, repair, and automotive service and support to all city vehicles and motorized equipment, with the exception of Fire Department apparatus.

Effective with the FY03 budget, VFS budget was converted to an internal service fund. This fund serves as an accounting entity to account for the full costs of the city's vehicle fleet service operations.

Equipment service costs such as fuel, tires, repair parts, and preventive maintenance services are charged throughout the year to the respective motor fuels and vehicle maintenance and operation (M&O) accounts of the various operating divisions, according to actual use.

Mission

To provide equipment replacement, scheduled and unscheduled maintenance repairs on all equipment for safe operation in the most efficient and cost effective manner for all departments of the City of Raleigh.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	61	62	62	62	0
DIRECT EXPENDITURES BY DIVISION					
VFS Maintenance and Repair	\$ 11,078,406	\$ 11,858,939	\$ 14,290,475	\$ 14,583,649	2.1%
VFS Administration	1,319,636	1,482,425	1,470,113	1,589,521	8.1%
TOTAL	\$ 12,398,042	\$ 13,341,364	\$ 15,760,588	\$ 16,173,170	2.6%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 2,339,402	\$ 2,429,582	\$ 2,560,003	\$ 2,592,840	1.3%
Employee Benefits	691,304	785,501	814,567	867,903	6.5%
Operating Expenditures	8,987,922	9,715,544	11,845,897	12,190,860	2.9%
Special Programs and Projects	-	-	45,184	98,810	118.7%
Capital Equipment - New	25,400	59,700	178,900	77,000	(57.0%)
Capital Equipment - Replace	60,000	38,000	3,000	3,000	0.0%
Interfund Transfers	294,014	313,037	313,037	342,757	9.5%
TOTAL	\$ 12,398,042	\$ 13,341,364	\$ 15,760,588	\$ 16,173,170	2.6%

Highlighted Budget Changes (July 2009 – June 2010)

- Add 200 vehicles to be upgraded with the Fuel Master AIMs II System. There were 100 vehicles added to this system in FY 09. This upgrade will eliminate operator errors in recording equipment mileage and enhancing by electronically reading the equipment information through the OBD II interface. This will eliminate the need for fuel keys and will provide more reliable data on the equipment fuel usage.
- Replace a utility vehicle used to pull vehicles in the shop for repairs as well as to transport mechanics with their tools, parts and equipment to and from the parking areas when repairs are conducted outside. This equipment will increase productivity and reduce the employee injury.

Goals and Objectives

Goal: To update Fleet Maintenance policies and procedures.

Objective: Provide quality fleet maintenance policies and procedures to all city employees on the Fleet Maintenance Operations.

Goal: To process requisitions for new and replacement equipment within the first six months of the fiscal year.

Objective: Identify user and equipment requirements during the budget process.

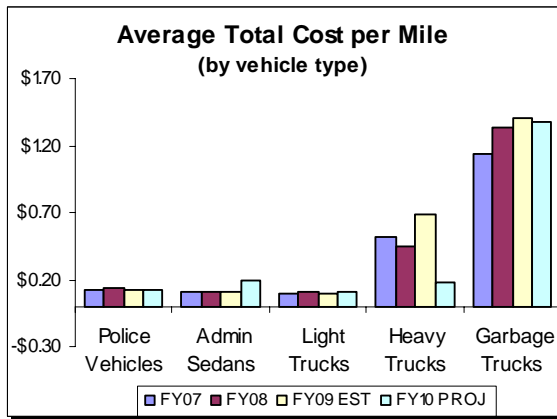
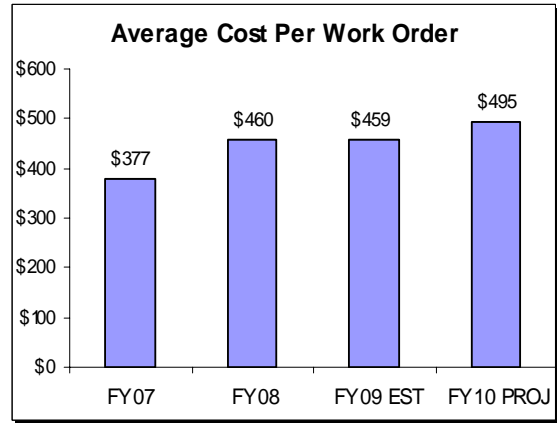
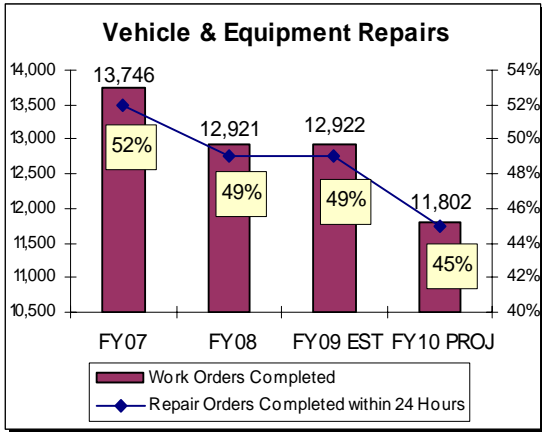
Objective: Review and establish quality equipment specifications.

Objective: Identify like equipment to be order and submit list to purchasing no later than the second month of the fiscal year.

Accomplishments (July 2008 – June 2009)

- We have taken an in depth review of our inventory to identify all repair parts that do not meet inventory requirements. During this process we have identified 2,526 repair parts we no longer have the equipment to support or the parts no longer meet our inventory requirements. We have reduced our inventory by 338 lines with a value of \$39,230.
- We are continuing to perform quality reviews of old equipment scheduled for replacement to ensure the right size replacement equipment is requested. We are identifying replacement equipment that can be replaced with alternative fuel vehicles and making recommendations to support the alternative fuel vehicles when possible. We have identified 64 vehicles that will be replaced with alternative fuel vehicles: ten hybrids, 51 flex fuel and 3 electrical vehicles.
- A weekly/monthly lubrication service is added to perform on selected vehicles within the SWS fleet. After initiating this service, we have noticed a four to nine percent (4% - 9%) decrease in equipment down time.

Performance Measures



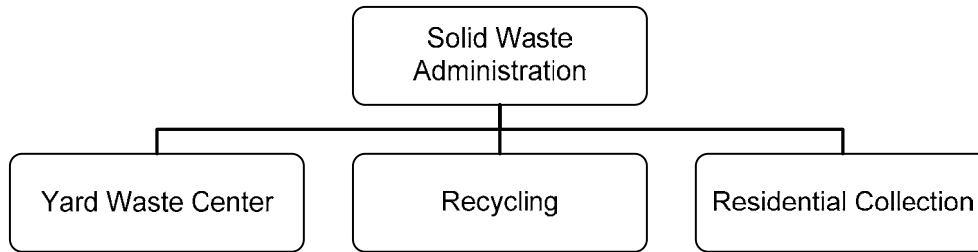
Solid Waste Services

The Solid Waste Services Department is responsible for promoting the general cleanliness and health of the City of Raleigh through established administrative policies and guidelines consistent with approved solid waste collection and disposal practices.

Additional information regarding the Solid Waste Services Department may be obtained by contacting Frederick Battle, Solid Waste Services Director, at (919) 831-6073 or via email at Frederick.Battle@ci.raleigh.nc.us.

Mission

To pursue a commitment to provide a safe, efficient, and effective solid waste collection and disposal system that protects the natural environment, the citizens of Raleigh and the employees of Raleigh and that preserves the quality of life of our citizens and their neighborhoods today and in the future. We shall pursue this commitment in such ways that no one else can compare.



Budget Detail

	ADOPTED BUDGET 2006-07	ADOPTED BUDGET 2007-08	ADOPTED BUDGET 2008-09	ADOPTED BUDGET 2009-10	CHANGE 2008-09 to 2009-10
EMPLOYEES					
Administration	14	16	16	17	1
Recycling	65	78	79	75	(4)
Residential Collection	108	137	136	136	0
Transfer Station	0	3	0	0	0
Yard Waste Center	6	6	6	6	0
TOTAL	193	240	237	234	(3)

DIRECT EXPENDITURES BY DIVISION

Administration	\$ 1,249,732	\$ 1,527,507	\$ 3,177,364	\$ 3,140,191	(1.2%)
Recycling	4,626,245	5,189,701	5,506,203	4,862,879	(11.7%)
Residential Collection	11,899,341	11,116,978	16,235,390	15,788,504	(2.8%)
Transfer Station	-	3,216,788	-	-	
Yard Waste Center	1,534,267	1,750,876	1,408,934	1,704,212	21.0%
TOTAL	\$ 19,309,585	\$ 22,801,850	\$ 26,327,891	\$ 25,495,786	(3.2%)

DIRECT EXPENDITURES BY TYPE

Personal Services	\$ 7,940,625	\$ 8,639,314	\$ 9,060,517	\$ 9,072,770	0.1%
Employee Benefits	2,048,196	2,477,750	2,532,349	2,770,773	9.4%
Operating Expenditures	8,881,869	10,824,216	12,630,864	11,882,628	(5.9%)
Special Programs and Projects	-	300,000	1,618,201	1,492,355	(7.8%)
Capital Equipment - New	421,850	475,425	468,500	259,800	(44.5%)
Capital Equipment - Replace	500	500	-	-	
Interfund Transfers	16,545	84,645	17,460	17,460	0.0%
TOTAL	\$ 19,309,585	\$ 22,801,850	\$ 26,327,891	\$ 25,495,786	(3.2%)

Highlighted Budget Changes (July 2009 – June 2010)

- Taking into account new projected growth and due to the downturn in the economy, this budget addresses adequate staffing levels, equipment shortages, and increased services demand needs.
- Recycling Revenues/Expenses: On July 1, 2006, the city entered into a contract with Paper Stock to accept recycling materials as dual stream, a more efficient method of collection. However, Paper Stock pays about 36% less for dual stream recycling materials. During contract negotiations, Paper Stock agreed to accept seven more recycling materials. With the addition of the seven new recycling materials, the tonnage of recycling materials collected increased more than the year before with the same number of employees. Revenue will be reduced as a result of single stream collection effective January 09. However, the reduced revenue is offset by the increased efficiency of the single stream collection.
- Funds to support annual Automated Vehicle Locator (AVL) subscriptions are included in order to improve efficiency of department.
- With the recent purchase of new recycling trucks and the initiation of single stream recycling, this budget eliminates four driver positions without negatively impacting service levels.
- Remote Operations Facility - Solid Waste Service Center: the design and permitting of this facility has begun. Expected to be completed around fall 2010, it is anticipated that this facility will help Solid Waste Service meet city's growth and municipal solid waste needs for the next twenty to twenty-five years.

Goals and Objectives

Goal: To provide residential refuse collection.

Objective: To collect residential refuse from approximately 110,403 service points for FY10.

Objective: To continue increased efficiency through the use of automated collection vehicles.

Goal: To provide residential and drop-off recycling collection.

Objective: To collect residential recycling from approximately 165,300 service points for FY 10.

Objective: To continue to identify sites for drop off locations throughout the city.

Goal: To provide a processing facility for residential yard waste, a recyclable refuse that is banned from landfills.

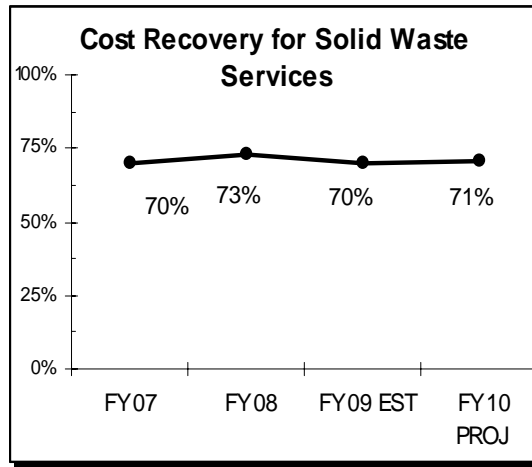
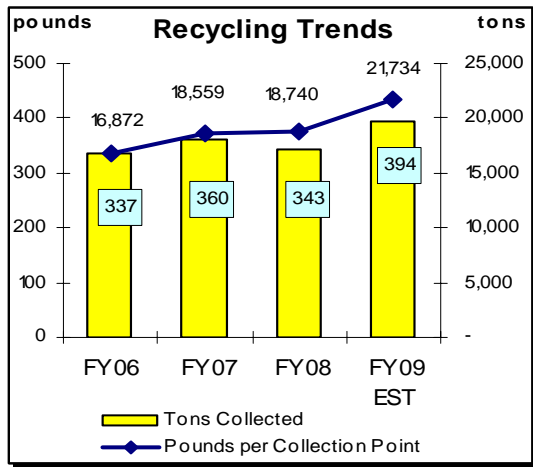
Objective: To recycle approximately 35,000 tons of residential yard waste.

Accomplishments (July 2008 – June 2009)

- Provided garbage, curbside recycling, and yard waste collection services to over 110,325 single family households.
- Provided recycling collection services to nearly 44,000 multi-family households in over 350 communities.
- In January 2009, improved recycling collection efficiency by moving from dual stream to single stream recycling collection and began implementation of conversion from recycling side loader recycling trucks to rear loader recycling trucks.

- Processed and recycled more than 34,000 tons of yard waste debris and limbs at the city's Yard Waste Center.
- Updated the city's Ten-Year Solid Waste Management Plan
- Purchased methane gas mining system at Wilders Grove Landfill from Natural Power. Gas is extracted and sold to adjacent property owner, Ajinomoto USA. Increased revenue from \$75,000 annually to \$265,000 annually.
- Collected over 21,000 tons of recycling materials, 85,000 tons of municipal solid waste, and 14,500 tons of yard waste debris.

Performance Indicators



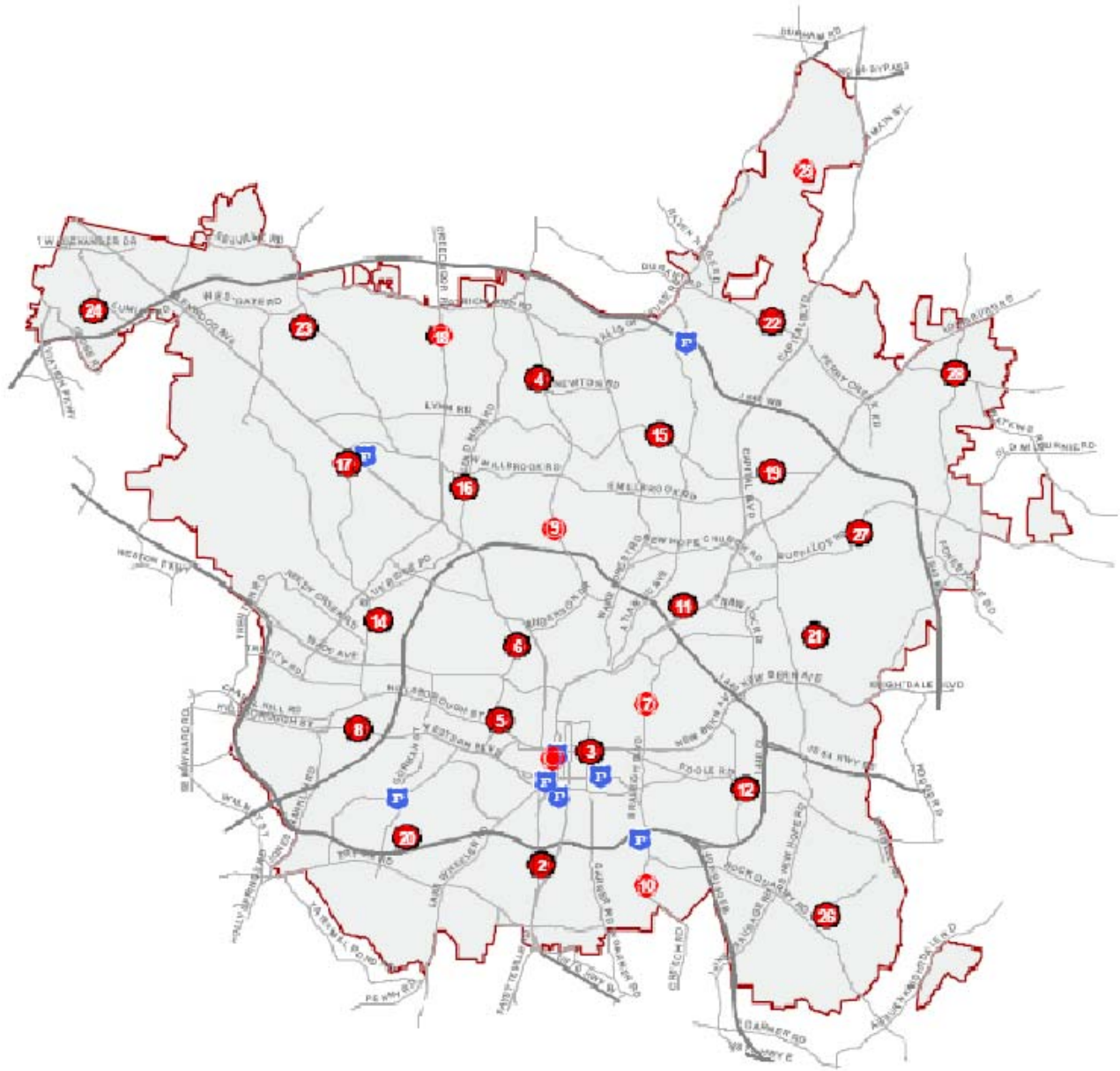
PUBLIC SAFETY

- ◆ **Emergency Communications** (General Fund)

 - ◆ **Fire** (General Fund)

 - ◆ **Police** (General Fund)

Public Safety Station Map



- Highway
- Major Roads
- ▭ Raleigh ETJ
- Fire Stations
- Police Stations

1 inch equals 2.6 miles



Map Created by COR GIS
December 2008

Emergency Communications

Emergency Communications is responsible for receiving 9-1-1 calls for assistance and dispatching the proper emergency responders for the City of Raleigh and the majority of Wake County.

Additional information for Emergency Communications may be obtained by contacting Barry Furey, Communications Director, at (919) 996-3530 or via email at Barry.Furey@ci.raleigh.nc.us.

Mission

The Raleigh-Wake Emergency Communications Center exists as the primary means of citizen access to public safety services through the 9-1-1 emergency number, and provides technical, planning, and direct support services for mission critical tasks related to this process. The City of Raleigh Central Electronics Maintenance Shop (CEMS) is also part of this department, and is charged with the installation and upkeep of communications devices, including the certification of police radar.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES	79	94	103	102	(1)
DIRECT EXPENDITURES BY PROGRAM					
City Only Cost	\$ 294,117	\$ 775,464	\$ 824,794	\$ 788,138	(4.4%)
Shared Cost	5,091,526	5,329,808	6,015,752	6,250,493	3.9%
County Only Cost	147,549	257,337	333,265	191,236	(42.6%)
Shared Cost - Barwell Rd	128,367	143,074	84,527	88,123	4.3%
Barwell Rd Backup Center	60,737	63,522	65,049	67,049	3.1%
Wireless Eligible ECC	238,723	227,524	1,412,816	1,917,228	35.7%
TOTAL	\$ 5,961,019	\$ 6,796,729	\$ 8,736,203	\$ 9,302,267	6.5%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 3,892,203	\$ 4,362,979	\$ 5,084,409	\$ 5,113,509	0.6%
Employee Benefits	931,710	1,125,667	1,292,898	1,417,255	9.6%
Operating Expenditures	1,127,833	1,187,511	2,216,347	2,623,898	18.4%
Special Programs and Projects	-	71,149	133,126	138,182	3.8%
Capital Equipment - New	-	40,000	-	-	-
Capital Equipment -Replace	7,610	7,610	7,610	7,610	0.0%
Interfund Expenditure	1,663	1,813	1,813	1,813	0.0%
TOTAL	\$ 5,961,019	\$ 6,796,729	\$ 8,736,203	\$ 9,302,267	6.5%

Highlighted Budget Changes (July 2009 – June 2010)

- Eliminated one (1) Administrative Support Specialist position.
- Reclassed two (2) Call Taker I positions to one (1) Supervisor and one (1) Assistant Supervisor position, to assure continuous supervisory coverage on all shifts, to improve employee to supervisor ratios, and to provide direct supervision to the critical 9-1-1 call taking function.

Goals and Objectives

Goal: Meet and exceed service level expectations of the public and user agencies.

Objective: Improve recruitment and retention.

Objective: As part of an ongoing plan, to obtain additional positions in order to provide sufficient staffing to consistently deliver service based upon established benchmarks, such as answering 90% of all 9-1-1 calls within three rings.

Goal: Maintain accredited status as awarded by the National Academy of Emergency Dispatch (NAED) and Commission on Accreditation for Law Enforcement Agencies (CALEA) accredited agency and to seek accreditation for the Emergency Communications Training Academy.

Objective: Continue to review nationally accepted standards, and to enact and document internal policies and practices that conform to such standards, thereby maintaining our current accreditations while securing future awards.

Goal: Improve communications with all user agencies and improve the call throughput process within the 9-1-1 Center.

Objective: Incorporate new technology and procedures to improve service.

Objective: Meet on a regular and ongoing basis with all user agencies and explore new ways of citizen outreach and partnership.

Objective: Continue to improve physical plant and communication systems at both the primary and backup 9-1-1 facilities.

Goal: Reduce the number of non-emergency calls processed by the 9-1-1 center, thereby allowing personnel to better serve citizens with true emergencies.

Objective: Utilize public education and technology to minimize the impact of non-emergency telephone calls on the ability of the Emergency Communications Center to process true 9-1-1 emergencies in a timely fashion.

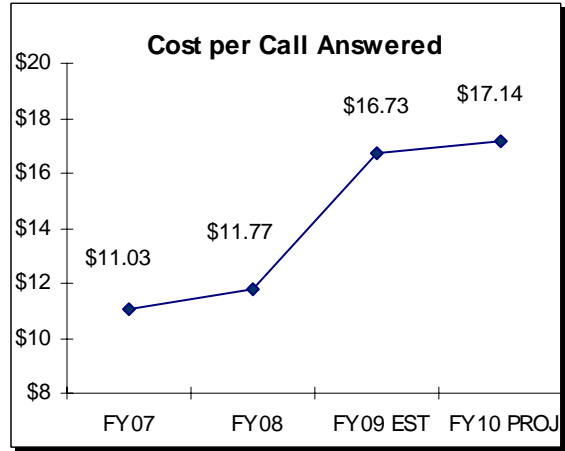
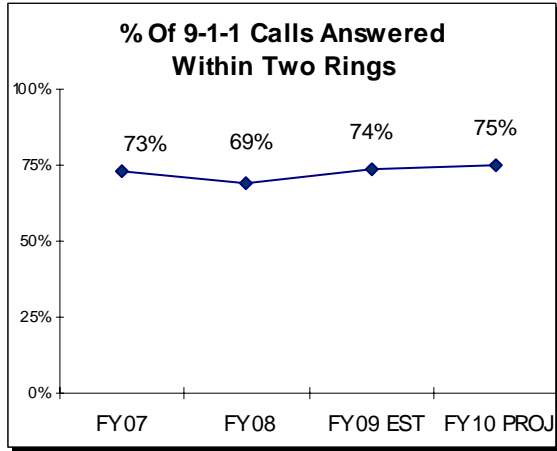
Goal: Assure that the future needs of the ECC and the community are met through the Clarence E. Lightner Public Safety Center.

Objective: Through active participation in the planning and design process of the Clarence E. Lightner Public Safety Center, assure that the appropriate technology and space requirements are included in a sustainable and environmentally friendly facility that will address the anticipated needs of this community for the next 20 years.

Accomplishments (July 2008 – June 2009)

- Completely replaced and upgraded 9-1-1 telephone system and devices at both the primary and backup locations.
- Successfully identified an alternative source of emergency language translations, which will result in a savings of over 50% from the previous vendor.
- Conducted two training academies for new telecommunicators.
- Added an additional technical position to support entry and processing of critical geographic information for the computer aided dispatch database.
- Through technical initiatives, continued the reduction in non-emergency calls delivered to the 9-1-1 center.
- Conducted extended-use tests of backup 9-1-1 Center, including independent use of facility by user agencies.

Performance Measures



Fire

The Fire Department is responsible for providing fire prevention, fire suppression, rescue, hazardous materials response, and life safety education for citizens of the City of Raleigh.

The Fire Administration provides administrative services necessary to conduct the day-to-day operations of the Fire Department.

The Fire Prevention Division is the enforcement, educational and informational arm of the Raleigh Fire Department. The division performs site inspections, enforces all fire prevention codes, and coordinates pre-fire planning for all major facilities located within the city. It is also responsible for conducting fire investigations to determine the origin and cause of fires.

The Fire Operations Division responds to fire calls, provides hazardous materials response service on behalf of the entire county, performs rescues, and provides emergency medical services. Emergency Medical Services is a supplement to the Wake County Emergency Medical Service (EMS) and is often referred to as the First Responder program. Under this program, a Fire Department unit is dispatched to any life-threatening emergency and begins administering care upon arrival. The Operations division also provides search and rescue services and participates in a regional Urban Search and Rescue team.

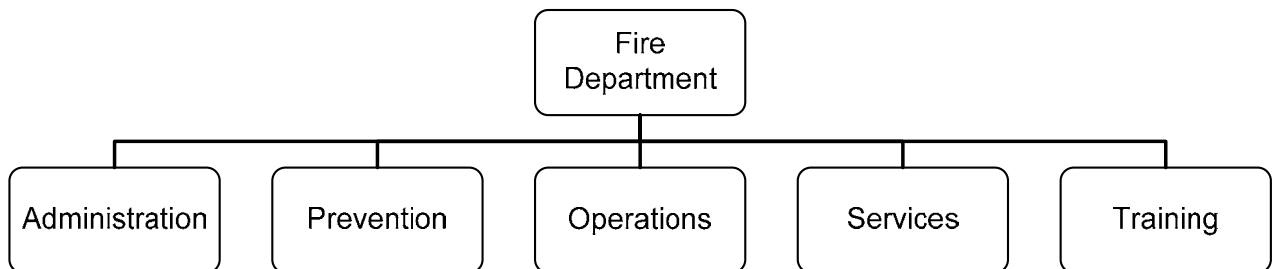
The Fire Support Services Division provides necessary supplies, equipment, repair, replacement services, and all uniforms, turnout gear, and specialty gear used by firefighters. The cost of operations, maintenance, and repair services for 29 Fire Department facilities is included in this division. Also included in this division's responsibilities are the repair and maintenance of all Fire Department vehicles, equipment, gear, and fire apparatus. Funding is included for vehicle operating expenses such as fuel, lubricants, tires, and repair parts.

The Fire Training division provides specialty training for all fire fighters including confined space rescue and structural collapse, hazmat, and emergency medical response. It is responsible for the pre-hire recruiting process and training academies for recruits. In addition, the staff performs fit testing of masks, service testing of all pumping apparatus, driver operator training and driver operator competency for First Class and Lieutenant promotional process. The staff also manages the city's Urban Search and Rescue (USAR) program and the hazmat Regional Response Team (RRT).

Additional information regarding the Fire Department may be obtained by contacting John McGrath, Fire Chief, at (919) 831-6115 or via email at John.Mcgrath@ci.raleigh.nc.us.

Mission

To contribute within appropriate authority to the maintenance and improvement of the quality of life in the City of Raleigh through fire prevention, fire suppression, rescue, emergency medical, and special services to all who live, visit, work or invest here.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
Fire Administration	7	7	7	7	0
Fire Prevention	21	25	25	25	0
Fire Operations	505	505	520	520	0
Fire Support Services	9	9	9	9	0
Fire Training	7	7	7	7	0
TOTAL	549	553	568	568	0
Civilian Positions	27	27	28	28	0
Sworn Positions	522	526	540	540	0
DIRECT EXPENDITURES BY DIVISION					
Fire Administration	\$ 672,912	\$ 757,532	\$ 1,353,723	\$ 1,787,622	32.1%
Fire Prevention	1,875,144	2,268,642	2,226,664	2,291,485	2.9%
Fire Operations	36,616,188	39,078,199	40,930,626	41,702,085	1.9%
Fire Support Services	2,622,804	2,923,222	3,356,010	3,500,744	4.3%
Fire Training	946,400	961,304	1,135,628	1,199,419	5.6%
TOTAL	\$ 42,733,448	\$ 45,988,899	\$ 49,002,651	\$ 50,481,355	3.0%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 29,074,202	\$ 31,166,766	\$ 32,689,606	\$ 33,102,028	1.3%
Employee Benefits	7,592,612	8,353,438	8,700,084	9,475,885	8.9%
Operating Expenditures	5,904,619	6,069,123	6,712,482	6,495,638	(3.2%)
Special Programs and Projects	-	178,737	658,974	1,120,634	70.1%
Capital Equip - New	95,800	170,500	204,800	244,800	19.5%
Capital Equip - Replacement	34,800	20,000	-	-	
Interfund Expenditure	31,415	30,335	36,705	42,370	15.4%
TOTAL	\$ 42,733,448	\$ 45,988,899	\$ 49,002,651	\$ 50,481,355	3.0%

Highlighted Budget Changes (July 2009 – June 2010)

- Replacement of two engines that have incurred high repair costs and have excessive mileage (100,000 and 92,000 miles) for first line apparatus.
- Funding for the Child Seat installation training program. This funding includes certification expenses and overtime costs.
- Funding for aerial high-rise kits to adequately equip our apparatus in the event of high-rise fire.
- Increase in funding to purchase equipment repair parts.

Goals and Objectives

Goal: Continued improvement of fire inspection and prevention duties.

- Objective: Identify and meet 100% of required N.C. State mandates as outlined in N.C. Building Fire Codes, Section 106.
- Objective: Form and name a specific committee within the Department and Division and identify what is mandated.
- Objective: Evaluate RFD Prevention Division present compliance level.
- Objective: Develop metrics to determine which areas are deficient and determine the extent of the deficiency (new construction, existing construction, etc.).

Goal: Improve infrastructure to support the operations of RFD.

- Objective: Identify and implement infrastructure and support staff needed to provide adequate service to the operations of the fire department.
- Objective: Determine data to collect by each RFD division.
- Objective: Analyze data and build a planning model/organizational chart.

Goal: Rebuild & renovate fire stations.

- Objective: Consider facility needs of Fire Stations 12, 3, 14, and 6.
- Objective: Collect data and determine station locations.
- Objective: Create model and maps of station locations.

Goal: Rebuild & renovate fire training center.

- Objective: Study and implement the rebuilding or renovation of Keeter Training Center.
- Objective: Collect data and determine space needs.
- Objective: Establish project budget.

Goal: Succession planning in RFD divisions.

- Objective: Develop a succession plan for the fire department.

Goal: Fire Department Safety Officer(s)

- Objective: Develop full-time staffing plan for Fire Department Safety Officer.

Goal: Career path and career development.

- Objective: Research, develop, and implement career path and career development that incorporates all divisions into a unified fire department plan.
- Objective: Research and restructure each division to determine career path with matrix for promotion (certification, education, experience).

Goal: Video Conferencing & Support Training thru Video Conferencing Technology.

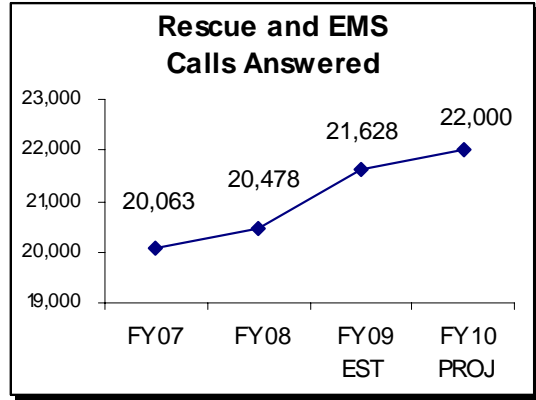
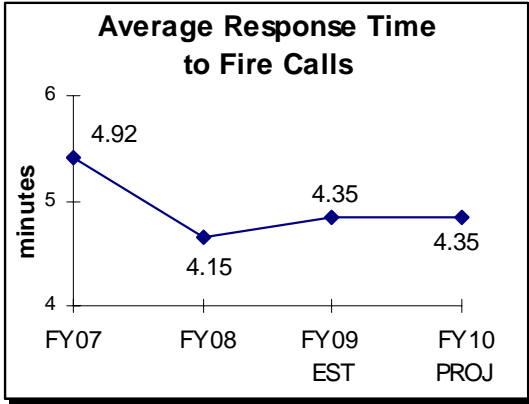
- Objective: Research, budget, and implement video-conference based training for RFD.
- Objective: Create study on the costs of the system versus the costs saved; determine the "payback" on the system.
- Objective: Determine additional needs and requirements of the system.

Accomplishments (July 2008 – June 2009)

- Continued implementation of the 800 MHz radio system, which will enhance Fire Department responders' ability to communicate with other responding agencies within the county and region. Provided additional handheld radios on 39 apparatus to enhance firefighter safety.
- Operations personnel performed CPR and resuscitated cardiac patients which resulted in a save rate of 47% (an increase of 9% over the previous year and 9 times the national average of 5%). This save rate makes the City of Raleigh the number one place in the nation to survive a cardiac event.
- Additionally, in 2008, Fire Department personnel delivered 26 babies in the field.
- Continued the on-call mechanic program that provides after-hours service and keeps apparatus in service at night and on weekends/holidays.

- Completed the first year of operation of a mobile fleet maintenance vehicle to provide on-site apparatus service at fire stations. This enables apparatus to remain in its territory and saves the fuel that would have been consumed if the apparatus had to be driven to the services facility on New Bern Avenue.
- Hired 27 new firefighters and trained them in fire and medical emergency response during a 26 week academy.
- Continued the regional Urban Search and Rescue (USAR) partnership with Cary, Durham, and Chapel Hill. Employees of each city serve on this team, which is capable of providing search and rescue services following any natural or man-made disaster. Raleigh Fire Department hosted a two-week USAR technical rescue school at the training facility.
- Responded to and mitigated a tetrafluorosilane leak in Kenly. This service was provided by Raleigh fire department personnel serving on the Hazmat Regional Response Team which is funded through a contract with the State of North Carolina.
- Continued training of departmental personnel through the city's Capital Leadership training program to enhance their performance as employees and managers.
- Implemented technological advances to enhance service delivery. Installed Mobile Data Terminals in nine apparatus to enhance customer service during fires and other emergencies. This equipment allows access to data on buildings including previous building inspections, building layout, any hazardous materials storage, etc while on the way and at the-scene of incidents. Installed in-vehicle navigation systems in Division and Battalion Chief's vehicles to provide immediate directions and quickest route to an incident enabling a prompt command presence.
- Enhanced the Fire Department's ability to respond quickly to emergencies requiring ladder company service by placing in service an 8th ladder company and renovating FS #17 to accommodate placement of this ladder. Purchased the 9th ladder and made a strategic land acquisition for relocation of FS #12 to provide future ladder coverage for this area of the city.
- Continued the strategic process to enhance the fire and emergency medical response to the northwestern portion of the city by finalizing plans for purchase of land for FS #29 and purchasing an additional engine.
- Developed a construction management team within the department to oversee planning for construction projects.
- Continued to maintain and update our facilities by completing roof replacement at six (6) fire stations and installation of generators at FS #8 and FS #15.
- Redirected a territorial based fire prevention inspection system into a program which focuses resources on "Priority Life Safety" inspections. This allows the department to maximize the effectiveness of our resources and ensures that occupancies associated with more extreme life safety issues receive priority over occupancies with lesser life safety hazard potential.
- Conducted a comprehensive review of existing structures to determine an accurate measure of total state mandated inspections required each year. This information will allow the department to quantitatively assess and address the current shortfall in resource allocation relative to meeting state mandated inspections.
- Increased the capacity of our training facility by adding four mobile classrooms and converting an existing classroom into a locker room for our recruit academy.
- Conducted a planning retreat and developed a strategic plan to direct the future and priorities of the department.

Performance Measures



Police

The Police Department works in partnership with the community to identify and address conditions that give rise to crime. The department employs an approach to policing that emphasizes the importance of maintaining a full range of enforcement priorities, including quality-of-life issues and violations that breed more serious crime. At the same time – under the District Policing System – officers are becoming more involved with, and more closely linked to, the citizens they serve and protect. Through dedicated service by officers and civilians, district policing, innovative programs, effective technology use, and an enhanced relationship between citizens and the police, the department is more effectively confronting crime in Raleigh and making it an even better place to live, work, visit, and do business.

Police Chief: The Chief's Office supervises and coordinates the department operations. The Internal Affairs office, the Public Information Officer and the Crime Intelligence Unit are included in the Chief's Office.

Administrative Services: The Administrative Services Division provides support to the Department's field units, including computer and technology services, records maintenance, research and planning, training, evidence management, vehicle service and equipment distribution. The Division also is responsible for personnel recruitment and accreditation.

Special Operations: The Special Operations Division performs specialized police enforcement services for the department. Units within the division include animal control, K-9, selective enforcement, traffic, domestic violence, drug enforcement, and community relations. The Division is also responsible for front desk operations at Police Headquarters and taxi inspections.

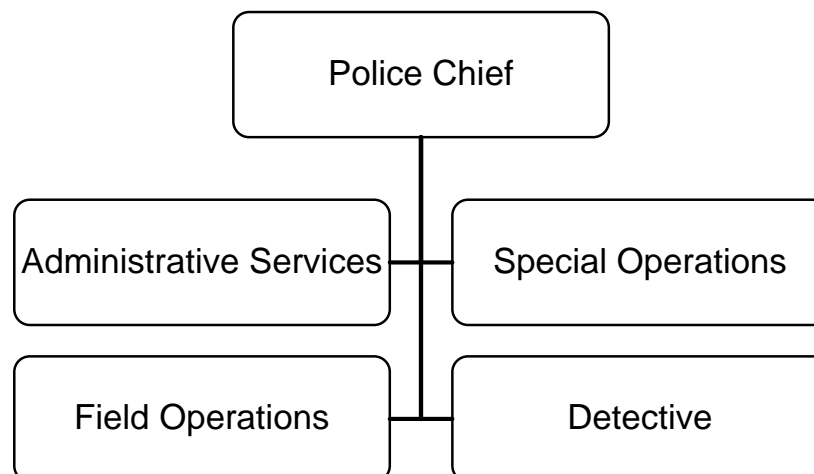
Field Operations: The Field Operations Division patrols all areas in the Raleigh city limits and responds to 9-1-1 calls for service. The Division also provides school safety, crime prevention, crime analysis and other services.

Detective: The Detective Division conducts follow-up investigations, makes arrests, and helps prosecute offenders. The General Investigations program includes general investigative units, as well as the vice and narcotics, fraud and forgery, robbery, gang intervention and suppression, and major crimes task force units.

Additional information regarding the Police Department may be obtained by contacting Harry Dolan, Police Chief, at (919) 996-3385 or via email at Harry.Dolan@ci.raleigh.nc.us.

Mission

Working with the community, the Raleigh Police Department exists to preserve life, peace and property through conscientious attention to our lawful duties.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
Administrative Services	73	72	73	72	(1)
Chief's Office	18	22	25	24	(1)
Special Operations	106	100	96	96	0
Field Operations	501	514	521	532	11
Detective Division	170	180	186	177	(9)
Grant Funded Employees	1	1	1	0	(1)
TOTAL	869	889	902	901	(1)
Civilian Positions	121	123	126	124	(2)
Sworn Positions	748	766	776	777	1
DIRECT EXPENDITURES BY DIVISION					
Administrative Services	\$ 11,168,738	\$ 13,353,058	\$ 15,326,333	\$ 16,324,675	6.5%
Chief's Office	1,978,459	2,292,525	3,123,744	2,306,526	(26.2%)
Special Operations	10,015,816	9,882,686	9,551,355	9,641,994	0.9%
Field Operations	37,810,715	39,872,555	42,200,276	43,833,135	3.9%
Detective Division	15,762,272	16,423,713	17,379,682	17,005,234	(2.2%)
TOTAL	\$ 76,736,000	\$ 81,824,537	\$ 87,581,390	\$ 89,111,564	1.7%
DIRECT EXPENDITURES BY TYPE					
Personal Services	\$ 47,109,563	\$ 49,274,467	\$ 51,998,253	\$ 52,631,353	1.2%
Employee Benefits	14,733,913	15,753,289	16,174,101	17,318,452	7.1%
Operating Expenditures	13,787,274	15,761,111	16,633,499	16,457,983	(1.1%)
Special Programs and Projects	-	54,100	1,529,367	1,776,626	16.2%
Capital Equip - New	743,600	495,420	1,237,020	918,000	(25.8%)
Capital Equipment - Replacement	352,500	477,000	-	-	
Interfund Expenditure	9,150	9,150	9,150	9,150	0.0%
TOTAL	\$ 76,736,000	\$ 81,824,537	\$ 87,581,390	\$ 89,111,564	1.7%

Highlighted Budget Changes (July 2009 – June 2010)

- Transferred Police Attorney (1 position) to the City Attorney's Office.
- Budget includes one (1) Master Police Officer and one (1) Staff Support Specialist added mid-year in support of the PROP Rental Registration Program.
- Budget includes funding for one (1) Police Sergeant that had been grant funded through FY 2009.
- Eliminated one (1) Payroll Administrator position and one (1) Payroll Technician position.
- No increases in most operational expense accounts. In order to maintain current services, requests remain at FY09 funding levels.
- Minimal increases in the operations and maintenance supplies reflect increases in the cost of training ammunition.
- Additional funding has been added to the computer operations and accessories account due to rising costs of license fees for additional computer applications for P2P, IA PRO, Off-duty management software (CYA), and E-Crash and E-Citation maintenance.
- Increases in the property rental account are due to addition of the Horse Barn facility and additional parking spaces adjacent to the horse barn, office space for the Family Violence Unit at the Interact Office Building, and inflationary increases in TICAM and lease costs.
- Reduction in the Travel and Training accounts eliminates non-essential travel and registration to conferences.
- Reduction in the number of recommended replacement vehicles from 50 to 25 vehicles.

Goals and Objectives:

Goal: To maintain the high level of police services given geographic, population, and crime changes during current difficult economic conditions.

Objective: To maximize use of the current police vehicle fleet by extending vehicle life and reducing planned replacement by 25 vehicles.

Objective: To conduct more in-house training by bringing in nationally recognized experts in law enforcement.

Objective: To implement a strategic plan and organizational structure that maximizes resources and adequately meets the needs of a growing city.

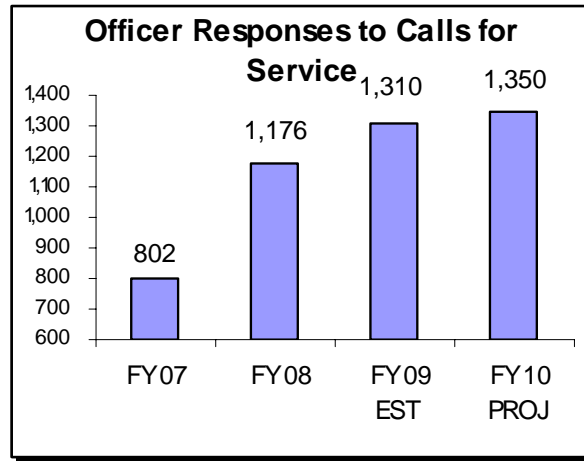
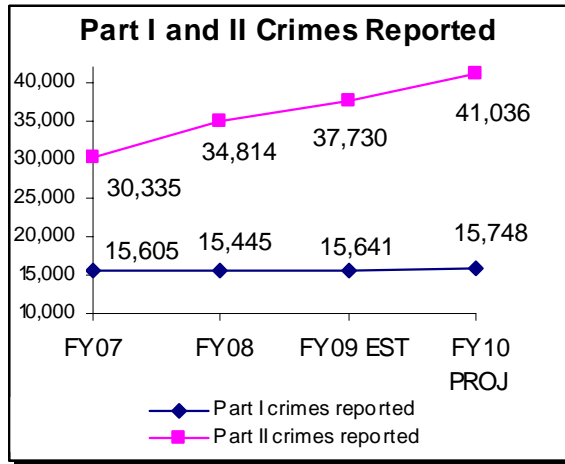
Goal: Continue to develop and implement community oriented policing/government philosophy.

Objective: To reduce crime and improve the quality of life in neighborhoods by designing proactive police strategies to meet unique neighborhood needs.

Accomplishments (July 2008 - June 2009)

- The Police Department officially transitioned from a UHF to an 800 MHz radio system in December 2007. This required both adding infrastructure to Wake County's 800 MHz system and purchasing new handheld and in-car radios. Equipment purchases for the 800 MHz transition should be completed in FY09.
- A Robbery Suppression Initiative was put into operation to help prevent robberies and more quickly apprehend suspects when robberies occur. The plan includes community involved crime prevention training and directed proactive patrols and specialized investigations.
- The RPD launched a strategic planning initiative that includes community input at the neighborhood level. The plan will help to shape the organization and development of the Department through 2014.
- The Department has developed a Leadership Institute to provide present and future police leaders with educational opportunities to enhance their leadership skills.
- RPD personnel are being provided with greatly enhanced training, including exposure to nationally recognized experts in law enforcement during in-service training activities. In addition, opportunities such as driver training conducted in conjunction with the State Highway Patrol and state of the art simunition training at the Department's Range are now available.
- Numerous equipment upgrades have been made to RPD vehicles that will improve both officer safety and public safety. The Department has received approval to replace its service weapons through a low cost arrangement with Smith & Wesson.
- A new Horse Barn facility capable of sheltering all the Department's mounts and their equipment has been put into service. The facility, which is located downtown, is large enough to also house the Downtown District's two Deployment Squads and is expandable if needed for future growth.

Performance Measures



Part I Crimes: Index crimes; includes criminal homicide; forcible rape; robbery; aggravated assault; burglary; larceny-theft; motor vehicle theft; arson

Part II Crimes: includes other assaults; forgery & counterfeiting; fraud; embezzlement; buying, receiving and possessing stolen property; vandalism, violations of carrying and possessing weapons; prostitution and commercialized vice; sex offenses (except forcible rape and prostitution; drug abuse violations; offenses against the family and children; driving under the influence; violation of liquor laws, drunkenness, disorderly conduct; vagrancy; all other offenses

LEISURE SERVICES

- ◆ **Convention Center Complex Fund**

- ◆ **Parks & Recreation** (General Fund)

- ◆ **Revolving Fund**

Leisure Services Map



 Raleigh Parks	5 Jaycee	13 Ralph Campbell	21 Biltmore Hills
 Greenway Trails	6 Halifax	14 Robert's Park	22 Brier Creek
 Highway	7 Lake Johnson	15 Sgt. Courtney T. Johnson	23 Method
 Major Roads	8 Lake Lynn	16 Tarboro Road	24 Millbrook Exchange
1 Civic Center	9 Laurel Hills	17 Walnut Terrace	25 Peach Road
2 Wade Avenue	10 Lions Park	18 Worthdale	
3 Carolina Pines	11 Optimist	19 Chavis	 Raleigh ETJ
4 Green Road	12 Pullen	20 Barwell Road	 Raleigh Convention Center

Map Created by COR GIS
December 2008

*Numbers on map indicate Parks & Recreation facilities

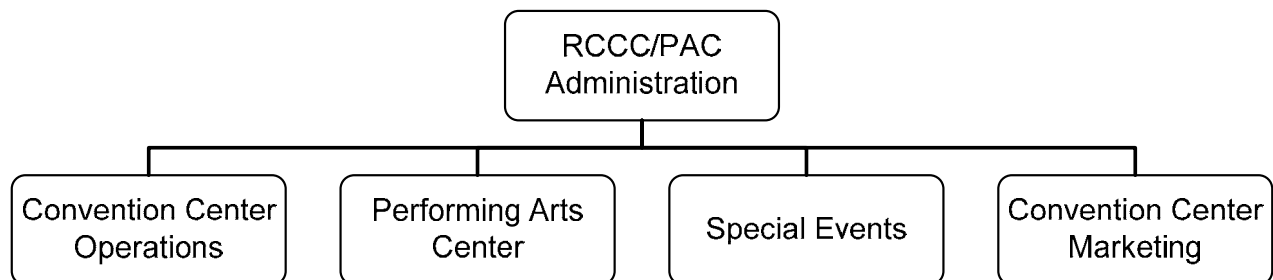
Convention Center Complex

The Convention Center Complex Department operates the Convention Center, the Progress Energy Center for the Performing Arts, and a Special Events Division providing space for conventions, meetings, banquets, trade shows, and other general assembly events; provides performance space for concerts, plays, and other entertainment activities; sponsors and presents Broadway Series South touring theater productions; provides performance space for the North Carolina Symphony and the North Carolina Theatre; and produces and/or manages a variety of outdoor entertainment activities in the downtown area. This department is operated as an enterprise fund.

Additional information regarding the Convention Center Complex may be obtained by contacting Roger Krupa, Convention Center Director at (919) 996-8500 or via email at Roger.Krupa@raleighconvention.com.

Mission

To provide citizens and visitors high quality general assembly spaces and related customer services. These assemblies include wide varieties of functions and events that enhance the social, economic, and cultural environment of the Greater Raleigh area.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
Administration	14	15	18	14	(4)
Civic & Convention Center	6	6	47	54	7
Performing Arts Center	48	47	40	32	(8)
Special Events	1	1	0	0	0
Convention Center Marketing	3	3	4	7	3
TOTAL	72	72	109	107	(2)
DIRECT EXPENDITURES BY DIVISION					
Non Departmental	\$ 400,000	\$ 300,000	\$ 300,000	\$ -	(100.0%)
Administration	1,896,706	2,019,234	3,091,747	3,200,714	3.5%
Civic & Convention Center	170,950	318,893	5,784,019	5,956,752	3.0%
Performing Arts Center	18,531,268	13,970,426	14,030,075	6,015,164	(57.1%)
Special Events	1,405,069	1,394,782	915,837	925,839	1.1%
Convention Center Marketing	955,958	977,169	1,029,106	1,000,000	(2.8%)
TOTAL	\$ 23,359,951	\$ 18,980,504	\$ 25,150,784	\$ 17,098,469	(32.0%)
TRANSFER FROM GENERAL FUND	\$ 175,748	\$ 314,246	\$ 1,170,424	\$ 1,200,166	2.5%
DIRECT EXPENDITURES BY TYPE					
Personnel	\$ 4,804,742	\$ 4,642,493	\$ 6,578,949	\$ 6,163,947	(6.3%)
Employee Benefits	868,482	877,187	1,545,963	1,581,473	2.3%
Operating Expenditures	17,430,627	2,908,927	5,010,562	5,452,263	8.8%
Special Programs and Projects	-	10,185,797	10,602,844	2,583,041	(75.6%)
Capital Expenditures - New	22,500	22,500	122,500	60,000	(51.0%)
Interfund Transfers	233,600	343,600	1,289,966	1,257,745	(2.5%)
TOTAL	\$ 23,359,951	\$ 18,980,504	\$ 25,150,784	\$ 17,098,469	(32.0%)

Highlighted Budget Changes (July 2009 – June 2010)

- Fund a full year of operations of the new Convention Center, which opened in September 2008. Increased utility budgets for electricity and natural gas to better reflect realized usages.
- Decrease budget of special events from FY 2009 which had included grand opening events for the new Convention Center. Additional budget decreases were necessary due to budgetary constraints. Eliminated Movies in the Market and St. Patrick's Day events and scaled back the budget for Raleigh Wide Open and the Ray Price Rally in Raleigh, unless we are able to secure private sponsorship contributions.
- As a result of budgetary constraints, delays funding for capital projects to FY11 and reduces overtime budgets in all divisions.
- Eliminates 3 Accounting Technicians, 2 Administrative Assistant, 1 Service Specialist, and 1 Personnel Technician.
- Eliminates 2 Security Guards funded by the Convention Center and adds 4 Security Guards funded by the Parking Fund to provide security for the Convention Center Parking Deck, for a net increase of 2 new Guard positions.
- Added several positions mid-year to assist with the operations of the new Convention Center, including a Sr. Systems Administrator, an Administrative Support Specialist, a Customer Service Representative and an Events Coordinator. A surplus Staff Assistant was eliminated.

Goals and Objectives

Goal: Adequately program the new Convention Center facility.

- Objective: Market and sell the new Convention Center.
- Objective: Book 30 or more additional conventions for the new Convention Center facility by June 30, 2010.
- Objective: Maximize revenue of the new Convention Center facility by producing an FY 2010 public show calendar of at least 15 shows.
- Objective: Continue to market and publicize the local use of the new facility for meetings, banquets, and various social functions.
- Objective: Create \$6 million in food and beverage revenue.
- Objective: Meet or exceed the number of hotel room nights (72,900), events (282) and attendance figures (279,400) projected for the center's first full year of operation by HVS International in their Raleigh Convention Center Business Plan.

Goal: Provide for a new outdoor venue for downtown entertainment events.

- Objective: Conceptualize and design new outdoor festival plaza facilities.
- Objective: Develop a program for the proposed Boutique Amphitheatre to start in FY 2010.
- Objective: Sell a name and title sponsorship for the proposed Boutique Amphitheatre.

Goal: Showcase the Progress Energy Center for the Performing Arts as the destination and premier facility for the performing arts in the Triangle.

- Objective: Aggressively pursue available stage productions for inclusion in Broadway Series South's annual season and special presentation series.

Accomplishments (July 2008 – June 2009)

- Hosted over 700 performances in the Performing Arts Center.
- Produced 7 Downtown Raleigh Live Concerts.
- Produced the 3rd Raleigh Wide Open celebration on Fayetteville Street in conjunction with the International Festival and the Grand Opening of the new Convention Center.
- Produced the 4th Annual Ray Price Capital City Bike Fest.
- Produced 8 Movies in the Market at Moore Square.
- Produced the Boat Show and Antique Show.
- Produced the NC International Auto Show, which set attendance records for consumer shows.
- Produced Sparcon Fashion Show in Moore Square.
- Produced St. Patrick's Day Festival and Parade.
- Managed \$350,000 in capital improvements at Walnut Creek Amphitheatre.
- Booked 386 events at the new Convention Center.
- Scheduled 206 conventions for the new Convention Center.
- Scheduled conventions representing 230,000 room nights.
- Provided over 2,000 hours of customer service training for our Convention Center employees.
- Developed a training partnership with Wake Technical Community College.
- Continued implementation of new business software for the department.

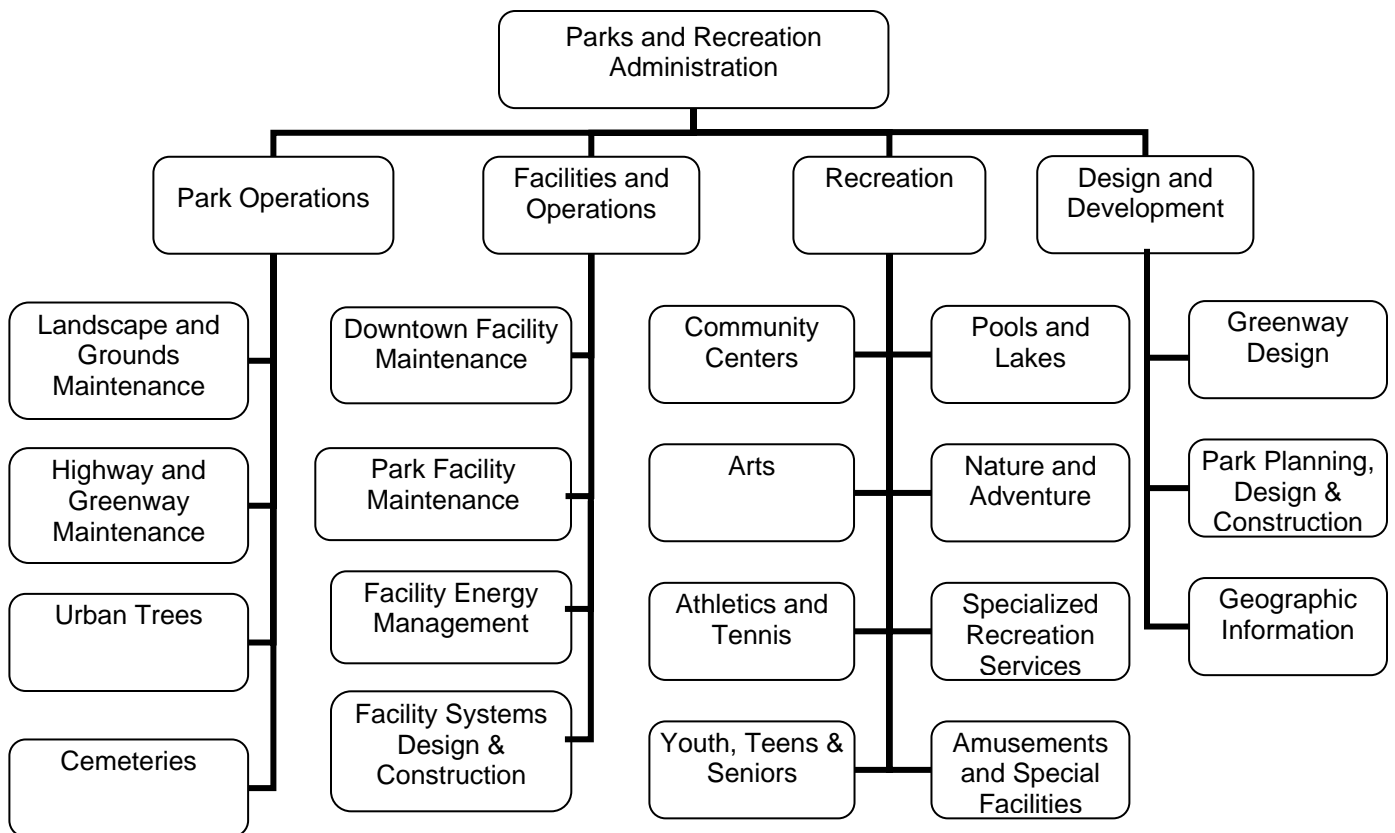
Parks and Recreation

The Parks and Recreation Department is responsible for providing a broad range of recreation programs and leisure services that are responsive to the needs of all Raleigh citizens by acquiring, developing, managing and maintaining facilities and properties located throughout the city’s inter-connected system of parks, greenways and public open spaces. The department administers beautification programs, maintains trees and shrubs in parks and along street rights-of-ways, operates and maintains city cemeteries, maintains the physical plant operations of the downtown municipal complex and provides city-wide emergency response to weather related events.

Additional information regarding the Parks and Recreation Department may be obtained by contacting Diane Sauer, Parks and Recreation Director, at (919) 996-4815 or via email at Diane.Sauer@ci.raleigh.nc.us.

Mission

The mission of the Raleigh Parks and Recreation Department is to actively encourage, provide, promote and protect quality leisure, recreational and cultural opportunities, facilities, and environments that are essential for the enhancement of the lives of our citizens.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
EMPLOYEES					
Administration	17	18	21	24	3
Park Operations	173	179	184	173	(11)
Design and Development	10	11	19	19	0
Facilities and Operations	51	52	55	51	(4)
Recreation	115	131	139	124	(15)
TOTAL	366	391	418	391	(27)

DIRECT EXPENDITURES BY DIVISION

Administration	\$ 1,462,856	\$ 1,771,944	\$ 2,656,541	\$ 3,266,075	22.9%
Park Operations	\$ 12,567,698	\$ 12,061,193	\$ 12,931,838	\$ 12,612,636	(2.5%)
Recreation	\$ 12,835,369	\$ 15,645,649	\$ 16,547,463	\$ 16,193,871	(2.1%)
Design and Development	\$ 765,110	\$ 860,810	\$ 1,463,394	\$ 1,543,861	5.5%
Facilities and Operations	\$ 6,882,730	\$ 7,982,747	\$ 8,962,079	\$ 9,597,141	7.1%
TOTAL	\$ 34,513,763	\$ 38,322,343	\$ 42,561,315	\$ 43,213,584	1.5%

DIRECT EXPENDITURES BY TYPE

Personal Services	\$ 19,411,452	\$ 21,631,486	\$ 23,569,150	\$ 23,462,740	(0.5%)
Employee Benefits	\$ 4,296,072	\$ 4,921,151	\$ 5,361,898	\$ 5,557,520	3.6%
Operating Expenditures	\$ 10,360,391	\$ 10,846,436	\$ 12,039,377	\$ 12,495,845	3.8%
Special Programs and Projects	\$ -	\$ 375,685	\$ 816,596	\$ 1,046,554	28.2%
Capital Equipment - New	\$ 5,100	\$ 28,525	\$ 186,347	\$ 60,053	(67.8%)
Capital Equipment - Replace	\$ 35,700	\$ 53,000	\$ 13,000	\$ 13,000	0.0%
Interfund Expenditure	\$ 405,048	\$ 466,060	\$ 574,947	\$ 577,872	0.5%
TOTAL	\$ 34,513,763	\$ 38,322,343	\$ 42,561,315	\$ 43,213,584	1.5%

Highlighted Budget Changes (July 2009 – June 2010)

- Marsh Creek Community Center will be under construction with opening to the public anticipated in late spring 2010.
- During council deliberations, approval given to expand before-school/after school program offerings at a 12th location and fund program adjustments resulting from Wake County school system change to Wednesday school schedules. (\$96K added to budget—offset by self-generating revenues)
- The FY10 budget reflects elimination of 27 authorized full-time vacant positions, which represents 6.5% of total authorized positions. These eliminated positions are listed in the Budget Summary section of this document.
- The FY10 budget eliminates annual plantings at city facilities, parks and along highways as a cost-saving measure. Budget also reflects reduced frequency of mowings along medians and grassy areas of major thoroughfares as well as greenway trails.
- The FY10 budget reflects reduced funding for maintenance of park facilities, picnic shelters, park benches and park furnishings. The budget also reflects a reduced frequency of service to unprogrammed athletic fields.
- Hours of operation are reduced by 10 hours per week at 17 community centers, 7.5 hours per week at 5 neighborhood centers and 14 hours per week at 2 art centers. New facilities at Greystone Village and Walnut Creek Interpretive Center will open under a limited schedule of operating hours.
- Lake Wheeler, Lake Johnson and Pullen Park concession operations, boat rentals and amusements will be closed on Mondays as a cost-saving measure.

- The concession operation and boat rentals at Shelley Lake will be closed.
- Chavis carousel hours of operation are reduced to Friday – Sunday operation only.
- Year-round pools will be closed the day after Thanksgiving.
- July 4th activities will be scaled back to provide evening entertainment and fireworks; afternoon family activities and entertainment will be eliminated.

Goals and Objectives

Goal: To plan and implement the parks capital program and to manage, operate and maintain existing and new facilities, programs and parkland.

- Objective: Realign positions to create an organizational structure in order to continue to satisfy the growing customer demand for park and recreation services.
- Objective: Identify and pursue additional resource opportunities through grants and gifts that contribute to land acquisition, protection and program development efforts.
- Objective: Provide facilities and programs that serve a broad cross section of the city's residents.

Goal: Provide recreation and open space opportunities to serve area residents.

- Objective: Evaluate and prioritize potential park sites to maximize park acquisition.
- Objective: Complete park master plans and system integration plans as required by Resolution 2003 735 for park development projects.
- Objective: Complete capital projects authorized and funded in prior year and current year budgets.

Goal: Capitalize on the value of park and recreation facilities, parks, and programs to improve the overall aesthetic character of the city and as a means of promoting livability.

- Objective: Effectively maintain facilities and systems through regular inspection, preventative maintenance, performance standards, facility management and compliance with federal and state regulations for the protection and safety of all staff and citizen users of our park facilities.
- Objective: Provide diverse programs, well-balanced and well-maintained parks.
- Objective: Implement a recreation program development model to ensure balanced program opportunities to serve all ages and abilities throughout the city.

Goal: Optimize the appreciation, use and stewardship of Raleigh's historic, cultural and natural resource heritage.

- Objective: Maintain parks and greenways using nationally-accepted sustainable design principles and best management practices.
- Objective: Rehabilitation of the city cemetery.
- Objective: Coordinate strategies with other city departments and NCDOT to upgrade existing landscape plantings for improved maintenance and appearance while conserving water.

Goal: Encourage collaboration, community involvement and volunteerism.

Objective: Pursue additional opportunities to coordinate and cooperate with Wake County, the Wake County Public School System, neighboring municipalities, the State of North Carolina, the US Army Corps of Engineers and the Federal Highway Administration in the acquisition, development and use of parks and recreational facilities.

Objective: Work with other departments to develop programs in targeted areas of the city where gang activity, substance abuse and crime issues need to be addressed.

Objective: Increase marketing efforts to secure adoption of 60+ miles of greenway trails by volunteer groups.

Goal: Increase customer service through business and technology initiatives.

Objective: Operate a year-round Recreation Business Office with convenient public access to meet customer demand for alternative payment options and to support peak seasonal registration periods.

Objective: Provide technology support and staff training to expand knowledge and use of software tools to conduct daily business operations.

Objective: Expand implementation, GIS support and training for 50 additional staff on use of work order and asset management system throughout the Parks and Recreation Department.

Objective: Increase department's capacity to offer financial assistance to need-based families and to improve revenue collection among all customers who participate in programs offered throughout the year.

Goal: Capture all utility costs associated within facilities and systems.

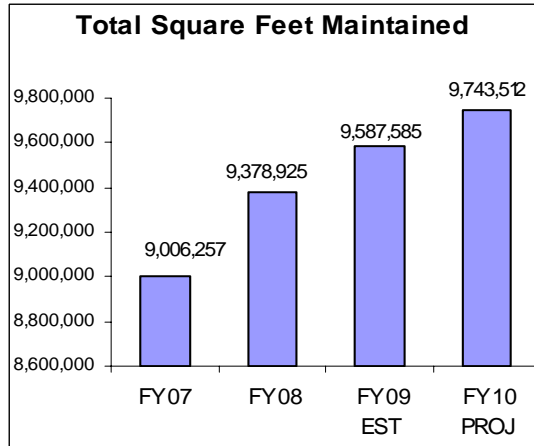
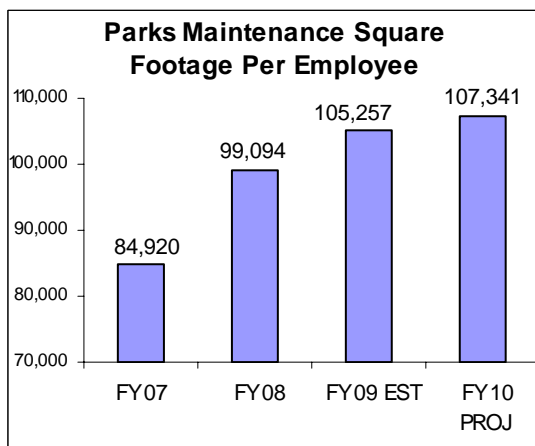
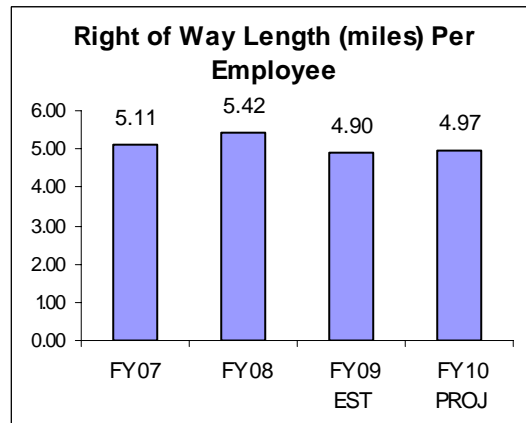
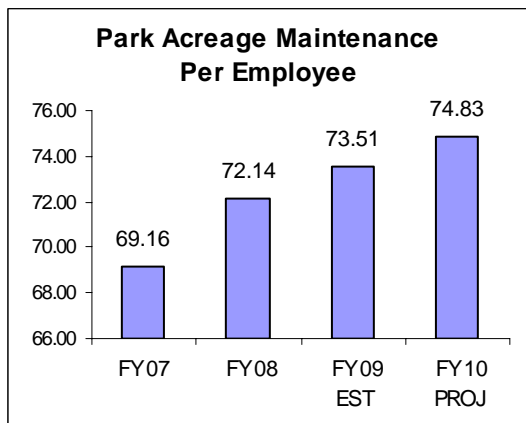
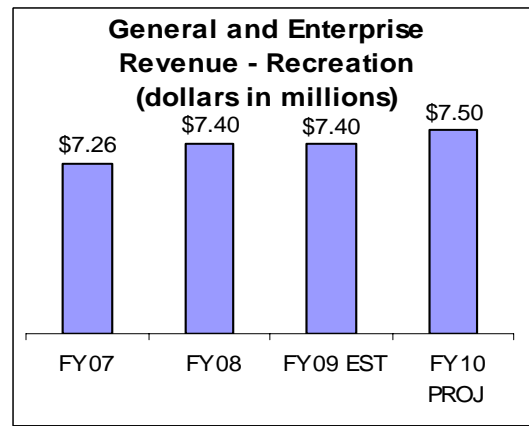
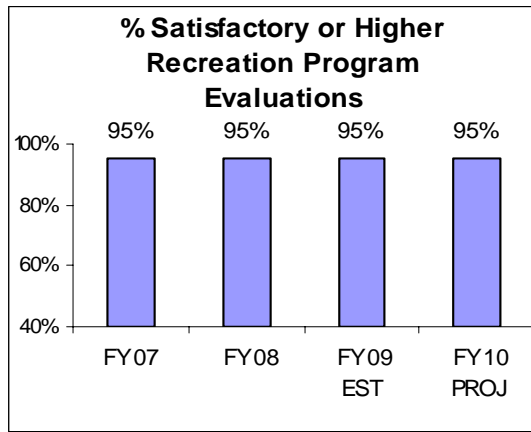
Objective: Create a strategic energy plan to include emphasis on energy consumption within city facilities and make recommendations for efficient energy use and cost savings.

Accomplishments (July 2008 – June 2009)

- Hosted eleven North Carolina High School Amateur Athletic Championships with economic impact estimated by the Raleigh Convention and Visitor's Bureau to be in excess of \$4.0 million.
- Nature program expanded its public program activities by 40%, serving nearly 4,000 participants.
- Specialized Recreation Services program received City of Raleigh Mayor's Committee Award for Excellence in Recreation for Persons with Disabilities.
- Selected as host city and agency for the 2010 North Carolina Recreation and Park Association Annual Conference held in the new Raleigh Convention Center.
- Completed improvements to Mordecai Mini-Park including new playground areas, picnic structures, fencing, paved walkways, water fountain, signage, and landscaping.
- Completed renovation of Optimist Pool to include new bath house and permanent pool enclosure.
- Replacement of the outdated Sanderford Road Neighborhood Center began in 2008.
- Completed construction and celebrated opening of Raleigh's first skate park in May 2009, located at Marsh Creek Park
- Construction of the Walnut Creek Wetland Education Center began in Summer 2008 with completion expected in Summer 2009.
- Leesville Road Park joint venture project with Wake County began in 2008 with construction of a new library and park improvements.

- Completed Williams Park improvements, including a loop walking trail, playground renovations and landscaping enhancements.
- In September 2008, City Council approved purchase of 218 W. Cabarrus Street and 6716 Six Forks Road to relocate Raleigh Police Department. FY10 budget includes utility and operational funding for these two facilities.

Performance Measures



Revolving Fund

The Revolving Fund consists of self-sustaining programs, primarily found in the Parks and Recreation Department. Types of programs include classes, workshops, and camps held at various community centers and parks. Participant fees make up the majority of the revenues and programs are expected to recover or exceed program costs. A portion of the fees collected from recreational activities is returned to the General Fund to support the overall Parks and Recreation Department budget.

The Revolving Fund includes a number of non-recreational programs and activities that are also expected to recover or exceed program costs through fees and/or contributions. Types of programs include classes offered by the Raleigh Television Network, the Inspections training program and Transportation pole banners. Other departments with programs in this fund receive contributions that are used to purchase community watch signs and to support special police programs.

Budget Detail

	ADOPTED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET	CHANGE 2008-09 to
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2009-10</u>
DIRECT EXPENDITURES					
Transfers to Fd 100, 625	75,000	100,000	647,527	459,538	(29.0%)
Arts Commission	6,000	6,000	6,000	6,000	0.0%
Artspace Building	257,000	257,000	-	-	
Artist of Tomorrow	-	-	-	5,000	
RTN Promotions	28,992	25,000	25,000	25,000	0.0%
RTN Equipment	221,760	201,400	201,400	69,500	(65.5%)
Raleigh Historic District Loan Fund	191,000	191,000	191,000	191,000	0.0%
Appearance Commission	3,000	3,000	3,000	3,000	0.0%
Trans - Pole Banners	4,000	4,000	4,000	4,000	0.0%
Inspections Training Prog	25,000	25,000	25,000	4,500	(82.0%)
Inspections At Your Service	-	-	20,001	20,001	0.0%
Citizen Involvement	12,000	12,000	12,000	12,000	0.0%
Community Watch Signs	3,500	3,500	3,500	3,500	0.0%
Police Donations	4,000	4,000	4,000	4,000	0.0%
Fire-Reg Resp Team #4	67,000	67,000	67,000	57,000	(14.9%)
SWS - Landfill Gas Recovery	-	-	-	400,000	
Adventure Camps	65,000	85,540	102,450	100,000	(2.4%)
Biltmore Hills Center	37,850	42,750	47,820	55,900	16.9%
Borden Building	39,600	40,585	40,100	27,500	(31.4%)
Camp Friendly	95,100	116,375	121,900	275,500	126.0%
Carolina Pines Center	48,475	48,185	54,885	71,000	29.4%
Chavis Youth Program	85,750	86,670	147,115	125,000	(15.0%)
Community Center Equipment	150,000	130,000	155,000	185,000	19.4%
Fall Youth Baseball	23,200	42,750	38,244	242,000	532.8%
Fletcher Award Program	4,000	7,565	7,500	5,000	(33.3%)
General Recreation	135,000	150,650	133,050	205,000	54.1%
Golden Years	150,775	150,790	158,150	201,400	27.3%
Green Road Center	127,630	149,010	156,460	179,500	14.7%
Halifax Center	23,050	22,390	23,650	23,900	1.1%
Hemerocallis Garden	6,459	8,612	8,612	4,125	(52.1%)
Jaycee Center	251,425	240,175	248,160	207,000	(16.6%)
Lions Park	37,930	39,205	47,685	50,000	4.9%
Method Center	44,550	44,555	44,385	82,400	85.6%
Millbrook Center	140,375	158,330	207,510	160,000	(22.9%)
SUBTOTAL	2,364,421	\$ 2,463,037	\$ 2,952,104	\$ 3,464,264	

(Continues on next page)

Budget Detail (continued)

DIRECT EXPENDITURES (Continued)	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 to <u>2009-10</u>
Nature Camp	48,950	40,030	\$ 53,700	\$ 45,936	(14.5%)
Optimist Center	78,575	97,965	90,410	80,000	(11.5%)
Parks & Recreation Automation	420,812	473,140	550,150	530,000	(3.7%)
Parks & Recreation Marketing	265,750	298,670	367,305	406,100	10.6%
Parks & Rec Sports Consortium	40,000	40,000	40,000	45,000	12.5%
Participant Insurance	11,400	11,400	6,500	-	(100.0%)
Pullen Arts & Crafts	212,119	226,420	225,275	220,000	(2.3%)
Pullen Community Center	79,550	98,120	93,650	78,000	(16.7%)
Raleigh Youth Council	8,250	11,005	11,255	13,755	22.2%
Youth Team Uniforms	138,000	154,000	160,000	-	(100.0%)
Ralph Campbell Center	4,100	4,100	5,650	10,000	77.0%
Roberts Park	42,070	44,420	45,460	44,000	(3.2%)
Run for the Oaks	12,050	16,020	23,600	43,000	82.2%
Sertoma Arts Center	216,735	218,950	219,680	217,000	(1.2%)
After School	356,650	1,000,000	-	-	
Computer Labs	153,300	142,500	106,200	120,000	13.0%
Tarboro Road Center	34,690	47,890	58,210	66,000	13.4%
Teen Camps	84,400	89,910	117,550	157,220	33.7%
Tennis	371,170	433,005	523,295	610,375	16.6%
Tucker Mansion	29,260	31,760	54,375	40,000	(26.4%)
Visual/Hearing Impaired	49,275	46,325	54,825	48,100	(12.3%)
Walnut Terrace	7,675	8,485	10,565	11,000	4.1%
Worthdale Center	33,215	33,145	39,385	45,000	14.3%
Aquatic Instruction Programs	359,000	380,960	373,280	307,100	(17.7%)
Police Summer Basketball	9,975	10,045	10,075	-	(100.0%)
Laurel Hills Center	329,725	364,675	371,785	320,875	(13.7%)
Lake Lynn Center	203,675	239,565	243,920	223,200	(8.5%)
Lake Johnson Center & Cabin	62,075	61,340	81,640	100,275	22.8%
Camp Ranoca	222,000	255,080	276,900	201,000	(27.4%)
Lake Wheeler	31,650	41,490	22,475	43,725	94.5%
Anderson Point	13,950	18,730	29,975	25,000	(16.6%)
Third Party Events	12,922	12,922	6,899	6,899	0.0%
Neighborhood Street Trees	65,000	85,000	50,000	45,000	(10.0%)
Peach Road Comm Center	9,700	12,895	13,425	11,575	(13.8%)
Barwell Rd. Community Center	20,750	74,750	121,285	145,600	20.0%
Briar Creek Community Center	20,750	82,010	136,285	171,000	25.5%
Mordecai Park	41,700	54,150	100,225	129,500	29.2%
Middle School Programs	-	-	9,997	29,000	190.1%
Courtney Johnson Neighborhood Cntr	-	-	-	9,475	
Top Greene Center	-	-	-	20,100	
Sanderford Road Center	-	-	-	10,475	
Marsh Creek Center	-	-	-	34,200	
TOTAL	\$ 6,465,289	\$ 7,723,909	\$ 7,657,310	\$ 8,128,749	6.2%

PUBLIC UTILITIES

◆ **Public Utilities Fund**

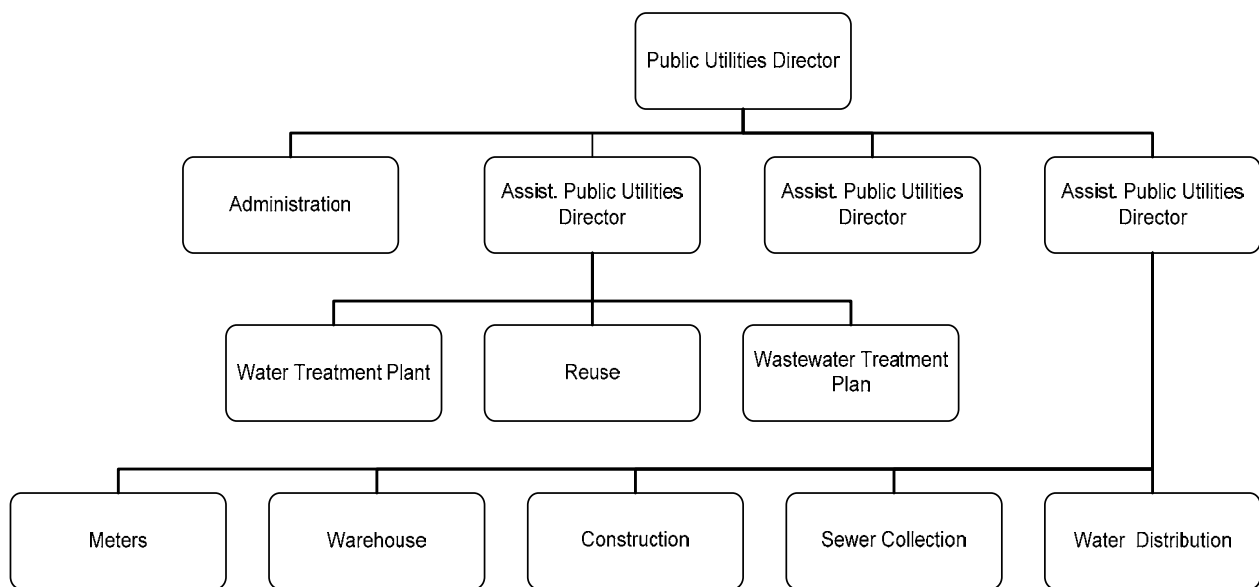
Public Utilities

The Public Utilities Department provides for the treatment and distribution of the city’s drinking water supply, as well as, the collection and treatment of wastewater in Raleigh, Garner, Rolesville, Wake Forest, Knightdale, Wendell and Zebulon. Raleigh sells water, wastewater treatment or both services to several municipalities, including the towns of Apex, Fuquay-Varina, Holly Springs, Middlesex and Clayton and to Johnston County. The budget for all departmental operations is a self-supporting enterprise, fully funded by revenues received from the users or development fees of the water and wastewater services.

Additional information regarding the Public Utilities Department may be obtained by contacting Dale Crisp, Public Utilities Director, at (919) 857-4540 or via email at Dale.Crisp@ci.raleigh.nc.us.

Mission

The goal of the Public Utilities Department is to provide the best water and wastewater services for our customers while protecting the environment and maintaining public health at a fair and reasonable cost.



Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
EMPLOYEES					
Administration	35	40	39	39	0
Water Plant	78	80	82	82	0
Waste Treatment Plant	71	82	83	83	0
Reuse Operations	23	25	28	28	0
Utilities Construction	63	65	70	70	0
Sewer Collection Maintenance	67	69	69	69	0
Water Distribution Maintenance	79	99	106	106	0
Meters	68	75	79	79	0
Warehouse	10	12	15	15	0
TOTAL	494	547	571	571	0

DIRECT EXPENDITURES BY DIVISION

Administration	\$ 3,760,047	\$ 4,412,044	\$ 4,690,733	\$ 4,826,926	2.9%
Water Plant	15,420,875	16,606,442	18,872,569	21,125,518	11.9%
Waste Treatment Plant	12,815,263	15,518,363	16,181,184	15,819,554	(2.2%)
Reuse Operations	4,058,323	4,433,632	5,003,975	5,154,035	3.0%
Utilities Construction	6,088,921	6,522,738	7,199,931	7,051,418	(2.1%)
Sewer Collection Maintenance	5,811,403	6,115,068	6,344,859	6,160,059	(2.9%)
Water Distribution Maintenance	5,521,500	6,611,043	8,323,499	7,537,722	(9.4%)
Meters	5,002,629	6,096,083	6,458,602	5,290,652	(18.1%)
Warehouse	1,469,513	2,421,421	2,723,075	2,789,380	2.4%
Subtotal, Utilities Operations	\$ 59,948,474	\$ 68,736,834	\$ 75,798,427	\$ 75,755,264	(0.1%)
Special Appropriations	\$ 40,778,087	\$ 59,636,208	\$ 67,423,969	\$ 65,570,460	(2.7%)
TOTAL	\$ 100,726,561	\$ 128,373,042	\$ 143,222,396	\$ 141,325,724	(1.3%)

DIRECT EXPENDITURES BY TYPE

Personal Services	\$ 20,456,748	\$ 23,321,111	\$ 25,449,774	\$ 25,609,913	0.6%
Employee Benefits	5,793,625	7,337,903	7,882,126	8,496,018	7.8%
Operating Expenditures	36,590,875	38,043,294	41,770,375	42,071,669	0.7%
Special Programs and Projects	-	5,566,820	4,818,937	9,585,883	98.9%
Capital Equip - New	891,380	1,186,180	1,752,020	576,900	(67.1%)
Capital Equip - Replacement	26,200	22,000	-	-	
Interfund Transfers	36,967,733	52,895,734	61,549,164	54,985,341	(10.7%)
TOTAL	\$ 100,726,561	\$ 128,373,042	\$ 143,222,396	\$ 141,325,724	(1.3%)

Highlighted Budget Changes (July 2009 – June 2010)

- Start-up of the South Raleigh Utility Field Operations Center site (SRUFOC).
- Continued implementation of an aggressive Public Utilities Capital Improvement Program.
- Complete construction of the new Dempsey E. Benton Water Treatment Plant (DEBWTP).
- Primary revenues from sales of water and waste water service are projected using a 9% water and waste water rate increase effective May 1, 2009. In order to maintain the quality of service expected and to invest in projects to maintain a sound environmental stewardship approach to operations, an additional increase will be implemented on December 1, 2009.
- Sixty-two (62) positions will be held vacant during the year. Five (5) additional vacant positions will be reclassified mid-year and assigned to DEBWTP.

Goals and Objectives

Goal: Maintain current level of service in all operating areas.

Objective: To implement recommendations of the December 2007 Camp, Dresser, & McKee (CDM) Sewer System Capacity Study.

- Objective: To implement recommendations of the Hazen and Sawyer June 2007 Water Quality Study and Master Plan Update.
- Objective: To incorporate emerging technology to improve efficiency and effectiveness.
- Objective: To encourage and promote staff participation in certification programs across all divisions in Public Utilities.
- Goal: Accommodate projected 1.83% customer growth.**
- Objective: To prioritize capital improvement projects in order to ensure customer needs are being met as efficiently as possible.
- Objective: To develop a new water supply in the Little River Basin to meet projected growth.
- Goal: Continue 100% compliance record with Safe Drinking Water Act and National Pollutant Discharge Elimination System permits at all plants.**
- Objective: To implement capital projects to increase treatment capacities and provide performance improvements.
- Objective: To facilitate staff compliance with continuing education requirements to maintain a highly trained operations staff.
- Goal: Return to monthly billing schedule throughout all service areas.**
- Objective: To upgrade Utility Billing software to accommodate monthly billing.
- Goal: Cease operations at G.G. Hill Water Treatment Plant and Wrenn Road Wastewater Treatment Plant by providing water and sewer treatment from other treatment plants.**
- Objective: To complete Falls of Neuse water line to enable Public Utilities to adequately supply water to the town of Wake Forest.
- Objective: To expand treatment capacity and operations at the Neuse River Wastewater Treatment Plant (NRWWTP), Smith Creek Wastewater Treatment Plant (SCWWTP), and the Little Creek Wastewater Treatment Plant (LCWWTP).
- Goal: Prepare for start-up of D.E. Benton Water Treatment Plant (DEBWTP) in February 2010.**
- Objective: To complete construction of the DEBWTP on schedule.
- Objective: To begin the gradual staffing of the DEBWTP and develop an action plan to ensure adequate staffing by plant opening.
- Objective: To complete design modifications and construction improvements for Wrenn Road WWTP to accommodate DEBWTP wastewater and residuals flow.
- Goal: Develop South Raleigh UFOC and East Raleigh UFOC for service delivery.**
- Objective: To begin renovations on the field operations facilities to meet operational needs of South Raleigh and East Raleigh customer base.
- Goal: Promote Water Conservation philosophy to customer base.**
- Objective: To educate and promote water conservation literacy to customer base.
- Objective: To continue and expand Water Fest event.
- Goal: Increase utilization of reuse water throughout service area.**
- Objective: To complete construction of Phase I of Black and Veatch February 2007 Reuse Water System Master Plan.
- Goal: Clean up to 600,000 feet of sewer line per month, a 2% increase.**
- Objective: To provide this service while minimizing overtime costs.
- Objective: To maintain a clean system to help prevent overflows and backups to homeowners and business customers.

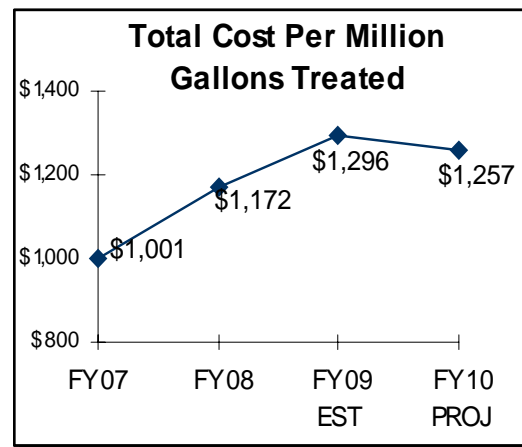
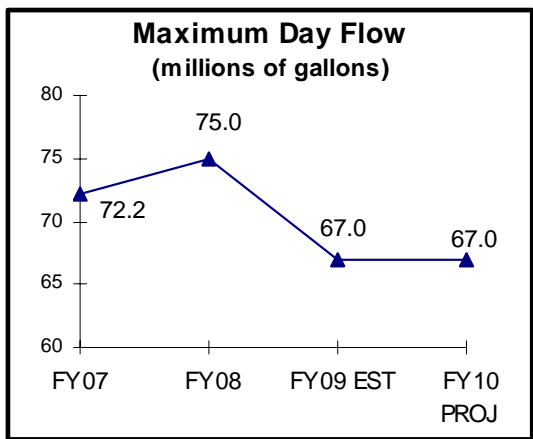
Goal: Apply new technology to improve effectiveness and efficiency in customer delivery.

- Objective: To implement Enterprise Resource Planning (ERP) software and program.
- Objective: To conclude the E.M. Johnson (EMJ) warehouse inventory system update.
- Objective: To implement a tiered water rate structure.
- Objective: To switch to a monthly billing schedule throughout all service areas.

Accomplishments (July 2008 – June 2009)

- 100% compliance in 2007 with Safe Drinking Water Act (SDWA) requirements at E.M. Johnson Water Treatment Plant (EMJWTP) and G.G. Hill Water Treatment Plant (GGHWTP).
- 100% National Pollutant Discharge Elimination System (NPDES) permit compliance at Neuse River WWTP, Smith Creek WWTP, and Little Creek WWTP.
- 100% Non-Discharge compliance at Wrenn Road Wastewater Spray Irrigation Facility.
- Completion of the new Neuse River Wastewater Treatment Plant Training Facility and Leadership Energy & Environmental Design (LEED) certified building. LEED is a green building Rating System; it is the standard for environmental sustainable construction. This is the city's first LEED certified building.
- Obtained permitting delegation authority from the state for reuse water end users, line extensions, and opened 4 bulk reuse fill stations.
- Began construction of the initial phase of the reuse distribution system including pipelines and an elevated storage tank.
- Began the decommissioning and ultimate re-commissioning process of Wrenn Road WWTP to serve the Dempsey E. Benson Water Treatment Plant.
- Renovations at the Lake Woodard, North Raleigh Water Facility Operation Center (NRWFOC) and East Raleigh Water Facility Operation Center (ERWFOC) Facilities that are improving customer service and protecting vital equipment.
- Promoting energy efficiency by replacing antiquated Heating, Ventilating, & Air Conditioning (HVAC) systems resulting in 60% greater power efficiencies and utilizing motion sensors in facilities.
- Used solar film and shades on new windows to reduce energy cost and usage at facilities.
- Instituted badge operations to promote customer service among operating divisions.
- Automatic Meter Reading (AMR) installation completed for all 170,000 plus water meters across all seven service areas.

Performance Measures



OTHER FUNDS

- ◆ **Convention Center Debt Service Fund**
 - ◆ **Economic Development Fund**
 - ◆ **General Debt Service Fund**
 - ◆ **Parking Debt Service Fund**
- ◆ **Risk Management Fund** (Internal Service Fund)
 - ◆ **Utilities Debt Service Fund**

Convention Center Debt Service Fund

The Convention Center Debt Service Fund provides for the payment of principal, interest, and other expenses related to the issuance of approximately \$200 million in Certificates of Participation for the construction of a new convention center facility in downtown Raleigh. Due to difficulties in the financial markets beginning in fall 2008, the city remarketed a portion of the convention center debt (\$55 million) from a variable rate to a fixed one-year note. The one-year note will be refinanced to long-term debt prior to the maturation of the note. Also, due to the financial markets, there has been an increase in liquidity fee costs. In the front section of this document, there is an explanation of the city's long-term debt policies.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
DIRECT EXPENDITURES	\$ 10,334,084	\$ 10,322,854	\$ 11,788,805	\$ 67,697,510	474.3%
DEBT SERVICE BY PURPOSE					
Certificates of Participation	\$ 9,837,830	\$ 9,837,830	\$ 11,306,051	\$ 66,421,010	487.5%
Other Expenses	496,254	485,024	482,754	1,276,500	164.4%
TOTAL	\$ 10,334,084	\$ 10,322,854	\$ 11,788,805	\$ 67,697,510	474.3%

Economic Development Fund

The Economic Development Fund provides support for economic development activities that benefit the city. Sources of revenue for this fund are primarily transfers from other operating funds, including a subsidy of \$1,072,037 from the General Fund and an annual contribution of \$75,000 from the Public Utilities Fund. Also, interlocal funds pass-through this fund for City/County-approved projects including the Green Square and St. Augustine Stadium projects.

Included for FY 2010 is funding for several continuation and expansion programs such as \$197,500 for economic development initiatives, conducted on behalf of the city by the Greater Raleigh Chamber of Commerce; and \$127,804 for the city's membership in the Triangle J Council of Governments. In addition, there are appropriations of \$1,350 to the Capital City Band Expo and \$1,350 to the Wakefield Band Expo, which entitle the city to be named as a corporate sponsor of these events.

The FY 2010 budget includes an appropriation in the amount of \$207,000 to projects and initiatives identified by the Southeast Raleigh Assembly. The Assembly was created by the City Council for the purpose of initiating planning processes, programs, and economic development projects designed to improve the economic well-being of the Southeast Raleigh community. Also included is an appropriation of \$180,000 to the Southeast Raleigh Virtual Business Incubator (VBI).

The continuation of certain funding in the Economic Development Fund is indicative of the city's continued support for economic development support for downtown initiatives including: \$139,500 to the Downtown Raleigh Alliance; \$100,000 for programming and planning of downtown events; and a modest amount of funding to provide public access wireless internet service in the 300 block of Fayetteville Street Mall. Also included is the last of three annual \$150,000 payments to Gale Force for a City Council negotiated economic incentive to attract a religious conference for a three-year period. Finally, the first of two years of sponsorship funding for the Omega Psi Phi Conclave, in the amount of \$50,000, is included in the budget.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
DIRECT EXPENDITURES	\$ 1,026,562	\$ 1,021,500	\$ 1,249,353	\$ 1,962,254	57.1%

General Debt Service Fund

The General Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt, other than water and wastewater debt. State statutes require full funding for debt service obligations in the budget. Due to the difficulties in the financial market in fall 2008, the City issued a one-year note to fund the design phase of the Clarence E. Lightner Public Safety Center and the Remote Operations Facilities. It is the intention of the city to refinance the one-year note to a longer term debt instrument during FY10. Also driving the increase in this budget is the addition of the Enterprise Resource Planning (ERP) funding. In the front section of this document, there is an explanation of the city's long-term debt policies.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
DIRECT EXPENDITURES	\$ 30,480,998	\$ 29,798,411	\$ 47,745,711	\$ 77,911,256	63.2%
DEBT SERVICE BY PURPOSE					
G.O. Public Improvement	\$ 16,906,902	\$ 16,935,258	\$ 22,877,959	16,909,348	(26.1%)
G.O. Refunding	8,779,238	8,348,996	6,356,738	6,329,320	(0.4%)
Certificates of Participation	2,699,694	4,009,474	5,035,283	40,772,662	709.7%
Other Installment Finance Agreements	1,680,164	69,683	1,288,921	7,678,109	495.7%
Other Expenses	415,000	435,000	458,000	458,000	0.0%
Biannual Budget Reserve	-	-	11,728,810	5,763,817	(50.9%)
TOTAL	\$ 30,480,998	\$ 29,798,411	\$ 47,745,711	77,911,256	63.2%

Parking Debt Service Fund

The Parking Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt associated with parking decks and other parking projects. The increase in this fund is due to the issuance of debt for the Blount Street parking deck. In the front section of this document, there is an explanation of the city's long-term debt policies.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
DIRECT EXPENDITURES	\$ 5,737,706	\$ 6,629,736	\$ 7,778,610	\$ 9,680,384	24.4%
DEBT SERVICE BY PURPOSE					
G.O. Public Improvement	\$ 662,650	\$ 643,850	\$ 725,050	\$ -	(100.0%)
G.O. Refunding	423,750	315,250	186,250	898,447	382.4%
Certificates of Participation	4,341,515	5,360,845	6,530,758	8,097,534	24.0%
Other Installment Finance Agreements	109,791	109,791	-	359,403	
Other Expenses	200,000	200,000	336,552	325,000	(3.4%)
TOTAL	\$ 5,737,706	\$ 6,629,736	\$ 7,778,610	\$ 9,680,384	24.4%

Risk Management Fund

The Risk Management program provides risk management services to protect the city’s interest with respect to the city’s property and professional liability, as well as its workers compensation program. Although funded within the Risk Management Fund, organizationally, the personnel in this office fall within the larger Finance Department.

The FY 2009 budget implemented a technical change to the allocation of workers’ compensation costs within the city. Previously, workers’ compensation costs were budgeted in a single special appropriations account in the General Fund and in the Public Utilities Fund. These costs are now allocated within individual departments based upon staffing levels and actuarial workers’ compensation claims cost projections.

Additional information regarding the Risk Management program may be obtained by contacting Jeff W. McCauley, Deputy Financial Officer, at (919) 996-4931 or via email at Jeff.McCauley@ci.raleigh.nc.us.

Budget Detail

	<u>ADOPTED BUDGET 2006-07</u>	<u>ADOPTED BUDGET 2007-08</u>	<u>ADOPTED BUDGET 2008-09</u>	<u>ADOPTED BUDGET 2009-10</u>	<u>CHANGE 2008-09 TO 2009-10</u>
EMPLOYEES	4	4	5	5	0
DIRECT EXPENDITURES					
Risk Mgt - General Fund	\$ 5,497,437	\$ 6,490,188	\$ 9,268,290	\$ 9,773,521	5.5%
Risk Mgt - Public Utilities	2,000,000	2,260,000	1,508,337	1,585,120	5.1%
TOTAL	\$ 7,497,437	\$ 8,750,188	\$ 10,776,627	\$ 11,358,641	5.4%

Utilities Debt Service Fund

The Utilities Debt Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the water and wastewater systems. Revenues for this fund are generated from the provision of water and sewer services. The FY10 budget includes an increase in liquidity fees related to the series 2008 A and B revenue bonds. In the front section of this document, there is an explanation of the city's long-term debt policies.

Budget Detail

	ADOPTED BUDGET <u>2006-07</u>	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>	CHANGE 2008-09 TO <u>2009-10</u>
DIRECT EXPENDITURES	\$ 30,132,052	\$ 34,489,769	\$ 49,763,856	\$ 45,044,599	(9.5%)
DEBT SERVICE BY PURPOSE					
G.O. Water & Sewer Improvement	\$ -	\$ -	\$ -	\$ -	
G.O. Refunding	3,938,250	3,326,248	2,538,956	1,556,414	(38.7%)
Rev Bond Water & Sewer Improvement	19,674,371	19,337,126	25,662,448	25,795,144	0.5%
Revenue Bond Refunding	1,668,277	5,870,060	5,875,235	6,655,623	13.3%
Other Installment Finance Agreements	4,741,154	5,846,335	10,026,050	9,666,418	(3.6%)
Other Expenses	110,000	110,000	110,000	1,371,000	1146.4%
Biannual Budget Reserve	-	-	5,551,167	-	(100.0%)
TOTAL	\$ 30,132,052	\$ 34,489,769	\$ 49,763,856	\$ 45,044,599	(9.5%)

CAPITAL BUDGET

◆ Capital Budget by Fund

Capital Summary

The Capital Budget includes appropriations for major public facility improvements that are authorized and budgeted in a number of capital funds. Certain funds reported below, such as the Powell Bill and Facility Fee, are established as special revenue funds and serve to receive and disburse revenues to other capital or operating funds. Bond funds are also reported; however, only the annual debt service costs associated with bond issuance are reported in the *Total Budget* and the *Summary Budget* sections of the budget document.

Fund totals reported are based on project funding requirements as outlined in the first year of the annual Capital Improvement Program. Details regarding specific projects funded within the capital budget are found in the FY 2009-10 through 2018-19 Capital Improvement Program document. Descriptions for each major capital fund follow in the budget detail.

Budget Detail

	ADOPTED BUDGET <u>2007-08</u>	ADOPTED BUDGET <u>2008-09</u>	ADOPTED BUDGET <u>2009-10</u>
DIRECT EXPENDITURES			
Water Capital Projects Fund	\$ 3,900,000	\$ 5,960,500	\$ 2,475,000
Sewer Capital Projects Fund	4,750,000	8,000,000	1,275,000
Parking Facilities Fund-Projects	2,007,000	282,500	1,027,829
Stormwater Utility Capital	6,317,300	4,674,700	5,110,000
Technology Capital Fund - Projects	2,000,000	1,873,500	-
ERP Project Fund	-	6,980,000	6,800,000
Capital Projects Fund - Miscellaneous	4,935,391	5,238,555	2,750,000
Sidewalk Fund	1,033,800	1,085,000	218,000
Street Improvement Fund	12,210,991	13,891,440	5,639,565
Street Facility Fees Fund	4,146,680	6,949,415	2,587,544
Park Acquisition -- Facility Fees Fund	2,614,648	4,402,920	1,818,630
Park Improvement Fund	4,490,505	4,006,015	1,650,000
Convention & Performing Arts Center Fund	300,000	418,000	-
Walnut Creek Amphitheater Capital Fund	368,000	334,000	386,677
Powell Bill Fund	9,799,660	11,605,040	8,523,100
Convention Center Financing Fund	10,400,632	14,375,000	15,057,653
Housing Bond Reserve Fund	1,600,000	1,575,000	485,000
Sub-Total Non-Bond Funds	\$ 70,874,607	\$ 91,651,585	\$ 55,803,998
BOND FUND SUMMARY			
Water Revenue Bond	\$ 22,920,000	\$ 36,762,000	\$ 32,490,000
Sewer Revenue Bond	69,231,725	38,550,000	27,225,000
Stormwater Utility Bond	24,220,000	20,215,000	-
Miscellaneous Capital Projects Bond Fund	-	67,598,578	78,902,576
CEL Public Safety Ctr Bond Fund	-	-	205,270,000
Street Bond Fund	28,971,000	18,057,300	8,673,166
Parks Bond Fund	17,469,034	33,420,013	33,770,732
Housing Bond Fund	3,350,000	3,450,000	4,540,000
Sub-Total Bond Funds	\$ 166,161,759	\$ 218,052,891	\$ 390,871,474

Water Capital Projects Fund

Revenues for this capital fund come primarily from the Public Utilities operating fund and interest income. Projects included are related to the maintenance of existing water delivery infrastructure, extension of water transmission lines, and projects located in the various service delivery areas.

Sewer Capital Projects Fund

The major revenue source for this is also primarily from the Public Utilities operating fund. Included for funding in the sewer fund are projects for the replacement of sewer mains and for sewer construction in areas due for annexation.

Water Revenue Bond

Revenues for this capital fund come primarily from the issuance of revenue bonds. Projects included in this fund are related to the maintenance of water delivery infrastructure and various projects for maintenance and improvements on the water treatment plants.

Sewer Revenue Bond

Revenues for this capital fund come primarily from the issuance of revenue bonds. Projects included in this fund are related to the maintenance of wastewater infrastructure and various projects for maintenance and improvements on wastewater treatment plants.

Parking Facilities Fund-Projects

Funding is included for the initiation of a parking deck maintenance program as well as funding for the retail or commercial renovation required to allow for enterprise activities in specific, city-owned parking facilities.

Stormwater Utility Fund - Projects

This fund will provide for stormwater maintenance projects, basin studies, and Neuse River Basin Environmental Program projects. The major source of funding for these projects is stormwater utility fees.

Stormwater Utility Bond

Revenues for this capital fund come primarily from the issuance of revenue bonds. Projects included in this fund are related to the maintenance, restoration/preservation, renovation and construction of culverts, spillways, streams, and lakes.

Technology Capital Projects

This fund will provide for both remedial and new projects to upgrade and modernize the city technology infrastructure. These efforts will enhance customer service and allow for greater productivity and efficiency via system upgrades or the implementation of new technology applications.

ERP Project Fund

This fund will provide for the design, testing and implementation of the city's enterprise resource planning project.

Miscellaneous Projects Fund

This is the major fund for the placement of general facility maintenance projects. The major funding source for this fund in FY 2009-10 is the local option sales tax. Fire station construction and improvements, streetscape projects and downtown wayfinding, as well as various general facility maintenance and improvement projects are included.

Miscellaneous Capital Projects Bond

This is the major fund for placement of general facility maintenance projects. The major funding sources are 2/3rds GO bond proceeds and Certificates of Participation.

Sidewalk Fund

Revenue to the Sidewalk Fund includes sidewalk assessments, fees paid in lieu, and facility fees. Projects include various sidewalk repairs and improvements as well as thoroughfare streetlight installations.

Street Improvement Fund

Recommendations for projects within this fund include paving, resurfacing and design costs for various streets and the city's contribution to the traffic system upgrade.

Street Bond Fund

The revenues for this capital fund come primarily from the issuance of bond proceeds (interest and reserves) authorized by the 2005 Street Bond referendum.

Street Facility Fees Fund

Facility fees are revenue sources funding a variety of eligible street projects in the applicable facility fee zones of the city. Revenue accrued to this fund is expended within other capital funds.

Park Acquisition - Facility Fees Fund

Facility fees are revenue sources funding a variety of eligible park and greenway projects in the applicable facility fee zones of the city. Revenue accrued to this fund is expended within other capital funds.

Park Improvement Fund

The revenues for this capital fund come primarily from the issuance of bond proceeds (interest and reserves) authorized by the 2003 and 2007 Parks Bond referendums.

Convention Center and Memorial Auditorium Fund

Interlocal Agreement proceeds provide the primary revenue resource for this fund. Reserve funding for capital maintenance and improvement projects for these facilities is placed in this fund.

Walnut Creek Amphitheater Capital Fund

Revenue received by the city from the operating agreement of the amphitheater will serve to fund capital maintenance and improvements to this facility.

Powell Bill Fund

The Powell Bill Fund receives revenues from the State Gasoline Tax and Highway Trust Fund, which must be used for street maintenance, construction, snow removal, and other related uses on local city streets that are not part of the state highway system. Funds are used to support the General Fund for Powell Bill eligible costs and are a major source of funding for street maintenance and construction within other capital projects.

Convention Center Financing & Special Revenue Fund

Proceeds from the Hotel Occupancy and Prepared Food and Beverage taxes are accrued to this fund. Expenditures include appropriations made to the new Convention Center debt service fund and the Convention Center operating fund and capital maintenance funds.

Housing Bond

The revenues for this capital fund come primarily from the issuance of bond proceeds (interest and reserves) authorized by the 2005 Affordable Housing Bond referendum.

Clarence E. Lightner (CEL) Public Safety Center Bond Fund

The revenues for this capital fund will be used to construct a facility to house emergency communications, emergency operations, traffic signal control, fire, police and other public safety functions.

SUSTAINABILITY INITIATIVES

- ◆ **Sustainability Overview**
- ◆ **City-Wide and Departmental Initiatives**

Sustainability

The City of Raleigh is committed to becoming a leading sustainable city – economically, environmentally, and socially. In June 2008, the City Council adopted its Mission Statement, which included principles that articulated its commitment to sustainability. Further demonstrating its commitment, the city is making changes to its budgeting practices to reflect its goals for sustainability. The budget process is an integrated part of sustainability. Capital and operating expenses are to be managed and measured using principles tied to the city's sustainability objectives.

For example, the city has a fossil fuel reduction policy. In order to support this objective, the city is shifting from tracking expenditures for fuel to a budget based on gallons of fuel consumed. The result re-directs the focus from fluctuating fuel prices to managing overall consumption. Another example is use of 'total cost of ownership' and 'life cycle cost analyses' rather than solely using first time costs to evaluate the merit of investments over the life of the equipment, building, or other assets.

Budgeting policies can have a significant effect on environmental stewardship, economic strength, and social equity in our community. The decisions we make about the budget affect what we buy, how we build, and how we choose to operate. Our budget demonstrates how we value our employees, workforce, and our community.

One way to integrate sustainability principles into the budget process is developing and implementing a sustainability purchasing policy. City staff is drafting a policy that prioritizes multiple attributes including the total cost of ownership, water and energy efficiency, product performance and durability, waste disposal practices, and transportation impacts. A sustainability purchasing policy supports re-investing in the community and boosting local employment.

Additional information regarding the City of Raleigh Sustainability Program may be obtained by contacting Paula Thomas, Sustainability Manager, at (919) 996-3840 or via email to Paula.Thomas@ci.raleigh.nc.us.

Definition of Sustainability

Sustainability is a broad term that addresses three fundamental principles: economic strength, environmental stewardship, and social equity. We believe a sustainable community is a thriving community; one that provides opportunity for all residents, cares for the environment, and has long term vision for a prosperous future.

The City of Raleigh uses the following definition:

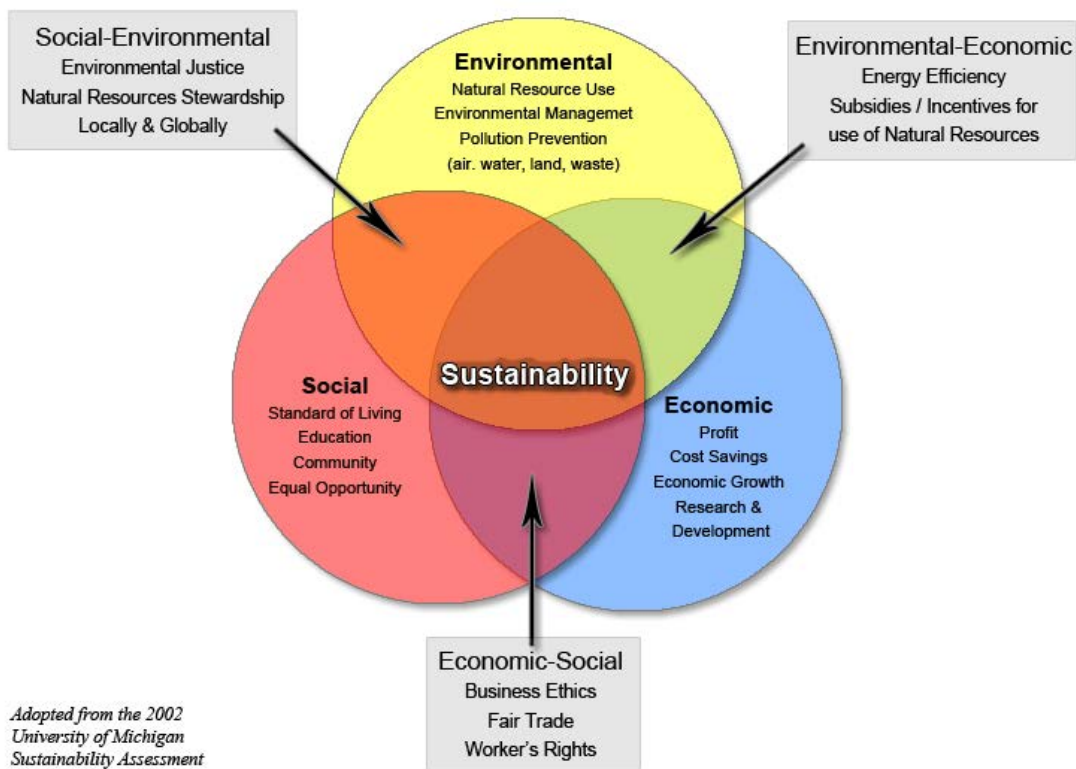
"Sustainable communities encourage people to work together to create healthy communities where natural and historic resources are preserved, jobs are available, sprawl is contained, neighborhoods are secure, education is lifelong, transportation and health care are accessible, and all citizens have opportunities to improve the quality of their lives."

The President's Council on Sustainable Development

Sustainable Raleigh Framework

Raleigh's commitment to sustainability is a cornerstone of its vision for the future. That vision is broad and comprehensive, focusing on the interdependent relationships of environmental stewardship, economic strength, and social integrity. These three fundamental elements of sustainability define the vision and will serve to guide the choices and decisions Raleigh will need to make as a 21st Century City of Innovation.

The Three Spheres of Sustainability



Consistent with this vision, the City of Raleigh has made great strides to move the community forward in its vision for economic, environmental and social prosperity. A few examples include:

- created a citizens Environmental Advisory Board;
- established full time positions for Sustainability Initiatives Manager and Energy Manager;
- adopted a fossil fuel reduction goal;
- enacted a standard for energy efficiency using the US Green Building Council's LEED rating for all city-owned buildings;
- endorsed the U.S. Mayors Climate Protection Agreement to develop a greenhouse gas emissions reduction strategy for the city;
- became the first LED city in the nation;
- adopted tiered water rates designed to reward conservation; and
- one of three US cities selected to pilot Project Get Ready to prepare and promote electric vehicle infrastructure and use within the region.

Sustainable Raleigh - Goals

Raleigh's sustainability program was created to provide guidance for policy development and goal setting for the City of Raleigh based on the three fundamental principles of environmental stewardship, economic strength, and social equity. We partner with our local business community, universities, civic, and non-profit organizations to build relationships, and work collaboratively with all departments in the City of Raleigh in our mission to become a leader in sustainability.

The goals of Sustainable Raleigh include:

- develop a cohesive sustainability plan that coordinates all initiatives throughout the COR;
- provide guidance for policy statements and goal setting that will drive integration of sustainability principles into the City of Raleigh's decisions and investments;
- educate and train city employees on topics of sustainability that impact their jobs;
- communicate the City of Raleigh's sustainability initiatives and plan to residents, and be a resource for the community; and
- measure, track, and report results from sustainability initiatives.

City-Wide and Departmental Sustainability Initiatives

Each department in the City of Raleigh has prepared a list of current sustainability initiatives. Below is a listing that demonstrates the breadth and diversity of the departments' commitment and how these activities can cross departmental lines and the spheres of sustainability to promote environmental stewardship, economic strength, and social equity.

City-Wide

- Reduced paper use through double-sided printing and electronic communication utilizing the Internet and the COR Intranet and increased use of recycled paper.
- Established city-wide goal for reduction in fossil fuel usage.
- Launched plans to build all new facilities according to LEED Silver Certification principles with the goal of becoming certified.
- Began process of up-fitting current facilities to be more energy efficient and reflect other green building principles.
- Implemented practices to reduce energy use by educating all departments to turn off all unnecessary lights, installing LED lighting in existing and new facilities and motion sensor lighting where appropriate, and implementing schedule to replace all light bulbs with energy efficient bulbs.
- Promoted hybrid and right-sized vehicles as part of the vehicle replacement schedule.
- Encouraged departments to implement telework schedules and practices for appropriate personnel.

Administrative Services

- Hired the city's first Sustainability Initiatives Manager.
- Co-sponsored a inter-governmental workshop to train local municipalities how to finance their sustainability projects.
- Conducted monthly Sustainability Lunch and Learn for all city employees.
- Established the City of Raleigh Supplemental Sustainability Fund to award grants internally for projects and programs that demonstrate and achieve the city's environmental, social, or economic sustainability goals.
- Eliminated printing of the budget manual and agendas of the Budget & Economic Development Committee and the Law & Public Safety Committee for departments, making it available online for their use.
- Conducted technical training in developing the life-cycle/total cost of ownership analysis.
- Sponsored the annual Raleigh Environmental Awards Program.
- Started the Green Ambassadors program.
- Initiated the development of the city's Sustainability Purchasing Plan.
- Conducted LEED training classes for 25 City of Raleigh staff.
- Established LEED Implementation Team with participation from multiple departments.
- Designed and implemented the conversion from tracking fuel expenditures to fuel consumption

Arts Office

- Created an extensive electronic database system in order to distribute arts-related information (announcements, reports, invitations, artist calls, applications, etc.).
- Worked with the city's Information Technology Department, to repurpose how information is supplied via the website to create a more efficient and accessible city arts information key resource.
- Examined moving towards digital formats for applications and other paper-intensive materials and embracing new technologies such as flicker and YouTube to support these initiatives.
- Met with various city personnel and agencies to discuss the integration of sustainable art into Raleigh's landscape and building projects.

City Council

- Authorized the creation of the Sustainability Initiatives Manager and Energy Manager positions.
- Adopted a mission statement that reinforces a commitment to sustainability.
- Enacted a standard for energy efficiency using the US Green Building Council's LEED rating for all city-owned buildings.
- Endorsed the US Mayor's Climate Protection Agreement to develop a greenhouse gas emissions reduction strategy for the city.

City Manager

- Continued to seek increases in the number of environment related gain sharing ideas city-wide by creating a new marketing strategy to remind employees of the gain sharing payouts.
- Continued to work to reduce fossil fuel consumption in the city's operations in accordance with the Environmental Advisory Board's recommendation.
- Continued to pursue energy-saving and maintenance-saving LED lighting projects through the LED City Initiative.

Community Development

- Required all three of its developers (Habitat for Humanity, St Augustine's College CDC and Evergreen Construction) to build the 17 house affordable home ownership project at the ongoing Cooke Street Housing Project to Energy Star standards. One of its builders (Habitat) goes a step further and builds homes which are certified System Vision and is planning to build one home which will be certified green by Healthy Built Homes.
- Required the developer (Builders of Hope) of the 25 lot State Street affordable housing project, to build to Energy Star standards with a further goal of meeting both the System Vision and Healthy Built Homes green standards.
- Applied for the COR's Sustainable Grant funding to provide LED street lighting for the project.

Community Services

- Decreased fossil fuel consumption by reducing the number of multiple trips for events and activities through better planning.

Convention Center

Convention Center Green Facts:

- Participated in all LEED Certification planning and training that will culminate in the commissioning of a Green Convention Center.
- Built using principles of LEED Silver Certification and expected to be a leader in Green Building Design compared with other N.C. municipal facilities.
- Reduced landscape irrigation by 50%.
- Participated in Green Cleaning Program.
- Participated in Waste Recycling Program including aluminum, glass, plastics, and cardboard.
- Installed LED lighting in main entry, exit signs, outside area, and street lighting.

Performing Arts Center Green Facts:

- Implemented Green building principles in renovations and made planned for principles to be used in future renovations.
- Participated in Green Cleaning Program.
- Participated in Waste Recycling Program aluminum, plastics, glass, and cardboard.
- Replacement of fixtures and bulbs with more energy efficient florescent and LED wherever possible in Performing Arts Center.
- Trained Performing Arts Center staff to operate building using green principles when possible.
- Planned to utilize LEED principles during design and construction of upcoming roof and carpet replacement of the Performing Arts Center.

Development Services

- Implemented substantial changes to the city's residential plan review operations through joint development with Mecklenburg County of an electronic plan submittal program and reciprocity of approval review.

Emergency Communications Center

- Planned to move toward "virtualization" of servers, where possible, to eliminate devices, thereby reducing electrical usage and cooling demand.
- Worked with Police Department on identifying additional classes of calls that may be handled by phone, thereby eliminating the need for an officer to respond.
- Included a "green" discovery statement in upcoming bid specifications for new 9-1-1 logging recorder.
- Utilized Automatic Vehicle Location (AVL) technology for ambulance dispatch. While ambulances are not City of Raleigh vehicles, the reduction in miles driven helps reduce carbon based emissions locally.

Fire Department

- Began rain barrel installation project at stations/facilities – The project has just begun, with the installation complete at Fire Station #8. The collected water will be used for apparatus washing and maintenance. Other facilities are currently being studied for feasibility of such installations.
- Started designing solar energy collectors for use at fire stations to heat water. There will be a total of four (4) panels at each station. The total number of stations qualifying for this equipment has yet to be determined.

- Launched plan to utilize green/live roofs at several fire stations. Stormwater Management personnel are coordinating this research and participation will depend somewhat on results of grant funding.
- Launched plan to install cisterns at several stations. Fire stations are currently being examined to determine applicability of this type of technology.
- Planned upcoming construction of new fire station using Green Building principles.
- Offered existing fire station sites for potential installation of photovoltaic technology.

Information Technology

- Used video conferencing technology for meetings.
- Monitored energy consumption regularly and determined total energy consumption of IT Department, resulting in implementing metrics to reduce energy consumption.
- Obtained the most efficient hardware (computers, phones, faxes, PDAs).
- Implemented proper disposal of old equipment.
- Implemented “greening” of data center and optimized cooling requirements.
- Began implementation of server consolidation and server virtualization.

Inspections

- Engaged in practice of parking vehicles at satellite locations to reduce fuel costs.
- Created goals to monitor our fuel consumption, added gas electric vehicles to fleet, and participated in the telework program.
- Created goals to provide environmental information to designers to reduce energy usage.

Parks and Recreation

- Eliminated Unnecessary Travel by:
 - Reducing off-site meetings, utilizing conference calls, and carpooling to meetings.
 - Planning work and routes to eliminate unnecessary trips and utilizing multiple dispatch locations.
 - Conducting bulk order and warehouse inventory and limiting mail delivery from facilities to municipal building to once daily.
- Reduced Use of Gas/Diesel Equipment by:
 - Consolidating staff into as few vehicles as possible.
 - Turning off vehicles when appropriate, except when using required warning devices.
 - Establishing transitional buffer zones at Horseshoe Farm Park and implemented reduced mowing frequency for fuel conservation and enhanced wildlife habitat.
 - Encouraged Senior Clubs to schedule speakers, entertainment or other activities in the place of local outings and trips using departmental provided vehicles.
 - Limited the number of field trips for summer camp programs offered during each session.

- Adopted and enforced land-use policies that reduce sprawl, preserve open space, and promote sustainable transportation options by:
 - Preserving of greenways and other natural open areas.
 - Publicizing greenway trails as an alternate transportation option.
 - Using park gators (electric golf-cart-style transportation) in place of trucks.
- Continued ongoing sustainability initiatives making energy efficiency a priority through building code improvements, retrofitting city facilities with energy efficient lighting and urging employees to conserve energy and save money by:
 - Adding DDC during renovations and life cycle replacements.
 - Conducting rate analysis and negotiating with utility providers for an anticipated annual savings of \$15,000 for citywide utility accounts.
 - Adjusting night and weekend thermostat to reduce energy consumption within Downtown facilities.
 - Conducting an internal facility audit and analysis of system efficiencies.
 - Implementing utility account management to include analysis and ensure of proper payment.
 - Working with multiple city departments to increase awareness of consumption and provide reports to Directors and key management staff detailing consumption for each utility account.
 - Encouraging use of environmentally friendly products among service contractors.
 - Using infrared detection technology to locate and correct hot spots and trouble areas that increase energy use and shorten life expectancy of equipment (Thermal Imaging).
- Increased recycling rates in city operations and in the community by:
 - Partnering with Solid Waste Services in establishing public recycling locations in city parks.
 - Generating vegetative debris from operation recycled at city yard waste facility and reused in the form of compost and mulch.
 - Selling logs from trees are to milling operations to be recycled; generating funding to plant more trees under the NeighborWoods Program.
 - Encouraging employees to recycle by placing collection bins in city facilities.
- Maintained healthy urban forests; promoted tree planting to increase shading and to absorb CO2 by
 - Maintaining tree health along public rights-of-way, in city parks and open spaces and along riparian greenways by Urban Forestry Division.
 - Planted 5,000 trees in residential areas under the Neighborwoods Program.
 - Planted 7,000 trees in parks/public rights-of-way through partnership with Trees Across Raleigh.
 - Utilized volunteer groups to plant additional trees in city parks, greenways and open spaces.
 - Replaced 120 trees throughout downtown and on public rights-of-way annually.
- Received recycle recognition award for One Exchange Plaza for being one of the first facilities to recycle in the Downtown District.
- Allocated funding to begin installation of lavatory aerators, low flow and no flow urinals, reduced flow shower heads, and flush valve kits in facilities throughout the parks and downtown.
- Installed climate control telemetry system in the Police Training Center for increased energy efficiency and cost reduction.
- Converted traditional irrigation beltline system into drip irrigation system for improved water efficiency.

- Water Conservation: Additional funding may be required to purchase drought tolerant plants and trees to replace those lost due to prolonged drought conditions and to renovate existing landscapes with high water requirements. Conversion of existing irrigation systems to drip systems or “certified irrigation system” will also require funding, along with expanded mulching of trees and landscapes with commercially available, quality mulch product. Installed rain barrels at several facilities to capture roof runoff for use in irrigating landscapes.
- Anticipated that the grey water system will be extended and irrigation systems will be renovated to accept this product.

Personnel

- Maintained recycling efforts in office and at training events.
- Conserved fuel by carpooling to meetings, conferences, etc.

Planning

- Participated in LEED for Neighborhood Development for staff (includes Boston conference or equivalent).
- Launched planning for wind turbines with other city departments and Progress Energy.
- Launched planning for electric vehicle infrastructure with other city departments, Progress Energy, Advanced Energy and potentially the Rocky Mountain Institute.
- Helped plan the Raleigh Earth Day Celebration planning with Burt’s Bees and the Natural Science Museum.
- Held Health City – Healthy People: Design Solutions Conference, February 21, 2009 in collaboration with NC State University College of Design. Conference also includes ‘the value of Design in Affordable Housing (tenets of sustainability; Growing in Place (creating a livable city for Children); Urban Life: Design for Change).
- Continued efforts to develop Randleigh Farm as a model of sustainable development.
- Created Green Streets downtown concepts
- Initiated Streetscape standards to promote biking and walking as well as the use of sustainable materials in construction of the streets and sidewalks.
- Created citywide bike plan and pedestrian plan to be implemented if department received NCDOT grant.
- Worked with Stormwater to create Best Management Practices (BMPs) and remediation in and around downtown.
- Supported the implementation of sustainability policies in the Comprehensive Plan.

Police

- Purchased only flex-fuel or hybrid vehicles in FY09.
- Purchased three Segways for patrol use in downtown area.
- Deployed two squads of bicycle officers in various areas of the city and assigned five officers to walking beats.
- Created plans to purchase 18 bicycles for SEU, GSU, and other Special Operations personnel to enhance community policing, which will result in decreased fuel consumption.
- Continued process of downsizing detective, administrative and animal control vehicles.

Public Affairs

- Provided external support for city sustainability initiatives.
- Removed and surplused old inefficient lighting instruments.
- Reduced to a minimum the number of instruments used for each studio production.
- Increased the temperature of the air conditioning in occupied facilities.
- Used biodegradable color gels on studio lights.
- Re-formatted other programs so as to eliminate or reduce energy and other costs while maintaining program integrity.
- Initiated transition from recording on tape to recording on a hard drive; process decreases use of petroleum products and worn out tape disposal costs.
- Combined two workshops and thereby eliminated duplication of some printed material.
- Provided workshop material in reusable binders rather than making new copies for each workshop.

Public Utilities Department

- Utilized low sulfur diesel (LSD) fuel for plant and river generator operations significantly decreased the emission of particulate by-products and smog forming nitrogen oxides; plans are underway to switch to Ultra Low Sulfur Diesel (ULSD), which can reduce emissions by 90 percent.
- Partnered with NC State who completed research on introducing the use of biofuels in transportation practices in the department.
- Initiated plans to complete the expansion of the Zebulon service area reclaimed water distribution system and the Southeast Raleigh reclaimed water distribution project thereby providing an environmentally responsible alternative to the utilization of potable water for non-potable uses.
- Participated in the Upper Neuse River Basin Association, an organization whose mission is to preserve the water quality of the Upper Neuse River Basin through innovative and cost-effective pollution reduction strategies; this association is also a forum for municipalities, counties and local soil and water conservation districts to cooperate on water quality protection and water resource management within the 770 square mile watershed.
- Continued annual three-day festival, WaterFest, for school children kindergarten through eighth grades; this festival is held in conjunction with the National Drinking Water Week and is a fun-filled, hands-on event focusing on environmental education and includes a focus on water conservation.
- Participated in the Triangle Area Source Water Monitoring Program (TASWMP), a collaborative local government program working to examine long-term trends in source water quality. Phase VI will include new laboratory techniques for quantifying mercury contamination in local drinking water supply reservoirs.
- Encouraged interdepartmental sustainability practices such as reducing energy by using motion sensors, facility recycling system, carpooling to meetings or using webcast meetings to reduce fuel usage. The wastewater facility uses reuse water supply reservoirs.
- Launched plans to install solar tubes in South and East Raleigh Warehouse to reduce energy usage.
- Initiated strategy to reuse biosolids and wastewater effluent including biosolids land application on both public and privately owned land, the beneficial reuse of wastewater by land irrigation, and close monitoring of product constituents and environmental conditions; monitoring includes product quality (nutrients, odor and color), environmental impacts (groundwater, surface water and vegetation), and health impacts (metals, bacteria, and toxicity).

Public Works

- Provided ongoing liaison to the Environmental Advisory Board; actively sought Energy Efficient, sustainable and GREEN design training and education; increased focus on Energy Efficient, sustainable and GREEN building design on all facility projects.
- Utilized hybrid electric buses for service in the Downtown Central Business District and began plans to replace fourteen (14) buses with low floor bus models that are equipped with particulate traps and are compatible with B-20 bio-diesel fuel.
- Purchasing Diesel Oxidation Catalyst Mufflers to replace the current mufflers on 48 heavy duty vehicles. The Diesel Oxidation Catalyst is designed to reduce harmful emissions by 15% to 30% from in-use diesel engines as well as reduce hydrocarbon emissions. They are extremely reliable, cost-effective, maintenance-free, and provide substantial benefits in improving air quality in Wake County.
- Developing an education program for Low Impact Development (LID) including a brochure, power point presentation, and the development of an educational water bill insert. A city staff working group was formed to study the hurdles to low impact development and report back to City Council. Council approved recommendations to further allow storm water for reuse purposes. The staff working group continues to work on other hurdles to LID.
- Partnering with the Parks and Recreation Department to install cisterns at Sanderford Road and Green Road parks to conserve water and provide education to the public on LID techniques.
- Partnering with the Fire Department and Wake County on a grant submittal to the Clean Water Management Trust Fund to install LID techniques including cisterns at several fire stations and an EMS facility.
- Thirteen (13) stormwater projects under design to improve water quality to preserving existing lakes, creating wetlands and restoring streams with an estimated total cost of \$21,000,000.
- Receipt of grant funding up to \$1.4 million dollars from the Clean Water Management Trust Fund for the Fred Fletcher Park wetland project construction and the design of the Upper Longview Stream and Lake Restoration project.
- Receipt of grant funding up to \$34,000 for the stormwater bioretention areas at Vehicle Fleet Services and the Street Maintenance facilities on West Street.
- Incorporating stormwater and erosion control measures and best management environmental protection practices in all projects.
- Use of Field Mobility combined with electronic archiving allows inspectors additional time spent in the field providing real time inspection results and access to plans, details, and other pertinent documents through the city's network without having to travel back to the office. Minimizing fuel consumption and reduction of paper copies are benefits achieved.
- Coordinating the city's efforts to provide LED-based street lighting for public streets. Pilot projects in the works include improvements to Hillsborough Street and installations around the new Convention Center.
- Recycling aluminum street signs.
- Purchasing new solar powered variable message boards.
- Pursuing opportunities to use alternative or recycled materials when they are economically feasible and safe to the public to reduce the use of natural materials and reduce waste. Examples include the use of streetscape and paving materials made from recycled products, along with non-potable/re-use water for irrigation and construction uses wherever feasible.
- Continue the installation of energy saving LED lighting products in traffic signal installations.

Public Works – Vehicle Fleet Services

- Tested other Bio products such as; penetrating fluids, lubrication fluids, and automotive grease to evaluate if these products meet requirements.
- Recycled commonly used recyclable items such as waste oil, waste anti-freeze, metal, aluminum cans, plastic bottles, and paper products to reduce waste.

Solid Waste Services

- Purchase and implementation of AVL and Route Start software system to improve collection efficiency and optimize routes. Goal is to reduce the number of trucks needed daily to perform task, reduce the number of miles driven daily, and cut fossil fuel consumption and carbon emissions.
- Sold methane gas from Wilders Grove Landfill which reduces the city's carbon footprint .

Public Works – Transit

- Began plans to utilize hybrid electric buses for service in the Downtown Central Business District.
- Requested twenty-four (24) replacement / expansion low floor buses that are equipped with particulate traps and are compatible with B-20 bio-diesel fuel.
- Anticipated that all future buses purchased by CAT will be B-20 bio-diesel compatible.
- Initiated process to utilize recycled plastics or recycled materials when compatible for passenger amenities.

Stormwater

- Formed a city staff working group to study the hurdles of low impact development in response to City Council's approved of an education program for Low Impact Development (LID).
- Partnered with the Parks and Recreation Department to install cisterns at Sanderford Road and Green Road parks to conserve water and provide education to the public on LID techniques.
- Partnered with the Fire Department, Wake County, and NCSU on cistern and bio retention projects grant application to the Clean Water Management Trust Fund.
- Partnered with the Fire Department and Construction Management for a green roof project at Fire Station Nine.
- Started process of investigating the possibility of a green roof on the municipal building.
- Initiated design of thirteen stormwater projects to improve water quality to preserving existing lakes, creating wetlands and restoring streams with an estimated total cost of \$21,000,000.
- Received receipt of grant funding up to \$1.4 million dollars from the Clean Water Management Trust Fund for the Fred Fletcher Park wetland project construction and the design of the Upper Longview Stream and Lake Restoration project.
- Began process to develop an education program for Low Impact Development (LID) including a brochure, power point presentation, and the development of an educational water bill insert. A city staff working group was formed to study the hurdles to low impact development and report back to City Council. Council approved recommendations to further allow storm water for reuse purposes. The staff working group continues to work on other hurdles to LID.
- Partnered with the Fire Department and Wake County on a grant submittal to the Clean Water Management Trust Fund to install LID techniques including cisterns at several fire stations and an EMS facility.
- Incorporated stormwater and erosion control measures and best management environmental protection practices in all projects.

Sustainability Policies & Action Items in the Proposed Comprehensive Plan Update

Sustainability Policies and Action Items

Vision: Raleigh will be a city that values and fosters development that provides economic prosperity, housing opportunity, and equity for all Raleigh residents. Raleigh will embody environmental conservation, energy efficiency, and sustainable development. Raleigh will be a great place to live with distinctive and attractive neighborhoods, plentiful parks and green spaces, quality schools and educational opportunities, and a vibrant downtown.

Following are sustainability highlights specific to each of the 13 Comp Plan elements:

Land Use

- Encourage compact land use patterns
- Improve the performance of transportation networks
- Reduce the negative impacts of low intensity and non-contiguous development.
- Create more walkable, transit supportive pedestrian and bicycle facilities, or multi-use paths and help facilitate walking and reduce driving
- Manage watershed supply areas to minimize impervious surface cover and protect the quality of the water supply
- Protect natural resources and promote the conservation of contiguous open spaces
- Reduce the growth of vehicle miles traveled (VMT).
- Promote the development of mixed-use activity centers with multi-modal transportation connections to provide convenient and accessible residential and employment areas
- Establish bus stop facilities within mixed use centers
- Design new residential development with common and usable open space that preserves the natural landscape

Transportation

- Create a well-connected, multi-modal transportation network that meets the needs of residents and visitors of all ages, incomes, and abilities
- Expand bikeable greenway trails and bikeways, and bike lanes
- Promote pedestrian connections in new and existing development
- Invest in enhanced transit services at the local and regional level
- Improve roadway connectivity to increase road system capacity and resiliency
- Coordinate land use and transportation to reduce the need for trip-making, provide choices for shorter trips, and encourage walking, bicycling, and transit use

Environmental Protection

- Promote sustainability throughout the City's facilities and operations
- Protect floodplains and riparian buffers to improve water quality and mitigate flood damage
- Champion the recovery of the Neuse River
- Enhance air quality
- Promote energy security and climate change preparedness
- Protect wildlife habitats and sensitive natural areas from development

Economic Development

- Maintain Raleigh's competitive edge in attracting and nurturing key industries that provide economic security and good jobs with good wages
- Increase financial resources of Raleigh residents, particularly low- and moderate-wealth households
- Target public investment to areas experiencing disinvestment and higher poverty and unemployment

Housing

- Provide a range of housing types throughout Raleigh and provide housing opportunities for all segments of the City's population
- Create diverse and affordable housing near transit and employment centers

Parks, Recreation and Open Space

- Maintain existing passive and active parks and facilities
- Acquire new park land to maintain a high level of service and accessibility for all residents
- Provide better interconnectivity between the parks, greenways, and open space system locally and regionally
- Integrate parks and recreation system into a broader context of green infrastructure to maximize ecosystem conservation
- Encourage sustainable design and green building facilities design

Ordinances and Resolutions

- ◆ **Ordinances**
- ◆ **Resolutions**

Budget Ordinance for Fiscal Year 2009-10

Ordinance No. (2009 – 610)

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2009, and ending June 30, 2010, according to the following schedules:

GENERAL FUND

Revenues:

Property Taxes	\$	182,954,160
Intergovernmental Revenues		29,403,633
Licenses, Fees and Other Revenues		56,159,962
From 1-Cent Sales Tax Revenues		70,751,912
From Fund Balance		13,000,000
From Interfund Revenue Reimbursement		23,838,981
From Other Funds		7,193,548
Interest Income		1,937,148

General Fund Revenue Total **\$ 385,239,344**

Expenditures:

General Government Administration	\$	8,246,400
Special Appropriations and Interfund Transfers		70,380,366
Agency Appropriations		9,316,749
Personnel		3,228,861
Administrative Services		1,898,473
Finance		11,826,181
Information Technology		15,690,677
Public Works		29,437,784
Planning		4,171,760
Inspections		11,523,742
Community Services		1,913,795
Police		89,111,564
Fire		50,481,355
Emergency Communications		9,302,267
Solid Waste Services		25,495,786
Parks & Recreation		43,213,584

General Fund Expenditure Total **\$ 385,239,344**

ECONOMIC DEVELOPMENT FUND

Revenues:

From General Fund	\$	1,872,037
From Interest Income		15,217
From Public Utilities Fund		75,000

Economic Development Fund Revenue Total **\$ 1,962,254**

Economic Development Fund Expenditure Total **\$ 1,962,254**

CITY OF RALEIGH

ADOPTED BUDGET 2009-10

REVOLVING FUND

Revenues:

From Fees, Contributions and Reserves	\$	7,669,211
From Fund Balance		459,538

Revolving Fund Revenue Total **\$ 8,128,749**

Revolving Fund Expenditure Total **\$ 8,128,749**

GENERAL DEBT SERVICE FUND

Revenues:

Amphitheater Rent	\$	1,000,000
From General Fund		34,921,173
From ERP Project Fund		3,889,188
From Housing Development Fund		62,717
From Street Facility Fee Fund		1,737,544
From Park Acquisition Facility Fee Fund		1,262,456
From Housing Bond Fund		400,000
From Certificates of Participation Proceeds		34,505,000
Interest Income 133,178		

General Debt Service Fund Revenue Total **\$ 77,911,256**

General Debt Service Fund Expenditure Total **\$ 77,911,256**

PUBLIC UTILITY FUND

Revenues:

User Fees	\$	126,717,463
Other Revenues		783,222
Interest Income		1,335,573
From Fund Balance		12,000,000
From Other Funds		489,466

Public Utility Fund Revenue Total **\$ 141,325,724**

Expenditures:

Administration	\$	4,826,926
Water Plant		21,125,518
Waste Treatment Plant		15,819,554
Reuse, Constr., Sewer Coll. and Water Distr.		25,903,234
Meter, Warehouse and Special Appropriations		73,650,492

Public Utility Fund Expenditure Total **\$ 141,325,724**

UTILITY DEBT SERVICE FUND

Revenues:

From Public Utility Fund	\$	33,100,000
Special Assessments		650,000
Miscellaneous Fees and User Charges		379,400
From Fund Balance		10,649,683
Interest Income		265,516

Utility Debt Service Fund Revenue Total **\$ 45,044,599**

Utility Debt Service Fund Expenditure Total **\$ 45,044,599**

PUBLIC TRANSIT FUND

Revenues:

State of North Carolina	\$	2,250,000
From General Fund		10,689,966
Accessible Raleigh Transportation Revenue		5,765,507
Farebox Fees and Passenger Revenues		2,980,623
From Fund Balance		250,000
Other Income		89,047

Public Transit Fund Revenue Total \$ **22,025,143**

Expenditures:

Transit Operations	\$	15,439,636
Accessible Raleigh Transportation		6,585,507

Public Transit Fund Expenditure Total \$ **22,025,143**

PARKING FACILITIES FUND – OPERATING

Revenues:

Parking Fees and Other Charges	\$	11,117,293
From Fund Balance		3,206,295
From Parking Facilities Fund		813,829
From Transit Operations		21,000
Interest Income		5,000

Parking Facilities Fund Revenue Total \$ **15,163,417**

Parking Facilities Fund Expenditure Total \$ **15,163,417**

PARKING DEBT SERVICE FUND

Revenues:

Interest Income	\$	70,554
From Fund Balance		130,427
From Parking Operations		9,479,403

Parking Debt Service Fund Revenue Total \$ **9,680,384**

Parking Debt Service Fund Expenditure Total \$ **9,680,384**

STORMWATER UTILITY FUND

Revenues:

From Interest Income	\$	236,592
From Interfund Revenue Reimbursement		332,915
Stormwater Utility Fees		15,160,000

Stormwater Utility Fund Revenue Total \$ **15,729,507**

Stormwater Utility Fund Expenditure Total \$ **15,729,507**

RCCC/PAC Operations Fund

Revenues:

Intergovernmental	\$	1,000,000
Interest Income		76,272
From General Fund		1,200,166
From Conv Ctr Financing Fund		3,454,425
From Parking Operations		135,000
Program Income & Fees		10,188,990
Other Income		1,043,616

RCCC & PAC Operations Revenue Total \$ 17,098,469

RCCC & PAC Operations Fund Expenditure Total \$ 17,098,469

NEW CONVENTION CENTER DEBT SERVICE FUND

Revenues:

From Certificates of Participation Proceeds	\$	55,000,000
From Fund Balance		2,622,510
From Conv Ctr Financing Fund		10,075,000

Convention Center Debt Service Fund Revenue Total \$ 67,697,510

Convention Center Debt Service Fund Expenditure Total \$ 67,697,510

WIRELESS 911 TAX FUND

Revenues:

From Fund Balance	\$	467,228
Raleigh/Wake Wireless 911		1,450,000

Wireless 911 Tax Fund Revenue Total \$ 1,917,228

Wireless 911 Tax Fund Expenditure Total \$ 1,917,228

HOUSING DEVELOPMENT – OPERATING FUND

Revenues:

From General Fund	\$	1,035,379
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Housing Development-Operating Fund Revenue Total \$ 1,035,379

Housing Development-Operating Fund Expenditure Total \$ 1,035,379

HOUSING DEVELOPMENT – PROJECTS FUND

Revenues:

Interest on Investments	\$	40,983
From General Fund		423,294
Program Income		2,500
Rental Income		312,240
Proceeds from Bonds		43,696

Housing Development-Projects Fund Revenue Total \$ 822,713

Housing Development-Projects Fund Expenditure Total \$ 822,713

COMMUNITY DEVELOPMENT BLOCK GRANT FUND**Revenues:**

From Federal Grants	\$	2,450,677	
Proceeds from Bonds		522,514	
Program Income & Fees		210,500	
Rental Income		55,750	

Community Development Block Grant Fund Revenue Total \$ 3,239,441

Community Development Block Grant Fund Expenditure Total \$ 3,239,441

HOME GRANT FUND**Revenues:**

From Federal Grants	\$	1,438,671	
Proceeds from Bonds		632,264	
Rental Income		43,740	

Home Grant Fund Revenue Total \$ 2,114,675

Home Grant Fund Expenditure Total \$ 2,114,675

EMERGENCY SHELTER GRANT FUND**Revenues:**

From Federal Grants	\$	106,250	
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Emergency Shelter Grant Fund Revenue Total \$ 106,250

Emergency Shelter Grant Fund Expenditure Total \$ 106,250

NCHFA/JOB TRAINING GRANT FUND**Revenues:**

From State Grants	\$	75,000	
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NCHFA/JOB Training Grant Fund Revenue Total \$ 75,000

NCHFA/JOB Training Grant Fund Expenditure Total \$ 75,000

Section 2. That all appropriations included in the following Capital Project and other multi-year project funds be approved for the financing life of each project, which may extend beyond one fiscal year.

WATER CAPITAL PROJECTS FUND**Revenues:**

From Public Utilities Fund	\$	2,350,000	
Interest Income		125,000	

Water Capital Projects Fund Revenue Total \$ 2,475,000

Water Capital Projects Fund Expenditure Total \$ 2,475,000

SEWER CAPITAL PROJECTS FUND**Revenues:**

From Public Utilities Fund	\$	1,150,000	
Interest Income		125,000	

Sewer Capital Projects Fund Revenue Total \$ 1,275,000

Sewer Capital Projects Fund Expenditure Total \$ 1,275,000

PARKING FACILITIES FUND – PROJECTS**Revenues:**

From Fund Balance	\$	813,829	
From Parking Operations		214,000	

Parking Facilities Fund Projects Revenue Total			\$ 1,027,829
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Parking Facilities Fund Projects Expenditure Total			\$ 1,027,829
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STORMWATER UTILITY CAPITAL PROJECTS FUND**Revenues:**

From Stormwater Utility Fund	\$	5,110,000	
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Stormwater Utility Capital Projects Fund Revenue Total			\$ 5,110,000
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Stormwater Utility Capital Projects Fund Expenditure Total			\$ 5,110,000
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ENTERPRISE RESOURCE PLANNING PROJECT FUND**Revenues:**

From General Fund	\$	4,000,000	
From Public Utilities Fund		1,900,000	
From Parking Operations		450,000	
From Stormwater Services Fund		450,000	

Technology Capital Projects Fund Revenue Total			\$ 6,800,000
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Technology Capital Projects Fund Expenditure Total			\$ 6,800,000
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CAPITAL PROJECTS – MISCELLANEOUS**Revenues:**

From General Fund	\$	2,150,000	
Interest Income		200,000	
From Fund Balance		400,000	

Capital Projects - Misc. Fund Revenue Total			\$ 2,750,000
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Capital Projects - Misc. Fund Expenditure Total			\$ 2,750,000
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SIDEWALK FUND**Revenues:**

Assessments	\$	93,000	
From Fund Balance		100,000	
Interest on Investments		25,000	

Sidewalk Fund Revenue Total			\$ 218,000
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Sidewalk Fund Expenditure Total			\$ 218,000
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STREET IMPROVEMENT FUND**Revenues:**

Assessments	\$	825,000	
From Street Facilities Fee Fund		850,000	
From Sidewalk Fund		18,000	
From Powell Bill Fund		3,600,580	
Interest on Investments		345,985	

Street Improvement Fund Revenue Total			\$ 5,639,565
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Street Improvement Fund Expenditure Total			\$ 5,639,565
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STREET FACILITY FEES FUND**Revenues:**

From Street Facility Fees	\$	2,537,544	
Interest Income		50,000	

Street Facility Fees Fund Revenue Total			\$ 2,587,544
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Street Facility Fees Fund Expenditure Total			\$ 2,587,544
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PARK ACQUISITION – FACILITY FEES FUND**Revenues:**

From Park Acquisition Facility Fees	\$	1,818,630	
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Facility Fee Fund Revenue Total			\$ 1,818,630
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Facility Fee Fund Expenditure Total			\$ 1,818,630
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PARK IMPROVEMENT FUND**Revenues:**

From Revolving Fund	\$	100,000	
From Park Acquisition Facility Fee Fund		556,174	
From General Fund		650,000	
Interest Income		343,826	

Park Improvement Fund Revenue Total			\$ 1,650,000
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Park Improvement Fund Expenditure Total			\$ 1,650,000
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WALNUT CREEK CAPITAL IMPROVEMENT FUND**Revenues:**

Amphitheater Rent	\$	386,677	
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Walnut Creek Capital Improvement Fund Revenue Total			\$ 386,677
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Walnut Creek Capital Improvement Fund Expenditure Total			\$ 386,677
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POWELL BILL FUND**Revenues:**

Powell Bill Allocation	\$	8,523,100	
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Powell Bill Fund Revenue Total			\$ 8,523,100
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Powell Bill Fund Expenditure Total			\$ 8,523,100
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CONVENTION CENTER FINANCING FUND**Revenues:**

Occupancy/Food Tax	\$	13,987,074	
Interest Income		1,070,579	

Convention Center Financing Fund Revenue Total			\$ 15,057,653
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Convention Center Financing Fund Expenditure Total			\$ 15,057,653
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HOUSING BOND FUND 6/96**Revenues:**

From Fund Balance	\$	485,000	
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Housing Bond Fund Revenue Total			\$ 485,000
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Housing Bond Fund Expenditure Total			\$ 485,000
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Section 3. That there is hereby levied the following rates of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2009, for the purpose of raising the revenue from current year's property tax to finance the foregoing appropriations:

GENERAL FUND

Total rate per \$100 of valuation of taxable property: \$ 0.3735

Such rates of tax are based on an estimated total assessed valuation of property for purposes of taxation of \$49,309,079 and an estimated rate of collection of ninety-eight percent (98%).

Section 4. That there is hereby levied the following special district rate of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed within the tax district as of January 1, 2009, for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Downtown Municipal Service District as Established in Resolution No. 2009-795

Total rate per \$100 of valuation of taxable property: \$ 0.0786

Section 5. That there is hereby levied the following special district rate of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed within the tax district as of January 1, 2009, for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Hillsborough Municipal Service District as Established in Resolution No. 2008-614

Total rate per \$100 of valuation of taxable property: \$ 0.10

Section 6. That appropriations equal to the amounts of outstanding purchase orders in annually budgeted accounts at June 30th be reappropriated in order to properly account for the payments against the fiscal year in which they were paid.

Section 7. That effective July 1, 2009, the Pay & Classification Plan is amended to incorporate all personnel actions such as reclassifications and pay modifications recommended by the Personnel department and approved by the City Manager, including pay and salary, compensation for vehicles, clothing and other related items. Funding for the Plan and compensation items is included in the various departments as appropriate.

Section 8. That water and sewer rates are hereby authorized as set forth in Ordinance No. 2009-573 establishing a schedule of rates, charges and rents for water and sewer services.

Section 9. That copies of this ordinance shall be furnished to the City Clerk and to the Finance Director to be kept on file by them for their direction in the disbursement of City funds.

Section 10. This ordinance shall become effective on July 1, 2009.

Adopted: June 16, 2009

Effective: July 1, 2009

Distribution:	Budget Staff:	Lou Buonpane	Audits:	John House
		Jamie Brown	Finance:	Joyce Perkins
		Catherine Clark	Transcription:	Jackie Taylor
		Aubrey Incorvaia	Department Heads	
		Kirsten Larson		
		Joyce Munro		
		Kelly Pasour		
		David Scarborough		

Budget Ordinance for Bond Projects for FY 2009-10

Ordinance No. (2009 – 611)

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That the following amounts are hereby appropriated for bond projects from previously unobligated bond funding for the fiscal year beginning July 1, 2009 and ending June 30, 2010 in accordance with the City Capital Improvement Program.

Section 2. Authorized project expenditures represent appropriations necessary for the completion of projects and therefore do not require reappropriation in any subsequent fiscal year.

WATER REVENUE BOND FUND 2004

Revenues:

Bond Proceeds	\$	30,740,000
Interest Income		1,250,000
From Fund Balance		500,000

Water Revenue Bond Fund 2004 Revenue Total **\$ 32,490,000**

Expenditures:

DEBWTP Backwash Waste Recycle Facility	\$	6,800,000
DEBWTP Water Transmission Main		620,000
EM Johnson Facility Rehabilitation		500,000
Emergency Water Interconnections		1,000,000
EMJWTP Clearwell Rehabilitation		350,000
EMJWTP Sodium Permang Facility		600,000
EMJWTP Spill Containment		500,000
EMJWTP Warehouse Expansion		2,500,000
Falls Lake Initiative		1,000,000
Falls Lake RWPS Improvements		2,400,000
Garner Road Transmission Line		600,000
Little River Reservoir County Reimbursement		500,000
Little River Reservoir Impact Statement		2,100,000
Little River Reservoir Wetland Mitigation		2,500,000
Main Replacement		4,000,000
New Rand Road Transmission Main		300,000
Property Acquisitions		1,300,000
Telemetry Upgrades		1,250,000
Water Booster Pump Sta Rehab		500,000
Water Distribution WQ Program, Study, Evaluation		150,000
Water Service Replacement		250,000
Water Tank Rehabilitation/Maintenance		500,000
Wendell Boulevard Transmission Extension		225,000
Wendell Water Transmission Improvements		1,000,000
Zebulon Water Booster Generator		350,000
Zebulon Water Distribution Improvements		695,000

Water Revenue Bond Fund 2004 Expenditure Total \$ 32,490,000

SEWER REVENUE BOND 2004

Revenues:

Bond Proceeds	\$	25,475,000
Income Interest		1,250,000
From Fund 310		500,000

Sewer Revenue Bond 2004 Revenue Total \$ 27,225,000

Expenditures:

Annexation – Sewer	\$	1,425,000
Cemetery Branch Sewer Main Replacement		800,000
Dunn Road Sewer Replacement		2,000,000
Main Replacement		5,000,000
Neuse River East Parallel Interceptor Phase II		8,000,000
NRWWTP Electrical Improvements		7,000,000
NRWWTP Reuse System Expansion		500,000
NW Crabree Creek Pump Station & Equalization		2,000,000
Sanitary Sewer Pump Station Removal		500,000

Sewer Revenue Bond 2004 Expenditure Total \$ 27,225,000

MISCELLANEOUS CAPITAL PROJECTS BOND FUND

Revenues:

Certificates of Participation Proceeds	\$	78,902,576
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Miscellaneous Capital Projects Bond Revenue Total \$ 78,902,576

Expenditures:

Marsh Creek Maintenance Facility	\$	7,252,576
Remote Operations Facility, Downtown		41,800,000
Remote Operations Facility, Mt. Herman		15,500,000
Remote Operations Facility, Wilder's Grove		14,350,000

Miscellaneous Capital Projects Bond Expenditure Total \$ 78,902,576

STREET BOND FUND

Revenues:

Bond Proceeds	\$	8,323,151
Interest Income		350,015

Street Bond Fund Revenue Total \$ 8,673,166

Expenditures:

Falls of Neuse Road Realign and Widen	\$	2,000,000
Rock Quarry Road Widening, Part B		4,450,000
Street Resurfacing		1,550,015
Wade Avenue Improvements		673,151

Street Bond Fund Expenditure Total \$ 8,673,166

PARK BOND FUND**Revenues:**

Bond Proceeds	\$	33,030,732	
Interest Income		390,000	
From Fund Balance		350,000	
Park Bond Fund Revenue Total			\$ 33,770,732

Expenditures:

Aquatic Facility	\$	7,250,000	
Aquatic Improvements		80,000	
Building Improvements		265,000	
Carolina Pines Community Center Expansion		600,000	
Community Facility Upgrades		220,000	
Greenway Acquisition		100,000	
Halifax Center Improvements		2,800,000	
Jaycee Center Expansion		1,040,732	
Lake Johnson Facility		250,000	
Land Acquisition		8,000,000	
Mordecai Park Interpretive Center		150,000	
NE Raleigh Community Center		2,650,000	
Neuse River Greenway Completion		1,000,000	
Picnic Shelters		50,000	
Raleigh Senior Center		7,040,000	
Randleigh Farm		400,000	
Walnut Creek Softball Complex Improve		25,000	
Wilkerson Nature Preserve		1,850,000	
Park Bond Fund Expenditure Total			\$ 33,770,732

HOUSING BOND FUND 2005**Revenues:**

Bond Proceeds	\$	4,540,000	
Housing Bond Fund 2005 Revenue Total			\$ 4,540,000

Expenditures:

First Time Home Ownership	\$	800,000	
Homelessness Plan and Support		350,000	
Homeowner Repair Loan Program		995,000	
Joint Venture Rental		1,370,000	
Limited Repair Program		150,000	
Neighborhood Revitalization		500,000	
Rehab/ Purchase of Housing Units and Land		375,000	
Housing Bond Fund 2005 Expenditure Total			\$ 4,540,000

Adopted: June 16, 2009**Effective:** July 1, 2009

Distribution: Budget Staff: Lou Buonpane
 Jamie Brown
 Catherine Clark
 Aubrey Incorvaia
 Kirsten Larson
 Joyce Munro
 Kelly Pasour
 David Scarborough

Audits: John House
Finance: Joyce Perkins
Transcription: Jackie Taylor
 Department Heads

Ordinance Repealing Ordinance No. 2009 – 572 and Amending the City of Raleigh Code of Ordinances, Part 8, Utilities, Article C, Use of Sanitary Sewer System, Establishing Nutrient Reduction Water and Sewer Use Fees for FY 2009-10

Ordinance No. (2009 – 612)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA:

Section 1. Ordinance No. 2009-572 adopted by the City Council of the City of Raleigh on April 27, 2009 and effective July 1, 2009 is hereby repealed in its entirety.

Section 2. The fee table in paragraph (b) of Section 8-2123.1, **USER CHARGES**, of the City of Raleigh Code of Ordinances is hereby amended as follows as it relates to water service connections:

Residential

Individual water service all sizes	\$ 1,222/dwelling unit
Group housing on single water service	\$ 1,222/dwelling unit

Non-Residential

All water service sizes	\$ 1,222/meter connection
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Section 3. The sewer service connection charges contained in the fee table in paragraph (b) of Section 8-2123.1 remain the same as delineated in Ordinance No. 2009-568 adopted by the Raleigh City Council on April 7, 2009 and effective July 1, 2009, but are repeated below for clarity purposes:

Residential

Individual sewer service size up to 4-inch service	\$ 593/dwelling unit
Group housing on single service	\$ 462/dwelling unit

Non-Residential

0 to 4-inch sewer service	\$ 593/connection
6-inch sewer service	\$ 1,116/connection
8-inch or greater	\$ 2,362/connection

Section 4. All of the above fees shall become effective July 1, 2009.

Section 5. No other portion of Raleigh City Code Section 8-2123.1(b) will be affected by this amendment.

Section 6. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 7. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to the end the provisions of this ordinance are declared to be severable.

ADOPTED: June 16, 2009

EFFECTIVE: July 1, 2009

DISTRIBUTION: Budget Staff: Lou Buonpane
Jamie Brown
Catherine Clark
Aubrey Incorvaia
Kirsten Larson
Joyce Munro
Kelly Pasour
David Scarborough
Audits: John House
Finance: Joyce Perkins
City Attorney: Jeanne Hargrove
Public Utilities: Dale Crisp
Nicole Brown
Transcription: Jackie Taylor
Department Heads

Internal Service Fund Ordinance for FY 2009-10

Ordinance No. (2009 – 613)

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. These financial plans are hereby established in accordance with G.S. 159-13.1 for the purpose of accounting for the City of Raleigh Internal Service Funds.

Section 2. The City Manager, or his designee, is hereby authorized to carry out this financial plan as approved.

Section 3. The following revenue and expenditure accounts are hereby established:

Internal Service Fund – Print Shop

Revenues:

Print/Copy Revenue	\$	801,504	
From General Fund		296,891	
Print Shop Revenue Total			\$ 1,098,395

Expenditures:

Personal Services and Employee Benefits	\$	126,764	
Operating Expenditures		894,631	
Capital Equipment		2,000	
General Fund Indirect Costs and Reimbursements		75,000	
Print Shop Expenditure Total			\$ 1,098,395

Internal Service Fund – Risk Management

Revenues:

User Charges-Risk Mgmt./Workers Compensation	\$	7,903,700	
User Charges-Risk Mgmt./Other Insurance		3,454,941	
Miscellaneous Revenues		—	
Risk Management Revenue Total			\$ 11,358,641

Expenditures:

Personal Services and Employee Benefits	\$	318,267	
Operating Expenditures		53,557	
Professional Consulting Services		614,500	
Self Insurance Reserve Prop./Liability Claims		1,163,433	
Excess Prop./Liability Premium		1,000,000	
Excess Worker's Compensation-Prem.		208,134	
Public Officials Bond Premium		2,000	
Misc. Fine Art Premium		5,000	
Misc. Deductible Reserve		84,000	
Money & Security Theft Premium		6,050	
Self Insurance Reserve Workers Compensation-Claims		7,903,700	
Risk Management Expenditure Total			\$ 11,358,641

Internal Service Fund – Health/Dental Trust**Revenues:**

City Contribution-All Funds: Health Trust	\$	20,780,833
Employees Contribution-Health Trust		5,340,000
Interest-Dental Trust		10,000
Interest-Health Trust		60,000
City Contribution-All Funds: Dental Trust		1,562,892
Employees Contribution-Dental Trust		430,000
Reimbursement from OPEB Trust		300,000
From Fund Balance		29,010

Health/Dental Trust Revenue Total **\$ 28,512,735**

Expenditures:

BCBS Claims-Health Trust	\$	23,940,000
Administrative Charges-Health Trust		1,524,950
Stop Loss Fees-Health Trust		918,525
Fiduciary Fees-Health Trust		121,260
BCBS Claims-Dental Trust		1,850,000
Administrative Charges-Dental Trust		155,000
Fiduciary Fees-Dental Trust		3,000

Health/Dental Trust Expenditure Total **\$ 28,512,735**

Internal Service Fund – Other Post Employment Benefits Trust**Revenues:**

City Contribution Health-All Funds	\$	11,735,132
Retiree Contribution Health		862,000
City Contribution Group Life-All Funds		142,310
City Contribution Medicare Supplement-All Funds		402,700
Retiree Contribution Medicare Supplement		160,000

Other Post Employment Trust Revenue Total **\$ 13,302,142**

Expenditures:

Reserve For OPEB Prior Liability	\$	4,537,132
BCBS Claims – Health		7,500,000
Administrative Charges – Health		350,000
Stop Loss Fees - Health		210,000
Retiree Group Life Premium		142,310
Medicare Supplement Premium		562,700

Other Post Employment Trust Expenditure Total **\$ 13,302,142**

Internal Service Fund – Equipment Fund**Revenues:**

Interest on Investments	\$	215,000
From Fund Balance		8,008,737
Equipment Use Charges		11,663,900

Equipment Fund Revenue Total **\$ 19,887,637**

Expenditures:

Taxes and Fees	\$	120,000
Debt Service Payments		14,101,000
Equipment Purchases		5,666,637

Equipment Fund Expenditure Total **\$ 19,887,637**

Internal Service Fund – Vehicle Fleet Services

Revenues:

Maintenance and Operation	\$ 16,173,170	
Vehicle Fleet Services Revenue Total		\$ 16,173,170

Expenditures:

Personnel	\$ 3,460,743	
Operating Expenditures	12,289,670	
Capital Equipment	80,000	
General Fund Indirect Costs	342,757	
Vehicle Fleet Expenditure Total		\$ 16,173,170

Section 4. Copies of these financial plans shall be furnished to the City Clerk and to the Chief Finance Officer to be kept on file by them for their direction in the disbursement of City funds.

Adopted: June 16, 2009

Effective: July 1, 2009

Distribution: Budget Staff: Lou Buonpane
 Jamie Brown
 Catherine Clark
 Aubrey Incorvaia
 Kirsten Larson
 Joyce Munro
 Kelly Pasour
 David Scarborough
 Audits: John House
 Finance: Joyce Perkins
 Transcription: Jackie Taylor
 Department Heads

Operating Budget for Municipal Service District

Resolution No. (2009 – 940), City of Raleigh, Fiscal Year 2009-10

WHEREAS, Article 23 of Chapter 160A of the North Carolina General Statutes, entitled “The Municipal Service District Act of 1973,” authorizes the City Council of any city within North Carolina to define one or more service districts for the purposes enumerated in that Act and pursuant to the procedure therein prescribed; and

WHEREAS, the City Council of the City of Raleigh, North Carolina has established the Municipal Service District as defined in Resolution 2008-591 for the purpose of pursuing a downtown revitalization project,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Municipal Service District for Fiscal Year 2009-10 is hereby approved:

<u>REVENUE</u>	<u>AMOUNT</u>
Municipal Service District	\$ 1,146,319
<u>EXPENDITURES</u>	<u>AMOUNT</u>
Municipal Service District	\$ 1,146,319

Adopted: June 16, 2009

Effective: July 1, 2009

Distribution: Budget Staff: Lou Buonpane
 Jamie Brown
 Catherine Clark
 Aubrey Incorvaia
 Kirsten Larson
 Joyce Munro
 Kelly Pasour
 David Scarborough
 Audits: John House
 Finance: Joyce Perkins
 Transcription: Jackie Taylor
 Department Heads
 Downtown Raleigh Alliance

Operating Budget for the Greater Raleigh Convention Center and Visitors Bureau

Resolution No. (2009 – 941), City of Raleigh, Fiscal Year 2009-10

WHEREAS, the General Assembly of North Carolina adopted House Bill 703, entitled “An Act to Authorize Wake County to Levy a Room Occupancy Tax and a Prepared Food and Beverage Tax,” during the 1991 Session; and,

WHEREAS, said Act requires certain distribution of a portion of the proceeds from these taxes to the Greater Raleigh Convention and Visitors Bureau; and,

WHEREAS, said Act further requires the Greater Raleigh Convention and Visitors Bureau to submit an annual budget to the Raleigh City Manager and Wake County Manager for processing and approval through the regular budget procedures of the City and the County; and,

WHEREAS, the Greater Raleigh Convention and Visitors Bureau has submitted a proposed budget for Fiscal Year 2009-10 to the Raleigh City Manager and Wake County Manager,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Greater Raleigh Convention and Visitors Bureau for Fiscal Year 2009-10 is hereby approved:

<u>REVENUE</u>	<u>AMOUNT</u>
Hotel Occupancy Tax	\$2,920,000
Prepared Food and Beverage Tax	675,000
Convention Center Marketing	150,000
Dividends and Interest	<u>12,300</u>
TOTAL REVENUES	\$3,757,300

<u>EXPENDITURES</u>	<u>AMOUNT</u>
Greater Raleigh Convention and Visitors Bureau	\$3,757,300

Distribution: Budget Staff: Lou Buonpane
 Jamie Brown
 Catherine Clark
 Aubrey Incorvaia
 Kirsten Larson
 Joyce Munro
 Kelly Pasour
 David Scarborough
 Audits: John House
 Finance: Joyce Perkins
 Transcription: Jackie Taylor
 Department Heads
 Greater Raleigh Convention and Visitors Bureau
 Wake County Manager

Resolution Adopting the Capital Improvement Program

Resolution No. (2009 – 942), City of Raleigh, Fiscal Years 2008-09 Through 2017-2018

WHEREAS, a Proposed Capital Improvement Program for Fiscal Years 2009-10 through 2018-19 was presented to the City Council on May 19, 2009; and

WHEREAS, the Proposed Capital Improvement Program described major capital projects, funding schedules, and a capital financing plan recommended by the City Administration; and

WHEREAS, the Capital Improvement Program provides a comprehensive framework for accomplishing needed public improvements;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RALEIGH:

Section 1. That the document titled "*Proposed Capital Improvement Program, 2009-10 through 2018-19*" is hereby amended as follows:

Upper Neuse Initiative and Water Quality (Falls Lake Initiative) – \$1,500,000.
This project has been increased by \$500,000 in FY10 of the Public Utilities Program, Page 20, Item 14.

Section 2. That the document titled "*Proposed Capital Improvement Program, 2009-10 through 2018-19*" is adopted as a policy to guide capital budgeting, financial planning, project schedules, and other activities related to the accomplishment of capital projects.

Section 3. That the adopted Capital Improvement Program supersedes all previously adopted Capital Improvement Programs.

Section 4. Authorized project expenditures for 2009-10 represent appropriations necessary for the completion of projects and therefore do not require re-appropriation in any subsequent fiscal year.

Section 5. That the adopted Capital Improvement Program may be amended by the City Council with budgetary actions or other actions related to the authorization of specific projects and by the adoption of future Capital Improvement Programs.

Adopted: June 16, 2009

Effective: July 1, 2009

Distribution: Budget Staff: Lou Buonpane
Jamie Brown
Catherine Clark
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Kirsten Larson
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Kelly Pasour
David Scarborough
Audits: John House
Finance: Joyce Perkins
Transcription: Jackie Taylor L-19
Department Heads