

*We are in this together.*

**We are Raleigh.**





# Raleigh City Council



**Mary-Ann Baldwin**  
MAYOR



**Nicole Stewart**  
AT LARGE



**Jonathan Melton**  
AT LARGE



**Patrick Buffkin**  
DISTRICT A



**David Cox**  
DISTRICT B



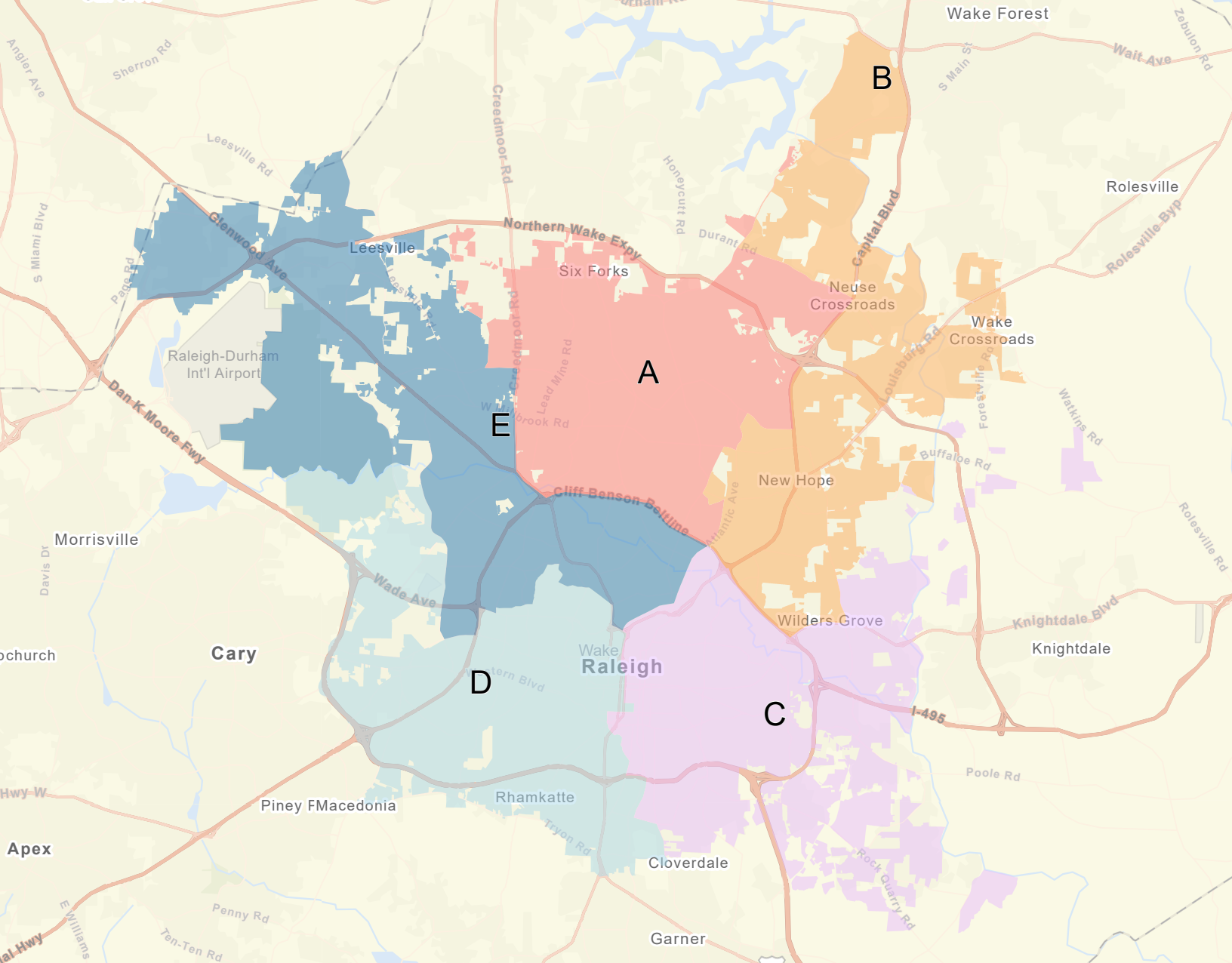
**Corey D. Branch**  
DISTRICT C



**Stormie Forte**  
DISTRICT D



**David Knight**  
DISTRICT E



# Find Your City Councilor

**Mayor** – Mary-Ann Baldwin

**Mayor Pro Tem** – Corey D. Branch

**At-Large** – Nicole Stewart

**At-Large** – Jonathan Melton

**District A** – Patrick Buffkin

**District B** – David Cox

**District C** – Corey D. Branch

**District D** – Stormie Forte

**District E** – David Knight





# Acknowledgments

The following teams, whose assistance and contributions to the annual budget development process are immeasurable, are hereby acknowledged:

- Budget and Management Services Department
- Finance Department
- Geographic Information Services team (GIS) in the Information Technology Department
- Communications Department

# Executive Staff

Ruffin L. Hall .....	City Manager
Marchell Adams David .....	Assistant City Manager
James S. Greene, Jr. ....	Assistant City Manager
Tansy Hayward .....	Assistant City Manager
Louis Buonpane .....	Chief of Staff
Mary Vigue .....	Budget and Management Services Director

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July 21, 2020

Mayor Mary-Ann Baldwin  
Mayor Pro Tem Corey D. Branch  
Council Member Nicole Stewart  
Council Member Jonathan Melton  
Council Member Patrick Buffkin  
Council Member David Cox  
Council Member David Knight  
Council Member Stormie Forte

Dear Mayor and Council Members:

Presented in this document is the Adopted Fiscal Year 2021 Budget and Capital Improvement Program for the City of Raleigh, as approved by City Council on June 15, 2020. Net of interfund transfers, the combined capital and operating budgets for the fiscal year beginning July 1, 2020 totals \$1,010,644,940.

The budget message for the Proposed FY2021 Budget that immediately follows this letter was presented to Council on May 19, 2020. The message highlights how the proposed budget makes strategic investments during uncertain economic times in our workforce, operations, and infrastructure to advance established community priorities articulated in the Strategic Plan.

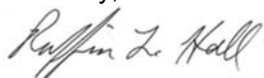
Outlined below is a summary of changes made to the proposed budget during City Council deliberations, funded through FY2020 Council Contingency (\$3,000), FY21 Capital Improvement Program Funding (\$500,000), and General Capital Reserve Funding (\$308,590).

- |  |           |
|--|-----------|
| • Waive rental fees for all resident companies and identified community groups at the Duke Energy Center for the Performing Arts | \$308,590 |
| • Provide additional scholarships recommended through the Mayor's Committee for Persons with Disabilities Annual Report          | \$3,000   |
| • Transfer Capital Improvement Program funding from the streetscape program to bikeway implementation                            | \$500,000 |

Following adoption of the FY21 budget, City Council voted to increase the base stormwater management rate (single-family equivalent unit (SFEU)) by \$0.50 cents to fund additional stormwater management capital projects. The rate increase will be effective September 1, 2020.

On behalf of all City staff who contributed to the FY2021 budget process, we greatly appreciate your questions, feedback, and careful deliberation of these policy and resource allocation decisions, especially under such difficult circumstances. City staff is already working to implement the policies and programs contained within the Adopted Budget, as we continue to provide great service for our community, working as a team and treating each other like good neighbors.

Sincerely,



Ruffin L. Hall  
City Manager

# PROPOSED BUDGET FY2021

Dear Mayor and City Council Members,

Over the last few months, the response to COVID-19 has challenged our organization and community in unprecedented ways. As we rally together, our primary focus has been keeping our community healthy and safe. The nationwide response to this pandemic through stay-at-home orders has also impacted our community, as historic unemployment has presented local economic hardship for many members of our community and small businesses. At times like these, the work of providing critical services is more important than ever.

In the face of these extraordinary challenges, I have been proud of how our organization has responded. Staff from across the organization have stepped up and found innovative ways to continue providing critical services. Our Solid Waste Crews continue collecting trash and keeping our community clean. Raleigh Water continues to provide world-class services by providing clean drinking water. Information Technology Services worked to ensure our organization had the ability to seamlessly move into the 'virtual world'. Police and Fire continue to keep our community safe and respond when members of our community are most in need.

Balancing a city budget is never easy, but this year is uniquely challenging. In the face of these circumstances, I present you with the Manager's Proposed Budget for Fiscal Year 2021 and the Proposed Five-year Capital Improvement Program (CIP) for FY2021-FY2025. The proposed \$1.01 billion budget reflects strategic investments and reductions intended to minimize impacts from a significant loss of revenues due to the economic downturn. Our priority is to continue to support a high quality of life for our community.

In this letter, I highlight how the proposed budget reflects the new normal, prioritizes our greatest asset - our workforce, minimizes reductions to mission-critical capital maintenance, and where possible, continues to advance established priorities. Our guiding principles through the budget process have been:

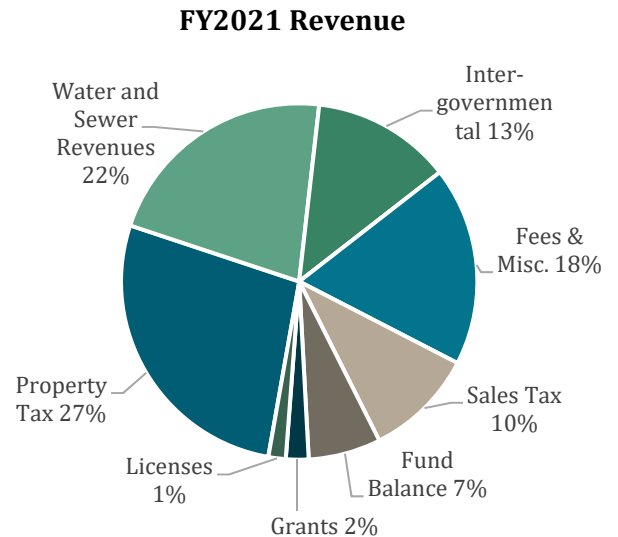
- We must present a balanced budget to reflect the new community economic conditions;
- Our priority is to maintain our greatest asset, our workforce;
- We should seek to avoid solely relying on deferring our capital maintenance to balance the budget;
- Continue to provide great service to our community.

We are in this together. We are strong, we are Raleigh.

## REVENUE OUTLOOK

While the City is experiencing continued growth, the impact from COVID-19 is significant in our revenue forecast.

Wake County completed a property value re-valuation in 2019, resulting in a revenue neutral tax rate of 35.52 cents per \$100 valuation, a reduction from the prior year rate of 43.82 cents per \$100 valuation. The budget assumes regular property tax growth of \$3.3 million more than the FY2020 budgeted amount of \$271.4 million for a total of \$274.7 million, a budgeted growth rate of 1.2%. The proposed budget does assume a decrease in collection rate from our historical average of 99.85% to 99.30%. This reduction is in line with recommendations from the Wake County Tax Administrator and in line with the decrease seen in the 2008-09 recession.



Our budgeted sales tax revenue is estimated to decrease by \$6.0 million from the FY2020 budgeted amount of \$106.6 million for a total of \$100.6 million, a budgeted decrease of 5.6%. This represents a 1.9% reduction from projected FY2020 sales tax actuals, based on decreased economic activity. The utility franchise tax is performing as expected in FY2020 and we do not project any growth in FY2021.

Parks, Recreation and Cultural Resources user fees are projected to decline in FY2021 due to impacts associated with boat rentals, pools, and recalibrating programming at parks and community centers. The budget assumes user fees declining by \$1.4 million from the FY2020 budgeted amount of \$7.1 million, a budgeted decrease of 19%.

In FY21, Solid Waste Services is proposing a \$2.00 increase per month, which is in alignment with changes in the market. The increase will assist in stabilizing recycling and allows us to continue to provide the current level of service. The proposed budget does not include an increase in the monthly water, sewer, or stormwater rates or in transit or parking rates.

## INVESTMENT IN WORKFORCE

The proposed budget recognizes the challenges our workforce is facing and continues the pursuit of investing in our greatest asset, our employees.

In FY2021, funding is included for a 2% base pay adjustment for all employees, helping us stay competitive even in the face of difficult circumstances. The 2% base pay increase will be contingent upon the City meeting or exceeding financial targets. Management will review revenue and expense projections and determine if funding is available for the increases by December 1, 2020. In addition to the base pay adjustment, the City's living wage rate is adjusted in accordance with the Council-adopted living wage policy. The living wage applies to all permanent, full-time employees. For FY2021, the living wage increases from \$32,090 to \$34,130.

The proposed budget also maintains our highly competitive employee benefits package. Employee and retiree health claims are estimated to increase by 7.8% for FY2021. While some of the cost increase will be passed to employees through premium increases, in the proposed budget the City is absorbing most of the increases. We propose increasing the monthly employee and retiree premiums for all plan types. Depending on plan type, increases will range from \$0 to \$32 per month. We will also standardize the non-compliance rates to \$50 per month for employees who opt not to complete the Annual Wellness Assessment or meet the non-tobacco use requirements. Premium increases will take effect on January 1, 2021. We propose no changes to out-of-pocket maximums and will maintain the no-premium employee-only plan that covers 39% of our employees.

All regular full-time employees are covered under the North Carolina Local Governmental Employees' Retirement System (NCLGERS). Employees contribute 6% of their annual salary on a tax-deferred basis. The LGERS Board of Trustees voted to increase employer contributions by 1.2% annually through FY2022 to ensure the pension system is sufficiently funded. For FY2021, contributions increase from 8.95% to 10.15% for regular, full-time employees and from 9.70% to 10.90% for sworn law enforcement employees, totaling \$2.8 million. The NCLGERS Board has not recommended any changes to the employee contribution.

## INVESTMENT IN OPERATIONS

With a significant budget gap created by the loss of revenues, this budget focuses on reprioritizing existing resources and identifying strategic reductions, with consideration given to the continuation of essential services, minimizing impacts on vulnerable populations within our community, and prioritizing our workforce.

In response to the anticipated budget gap, departments across the organization thoroughly reviewed base budgets and identified strategic reductions in expenses. The proposed budget includes \$2.8 million in departmental reductions. Commonalities across departments' budgets include decreased or deferred professional and contractual services for initiatives requiring consulting work or studies, upgrades to software, and non-essential maintenance activities. The proposed budget also includes cancelation of the City's July 4<sup>th</sup> Fireworks display. Further reductions, represented in Parks, Recreation and Cultural Resources, include reducing operating hours at Moore Square visitor's center on Mondays, eliminating the city's tackle football program and redirecting participants to flag football options and delaying the addition of 7 new full-time positions associated with expanded service levels and programming for 2014 Parks Bond-funded projects until FY2022.

There are also a number of Citywide strategic reductions included in the proposed budget. Travel and training budgets were reduced by 25% across the organization to account for impacts to travel associated with COVID-19. A Citywide hiring freeze was also implemented, providing savings in the form of a vacancy credit of 2.5%

While reductions were necessary to respond to the economic downturn, the proposed budget also reflects a reprioritization of remaining resources to fund high-priority investments.

The budget includes several organizational restructuring efforts to meet community needs and priorities, one of which streamlines services in planning and development and implements the new Planning and Development Department. Another effort involved reprioritizing positions from our Housing and Neighborhoods Department to a newly-created Office of Equity and Inclusion which will support human relations, civil rights, community health, and equity and inclusion services. Finally, a position was moved from the Housing and Neighborhoods Department to the City Manager's Office to provide support to City Council members and enhance constituent services.

Funding is also included in the budget to increase the General Fund's contribution to Solid Waste Services by \$1.3M, for a total of \$7.7M. This funding is to assist in the removal of the legacy pile at the yard waste center which is estimated to cost \$4 million over the next three years.

## INVESTMENT IN INFRASTRUCTURE

As the City of Raleigh continues to grow, maintaining our facilities and infrastructure is essential to maintaining readiness and the ability to provide essential services. The FY2021-2025 Capital Improvement Program (CIP) is revised from prior years to reflect the new realities following COVID-19. This effort also reflects the changing economic impacts to the General Fund, including the loss of sales tax, potential Powell Bill revenues, and user fees as General Fund dollars help support capital needs. Our goal, which we worked to achieve in the proposed budget, is to avoid solely relying on deferring maintenance to balance the budget. Staff have evaluated open projects and where possible, have developed plans to reprioritize project savings and existing projects to support mission critical activities. Based on these plans, the General Fund transfer to the CIP was reduced to \$11.5 million, a reduction of \$13.7 million, including:

- \$7.2 million reduction to Transportation
- \$2.4 million reduction to Parks, Recreation, and Cultural Resources
- \$2.6 million reduction to public facility upfits and improvements
- \$1.5 million reduction in technology upgrades

Based on plans submitted by departments, mission-critical capital maintenance will not be impacted in FY21 and staff has the resources needed from FY21 investments and prior year allocations to deliver necessary projects. The reductions will be reviewed, and conversations will continue over the next 12 months to identify additional needs as impacts of COVID-19 become clearer. The FY2021-2025 CIP includes critical funding for affordable housing, transit, fire stations, public safety maintenance, two community center renovations, and transportation network maintenance.

In addition to General Fund support, the CIP is funded through debt service. Debt can be issued through different mechanisms, including general obligation bonds (Transportation, PRCR, or Housing), limited obligation bonds (facilities, including public safety facilities), or revenue bonds (Raleigh Water). The principal and interest for general governmental services debt is paid through the General Debt Service Fund. Each year, the General Fund transfers approximately \$71.1 million to pay for principal and interest on debt. As part of the revised CIP, staff recommends the following actions:

- Extend design and delay construction of Civic Campus
- Defer appropriation of Six Forks Road Improvements until FY22
- Re-prioritize debt for Fire Station rehabilitation and replacements

Through these actions, the transfer to debt service can be reduced by \$3.0 million to a total of \$68.1 million. This reduction will be increased back to the original amount over three years to assist in building additional debt capacity.

## PROPOSED BUDGET FY2021

The FY2021 CIP continues investment from the 2017 Transportation Bond, including major catalytic and street improvements. The 2017 Transportation Bond program is experiencing costs overruns and increased costs for right-of-way acquisition. While the impact from COVID-19 on the construction market is not yet clear, staff recommends moving forward with closing these anticipated funding gaps. The CIP reflects these shifts by:

- Delaying Leesville Road – Part B (\$10.1M) and the Peace Street streetscape project (\$1.5M) until a future bond program
- Utilizing grant funding for Old Wake Forest Road, allowing the reallocation of \$7.1 million

These actions will ensure the delivery of other major street improvement projects, including Blue Ridge Road, Poole Road, Barwell Road, Trawick Road, Atlantic Avenue, Carolina Pines Avenue, Blount-Person Two Way, and Marsh Creek Road. Future project savings due to market shifts can be reallocated in future CIPs.

In February 2020, City Council authorized the use of \$4.9 million in two-thirds bonds for street improvements. In order to balance the budget and reduce the General Fund transfer to capital, the proposed CIP programs these funds between street resurfacing, bike improvements, and sidewalk improvements.

## FUTURE ITEMS

In preparation for the FY21 budget development, staff worked with the Police and Fire Departments to complete staffing studies based on benchmarks that indicated we were behind our peers. As reported to Council in February, there are great needs in both departments in the areas of staffing, training and operational support. Pre-COVID-19, staff was working on a proposal that would have been supported through a 0.69 cents tax rate increase to provide funding for the identified needs in public safety. Given the change in our economy, the proposed budget does not include this proposal. Details of the proposal are included in the budget document but highlights are:

- 48 additional staff in both Fire and Police
- Additional Specialized Units for Police including Transit, Parks & Greenways and Mental Health & Homelessness
- Training Support for Police and Fire
- Animal Control Officer
- An additional Ladder Company

Under normal circumstances, the budget process slows down over the summer as staff work to implement key projects. However, there may be a need to make mid-year adjustments or include structural changes in the FY2022 budget to address lingering economic impacts. These potential changes will require additional guidance from City Council; staff will begin working

# PROPOSED BUDGET FY2021

over the coming months to identify potential savings and impacts to the community. Items to review include ways to increase our resiliency and reduce impacts to programs and services, including reimagining our service delivery model in a post-Covid-19 world. Examples may include recreational programming, telecommuting and workspace needs, and how we handle trash, yard waste and loose-leaf collection programs including a shift to yard waste carts.

## CONCLUSION

In this proposed budget, we present you with important investments for the City's future, while responding to the unprecedented challenges facing our community and our organization. The budget prioritizes critical services and the health and safety of our community through thoughtful reductions in conjunction with strategic investments in our workforce, operations, and infrastructure. Our vision of *pursuing world-class quality of life by actively collaborating with our community towards a fulfilling and inspired future for all* guided us throughout the process and will continue guiding future evaluation and decision-making. While we are facing unprecedented times, the message that this budget portrays is that *we are in this together. We are Raleigh.*

## NEXT STEPS

As you review the proposed investments, please share with us any follow-up questions that may arise. We appreciate City Council's support throughout the budget process, and we look forward to working with you on these important policy decisions. To discuss the proposed budget, the City Council will hold a virtual work session each Monday in June, beginning at 4pm. These weekly work sessions continue until the City Council adopts an annual operating budget and five-year capital program. A public hearing will be held on the budget on Tuesday, June 2 at 7 pm.

Thank you,



Ruffin L. Hall  
City Manager

# City Profile

*During the past 30 years, growth in Raleigh and the surrounding Research Triangle Region has consistently and significantly outpaced the nation. Fueled by an impressive mix of education, ingenuity and collaboration, North Carolina's capital city has become an internationally recognized leader in life science and technology innovation. It also happens to be a really nice place to live.*

*(source: Raleigh Office of Economic Development)*





# The Community

Raleigh, North Carolina is one of the fastest-growing cities in the nation and the state's second-largest city behind only Charlotte, located just over a 2.5 hour drive away. Raleigh covers an area of more than 146 square miles and is home to a growing and diverse population of over 470,000 residents. The City of Raleigh is both the county seat of Wake County and the capital of North Carolina. Known as the "City of Oaks" for its treelined streets, Raleigh is situated in the heart of North Carolina's Piedmont region, centering residents between the sandy Atlantic beaches and the Great Smoky Mountains.

Raleigh, Chapel Hill, and Durham form the Research Triangle Park, which was founded in 1959 as a model for research, innovation and economic development; it is now the largest research park in the nation. The Raleigh- Durham-Chapel Hill combined statistical area (CSA), which encompasses Raleigh and surrounding counties including Wake, Durham, and Orange, has a population of almost 2.4 million.

Numerous institutions of higher education are located in Raleigh, contributing to a city abundant in educational opportunities and talent. The list includes North Carolina State University, Wake Technical Community College, Shaw University, Meredith College, William Peace University, St. Augustine's University, and Campbell Law School. The Wake County Public School system works to contribute to this talent pipeline, setting a goal to achieve at least 95% annual graduation rate by 2020 and preparing these students for productive citizenship, as well as higher education or a career.

Raleigh is consistently rated one of the best cities in the United States for jobs with a diverse array of opportunities.

# The top ten employers within the city include:

- State of North Carolina
- Wake County Public School System
- Wake Med Health and Hospitals
- North Carolina State University
- Rex Healthcare
- City of Raleigh
- N.C. Department of Health and Human Services
- Duke Energy Progress
- Wake County Government
- Wake Technical Community College

## Below are some recent national recognitions for the City:

- Ranks second on Numbeo's Quality of Life Index for 2020  
- Numbeo, January 2020
- One of The Best Places to Raise a Family on a Budget  
- The Motley Fool 2020
- Ranks as Third Best City for Millennials to Relocate  
- INDYWeek, January 2020
- Ranks among Top 10 Best Cities to Work from Home  
- smartasset 2020
- Among 'most livable' up-and-coming markets for tech jobs  
- Zillow, January 2020

# Government

Raleigh operates under the Council-Manager form of government. The City Council is Raleigh's governing body, consisting of eight members who are elected for two-year terms. Three of the members, including the mayor, are elected at large, while the other members are elected from five districts. The City Council sets policies, enacts laws, adopts a budget each year, and appoints the City Manager. The City Manager is responsible to the Council for the administration of daily operations and programs of the City, as well as the management of all City employees.

The City provides the full range of governmental services, including police and fire protection, street construction and maintenance, solid waste management, water and sewer services, parks, recreation and cultural services, planning and development services, a variety of transportation and public infrastructure programs, and other traditional support activities.

City Council adopted the following mission statement and vision statement for the City.

## Mission Statement

To build a stable platform of evolving services for our community through which we champion positive and sustainable growth and realize visionary ideas for all.

## Vision Statement

To pursue world-class quality of life by actively collaborating with our community towards a fulfilling and inspired future for all.



# Strategic Plan

In April 2015, Raleigh City Council marked a milestone with the adoption of the City's first Strategic Plan. Raleigh's Strategic Plan is a formal document adopted by City Council that translates vision and goals into an actionable strategy that guides the organization's focus, work, and resource alignment. The Strategic Plan's six key focus areas reflect the chief components that support the current and future identity and character of the city. The plan contains citywide objectives and strategic initiatives needed to support the six key focus areas listed below:

- Arts and Cultural Resources
- Economic Development and Innovation
- Growth and Natural Resources
- Organizational Excellence
- Transportation and Transit
- Safe, Vibrant and Healthy Community

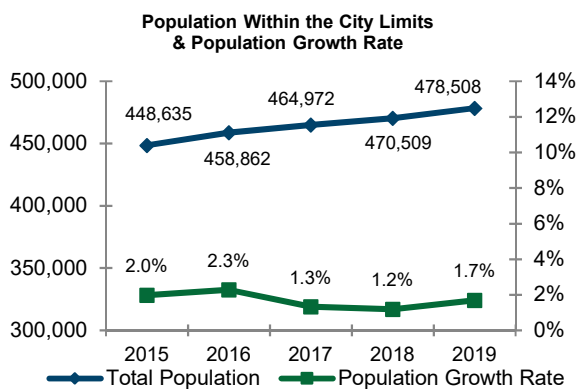
Raleigh's Strategic Plan is a collaborative effort that is led by City Council's vision and leadership, influenced by resident feedback obtained from the biennial Community Survey, reflective of staff contributions, and appropriately aligned with other important efforts such as the 2030 Comprehensive Plan. Raleigh's strategic planning efforts also include performance management, which will assist the City with using its resources more effectively by illuminating successes and challenges. The Strategic Plan's six overarching key focus areas and underlying objectives, initiatives, and performance measures allow the City to be transparent about its goals, focused in its efforts, and aware of its results.



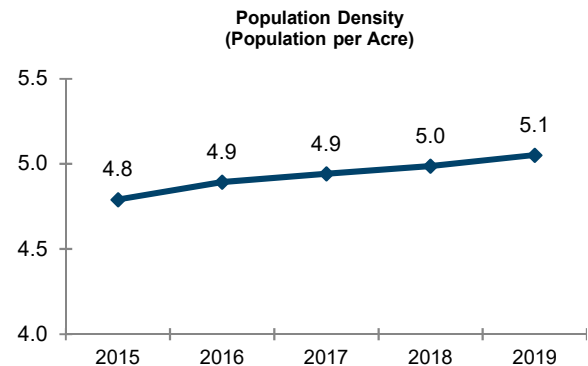
# Urban Measures

Urban system measures help gauge the quality of the basic urban system of the community. In many instances, the city does not have total control over the results of these performance measures, but City policies and actions can affect the outcomes. These measures are organized in three categories: Demographics, Housing and Economy, and Development.

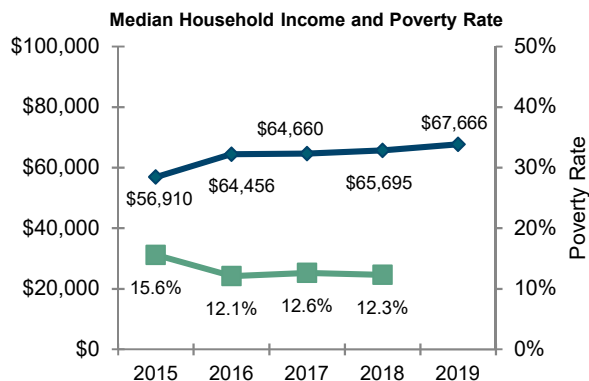
## Demographics



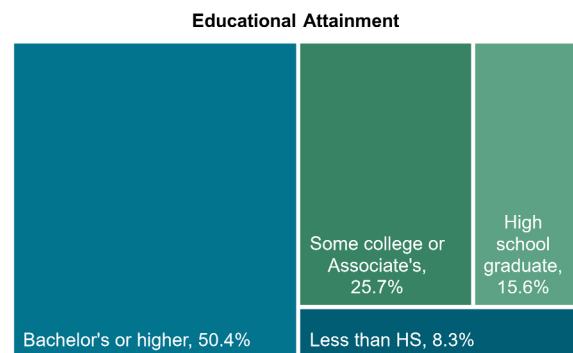
**Population within the city limits and population growth rate:** Based on 2018 ACS projections. 2019 is a projected number.



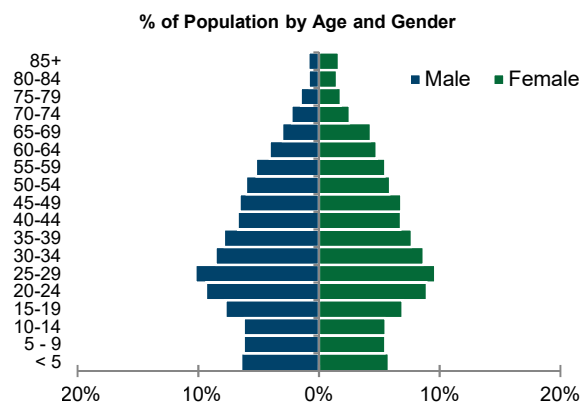
**Population density:** The total population of the city divided by the total acres within the city limits. Acreage as of January 1 of each year.



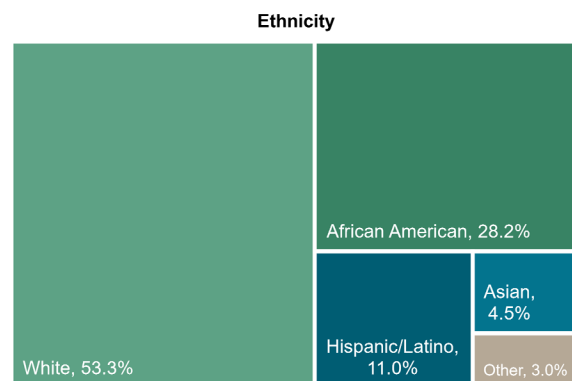
**Median household income:** Data from the American Community Survey. 2019 data is not yet available. 2019 median household income is currently estimated based on past trends.



**Educational Attainment:** Data from the American Community Survey as of 2018 (5 year estimates) for the population 25 years or older.



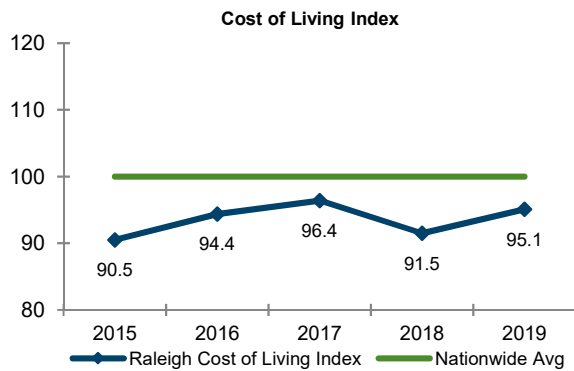
**% of Population by Age and Gender:** Based on 2018 statistics for Raleigh from the American Community Survey 2014-2018 (5-Year Survey Data).



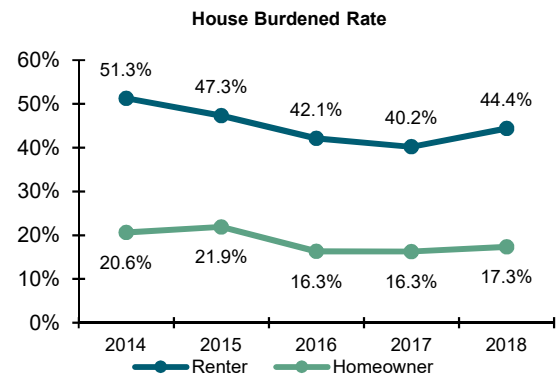
**Ethnicity:** Based on 2018 statistics for Raleigh from the American Community Survey 2014-2018 (5-Year Survey Data).

# Urban Measures

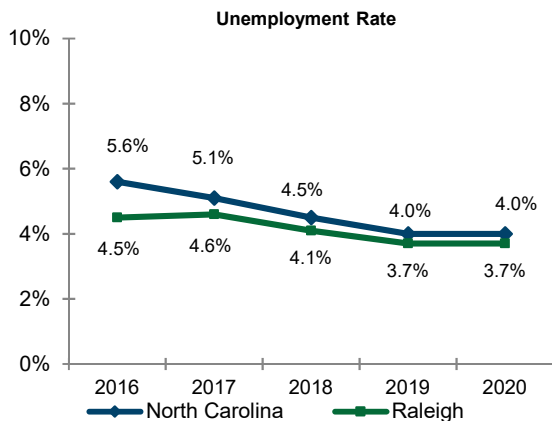
## Housing and Economy



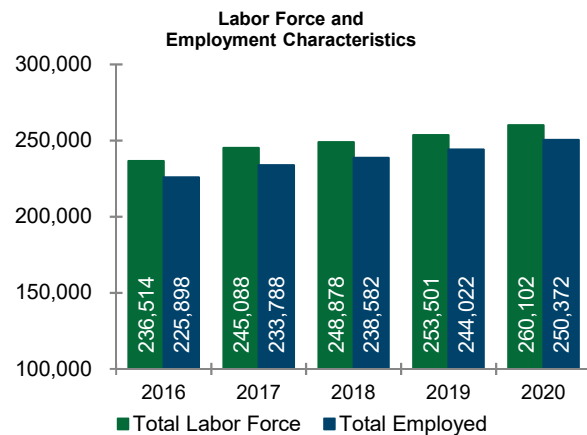
**Cost of living index:** From national marketing firm ACCRA for the city of Raleigh. Based on nationwide price comparisons. "100" represents nationwide average; a number below 100 indicates a lower cost of living. Data is from the annual average.



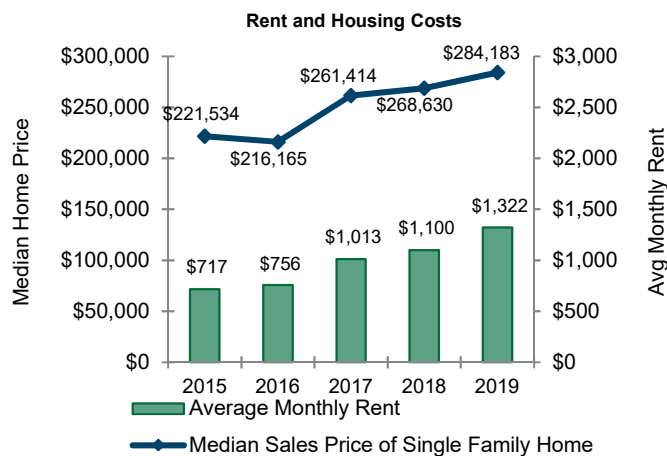
**House burdened rate:** Share of renters or homeowners in Raleigh paying 30% or more of income on housing costs. Data from American Community Survey, 1-year estimates.



**Unemployment rate:** Unemployment rates for the nation and for the City of Raleigh as of March each year. Data provided by the North Carolina Department of Commerce.



**Labor force and employment characteristics:** The City's total labor force compared to the number of individuals in the City who are employed as of March each year. Data provided by the North Carolina Department of Commerce.

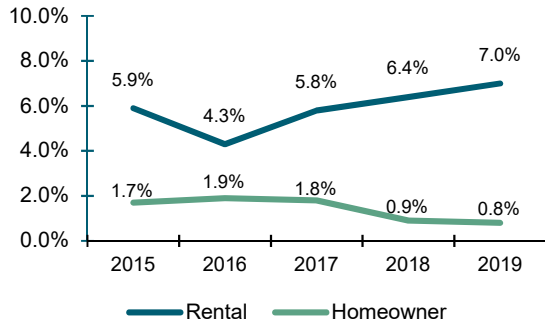


**Rent & housing costs:** Median price of single-family residential properties purchased in the city limits and average monthly rent (for two-bedroom apartment) from national marketing firm ACCRA for Triangle MSA. apartment.

# Urban Measures

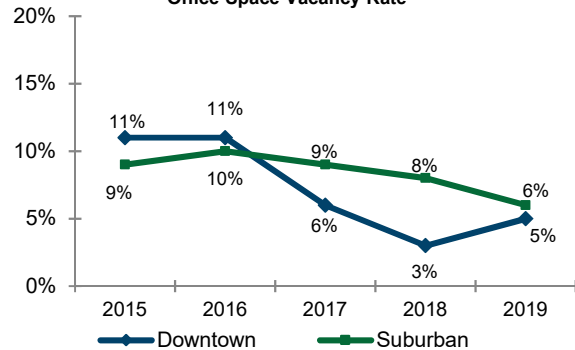
## Development

**Residential Vacancy Rates**



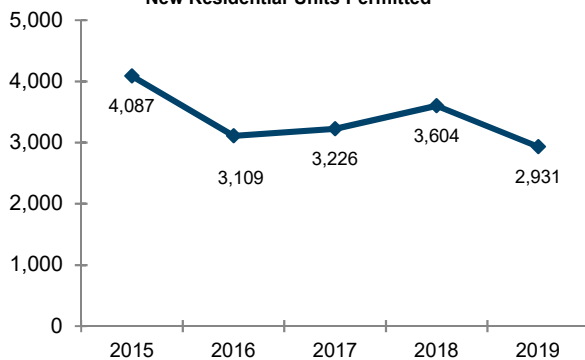
**Residential vacancy rate:** Annual average of quarterly residential vacancy rates for Raleigh MSA. From U.S. Census CPS/HVS survey.

**Office Space Vacancy Rate**



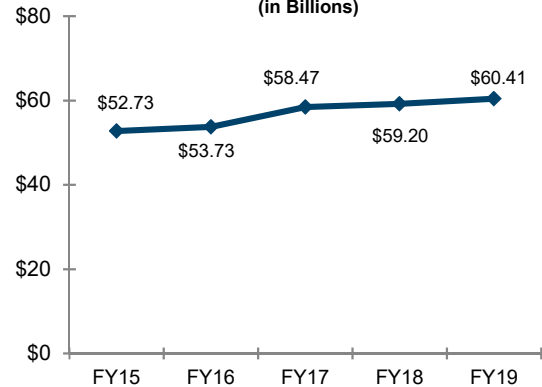
**Office space vacancy rate:** For suburban and downtown Raleigh. Based on office vacancy data from Carolantic Realty - Triangle Commercial Real Estate Report. 2020 data not yet available.

**New Residential Units Permitted**



**New residential units permitted:** Based on data from building permits approved by the Development Services Department.

**Total Residential and Commercial Tax Base (in Billions)**



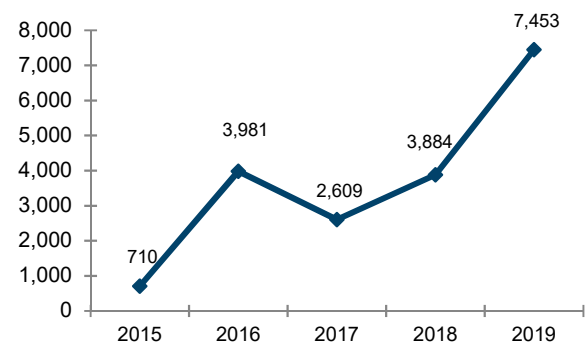
**Residential and commercial tax base:** The city's total assessed property (real, personal and state certified) tax valuation pulled from audited city financial statements. FY 2017 represents revaluation.

**Construction Authorized (in Millions)**



**New construction authorized (in millions):** Data from building permits approved by the Development Services Department. Includes value of new residential and commercial (private and publicly owned) construction, residential and commercial alterations and additions, and others (such as demolitions).

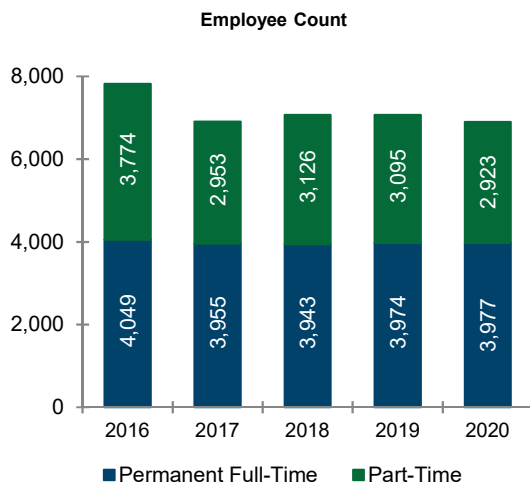
**New Commercial Building Square Footage Permitted (in Thousands)**



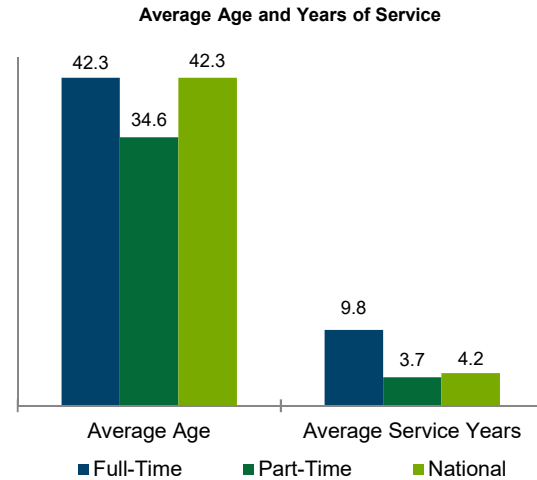
**New commercial building sq. ft. permitted (in thousands):** Data from building permits approved by the Development Services Department. Includes new commercial construction, and commercial additions. Does not include group housing.

# Municipal Workforce Measures

Municipal workforce measures show trends for City of Raleigh employees, part-time and full. Additional metrics are available within the Human Resources budget section.

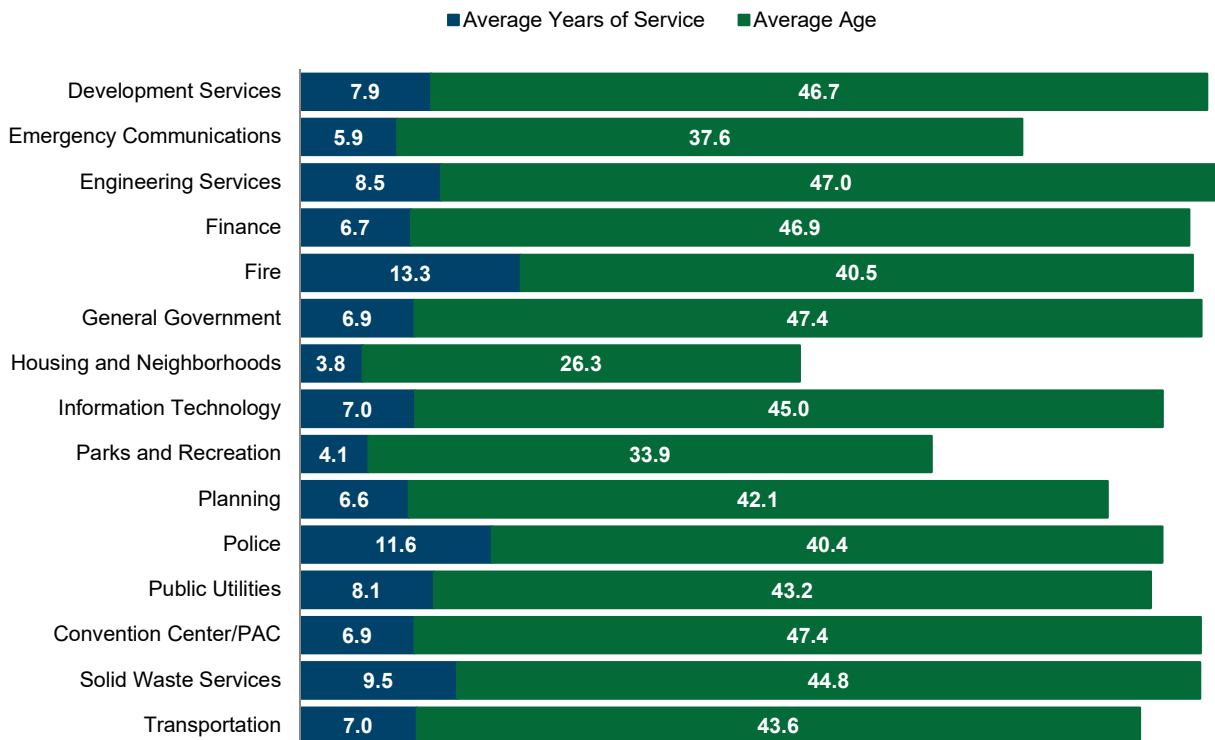


**Employee count:** Total number of employees as of July 1 each year, except 2020 which is February 1.

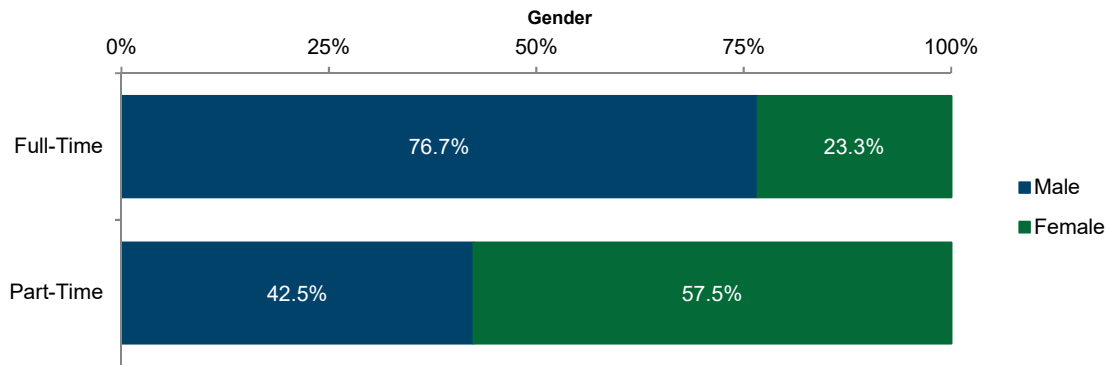


**Average age and years of service:** Average full-time employee age and years of employment as of February 2020. National data from the Bureau of Labor Statistics (2018).

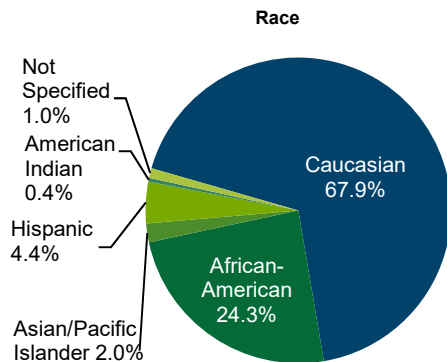
**Average Age and Years of Service,  
By Department For Full-time Employees**



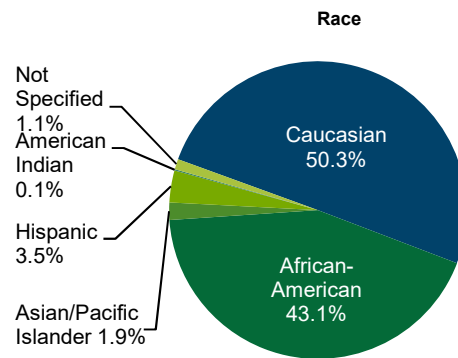
# Municipal Workforce Measures



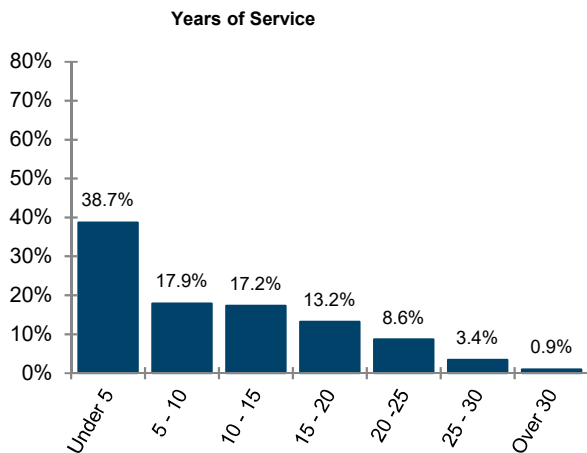
**Full-Time Employees**



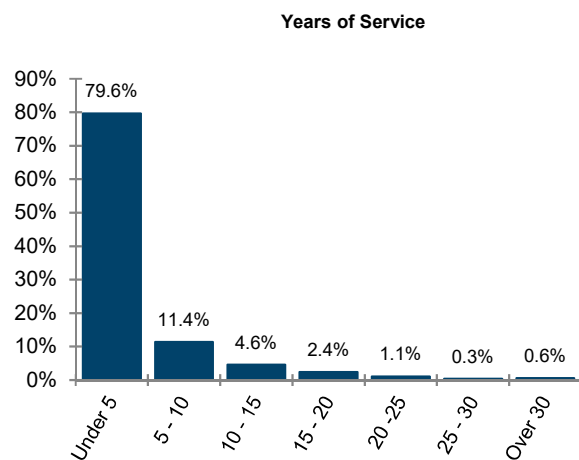
**Part-Time Employees**



**Full-Time Employees**



**Part-Time Employees**

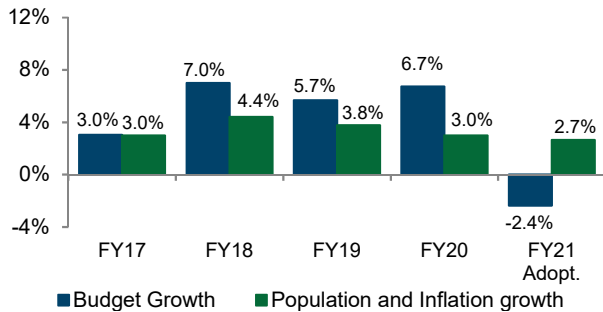


**Years of service:** As the city sees a steady increase in the number of retirees, the number of employees with less than five years of service will continue to increase.

# City Organization Measures

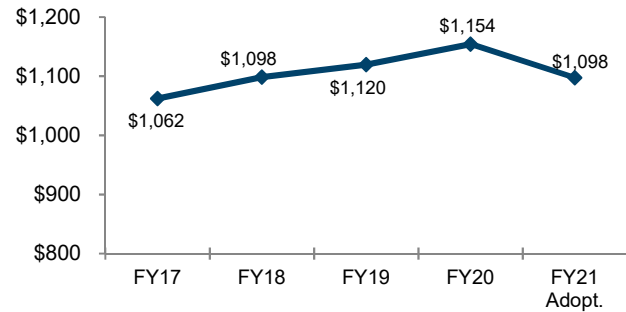
City Organization Measures show trends within the City of Raleigh organization. Many of these measures relate to changes in revenues, expenditures and personnel. They show the effects of policy and management decisions.

**Budget Growth Compared to Population & Inflation Growth**



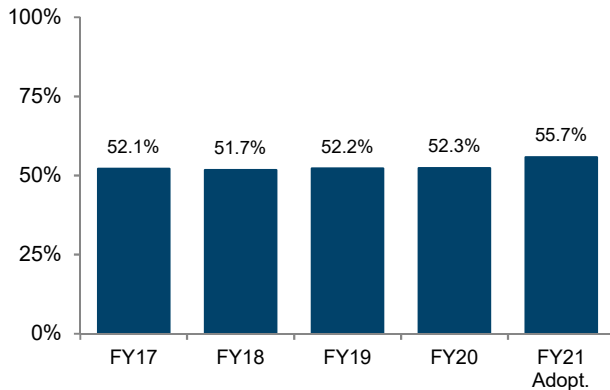
**Budget growth compared to population & inflation:** Percent growth in net operating and capital budgets compared to a composite of city population growth and inflation. FY20 and FY21 population and inflation is estimated.

**Expenditures per Capita (Adjusted for Inflation)**



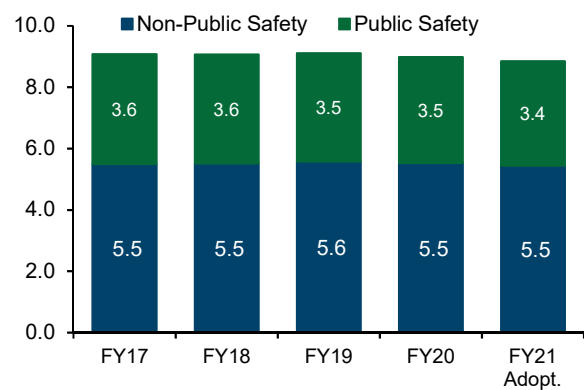
**Expenditures per capita:** Total annual budgeted expenditures, including operating and capital costs, divided by city population. FY20 and FY21 population is estimated.

**Property Tax as a % of General Fund Revenue**



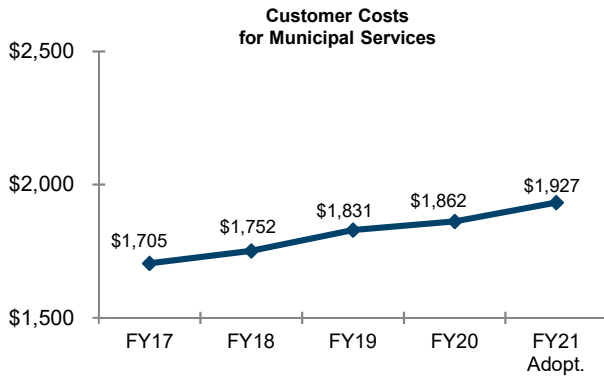
**Property tax as a % of general fund revenue:** The budgeted amount of revenue from ad valorem property taxes as a percent of total budgeted general fund revenue.

**Full-Time Employees per 1,000 Residents**

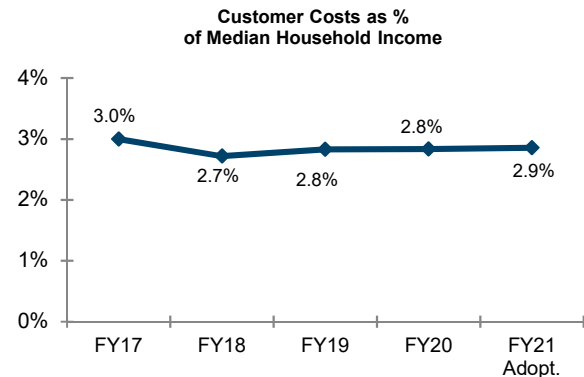


**Total full-time employees per 1,000 residents:** Total number of authorized full-time positions (related and not related to public safety functions) for every 1,000 residents.

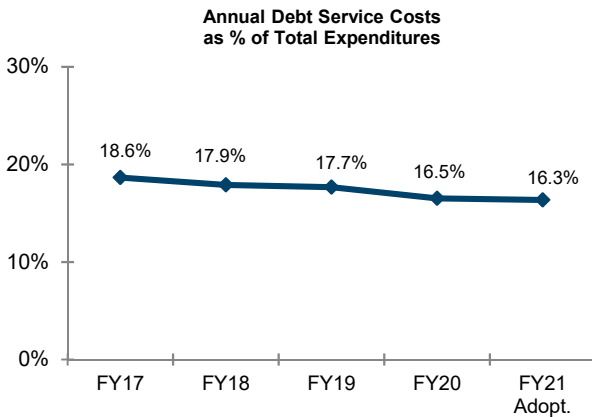
# City Organization Measures



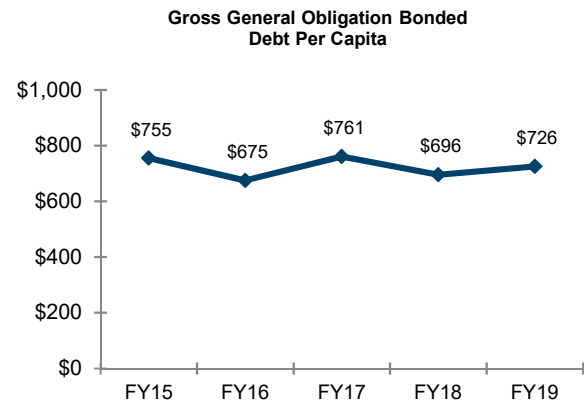
**Customer costs for municipal services:** \$255,744 is the median value of a City of Raleigh home as of January 1, 2020. Annual water and sewer charges are based on 5 CCF per month.



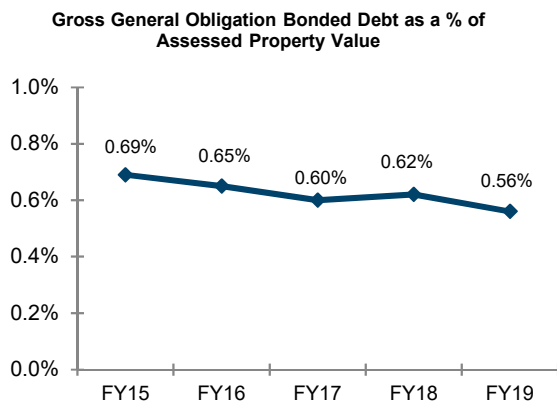
**Customer costs as a % of median household income:** Customer costs for municipal services as a percentage of the prior year median family income for the Triangle MSA. Income data from U.S. Census Bureau.



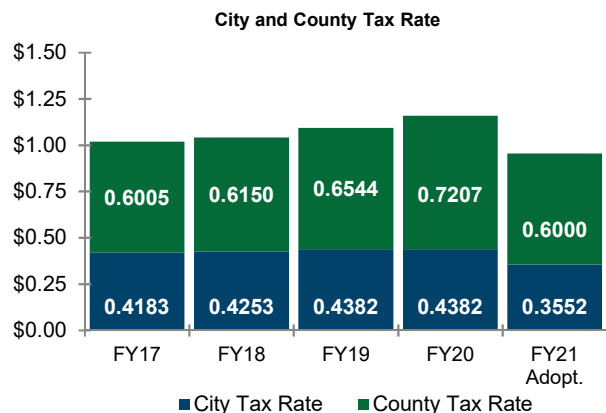
**Annual debt service costs as a % of total expenditures:** Annual budgeted debt service costs as a percentage of annual budgeted expenditures. Includes debt service for the General Fund and enterprises.



**Gross General Obligation bonded debt per capita:** Debt as of last day of the fiscal year. Gross General Obligation bonded debt is the amount of outstanding bonded debt. Shown as debt divided by the total city population. This chart does not include revenue bonds. FY20 data will be available with the FY20 CAFR.



**Gross General Obligation bonded debt as % of assessed property value:** Debt as of last day of the fiscal year. Gross General Obligation bonded debt shown as % of assessed value of taxable property in the city. The legal debt limit imposed by state statute is 8% of assessed value. Does not include revenue bonds. FY20 data will be available with the FY20 CAFR.



**City and county tax rate:** Property tax rate per \$100 of property valuation. FY21 represents revaluation.

# City Service & Amenities

The City of Raleigh appropriates over \$1 billion in operating and capital funds to provide the community with exceptional services and amenities. The following are FY19 and FY20 data.



**13,389**

Parks, Recreation,  
and Cultural  
Resources programs



**27,966**

Tons recyclables  
collected



**671**

Affordable rental  
units created



**Class 1**

ISO Rating for  
Raleigh Fire  
Department



**174,000**

Calls for Police  
Services



**42,174**

Emergency  
responses



**49.06**

Average million  
gallons of water  
consumed daily



**120**

Miles of greenways  
maintained



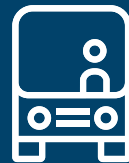
**1,101**

Center lane miles  
of road maintained



**119,149**

Building  
inspections  
completed



**5,641,000**

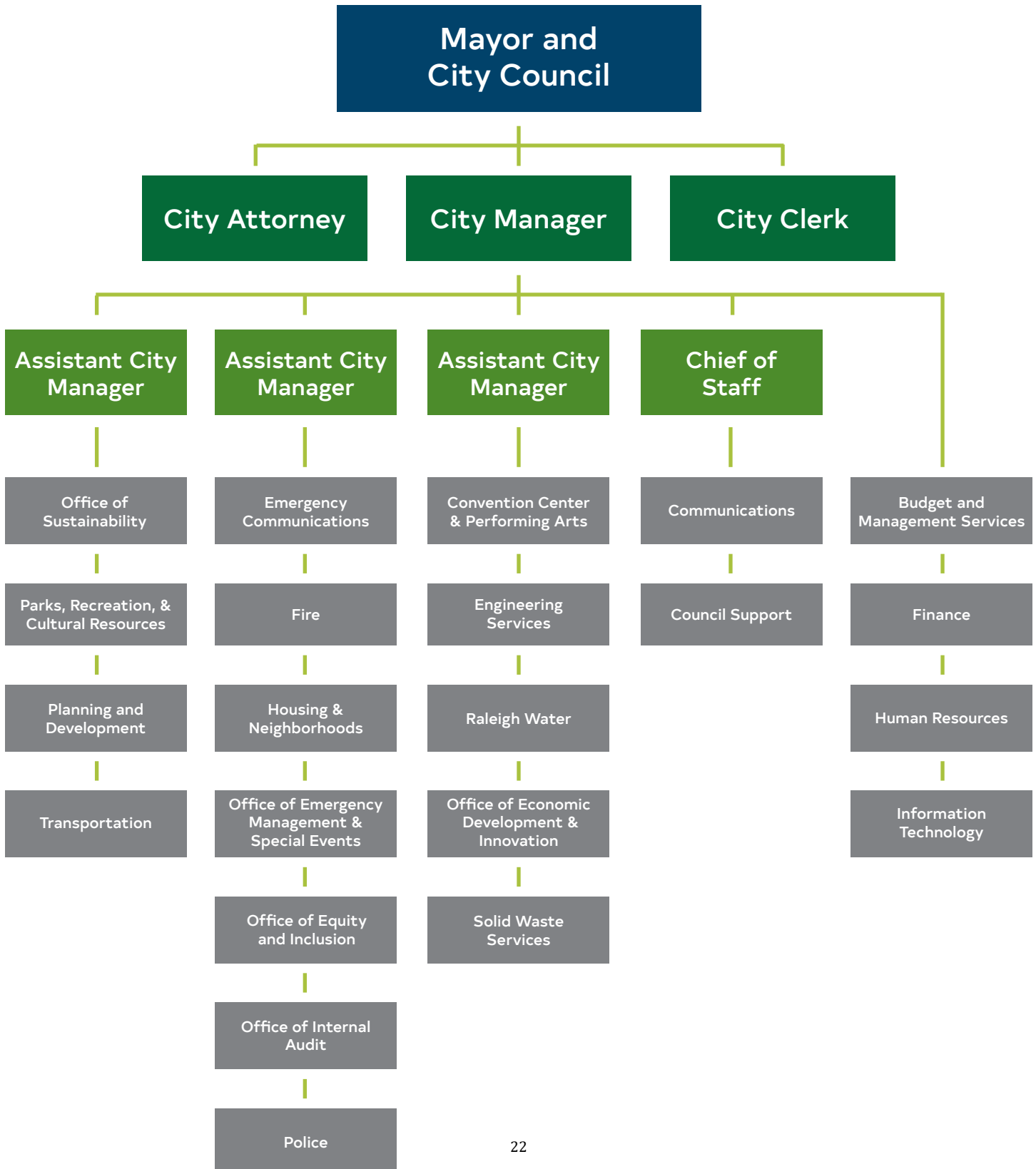
Unlinked  
GoRaleigh  
passenger trips



**200**

Parks covering  
over 9,000 acres

# City of Raleigh Organization Chart



# Budget Overview

## KEY FINANCIAL DOCUMENTS

The budget document is the annual financial plan for City operations for the period covering one fiscal year. The City of Raleigh's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Program (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the City's financial plans and financial status each year.

The annual budget shows the funding plan for how the City's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the City's year-end fiscal condition, including the status of fund balance in all fund types.

## ORGANIZATIONAL STRUCTURE

The operations of the City are grouped into different funds, each with its own source of revenues. Within each fund are one or more departments, with a department being an organizational unit that provides a major type of public service, such as the Police Department or Raleigh Water.

City departments are frequently comprised of one or more divisions (i.e., the Capital Improvement Management Division of Raleigh Water). Divisions may be comprised of one or more programs, which are smaller functional units responsible for performing specific activities (i.e., the Maintenance Program within the Water Plant Division of Raleigh Water).

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The City's budget preparation involves detailed budget planning and review at the program line item level.





## INTERFUND TRANSFERS

Interfund transfers, also known as interfund appropriations, involve the budgeting of money from one fund to another in order to support the functions to be carried out by the receiving fund. For example, the General Fund transfers money to the Transit Fund to support transit services.

When reviewing the budget, it is more accurate to use a figure that excludes appropriations to other funds. This prevents counting the transfer amounts twice – once in the sending fund and once in the receiving fund.

Most of the fund summary tables in the front of this document reflect both total appropriations as well as appropriations net of (or excluding) transfers. The departmental summary pages in this budget document reflect total appropriations only.

## GENERAL STATUTE REQUIREMENTS

In accordance with the North Carolina General Statutes, the City is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available. Expenditures are recognized in the accounting period in which the

goods and services incurred (except for unmatured interest on general long-term debt, which is recognized when due). The City's accounting records for general governmental operations are reported on the modified accrual basis. The City's enterprise, internal service and pension trust operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

## OVERVIEW

The City of Raleigh prepares and adopts an Annual Budget consisting of the Operating Budget and the Capital Budget. The City further prepares a separate Capital Improvement Program (CIP), setting forth planned capital investments over the ensuing five years. The first year of the CIP becomes the Capital Budget component of the Annual Budget. What follows is a calendar of the process and a description of the activities that lead to the preparation of these documents.

## OPERATING BUDGET PROCESS

The process begins in December with a staff workshop on budget preparation and distribution of the budget manual. The workshop outlines the requirements of the budget process and specific areas of emphasis for the upcoming budget.

In December and January, City departments prepare their operating budget requests for the next fiscal year. Departments are encouraged to conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental operating budgets are submitted in early February.

During February and March, Budget & Management Services (BMS) staff review and analyze the operating budget requests with each department. Revenue forecasts are further refined during this period.

Once the budget staff review is finalized, executive work budgets are prepared for the City Manager's review. From February through mid-April, the City Manager reviews the work budgets, meets with departments, considers available revenues and reaches decisions necessary to prepare a proposed budget. During this time, the Council holds work sessions at which the City Manager or his designee from various departments presents additional information to Council, prior to the formalized proposed budget. Work sessions allow Council to become more familiar with the scope and operations of departments and the needs of the community and serve to facilitate discussion between Council and department staff.

In May, the City Manager presents the Proposed Budget to the City Council. A public presentation is made before the City Council, staff, members of the press and interested community members. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the City Clerk and made available for public inspection. Through June 30, the City Council meets to review and discuss the Proposed Budget.

In accordance with the Budget and Fiscal Control Act, the City Council holds a public hearing on the Proposed Budget prior to the adoption of the budget ordinance, generally in the evening on the first Tuesday in June. On or prior to July 1, the City Council adopts the five-year Capital Improvement Program, the final budget ordinance with balanced revenues and expenditures, and sets the tax rate for the next fiscal year.



## CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP) PROCESS

A separate Capital Improvement Program (CIP) is prepared each year containing the expenditures and funding sources planned for capital projects over the upcoming five-year period. As noted above, the first year of the CIP is the Capital Budget component of the Annual Budget and provides appropriation authority for capital projects.

Projects included in the CIP are generally defined as physical assets with a useful life of at least ten years and an initial cost of at least \$25,000. Vehicles and heavy equipment (funded through the Operating Budget) are excluded. New building construction funding includes additional equipment directly associated with the building. Examples of capital projects include new roads, park land acquisition, and development and waste treatment plant improvements.

The CIP is updated annually as projects are added, deleted, and modified. Funding sources are reviewed and updated and a feasible funding plan, matching project requirements and available funding sources, is prepared. The full five-year plan is balanced with anticipated funding sources. This process begins in September when instructions and guidelines are issued to departments, and proposed projects are submitted to Budget and Management Services in December. The requests are then reviewed, discussions are held with agencies, and adjustments are made as appropriate. The City Manager's proposals are then included in the Proposed CIP presented to the City Council in May.

The City Council adjusts the CIP as it deems appropriate and adopts the CIP by ordinance at the same time it adopts the Annual Operating Budget by ordinance.



# Budget and Fiscal Framework

The City of Raleigh prepares its annual budget and carries out its fiscal affairs within a framework of state law, accounting standards, best practices and local policy. This section discusses how the City's accounting and budgetary system is organized and key financial policies that guide budget development.

## FUND STRUCTURE/DEPARTMENT RELATIONSHIP

The chart below reflects the interaction of the departments of the City and the City's operating budget fund structure, showing the funds which provide resources to each department.

## FUND CATEGORIES

The General Fund is the principal operating fund. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, licenses, permits, and fees. The major operating activities include police, fire, public works, general government, development services, parks and recreation, and other governmental service functions. Enterprise Funds, like Raleigh Water and Solid Waste operate in a manner similar to private business enterprises — where the intent of the governing body is to recover the costs of providing goods or services to the general public through user charges.

	General Fund	Public Utilities Funds	Solid Waste Fund	Storm-water Fund	Parking Fund	Public Transit Fund	RCCC Operating Funds	Internal Service Funds	Special Revenue Funds	Housing/Grant Fund
City Council	✓									
City Clerk	✓									
City Attorney	✓									
City Manager	✓									
Budget and Management Services	✓									
Communications	✓									
Finance	✓							✓		
Human Resources	✓							✓		
Information Technology	✓									
Planning and Development Services	✓									
Engineering Services	✓			✓	✓			✓		
Housing and Neighborhoods	✓									✓
Solid Waste Services			✓							
Transportation				✓	✓	✓				
Emergency Communications	✓								✓	
Fire	✓									
Police	✓									
Convention Center							✓			
Parks, Recreation, and Cultural Resources	✓									
Raleigh Water		✓								

# Financial Policies

These policies provide direction and serve as guidelines for preparation of the annual budget and capital improvement program. They derive from North Carolina law, the recommendations of the Local Government Commission and local decisions, and they serve to guide the overall financial management of the City.

## OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM POLICIES

*In keeping with the Local Government Budget and Fiscal Control Act:*

- The City Manager will present a balanced budget to the City Council no later than June 1 of each year. Continuing practice in Raleigh is to present the budget in mid-May of each year.
- A balanced budget is defined under state law as one in which the sum of estimate net revenues and appropriated fund balance is equal to appropriations (NC statutes 159-8).
- The budget ordinance will cover a fiscal year beginning on July 1 and ending on June 30.
- The City Council shall adopt a balanced budget ordinance making appropriations and levying taxes by July 1 of each year.
- As provided by NC statutes section 159-26(d), the City will maintain encumbrance accounts as “budgetary accounts.” At the end of each fiscal year, encumbrances outstanding are those amounts of expenditures estimated to be incurred as a result of the fulfillment of unperformed contracts/purchases in process at year-end. Such encumbrances are reported as “reserved for encumbrances” against fund balance and are charged to the subsequent year’s budget.
- The City Manager will prepare a recommended Capital Improvement Program (CIP) each year to be presented at the same time as the annual operating budget. The CIP will address the capital needs of the City over a five-year period. The first year of the CIP will be the Capital Budget and will be adopted as a part of the annual budget.
- The City Council will adopt the CIP by ordinance.
- A Capital Improvement (project) is defined as a physical asset constructed or purchased which has a useful life of at least 10 years and a minimum cost of \$25,000.
- Debt or bond financing will not be used to finance current expenditures.
- The City may establish one or more internal service funds. At the same time as the budget is presented and adopted, a financial plan for each internal service fund will be provided. The financial plan will be balanced when estimated expenditures do not exceed estimated revenues.



## REVENUE POLICIES

The City will seek to develop and maintain a diversified and sustainable revenue system in order to avoid short-term service level fluctuations.

Revenues are to be conservatively estimated based on a review of historic collections, current and anticipated changes in legal requirements and rates, percentage change over time and in consultation with external assessment and collection authorities, where applicable.

General government fees and charges shall be reviewed annually. Revenues supporting the Revolving Fund shall be set annually so as to recover the full cost of providing those programs and activities.

Utility rates and charges will be reviewed periodically considering net revenue requirements, realistic sales forecasts, bond covenants and debt management policies, utility conservation goals, capital program requirements and reimbursement of indirect costs to the General Fund.

The City will pursue opportunities for grant funding for activities and projects consistent with the City's long-range plans and goals. Grants are adopted by City Council upon recommendation of the City Manager and are approved as balanced project ordinances (estimated expenditures do not exceed estimated revenues) within the appropriate fund.

The City intends that non-recurring revenues be used for capital outlay and one-time expenditures which do not materially increase recurring operating expenditures.

## FUND BALANCE POLICY

The Local Government Budget and Fiscal Control Act requires that appropriated fund balance in any fund not exceed the sum of cash and investments minus the sum of liabilities, encumbrances and deferred revenues arising from cash receipts at the end of the fiscal year next preceding the budget year.

The Local Government Commission recommends that governments maintain a minimum undesignated general fund balance of 8% of revenues for cash flow purposes. The City of Raleigh seeks to maintain an undesignated General Fund balance of approximately 14% of subsequent year's budget. This level is considered adequate to protect against emergencies and natural disasters, provide adequate cash flow to avoid short-term borrowing, and to contribute to the maintenance of the City's bond rating. The City will seek to maintain fund balances in other governmental funds sufficient to the long-term stability of the fund.

Estimates of fund balances available shall be presented each year in the budget summary section of the operating budget.



# Operating Budget and CIP Calendar

Month	Operating Budget	CIP Budget
September		<ul style="list-style-type: none"> <li>Staff Workshop</li> <li>Call for CIP requests</li> </ul>
September-December		<ul style="list-style-type: none"> <li>Departments prepare requests</li> </ul>
December	<ul style="list-style-type: none"> <li>Staff Workshop</li> <li>Call for budget requests</li> </ul>	<ul style="list-style-type: none"> <li>CIP requests due to BMS</li> <li>Funding review</li> <li>Review/adjustment of proposals</li> </ul>
December-February	<ul style="list-style-type: none"> <li>Departments prepare requests</li> <li>Initial revenue estimates prepared</li> </ul>	<ul style="list-style-type: none"> <li>Review of proposals/update funding</li> </ul>
February	<ul style="list-style-type: none"> <li>Budget requests submitted to BMS</li> </ul>	
February-March	<ul style="list-style-type: none"> <li>Department &amp; BMS discussions</li> <li>City Manager working budget prepared</li> </ul>	
March-April	<ul style="list-style-type: none"> <li>City Manager &amp; department review</li> <li>Council Budget Work Sessions</li> <li>Revenue estimates finalized</li> <li>Balance operating budget and integrate capital budget impacts</li> </ul>	<ul style="list-style-type: none"> <li>City Manager review</li> <li>Council Budget Work Sessions</li> <li>Funding sources determined</li> <li>Balance CIP</li> </ul>
May	<ul style="list-style-type: none"> <li>Present to City Council</li> </ul>	<ul style="list-style-type: none"> <li>Present to City Council</li> </ul>
June	<ul style="list-style-type: none"> <li>Council review</li> <li>Public hearing</li> <li>Adoption of annual budget ordinance</li> </ul>	<ul style="list-style-type: none"> <li>Council review</li> <li>Public hearing</li> <li>Adoption of CIP ordinance</li> </ul>





## **IMPLEMENTATION**

During the month of July, Budget and Management Services staff prepares and distributes the Adopted Budget document, which incorporates all changes approved by the City Council. At the start of the new fiscal year in July, the City Manager provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

## **BUDGET AMENDMENTS AND TRANSFERS**

Throughout the fiscal year, adjustments to the original budget ordinance may become necessary to meet changing circumstances, better carry out planned programs, and provide for new Council initiatives. Two types of changes can occur — budget amendments and budget transfers. Such changes are required at the line-item level of the budget underlying the budget ordinance.

A budget amendment increases or decreases the revenue and expenditures of an appropriated

fund (this may involve decreases or increases in revenue and expenditures or shifting of monies between funds). Budget amendments, in accordance with North Carolina Statute 159-15, require the approval of City Council. Amendment requests are submitted to BMS and approved by the City Manager prior to submittal to City Council.

A budget transfer changes line-item appropriations within a particular fund without changing the fund total. All transfer actions are reviewed by BMS. Transfer authority is as follows: (1) department heads may approve transfers up to \$10,000, (2) transfer requests between \$10,000 and \$50,000 require the approval of the City Manager or designee, and (3) transfers over \$50,000 require the approval of the City Council.

Capital project contract change orders generally require budget amendments or transfers of funds. Such requests go through an approval process very similar to that described above.

# Budget Guide

The City's budget is comprised of many different funds. Some funds are enterprise funds, some are capital funds, but the most notable fund in the City of Raleigh's budget is the General Fund. The General Fund includes operating funds for the majority of City departments including, for example, Police, Fire, Parks, Recreation and Cultural Resources, Emergency Communications, and Planning and Development Services.

Details regarding department budgets are presented in the City's budget document. Department information includes budget highlights, key initiatives, and performance indicators. Also included is the budget detail. An example of the budget detail is included with descriptions to the right to help readers gain a better understanding of the format.

	2018-19	2018-19	2019-20	2020-21
EMPLOYEES	ACTUALS	ACTUALS	AMENDED	ADOPTED
Public Affairs	9	9	12	12
Public Affairs-Rtn	8	8	8	8
<b>TOTAL</b>	<b>17</b>	<b>17</b>	<b>20</b>	<b>20</b>
<b>DIRECT EXPENDITURES BY DIVISION</b>				
Public Affairs	936,246	930,253	1,072,699	1,172,433
Public Affairs-Rtn	7,776	562,163	655,053	678,623
<b>TOTAL</b>	<b>8,022</b>	<b>\$1,492,416</b>	<b>\$1,727,752</b>	<b>\$1,851,056</b>
<b>DIRECT EXPENDITURES BY TYPE</b>				
Personnel	947,117	982,117	1,106,616	1,171,847
Employee Benefits	281,172	276,601	308,101	323,289
Operating Expenditures			288,822	327,572
Special Programs and Projects			7,213	11,348
Capital Equipment			17,000	17,000
<b>TOTAL</b>			<b>1,727,752</b>	<b>\$1,851,056</b>

This is the number of employees

This lists spending and budget by Division

There are different types of account codes within the City's budget. Additional information is below.

## Account Types Include the Following:

**Personnel** – all salary accounts such as part-time, full-time, etc.

**Employee Benefits** – all benefit accounts such as social security, health insurance, etc.

**Operating Expenditures** – accounts needed for departmental operating needs such as office supplies, operational and maintenance supplies, computer leases, pest control services, professional services, organizational and development training, etc.

**Special Programs and Projects** – accounts used in unique situations when the full cost of the program or project needs to be segregated. Examples include appropriations for boards and commissions, agency appropriations, etc.

**Capital Equipment** – accounts used to purchase new capital equipment at a unit cost of \$5,000 or more.

**Interfund Transfers** – accounts used for transferring funds from one fund to another.

## Budget Summary

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# Revenue Summary

## Total Funds

GENERAL FUNDS	Total Revenues	Less Approp Fr Other Funds	NET Revenues
General Fund	507,700,266	20,493,282	487,206,984
Economic Development Fund	1,190,628	1,190,628	-
Revolving Fund	7,690,667	-	7,690,667
General Debt Service Fund	76,035,812	74,060,812	1,975,000
Walnut Creek Operating Fund	212,096	-	212,096
Housing Development Funds	7,284,524	7,144,977	139,547
<b>SUBTOTAL</b>	<b>\$600,113,993</b>	<b>\$102,889,699</b>	<b>\$497,224,294</b>
SPECIAL REVENUE FUNDS			
Emer. Telephone Sys Fund	2,940,727	-	2,940,727
Convention Center Financing Fund	32,224,530	-	32,224,530
Housing Bond Reserve Funds	2,045,000	-	2,045,000
Community Develop Funds	6,282,755	-	6,282,755
Grants Funds	12,104,198	3,936,904	8,167,294
CAMPO Fund	4,454,212	277,371	4,176,841
<b>SUBTOTAL</b>	<b>\$60,051,422</b>	<b>\$4,214,275</b>	<b>\$55,837,147</b>
GENERAL CAPITAL PROJECT FUNDS			
Capital Projects Fund	3,843,650	2,075,891	1,767,759
Street Improvement Fund	5,095,000	4,245,000	850,000
Street Facilities Fees Fund	4,470,856	-	4,470,856
Park Facilities Fund	1,695,067	-	1,695,067
Park Improvement Fund	1,000,000	1,000,000	-
<b>SUBTOTAL</b>	<b>\$16,104,573</b>	<b>\$7,320,891</b>	<b>\$8,783,682</b>
ENTERPRISE OPERATING FUNDS			
Public Utilities Fund	248,933,186	4,313,677	244,619,509
Utility Infra. and Watershed Protection Fee Funds	20,840,000	-	20,840,000
Utility Debt Service Fund	62,600,000	55,875,000	6,725,000
Utility Facility Fee Funds	22,500,000	-	22,500,000
Solid Waste Operations Fund	43,693,800	7,730,000	35,963,800
Solid Waste Debt Svc Fund	1,805,734	1,805,734	-
Public Transit Fund	38,416,589	16,746,667	21,669,922
Parking Facilities Operating Fund	19,914,866	-	19,914,866
Parking Debt Service Fund	7,507,478	6,272,755	1,234,723
Stormwater Utility Fund	23,960,711	514,926	23,445,785
RCCC/PAC Operations Fund	20,199,658	5,922,324	14,277,334
Convention Center Debt Service	20,312,141	19,887,276	424,865
<b>SUBTOTAL</b>	<b>\$530,684,163</b>	<b>\$119,068,359</b>	<b>\$411,615,804</b>
ENTERPRISE CAPITAL FUNDS			
Water Capital Projects Fund	53,540,000	53,540,000	-
Sewer Capital Projects Fund	59,100,000	52,300,000	6,800,000
Public Transit Projects Fund	29,587,516	258,503	29,329,013
Parking Facilities Fund- Proj	3,942,223	2,887,223	1,055,000
Stormwater Utility Cap Proj	4,500,000	4,500,000	-
<b>SUBTOTAL</b>	<b>\$150,669,739</b>	<b>\$113,485,726</b>	<b>\$37,184,013</b>
<b>TOTAL</b>	<b>\$1,357,623,890</b>	<b>\$346,978,950</b>	<b>\$1,010,644,940</b>

# Expenditure Summary

## Total Funds

GENERAL FUNDS	Total Expenditures	Less Approp To Other Funds	NET Expenditures
General Fund	507,700,266	114,227,659	393,472,607
Economic Development Fund	1,190,628	-	1,190,628
Revolving Fund	7,690,667	900,858	6,789,809
General Debt Service Fund	76,035,812	1,414,511	74,621,301
Walnut Creek Operating Fund	212,096	-	212,096
Housing Development Funds	7,284,524	111,040	7,173,484
<b>SUBTOTAL</b>	<b>\$600,113,993</b>	<b>\$116,654,068</b>	<b>\$483,459,925</b>
SPECIAL REVENUE FUNDS			
Emer. Telephone Sys Fund	2,940,727	250,000	2,690,727
Convention Center Financing Fund	32,224,530	22,213,323	10,011,207
Housing Bond Reserve Funds	2,045,000	400,000	1,645,000
Community Develop Funds	6,282,755	129,724	6,153,031
Grants Funds	12,104,198	-	12,104,198
CAMPO Fund	4,454,212	224,844	4,229,368
<b>SUBTOTAL</b>	<b>\$60,051,422</b>	<b>\$23,217,891</b>	<b>\$36,833,531</b>
GENERAL CAPITAL PROJECT FUNDS			
Capital Projects Fund	3,843,650	-	3,843,650
Street Improvement Fund	5,095,000	-	5,095,000
Street Facilities Fees Fund	4,470,856	4,470,856	-
Park Facilities Fund	1,695,067	1,695,067	-
Park Improvement Fund	1,000,000	-	1,000,000
<b>SUBTOTAL</b>	<b>\$16,104,573</b>	<b>\$6,165,923</b>	<b>\$9,938,650</b>
ENTERPRISE OPERATING FUNDS			
Public Utilities Fund	248,933,186	129,347,232	119,585,954
Utility Infra. and Watershed Protection Fee Funds	20,840,000	20,840,000	-
Utility Debt Service Fund	62,600,000	-	62,600,000
Utility Facility Fee Funds	22,500,000	22,500,000	-
Solid Waste Operations Fund	43,693,800	7,119,919	36,573,881
Solid Waste Debt Svc Fund	1,805,734	-	1,805,734
Public Transit Fund	38,416,589	810,556	37,606,033
Parking Facilities Operating Fund	19,914,866	9,080,027	10,834,839
Parking Debt Service Fund	7,507,478	1,355,629	6,151,849
Stormwater Utility Fund	23,960,711	8,158,595	15,802,116
RCCC/PAC Operations Fund	20,199,658	1,729,110	18,470,548
Convention Center Debt Service	20,312,141	-	20,312,141
<b>SUBTOTAL</b>	<b>\$530,684,163</b>	<b>\$200,941,068</b>	<b>\$329,743,095</b>
ENTERPRISE CAPITAL FUNDS			
Water Capital Projects Fund	53,540,000	-	53,540,000
Sewer Capital Projects Fund	59,100,000	-	59,100,000
Public Transit Projects Fund	29,587,516	-	29,587,516
Parking Facilities Fund- Proj	3,942,223	-	3,942,223
Stormwater Utility Cap Proj	4,500,000	-	4,500,000
<b>SUBTOTAL</b>	<b>\$150,669,739</b>	<b>\$0</b>	<b>\$150,669,739</b>
<b>TOTAL</b>	<b>\$1,357,623,890</b>	<b>\$346,978,950</b>	<b>\$1,010,644,940</b>

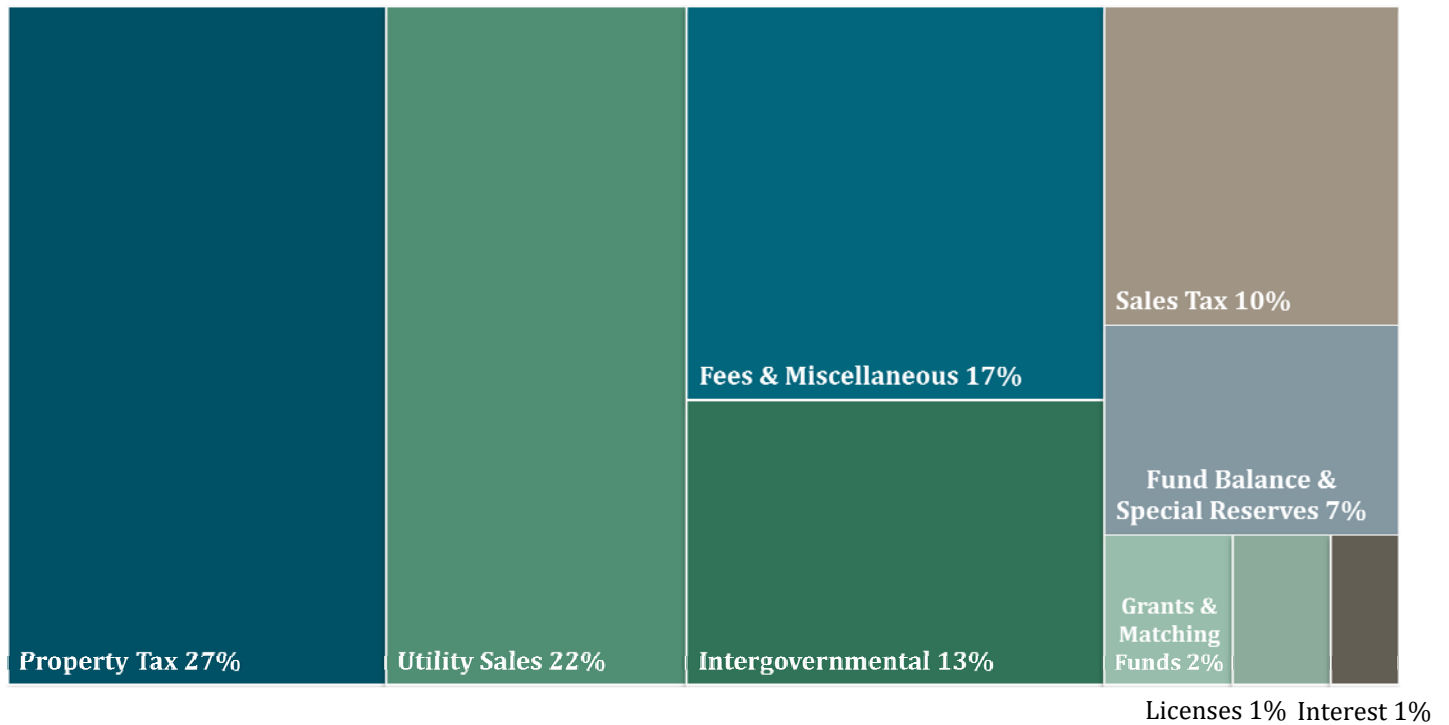
## Total Budget Summary

(net of interfund transfers)

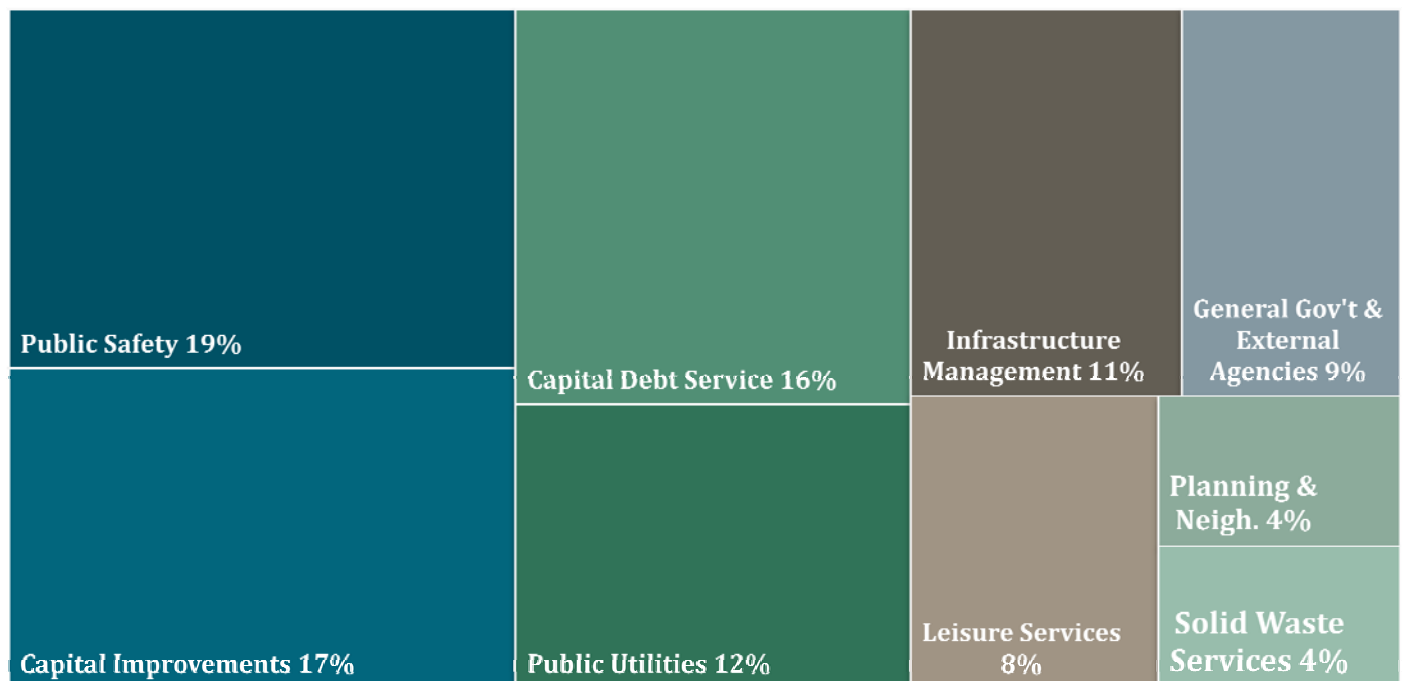
		ADOPTED 2019-20	AMENDED 2019-20	ADOPTED 2020-21
<b>REVENUES</b>				
Property Tax		271,397,829	271,397,829	274,728,496
Water and Sewer Revenues		213,814,679	213,814,679	218,251,207
Intergovernmental		143,807,764	144,283,104	127,553,075
Fees and Charges		190,954,292	191,559,552	175,552,114
Sales Tax		106,600,000	106,600,000	100,608,000
Interest and Miscellaneous		12,397,409	12,411,164	11,024,415
Fund Balance		60,724,965	114,816,678	66,474,422
Grants		22,378,832	25,798,014	20,687,527
Licenses		14,880,000	14,880,000	15,765,684
<b>TOTAL</b>		<b>\$1,036,955,770</b>	<b>\$1,095,561,020</b>	<b>\$1,010,644,940</b>
<b>EXPENDITURES</b>				
Public Safety		187,915,675	190,072,342	192,662,038
Capital Debt Service		171,226,371	171,326,728	165,491,025
Public Utilities		118,516,334	124,847,721	119,585,954
Capital Improvements		208,225,800	240,444,395	172,264,596
Leisure Services		78,081,143	80,727,958	77,123,701
Infrastructure Management		121,691,069	127,155,553	118,798,999
General Gov't & External Agencies		78,282,106	84,729,863	89,466,475
Solid Waste Services		30,949,068	33,331,064	36,573,881
Planning & Neighborhoods		42,068,204	42,925,395	38,678,271
<b>TOTAL</b>		<b>\$1,036,955,770</b>	<b>\$1,095,561,020</b>	<b>\$1,010,644,940</b>

## Total Budget Summary

Total Revenues: \$1.01 Billion



Total Expenditures: \$1.01 Billion



## Position Summary

The chart below compares the total number of authorized full-time positions adopted with the FY2019-20 budget to the FY2020-21 budget. Mid-year changes represent those actions during the fiscal year FY2019-20 that created new positions within a department.

Mid-year changes during FY2019-20 included the creation of five new positions: a Senior Associate Attorney, the Director of Planning and Development and an Assistant Director, and two Wake Transit funded positions in the area of Transit.

For FY2020-21, notable changes include the merging of the Development Services Department and Planning Department to create the Planning and Development Department; this also involved the transfer of three positions to the Office of Emergency Management and Special Events and 24 positions to the Transportation Department. Additionally, the creation of the new Office of Equity and Inclusion transferred nine positions from Housing and Neighborhoods. One additional position transferred from Housing and Neighborhoods to the City Manager's Office to provide support to City Council members and enhance constituent services.

Lastly, eight positions transferred from the Emergency Telephone Fund to the General Fund for Emergency Communications related to necessary information technology work that is not reimbursable by the Emergency Telephone Fund. No new positions are included in the FY2020-21 Budget.

General Government	ADOPTED 2019-20	MID-YEAR CHANGES	ADOPTED CHANGES	ADOPTED 2020-21
City Council Dept	8			8
City Clerk Dept	6			6
City Attorney Dept	24	1		25
City Manager	16		1	17
Internal Audit Office	5			5
Office of Economic Development	6			6
Office of Sustainability	5			5
Office of Emerg Mgmt & Spec Events	5		3	8
Office of Equity and Inclusion	0		9	9
Communications Dept	29			29
Human Resources Dept	34			34
Budget and Management Services Dept	14			14
Finance Dept	62			62
Information Technology Dept	90			90

## Position Summary

Infrastructure and Public Services	ADOPTED 2019-20	MID-YEAR CHANGES	ADOPTED CHANGES	ADOPTED 2020-21
Planning and Development Dept <sup>1</sup>	218	2	-27	193
Solid Waste Dept	210			210
Housing & Neighborhood Dept	80		-10	70
Engineering Services Dept <sup>2</sup>	300*			300
Transportation <sup>2</sup>	328*	2	24	354
<b>Public Safety</b>				
Police Dept	901			901
Fire Dept	621			621
Emergency Communications Dept	129			129
<b>Leisure Services</b>				
Convention Center Complex Dept	116			116
Parks, Recreation and Cultural Resources Dept	429			429
<b>Public Utilities</b>				
Raleigh Water	663			663
<b>Total</b>	4,299	5	0	4,304

<sup>1</sup>The Planning and Development Department was reorganized from the previous Development Services Department and Planning Department. Previous year total is a combined count.

<sup>2</sup>Previously positions in these departments were presented in relation to funding source in the areas of Stormwater and Parking. This has been adjusted to present positions by departmental assignment.

	ADOPTED 2019-20	MID-YEAR CHANGES	ADOPTED CHANGES	ADOPTED 2020-21
General Fund	2,997	3	8	3,008
Other Funds	1,302	2	-8	1,296

# Position Summary

## Mid-Year Actions

Department	Fund	Change	Position Title	Action
City Attorney	General Fund	1	Senior Associate Attorney	New Position
Planning and Development	General Fund	1	Chief Officer	New Position
	General Fund	1	Assistant Department Director	New Position
Transportation	Transit Fund	1	Procurement Analyst	New Position
	Transit Fund	1	Senior Transportation Analyst	New Position

## Position Transfers

To Department	To Fund	Change	Position Title	From Department	From Fund
City Manager	General Fund	1	Community Relations Analyst	Housing and Neighborhoods	General Fund
Emergency Communications	General Fund	5	Technology Systems Administrator	Emerg Comm	E-911 Fund
	General Fund	1	Technology Analyst	Emerg Comm	E-911 Fund
	General Fund	1	GIS Analyst	Emerg Comm	E-911 Fund
	General Fund	1	Technology Supervisor	Emerg Comm	E-911 Fund
Office of Emerg Mgmt & Special Events	General Fund	2	Code Compliance Officer	Planning and Development	General Fund
	General Fund	1	Planner	Planning and Development	General Fund
Office of Equity and Inclusion	General Fund	1	Administrative Technician	Housing and Neighborhoods	General Fund
	General Fund	1	Assistant Department Director	Housing and Neighborhoods	General Fund
	General Fund	2	Community Development Planner	Housing and Neighborhoods	General Fund
	General Fund	3	Community Relations Analyst	Housing and Neighborhoods	General Fund
	General Fund	1	Community Relations Analyst Senior	Housing and Neighborhoods	General Fund
	General Fund	1	Economic Development Analyst Senior	Housing and Neighborhoods	General Fund
Transportation	General Fund	1	Development Services Supervisor Sr	Planning and Development	General Fund
	General Fund	1	Engineer, Senior	Planning and Development	General Fund
	General Fund	5	Engineer	Planning and Development	General Fund
	General Fund	8	Engineering Specialist, Senior	Planning and Development	General Fund
	General Fund	2	Engineering Specialist	Planning and Development	General Fund
	General Fund	3	Engineering Supervisor	Planning and Development	General Fund
	General Fund	4	Engineering Support Supervisor	Planning and Development	General Fund

## General Funds

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## General Fund Budget Highlights

Due to significant economic impacts, the General Fund budget was reduced by 2.2% from FY20 Adopted. Budget reductions include:

- A 25% organization-wide reduction in travel and training
- A Citywide hiring freeze, providing savings in the form of a vacancy credit
- Reduction in departments' operating budgets by \$2.8 million in areas such as professional and consulting services, operating supplies, software upgrades, reducing afterhours and weekend capacity, and non-critical maintenance. Additional departmental reductions include:
  - Cancellation of the City's July 4<sup>th</sup> Fireworks display
  - Redirecting tackle football to flag football, eliminating the City's tackle football program and expanding the age range for flag football as an alternative
  - Reducing Moore Square operating hours on Mondays, so the Visitor Center will be closed similar to Mordecai Historic Park and City of Raleigh Museum
- Delaying the addition of 7 new full-time positions associated with 2014 Parks, Recreation, and Cultural Resources Bond, resulting in a savings of \$650,000
- Eliminating the Other Outside Agency capital grants program, resulting in a savings of \$321,000
- Reduced debt service transfer by \$3.0 million through delaying Civic Campus, reappropriating Fire Station 1 funding, and delaying Six Forks Road improvements by one year

While reductions were necessary to respond to the economic downturn, high-priority investments continue, including:

- City Council utilized one-time general capital reserves to waive rental fees for all resident companies and community arts groups in FY21 at the Duke Energy Center for the Performing Arts (\$308,590).
- City Council utilized council contingency to fund additional scholarships as recommended by the Mayor's Committee for Persons with Disabilities (\$3,000)
- A new Office of Equity and Inclusion is created as part of the FY21 budget with existing staff from the Housing & Neighborhoods Department
- The combined Planning and Development Department is implemented with the FY21 budget which will assist with restructuring and streamlining services
- Additional financial support, totaling \$1.3 million for Solid Waste Services to assist in yard waste collection and disposal efforts
- A position is moved from the Housing & Neighborhoods Department to the City Manager's Office to provide support to City Council members and enhance constituent services
- Funding for capital needs to include:
  - \$6.2 million to support affordable housing initiatives
  - \$3.0 million to support street resurfacing, bridge repairs, and traffic signal installations
  - \$1.4 million to support general public improvements, including general facility maintenance
  - \$0.9 million to support Community Center site improvements and maintenance associated with our Parks, Recreation, and Cultural Resources network

## Future Needs

Due to the potential impacts to revenues, mid-year adjustments may be necessary to address lingering economic impacts. These potential changes will require additional guidance from City Council; staff will begin working over the coming months to identify potential savings and impacts to the community. Items to review include ways to increase our resiliency and reduce impacts to programs and services, including re-imagining our service delivery model in a post-COVID-19 world. Examples may include recreational programming, telecommuting and workspace needs, and how we handle trash, yard waste and loose-leaf collection programs including a shift to yard waste carts.

In preparation for the FY21 budget development, staff worked with the Police and Fire Departments to complete staffing studies based on national benchmarks, indicating the City was behind peer organizations. As reported to Council in February, there are needs in both departments in the areas of staffing, training, and operational support. Pre-COVID-19, staff was working on a proposal that would have been supported through a \$0.69 cents tax rate increase to provide funding for the identified needs in public safety. Details of that proposal are included in the following chart broken out between Police and Fire.

Police Request	Description	FTEs	Amount
New Mental Health and Homelessness Unit	Adds two civilian social workers, six sworn officers and one sergeant to ensure those impacted by mental illness and homelessness are connected to the appropriate resources to enhance quality of life. This will be accomplished through outreach efforts in partnership with county services, local nonprofits, NGOs, faith-based entities, and other community organizations.	7 sworn 2 non-sworn	708,794
New Parks and Greenways Patrol Unit	With enhanced activities throughout Raleigh's parks and greenways system, a dedicated unit of six sworn officers and one sergeant to enhance public safety and further promote the use of our natural resources. This includes cost of vehicles to navigate these areas (e.g. UTVs).	7 sworn	579,684
Equipment Replacement	Ongoing funds to replace RPD equipment, such as protective equipment, bikes and Segways, tasers, and night vision goggles	0	400,000
Additional Patrol Officers (Transit)	Four additional sworn officers to address city's growth and calls for service in and around the downtown district and transit areas.	4 sworn	309,568
Investigative Enhancement, Data Management and Analysis	One additional detective and sergeant to fulfill body-worn camera requests and to investigate minor complaints. Includes \$22,500 in software to enhance specificity of collected data and support data analysis.	2 sworn	215,687

## Future Needs

Police Request	Description	FTEs	Amount
Training Academy Support	Additional sergeant for overseeing the enhanced Field Training Program and one sworn officer to assist with facilitating and coordinating training that is relevant to 21st century policing, such as diversity and inclusion, implicit bias, reality-based training, resiliency, and focusing on human development and the guardian mindset. This will be completed at the new state-of-the-art training facility, using advanced technology. Also includes software to enhance the documentation of officers completing field training.	2 sworn 1 non-sworn	321,291
Family Violence Intervention Unit Support	Adds one detective to manage caseload for FVIU. The recent Matrix Staffing Study identified the FVIU as being understaffed. FVIU investigates over twice the number of cases than any other investigative unit. On average, each FVIU investigator is assigned 66 cases per month, which is 164% more than the benchmark of 25 cases per month. This request also includes investigations software for the unit and others in the Division.	1 sworn	139,818
Animal Control Officers	Adds two non-sworn animal control officers to support heavy workloads and calls for service	2 non-sworn	127,817
<b>Total Police Request</b>		<b>23 sworn 5 non-sworn</b>	<b>\$2,802,659</b>
Fire Request	Description	FTEs	Amount
Deputy Fire Marshal	Provides additional staff to continue to perform occupancy inspections and new construction development reviews to keep pace with growth of the City.	2	186,355
Senior Firefighter (OFM)	Provides additional staff to continue to develop the public safety education programs and increase exposure of the fire and life safety program.	1	75,205
Fire Lieutenant (Instructor)	Provides additional staff to teach the Academy and continuing education of existing staff while minimizing impact to the Operations Division.	2	192,998
Personnel, Vehicles and Equipment	Reduces ladder coverage gap and provides additional staff capability in the west downtown corridor to address staffing study recommendations.	15	1,674,405
Ladder Apparatus	Replaces one of the existing ladder company apparatus that is at end-of-life.	0	280,000
<b>Total Fire Request</b>		<b>20</b>	<b>\$2,408,963</b>
<b>Total Police and Fire</b>		<b>48</b>	<b>\$5,211,622</b>

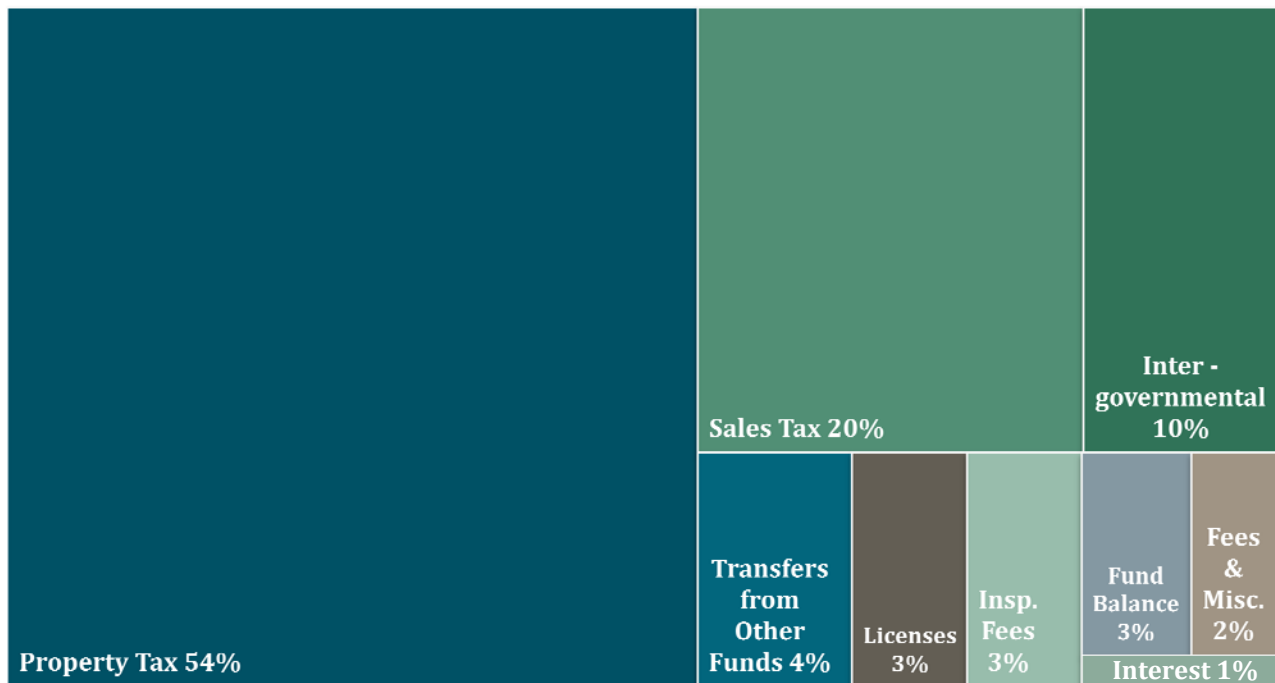
## General Fund Summary

(inclusive of interfund transfers)

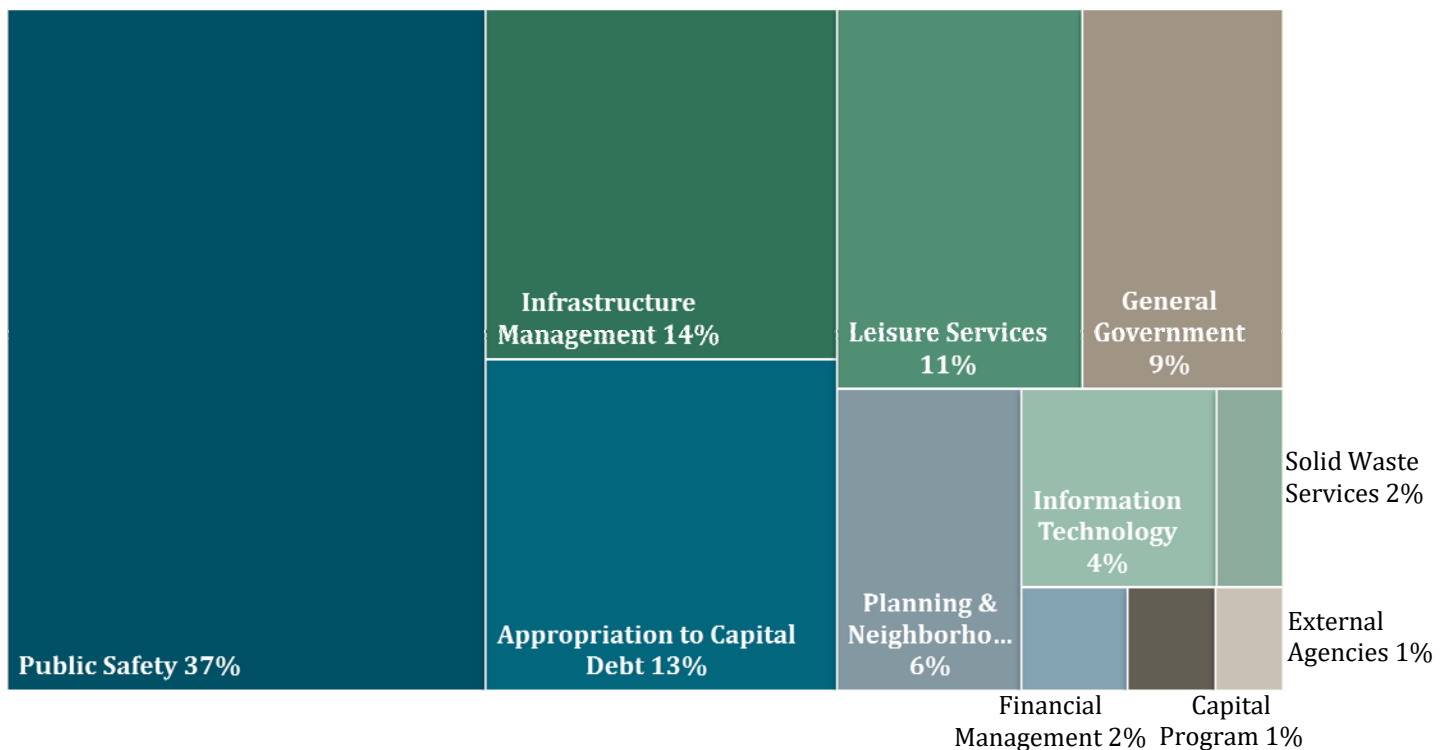
REVENUES	ADOPTED 2019-20	AMENDED 2019-20	ADOPTED 2020-21
Property Tax	271,397,829	271,397,829	274,728,496
Sales Tax	106,600,000	106,600,000	100,608,000
Intergovernmental	53,033,508	53,033,508	51,946,848
Transfers from Other Funds	23,851,011	23,851,011	21,121,650
Fees & Miscellaneous	13,133,915	13,648,915	10,821,928
Licenses	14,880,000	14,880,000	15,765,684
Fund Balance & Spec Reserves	13,679,000	25,715,214	13,311,590
Inspection Fees	18,415,674	18,415,674	15,696,070
Interest on Investments	4,000,000	4,000,000	3,700,000
<b>Total</b>	<b>\$518,990,937</b>	<b>\$531,542,151</b>	<b>\$507,700,266</b>
EXPENDITURES			
Personnel	204,698,555	204,702,711	205,280,081
Employee Benefits	85,873,146	85,881,033	91,380,591
Operating Expenditures	80,711,017	91,061,489	80,894,249
Operating Capital	10,091,544	10,089,938	8,833,609
Interfund Expenditures	1,113,376	1,533,268	744,925
<b>Total Operating Expenditures</b>	<b>\$382,487,638</b>	<b>\$393,268,439</b>	<b>\$387,133,455</b>
Transfer to Other Funds	39,249,800	40,263,500	40,849,786
Transfer to Debt Service	70,555,556	70,555,556	68,132,799
Transfer to Capital Funds	21,979,673	21,979,673	7,173,176
Approp. To Ext. Organizations	4,718,270	5,474,983	4,411,050
<b>Total</b>	<b>\$518,990,937</b>	<b>\$531,542,151</b>	<b>\$507,700,266</b>
EXPENDITURES BY CATEGORY			
Public Safety	185,241,571	187,400,071	190,100,909
Leisure Services	53,978,803	55,184,613	54,731,249
Infrastructure Management	70,616,824	73,264,122	71,512,530
Appropriation to Capital Debt	70,555,556	70,555,554	68,132,799
General Government	42,555,388	46,073,229	44,198,913
Approp. to Capital Program	20,106,985	20,106,985	5,558,503
Planning & Neighborhoods	36,064,750	36,770,938	32,571,999
Information Technology	22,555,696	24,005,769	22,696,945
Solid Waste Services	6,430,000	6,430,000	7,730,000
Financial Management	6,508,904	6,621,286	6,397,179
External Agencies	4,376,460	5,129,584	4,069,240
<b>Total</b>	<b>\$518,990,937</b>	<b>\$531,542,151</b>	<b>\$507,700,266</b>

# General Fund Summary

Total Revenues: \$507.7 Million



Total Expenditures: \$507.7 Million



# General Fund

## Appropriations by Division

	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>General Government</b>				
City Council	323,978	324,650	461,873	433,124
City Clerk	557,523	601,530	722,516	696,316
City Attorney	3,207,010	3,512,972	4,144,553	4,333,763
Special Appropriations <sup>1</sup>	21,725,376	19,475,159	24,806,425	22,139,812
City Manager's Office	2,231,055	2,417,799	2,706,081	2,671,902
Office of Internal Audit	472,997	522,330	621,483	576,840
Office of Economic Devel. & Innovation	567,439	604,318	727,401	741,635
Office of Sustainability	451,754	630,438	833,317	610,192
Office of Emer. Mgmt. & Special Events	425,160	402,125	533,360	700,069
Office of Equity and Inclusion <sup>2</sup>	-	-	-	963,732
Communications	1,697,505	1,953,920	2,379,936	2,345,418
Raleigh TV Network	979,701	925,400	1,254,620	969,400
<b>General Government Total</b>	<b>\$32,639,498</b>	<b>\$31,370,641</b>	<b>\$39,191,565</b>	<b>\$37,182,203</b>
<b>Budget &amp; Management Services</b>	<b>\$1,372,305</b>	<b>\$1,468,002</b>	<b>\$1,863,849</b>	<b>\$1,695,976</b>
<b>Human Resources</b>	<b>\$4,158,315</b>	<b>\$4,001,643</b>	<b>\$4,781,676</b>	<b>\$4,359,319</b>
<b>Finance</b>				
Administration	597,665	611,413	678,604	678,978
Treasury Services	394,054	359,349	561,163	574,617
Revenue	1,114,291	1,224,940	1,374,492	1,340,679
Procurement	1,015,811	1,015,129	1,107,253	1,065,091
Accounting & Financial Reporting	1,889,485	1,890,716	2,352,910	2,188,297
Payroll	500,185	532,818	546,863	549,517
<b>Finance Total</b>	<b>\$5,511,491</b>	<b>\$5,634,365</b>	<b>\$6,621,285</b>	<b>\$6,397,179</b>
<b>Information Technology</b>				
Office of the CIO	2,928,500	2,911,054	5,502,920	5,295,776
Enterprise Operations & Infrastructure	6,714,022	7,344,718	10,112,474	10,125,824
Enterprise Applications & Data	9,416,719	9,459,209	8,007,237	7,275,345
IT Finance, Contracts & Res Mg	1,462,399	1,427,243	383,137	-
<b>Information Technology Total</b>	<b>\$20,521,640</b>	<b>\$21,142,224</b>	<b>\$24,005,768</b>	<b>\$22,696,945</b>
<b>Transportation</b>				
Transportation Services	25,327,395	24,663,404	26,816,692	28,131,196
Safelight	826,783	594,179	1,491,388	1,304,463
Union Station	27,263	110,804	365,493	378,703
CAMPO	134,916	176,083	248,605	277,371
<b>Transportation Total</b>	<b>\$26,316,357</b>	<b>\$25,544,470</b>	<b>\$28,922,178</b>	<b>\$30,091,733</b>
<b>Engineering Services<sup>3</sup></b>				
Engineering Services	4,407,112	5,151,656	5,900,695	1,110,205
Roadway Design & Construction	-	-	-	4,655,623
Construction Management	1,350,632	1,366,421	1,467,407	1,517,604
Facilities Maintenance	10,095,426	11,516,438	14,712,253	6,830,454
Integrated Facility Services	-	-	-	6,209,147
Park Facility Maintenance	1,061,690	932,594	1,134,764	507,164
<b>Engineering Services Total</b>	<b>\$16,914,860</b>	<b>\$18,967,109</b>	<b>\$23,215,119</b>	<b>\$20,830,197</b>

# General Fund

## Appropriations by Division

	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Planning and Development<sup>4</sup></b>				
Land Development	3,691,512	3,920,599	4,528,805	-
Building & Safety	6,850,798	6,911,072	7,571,536	7,585,943
Development Services	1,062,476	1,018,754	1,111,999	831,112
DS Support Center	2,833,398	2,809,616	3,439,623	4,871,456
City Planning	4,518,387	5,087,981	6,088,131	6,512,737
<b>Planning and Development Total</b>	<b>\$18,956,571</b>	<b>\$19,748,022</b>	<b>\$22,740,094</b>	<b>\$19,801,248</b>
<b>Housing &amp; Neighborhoods</b>				
Community Engagement	1,955,186	2,168,796	2,633,707	2,050,509
Housing & Neighborhood Admin.	477,363	752,870	1,082,543	726,366
Neighborhood Code Enforcement	2,587,407	2,667,603	2,933,896	2,848,899
<b>Housing &amp; Neighborhoods Total</b>	<b>\$5,019,956</b>	<b>\$5,589,269</b>	<b>\$6,650,146</b>	<b>\$5,625,774</b>
<b>Police</b>				
Administrative Services	20,401,458	22,552,070	23,878,721	25,348,950
Police Chief's Office	3,055,286	3,268,024	3,529,663	3,673,211
Field Operations	45,281,625	46,660,975	49,958,217	50,064,648
Special Operations	9,492,741	9,288,725	9,678,118	9,207,617
Detective Division	20,906,308	21,285,440	23,467,601	23,356,547
<b>Police Total</b>	<b>\$99,137,418</b>	<b>\$103,055,234</b>	<b>\$110,512,320</b>	<b>\$111,650,973</b>
<b>Fire</b>				
Administration	2,647,887	2,918,544	3,192,241	3,115,054
Office of the Fire Marshal	3,735,063	3,646,431	3,680,193	3,774,833
Fire Operations	47,951,015	49,430,287	52,046,939	53,833,646
Support Services	5,210,279	5,341,124	6,329,980	5,143,815
Training	2,077,848	1,594,424	1,663,271	1,820,553
<b>Fire Total</b>	<b>\$61,622,092</b>	<b>\$62,930,810</b>	<b>\$66,912,624</b>	<b>\$67,687,901</b>
<b>Emergency Communications</b>	<b>\$8,705,608</b>	<b>\$8,892,947</b>	<b>\$9,965,127</b>	<b>\$10,762,035</b>
<b>Parks, Recreation &amp; Cultural Resources</b>				
Business Process Management	2,002,189	2,274,300	2,766,981	2,675,600
Park Maintenance	11,232,836	11,721,861	13,696,292	13,699,926
Cemetery Maintenance	341,740	353,454	380,283	362,962
Greenway Maintenance	1,966,544	2,129,703	2,313,926	2,520,908
Urban Trees	1,632,842	1,735,630	1,937,527	1,826,401
Recreation	16,850,679	17,161,991	19,019,704	18,336,687
School Based Programs	2,041,435	2,214,319	2,367,989	2,304,780
Resources	6,495,972	6,658,356	7,447,859	7,405,833
Park Dev & Communications	2,647,992	3,053,689	3,381,363	3,416,386
<b>Parks &amp; Recreation Total</b>	<b>\$45,212,229</b>	<b>\$47,303,303</b>	<b>\$53,311,924</b>	<b>\$52,549,483</b>

# General Fund

## Appropriations by Division

	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>General Fund Special Programs</b>				
Agency Appropriations	4,388,562	4,308,947	5,129,583	4,069,240
Public Transit & GoRaleigh <sup>5</sup>	19,535,653	19,908,313	19,580,136	20,590,600
Solid Waste Services	6,400,000	6,430,000	6,430,000	7,730,000
Housing Appropriations	9,253,019	8,911,549	7,380,700	7,144,977
Capital Debt Service	63,224,653	70,820,395	70,555,556	68,132,799
General Capital Improvements <sup>6</sup>	27,479,986	24,393,950	21,653,673	5,558,503
Economic Development	1,202,762	1,162,128	2,118,828	1,190,628
Municipal Service Districts <sup>7</sup>	-	-	-	1,952,553
<b>Special Programs Total</b>	<b>\$131,484,635</b>	<b>\$135,935,282</b>	<b>\$132,848,476</b>	<b>\$116,369,300</b>
<b>Total General Fund</b>	<b>\$477,572,977</b>	<b>\$491,583,321</b>	<b>\$531,542,151</b>	<b>\$507,700,266</b>
<i>Less Appropriation to Other Funds</i>	(132,031,219)	(135,026,851)	(130,285,201)	(114,227,659)
<b>Net General Fund</b>	<b>\$345,541,768</b>	<b>\$356,556,470</b>	<b>\$400,276,951</b>	<b>\$393,472,607</b>

<sup>1</sup> Special Appropriations includes the General fund contribution to retiree health insurance, payment to Wake County for annual tax collection, municipal elections, and general fund contributions to liability insurance and workers compensation.

<sup>2</sup> The Office of Equity and Inclusion is a new Office created with the FY21 Budget. Staff and funding were previously located in Housing & Neighborhoods.

<sup>3</sup> Engineering Services completed an internal reorganization, splitting out the accounting of Roadway Design and Construction and Integrated Facility Services Programs.

<sup>4</sup> Planning and Development Services were merged as part of the FY21 Budget. The Land Development Division moved to Transportation Department under Transportation Services.

<sup>5</sup> This amount includes city match for Federal Formula Grants accounted under Fund 810 and shown under special revenue funds.

<sup>6</sup> General Capital Improvements are explained in greater detail under the "Capital & Debt" tab. These amounts often include one-time transfers pending funding availability.

<sup>7</sup> Municipal Service Districts were previously shown under Special Appropriations.

## Revenue Summary

The revenue estimates for the FY 20-21 budget have been made carefully in accordance with City practice. It is City practice to prudently estimate revenues to ensure resources will be available to meet operating, debt, and capital needs pursuant to “no deficiency” budget requirements imposed by state statute.

### FUND 100 GENERAL FUND

REVENUES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
Property Tax	252,968,791	266,298,568	271,397,829	274,728,496
Sales Tax	97,393,742	104,943,166	106,600,000	100,608,000
Intergovernmental	52,612,750	54,597,855	53,033,508	51,946,848
Transfers from Other Funds	23,070,496	25,010,264	23,851,011	21,121,650
Fees & Miscellaneous	12,169,994	12,912,283	13,648,915	10,821,928
Licenses	14,829,393	14,716,969	14,880,000	15,765,684
Inspection Fees	16,667,957	18,326,809	18,415,674	15,696,070
Interest on Investments	2,398,974	9,874,349	4,000,000	3,700,000
General Fund Subtotal	<b>\$472,112,098</b>	<b>\$506,680,263</b>	<b>\$505,826,937</b>	<b>\$494,388,676</b>
Fund Balance & Special Reserves *	-	-	25,715,213*	13,311,590
General Fund Total Revenues	<b>\$472,112,098</b>	<b>\$506,680,263</b>	<b>\$531,542,151</b>	<b>\$507,700,266</b>

\*FY20 amended budget fund balance is comprised of \$13 million of fund balance appropriation and \$12.5 million of fund balance for prior year expenditures encumbrances.



**\$507M+**

General Fund Budget



**2.2%**

Revenue Decrease over  
FY20 Adopted

# Revenue Summary

## GENERAL FUND

### Property Tax

**\$274,728,496**

#### Tax Base

The property tax base is the combination of annually updated values assigned to real, personal and state certified properties by the Wake County Tax Assessor. The following table indicates growth over the past ten years along with projections for the current and following year in thousands of dollars.

*(in thousands of dollars)*

Fiscal Year	Gross Tax Value	Growth Rate	Tax Rates	Rate Change
FY 11-12	\$49,885,427	1.1%	<b>0.3735</b>	-
FY 12-13	\$50,454,014	1.1%	<b>0.3826</b>	0.0091 (1)
FY 13-14	\$51,293,790	1.7%	<b>0.3826</b>	-
FY 14-15	\$52,432,950	2.2%	<b>0.4038</b>	0.0212 (2)
FY 15-16	\$53,430,640	1.9%	<b>0.4210</b>	0.0172 (3)
FY 16-17	\$57,490,031	7.6%	<b>0.4183</b>	0.0200 (4)
FY 17-18	\$58,894,074	2.4%	<b>0.4253</b>	0.0070 (5)
FY 18-19	\$60,134,760	2.1%	<b>0.4382</b>	0.0129 (6)
FY 19-20 (Projected)	\$61,092,580	1.6%	<b>0.4382</b>	-
FY 20-21 (Projected)	\$76,876,680	25.8%	<b>0.3552</b>	- (7)

(1) 0.91 cent for 2011 transportation and housing referendum

(2) 1.12 cents - 2013 streets infrastructure project referendum, 1 cent for street resurfacing

(3) 1.72 cents - 2014 parks project referendum

(4) FY16-17 Revaluation year - Revenue Neutral Rate of 39.83 cents plus 2.00 cent (1 cent each for housing and parks debt)

(5) 0.70 cent for compensation study implementation

(6) 1.29 cents - 2017 transportation referendum

(7) FY20-21 Revaluation year - Revenue Neutral Rate of 35.52 cents

Tax base components are made of Real Property (land, buildings and residences), Personal (business personal property and re-licensed motor vehicles taxed under state law enacted in FY94), and State Certified Values (public utilities and transportation organization assets that extend into governmental jurisdictions across the state; Duke Energy Progress, CSX Transportations, Bellsouth, etc). Projected tax base components for FY21 compared with the projected final FY20 amounts in thousands of dollars are as follows:

*(in thousands of dollars)*

	Projected FY19-20	Projected FY20-21	Percent of Change
Real	53,017,774	68,188,465	28.6%
Personal	7,223,250	7,833,214	8.4%
State Certified	851,555	855,000	0.4%
<b>Total</b>	<b>\$61,092,579</b>	<b>\$76,876,679</b>	<b>25.8%</b>

# Revenue Summary

## GENERAL FUND

### Property Tax continued

Every four years, Wake County revalues real property. Reappraisals cover all residential and commercial land and structures, which includes homes, apartments, condominiums, office buildings, stores and warehouses.

By law, real estate is appraised at “fair market value;” the most probable price a property would bring in a competitive and open market. Property values are determined by comparing sales prices for similar properties, replacement costs of property, the highest and best use of property, and any additional factors that may affect value.

Of the 26% growth in real property for FY21, the revaluation resulted in 23% growth in residential values and 36% in commercial values.



### *Ad Valorem Tax Revenue – Revenue Neutral*

The revenue neutral tax rate is \$0.3552. The ad valorem tax revenue estimate reflects a \$0.3552 tax rate per \$100 applied to a projected next tax base of \$76,876,679,000 with a collection rate of 99.30%. The collection rate was lowered the historical average of 99.85%.

### *Municipal Service Districts – Ad Valorem Tax*

A municipal service district is a defined area within a city in which the City Council authorizes a special property tax, in addition to property taxes levied throughout the city, to fund extra services or projects exclusively benefiting the properties in the district. N.C.G.S. Ch. 160A, Art. 23 regulates the establishment of municipal service districts and types of eligible services Council may authorize. The City of Raleigh has established two municipal service districts: Downtown Business District and the Hillsborough Street District. The tax rates below represent the revenue neutral tax rates.

	Assessed Value	Tax Rate	Projected Revenue
Downtown Municipal Service District*	3,360,000,000	\$0.0440	\$1,480,870
Hillsborough Street Municipal Service District	695,000,000	\$0.0965	\$665,920

\*\$1,185,870 for service provider and \$295,000 for the City to provide downtown cleaning.

# Revenue Summary

## GENERAL FUND

### Sales Tax

**\$100,608,000**

The following chart reflects the amount of total sales tax received for the last nine years plus current projected. While estimates vary based on local and other factors associated with individual economies, for sales made within the City of Raleigh, Wake County, and the State of North Carolina, total amount of sales tax received is estimated at \$100.6M for FY20-21. This amount is similar to the amounts received in FY17-18 and demonstrates a 5.6% reduction from FY20 Adopted.

Fiscal Year	Total Amount Received	% of Change
10-11	61,775,981	5.3%
11-12	67,827,670	9.8%
12-13	71,115,246	4.8%
13-14	76,003,994	6.9%
14-15	82,864,205	9.0%
15-16	88,837,128	7.2%
16-17	92,879,308	4.6%
17-18	97,393,742	4.9%
18-19	104,943,166	7.8%
19-20 (Projected)	102,520,275	(2.3%)
20-21 (Adopted)	100,608,000	(1.9%)



Distribution Basis (Articles 39, 40, 42 & Hold Harmless)	Sales Tax Levy	FY20 Adopted	FY20 Projected Receipts	FY21 Adopted
Art. 39 distributed on <u>Point of Delivery</u> (Local Economy)	1 cent	47,370,000	46,427,544	45,603,700
Art 42 distributed on <u>Point of Delivery</u> (Local Economy)	½ cent	19,550,000	18,500,795	18,139,300
Art. 40 distributed on Statewide <u>Per Capita</u> (Statewide Economy)	½ cent	23,600,000	23,162,483	22,726,200
Hold Harmless – (municipal adjustments for ½ cent Art. 44 repeal) adds ~¾cent Art. 40, deducts ~¼ cent Art. 39		16,080,000	14,429,453	14,138,800
	<b>Total Sales Tax</b>	<b>\$106,600,000</b>	<b>\$102,520,275</b>	<b>\$100,608,000</b>

# Revenue Summary

## GENERAL FUND

### Sales Tax continued

#### *Local Option Sales Tax (1 cent: Article 39)*

The Local Option Sales tax is distributed to each county based on point of delivery (1 cent point of delivery – local economy) and further distributed on the basis of either the ad valorem tax levy or population within the county, at the option of the Board of County Commissioners. The Wake Commissioners elected the population basis for distribution. For FY21, projected collections are estimated to decrease by 3.7%.

#### *Supplemental Sales Tax (two taxes of ½ cents: Articles 40 & 42)*

For Article 40, the Wake County Commissioners authorized the assessment of the supplemental (half-cent) sales tax beginning July 1, 1984. This half-cent sales tax is collected by the state and remitted to counties and cities on a statewide population basis (1/2 cent per capita – statewide economy).

Article 42, a second half-cent sales tax was levied beginning in October, 1986. The basis of this half-cent sales tax is point of delivery (1/2 cent point of delivery – local economy) as of October 1, 2009. For FY21, projected collections are estimated to decrease by 5.3%.

#### *Hold Harmless (for ½ cents Art. 44 repeal)*

The municipal “hold harmless” provision accounts for prior legislative changes in local sales tax distributions by passing through additional sales tax to municipalities as a result of the half-cent Article 44 sales tax repeal. State Department of Revenue uses a formula which redistributes a share of county sales tax among the cities. This redistribution is calculated based upon Article 39 and 40 allocations. For FY21, projected collections are estimated to decrease by 12.1%.

# Revenue Summary

## GENERAL FUND

### Intergovernmental Revenues

**\$51,946,848**

#### *North Carolina Franchise Tax*

This state-collected revenue source combines: (1) the traditional franchise tax distributed to local governments based on actual receipts of electric service within governmental jurisdictions; (2) an excise tax on piped natural gas, begun in FY00; and (3) a sales tax on telecommunication services begun in FY01 which replaced the utility franchise tax on local telephone service. Effective July 1, 2014, the general sales tax rate is applied to the sale of electricity and piped natural gas, with each municipality receiving a share of state collections using FY14 amounts as a baseline and any leftover/short funds being distributed pro-rata to municipalities on an ad valorem basis. The sales tax on telecommunication is distributed based on each municipality's past share of the old telephone franchise tax.

Fiscal Year	Total Amount Received	% of Change
13-14	21,944,325	3.0%
14-15	28,551,466	30.1%
15-16	29,310,381	2.7%
16-17	28,699,407	(2.1%)
17-18	29,425,373	2.5%
18-19	30,320,208	3.0%
19-20 (Projected)	30,031,495	(1.0%)
20-21 (Adopted)	30,000,000	(0.1%)



#### *Powell Bill*

The Powell Bill revenue (\$9,880,000) is a distribution of the per gallon state gasoline tax based in part on local state system street mileage and in part on population. Powell Bill funds are to be used primarily for the resurfacing of streets within the corporate limits of the municipality but can also help pay for construction, improvements, repairs and maintenance of any street or public thoroughfare, including bridges, drainage systems, and curb and gutter, as well as when the planning, construction and maintenance of bikeways, greenways or sidewalks. Power Bill revenues are estimated to decline by 8.5% but will be monitored throughout FY21.

Other select intergovernmental revenues are estimated as follow:

	FY21 Adopted
NC Beer and Wine Tax	2,235,000
ABC Revenues	1,900,000
NC Fire Reimbursement	947,439
Payments in Lieu of Taxes	1,431,615
Wake County ECC Support	3,275,985

# Revenue Summary

## GENERAL FUND

### **Transfer/Reimbursements from Other Funds** **\$21,121,650**

Appropriations include indirect cost transfers from Parking, Solid Waste, Stormwater and other funds. This also includes reimbursement from the Raleigh Water Funds for water and sewer street cuts performed by Transportation.

### **Fees and Miscellaneous** **\$10,821,928**

#### *Penalty Revenues*

The enforcement section in the City's Inspection Department assesses penalties for violations related to housing, construction, zoning, conservation, street and other municipal codes. Only 10% of these revenues are retained by the City for administrative costs, the remaining 90% are required to be remitted to the Wake County Public School System. The estimated remittance is reflected in the expenditure section.

#### *PRCR Program Revenues*

Due to potential impacts of social distancing and reduced capacity, Parks, Recreation & Cultural Resources is estimating a 19% decline in revenues, or \$1.4 million dollars. These revenues include impacts for pool, lake, park, and programming fees. Total PRCR revenues are budgeted at \$5,590,985, a 19% decrease over FY20 Adopted.

### **Licenses** **\$15,765,684**

#### *Automobile License Tax*

The state legislature has authorized an automobile license tax of \$30 per vehicle. This tax is expected to generate total collections of \$11,205,684 for FY21. Automobile license tax funds can be used for maintenance and construction of public streets, public transportation, and for general purposes.

Other select licenses include Cablevision Franchise, this revenue is programed at \$4,550,000.

# Revenue Summary

## GENERAL FUND

### Inspection Fees

**\$15,696,070**

Inspection fees reflect revenues from permitting and inspection services for construction and development activity in Raleigh. The local economy, population trends, permit fee rates and the bank lending environment are all factors which contribute to permitting and inspection. Development Services fees, a portion of total inspection fees, are guided by a user fee policy which aligns fees to cover the costs of permitting and inspection services. Inspection fees reflect a reduction of 17% in comparison to the FY2019-20 Adopted Budget.

### General Fund Balance Appropriation

**\$13,311,590**

The appropriation from fund balance is programmed as part of the General Fund balancing and in alignment with prior years. Appropriated amounts are done so in consideration of not adversely affecting the City's fund balance policy objectives, necessary in maintaining its AAA/Aaa credit ratings.

**AAA/Aaa**

**Credit Ratings**

## Fund Balance

The unassigned General Fund balance of the City was \$85,437,751 on June 30, 2019, which is 16.2 percent of the FY20 General Fund budget. At this point in the fiscal year, the estimated unassigned General Fund balance as of June 30, 2020 is projected to be near the \$73.2 million level. The City seeks a fund balance level of approximately 14% of the subsequent year's budget to assure necessary resources to meet unanticipated emergencies, provide adequate cash flow, and provide the needed measure of financial position to best assure maintenance of the AAA credit ratings for the City.

The budget for FY21 includes the appropriation of \$13,311,590 of General Fund balance. At this June 8 and June 15 City Council Budget Work Sessions, City Council approved the use of additional fund balance, including:

- \$308,590 to waive rental fees for all resident companies and community arts groups at the Duke Energy Center for the Performing Arts
- \$3,000 from FY20 City Council Contingency to fund additional scholarships as recommended by the Mayor's Committee for Persons with Disabilities.

Appropriations of this amount, which is consistent with prior years, should still allow the June 30, 2020 unassigned fund balance to be maintained at an approximate level of 14% of the FY21 budget.

The following chart reports the amount of appropriated fund balance by component and unassigned fund balance amounts for the previous ten years. Generally, the actual annual operating revenues themselves have been sufficient to meet the level of operating expenditures, thus allowing the continuing fund balance appropriations.

Fiscal Year	Appropriated General Fund Balance <sup>(1)</sup>				% of General Fund <sup>(1)</sup>	Actual Unassigned General Fund Balance	% of Subsequent Years General Fund Budget
	Prior year expected positive variance	Current Year Rollover Budgets	Available for one-time use	Total			
2011-12	13,000,000	-	-	13,000,000	4%	62,813,434	15%
2012-13	13,000,000	-	-	13,000,000	3%	67,990,448	16%
2013-14	13,000,000	-	\$403,396	13,403,396	3%	73,079,992	17%
2014-15	13,000,000	-	-	13,000,000	3%	83,397,574	18%
2015-16	13,000,000	-	-	13,000,000	3%	84,784,192	17%
2016-17	13,000,000	\$462,463	-	13,462,463	3%	76,756,621	15%
2017-18	13,000,000	\$393,000	\$3,675,200	17,068,200	3%	74,032,848	14%
2018-19	13,000,000	\$196,000	-	13,196,000	3%	85,437,751	16%
2019-20	13,000,000	\$357,000	-	13,357,000	3%	73,200,000 <sup>(2)</sup>	14%
2020-21	13,311,590	-	-	13,311,590	3%		

1. Operating General Fund only — does not include debt service fund or other funds consolidated for financial statement purposes.

2. Projected.

## Position Summary – General Fund

The General Fund includes 3,008 positions across the areas of General Government, Infrastructure and Public Services, Public Safety, and Leisure Services. Major additions to the General Fund include the transfer of 8 positions from the Emergency Telephone Fund in the area of Emergency Communications.

General Government	GENERAL FUND
City Council	8
City Clerk	6
City Attorney	25
City Manager	17
Internal Audit Office	5
Office of Economic Development	6
Office of Sustainability	5
Office of Emerg Mgmt & Spec Ev	8
Office of Equity and Inclusion	9
Communications	29
Human Resources	32
Budget and Management Services	14
Finance	59
Information Technology	90

Infrastructure and Public Services	GENERAL FUND
Planning and Development Services	193
Housing & Neighborhood	49
Engineering Services	146
Transportation	227
Public Safety	
Police Dept	901
Fire Dept	621
Emergency Communications	129
Leisure Services	
Parks, Recreation & Cultural Resources	429
Total	3,008

## General Funds Summary

The City of Raleigh has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

The **General Fund (100)** is the principal operating fund for the City of Raleigh. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, licenses, permits, and fees. The major operating activities include police, fire, public works, general government, development services, parks and recreation, and other governmental service functions.

The **Economic Development Fund (110)** was established to provide a focal point for the City's economic development program. Funding is provided in this budget for selected external organizations that promote growth and development in the Raleigh area.

The **Revolving Fund (130)** was established primarily to account for various year-round recreational activities that are self-supporting with revenues equaling or exceeding expenditures.

The **General Debt Service Fund (190)** provides for the payment of principal, interest and other expenses related to existing debt, other than water and wastewater debt and other enterprise activities.

The **Walnut Creek Amphitheater Operating Fund (652)** was established in FY14 to separate the operating and capital expenses related to maintaining the Walnut Creek Amphitheater. The fund is supported entirely by rental revenue from the facility.

The **Housing Development Funds (735-736)** receive revenue primarily from City tax dollars that are collected in the General Fund and appropriated to the Housing Development Funds. This funding supports various programs to provide more affordable housing to low and moderate-income residents.

EXPENDITURES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
Fund 100 - General Fund	477,572,977	491,583,321	531,542,151	507,700,266
Fund 110 - Economic Development	1,229,748	1,129,403	2,261,483	1,190,628
Fund 130 - Revolving Fund	5,800,881	5,253,629	9,436,350	7,690,667
Fund 190 - General Debt Service	65,213,186	61,465,429	77,982,058	76,035,812
Fund 652 - Walnut Creek Amph Operating	1,182,297	1,197,354	1,390,788	212,096
Funds 735-736 - Housing Development	8,031,950	5,289,975	7,584,304	7,284,524
<b>Total General Funds</b>	<b>\$559,031,039</b>	<b>\$565,919,111</b>	<b>\$630,197,134</b>	<b>\$600,113,993</b>
<i>Less Appropriation to Other Funds</i>	(133,648,960)	(136,405,639)	(134,206,029)	(116,654,068)
<b>Net General Funds</b>	<b>\$425,382,079</b>	<b>\$429,513,472</b>	<b>\$495,991,105</b>	<b>\$483,459,925</b>

# Revenue Summary

## OTHER GENERAL FUNDS

REVENUES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Fund 110 - Economic Development Fund</b>				
Fees & Miscellaneous	119,092	2,753	-	-
Intergovernmental	-	-	50,000	-
Fund Balance & Special Reserves	-	-	82,655	-
Interest on Investments	7,338	7,787	10,000	-
Transfers from Other Funds	1,202,762	1,162,128	2,118,828	1,190,628
<b>Total</b>	<b>\$1,329,192</b>	<b>\$1,172,668</b>	<b>\$2,261,483</b>	<b>\$1,190,628</b>
<b>Fund 130 – Revolving Fund</b>				
Fees & Miscellaneous	5,477,559	5,689,609	5,024,284	5,107,013
Fund Balance & Special Reserves	4,796,813	4,553,022	4,023,328	2,583,654
Grants & Matching Funds	-	-	98,738	-
Intergovernmental	7,524	6,667	300,000	-
Transfers from Other Funds	72,000	-	10,000	-
<b>Total</b>	<b>\$10,353,896</b>	<b>\$10,249,298</b>	<b>\$9,456,350</b>	<b>\$7,690,667</b>
<b>Fund 190 – General Debt Service Fund</b>				
Fees & Miscellaneous	(671)	-	-	-
Fund Balance & Special Reserves	-	-	100,357	-
Transfers from Other Funds	71,457,410	76,073,514	75,905,163	74,060,812
Interest on Investments	581,380	3,066,629	1,976,538	1,975,000
<b>Total</b>	<b>\$72,038,119</b>	<b>\$79,140,143</b>	<b>\$77,982,058</b>	<b>\$76,035,812</b>
<b>Fund 652 – Walnut Creek Amphitheatre</b>				
Fees & Miscellaneous	1,539,611	1,934,905	1,382,298	212,096
Fund Balance & Special Reserves	-	-	8,490	-
<b>Total</b>	<b>\$1,539,611</b>	<b>\$1,934,905</b>	<b>\$1,390,788</b>	<b>\$212,096</b>
<b>Funds 735-736 Housing Development</b>				
Fees & Miscellaneous	390,434	336,245	52,600	52,600
Fund Balance & Special Reserves	-	-	151,004	86,947
Transfers from Other Funds	9,253,019	8,911,549	7,380,700	7,144,977
<b>Total</b>	<b>\$9,643,453</b>	<b>\$9,247,794</b>	<b>\$7,584,304</b>	<b>\$7,284,524</b>

# Revenue Summary

## OTHER GENERAL FUNDS

Select revenue highlights are as follows:

**Fees, Sales & Other Misc. Revenues** **\$5,107,013**

### *Fund 130 – Revolving Fund*

A variety of fees, sales proceeds and other miscellaneous revenues from Parks, Recreation, and Cultural Resources activities recorded in this fund.

**Appropriation of Prior Year Revenues** **\$2,583,654**

### *Fund 130 – Revolving Fund (PRCR)*

Activities and programs budgeted in this fund support Parks, Recreation, and Cultural Resources. Programs must have collected revenues before they are permitted to incur expenditures. This often results in excess collected revenues being carried forward for use in subsequent years. This amount is lower than prior years due to increased use of prior year revenues in FY20.

**Transfers from Other Funds** **\$81,205,789**

### *Fund 190 – General Debt Service Fund*

The major sources of revenue for annual debt service payments on obligations of the City is the General Fund transfer (\$68,132,799). This transfer is inclusive of property tax dedications for major capital projects:

- 2.00¢ FY05 referendum pre-revaluation basis
- 1.68¢ various projects in FY09 capital improvement plan
- 0.91¢ FY11 referendum
- 1.02¢ FY13 referendum
- 1.72¢ FY14 referendum
- 1.29¢ FY17 referendum and 1¢ for Dix Park

Facility fee revenue transfers totaling \$4,920,923 provides support to this fund. The General Fund transfer was reduced by \$3.0 million due to shifting and re-prioritization of debt funded capital projects.

### *Fund 735-736 – General Fund Transfer for Affordable Housing*

The major sources of revenue for the Housing Development fund is a transfer from the General Fund to support affordable housing rental development and Housing and Neighborhood operations. This amount is budgeted at \$7,144,977.

**Amphitheatre Rent** **\$212,096**

### *Fund 652 – Walnut Creek Amphitheatre Fund*

The major source of revenues is made up of operating lease revenue from the agreement with LIVE Nation.

## Enterprise Funds

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## Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises — where the intent of the governing body is to recover the costs of providing goods or services to the general public through user charges.

Raleigh Water provides water and sewer operations for the City of Raleigh. The **Public Utilities Fund (310)**, the **Utility Infrastructure Funds (311 and 312)**, **Watershed Protection Fee Fund (313)**, **Utility Debt Service Fund (315)**, and the **Utility Facility Fee Funds (316 and 317)** are supported by user charges and customer fees, covering all operating costs associated with the City's water and sewer systems.

The Solid Waste Services oversees the residential collection, recycling, and yard waste programs. Operations are funded through two funds — **Solid Waste Services Operating Fund (360)** and the **Solid Waste Debt Service Fund (362)** — with support by user fees and by a subsidy from the General Fund.

GoRaleigh is supported by user charges, federal grant contributions and the City's General Fund. Expenditures in the **Public Transit Fund (410)** support the operation of GoRaleigh and the City program for residents with disabilities called GoRaleigh Access.

Raleigh Parking oversees and maintains City owned parking decks and on-street parking. The **Parking Facilities Operating Fund (442)** and **Parking Debt Service Fund (444)** are supported by parking deck and on-street parking rates, and parking violation revenue.

Stormwater manages the City's stormwater system and helps protect resources and reduce flood impacts. The **Stormwater Utility Fund (460)** is supported by revenue generated from a stormwater fee charged to residential and commercial residents of Raleigh.

The Raleigh Convention Center and Performing Arts Complex (RCCC/PAC) is a modern facility attracting conventions and great shows to downtown Raleigh. The **RCCC/PAC Operations Fund (642)** and the **Convention Center Debt Service Fund (644)** are supported partially by ticket sales, user fees, and charges. Operating deficits are supported by an appropriation from the General Fund.

EXPENDITURES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
Fund 310 - Public Utilities	215,128,151	217,067,604	254,614,849	248,933,186
Fund 311-312 - Utility Infrastructure	38,837,534	17,305,000	17,705,000	18,500,000
Fund 313 - Watershed Protection Fee	4,578,137	2,250,000	2,250,000	2,340,000
Fund 315 - Utility Debt Service	61,539,489	62,579,027	65,173,732	62,600,000
Funds 316-317 - Utility Facility Fees	7,974,364	10,300,000	14,600,000	22,500,000
Fund 360 - Solid Waste Operations	36,100,851	36,633,328	40,279,910	43,693,800
Fund 362 - Solid Waste Debt Service	1,894,395	1,858,228	1,845,674	1,805,734
Fund 410 - Public Transit	29,681,252	34,703,460	46,039,317	38,416,589
Fund 442 - Parking Facilities Operating	14,766,886	16,726,830	21,447,461	19,914,866
Fund 444 - Parking Debt Service	5,875,041	6,223,534	7,502,633	7,507,478
Fund 360 - Stormwater Utility	24,213,571	26,090,302	25,788,623	23,960,711
Fund 642 - RCCC/PAC Operations	17,273,869	18,404,149	22,833,769	20,199,658
Fund 644 - Convention Center Debt Srv	18,864,701	19,024,912	20,271,171	20,312,141
Total Enterprise Funds	<b>\$476,728,241</b>	<b>\$469,166,374</b>	<b>\$540,352,139</b>	<b>\$530,684,163</b>
Less Appropriations to Other Funds	(203,621,942)	(181,901,237)	(196,855,291)	(200,941,068)
Net Enterprise Funds	<b>\$273,106,299</b>	<b>\$287,265,135</b>	<b>\$343,496,848</b>	<b>\$329,743,095</b>

# Revenue Summary

## ENTERPRISE FUNDS

REVENUES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Fund 310 – Utility Operating</b>				
Utility Sales	209,916,448	213,315,365	213,819,679	218,256,207
Fees & Miscellaneous	2,184,380	2,234,366	2,065,200	2,065,200
Inspection Fees	1,400,628	1,576,474	405,000	405,000
Licenses	3,726	7,452	-	-
Facility Fees	4,687,029	-	-	-
Interest on Investments	2,012,292	6,262,480	4,357,993	3,297,767
Fund Balance & Special Reserves	-	-	29,428,426	20,594,335
Transfers from Other Funds	2,622,966	3,755,266	4,538,549	4,314,677
<b>Total</b>	<b>\$222,827,469</b>	<b>\$227,151,403</b>	<b>\$254,614,847</b>	<b>\$248,933,186</b>
<b>Funds 311-313 Utility Infrastructure and Watershed Protection</b>				
Fees & Miscellaneous	19,912,844	20,314,633	19,955,000	20,750,000
Interest on Investments	116,015	647,595	-	-
Fund Balance & Special Reserves	-	-	-	90,000
<b>Total</b>	<b>\$20,028,859</b>	<b>\$20,962,228</b>	<b>\$19,955,000</b>	<b>\$20,840,000</b>
<b>Fund 315 – Utility Debt Service</b>				
Transfers from Other Funds	62,000,000	63,500,000	63,600,000	55,875,000
Fees & Miscellaneous	17,708	80,387	470,000	185,000
Interest on Investments	54,328	272,448	103,732	140,000
Fund Balance & Special Reserves	-	-	1,000,000	6,400,000
<b>Total</b>	<b>\$62,072,036</b>	<b>\$63,852,835</b>	<b>\$65,173,732</b>	<b>\$62,600,000</b>
<b>Funds 316-317 Utility Facility Fee Funds</b>				
Facility Fees	11,439,556	17,825,700	14,600,000	15,600,000
Fund Balance & Special Reserves	-	-	-	6,900,000
<b>Total</b>	<b>\$11,439,556</b>	<b>\$17,825,700</b>	<b>\$14,600,000</b>	<b>\$22,500,000</b>
<b>Fund 360 – Solid Waste Operating</b>				
Residential Solid Waste Fees	24,645,662	24,981,507	28,265,515	31,389,141
Transfers from Other Funds	6,400,000	6,792,451	6,615,471	7,730,000
Fees & Miscellaneous	3,063,152	3,814,876	2,645,716	2,801,903
Interest on Investments	89,894	493,828	100,000	-
Fund Balance & Special Reserves	-	-	2,653,210	1,772,756
<b>Total</b>	<b>\$34,198,708</b>	<b>\$36,082,662</b>	<b>\$40,279,912</b>	<b>\$43,693,800</b>
<b>Fund 362 – Solid Waste Debt Service</b>				
Transfers from Other Funds	1,931,247	1,889,777	1,845,674	1,805,734
<b>Total</b>	<b>\$1,931,247</b>	<b>\$1,889,777</b>	<b>\$1,845,674</b>	<b>\$1,805,734</b>

# Revenue Summary

## ENTERPRISE FUNDS

REVENUES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Fund 410 – Public Transit</b>				
Transit Revenues	5,453,977	5,535,922	6,186,032	4,970,685
Intergovernmental	1,778,603	6,583,029	16,377,861	13,362,615
Grants & Matching Funds	2,744,469	1,997,112	1,997,112	2,931,622
Fees & Miscellaneous	275,286	584,529	505,000	405,000
Transfers from Other Funds	19,541,154	19,996,068	19,609,529	16,746,667
Fund Balance & Special Reserves	-	-	1,363,782	-
<b>Total</b>	<b>\$29,793,489</b>	<b>\$34,696,660</b>	<b>\$46,039,316</b>	<b>\$38,416,589</b>
<b>Fund 442 – Parking Facilities Operating</b>				
Parking Fees	16,217,860	16,731,041	18,639,498	18,722,999
Fees & Miscellaneous	40,711	56,295	13,200	20,000
Interest on Investments	24,567	124,196	23,000	23,000
Transfers from Other Funds	-	110,999	82,435	-
Fund Balance & Special Reserves	-	-	2,689,328	1,148,867
<b>Total</b>	<b>\$16,283,138</b>	<b>\$17,022,531</b>	<b>\$21,447,461</b>	<b>\$19,914,866</b>
<b>Fund 444 – Parking Debt Service</b>				
Transfers from Other Funds	5,644,307	6,956,732	6,190,133	6,272,755
Interest on Investments	13,729	72,496	12,500	-
Fund Balance & Special Reserves	-	-	1,300,000	1,234,723
<b>Total</b>	<b>\$5,658,036</b>	<b>\$7,029,228</b>	<b>\$7,502,633</b>	<b>\$7,507,478</b>
<b>Fund 460 – Stormwater Operating</b>				
Stormwater Fees	22,980,586	23,223,231	22,895,422	23,087,285
Fees & Miscellaneous	27,305	17,762	50,000	50,000
Interest on Investments	97,870	523,398	25,000	300,000
Transfers from Other Funds	-	181,544	686,222	523,426
Fund Balance & Special Reserves	-	-	2,131,980	-
<b>Total</b>	<b>\$23,105,761</b>	<b>\$23,945,935</b>	<b>\$25,788,624</b>	<b>\$23,960,711</b>
<b>Fund 642 – Convention Center Operations</b>				
Fees & Miscellaneous	14,721,726	15,373,977	14,345,400	12,421,328
Transfers from Other Funds	5,205,110	5,445,443	5,577,468	5,613,734
Fund Balance & Special Reserves	-	-	2,893,897	2,147,591
Interest on Investments	82,991	449,472	17,002	17,005
<b>Total</b>	<b>\$20,009,827</b>	<b>\$21,268,892</b>	<b>\$22,833,767</b>	<b>\$20,199,658</b>
<b>Fund 644 – Convention Center Debt Srv</b>				
Transfers from Other Funds	18,365,788	18,551,499	19,924,174	19,887,276
Fund Balance & Special Reserves	-	-	346,997	424,865
<b>Total</b>	<b>\$18,365,788</b>	<b>\$18,551,499</b>	<b>\$20,271,171</b>	<b>\$20,312,141</b>

# Revenue Summary

## ENTERPRISE FUNDS

Select Enterprise Fund revenue highlights are as follows:

### **Utility Sales** **\$218,256,207**

#### *Fund 310 – Utility Operating Fund*

Raleigh Water revenues are primarily collected from water and sewer volumetric rates. Revenues also include sales related to current municipal contracts with area local governments, regional mergers and a nutrient reduction fee used to fund debt service and utility capital projects. No changes to water and sewer volumetric rates are included in the FY21 Budget.

### **Residential Solid Waste Fees** **\$31,389,141**

#### *Fund 360 – Solid Waste Operating Fund*

The monthly solid waste refuse fee of \$14.45 per month and the monthly residential recycling fee of \$2.60 total for a combined monthly fee of \$17.05 per month. The FY21 Budget includes a \$2.00 per month increase in the Solid Waste monthly residential recycling fee to cover the increase in the recycling contract due to market pressure.

### **Parking Fees** **\$18,722,999**

#### *Fund 442 – Parking Facilities Operating Fund*

Parking fees at city-owned parking facilities are based upon parking fee rate schedules and terms of the combined parking management contract. Additional revenues are expected from on-street parking meters and parking violation penalties. As part of the FY20 budget process, staff presented City Council with a two-phase approach to implement market-driven parking rates intended to align with benchmarked peers and shift parkers towards off-street locations by reducing the incentive to park on-street all day. Parking initiated a robust community outreach effort, including engagement with Downtown Raleigh Alliance and the Hillsborough Street CSC. City Council adopted Phase 1 as part of the FY20 budget. Staff will defer Phase 2 recommendations until the FY22 budget process so they can gather additional data on the impact of phase 1, complete additional public outreach, and align off-street fee changes with new alternatives. The only FY21 fee change is the Valet Permit fee shifting to an annual fee rather than a one-time cost and will be included in the fee schedule included with the budget.

### **Stormwater Fees** **\$23,087,285**

#### *Fund 460 – Stormwater Operating Fund*

The City began collecting fees for stormwater services in the spring of 2004, and the current fee of \$5.00 per month for each single-family equivalent unit (SFEU) remains unchanged. No changes to the monthly Stormwater fee are included in the FY21 Budget.

# Revenue Summary

## ENTERPRISE FUNDS

### **Convention Center Fees and Charges** **\$12,421,328**

#### *Fund 642 – Convention Center Operations Fund*

A variety of fees and charges associated with the revenue generating facilities of the convention center, performing arts center and amphitheater are used to recover a major portion of the expenses incurred by the various revenue producing operations. Fees include sources such as facility rental fees, staff services, and box office services. The FY21 Budget includes rental and fee increases associated at the Raleigh Convention Center and Performing Arts Complex, which are included in the fee schedule.

### **Transit Revenues** **\$18,333,300**

#### *Fund 410 – Public Transit Fund*

Estimated fare box, contracted route revenues, and GoRaleigh Access ticket purchases (\$4,970,685) constitute 13% of budgeted operating revenue for the two programs. The Wake Transit plan revenue (\$13,362,615) accounts for an additional 35% of the total operating revenues.

### **Transfers from Other Funds** **\$24,476,667**

#### *Fund 360 – Solid Waste Operations Fund*

A transfer from the General Fund totaling \$7,730,000 is made to the Solid Waste Operations Fund to support solid waste collection, yard waste, and recycling.

#### *Fund 410 – Public Transit Fund*

Transfers primarily from the General Fund totaling \$16,746,667 providing funding for transit operations.

## Position Summary – Enterprise Funds

Enterprise funded positions support the areas of Public Transit, Solid Waste Services, Raleigh Water, the Raleigh Convention Center and Performing Arts Complex, Stormwater, and Parking. There are no major changes in these areas for FY2020-21.

	Public Transit	Solid Waste	Public Utilities	RCC/PAC Operation Fund	Walnut Creek Amphitheater	Stormwater	Parking
<b>Infrastructure and Public Services</b>							
Solid Waste		210					
Engineering Services	1					66	10
Transportation	17					54	28
<b>Leisure Services</b>							
Convention Center Complex				115	1		
<b>Public Utilities</b>							
Raleigh Water			663				
<b>Total</b>	18	210	663	115	1	120	38

## Other Funds

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## Special Revenue Funds

The primary purpose of the Special Revenue Funds is to account for the proceeds of designated revenue sources that are restricted by law or administrative action for specific purposes. Revenue sources accounted for through the City's special revenue funds include the following:

The **Emergency Telephone System Fund (712)** is comprised of the Emergency Communication Center's allocation of the state's wireless fund. The fund covers wireless eligible costs involved in operating and maintaining a wireless enhanced 9-1-1 system.

The **Convention Center Financing Fund (715)** accounts for hotel and motel occupancy taxes collected by the County and remitted to the City per an interlocal agreement to fund the financing of the Convention Center.

The **Housing Bond Funds (720-724)** account for City housing development programs that are financed by general obligation bond issues.

The **Community Development Funds (741-781)** are primarily supported by federal grant funds allocated to the City for community development programs that are targeted primarily to inner-city areas. In addition to the Community Development Block Grant, revenues in this fund include rental income and loan repayments.

The **Grants Fund (810)** accounts for grants received by the City on an annual basis.

The **CAMPO Fund (811)** supports the Capital Area Metropolitan Planning Organization (CAMPO) activities. Funding comes from federal grants and partner agencies.

EXPENDITURES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
Fund 712 - Emer. Telephone System	2,192,222	3,019,772	2,811,869	2,940,727
Fund 715 - Convention Center Financing	24,906,023	24,753,295	55,148,003	32,224,530
Funds 720-724 - Housing Bond Reserve*	4,296,908	2,967,452	7,507,285	2,045,000
Funds 741 - 781 Community Development*	1,574,339	2,877,221	6,347,309	6,282,755
Fund 810 - Grants Fund*	3,465,358	3,677,877	2,275,658	12,104,198
Fund 811 - Campo Fund*	3,369,905	3,921,057	4,095,068	4,454,212
<b>Total</b>	<b>\$39,804,755</b>	<b>\$41,216,674</b>	<b>\$78,185,192</b>	<b>\$60,051,422</b>
<i>Less Appropriation to Other Funds</i>	<i>(24,536,370)</i>	<i>(25,370,117)</i>	<i>(40,038,070)</i>	<i>(23,217,891)</i>
<b>Net Special Revenue Funds</b>	<b>\$15,268,385</b>	<b>\$15,846,557</b>	<b>\$38,147,122</b>	<b>\$36,833,531</b>

# Revenue Summary

## SPECIAL REVENUE FUNDS

REVENUES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Fund 712 – Emergency Telephone System</b>				
Intergovernmental	2,390,180	2,780,251	2,603,702	2,740,727
Interest on Investments	4,711	20,699	-	-
Fund Balance & Special Reserves	-	-	208,167	200,000
<b>Total</b>	<b>\$2,394,891</b>	<b>\$2,800,950</b>	<b>\$2,811,869</b>	<b>\$2,940,727</b>
<b>Fund 715 – Convention Center Financing</b>				
Intergovernmental	27,862,832	31,150,539	34,162,605	30,652,887
Interest on Investments	277,625	1,490,354	1,585,398	1,571,643
Fund Balance & Special Reserves	-	-	19,400,000	-
<b>Total</b>	<b>\$28,140,457</b>	<b>\$32,640,893</b>	<b>\$55,148,003</b>	<b>\$32,224,530</b>
<b>Fund 724 – Housing Bond Reserve</b>				
Fees & Miscellaneous	1,311,258	836,613	1,275,000	1,845,000
Interest on Investments	153,682	201,084	5,975,000	-
Fund Balance & Special Reserves	-	-	1,532,285	200,000
<b>Total</b>	<b>\$1,464,940</b>	<b>\$1,037,697</b>	<b>\$7,507,285</b>	<b>\$2,045,000</b>
<b>Funds 741-775</b>				
<b>Community Development Funds</b>				
Fees & Miscellaneous	1,131,774	1,836,356	1,530,000	1,350,000
Grants & Matching Funds	2,240,340	4,156,726	4,817,309	4,932,755
Transfers from Other Funds	232,586	231,852	-	-
<b>Total</b>	<b>\$3,604,700</b>	<b>\$6,224,934</b>	<b>\$6,347,309</b>	<b>\$6,282,755</b>
<b>Fund 810 – Grants Fund</b>				
Grants & Matching Funds	2,793,457	3,298,537	2,274,140	8,167,294
Transfers from Other Funds	671,902	379,341	483,200	3,936,904
<b>Total</b>	<b>\$3,465,359</b>	<b>\$3,677,878</b>	<b>\$2,757,340</b>	<b>\$12,104,198</b>
<b>Fund 811 – CAMPO Fund</b>				
Intergovernmental	574,262	(97,913)	740,000	554,998
Grants & Matching Funds	2,660,728	3,842,883	3,106,463	3,621,843
Transfers from Other Funds	134,916	176,083	248,605	277,371
<b>Total</b>	<b>\$3,369,905</b>	<b>\$3,921,053</b>	<b>\$4,095,068</b>	<b>\$4,454,212</b>

# Revenue Summary

## SPECIAL REVENUE FUNDS

Select Special Revenue Funds revenue highlights are listed below:

### **Wireless Fees** **\$2,740,727**

#### *Fund 712 – Emergency Telephone Systems Fund*

The fund is used to account for Emergency Communication's portion of the state wireless telecommunications tax. These funds are utilized to cover eligible operating and infrastructure costs associated with responding to inbound 9-1-1 calls that are received from a wireless telecommunications device. In 2007 state law modified the distribution method for 9-1-1 fees. Per the amendment to the City of Raleigh/Wake County 9-1-1 Funding Intergovernmental Agreement, the City now receives 9-1-1 state distributed revenue and is responsible for associated phone line costs.

### **Occupancy/Food Taxes** **\$30,652,887**

#### *Fund 715 – Convention Center Financing Fund*

The fund is used to account for occupancy and food taxes collected by the County and remitted to the City per an interlocal agreement. These funds are used for the Convention Center facility with the majority of the funding allocated to debt service and capital.

### **Federal Grants** **\$4,932,755**

#### *Fund 741-775 – Community Development Funds*

Federal grants make up the majority of revenues for the Community Development programs. Funding includes the Community Development Block Grant (\$3,192,514), HOME Grants (\$1,464,643), and Emergency Shelter Grants (\$275,598).

### **Grants and Matching Funds** **\$16,558,410**

#### *Fund 810 – Grants Fund*

The Grants budget is primarily comprised of Federal grants (\$7,892,558), other grants and State match (\$274,736). Federal Formula Transit grants, for operating support and maintenance, is moved from the CIP to the operating budget. These grants require 50/50 local match. The General Fund transfer of \$3,936,904 is the local match for these grants.

#### *Fund 811 – CAMPO Fund*

The Capital Area Metropolitan Planning Organization (CAMPO) budget is primarily comprised of Federal grants matching funds (\$773,955), Wake Transit revenue (\$554,998), and General Fund match (\$277,371).

## Internal Service Funds

These funds provide a mechanism by which specific operations can be accounted for and charged to departments on a cost of service basis.

The **Risk Management Fund (230)** includes all expenditures for the City's self-supporting workers' compensation and property/liability insurance programs. The fund also includes the insurance premiums for other types of insurance coverage. The primary sources of revenue are the General Fund and the Public Utilities Fund.

The **Health/Dental Trust Fund (240)** includes all expenditures to provide self-supporting health insurance and dental insurance programs for City employees and retirees. The sources of revenue in this fund include contributions from the City, contributions from employees, and contributions from retirees.

The **Governmental Equipment Fund (251)** and **Enterprise Equipment Funds (252-253)** were established to reduce spikes in annual operating budgets due to equipment purchases and to finance these items in the most beneficial way for the City. Costs for the acquisition of large equipment and vehicles are budgeted in these funds. The sources of revenue to balance the funds are the sum of departmental equipment use charge accounts.

The **Vehicle Fleet Services Fund (260)** was established to provide a mechanism by which the City's Vehicle Fleet Services operation could be reflected in the budget on a full cost basis. Employee salaries and associated operating and equipment costs are budgeted in this fund. The source of revenue to balance the fund is the sum of departmental maintenance and operation (M&O) accounts.

EXPENDITURES	ACTUAL 2017-18	ACTUAL 2018-19	AMENDED 2019-20	ADOPTED 2020-21
Fund 230 - Risk Management	7,199,508	17,901,268	14,220,010	10,272,471
Fund 240 - Health/Dental Trust Fund	39,505,960	46,025,380	50,940,366	53,645,663
Fund 251 - Governmental Equipment	25,966,782	19,242,323	27,470,220	19,092,027
Fund 252-253 - Enterprise Equipment	15,775,774	15,188,192	16,851,144	19,315,937
Fund 260 - Vehicle Fleet Services	14,287,958	14,007,518	17,687,579	17,041,790
<b>Total Internal Service Funds</b>	<b>\$102,735,982</b>	<b>\$112,364,681</b>	<b>\$127,169,319</b>	<b>\$119,367,888</b>
<i>Less Appropriations to Other Funds</i>	(725,193)	(7,837,524)	(4,869,614)	(642,868)
<b>Net Internal Service Funds</b>	<b>\$102,010,789</b>	<b>\$104,527,157</b>	<b>\$122,299,705</b>	<b>\$118,725,020</b>

## Position Summary – Other Funds

Authorized positions in Other Funds support the internal service funds of Risk and Vehicle Fleet Services, and positions supported by non-General Fund revenues in the areas of Housing, Grants, and CAMPO (Capital Area Metropolitan Planning Organization). There are no major changes in these areas for FY2020-21.

General Government	Risk	Housing Funds	Vehicle Fleet Services	Grants Fund	CAMPO
Human Resources	2				
Finance	3				
Infrastructure and Public Services					
Housing & Neighborhood		20		1	
Engineering Services			77		
Transportation				12	16
<b>Total</b>	5	20	77	13	16

## Outside Agencies & Municipal Service Districts

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## City Agency Grants Programs

The City of Raleigh provides grant funding to not-for-profit agencies through four primary grant programs: 1) Arts, 2) Human Services, 3) Community Enhancement, and 4) Other Outside Agencies. The following pages summarize each of these four programs and funding for FY21.

City Council requires all outside agencies seeking financial support from the City to apply for grant funding by submitting an application and following the designated process. In addition, Council policy limits the amount of funding that can be awarded to an agency to a maximum of 25% of the agency's prior year actual operating expenditures.

In some cases, there are agencies that receive funding from multiple sources including certain human service agencies that receive additional General Fund support. In FY21, the budget includes agencies that requested and/or are allocated funding from multiple sources.

### FY21 Agency Grants – Multiple Funding Sources

	GRANT CATEGORY	ADOPTED 2019-2020	REQUESTED 2020-21	ADOPTED 2020-21
CASA	Human Services	4,775	89,000	4,500
	General Fund support	84,225	-	84,500
Families Together	Community Enhancement	45,150	52,343	50,000
	Human Services	19,800	25,000	20,000
Family Promise of Wake Co	Community Enhancement	-	25,199	-
	Human Services	20,800	68,140	21,000
Healing Transitions	Human Services	5,000	125,000	4,500
	General Fund support	95,000	-	95,500
InterAct	Community Enhancement	-	59,954	45,000
	Human Services	4,775	275,000	4,500
	General Fund support	70,225	-	70,500
Interfaith Food Shuttle	Human Services	5,000	100,000	4,500
	General Fund support	95,000	-	95,500
Legal Aid of North Carolina	Human Services	4,775	30,000	4,500
	General Fund support	45,225	-	25,500
Marbles Kids Museum	Arts	11,547	15,000	11,850
	Other Outside Agency	100,000	60,000	-
StepUp Ministry	Community Enhancement	60,000	60,000	45,000
	Human Services	21,800	22,000	19,580
Tammy Lynn Center	Human Services	4,775	100,000	4,500
	General Fund support	95,225	-	95,500
	Other Outside Agency	-	150,000	-
The Hope Center at Pullen	Community Enhancement	-	60,000	-
	Human Services	18,800	28,800	20,000

# Arts Agency Grants

## Overview

The City of Raleigh arts grant program is the official vehicle for municipal support to the City's arts organizations, providing support for a diverse range of opportunities, including City arts festivals, live theatre, dance and music performances, visual arts exhibitions and youth arts programs. The arts grant program has been critical to the development of many of Raleigh's cultural organizations, helping to bring stability to the City's arts community and providing leverage for groups to seek business, foundation and other agency matching grants. Arts and culture-related industries, collectively known as "creative industries," provide direct economic benefits to Raleigh by creating jobs, attracting new investments, generating tax revenues, and stimulating tourism and consumer purchases.

The nonprofit arts and culture industry has traditionally generated \$531 million in annual economic activity in the City of Raleigh, supporting 18,894 full-time equivalent jobs and generating \$53 million in local and state government revenues, according to the 2017 Arts & Economic Prosperity 5 National Economic Impact Study (AEP5), an economic impact study conducted by Americans for the Arts. In addition to spending by organizations, the nonprofit arts and culture industry typically leverages \$364 million in event-related spending by its audiences. As a result of attending a cultural event, attendees often frequent local restaurants, bars, retailers, and/or hotels.



The current per capita allocation for arts is \$5.00 that, based on a population of 469,298, brings the total arts per capita funding level for FY21 to \$2,346,490, an increase of 1% over FY20. Starting in FY19, the budget supports implementation of the Raleigh Arts Plan (\$230,000).

Arts per capita funding for arts grants and programming is disbursed by the Raleigh Arts Commission. Arts grant requests are evaluated by grant panels based on established criteria, including artistic merit, management capacity, financial accountability, grant compliance, and community engagement.

In addition to the per capita allocation, an additional \$575,970 is provided for existing lease or operating agreements between the City and the following performing arts organizations: Carolina Ballet, North Carolina Symphony, Raleigh Little Theatre, and Theatre in the Park. The operating agreement with the Carolina Ballet is updated for a 4-year term, beginning with the FY21 budget.

Grant funding requested and the amount allocated for FY21 is listed by agency on the following page. Additional information regarding arts agency appropriations may be obtained by contacting Sarah Corrin, Arts Grant Director, at (919) 996-4686 or via e-mail at [Sarah.Corrin@raleighnc.gov](mailto:Sarah.Corrin@raleighnc.gov).

# Arts Agency Grants

## Budget Detail

	ADOPTED 2018-19	ADOPTED 2019-20	REQUESTED 2020-21	ADOPTED 2020-21
Arts Per Capita Funding				
African American Cultural Festival	49,524	49,138	60,935	51,399
Arts Access	23,371	37,633	45,146	41,263
Arts Together	165,375	155,695	175,000	138,250
Artspace	165,250	165,813	175,000	161,073
Artspllosure	165,938	150,512	175,000	158,375
Bridgeway Associates NP	-	-	11,300	-
Burning Coal Theatre Company	85,942	96,129	120,000	96,380
Carolina Designer Craftsmen Guild	6,748	10,637	24,500	14,606
Chamber Music Raleigh	14,771	20,404	25,000	18,010
Classical Voice Of NC	9,139	13,130	15,000	10,843
Community Music School	37,669	41,360	66,958	56,524
Contemporary Art Foundation	136,755	120,793	175,000	122,033
Educational Growth Across Oceans	-	10,361	15,000	10,748
El Pueblo	21,672	34,000	35,000	30,200
International Focus	18,495	21,347	35,000	27,725
Justice Theater Project	66,000	80,556	88,000	79,468
Marbles Kids Museum	-	11,547	15,000	11,850
NC Chamber Music Institute	8,554	14,111	15,000	12,996
NC Master Chorale	48,400	61,804	73,000	58,826
NC Museum of History Foundation	22,277	14,821	15,000	14,494
NC Opera	141,658	125,598	175,000	136,617
NC State LIVE	21,108	13,256	15,000	12,972
NC State University Theatre	16,115	12,934	15,000	11,231
NC Theatre	147,438	150,963	175,000	145,615
N. Raleigh Arts & Creative Theatre	19,223	24,082	51,072	49,053
Nuv Yug Cultural Organization	12,923	15,175	16,500	12,986
Performance Edge	9,274	11,870	15,000	13,043
Philharmonic Association	23,707	23,249	28,000	23,576
PineCone	169,578	165,750	175,000	159,906
Raleigh Boychoir	37,035	32,803	37,000	24,802
Raleigh Civic Symphony Association	4,719	3,188	5,640	4,706
Raleigh Concert Band	2,326	-	-	-
Raleigh Little Theatre	23,288	21,350	25,325	22,771
Raleigh Ringers	17,460	18,369	24,000	13,728

## Arts Agency Grants

### Budget Detail continued

	ADOPTED 2018-19	ADOPTED 2019-20	REQUESTED 2020-21	ADOPTED 2020-21
Raleigh Symphony Orchestra	14,246	8,579	15,800	12,564
Theatre Raleigh	10,405	-	15,000	11,957
Visual Art Exchange	99,603	106,747	115,743	115,743
Wake Enterprises	5,495	5,533	6,500	-
Women's Theatre Festival	-	6,939	12,000	11,301
<i>Total Arts Agency Grants</i>	<b>\$1,821,481</b>	<b>\$1,856,176</b>	<b>\$2,282,419</b>	<b>\$1,897,634</b>
COR Arts Commission Programs	242,919	237,614	-	218,856
Arts Plan Implementation	230,000	230,000	-	230,000
<i>Total Arts Per Capita</i>	<b>\$2,294,400</b>	<b>\$2,323,790</b>	<b>\$2,282,419</b>	<b>\$2,346,490</b>
Other Arts Agency Appropriations				
Carolina Ballet	250,000	250,000	-	250,000
NC Symphony	200,000	200,000	-	200,000
Raleigh Little Theatre	85,680	85,680	-	85,680
Theatre In The Park	40,290	40,290	-	40,290
<i>Total Other Arts Agency Appropriations</i>	<b>\$575,970</b>	<b>\$575,970</b>	<b>\$0</b>	<b>\$575,970</b>
<b>Total Arts Funding</b>	<b>\$2,870,370</b>	<b>\$2,899,760</b>	<b>\$2,282,419</b>	<b>\$2,922,460</b>

# Community Enhancement Grants

## Overview

Annually, the City of Raleigh receives federal Community Development Block Grant (CDBG) funding. The City allocates a portion of this funding through a Request for Proposal process to non-profit organizations serving low- and moderate-income persons or areas. A total of \$200,000 in CDBG funds were made available for this year's Community Enhancement Grant program. Eleven proposals were received, with requests totaling \$508,077. Proposals were evaluated by City staff from the Community Development and Community Engagement Divisions of the Housing & Neighborhoods Department. Five agencies are recommended for Community Enhancement Grant funding in FY21: Communities in Schools, Families Together, InterAct, StepUp Ministry, and The Green Chair Project.

Additional information regarding Community Enhancement Grants may be obtained by contacting John Niffenegger, Community Development Project Coordinator, at (919) 996-4330 or via e-mail at [John.Niffenegger@raleighnc.gov](mailto:John.Niffenegger@raleighnc.gov).

## Budget Detail

	ADOPTED 2018-19	ADOPTED 2019-20	REQUESTED 2020-21	ADOPTED 2020-21
Campbell University	-	10,000	-	-
Communities in Schools	-	-	30,000	25,000
Family Promise of Wake County	-	-	25,199	-
Family Resource Center South Atlantic	44,348	-	-	-
Families Together	-	45,150	52,343	50,000
InterAct	-	-	59,954	45,000
Learning Together	-	-	55,466	-
Passage Home	48,877	-	59,629	-
Raleigh Immigrant Community	-	-	21,486	-
Ship Outreach and Community Center	-	-	24,000	-
StepUp Ministry	-	60,000	60,000	45,000
The Green Chair Project	-	59,850	60,000	35,000
The Hope Center at Pullen	-	-	60,000	-
Triangle Family Services	48,289	-	-	-
Triangle Literacy Council	33,486	-	-	-
<b>TOTAL</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$508,077</b>	<b>\$200,000</b>

# Human Services Agency Grants

## Overview

The Human Relations Commission (HRC) awards annual grants to nonprofit organizations that provide services to Raleigh residents who identify with one of the five targeted groups: the elderly, youth, persons with disabilities, substance users, and persons experiencing homelessness. Council policy adopted in January 2015 increases the HRC grant funding allocation annually by the same rate as the arts per capita. In FY21, the allocation for human service grants is \$554,780, a 1% increase over FY20.

The total funding allocated to human service agencies in FY21 is \$1,021,780. Funding includes \$554,780 in grants awarded by the HRC and \$467,000 in additional General Fund support for agencies historically supported by City Council. Funding totals for these agencies remain unchanged from FY20 except for Legal Aid of NC, which requested, and is recommended to receive, a total of \$30,000 instead of the \$50,000 historically allocated. In FY21, additional General Fund support is included for the following agencies: CASA (\$84,500), Healing Transitions (\$95,500), InterAct (\$70,500), Interfaith Food Shuttle (\$95,500), Legal Aid (\$25,500) and Tammy Lynn Center (\$95,500) to bring their total City grant funding in FY21 equal to the funding those agencies received from the City in FY20 (except for Legal Aid of NC, as noted above):



Human Service Agencies - Combined Funding Totals	ADOPTED 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
CASA	89,000	89,000	89,000
Healing Transitions	100,000	100,000	100,000
InterAct	75,000	75,000	75,000
Interfaith Food Shuttle	100,000	100,000	100,000
Legal Aid Of North Carolina	50,000	50,000	30,000
Tammy Lynn Center	100,000	100,000	100,000

The following page lists requested grant funding and the amount allocated, by agency, for FY21.

For additional information regarding human service agency grants, contact Marquita Mbonu, Volunteer/Human Services Division Program Manager, at (919) 996-5726 or via e-mail at [Marquita.Mbonu@raleighnc.gov](mailto:Marquita.Mbonu@raleighnc.gov).

# Human Services Agency Grants

## Budget Detail

	ADOPTED 2018-19	ADOPTED 2019-20	REQUESTED 2020-21	ADOPTED 2020-21
<b>Human Relations Commission</b>				
Alliance Medical Ministry	-	9,800	25,000	11,800
Alliance of Aids Services	-	-	24,400	5,000
Aventwest Community Dev Corp	12,000	14,800	11,500	11,500
Boys & Girls Club	15,000	9,800	25,000	12,000
CASA	10,000	4,775	89,000	4,500
Community Partnerships	10,000	11,800	46,454	12,000
Community Success Initiative	40,000	39,800	40,000	32,000
Community Workforce Solutions, Inc.	8,000	-	-	-
Family Promises of Wake County	21,000	20,800	68,140	21,000
Fathers Forever	-	14,800	30,000	15,000
Fellowship Home of Raleigh	16,000	24,300	24,500	24,500
Filling In Gaps	12,600	12,400	13,000	12,400
Garner Rd Community Center	15,000	19,800	20,000	20,000
Haven House	25,000	24,800	21,500	15,200
Healing Transitions	10,000	5,000	125,000	4,500
Interact	10,000	4,775	275,000	4,500
Inter-Faith Food Shuttle	10,000	5,000	100,000	4,500
Kemetric Cul. Science & System of Unity	-	7,300	24,000	10,000
Legal Aid Of North Carolina	10,000	4,775	30,000	4,500
LGBT Center	5,000	4,800	17,500	10,000
Loaves & Fishes Ministry	-	14,800	24,000	15,000
Meals On Wheels	35,000	34,800	40,000	34,800
Nessie Foundation	6,400	-	-	-
NC Theatre	5,000	-	-	-
Options	-	-	25,000	-
PLM Families Together	20,000	19,800	25,000	20,000
Planned Parenthood South Atlantic	-	-	20,000	5,000
Prevent Blindness Of NC	8,750	8,500	8,750	8,500
Resources For Seniors	30,000	29,800	45,000	29,800
RLCB	-	7,950	-	-
Safechild	17,000	17,800	25,000	20,000
Share Hope	-	-	24,000	-
SE Wake Adult Daycare	12,500	14,800	75,300	18,000
Step Up Ministry	22,000	21,800	22,000	19,580
Tammy Lynn Center	10,000	4,775	100,000	4,500
The Hope Center at Pullen	20,000	18,800	28,800	20,000
Transitions LifeCare	30,000	29,800	45,000	30,000

## Human Services Agency Grants

### Budget Detail continued

	ADOPTED 2018-19	ADOPTED 2019-20	REQUESTED 2020-21	ADOPTED 2020-21
Triangle Family Services	30,000	29,800	89,857	30,000
Urban Ministry Center	30,000	29,800	51,600	30,000
US Committee for Refugees & Immigrants	-	-	40,798	4,700
Wake Enterprises	8,000	7,950	11,000	10,000
Womens Center	28,000	19,000	32,500	20,000
<i>Total Human Relations Commission</i>	<b>\$542,250</b>	<b>\$549,300</b>	<b>\$1,743,599</b>	<b>\$554,780</b>
<b>Other Human Service Agencies</b>				
CASA	79,000	84,225	-	84,500
Healing Transitions	90,000	95,000	-	95,500
InterAct	65,000	70,225	-	70,500
Interfaith Food Shuttle	90,000	95,000	-	95,500
Legal Aid Of North Carolina	40,000	45,225	-	25,500
Tammy Lynn Center	90,000	95,225	-	95,500
<i>Total Other Human Service Agencies</i>	<b>\$454,000</b>	<b>\$484,900</b>	<b>\$0</b>	<b>\$467,000</b>
<b>Total Human Services Funding</b>	<b>\$996,250</b>	<b>\$1,034,200</b>	<b>\$1,743,599</b>	<b>\$1,021,780</b>

## Other Outside Agency Grants

### Overview

Through its other outside agency (OOA) grants process, the City of Raleigh provides funding to non-profit organizations for projects that fall outside the parameters of the City's established arts, human services, or community enhancement grant programs. In July 2018, Council adopted policies that provide for additional parameters surrounding this category:

- Sunset policy – Agency can receive a maximum of three continuous years of funding
- Only capital requests will be funded
- Historically-funded OOA grants with an economic development focus move to the Office of Economic Development and Innovation (ED&I) for management as contracts for services
- Apply the policy regarding the annual percentage change for human services grant funding to the OOA grant funding
- Also approved by Council in July 2018 which applies to all grant categories
- Funding can be awarded in only two grant categories

Two agencies (Marbles Kids Museum and Tammy Lynn Center) applied for OOA funding in FY21, totaling approximately \$210,000. Due to budgetary constraints, only previous capital campaign commitments are funded in this category for FY21: Advance Community Health (year five of a five-year capital commitment) and Food Bank of Eastern & Central NC (year five of a five-year capital commitment). For additional information, contact Kirsten Larson, Grants Program Administrative Manager, at (919) 996-4726 or via e-mail at [Kirsten.Larson@raleighnc.gov](mailto:Kirsten.Larson@raleighnc.gov).

	ADOPTED 2017-18	ADOPTED 2018-19	REQUESTED 2019-20	ADOPTED 2020-21
<b>Capital Campaign Commitments</b>				
Advance Community Health <sup>1</sup>	50,000	50,000	50,000	50,000
Food Bank of Central & Eastern NC <sup>2</sup>	75,000	75,000	75,000	75,000
Transitions Life Care	62,500	-	-	-
<b>Capital Commitment Subtotal</b>	<b>\$187,500</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>
<b>Requests in FY21</b>				
Marbles Kids Museum	50,000	100,000	60,000	-
Tammy Lynn Center	-	-	150,000	-
<b>FY21 Requests Subtotal</b>	<b>\$50,000</b>	<b>\$200,000</b>	<b>\$210,000</b>	<b>\$0</b>
Other Outside Agency Reserve	106,819	-	-	-
Historical Affordable Housing*	266,000	-	-	-
Historical Economic Development*	489,628	-	-	-
Previous Recipients	116,100	217,500	-	-
<b>Total Other Outside Agency</b>	<b>\$1,216,047</b>	<b>\$542,500</b>	<b>\$335,000</b>	<b>\$125,000</b>

<sup>1</sup>Year 5 of 5 - \$50,000 per year

<sup>2</sup>Year 5 of 5 - \$75,000 per year

\*See FY21 budget information on Agency Funding Transitions page for historically funded items.

## Agency Funding Transitions

The following information is provided for additional clarity regarding changes to historically funded Other Outside Agency (OOA) grants in FY21. Per Council action in July 2018, historically funded OOA grants with an economic development focus move to the Office of Economic Development and Innovation for management as contracts for services starting with the FY20 budget. The list of economic development agencies managed as contracts for services is provided in the table below.

	ADOPTED 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
<b>Historically-Funded – Economic Development</b>			
Blue Ridge Corridor Alliance	12,000	40,000	40,000
Chamber of Commerce	170,000	170,000	170,000
Downtown Raleigh Alliance	108,450	108,450	108,450
Hillsborough Street CSC	125,000	125,000	125,000
Southeast Raleigh Assembly	49,312	46,178	46,178
<b>Total Economic Development</b>	<b>\$464,762</b>	<b>\$489,628</b>	<b>\$489,628</b>

Beginning with the FY20 budget, historically funded OOA affordable housing agencies moved to the Housing & Neighborhoods Department for management as contract for services. The FY21 budget continues \$75,000 in contract services support for the Oak City Outreach Center for weekend meal distribution. This contract is managed by the Housing & Neighborhoods Department. The list of affordable housing agencies managed as contracts for services is provided in the table below.

	ADOPTED 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
<b>Historically-Funded – Affordable Housing</b>			
Catholic Charities	68,000	68,000	68,000
DHIC	108,000	108,000	108,000
Passage Home	90,000	90,000	90,000
Oak City Outreach Center	-	75,000	75,000
<b>Total Affordable Housing</b>	<b>\$266,000</b>	<b>\$341,000</b>	<b>\$341,000</b>

## Annual Grants

The City of Raleigh receives several annual grants which are adopted through the budget process. For budgeting purposes, the annual grant revenues and expenditures are estimated based on prior year grant awards. Mid-year amendments are made if official award amounts vary from the budgeted estimates.

Additional information regarding these grants may be obtained by contacting Kirsten Larson, Grants Program Administrative Manager, at (919) 996-4276 or via e-mail at [Kirsten.Larson@raleighnc.gov](mailto:Kirsten.Larson@raleighnc.gov).



## Budget Highlights

- Official grant award notification in FY20 indicated a significant reduction in the Wake County Juvenile Crime Prevention Council grant received for the Youth Development Initiative in the Parks, Recreation and Cultural Resources Department. The department expects to receive a similar award in FY21.
- Additional Federal Transit Metropolitan Planning grant funding, including \$6,340,000 in operating federal formula grants and \$3,460,000 in city match from the General Fund is noted on the Transit budget page in the Infrastructure and and Public Services section.

## Annual Grant Descriptions by Department

### Fire

*Emergency RRT4 (Regional Response Team)* – The department maintains and operates a hazardous materials team that responds within the City and contracted areas in Wake County and the State of North Carolina. The program’s mission includes hazardous materials incident mitigation, outreach training programs, purchasing equipment and review and development of response policies.

### Housing & Neighborhoods

*Foster Grandparent Program* – This program partners special and exceptional needs for pre-school and elementary students with “foster grandparents” who help them with schoolwork and serve as mentors. It pays salary and benefits for one full-time position in Community Engagement as well as operating expenses for the program.

### Parks, Recreation and Cultural Resources

*Juvenile Crime Prevention Council* – Funds from this grant are used to operate the Teen Outreach Program (TOP), which is a free drop-in after-school program for youth aged 12-18 that is conducted by the department at several local community centers.

## Transportation Services - Transit

*Transportation Demand Management* – Funding from this grant pays 50% of salary costs for two full-time coordinators of the City’s transportation demand management program, along with marketing and outreach costs in the targeted areas. Targeted areas currently include Downtown Raleigh and within and just outside the I-440 beltline.

*Federal Transit Metropolitan Planning* – This grant pays salary and training costs for ten full-time planning positions within the Transit Division. The funding also supports transit planning for making transit investment decisions in metropolitan areas. Activities include annual data collection, special transit planning studies, transit related National Environmental Policy Act (NEPA), and support of the Triangle Regional Model and Short-Range Transit Planning efforts.

*The City annually receives Community Development Block Grant (CDBG), HOME and Emergency Shelter Grant (ESG) funding. Information on these grants can be found on the Housing & Neighborhoods department budget page.*

## Budget Detail

	ADOPTED 2017-18	ADOPTED 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
<b>EXPENDITURES BY DIVISION</b>				
Fire Department	69,000	69,000	69,000	69,000
Housing & Neighborhood Dept	362,764	345,036	345,036	357,742
Parks, Recreation and Cultural Resources Department	135,590	121,355	127,937	67,670
Police Department	406,827			
Transportation Services Dept	1,235,212	1,635,096	1,733,686	1,809,786
<b>TOTAL</b>	<b>\$2,209,393</b>	<b>\$2,170,487</b>	<b>\$2,275,659</b>	<b>\$2,304,198</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	1,065,966	1,077,626	1,026,815	1,009,048
Employee Benefits	325,879	278,174	292,302	298,723
Operating Expenditures	534,359	554,331	696,186	747,758
Special Programs and Projects	283,189	260,356	260,356	248,669
<b>TOTAL</b>	<b>\$2,209,393</b>	<b>\$2,170,487</b>	<b>\$2,275,659</b>	<b>\$2,304,198</b>

## Municipal Service Districts

A municipal service district (MSD) is a defined area within a city in which the City Council authorizes a special property tax, in addition to property taxes levied throughout the city, to fund extra services or projects exclusively benefiting the properties in the district. N.C.G.S. Ch. 160A, Art. 23 regulates the establishment of municipal service districts and types of eligible services Council may authorize. A service district is not a separate entity, instead it may be used to raise money from the property owners who most directly benefit from the provision of additional services or projects.

The City of Raleigh has established two municipal service districts: Downtown Business District and the Hillsborough Street District. The Downtown MSD is defined as a downtown revitalization district, while Hillsborough Street MSD is defined as an urban revitalization district.

The Downtown MSD and the Hillsborough Street MSD were established following a public engagement process. City Council approved a service boundary and contracted service provision to a service provider through a competitive selection process. Those services include street and sidewalk cleaning, a safety ambassador program, economic development assistance, project development, business retention and recruitment, marketing, and promotions.

The City went through an extensive request for proposal process in order to comply with State legislation during FY20. Through the City's MSD RFP process, Downtown Raleigh Alliance (DRA) was selected to provide services in the Downtown MSD and Hillsborough Street Community Services Corporation (HSCSC) was selected to provide services in the Hillsborough Street MSD from FY21 through FY25. The scope of services, to be delivered in both MSDs, includes addressing a clean and safe environment, economic development, targeted visitor and marketing communications, and community stakeholder engagement and conflict resolution for residents and property owners within the MSDs.

Since Fall 2017, the City performs tasks associated with the clean environment scope of service for the Downtown MSD. Other scope of service tasks are performed by the service providers selected for a five-year term, which is the contract length requested. With the annual budget process, Council adopts a tax rate and budget for each district.

In FY21 the revenue neutral tax rate for the Downtown MSD is \$0.044 per \$100 of assessed property value and the contract amount for DRA is \$1,185,870. DRA also receives approximately \$490,000 in City funding from the Parking Fund for safety ambassadors and contractual support for economic development (\$108,450) through Economic Development & Innovation. The approximate total amount of funding DRA will receive from the City in FY21 is \$1,784,320.

In FY21 the revenue neutral tax rate for Hillsborough Street MSD is \$0.0965 per \$100 of assessed property value which equates to \$665,920 in tax revenue. The contract amount for HSCSC is \$766,683 which includes \$100,763 in a payment-in-lieu-of-taxes for the Stanhope Pullen property (see footnote for additional information) and the MSD tax revenue collected. The HSCSC also receives contractual support for economic development through the Office of Economic Development & Innovation (\$125,000). In total, the HSCSC receives \$891,683 from the City in FY21.

## Municipal Service Districts

### Budget Detail – Downtown MSD

		ACTUALS	ACTUALS	AMENDED	ADOPTED
REVENUES		2017-18	2018-19	2019-20	2020-21
Downtown MSD		1,378,852	1,367,015	1,410,481	\$1,480,870
	<b>Total</b>	<b>\$1,378,852</b>	<b>\$1,367,015</b>	<b>\$1,410,481</b>	<b>\$1,480,870</b>
EXPENDITURES					
Downtown MSD		1,083,852	1,072,015	1,115,481	1,185,870
COR Downtown Clean Team		295,000	295,000	295,000	295,000
	<b>Total</b>	<b>\$1,378,852</b>	<b>\$1,367,015</b>	<b>\$1,410,481</b>	<b>\$1,480,870</b>

### Budget Detail – Hillsborough MSD

		ACTUALS	ACTUALS	AMENDED	ADOPTED
REVENUES		2017-18	2018-19	2019-20	2020-21
Hillsborough Street MSD		637,280	630,553	643,999	665,920
Stanhope Pullen – PILOT		111,500	111,500	111,500	100,763
	<b>Total</b>	<b>\$748,780</b>	<b>\$742,053</b>	<b>\$755,499</b>	<b>\$766,683</b>
EXPENDITURES					
Hillsborough Street MSD		<b>\$748,780</b>	<b>\$742,053</b>	<b>\$755,499</b>	<b>\$766,683</b>

<sup>1</sup>Payment-in-lieu of taxes (PILOT) for the Stanhope Pullen/Valentine Commons Raleigh Student Housing project. On January 18, 2011, City Council approved a resolution in support of a student residential development by Stanhope Properties LLC (Stanhope). The Stanhope property is located within the boundaries of the Hillsborough Street MSD. Stanhope was organized as a non-profit entity to provide affordable and safe housing and parking accommodations exclusively for students of multiple educational institutions. Stanhope applied for and was granted an exemption from assessment of ad valorem property taxes. Stanhope agreed, in a related operating agreement, to make an annual PILOT to the City in an amount equal to the Special District tax for the MSD.

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# City Council

## Department Overview

The City Council is Raleigh's governing body, consisting of eight citizens elected to serve two-year terms. Three of the members are elected by the entire city, including the Mayor, and the other five members are elected by district. The Mayor, a member of the Council, is the presiding officer.

The City of Raleigh has operated under the council-manager form of government since 1947. The City Manager is responsible for the day-to-day operations of the city. The City Council sets city policy, enacts ordinances as required by law, and authorizes all public service programs to maintain an orderly, healthy, and safe environment for the Raleigh community. The Council appoints members to the various advisory boards, commissions, and committees, approves certain licenses and permits, adopts the annual budget, and sets the tax rate on an annual basis. The City Council also appoints and removes the City Manager, City Clerk, and City Attorney.

Additional information regarding the City Council may be obtained by contacting Louis M. Buonpane, Chief of Staff, at (919) 996-3070 or via email at [Louis.Buonpane@raleighnc.gov](mailto:Louis.Buonpane@raleighnc.gov).

## Budget Highlights

- Effective with the FY2018-19 adopted budget, City Council pay is adjusted by the same average merit increase applied to regular employees assigned to the broadband system.
- Reduction in operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
City Council	8	8	8	8
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
EXPENDITURES BY TYPE				
Personnel	146,350	161,846	167,702	165,637
Employee Benefits	68,978	67,820	93,667	93,454
Operating Expenditures	106,345	94,894	162,504	153,033
Capital Equipment	2,305	90	38,000	21,000
<b>TOTAL</b>	<b>\$323,978</b>	<b>\$324,650</b>	<b>\$461,873</b>	<b>\$433,124</b>

# City Clerk

## Department Overview

The City Clerk's Office prepares and maintains permanent records of all City Council proceedings, as well as meetings of each Council committee. The Clerk's Office acts as the custodian of all legal documents relating to the City, including contracts and deeds, prepares and distributes ordinances and resolutions, maintains the official City Code, provides administrative support to Council and committees and certain boards and commissions, and provides information and research assistance to staff and the public on all aspects of City and Council actions.



Additional information regarding the City Clerk's Office may be obtained by contacting Gail Smith, City Clerk at (919) 996-3040 or via email at [Gail.Smith@raleighnc.gov](mailto:Gail.Smith@raleighnc.gov).

## Budget Highlights

- Reduction in City Clerk's operating budget by \$37,111 in areas such as advertising, city code contracts, printing, and postage.
- Reduction in the operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
City Clerk	6	6	6	6
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
EXPENDITURES BY TYPE				
Personnel	389,499	422,761	439,726	442,261
Employee Benefits	111,998	119,743	131,527	140,275
Operating Expenditures	56,026	59,026	148,152	111,669
Capital Equipment	-	-	3,111	2,111
<b>TOTAL</b>	<b>\$557,523</b>	<b>\$601,530</b>	<b>\$722,516</b>	<b>\$696,316</b>

# City Attorney

## Department Overview

The City Attorney serves as the primary legal advisor to the Mayor, City Council, and City administration. The City Attorney's Office supports the City Attorney in the provision of these legal services and provides legal guidance and direction to City departments and the City's advisory boards and commissions. The City Attorney is appointed by the City Council and reports directly to the Council.

The City Attorney's Office represents the City in lawsuits filed by or against the City in all courts and in administrative and quasi-judicial matters before other review bodies, including the Board of Adjustment and North Carolina Industrial Commission.

The practice areas of the City Attorney's Office also include real estate acquisition and disposition, negotiation of City contracts, representing the City in economic development projects and public-private partnerships, and offering guidance in planning and zoning matters, including development plans review. For matters where the City seeks external legal representation, the office coordinates the retention and oversight of outside counsel.

Additional information regarding the City Attorney's Office may be obtained by contacting Robin Tatum, City Attorney, at (919) 996-6560 or via email at [Robin.Tatum@raleighnc.gov](mailto:Robin.Tatum@raleighnc.gov).

## Budget Highlights

- A new Senior Associate Attorney position was added mid-year and is reflected in the budget.
- Reduction in operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in City Attorney's operating budget by \$31,000 in areas such as professional and consulting services and deferring replacement of office furniture.

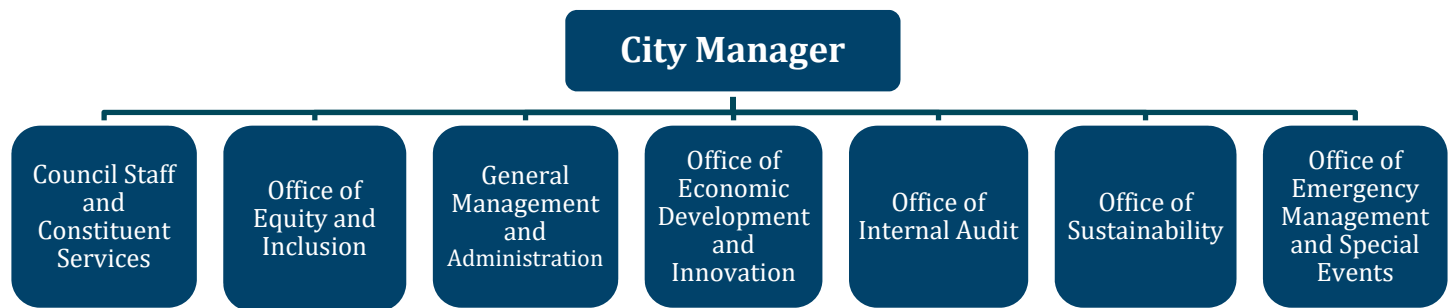
## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
City Attorney's Office	22	23	25	25
<b>TOTAL</b>	<b>22</b>	<b>23</b>	<b>25</b>	<b>25</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	2,298,000	2,458,773	2,776,587	2,945,237
Employee Benefits	613,740	673,530	787,211	880,490
Operating Expenditures	294,645	355,929	562,710	495,991
Capital Equipment	625	24,740	18,045	12,045
<b>TOTAL</b>	<b>\$3,207,010</b>	<b>\$3,512,972</b>	<b>\$4,144,553</b>	<b>\$4,333,763</b>

# City Manager's Office

## Mission

To build a stable platform of evolving services for our community through which we champion positive and sustainable growth and realize visionary ideas for all.



## Department Overview

The City Manager's Office is the center for administration of the City of Raleigh organization. In addition to the coordination and oversight of activities of all City departments, the City Manager's Office also provides direct staff assistance to City Council members, including the Mayor and Council committees. The City Manager's Office leads the financial and budget management processes for the City and directs the City's efforts to plan for the future. Staff members perform research, suggest public policy development and direction for City Council, and evaluate potential public programs. The City's established organizational values – responsiveness, integrity, respect, collaboration, honesty, diversity, stewardship, and initiative – guide the work of the City Manager's Office and staff throughout the organization.



The City Manager's Office includes the Office of Emergency Management and Special Events, Office of Economic Development and Innovation, Office of Internal Audit, Office of Sustainability, and Office of Equity and Inclusion. Much of the City's interaction with outside organizations, including federal, state, and local government relations and initiatives, local colleges and universities, and numerous external nonprofit agencies, is coordinated through the City Manager's Office.

Additional information regarding the City Manager's Office may be obtained by contacting Louis M. Buonpane, Chief of Staff, at (919) 996-3070 or via email at [Louis.Buonpane@raleighnc.gov](mailto:Louis.Buonpane@raleighnc.gov).

## Budget Highlights

- A position was moved from the Housing & Neighborhoods Department to the City Manager's Office to provide support to City Council members and enhance constituent services (\$100,763).
- Reduction in the operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
City Manager's Office	15	15	16	17
<b>TOTAL</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>17</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	1,558,894	1,678,998	1,769,086	1,732,208
Employee Benefits	430,261	474,488	538,874	566,210
Operating Expenditures	241,900	260,993	398,121	373,484
Capital Equipment	-	3,320	-	-
<b>TOTAL</b>	<b>\$2,231,055</b>	<b>\$2,417,799</b>	<b>\$2,706,081</b>	<b>\$2,671,902</b>

# Office of Economic Development and Innovation

## Mission

The Office of Economic Development and Innovation functions as the primary economic development agency for the City to assure continued growth and investment in Raleigh while working toward prosperity for all.

## Department Overview

The Office's economic development efforts are focused in four areas: equity, innovation, existing industry support and business recruitment. The Office works to support and sustain Raleigh's startup and small business culture by connecting businesses with community resources. This program also provides an entry point for innovative ideas, working with internal and external partners to develop and implement solutions to community challenges, and leveraging our entrepreneurial culture to solve problems. By supporting and growing businesses that already call Raleigh home, the existing industry program ensures the City remains a good place to do business. Marketing and promoting Raleigh to new talent and businesses across the country provides opportunities to attract new economic opportunities to the City.

Additional information regarding the Office of Economic Development and Innovation may be obtained by contacting Veronica Creech, Economic Development Manager, at (919) 996-2707 or via e-mail at [Veronica.Creech@raleighnc.gov](mailto:Veronica.Creech@raleighnc.gov).

## Budget Highlights

- Reduction in the operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in office's operating budget by \$23,000 for various operating expenses.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Economic Development and Innovation	7	6	6	6
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	379,978	420,701	453,161	502,350
Employee Benefits	111,511	127,533	149,680	160,121
Operating Expenditures	63,950	56,084	124,560	79,164
Special Programs and Projects	12,000	-	-	-
<b>TOTAL</b>	<b>\$567,439</b>	<b>\$604,318</b>	<b>\$727,401</b>	<b>\$741,635</b>

## Key Initiatives

- Support the retention and expansion of companies, with an emphasis on small and women/minority-owned businesses, by facilitating connections to enhance networks, access to capital, and access to workforce programs. (Economic Development & Innovation, Objectives 1 & 3)
- Host industry cluster roundtable meetings to promote collaboration on economic development opportunities. (Economic Development & Innovation, Objective 4)
- Pursue joint ventures with North Carolina State University, HQ Raleigh, LAUNCH Raleigh and other partners to support innovation and provide opportunities for startup growth and development. (Economic Development & Innovation, Objective 2)
- Support small businesses and innovation by establishing partnerships through Impact Partner Grants and implementing the Building Up-fit and Façade grants (Economic Development & Innovation, Objective 2)
- Promote the City at key events across the country with a focus on attracting workforce and recruiting businesses in key industry sectors, including manufacturing, information technology, biotechnology and pharmaceuticals, design and creative industries, and financial services. (Economic Development & Innovation, Objective 1)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Number of Jobs Announced Utilizing EDI Toolkit	2,250	1,610	1,227	1,200
Value of Grants Awarded to Small and MWBE Businesses	\$318,532	\$425,291	\$170,000	\$500,000
Number of Grants Awarded to Small and MWBE Businesses	16	21	7	20
Number of Company Announcements	80	52	45	50
Number of Referrals*	215	163	75	125

\*Referrals include project interactions for new business attraction and existing businesses.

## Economic Development Fund

### Overview

The Economic Development Fund provides support for economic development activities that benefit Raleigh. The budget continues funding for the economic development initiatives of Greater Raleigh Chamber of Commerce and the Triangle J Council of Governments. Also funded are economic incentives for downtown employment efforts by Red Hat, Citrix, and tax base increases associated with Green Square. The City continues to support economic development partner agencies in downtown Raleigh, the Hillsborough Street business district, and southeast Raleigh. Additional information regarding the Economic Development Fund may be obtained by contacting Veronica Creech, Economic Development Manager, at (919) 996-2707 or via e-mail at [Veronica.Creech@raleighnc.gov](mailto:Veronica.Creech@raleighnc.gov).

### Budget Highlights

- Ipreo US, LLC is eligible for economic incentives based upon jobs increases (\$25,000).

### Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>INCENTIVE GRANTS</b>				
Citrix Economic Incentive 1	-	81,619	100,000	111,000
Citrix Economic Incentive 2	-	-	100,000	100,000
Green Square Economic Incentive	142,219	141,737	146,700	150,000
Red Hat Incentive 1	42,371	51,873	55,000	75,000
Red Hat Incentive 2	100,000	100,000	100,000	100,000
PNC Arena Economic Incentive	75,000	-	-	-
Ipreo Economic Incentive	-	-	-	25,000
<b>INTERLOCAL FUNDING</b>				
St. Aug Stadium Interlocal Funding	100,000	-	-	-
<b>DUES</b>				
RDU Airport Authority	12,500	12,500	12,500	12,500
Triangle J COG	125,624	127,240	125,000	127,500
Event Sponsorships	94,725	6,711	2,500	-
<b>OTHER</b>				
Blue Ridge Corridor Alliance	2,379	-	40,000	40,000
Chamber of Commerce	131,750	208,250	170,000	170,000
Downtown Raleigh Alliance	108,450	78,295	138,605	108,450
Hillsborough St. Comm. Svs Corp	125,000	125,000	125,000	125,000
SE Raleigh Assembly	49,312	46,178	46,178	46,178
Contractual Services	50,418	-	1,000,000	-
To Miscellaneous Capital Projects Fund	70,000	150,000	100,000	-
<b>TOTAL</b>	<b>\$1,229,748</b>	<b>\$1,129,403</b>	<b>\$2,261,483</b>	<b>\$1,190,628</b>

# Office of Emergency Management and Special Events

## Mission

The Office of Emergency Management and Special Events establishes and maintains a strategic framework to efficiently guide and coordinate City and external resources in collaboration with governmental and private sector partners throughout an emergency. The Office also oversees the use of streets, sidewalks, and greenways in the City for both organized special events and the private use of public space, with the purpose of protecting the health, safety and welfare of citizens and visitors while establishing a clear and accountable process for those who are interested in generating on-street activity.

## Department Overview

The Office of Emergency Management and Special Events is one of five independent offices organizationally housed within the City Manager's Office. Primary responsibilities include providing leadership in disaster preparedness and response, inter-departmental coordination related to event management and project management for high consequence initiatives.

Additional information regarding the Office of Emergency Management and Special Events may be obtained by contacting Derrick Remer, Emergency Management and Special Events Manager, at (919) 996-2200 or via email at [Derrick.Remer@raleighnc.gov](mailto:Derrick.Remer@raleighnc.gov).

## Budget Highlights

- Three positions were moved from the Planning and Development Department to Emergency Management and Special Events to support code enforcement (\$178,627).
- Reduction in the operating budget includes the 25% organization-wide reduction in travel and training and \$40,662 for cancelation of City's July 4<sup>th</sup> Fireworks display.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Office of Emergency Management	5	5	5	8
<b>TOTAL</b>	5	5	5	8
<b>DIRECT EXPENDITURES BY TYPE</b>				
Personnel	278,609	279,901	312,855	455,029
Employee Benefits	78,391	94,071	112,101	176,118
Operating Expenditures	67,629	24,098	104,904	65,422
Capital Equipment	531	4,055	3,500	3,500
<b>TOTAL</b>	<b>\$425,160</b>	<b>\$402,125</b>	<b>\$533,360</b>	<b>\$700,069</b>

## Key Initiatives

- Further advance an Emergency Management Program allowing the City to continue critical operations in times of stress. This includes plan development, training, exercises, and the continued refinement of operations City-wide. (Organizational Excellence, Objectives 1 & 3; Safe, Vibrant, & Healthy Community, Objective 1)
- Continue communication strategy with businesses and residents to provide a transparent platform for open dialogue concerning the impacts of special events, outdoor dining, private use of public space, and nightlife. Community Engagement Meetings are used to inform the community of event impacts and engage with businesses on best practices surrounding vibrancy, hospitality, and safety. These interactions aid in recognizing both successes and challenges and lead to collaboration benefiting all stakeholders. (Organizational Excellence, Objective 3; Safe, Vibrant & Healthy Community, Objective 1)
- Devise and implement technological tools to increase Office functionality and improve communication among City departments, event coordinators, and citizens related to special events. (Organizational Excellence, Objectives 1 and 2)
- Continue Business Continuity Planning efforts, including continuity of operations training for all departments and analyses of business processes to identify enhancement opportunities. (Organizational Excellence, Objective 1)

## Performance Indicators

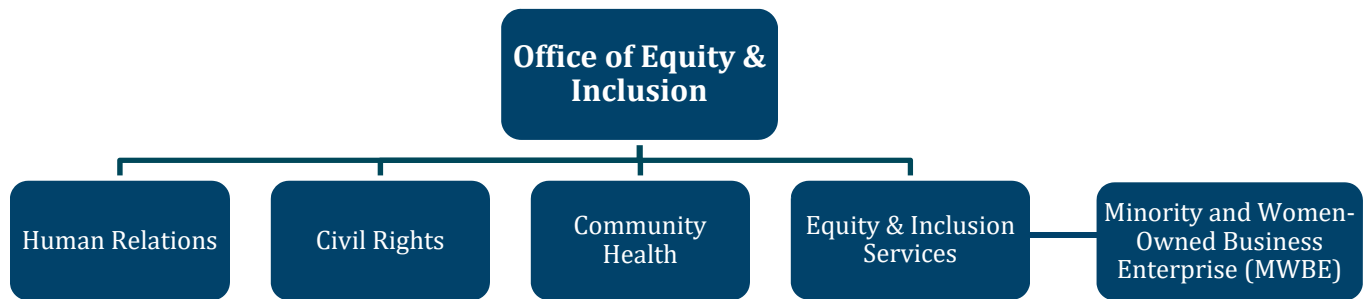
	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Events coordinated with COR Event Manager onsite	130	127	73	75
Overall Event Attendance	1,079,157	1,021,820	911,496	300,000
Number of Events	457	411	277	200*

\* The Governor issued Executive Orders that impose restrictions intended to slow the spread of the COVID-19 virus by, among other things, limiting large events and gatherings of people. The City of Raleigh extended similar restrictions on special events and gatherings of 25 or more people.

# Office of Equity and Inclusion

## Mission

The Office of Equity and Inclusion is a newly created Office of the City Manager, focused on embedding equity into the culture, practices and policies for the City of Raleigh. Specific focus areas include Human Relations, Civil Rights, Community Health, and Equity & Inclusion Services.



## Office Overview

The Office of Equity and Inclusion will manage the following program areas:

**Human Relations** will manage five community boards and commissions with the focus on promoting unity and harmony within the city. This division will also focus on community celebrations of culture, ethnicity, and race. This division will also lead the annual Municipal Equality Index (MEI) process.

**Civil Rights** will manage all programs associated with Federal laws that govern equal treatment and prohibit discrimination for all protected classes. This includes Title's VI and VII of the Civil Rights Act and Section 504 of the Americans with Disabilities Act. This division will house the Fair Housing Enforcement team consisting of investigators and intake staff.

**Community Health** will focus on prevention by partnering with and supporting organizations providing community health services. This team will manage the Human Services grants process, the Community Stakeholder Group, the Substance Use Advisory Commission, and any other Community Health related services.

**Equity & Inclusion Services** will lead the organization in the process of developing and implementing the City's Equity Plan. This group will serve as primary trainers on racial, health, and social justice. They will provide technical assistance to departments around policy development, cultural sensitivity and planning for equity. This division will manage all equity related assessments and reporting and action planning and lead the City of Raleigh Equity (CORE) Team and Employee Resource Groups. Additionally, this division will house the Minority and Women-Owned Business Enterprise Program.

## Budget Highlights

- At the direction of City Council, funding was appropriated from Council Contingency for additional scholarships as a recommendation from the Mayor's Committee for Persons with Disabilities Annual Report (\$3,000).
- The Office of Equity and Inclusion was created utilizing existing staff from the Housing & Neighborhoods Department.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Office of Equity and Inclusion	-	-	-	9
<b>TOTAL</b>	-	-	-	<b>9</b>
<b>DIRECT EXPENDITURES BY TYPE</b>				
Personnel	-	-	-	606,776
Employee Benefits	-	-	-	231,170
Operating Expenditures	-	-	-	86,176
Special Programs and Projects				39,610
<b>TOTAL</b>	-	-	-	<b>\$963,732</b>

# Office of Internal Audit

## Mission

The Office of Internal Audit is an independent audit and consulting function. The Office helps the City accomplish its objectives by bringing a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, control, and governance processes.

The Office's audits identify emerging risks in all areas of the City, including strategy and governance, stewardship of assets, performance of programs, and compliance with regulations.

## Department Overview

The Office of Internal Audit conducts audits of City departments, divisions and programs. Additional information regarding the Office of Internal Audit may be obtained by contacting Martin Petherbridge, Internal Audit Manager, at (919) 996-3162 or via email at [Martin.Petherbridge@raleighnc.gov](mailto:Martin.Petherbridge@raleighnc.gov).

## Budget Highlights

- Reduction in office's operating budget by \$27,897 for professional and contractual services.
- Reduction in office's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Office of Internal Audit	4	5	5	5
<b>TOTAL</b>	4	5	5	5
<b>DIRECT EXPENDITURES BY TYPE</b>				
Personnel	333,839	359,249	416,171	423,312
Employee Benefits	95,630	104,030	129,664	132,594
Operating Expenditures	43,528	59,051	75,648	20,934
<b>TOTAL</b>	<b>\$472,997</b>	<b>\$522,330</b>	<b>\$621,483</b>	<b>\$576,840</b>

## Key Initiatives

- Optimize audit choices with an enhanced risk assessment process to develop an audit plan that provides the most value for the City.
- Enhance process for follow-up procedures related to audit findings.

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Number of audits performed	4	8	9	7
Number of follow-ups performed on key audit recommendations	21	23	30	25

# Office of Sustainability

## Mission

The Office of Sustainability works collaboratively to prioritize economic, social and environmental efforts at an individual, organizational and community-wide level. The Office works to create efficiencies, save resources, and strengthen innovative partnerships through testing new technology and encouraging new ways of thinking that positively impact the environment, the local economy and all who live, work and play in Raleigh.

## Department Overview

The Office of Sustainability is uniquely positioned in the City Manager's Office to work collaboratively with all City departments to prioritize sustainability at an individual, organizational and community-wide level that is critical to retain the City's recognized national leadership in this area.

Additional information regarding the Office of Sustainability may be obtained by contacting Megan Anderson, Sustainability Manager, at (919) 996-4658 or via email at [Megan.Anderson@raleighnc.gov](mailto:Megan.Anderson@raleighnc.gov).

## Budget Highlights

- Reduction in operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in office's operating budget by \$11,800 for various operating expenses.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Office of Sustainability	5	5	5	5
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	291,117	386,723	406,994	384,377
Employee Benefits	83,081	111,417	122,667	119,552
Operating Expenditures	77,556	132,298	303,656	106,263
<b>TOTAL</b>	<b>\$451,754</b>	<b>\$630,438</b>	<b>\$833,317</b>	<b>\$610,192</b>

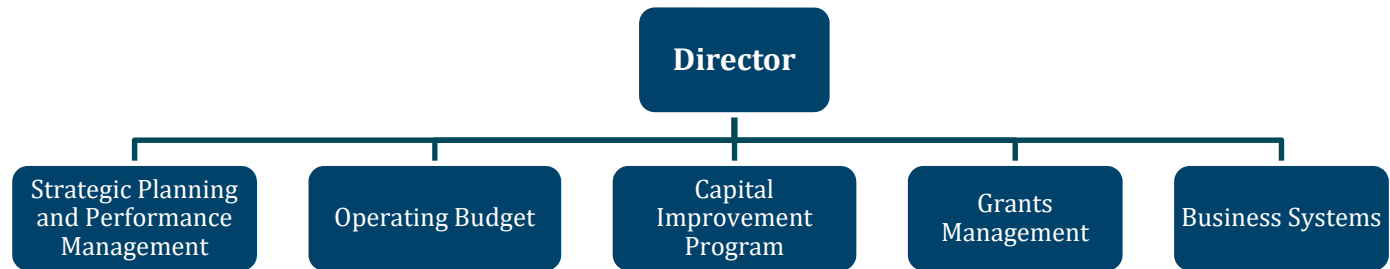
## Key Initiatives

- Collaborate with cross-departmental work teams, technical advisors, community groups, and equity advisors to complete the Community-wide Climate Action Plan (CCAP) project with robust community engagement. CCAP builds upon the results of two Greenhouse Gas Emission Inventories to address the community-wide greenhouse gas reduction goal of an 80% reduced emissions by 2050 with data-driven actions and strategies that consider climate equity impacts and resiliency principles. (Growth & Natural Resources, Objective 3)
- Support the work plan of the Environmental Advisory Board, including the annual Environmental Awards celebration.
- Continue to support sustainability initiatives such as the BeeCity USA designation, the SunFest event, the Vehicle Fleet Services Executive Fleet teams, the Equity team, new Civic Campus planning, Solid Waste and waste reduction, the North Carolina initiatives (such as the State of North Carolina Clean Energy Plan, Duke Energy NC Climate Cities Initiative, NC Cities Initiatives Zero Emission vehicle planning, etc.).
- Support a culture of innovation in the city by serving as a resource for pilot projects, new technologies (such as implementation of the Transportation Electrification Study, smart city applications, energy data access and analysis), by working to improve processes, and building organizational capacity. Through collaboration, community engagement, and by serving as a resource, the Office will encourage practices that make Raleigh a more sustainable, equitable and resilient city. (Economic Development & Innovation, Objective 2; Transportation & Transit, Objective 4).

# Budget and Management Services

## Mission

We ensure fiscal stewardship and encourage a strong foundation for an intentional future so that Raleigh remains a community of choice. We bring useful data and analysis to key decision points and provide strategic resource allocation. We are guided by our organizational values, professional ethics, and open communication.



## Department Overview

The Budget and Management Services Department (BMS) supports the City Council, City Manager and City departments as they provide quality public services to Raleigh residents. The department helps with the development and execution of the City's annual operating and capital budgets; Citywide strategic plan development and implementation, measurement and benchmarking; conducting ongoing program and policy analyses to inform Council and executive decisions; and citywide grants program administration.



Additional information regarding the Budget and Management Services Department may be obtained by contacting Mary Vigue, Budget and Management Services Director, at (919) 996-4270 or via email at [Mary.Vigue@raleighnc.gov](mailto:Mary.Vigue@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget by \$45,000 for contractual services and software upgrades.
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Budget & Management Services	12	14	14	14
<b>TOTAL</b>	<b>12</b>	<b>14</b>	<b>14</b>	<b>14</b>
EXPENDITURES BY TYPE				
Personnel	986,070	995,798	1,166,939	1,085,689
Employee Benefits	253,614	261,247	342,581	329,696
Operating Expenditures	132,621	210,957	354,329	280,591
<b>TOTAL</b>	<b>\$1,372,305</b>	<b>\$1,468,002</b>	<b>\$1,863,849</b>	<b>\$1,695,976</b>

## Key Initiatives

- Support the update and implementation of the City's FY21-25 Strategic Plan.
- Continue to monitor revenues and expenses to maintain financial stability. (Organizational Excellence, Objective 1)
- Continue to explore public engagement and communication opportunities as it relates to strategic planning, budget development, and grants management. (Organizational Excellence, Objective 3)
- Develop and implement organizational processes that maximize the ability to use departmental business plan to increase strategic cross-department discussions, aid in organizational planning, and promote transparency. (Organizational Excellence, Objective 1)

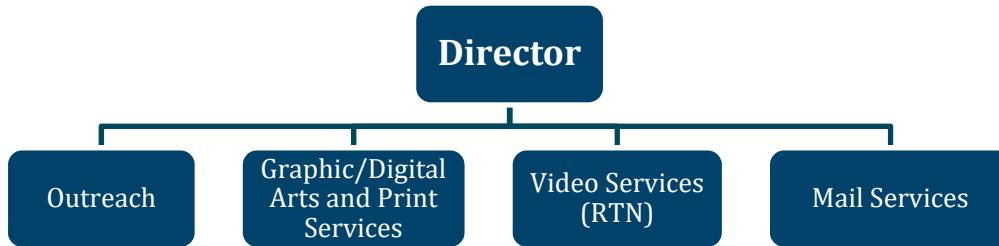


The City of Raleigh Strategic Plan is currently in the process to be updated with the FY21-FY25 version. To learn more about the Strategic Plan or the work that has been done so far, visit [strategicplan.raleighnc.gov](https://strategicplan.raleighnc.gov)

# Communications

## Mission

The Communications Department provides innovative and creative communications solutions to promote the City's core services, initiatives and mission.



## Department Overview

The Communications Department serves as the City's media liaison, facilitating media conferences, fielding direct media inquiries and populating the City's website, intranet site and social media platforms. The department produces shows and stand-alone programming on Raleigh Television Network (RTN).

The Communications Department includes the Print Services Division, which is responsible for on-site design and purchasing of printing services. The department also manages the City's mail and delivery services in an effort to realize greater efficiencies and economies of scale.

Additional information regarding the Communications Department may be obtained by contacting Damien Graham, Communications Director, at (919) 996-3002 or via email at [Damien.Graham@raleighnc.gov](mailto:Damien.Graham@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in department's operating budget by \$83,040 in various operating expenses, including eliminating Oak City sessions.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Communications	17	19	19	20
Raleigh Television Network (RTN)	10	10	10	9
<b>TOTAL</b>	<b>27</b>	<b>29</b>	<b>29</b>	<b>29</b>
<b>EXPENDITURES BY DIVISION</b>				
Communications	1,697,505	1,953,920	2,379,936	2,345,418
Raleigh Television Network (RTN)	979,701	925,400	1,254,620	969,400
<b>TOTAL</b>	<b>\$2,677,206</b>	<b>\$2,879,320</b>	<b>\$3,634,556</b>	<b>\$3,314,818</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	1,805,871	1,929,057	2,147,774	2,182,920
Employee Benefits	540,232	585,969	678,042	737,696
Operating Expenditures	327,546	356,500	796,426	389,988
Special Programs and Projects	-	-	200	200
Capital Equipment	3,557	7,794	12,114	4,014
<b>TOTAL</b>	<b>\$2,677,206</b>	<b>\$2,879,320</b>	<b>\$3,634,556</b>	<b>\$3,314,818</b>

## Key Initiatives

- Continue working with departments to implement the new City Brand and improve the quality and reach of communication materials. (Organizational Excellence, Objective 4)
- Implement Storefront to allow departments to order branded materials and help streamline the print process. Provide user training on this new technology. (Organizational Excellence, Objective 1)
- Develop a digital engagement strategic plan to provide a framework for increased community engagement. (Organizational Excellence, Objective 2)
- Evaluate the City's use of printed materials and identify opportunities to digitize, including opportunities to reduce paper consumption to improve efficiency and reduce departmental costs (Organizational Excellence, Objective 1)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
RTN Government Meetings	104	171	195	247
RTN Staff Produced Programs	131	117	129	130

# Finance

## Mission

To demonstrate excellence in our financial services to the City organization and our customers through a commitment to continuously improving within our philosophy of “People Helping People.”



## Department Overview

The Finance Department provides support services for City Council, City management, departments and Raleigh residents. Services provided include treasury, accounting and financial reporting, management accounting, procurement, payroll, revenue, ERP Center of Excellence, and risk management. The Finance Department ensures the integrity and accuracy of the City’s financial transactions in accordance with applicable accounting standards, City ordinances, state statutes, and federal laws.

Additional information regarding the Finance Department may be obtained by contacting Allison Bradsher, Chief Financial Officer, at (919) 996-3215 or via email at [Allison.Bradsher@raleighnc.gov](mailto:Allison.Bradsher@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in department's operating budget by \$74,610 in areas such as professional and consulting services, operating supplies and reporting software upgrades.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Finance Administration	5	5	4	4
Treasury Office	4	4	4	4
Revenue	14	14	14	14
Purchasing	11	11	11	11
Accounting and Financial Reporting	20	20	21	21
Payroll	5	5	5	5
<b>TOTAL</b>	<b>59</b>	<b>59</b>	<b>59</b>	<b>59</b>
<b>EXPENDITURES BY DIVISION</b>				
Finance Administration	597,665	611,413	678,604	678,978
Treasury Office	394,054	359,349	561,163	574,617
Revenue	1,114,291	1,224,940	1,374,492	1,340,679
Purchasing	1,015,811	1,015,129	1,107,253	1,065,091
Accounting and Financial Reporting	1,889,485	1,890,716	2,352,910	2,188,297
Payroll	500,185	532,818	546,863	549,517
<b>TOTAL</b>	<b>\$5,511,491</b>	<b>\$5,634,365</b>	<b>\$6,621,285</b>	<b>\$6,397,179</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	3,896,320	3,946,688	4,404,592	4,269,339
Employee Benefits	1,077,380	1,154,686	1,375,543	1,460,193
Operating Expenditures	526,202	532,991	836,655	664,352
Capital Equipment	11,589	-	4,495	3,295
<b>TOTAL</b>	<b>\$5,511,491</b>	<b>\$5,634,365</b>	<b>\$6,621,285</b>	<b>\$6,397,179</b>

## Key Initiatives

- Maintain City's AAA general obligation bond rating and revenue bond rating from all three rating agencies.
- Complete FY20 Comprehensive Annual Financial Report (CAFR) with an unqualified opinion from the independent auditors and submit FY20 CAFR to Government Finance Officer Association (GFOA) for consideration of the GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Continue Finance participation and leadership in various City-wide committees, working groups and Strategic Plan work efforts. (Organizational Excellence, Objective 1)
- Improve processes via expanded and enhanced utilization of PeopleSoft and other financial systems.
- Continue to support 2017 Transportation Bond implementation by providing reporting, tracking and data analytics. (Organizational Excellence, Objective 1)
- Develop an environment of data-driven information to aid in decision-making as well as increase the use of technology to drive efficiencies and quality of work. (Organizational Excellence, Objective 1)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
General Obligation Bond Rating (Goal: AAA)	AAA	AAA	AAA	AAA
Utility Revenue Bond Rating (Goal: AAA)	AAA	AAA	AAA	AAA
Obtain unqualified audit opinion	✓	✓	✓	✓
GFOA Certification for CAFR/PAFR	✓	✓	✓	✓
Vendor Invoices	69,783	69,833	69,300	69,000
Revenue Payments	75,097	83,540	84,310	85,150
Accounts Receivable	2,871	5,009	5,215	5,260
Service Contracts	1,374	1,057	1,110	975
Purchase Orders	15,569	14,601	13,700	15,000

# Risk Management Fund

## Department Overview

The Risk Management program provides risk management services to protect the City's interest with respect to property and general liability exposures, as well as the workers compensation program. Although funded within the Risk Management Fund, the personnel organizationally fall within the Finance and Human Resources Departments. Workers' compensation costs are allocated to departments based upon actuarial claims cost projections developed from a combination of past experience and projected payroll. Property insurance premiums are allocated to departments responsible for the property based upon the insured values of the properties, as determined by appraisal. General liability and auto liability costs are allocated within individual departments based upon claims experience and actuarial claims cost projections.

Additional information regarding the Risk Management program may be obtained by contacting Patrick Eudy, Assistant Financial Officer, at (919) 996-3215 or via email at [Patrick.Eudy@raleighnc.gov](mailto:Patrick.Eudy@raleighnc.gov).

## Budget Highlights

- In accordance with the Risk Management Fund Balance Policy, fund balance in excess of the minimum required amount is annually rebated back to paying departments in the subsequent year's budget. In FY19, no excess fund balance was available and, as a result, impacted funds did not receive a rebate in FY21.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Risk Management	4	4	3	3
HR – Workers Comp	2	2	2	2
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>5</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	347,845	352,060	363,258	383,319
Employee Benefits	115,165	112,833	130,695	140,093
Operating Expenditures	456,069	366,900	712,057	600,691
Special Programs and Projects	5,634,441	9,266,000	8,082,721	8,520,000
Interfund Transfers	645,988	7,803,475	4,931,279	628,368
<b>TOTAL</b>	<b>\$7,199,508</b>	<b>\$17,901,268</b>	<b>\$14,220,010</b>	<b>\$10,272,471</b>

## Key Initiatives

- Monitor the Civic Campus construction project and maintain adequate insurance coverage throughout the process.
- Assess and respond to Risk Management related impacts of COVID-19.
- Leverage annual actuarial reports for long-term funding strategies and financial planning.
- Expand knowledge of industry best practices; identify and implement improvements to the City's risk management practices.

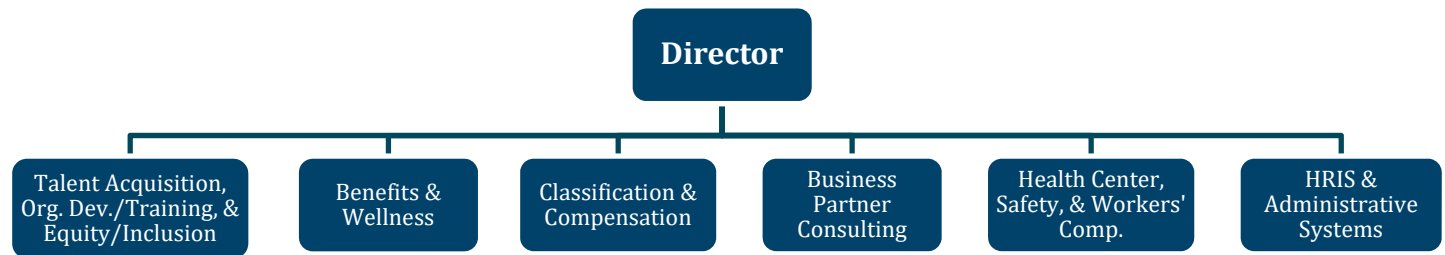
## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Workers' Compensation Claims	418	354	423	420
General Liability Claims	250	199	185	200
Automobile Liability Claims	139	135	122	135
Subrogated Claims- Third Party At- Fault	221	169	175	180
Certificates of Insurance Processed	1,803	1,904	1,850	1,900

# Human Resources

## Mission

The Human Resources Department supports and partners with the entire organization to attract, recruit, develop and retain a high performing, diverse workforce.



## Department Overview

The Human Resources Department facilitates and coordinates the development, implementation and administration of a variety of programs, initiatives, and processes, while focusing on the workforce strategically and staying in conformance with local, state, and federal laws/regulations. We are committed and driven to attract, motivate, reward, and retain a diverse, inclusive, responsive, and high-performing workforce.



Additional information or questions regarding the Human Resources Department may be obtained by contacting Fagan Stackhouse, Human Resources Director at (919) 996-4711 or via email at [Fagan.Stackhouse@raleighnc.gov](mailto:Fagan.Stackhouse@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in department's operating budget by \$84,000 for professional services and organizational development and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Human Resources	31	32	32	32
<b>TOTAL</b>	<b>31</b>	<b>32</b>	<b>32</b>	<b>32</b>
<b>DIRECT EXPENDITURES BY TYPE</b>				
Personnel	2,448,392	2,098,213	2,525,327	2,385,406
Employee Benefits	663,725	613,419	799,292	793,867
Operating Expenditures	1,039,756	1,182,305	1,343,263	1,060,046
Special Programs and Projects	6,442	107,706	113,794	120,000
<b>TOTAL</b>	<b>\$4,158,315</b>	<b>\$4,001,643</b>	<b>\$4,781,676</b>	<b>\$4,359,319</b>

## Key Initiatives

- Continue to facilitate and coordinate the implementation of the recommendations from the Compensation System Study, including part-time and temporary positions, and market review. (Organizational Excellence, Objective 4)
- Enhance diversity, equity, inclusion and belonging in the organization, leading efforts to develop a strategic diversity and inclusion plan for the City. (Organizational Excellence, Objective 4)
- Assess current health plan design and develop a strategy that encompasses a cost-sharing philosophy to help mitigate increasing health insurance costs yet offers competitive benefits. (Organizational Excellence, Objective 1)
- Study and identify a workforce planning and development model that embraces employee growth and opportunity through succession planning, knowledge management, career planning, and professional, leadership, and executive leadership development. (Organizational Excellence, Objective 4)
- Develop and execute new strategies for the Citywide Safety & Health Committee by establishing processes and programs that will instill personal ownership by each employee through safety policies and practices. (Organizational Excellence, Objective 3)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Jobs Filled	601	658	550*	600
Participation in Annual Wellness Assessment - Active Employees	85%	89%	85%	90%

*\*Downward trend in Jobs Filled anticipated for FY20 due to COVID-19-related Citywide hiring freeze.*



## Health/Dental and OPEB Trust Funds

### Department Overview

The Health/Dental Trust Fund provides for the payment of the City's self-funded health and dental costs for current employees and dependents. The City established the Other Post-Employment Benefits (OPEB) Trust in FY08 to fund post-employment benefit costs (health insurance, Medicare Supplement, and life insurance), as well as the future retiree benefit liability of current employees. Annually, the City engages an actuary to calculate the Annual Required Contribution (ARC) to fully fund the OPEB trust.

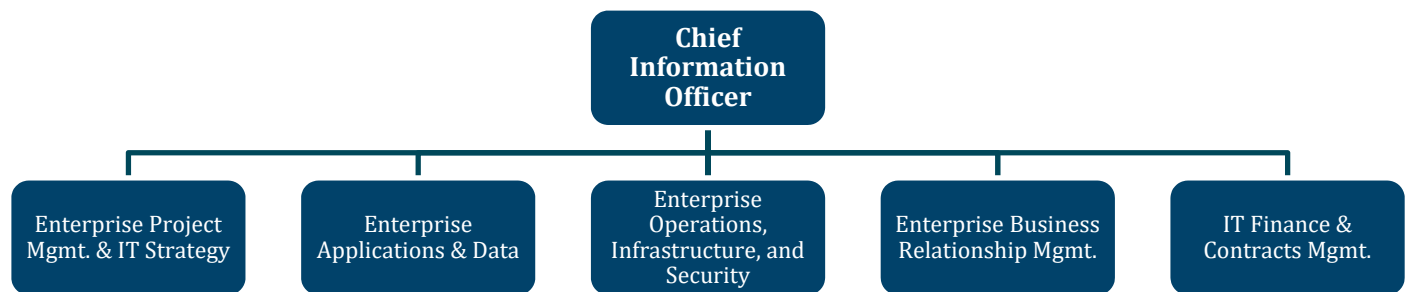
### Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
HEALTH/DENTAL TRUST COSTS	2017-18	2018-19	2019-20	2020-21
Employee Health Claims/Wellness	32,922,123	39,488,782	43,125,172	45,470,510
Dental Claims	2,916,308	2,733,534	3,309,194	3,569,153
Administrative Charges	2,135,302	2,185,488	2,190,000	2,150,000
Stop Loss Fees	1,488,701	1,568,644	2,260,000	2,400,000
Fiduciary Fees	43,526	48,932	56,000	56,000
<b>TOTAL</b>	<b>\$39,505,960</b>	<b>\$46,025,380</b>	<b>\$50,940,366</b>	<b>\$53,645,663</b>
OPEB TRUST COSTS BY TYPE				
Retiree Health Claims/Wellness	13,950,350	13,542,385	18,090,176	19,681,744
Retiree Life Insurance	154,554	153,569	176,194	192,199
Retiree Medicare Supplement	1,472,913	1,588,856	1,506,315	1,660,465
Administrative Charges	483,902	486,713	500,000	500,000
Stop Loss Fee	357,576	372,014	420,000	440,000
Fiduciary Fees	75,602	82,819	85,000	85,000
<b>TOTAL</b>	<b>\$16,494,897</b>	<b>\$16,226,356</b>	<b>\$20,777,685</b>	<b>\$22,559,408</b>

# Information Technology

## Mission

Partnering with our customers to deliver services they value.



## Department Overview

The Information Technology (IT) Department provides technology services and information systems that deliver business value to the City and the greater Raleigh community. As the demand for technology evolves, the IT organization must provide services to align IT investment with citywide goals. The IT Department extends beyond the traditional operational model with its focus on civic engagement, information transparency and the promotion of constituent-facing programs to support a highly technological region.

Additional information regarding the Information Technology Department may be obtained by contacting Beth Stagner, Interim Chief Information Officer, at (919) 996-5485 or via email at [beth.stagner@raleighnc.gov](mailto:beth.stagner@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget by \$490,554 primarily in contractual services.
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- The department shifted \$500,000 in funding from the Technology Capital Fund to operations in support of ongoing cybersecurity efforts and additional Microsoft 365 license costs.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Office of CIO	20	21	31	31
Enterprise Operations and Infrast.	21	28	29	29
Enterprise Applications and Data	34	35	30	30
IT Finance, Contracts & Res. Mgmt.	6	6	-	-
<b>TOTAL</b>	<b>81</b>	<b>90</b>	<b>90</b>	<b>90</b>
<b>EXPENDITURES BY DIVISION</b>				
Office of CIO	2,928,500	2,911,054	5,502,920	5,295,776
Enterprise Operations and Infrast.	6,714,022	7,344,718	10,112,474	10,125,824
Enterprise Applications & Data	9,416,719	9,459,209	8,007,237	7,275,345
IT Finance, Contracts & Res. Mgmt.	1,462,399	1,427,243	383,137	-
<b>TOTAL</b>	<b>\$20,521,640</b>	<b>\$21,142,224</b>	<b>\$24,005,768</b>	<b>\$22,696,945</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	6,491,895	7,366,620	7,876,424	7,850,573
Employee Benefits	1,777,883	2,006,261	2,417,235	2,626,092
Operating Expenditures	12,251,862	11,769,343	13,712,109	12,220,280
<b>TOTAL</b>	<b>\$20,521,640</b>	<b>\$21,142,224</b>	<b>\$24,005,768</b>	<b>\$22,696,945</b>

## Key Initiatives

- Continue to strengthen the department's cybersecurity program to protect the confidentiality, integrity, and availability of the City's technology infrastructure, data and systems. (Organizational Excellence, Objective 2)
- Work with city departments to create an inclusive, collaborative, innovative environment to drive the strategic investment in the core technology or software platform. This will help the City become more efficient, expand business automation, and better leverage existing data repositories. (Organizational Excellence, Objective 1)
- Work across the organization to create updated IT policies focused on technology infrastructure, security, applications, and other IT-related responsibilities of the City. Create, communicate, and monitor compliance of the approved policies. (Organizational Excellence, Objective 1)
- Establish consistent, clear, and forward-looking project intake and management methods to support the City's investment in enterprise technology. (Organizational Excellence, Objective 1)

- Monitor and evaluate the IT Business Relationship Management program to ensure our strategic partnerships create mutual value through effective customer relationships, relevant and clear communications, quality service delivery, and informative technology resources. (Organizational Excellence, Objective 2)
- Develop an improved computer equipment and infrastructure lease management program and a re-envisioned enterprise printer fleet program that meets the City's current and future needs. (Organizational Excellence, Objective 2)

## Special Appropriations

The City of Raleigh Special Appropriations budget reflects services or functions that are not specifically associated with a particular department. These functions are grouped into six categories: Employee Benefits, Intergovernmental Payments, Non-departmental Expenses, Risk Management, and Transfers to Other Funds.

**Employee Benefits:** The Employee Benefits category budgets the City's contribution toward health and life insurance for retirees, workers compensation, and unemployment.

**Intergovernmental Payments:** Intergovernmental payments include items such as tax billing and collections.

**Non-Departmental Expenses:** Non-departmental expenses include operating costs not associated with a specific department. These include postage, Council contingency, and the maintenance and operations reserve.

**Risk Management:** The risk management accounts fund a portion of the Risk Management Internal Service Fund. As in the past, direct expenses of risk management will be paid from the Internal Service Fund.

**Transfers to Other Funds:** Transfers to Other Funds include transfers made from the General Fund to other funds. Transfers to the General Debt Service Fund, Technology Fund, General Public Improvements Capital Projects Fund and Park Improvement Fund represent the General Fund contributions to the City's debt service and five-year capital program. Transfers are also made to Public Transit, Convention and Performing Arts Center, Solid Waste Services and Community Development funds. These funds are operated as business-like enterprise funds but are partially supported with General Fund dollars.

### Budget Highlights

- An equipment usage charge is included to debt finance yard-waste carts for Solid Waste Services (\$1.0M).
- Additional financial support, totaling \$1.3 million for Solid Waste Services to assist in yard waste collection and disposal efforts.
- Transfer to capital to support the development of affordable housing (\$6,241,000); maintenance of general government facilities, economic development grant programs, and corridor studies (\$1.4M); support street resurfacing, bridge repairs, and traffic signal installations (\$3.0M); and support community center site improvements and maintenance associated with the parks, recreation, and cultural resources network (\$900,000).

## Budget Detail

EXPENDITURES BY TYPE	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Employee Benefits</b>				
Post-Employment Benefits	11,906,090	11,628,337	12,553,574	13,696,366
Unemployment	125,262	38,905	80,000	80,000
<b>Intergovernmental Payments</b>				
City Co Tax B & C	1,181,806	1,260,148	1,424,000	1,300,000
Elections	830,800	-	1,742,053	-
Penalty Payments Due WCPSS	492,356	573,453	403,000	500,580
<b>Municipal Service Districts</b>				
Hillsborough Street MSD*	625,871	657,648	732,199	-
Downtown MSD*	1,038,299	1,081,437	1,125,843	-
<b>Non-departmental Expenses</b>				
Postage	154,138	127,742	257,395	165,000
Safety Shoes	124,791	128,577	135,000	135,000
Event Sponsorships	22,500	53,223	45,000	45,000
Utility Bill Assistance	242,880	208,323	215,850	210,000
Council Contingency	-	-	92,000	150,000
Maintenance & Operations Reserve	-	-	410,380	655,091
Special Projects & Programs	57,110	67,998	103,800	100,000
Contractual Services	-	28,500	1,938,250	80,358
Other External Agencies	-	-	266,000	266,000
<b>Risk Management</b>				
Misc. Insurance Premiums	537,245	509,260	493,953	515,129
To ISF-Prop/Liability Claims	32,323	29,965	29,965	33,106
To ISF-Excess Prop/Liability Premium	79,233	153,757	153,757	116,721
To ISF-WC Excess Premium	31,314	30,149	30,149	33,065
To ISF-Other Insurance Services	875,037	789,574	405,147	584,642
To ISF-Workers Comp	330,732	286,422	286,422	291,988

\*Municipal Service District expenditures are represented in a new section beginning with FY21 funding.

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Transfers to Other Funds</b>				
Equipment Usage Charges	-	-	-	1,000,000
To 110 Economic Development	1,202,762	1,162,128	2,118,828	1,190,628
To 130 Revolving Fund	-	-	10,000	-
To 190 Debt Service	63,224,653	70,820,395	70,555,556	68,132,799
To 360 Solid Waste Services	6,400,000	6,430,000	6,430,000	7,730,000
To 410 Transit	19,535,653	19,908,313	19,580,136	16,746,667
To 415 Transit Capital Grants	1,663,000	1,400,950	1,546,688	258,503
To 501 Technology Capital	3,800,000	3,300,000	1,466,735	-
To 505 General Public Projects	8,167,500	4,800,000	4,295,250	1,400,000
To 515 Sidewalk	643,000	-	-	-
To 525 Street Improvement	8,365,000	10,238,000	10,175,000	3,000,000
To 527 Raleigh Union Station	980,000	80,000	100,000	-
To 625 Parks Capital	4,855,000	4,325,000	4,070,000	900,000
To 636 Park Bond	70,200	-	-	-
To 637 Dix Park	-	250,000	-	-
To 642 Convention Center	1,973,875	1,821,641	1,872,688	2,181,766
To 735 Housing Operations	1,365,019	1,507,007	1,203,700	903,977
To 736 Housing Projects	7,888,000	7,404,542	6,177,000	6,241,000
To 810 Grants/Grant Match	-	-	-	3,843,933
<b>TOTAL</b>	<b>\$148,821,449</b>	<b>\$151,101,494</b>	<b>\$151,525,318</b>	<b>\$132,487,319</b>

## Infrastructure and Public Services

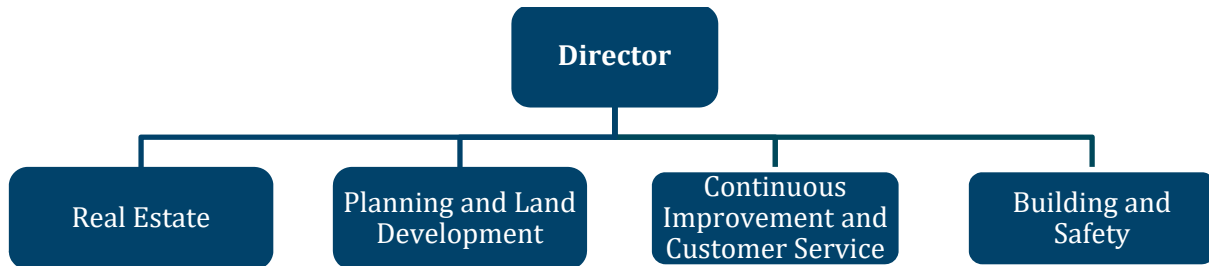
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# Planning and Development

## Mission

Effective January 1, 2020, the City Planning and Development Services Departments were formally consolidated. This effort is intended to bring forth better communication and collaboration with the expectation of becoming more customer focused, accountable and intentional about the planning and development experience for our community.



## Department Overview

The Planning and Development Department provides comprehensive planning, design and implementation, regulation, real estate, plan review, field inspections and customer service. Comprehensive planning, including corridor, area and neighborhood planning processes, supports community involvement and visioning for future growth and development throughout the City. Design and implementation focus on bringing these planning efforts to fruition through design services and capital project planning, assisting applicants in meeting the design-based standards of the development code, and promoting good design through public education and citizen engagement. By managing requests for zoning map changes, variances from development standards, annexations and other regulatory processes, the department's regulatory role ensures that current development meets standards identified in the zoning ordinance. Real Estate Services provides property acquisition and disposition, deed research and real property lease management services to the City, as well as strategic and advisory support for planning and economic development efforts.

The plan review, field inspections and customer service functions work to ensure that development projects meet all applicable code and standards, from the Unified Development Ordinance (UDO) and Raleigh Street Design manual to state and federal building codes. By providing central intake functions for development projects, coordinating interdepartmental services and providing project oversight, the department works to ensure a high-quality development process with flexible, cost effective solutions and excellent customer service.

Additional information regarding Planning and Development may be obtained by contacting Patrick Young, Planning and Development Director, at (919) 996-2704 or via email at [Patrick.Young@raleighnc.gov](mailto:Patrick.Young@raleighnc.gov).

## Budget Highlights

- Twenty-seven positions were transferred (24 to Transportation and 3 to the Office of Emergency Management and Special Events) as part of the reorganization.
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in department's operating budget by \$160,000 for professional services and other various operating expenses.
- The budgets and actuals for FY18 through FY20 below include the combined budgets for the City Planning Department and Development Services Department.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Planning and Development	8	8	9	5
Planning	51	55	56	63
Land Development	46	46	48	-
Building & Safety	72	72	70	70
Continuous Improvement and Customer Service	33	34	37	55
<b>TOTAL</b>	<b>210</b>	<b>215</b>	<b>220</b>	<b>193</b>
<b>EXPENDITURES BY DIVISION</b>				
Planning and Development	1,062,476	1,018,754	1,111,999	831,112
Planning	4,518,387	5,087,981	6,088,131	6,512,737
Land Development	3,691,512	3,920,599	4,528,805	-
Building & Safety	6,850,798	6,911,072	7,571,536	7,585,943
Continuous Improvement and Customer Service	2,833,398	2,809,616	3,439,623	4,871,456
<b>TOTAL</b>	<b>\$18,956,571</b>	<b>\$19,748,022</b>	<b>\$22,740,094</b>	<b>\$19,801,248</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	12,727,121	13,296,888	14,719,062	13,057,929
Employee Benefits	3,830,983	4,028,114	4,806,207	4,482,065
Operating Expenditures	2,056,264	2,134,914	2,951,385	2,005,899
Special Programs and Projects	234,643	224,796	224,796	238,355
Capital Equipment	107,560	63,310	38,644	17,000
<b>TOTAL</b>	<b>\$18,956,571</b>	<b>\$19,748,022</b>	<b>\$22,740,094</b>	<b>\$19,801,248</b>

## Key Initiatives

- Develop a series of tools to clearly communicate project and process delivery to City Council, the community, and internal and external stakeholders. (Growth & Natural Resources, Objective 4)
- Research Citizen Engagement best practices with the goal of creating a best practices manual. (Safe, Vibrant & Healthy Community, Objective 3)
- Conduct a study to inventory, assess and propose edits to code language related to aesthetics, design, design alternates and other urban design issues. (Growth & Natural Resources, Objective 4)
- Continue to implement EnerGov, a new software system which fully automates the interdepartmental activities associated with the land development process and serves as the system of record for all permitting, applications, plan review and fees. (Economic Development & Innovation, Objective 3)
- Establish Standard Operating Procedures to standardize operations at Planning and Development customer intake locations. (Organizational Excellence, Objective 1)
- Enhance the electronic plans review and remote inspection service. (Economic Development & Innovation, Objective 3)
- A strategic planning process is planned to develop a comprehensive mission, vision and chart the way forward for the new department. (Organizational Excellence, Objective 1)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Median days from rezoning filing to decision	158	184	137	180
Median days for processing minor Certificate of Appropriateness	19	8	13	10
Properties/easements acquired	230	344	450+	500
Real property or easement disposition and release or conveyance of easements	37	18	30	*
Single Family/Duplex reviews completed within 8 days*	97%	86%	90%	90%
Standard Commercial reviews completed within 7 days*	97%	100%	95%	90%
Interior Fit-Ups/Alterations reviews completed within 7 days**	99%	99%	98%	90%
Customer Service Center Average Call Wait Time (minutes)	2.96	4.00	3.50	3.00

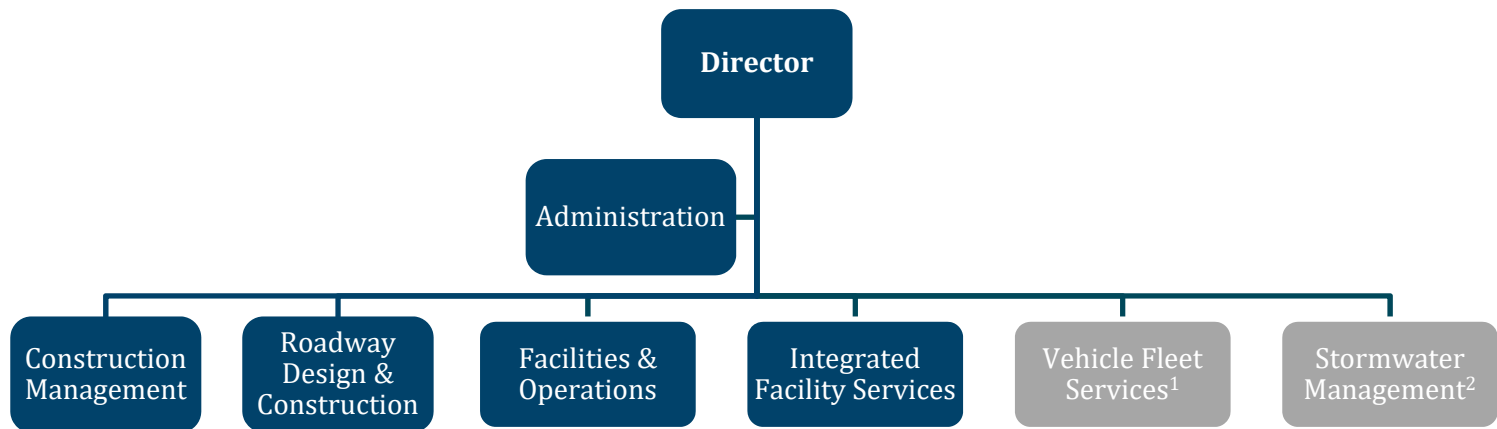
\* Potential project delays due to COVID-19

\*\*Development Services Advisory Committee changed these benchmarks to 10 days.

# Engineering Services

## Mission

Design, build, and operate sustainable and resilient public infrastructure that protects and improves quality of life, supports healthy natural resources, and complements diverse growth for the vibrant Raleigh community.



<sup>1</sup>Internal Service Fund

<sup>2</sup>Enterprise Fund

## Department Overview

The Engineering Services vision focuses on innovative, efficient, and effective management and delivery of modern public infrastructure assets for the Raleigh community. This is done through strategic planning, key partnerships, teamwork, and collaborative implementation leading to focused, measurable, and beneficial results and outcomes.



Through strategic alignment within Engineering Services and across the City team, City capital improvement projects such as roadways, buildings, stormwater, parks, greenways, and utilities will seek to incorporate leading sustainable and resilient infrastructure and natural resource management practices that protect and add to quality of life in Raleigh.

Additional information regarding Engineering Services may be obtained by contacting Richard L. Kelly, Engineering Services Director, at (919) 996-5576 or via email at [Richard.Kelly@raleighnc.gov](mailto:Richard.Kelly@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in department's operating budget by \$325,740 in areas such as professional and consulting services, operating supplies, software upgrades, modifying afterhours and weekend capacity, and non-critical maintenance.
- An internal restructure of Engineering Services is implemented, including separating out the Roadway Design & Construction division's budget and creating a new Integrated Facility Services division.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Engineering Services Admin	46	59	58	6
Roadway Design & Construction	-	-	-	52
Construction Mgmt-Eng Svcs	14	13	13	13
Facilities and Operations-Eng Svcs	72	74	75	59
Integrated Facility Sv-Eng Svcs	-	-	-	16
<b>TOTAL</b>	<b>132</b>	<b>146</b>	<b>146</b>	<b>146</b>
<b>EXPENDITURES BY DIVISION</b>				
Engineering Services Admin	4,407,112	5,151,656	5,900,695	1,110,205
Roadway Design & Construction	-	-	-	4,655,623
Construction Mgmt-Eng Svcs	1,350,632	1,366,421	1,467,407	1,517,604
Facilities and Operations-Eng Svcs	10,095,426	11,516,438	14,712,253	6,830,454
Integrated Facility Sv-Eng Svcs	-	-	-	6,209,147
Park Facility Maintenance	1,061,690	932,594	1,134,764	507,164
<b>TOTAL</b>	<b>\$16,914,860</b>	<b>\$18,967,109</b>	<b>\$23,215,119</b>	<b>\$20,830,197</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	7,441,242	8,052,769	9,139,468	8,915,730
Employee Benefits	2,417,557	2,606,494	3,157,851	3,309,365
Operating Expenditures	6,392,771	7,664,265	10,105,952	7,855,725
Special Programs and Projects	258,359	280,782	280,782	324,511
Capital Equipment	86,768	89,174	104,875	125,000
Capital Project Expense	-	26,880	126,325	-
Interfund Expenditure	318,163	246,745	299,866	299,866
<b>TOTAL</b>	<b>\$16,914,860</b>	<b>\$18,967,109</b>	<b>\$23,215,119</b>	<b>\$20,830,197</b>

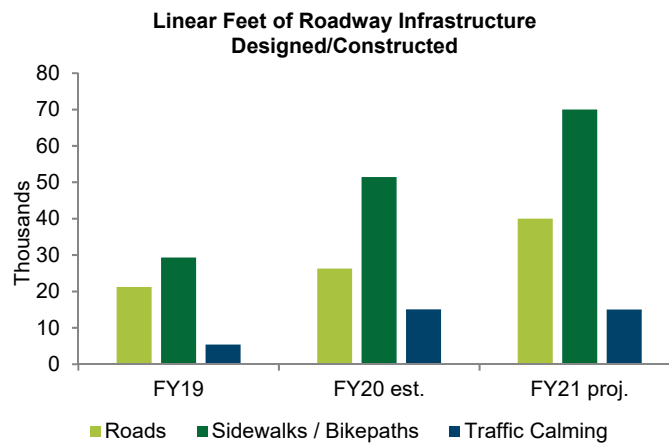
## Key Initiatives

- Continue to implement use of e-Builder, the department-wide project management software that will assist in managing and tracking project delivery. (Transportation & Transit, Objective 1)
- Engage with the community and other external stakeholders to encourage collaborative project development. (Organizational Excellence, Objective 3)
- Enhance utilization of asset management data to maximize asset performance and allocation of resources. (Organizational Excellence, Objective 1; Growth & Natural Resources, Objective 3)
- Continue to promote the use of alternative fuels, especially E85 ethanol fuel blend, by increasing access at strategically located fueling stations. (Growth & Natural Resources, Objective 3; Transportation & Transit, Objective 4).

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Percent of facility construction projects completed on time and on budget	66%	25%	50%	75%
Linear feet of roads designed and constructed	23,708	21,215	26,285	40,000
Total heated building sq. footage operated & maintained*	2,311,753	2,358,317	2,372,685	2,460,894

\*Total heated square footage for City-owned buildings managed by Facilities and Operations only



# Stormwater Management

## Mission

Manage stormwater to preserve and protect life, support healthy natural resources, and complement sustainable growth for the vibrant Raleigh community.

## Department Overview

The Stormwater Management Program delivers services to the citizens of Raleigh through the City's Stormwater Utility, including drainage and water quality assistance programs, capital improvement projects, and the water quality program mandated by the federal Clean Water Act. The program also provides private development review and inspection to ensure development is in accordance with stormwater, soil erosion, and floodplain management requirements. In addition, the program includes public outreach and engagement efforts to residents along with addressing citizen inquiries regarding stormwater services. Additional information regarding the Stormwater Management Program is available by contacting Wayne Miles, Stormwater Program Manager, at (919) 996-3964 or [Wayne.Miles@raleighnc.gov](mailto:Wayne.Miles@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

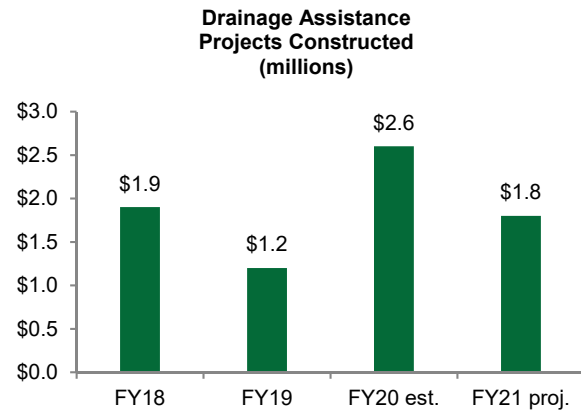
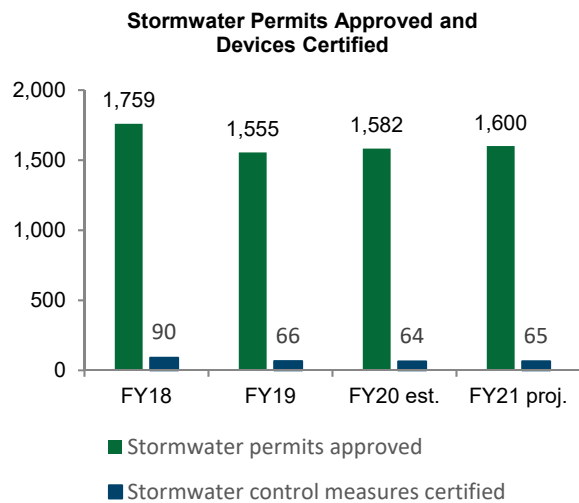
	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Stormwater Management	60	66	66	66
Stormwater Street Maintenance	53	54	54	54
<b>TOTAL</b>	<b>113</b>	<b>120</b>	<b>120</b>	<b>120</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	5,715,263	6,425,176	7,163,997	7,173,452
Employee Benefits	2,009,138	2,496,946	2,995,576	3,206,998
Operating Expenditures	2,199,158	2,667,687	4,218,652	5,050,757
Interfund Expenditure	13,941,177	14,143,475	11,025,648	8,158,595
Special Programs and Projects	247,097	238,012	283,012	269,171
Capital Equipment	-	17,268	-	-
Capital Project Expense	101,738	101,738	101,738	101,738
<b>TOTAL</b>	<b>\$24,213,571</b>	<b>\$26,090,302</b>	<b>\$25,788,623</b>	<b>\$23,960,711</b>

## Key Initiatives

- Effectively deliver stormwater Capital Improvement Program projects, including timely delivery of priority projects in the community, standardizing processes, implementing project management solutions, and providing supplemental training to staff. (Economic Development & Innovation, Objective 4; Growth & Natural Resources, Objectives 3 & 4)
- Promote the Raleigh Rainwater Rewards program. This program has significantly grown over the past several years, which will directly help reduce water pollution in Raleigh. The program continues to follow the stormwater quality cost share policy set by the Stormwater Management Advisory Commission and approved by Raleigh City Council. (Growth & Natural Resources, Objectives 3 & 4)
- Refine and implement internal and external communication strategies that inform people about stormwater projects and initiatives. (Organizational Excellence, Objective 3; Growth & Natural Resources, Objective 1; Safe, Vibrant & Healthy Community, Objective 1)
- Expand participation in volunteer stormwater opportunities for people living or working in Raleigh. (Organizational Excellence, Objective 2; Safe, Vibrant & Healthy Community, Objectives 1 & 4).
- Build a comprehensive Stormwater Asset Management program to assess the condition of stormwater infrastructure assets. This also includes prioritizing actions to reduce risks from infrastructure deficiencies. (Growth & Natural Resources, Objective 3; Organizational Excellence, Objective 1)
- Develop a flood early warning system that provides as much lead time as possible to alert people in advance of storm conditions. This will further advance public safety from hazardous flooding. (Safe, Vibrant & Healthy Community, Objective 1; Organizational Excellence, Objective 1)
- Work with the Stormwater Management Advisory Commission, citizen stakeholders, and Raleigh City Council to evaluate current floodplain regulations. The goal is to explore ways to better protect life and property from flooding impacts while preserving undeveloped floodplain for ecological benefits. (Growth & Natural Resources, Objectives 1 & 2)
- Work with the Stormwater Management Advisory Commission on advancing the use of green stormwater infrastructure on City of Raleigh projects. This includes collaborating with and supporting staff with training and providing tools and policies that will help in this effort. The goal is to lead by example to encourage private developers to use these features on non-City projects. (Growth & Natural Resources, Objectives 3 & 4)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Stormwater drainage complaints investigated	345	360	350	350
Active petition projects	48	32	28	24
Stormwater drainage assistance projects constructed	19	13	12	15
Active construction sites in compliance	98%	86%	86%	86%
Accepted annual inspection of permanent stormwater devices	90%	94%	95%	96%



# Vehicle Fleet Services

## Mission

To provide high quality, cost-effective fleet and fuel management services for all City vehicles and motorized equipment, except for Fire Department vehicles, to keep City departments operational and sustainable.

## Department Overview

Vehicle Fleet Services works to meet the transportation and equipment needs of the City by providing cost effective maintenance and repair services, procuring vehicles and equipment, managing fuel operations and operating the City motor pool. As an internal service fund, Vehicle Fleet Services provides the ability to manage and track fleet needs across all City departments.



Additional information regarding Vehicle Fleet Services may be obtained by contacting Travis Brown, Fleet Maintenance and Operations Manager, at (919) 996-5616 or via email at [Travis.Brown@raleighnc.gov](mailto:Travis.Brown@raleighnc.gov).

## Budget Highlights

- Fuel consumption in many vehicle applications throughout the City continues to decrease due to efforts in right-sizing the fleet, purchasing more fuel-efficient vehicles, and using alternative fuels. The average cost per gallon for fuel types was adjusted based on market conditions.
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

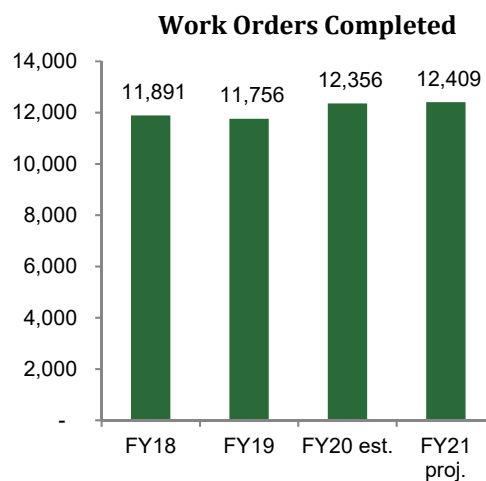
	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Vehicle Fleet Svcs-Eng Svcs	77	77	77	77
<b>TOTAL</b>	<b>77</b>	<b>77</b>	<b>77</b>	<b>77</b>
EXPENDITURES BY TYPE				
Personnel	3,509,121	3,633,634	4,163,925	4,218,639
Employee Benefits	1,586,897	1,653,668	1,907,831	2,049,646
Operating Expenditures	9,017,287	8,647,740	11,431,933	10,567,705
Capital Equipment	95,448	38,427	145,000	191,300
Interfund Expenditure	79,205	34,049	38,890	14,500
<b>TOTAL</b>	<b>\$14,287,958</b>	<b>\$14,007,518</b>	<b>\$17,687,579</b>	<b>\$17,041,790</b>

## Key Initiatives

- Continue to promote the use of alternative fuels by educating fleet operators and replacing the current fleet with alternative fuel and hybrid vehicles when feasible during the regular replacement process. (Growth & Natural Resources, Objective 3)
- Expand telematics use within the City's fleet, which includes installing a GPS system to gather data with the goal of reducing fuel consumption, optimizing fleet size, lowering the emission of greenhouse gases, and deterring unauthorized vehicle use and theft. (Organizational Excellence, Objective 1; Growth & Natural Resources, Objectives 1 & 3)
- Update current fleet management information system (FMIS) software to a web-based system that will provide improved reports and dashboards along with better internal communication and transparency of Vehicle Fleet Services' operations. (Organizational Excellence, Objective 1)

## Performance Indicators

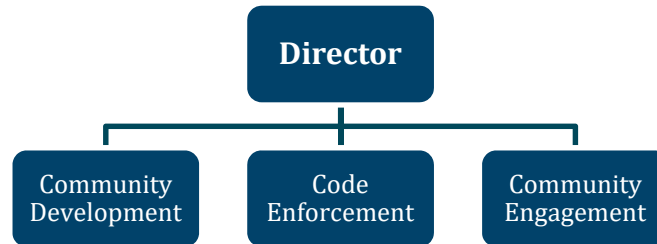
	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Service requests completed within 24 hours	52.64%	49.21%	52.13%	52.39%
Vehicles and equipment maintained	4,484	4,458	4,538	4,561
Average daily fleet availability	95.45%	95.22%	95.71%	95.46%



# Housing and Neighborhoods

## Mission

A safe, vibrant, diverse and engaged community providing affordable housing choice and social equity.



## Department Overview

The Housing and Neighborhoods Department provides funding for the creation and preservation of affordable housing and for services and programs benefitting low to moderate income persons. The Department enforces codes to ensure safe and decent housing and carries out neighborhood revitalization and community engagement and enrichment activities.



Additional information regarding the Housing and Neighborhoods Department may be obtained by contacting Larry Jarvis, Housing and Neighborhoods Director at (919) 996-4330 or via email at [Larry.Jarvis@raleighnc.gov](mailto:Larry.Jarvis@raleighnc.gov).

## Budget Highlights

- A new Office of Equity and Inclusion was created with existing staff from the Housing & Neighborhoods Department. This resulted in nine (9) positions being moved to the Office of Equity and Inclusion (\$963,732).
- A position is moved from the Housing & Neighborhoods Department to the City Manager's Office to provide support to City Council members and enhance constituent services (\$100,763).
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
	2017-18	2018-19	2019-20	2020-21
<b>EMPLOYEES</b>				
Housing and Neighborhoods Admin	5	8	8	5
Community Development	21	20	20	20
Community Engagement	18	19	20	13
Community Engagement Grant Positions	1	1	1	1
Code Enforcement	31	31	31	31
<b>TOTAL</b>	<b>76</b>	<b>79</b>	<b>80</b>	<b>70</b>
<b>EXPENDITURES BY DIVISION</b>				
Housing and Neighborhoods Admin	477,363	752,870	1,082,543	726,366
Community Engagement	1,955,186	2,168,796	2,633,707	2,050,509
Code Enforcement	2,587,407	2,667,603	2,933,896	2,848,899
Community Development (Fund 735)	1,691,690	1,820,334	1,407,304	1,043,524
Community Development Block Grant (Fund 741)	853,001	2,079,302	3,836,516	3,872,514
HOME Grant (Fund 751)	444,837	527,913	2,238,766	2,134,643
Emergency Solutions Grant (Fund 775)	276,501	270,006	272,027	275,598
<b>TOTAL</b>	<b>\$8,285,985</b>	<b>\$10,286,824</b>	<b>\$14,404,759</b>	<b>\$12,952,053</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	4,612,909	4,856,271	5,496,344	4,791,615
Employee Benefits	1,457,518	1,539,280	1,767,364	1,636,659
Operating Expenditures	764,392	879,140	1,539,042	1,395,329
Interfund Expenditure	535,408	523,007	396,455	316,030
Special Programs and Projects	915,758	2,469,008	4,192,354	3,989,220
Capital Equipment	-	20,118	8,200	8,200
Capital Project Expense	-	-	1,005,000	815,000
<b>TOTAL</b>	<b>\$8,285,985</b>	<b>\$10,286,824</b>	<b>\$14,404,759</b>	<b>\$12,952,053</b>

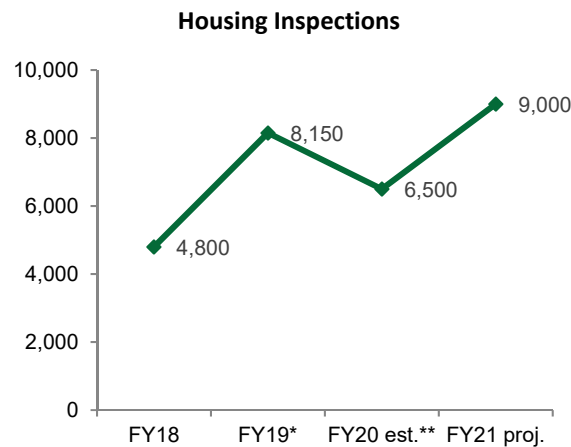
## Key Initiatives

- Achieve the annual goal of 570 affordable housing units through projects such as Sawyer Road and Brown Birch. (Safe, Vibrant & Healthy Community, Objective 2)
- Partner to construct new supportive housing units and provide funding and capacity building opportunities to support partners who provide services to the homeless. (Safe, Vibrant & Healthy Community, Objective 2)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Affordable Rental Units Created*	398	671	424	400
Homebuyer Loans Closed	38	61	60	50
Complaints Completed/Received	98%	99%	98%	98%
Students Served by Foster Grandparent Program	77	98	98	98
Youth Certified in "Bring Your A-Game to Work"	59	47	46	40
Residents Trained on Digital Literacy Skills by Digital Connectors	194	309	322	400

\*Does not include permanent supportive housing, which is reported separately.



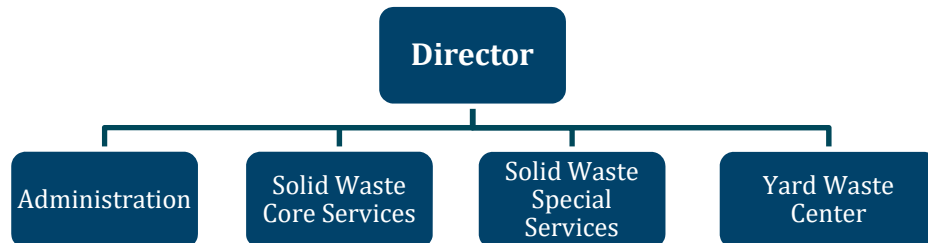
\* A new system (EnerGov) came online in FY19 which allows for more accurate tracking of completed inspections

\*\* Estimates impacted by COVID-19 response

# Solid Waste Services

## Mission

To provide cost effective and environmentally sound waste management services while maintaining our role as a national leader in creating a sustainable future for our community through our continued focus on safety, innovation and customer care with an emphasis on the City's organizational values of initiative, collaboration and respect.



## Department Overview

Solid Waste Services provides safe and efficient residential garbage, recycling, bulky and yard waste collection and disposal services across the city, including specialized services in the Central Business District and during City sponsored special events. Additional programs include Geographical Information System (GIS), training and development, safety, and code enforcement that support and enhance the departmental operations. Education, communication and public outreach efforts focus on increasing community awareness of solid waste services and programs. The Yard Waste Center recycles and sells yard waste materials that are prohibited by state law from being disposed of in landfills.



Additional information regarding the Solid Waste Services Department may be obtained by contacting Stan Joseph, Solid Waste Services Director, at (919) 996-6880 or via email at [Stan.Joseph@raleighnc.gov](mailto:Stan.Joseph@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- Includes a \$2.00 increase to the monthly Recycling Collection fee, moving the monthly customer fee from \$2.60 to \$4.60. The fee increase helps to cover the increased cost of recycling.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Solid Waste Services Administration	28	28	32	35
Solid Waste Core Services	43	44	35	111
Solid Waste Special Services	130	129	130	51
Solid Waste Yardwaste Center	9	12	13	13
<b>TOTAL</b>	<b>210</b>	<b>213</b>	<b>210</b>	<b>210</b>
<b>EXPENDITURES BY DIVISION</b>				
Solid Waste Services Administration	11,502,813	11,704,680	12,304,328	12,045,673
Solid Waste Core Services	4,661,974	4,213,397	4,342,168	21,630,253
Solid Waste Special Services	17,797,876	17,075,203	18,882,252	4,339,916
Solid Waste Yardwaste Center	2,138,189	3,640,048	4,751,162	5,677,958
<b>TOTAL</b>	<b>\$36,100,851</b>	<b>\$36,633,328</b>	<b>\$40,279,910</b>	<b>\$43,693,800</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	9,252,238	9,512,585	10,328,605	10,580,219
Employee Benefits	3,699,607	3,967,473	4,587,244	4,925,897
Operating Expenditures	14,510,501	14,733,087	17,043,473	20,094,157
Special Programs and Projects	363,512	378,122	378,197	405,000
Capital Equipment	1,027,689	896,480	993,543	568,608
Interfund Transfers	7,247,304	7,145,581	6,948,848	7,119,919
<b>TOTAL</b>	<b>\$36,100,851</b>	<b>\$36,633,328</b>	<b>\$40,279,910</b>	<b>\$43,693,800</b>

## Key Initiatives

- Continue pilot program at the Yard Waste Center to determine the long-term business practices and enhancements to pursue in future years. (Growth & Natural Resources, Objective 3)
- Research and explore implementing cart collection of yard waste materials to optimize customer service. (Growth & Natural Resources, Objective 3)
- Leverage investments in new technology to establish service goals and evaluate operational efficiency, including Automatic Vehicle Location (AVL) software, routing software and a work order system. (Organizational Excellence, Objective 2)
- Complete route optimization process to rebalance City routes and improve service delivery to customers. (Organizational Excellence, Objective 2)
- Evaluate the collection model in the Central Business District to increase efficiency and determine appropriate rates to ensure cost recovery for the service. (Organizational Excellence, Objective 3).
- Improve fiscal stability to position Solid Waste Services for optimum delivery of services.

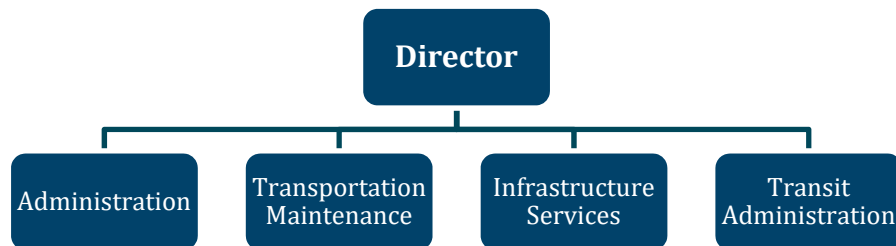
## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Total Recycling Tons Collected	27,913	27,920	27,970	28,040
Total Residential Garbage Tons Collected	91,928	93,070	92,600	93,200

# Transportation

## Mission

The Department of Transportation is committed to solving problems while planning, operating and maintaining a safe and efficient transportation infrastructure, and to providing excellent service and response to the inquiries and concerns of all customers.



## Department Overview

The Department of Transportation provides all aspects of transportation infrastructure services including planning, operations, and maintenance. The Department works diligently to optimize service delivery, steward the community's investment, and position the city for ongoing growth. The Department of Transportation includes the Transportation Planning, Transportation Development Review, Traffic Engineering, and Transportation Maintenance functions. The Department also manages GoRaleigh Transit services and Parking Services.



Additional information regarding the Department of Transportation may be obtained by contacting Michael Moore, Transportation Director, at (919) 996-3030 or via email at [Michael.Moore@raleighnc.gov](mailto:Michael.Moore@raleighnc.gov).

## Budget Highlights

- Twenty-four (24) positions were moved as part of the Planning and Development Department reorganization
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- Reduction in department's operating budget by \$359,800 in areas such as professional and consulting services, operating supplies, software upgrades, reducing afterhours and weekend capacity, and non-critical maintenance.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
	2017-18	2018-19	2019-20	2020-21
<b>EMPLOYEES</b>				
Transportation Services	198	201	201	225*
Safelight	1	1	1	1
Union Station	1	1	1	1
<b>TOTAL</b>	<b>200</b>	<b>203</b>	<b>203</b>	<b>227</b>
<b>EXPENDITURES BY DIVISION</b>				
Transportation Services	25,327,395	24,663,404	26,816,692	28,131,196
Safelight	826,783	594,179	1,491,388	1,304,463
Union Station	27,263	110,804	365,493	378,703
CAMPO	134,916	176,083	248,605	277,371
<b>TOTAL</b>	<b>\$26,316,357</b>	<b>\$25,544,470</b>	<b>\$28,922,178</b>	<b>\$30,091,733</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	9,400,812	9,636,900	10,170,632	11,701,312
Employee Benefits	3,101,622	3,237,407	3,773,263	4,570,007
Operating Expenditures	13,435,605	12,381,210	14,391,605	13,395,965
Special Programs and Projects	21,285	21,285	21,385	48,038
Capital Equipment	167,632	88,534	298,638	80,990
Interfund Transfers	189,401	179,134	266,655	295,421
<b>TOTAL</b>	<b>\$26,316,357</b>	<b>\$25,544,470</b>	<b>\$28,922,178</b>	<b>\$30,091,733</b>

\* The Planning and Development Department was reorganized from the previous Development Services Department and Planning Department. Positions were moved from Development Services to Transportation.

## Key Initiatives

- Upgrade traffic signal software to better support future transportation initiatives, including bus rapid transit. (Transportation & Transit, Objective 3)
- Enhance Visual Obstruction program to further improve safety conditions in City intersections. (Transportation & Transit, Objective 2)
- Improve School Zone policies to create safer environments for students that walk to and/or from school. (Safe, Vibrant & Healthy Community, Objective 4)
- Develop comprehensive asset management plans for sidewalks, pavements, ADA ramps, and bridge maintenance. These plans will improve Transportation's overall Pavement Management & Bridge Management Programs. (Transportation & Transit, Objective 2)
- Continue to increase the number of alternative fuel vehicles in the GoRaleigh Transit fleet. (Transportation & Transit, Objective 4)
- Continue collaboration with area agencies to ensure alignment of City's transportation plans with the Wake Transit Plan. (Transportation & Transit, Objective 3)
- Complete and operationalize the Downtown Operations Study in partnership with GoTriangle, which will evaluate multimodal solutions for improving transportation options in downtown Raleigh. (Transportation & Transit, Objective 3).
- Continue to expand options like Shared Streets for the community beyond Greenway Trails to supplement recreation and transportation options in this ongoing pandemic environment. (Transportation and Transit, Objective 2)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Traffic Signal Study Request	50	41	50	60
New traffic signs installed	905	1,905	1600	2,000
Average response time for traffic signal requests (days)	20	95	30	25
Percent of Utility Cuts Repaired within 4 days	84%	89%	90%	90%
Percent of reported potholes repaired within 24 hours	85	95	95	95
Street Lane Miles Resurfaced	50.52	33.38	27.13	30.00
Center Line Miles of Road Maintained	1,094	1,097	1,101	1,105

# Capital Area Metropolitan Planning Organization

## Department Overview

The Capital Area Metropolitan Planning Organization (CAMPO) serves as the coordinating agency among local governments, the North Carolina Department of Transportation, the Federal Highway Administration, and the Federal Transit Administration. CAMPO is comprised of three parts: An Executive Board, a Technical Coordinating Committee (TCC) and a staff that serves the members of these boards. The organization carries out an annual work program approved by the Executive Board, a portion of which includes updating the Transportation Improvement Program (a ten-year project programming schedule) and the Metropolitan Transportation Plan (a minimum 20-year forecast of projects and programs).

Additional information regarding CAMPO may be obtained by contacting Chris Lukasina, CAMPO Manager, at (919) 996-4402 or via email at [Chris.Lukasina@campo-nc.us](mailto:Chris.Lukasina@campo-nc.us).

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
CAMPO	14	16	16	16
<b>TOTAL</b>	<b>14</b>	<b>16</b>	<b>16</b>	<b>16</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	974,084	1,134,427	1,232,413	1,299,721
Employee Benefits	344,507	382,819	394,120	404,488
Operating Expenditures	1,936,387	2,229,437	2,277,024	2,512,659
Capital Equipment	14,927	3,660	12,500	12,500
Interfund Transfers	100,000	170,714	179,011	224,844
<b>TOTAL</b>	<b>\$3,369,905</b>	<b>\$3,921,057</b>	<b>\$4,095,068</b>	<b>\$4,454,212</b>

# Parking

## Mission

The City of Raleigh's Parking Division is committed to delivering high quality services through innovative solutions that enhance the customer parking experience.

## Department Overview

Raleigh Parking administers on-street and off-street parking programs. Off-street parking is provided in eight parking decks and five surface lots in the downtown area which are managed and operated under contract with the City. The on-street program manages street parking spaces including enforcement, fine collection, pay station maintenance, and residential permit parking.

Additional information regarding Raleigh Parking may be obtained by contacting Matthew Currier, Parking Administrator, at (919) 996-4041 or via email at [Matthew.Currier@raleighnc.gov](mailto:Matthew.Currier@raleighnc.gov).

## Budget Highlights

- No proposed rate increase in FY21.
- Increased transfer to the capital improvement program for improved infrastructure and technology improvements for both on and off-street facilities.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Parking Operations	39	39	28	28
Facility and Operations	-	-	10	10
<b>TOTAL</b>	<b>39</b>	<b>39</b>	<b>38</b>	<b>38</b>
<b>EXPENDITURES BY DIVISION</b>				
Parking Operations	14,766,886	16,079,318	19,383,303	18,044,324
Facility and Operations	-	647,512	2,064,158	1,870,542
<b>TOTAL</b>	<b>\$14,766,886</b>	<b>\$16,726,830</b>	<b>\$21,447,461</b>	<b>\$19,914,866</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	1,340,817	1,520,119	1,969,807	2,034,743
Employee Benefits	610,021	672,746	843,199	897,241
Operating Expenditures	4,188,348	4,399,705	8,086,404	7,298,590
Special Programs and Projects	160,930	185,657	199,595	192,765
Capital Equipment	675	-	51,500	31,500
Interfund Transfers	8,466,095	9,948,603	10,296,956	9,460,027
<b>TOTAL</b>	<b>\$14,766,886</b>	<b>\$16,726,830</b>	<b>\$21,447,461</b>	<b>\$19,914,866</b>

## Key Initiatives

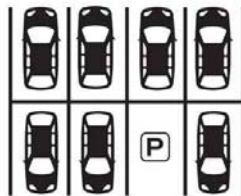
- Modernization of access equipment for parking decks. This includes new gate arms, pay stations, digital signage and inclusion of license plate reading technology. This will greatly enhance the customer experience and reduce credit card processing times. (Organizational Excellence, Objective 1)
- Complete full replacement of old sodium lighting with new LED fixtures at City Center parking deck. (Organizational Excellence, Objective 1)
- Continue parking deck capital maintenance projects, including elevator replacement at the City Center Deck and stairwell upgrades in Moore Square and other decks. (Organizational Excellence, Objective 1)
- Introduce new digital permitting portal for residential permit parking zones to streamline signup and renewal. (Organizational Excellence, Objective 1).

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Monthly Deck Accounts	6,725	6,600	6,450	7,300
Parking Citations	58,996	61,887	40,000	65,000
% of Citations that are appealed	4.38%	4.32%	6.75%	4.25%



**8,000**  
**Structured Spaces**



**678**  
**Surface Lot Spaces**



**1,550**  
**Metered Spaces**

# Transit

## Mission

To improve mobility for Raleigh residents and visitors by providing safe, affordable and customer-oriented transportation while proactively promoting economic opportunity, intermodal connection and sustainable regional development.

## Department Overview

GoRaleigh operates 33 fixed routes and seven express / regional routes. Included are three express routes for GoTriangle, an express for Wake Technical Community College, and a circulator route for the Town of Wake Forest. GoRaleigh operates seven days a week and 363 days per year. Modified bus schedules are provided on most

holidays. Weekday, Saturday and Sunday bus service ranges from 4:30 a.m. to midnight. With a fleet of 100 revenue vehicles, GoRaleigh serves the major commercial, employment, educational and medical centers within the City of Raleigh. Coordination with GoTriangle and GoCary provide connections to other transit systems that enable residents to travel across the Triangle.

Raleigh residents with disabilities who are unable to use regular GoRaleigh services may apply for eligibility under the GoRaleigh Access program. The GoRaleigh Access program provides subsidized curb-to-curb transportation service through participating taxi companies and one prime contractor, performing over 500,000 passenger trips each year. GoRaleigh Access contracts with GoTriangle to provide regional trips originating in the GoRaleigh service area.

Additional information regarding GoRaleigh Transit may be obtained by contacting David Eatman, Assistant Director of Transportation at (919) 996-4040 or via email at

[David.Eatman@raleighnc.gov](mailto:David.Eatman@raleighnc.gov).



## Budget Highlights

- The Wake Transit Plan was significantly impacted by the loss of sales tax revenue due to the economic decline. Projects will move forward utilizing funding through the Coronavirus Aid, Relief, and Economic Security Act.
- A Senior Transportation Analyst and Procurement Analyst, including operating expenses, were added mid-year to assist in Wake Transit Plan delivery (\$254,200).
- Federal Formula funds are utilized to fund transit and paratransit preventive maintenance. These federal funds require between 50% - 80% local match. To keep operating dollars in one place, funds were budgeted in the grants fund (Fund 810). In prior years, these funds were utilized for capital improvements and shown in the Capital Improvement Program.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
	2017-18	2018-19	2019-20	2020-21
<b>EMPLOYEES</b>				
GoRaleigh Access	7	7	9	9
Transit Operations	5	7	9	9
Grant-Funded Positions	10	12	12	12
<b>TOTAL</b>	<b>22</b>	<b>26</b>	<b>30</b>	<b>30</b>
<b>EXPENDITURES BY DIVISION</b>				
GoRaleigh Access	8,089,813	8,560,659	8,978,864	8,839,341
Transit Operations	21,591,439	26,142,801	37,060,453	29,577,248
<b>TOTAL</b>	<b>\$29,681,252</b>	<b>\$34,703,460</b>	<b>\$46,039,317</b>	<b>\$38,416,589</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	582,637	807,944	1,842,084	1,293,203
Employee Benefits	250,646	359,129	497,020	540,390
Operating Expenditures	27,956,588	32,421,328	42,486,188	35,718,882
Special Programs and Projects	145,183	59,936	49,949	53,558
Interfund Transfers	746,198	1,055,123	1,164,076	810,556
<b>TOTAL</b>	<b>\$29,681,252</b>	<b>\$34,703,460</b>	<b>\$46,039,317</b>	<b>\$38,416,589</b>
<b>OTHER FUNDS – GRANTS*</b>	<b>ADOPTED</b>	<b>ADOPTED</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
Federal Transit Metropolitan Planning	1,039,400	1,399,795	1,498,381	1,611,866
Transit Demand Management **	195,813	235,301	235,305	197,920
Federal Transit - GoAccess Op FY21	-	-	-	5,000,000
Federal Transit - GoRaleigh Op FY21	-	-	-	4,800,000
<b>TOTAL</b>	<b>\$1,235,213</b>	<b>\$1,635,096</b>	<b>\$1,733,686</b>	<b>\$11,609,786</b>

\*FY20-21 Adopted includes \$9,800,000 in Fund 810 – Grants, including \$6,340,000 in operating federal formula grants and \$3,460,000 in city match from the General Fund, that was previously transferred to the Transit fund.

\*\*See 'Annual Grants' page for more details on Federal Transit Metropolitan Planning and Transit Demand Management grants.

## Key Initiatives

- Evaluate usage data and public feedback to modify and improve the transportation experience with emphasis on bus cleanliness, safety, amenities and on-time service. (Transportation & Transit, Objective 2) Bus cleanliness and safety are always important but are particularly vital as we re-establish service in a post-COVID19 environment.

## Public Safety

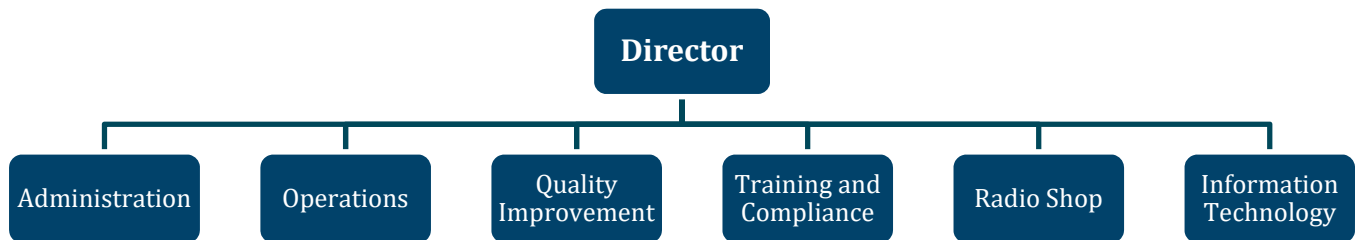
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# Emergency Communications

## Mission

The Raleigh-Wake Emergency Communications Center is committed to saving lives, protecting property, assisting the public in their time of need, and ensuring the safety of our first responders through prompt, impartial, and professional call taking, dispatch, technical and support services.



## Department Overview

The Raleigh-Wake Emergency Communications Center processes emergency and non-emergency calls for police, fire and EMS for the City of Raleigh and the majority of Wake County. The department also provides dispatching and centralized communications and coordinates the development, implementation, maintenance, security and administration of public safety information technology and radio systems.

Additional information for Emergency Communications may be obtained by contacting Dominick Nutter, Emergency Communications Director, at (919) 996-5015 or via email at [Dominick.Nutter@raleighnc.gov](mailto:Dominick.Nutter@raleighnc.gov).



## Budget Highlights

- Transfers eight (8) positions from the Emergency Telephone Fund (911 State Fund) to the General Fund to comply with state regulations.
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
	2017-18	2018-19	2019-20	2020-21
<b>EMPLOYEES</b>				
Emergency Communications	121	121	121	129
<b>TOTAL</b>	<b>121</b>	<b>121</b>	<b>121</b>	<b>129</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	5,600,256	5,543,709	6,354,215	7,033,200
Employee Benefits	2,013,302	1,957,076	2,535,948	2,739,491
Operating Expenditures	1,089,195	1,392,162	1,069,991	984,344
Capital Equipment	2,855	-	4,973	5,000
<b>TOTAL</b>	<b>\$8,705,608</b>	<b>\$8,892,947</b>	<b>\$9,965,127</b>	<b>\$10,762,035</b>

## Key Initiatives

- Maintain staffing levels to provide high quality service by retaining existing employees and improving the training academy process through a partnership with Wake Tech. (Safe, Vibrant & Healthy Community, Objective 1)
- Increase number of Medical, Fire and Police calls reviewed by the Quality Assurance Division to ensure high quality service during call processing. (Safe, Vibrant & Healthy Community, Objective 1)
- Maximize the use of the new Computer-aided Dispatch (CAD) system by engaging staff in training and implementing vendor provided improvements. (Safe, Vibrant & Healthy Community, Objective 1).

## Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2017-18	2018-19	2019-20	2020-21
911 Calls Processed	533,569	553,997	535,000	560,000
911 Calls Answered in 10 Seconds or less	94.7%	93.1%	93%	93.1%
Time from Call Answer to Call Dispatch Time (in Minutes)	4.25	3.82	3.9	3.9
Public Safety Dispatches	482,228	487,264	475,000	488,500

# Emergency Telephone System Fund

## Department Overview

The Emergency Telephone System Fund encompasses the annual disbursement made to the City by the State 911 Board in support of the emergency telephone system (911). The Emergency Communications Center estimates eligible expenses based on the guidelines distributed by the Board. The personnel and operating expenditures associated with this fund are managed as part of the annual operating budget for the larger Emergency Communications Department.

Additional information regarding the Emergency Telephone System Fund may be obtained by contacting Dominick Nutter, Emergency Communications Director, at (919) 996-5015 or via email at [Dominick.Nutter@raleighnc.gov](mailto:Dominick.Nutter@raleighnc.gov).

## Budget Highlights

- Eight positions were moved to the General Fund from the Emergency Telephone System Fund in the proposed budget to align practices with state guidelines.

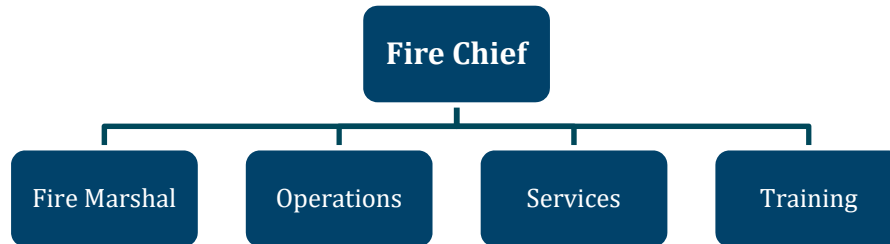
## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Emergency Communications	8	8	8	0
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>0</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	428,369	496,037	530,576	-
Employee Benefits	138,088	163,238	182,602	-
Operating Expenditures	1,630,360	2,358,735	2,083,691	2,675,727
Capital Equipment	(4,595)	1,762	15,000	15,000
Interfund Transfers	-	-	-	250,000
<b>TOTAL</b>	<b>\$2,192,222</b>	<b>\$3,019,772</b>	<b>\$2,811,869</b>	<b>\$2,940,727</b>

# Fire

## Mission

The mission of the City of Raleigh Fire Department is Unselfish Dedicated Service. Our vision is to anticipate and prepare, while growing and empowering.



## Department Overview

The Fire Department is responsible for fire prevention, fire inspections, fire suppression, rescue, hazardous materials response and life safety education for the citizens and visitors of Raleigh.

Additional information regarding the Fire Department may be obtained by contacting Brad Harvey, Interim Fire Chief, at (919) 996-6115 or via email at [Bradley.Harvey@raleighnc.gov](mailto:Bradley.Harvey@raleighnc.gov).



## Budget Highlights

- Continues to modernize the department's fleet through a fire apparatus replacement schedule. Funding is included to replace three engines (\$390,000).
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
	2017-18	2018-19	2019-20	2020-21
<b>EMPLOYEES</b>				
Fire Administration	8	9	9	9
Office of the Fire Marshal	39	37	37	37
Fire Operations	542	553	553	553
Fire Support Services	12	12	12	12
Fire Training	10	10	10	10
<b>TOTAL</b>	<b>611</b>	<b>621</b>	<b>621</b>	<b>621</b>
<b>DIRECT EXPENDITURES BY DIVISION</b>				
Fire Administration	2,647,887	2,918,544	3,192,241	3,115,054
Office of the Fire Marshal	3,735,063	3,646,431	3,680,193	3,774,833
Fire Operations	47,951,015	49,430,287	52,046,939	53,833,646
Fire Support Services	5,210,279	5,341,124	6,329,980	5,143,815
Fire Training	2,077,848	1,594,424	1,663,271	1,820,553
<b>TOTAL</b>	<b>\$61,622,092</b>	<b>\$62,930,810</b>	<b>\$66,912,624</b>	<b>\$67,687,901</b>
<b>DIRECT EXPENDITURES BY TYPE</b>				
Personnel	40,383,024	41,274,270	42,333,908	43,347,325
Employee Benefits	12,834,170	13,088,644	14,318,110	15,078,201
Operating Expenditures	7,219,655	7,409,571	9,090,733	8,032,971
Special Programs and Projects	882,457	823,565	824,815	876,404
Capital Equipment	190,307	218,680	235,058	243,000
Interfund Transfers	112,479	116,080	110,000	110,000
<b>TOTAL</b>	<b>\$61,622,092</b>	<b>\$62,930,810</b>	<b>\$66,912,624</b>	<b>\$67,687,901</b>

## Key Initiatives

- Plan for, execute and control the continuous improvement process, using phased funding mechanisms, for the adjustment of human, facility and equipment assets to proactively respond to current and future risk (Safe, Vibrant & Healthy Community, Objective 1).
- Continuously research, field test, acquire and implement technology and create systems for the optimization of business process and to improve public safety capability (Organizational Excellence, Objective 2).
- Provide a diverse and prepared workforce to meet current and future staffing needs by graduating one or more recruit training academies annually (Organizational Excellence, Objective 4).
- Continue the Community Outreach Program that identifies a flexible system for public safety education, use of various communication mediums, and marketing (Safe, Vibrant & Healthy Community, Objective 1).

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Percent first unit arrival on scene <5 minutes (turnout + drive time)*	66%	65%	68%	69%
Percent of responses that are first responder/EMS	63.3%	60.6%	61%	61%
Fires investigated	270	215	224	245
Permits issued	2,828	2,756	2,733	2,163

\*Updated methodology as of FY2020. Data has been recast for consistency.



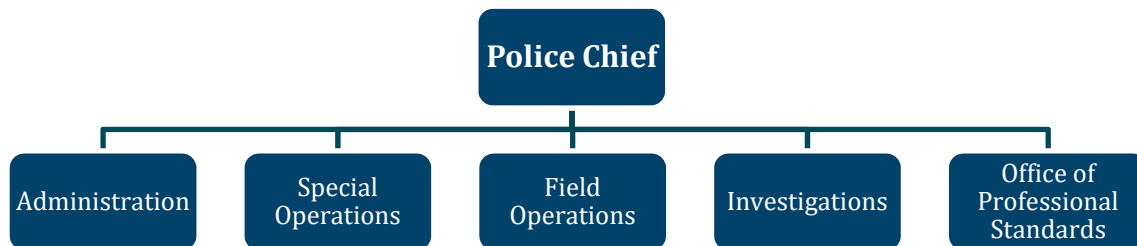
**50,000**

**Responses**

# Police

## Mission

In the spirit of service, the Raleigh Police Department exists to preserve and improve the quality of life, instill peace and protect property through unwavering attention to our duties in partnership with the community.



## Department Overview

The Raleigh Police Department (RPD) works in partnership with the community to advance strategies that focus on reducing crime. The Department employs a community- and intelligence-led approach that emphasizes the importance of maintaining a full range of enforcement priorities, including quality-of-life issues and violations that lead to more serious crime. Through the dedicated service of officers and civilians, district policing, innovative programs, effective technology use, and enhanced relationships between residents and the police, the Department is addressing crime in Raleigh and making the City an even better place to live, work, play and learn.

Additional information regarding the department may be obtained by contacting Cassandra Deck-Brown, Chief of Police, at (919) 996-3385 or via e-mail at [Cassandra.Deck-Brown@raleighnc.gov](mailto:Cassandra.Deck-Brown@raleighnc.gov).

## Budget Highlights

- Mandated increase by the Local Government Employees' Retirement System (LGERS) to increase employer contributions from 9.70% to 10.90% for sworn law enforcement employees (\$625,608).
- Increase based on actuary for police separation allowance for retired sworn officers (\$333,436).
- Employee and retiree health claims are estimated to increase by 7.8% based on market conditions (\$656,197).
- Increase in interfund transfers related to financing vehicle equipment over five years (\$525,227).
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Police Administrative Services	72	76	73	78
Police Chiefs Office	32	31	29	31
Police Detective Division	207	204	207	203
Police Field Operations	514	510	510	509
Police Special Operations	74	80	82	80
Grant-Funded Positions	5	5	0	0
<b>TOTAL</b>	<b>904</b>	<b>906</b>	<b>901</b>	<b>901</b>
<b>EXPENDITURES BY DIVISION</b>				
Police Administrative Services	20,401,458	22,552,070	23,878,721	25,348,950
Police Chiefs Office	3,055,286	3,268,024	3,529,663	3,673,211
Police Detective Division	20,906,308	21,285,440	23,467,601	23,356,547
Police Field Operations	45,281,625	46,660,975	49,958,217	50,064,648
Police Special Operations	9,492,741	9,288,725	9,678,118	9,207,617
<b>TOTAL</b>	<b>\$99,137,418</b>	<b>\$103,055,234</b>	<b>\$110,512,320</b>	<b>\$111,650,973</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	57,743,965	59,310,897	62,668,055	62,643,706
Employee Benefits	22,962,514	24,007,601	26,746,598	28,483,892
Operating Expenditures	14,077,920	15,412,838	16,209,403	15,413,518
Special Programs and Projects	3,248,790	3,023,006	3,023,006	3,114,157
Capital Equipment	291,788	323,853	442,785	48,000
Interfund Transfers	812,441	977,039	1,422,473	1,947,700
<b>TOTAL</b>	<b>\$99,137,418</b>	<b>\$103,055,234</b>	<b>\$110,512,320</b>	<b>\$111,650,973</b>

## Key Initiatives

- Continue collaborating with our city partners to use Crime Prevention through Environmental Design (CPTED) principles in strengthening our city. (Safe, Vibrant & Healthy Community, Objective 1 & Growth & Natural Resources, Objective 4)
- Open the new RPD Training Center, which will accommodate projected RPD growth and training facility needs. (Organizational Excellence, Objective 2 & Safe, Vibrant & Healthy Community, Objective 1)
- Continue implementing the Firearms Violence Reduction Strategy, which is a focused approach to reduce firearm violence through education, intelligence-led policing, and community partnerships. (Safe, Vibrant & Healthy Community, Objective 1)
- Bolster RPD's response to the opioid epidemic by exploring new team-based approaches to opioid overdoses and following up opioid overdose cases with referrals to partnering organizations and resources. (Safe, Vibrant & Healthy Community, Objective 1)
- Continue implementing the Community Policing Policy, which defines our organization-wide community policing philosophy and management model that promotes proactive problem-solving and community engagement by addressing the causes of crime, social disorder, fear of crime and other community issues through strategic and collaborative partnerships with public, private and community stakeholders. (Safe, Vibrant & Healthy Community, Objective 1)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Traffic Collision - Injuries	5,126	5,090	5,296	5,171
Traffic Collision - Fatalities	22	33	35	30
High Priority Response Time (Dispatch to Arrival)	7.4 minutes	7.3 minutes	8.8 minutes*	8.8 minutes
Property Crime Rates per 1,000 people	49.6	40.9	39.4	38.1
Personal Crime Rates per 1,000 people	15.1	15.4	14.6	14.1
Community Calls for Service	201,600	191,354	201,777	196,580
Self-Initiated Calls for Service	147,671	140,683	124,784	112,289

\* The new Computer Aided Dispatch (CAD) system, implemented May 2019, measures response time differently and categorizes high priority calls differently than the previous system.

## Leisure Services

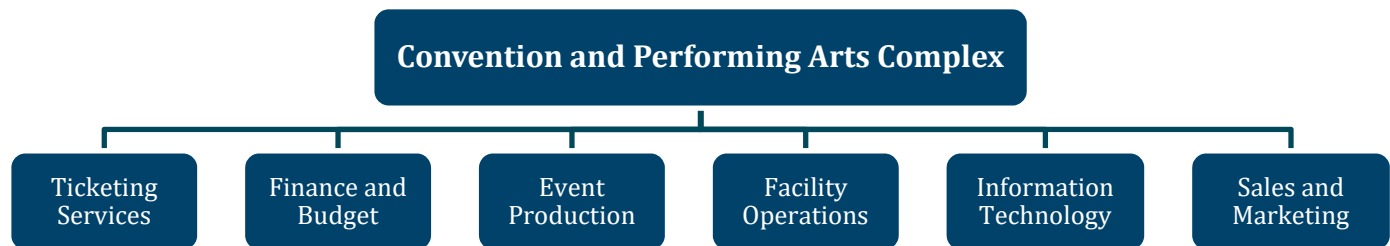
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# Convention and Performing Arts Complex

## Mission

Through the professional actions of our staff, we will provide our guests with a distinctive level of service excellence while maintaining a fiscally responsible operation that contributes to the cultural and economic benefits of the City.



## Department Overview

The Convention and Performing Arts Complex operates the Raleigh Convention Center, the Duke Energy Center for the Performing Arts, the Red Hat Amphitheater, Special Events and the maintenance and capital projects of the Walnut Creek Amphitheater. The Raleigh Convention Center provides space for conventions, meetings, banquets, trade shows and other assembly events. The Duke Energy Center for the Performing Arts



provides space for concerts, plays and festivals and is the home venue for the North Carolina Symphony, the North Carolina Theatre, PineCone and the Carolina Ballet. Additionally, the City produces and presents national and international touring productions and concerts. The Red Hat Amphitheater is a 5,990 seat outdoor venue centrally located in downtown and offers a variety of outdoor concerts and performances. The Complex produces the Wide Open Bluegrass Festival.

Additional information regarding the Convention and Performing Arts Complex may be obtained by contacting Kerry Painter, Raleigh Convention and Performing Arts Complex Director/General Manager, at (919) 996-8503 or via email at [Kerry.Painter@raleighnc.gov](mailto:Kerry.Painter@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget includes the 25% organization-wide reduction in training and travel.

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
	2017-18	2018-19	2019-20	2020-21
<b>EMPLOYEES</b>				
RCC Facility	66	67	72	71
Performing Arts Center	37	38	39	40
RCC Downtown Amphitheater	4	4	4	4
<b>TOTAL</b>	<b>107</b>	<b>109</b>	<b>115</b>	<b>115</b>
<b>EXPENDITURES BY DIVISION</b>				
RCC Facility	8,529,372	8,853,287	9,979,841	9,667,134
Performing Arts Center	6,657,093	7,444,530	10,099,354	7,579,918
RCC/PAC Special Events	501,555	326,608	446,342	458,102
RCC Downtown Amphitheater	1,585,849	1,779,724	2,308,232	2,494,504
<b>TOTAL</b>	<b>\$17,273,869</b>	<b>\$18,404,149</b>	<b>\$22,833,769</b>	<b>\$20,199,658</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	7,120,160	7,524,582	7,894,750	7,575,068
Employee Benefits	2,343,759	2,494,192	2,751,495	2,917,644
Operating Expenditures	3,389,232	3,904,419	4,765,988	5,206,099
Special Programs and Projects	2,555,430	2,345,762	3,439,899	2,767,737
Capital Equipment	9,037	-	4,000	4,000
Interfund Transfers	1,856,251	2,135,194	3,977,637	1,729,110
<b>TOTAL</b>	<b>\$17,273,869</b>	<b>\$18,404,149</b>	<b>\$22,833,769</b>	<b>\$20,199,658</b>

## Key Initiatives

- Utilize the results of the Greater Raleigh Convention and Visitors Bureau's Destination Strategic Plan to offer guidance on improving efficiency and optimization of the Convention Center. (Arts & Cultural Resources, Objective 2 and Economic Development & Innovation, Objective 4)
- Implement recommendations from the recently completed security assessment throughout the Complex. (Safe, Vibrant & Healthy Community, Objective 1)
- Work with City IT and Finance staff to identify improvements as a result of the Business Process Management Project. (Organizational Excellence, Objective 1)

## Walnut Creek Amphitheater

The Walnut Creek Amphitheater is a concert and performance venue owned by the City of Raleigh and operated by Live Nation. The Convention and Performing Arts Complex monitors general facility maintenance and performs capital maintenance at Walnut Creek Amphitheater. Amphitheater rental revenue, generated from the operating agreement with Live Nation, exclusively funds operating and capital needs. Staff coordinates with Live Nation to identify and prioritize capital needs, and all approved capital projects are incorporated into the City's capital improvement plan.



Additional information regarding the Convention and Performing Arts Complex may be obtained by contacting Kerry Painter, Raleigh Convention and Performing Arts Complex Director/General Manager, at (919) 996-8503 or via email at [Kerry.Painter@raleighnc.gov](mailto:Kerry.Painter@raleighnc.gov).

### Budget Highlights

- Due to the cancellation of the summer 2020 season the FY21 budget is significantly reduced.

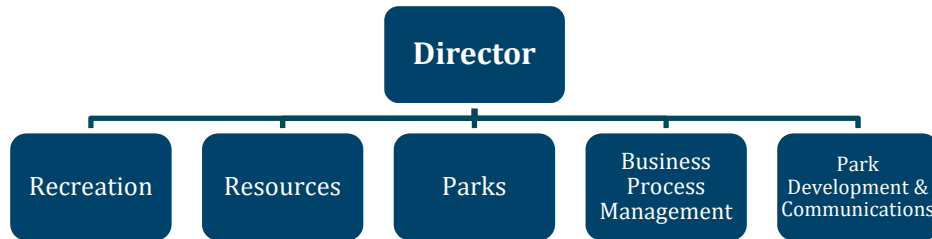
### Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Walnut Creek Amphitheater	0	1	1	1
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	81,759	84,384	146,940	59,701
Employee Benefits	25,678	21,087	47,230	66,302
Operating Expenditures	74,860	91,883	91,618	86,093
Interfund Transfers	1,000,000	1,000,000	1,105,000	-
<b>TOTAL</b>	<b>1,182,297</b>	<b>1,197,354</b>	<b>1,390,788</b>	<b>212,096</b>

# Parks, Recreation and Cultural Resources

## Mission

Together we connect and enrich our community through exceptional experiences.



## Department Overview

The Parks, Recreation and Cultural Resources Department (PRCR) plays a leading role in determining the quality of life and character of the Capital City. With over 10,000 acres of parkland, 120 miles of greenway trails and over 1.3 million square feet of facilities, the department provides a wide range of creative programming opportunities that promote the social, cultural, mental and physical well-being of citizens. The City's vision for its parks, recreation and cultural resources system is "bringing people to parks and parks to people."



The department is comprised of five divisions: Business Process Management, Park Development and Communications, Parks, Recreation, and Resources. Additional information regarding PRCR may be obtained by contacting Oscar Carmona, PRCR Director at (919) 996-4815 or via email at [Oscar.Carmona@raleighnc.gov](mailto:Oscar.Carmona@raleighnc.gov).

## Budget Highlights

- Reduction in department's operating budget by \$678,915 in the following areas:
  - Reductions in overtime and part time hours (\$205,800).
  - Redirecting tackle football to flag football, eliminating the City's tackle football program (\$70,000).
  - Partial delay of the North Carolina High School Athletic Association's tournaments (\$170,000).
  - Reductions in operations including rentals, small equipment, maintenance, and contracts (\$233,115).
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.
- Operating impacts associated with bond fund projects were added at John Chavis Memorial Park, Brentwood Park, Crabtree Creek Greenway Connection, and Baileywick Park (\$299,466).
- Funding moved from the capital improvement program to the operating budget to better align with service delivery (\$770,000).

## Budget Detail

	ACTUALS	ACTUALS	AMENDED	ADOPTED
EMPLOYEES	2017-18	2018-19	2019-20	2020-21
Business Process Management	12	12	16	16
Cemetery Maintenance	5	5	5	5
Greenway Maintenance	31	31	31	31
Urban Trees	18	18	18	18
Park Maintenance	136	138	141	141
Recreation	123	122	121	120
Recreation - School Based Programs	12	12	12	12
Resources	53	53	52	52
Park Development & Communications	30	32	33	34
<b>TOTAL</b>	<b>420</b>	<b>423</b>	<b>429</b>	<b>429</b>
<b>EXPENDITURES BY DIVISION</b>				
Business Process Management	2,002,189	2,274,300	2,766,981	2,675,600
Cemetery Maintenance	341,740	353,454	380,283	362,962
Greenway Maintenance	1,966,544	2,129,703	2,313,926	2,520,908
Urban Trees	1,632,842	1,735,630	1,937,527	1,826,401
Park Maintenance	11,232,836	11,721,861	13,696,292	13,699,926
Recreation	16,850,679	17,161,991	19,019,704	18,336,687
Recreation - School Based Programs	2,041,435	2,214,319	2,367,989	2,304,780
Resources	6,495,972	6,658,356	7,447,859	7,405,833
Park Development & Communications	2,647,992	3,053,689	3,381,363	3,416,386
<b>TOTAL</b>	<b>\$45,212,229</b>	<b>\$47,303,303</b>	<b>\$53,311,924</b>	<b>\$52,549,483</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	26,339,864	27,755,432	30,257,969	29,633,702
Employee Benefits	7,280,120	7,756,562	8,913,068	9,338,273
Operating Expenditures	9,843,787	10,041,322	12,296,718	11,779,740
Special Programs and Projects	627,474	626,899	631,264	727,763
Capital Equipment	151,811	168,606	190,017	171,770
Interfund Transfers	969,173	954,482	1,022,888	898,235
<b>TOTAL</b>	<b>\$45,212,229</b>	<b>\$47,303,303</b>	<b>\$53,311,924</b>	<b>\$52,549,483</b>

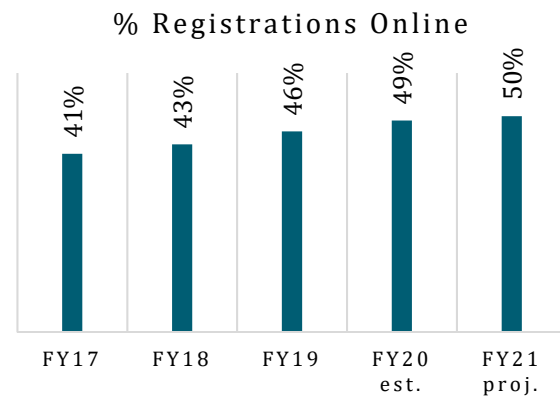
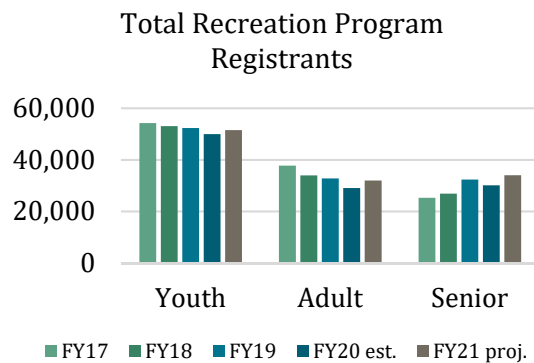
## Key Initiatives

- John Chavis Memorial Park will reopen to serve the community with a brand new 30,000 sq. ft. community center, new interactive plaza & play area, renovation of the original carousel house that can be used for community gatherings and first phase of historical interpretation on the significance of John Chavis and the park. (Safe, Vibrant & Healthy Community, Objectives 3 & 4)
- Renovations at several community and neighborhood facilities from the 2014 PRCR bond including Biltmore Hills, Powell Drive, Eastgate, and the Ralph Campbell Neighborhood Centers. These projects are planned for completion and will open to the public in FY21. (Growth & Natural Resources, Objective 2; Safe, Vibrant & Healthy Community, Objective 4)
- Ongoing 2014 PRCR bond projects include the Pullen Arts Center, renovations at Lake Lynn Community Center, and construction of a new park, River Bend Park, in northeast Raleigh. (Growth & Natural Resources, Objective 2; Safe, Vibrant & Healthy Community, Objective 4)
- Implementation of the new Recreation Management System (RMS), which is expected to enhance customer service delivery and improve online access to programs and services. (Organization Excellence, Objective 3)
- Continued funding to support the delivery of summer camp programs for over 4,000 registrants in a 6-week period. COVID-19 significantly impacted the intended delivery of this program. As a result, the program focused on serving those families that needed all day/all week care. The Summer Food Service Program will provide meals at 17 locations over five weeks for the campers we are able to accommodate. Summer Food Service Program is a federally funded state-administered program that reimburses providers that serve no-cost, healthy meals to children and teens (ages 18 and younger) in low-income areas when school is not in session. (Safe, Vibrant & Healthy Community, Objective 4)
- Continued support of the community by increasing the financial assistance award amount from \$163,094 to \$215,818, thus increasing the number of families able to receive assistance to 660 families, which is an increase of 100 families from the prior year for school programs, summer camps and other programs. (Safe, Vibrant & Healthy Community, Objective 4)
- Dorothea Dix Park Phase 1 Implementation Plan, which includes renovation of the All Faith's Chapel, initiating design for the Gateway Plaza and Play Area and small park improvements. This work is being supported through the development of a new Memorandum of Agreement (MOA) and Funding Agreement with the Dorothea Dix Park Conservancy. (Arts & Cultural Resources, Objective 2; Growth & Natural Resources, Objective 3)

- Continued support of existing partnerships and expansion into new partnerships with a focus on building community resilience and extending PRCR's reach into the community. These partnerships include groups such as Wake Med, NC SafeChild, Kaleidoscope Project, Triangle YMCA, WCPSS, Passage Home, Aging in Place, Urban Agriculture, Wake County Food Security, North Carolina Recreation and Park Association and National Recreation and Park Association (Safe Vibrant & Healthy Community, Objective 4)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Total Park and Greenway Acreage	10,124	10,124	10,128	10,128
Total Greenway Mileage	117	117	117	120
Percent Program Satisfaction as Satisfactory or Higher	91%	93%	93%	93%
Percent Rating of PRCR Facilities in Good Condition, Satisfactory or Higher	93%	95%	96%	96%
Program Delivery Rate	74%	73%	76%	76%



# Revolving Fund

## Overview

The Revolving Fund consists of self-sustaining programs within the Parks, Recreation, and Cultural Resources (PRCR) Department. PRCR programs classes, workshops, and camps held at community centers and parks. Participant fees make up the majority of the revenues, and programs are expected to recover or exceed their costs. A portion of the fees collected are returned to the General Fund to support the overall PRCR budget.

## Budget Detail

<b>EXPENDITURES</b>	<b>ACTUALS 2017-18</b>	<b>ACTUALS 2018-19</b>	<b>AMENDED 2019-20</b>	<b>ADOPTED 2020-21</b>
City Manager's Office	-	6,805	9,500	-
Communications	140,442	77,425	257,000	150,000
Development Services	250	817	1,400	-
Fire Department	157,341	83,792	534,281	525,891
Housing & Neighborhoods	1,949	19,166	144,900	82,967
Planning	65,363	205,465	113,001	42,000
Police Department	13,746	6,072	138,324	-
<b>Parks, Recreation &amp; Cultural Resources</b>	<b>ACTUALS 2017-18</b>	<b>ACTUALS 2018-19</b>	<b>AMENDED 2019-20</b>	<b>ADOPTED 2020-21</b>
Abbotts Creek Center	66,908	86,063	127,000	96,750
Adventure Camps	36,294	23,514	45,000	27,093
Anderson Point	24,570	36,857	63,001	62,000
Aquatic Instruction Programs	332,732	359,865	513,382	361,380
Arts Commission	-	-	6,031	10,836
Athletics	104,442	62,700	100,000	86,000
Barwell Rd Comm Center	122,918	90,496	119,150	111,250
Biltmore Hills Center	39,023	17,194	40,000	38,000
Borden Bldg	23,782	26,855	130,747	42,000
Brier Creek Comm Center	57,391	54,322	37,500	75,300
Carolina Pines Center	74,637	52,015	115,000	112,000
Chavis Center	41,328	25,047	33,000	70,000
Community Center Equipment	569,602	299,740	362,000	362,875
Courtney Johnson Center	25,500	10,129	5,500	12,000

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
Dix Park Planning	72,535	74,065	110,000	160,000
Dix Park Programs	52,346	103,133	191,530	292,325
Durant Nature Preserve	6,173	12,427	102,399	79,000
ESL Program	399	457	9,347	8,240
Fletcher Award Program	1,251	-	-	-
Forest Ridge Park Center	-	270	31,711	14,000
Golden Years	298,807	301,052	315,001	171,500
Green Rd Center	137,705	84,412	137,000	178,000
Greystone Rec Center	101,529	105,358	100,000	172,000
Halifax Center	57,541	26,686	63,000	90,000
Hill St Neighborhood Center	3,589	4,670	43,120	61,500
Jaycee Center	127,069	140,556	173,500	173,500
Kiwanis	-	-	-	35,000
Lake Johnson Waterfront Center	71,559	39,696	101,076	50,000
Lake Lynn Center	126,229	129,094	52,001	180,000
Lake Wheeler Revolving	26,992	21,463	112,009	29,000
Laurel Hills Center	151,211	99,183	115,000	135,000
Lions Park	6,456	2,974	24,999	32,000
Marsh Creek Center	104,301	60,957	65,001	130,000
Method Center	48,728	48,592	40,000	60,000
Millbrook Center	68,964	37,432	80,000	75,000
Moore Square Center	-	12,532	61,179	50,000
Mordecai Park Revolving	146,358	116,476	205,577	128,000
Nature Camp	21,973	30,705	112,731	31,000
Neighborhood Street Trees	20,236	9,681	69,700	61,000
Optimist Center	116,490	107,050	92,001	119,500
Parks & Rec Automation	203,619	307,105	400,001	445,000
Parks & Rec Marketing	219,954	191,369	258,366	286,250
Parks Donations	61,998	12,868	47,850	95,000
Peach Rd Community Center	13,777	4,069	15,000	21,500
PR Program Fee Assistance	13,746	11,542	37,900	33,000
Pullen Amusement	186,453	216,976	226,973	200,000
Pullen Art Center	69,256	36,345	170,525	100,000
Pullen Community Center	60,223	55,920	70,001	104,000
Raleigh Bus Shelter Project	-	17,038	-	35,909
Raleigh City Museum	44,458	49,972	55,663	50,000
Raleigh Youth Council	3,767	20,665	24,000	32,400
Ralph Campbell Center	4,465	1,866	8,501	6,350
Roberts Park	14,459	21,868	60,000	82,000
Sanderford Road Center	26,355	6,972	29,000	43,000

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
Sertoma Arts Center	204,286	232,934	260,000	180,000
Specialized Recreation Service	158,765	141,812	211,962	296,000
Tarboro Rd Center	18,284	21,466	26,300	28,300
Teen Programs	214,183	139,549	305,000	84,000
Tennis	350,251	430,208	500,000	475,000
Third Party Events	-	8,150	11,600	39,000
Thomas G. Crowder Woodland Center	12,911	45,343	353,676	95,000
Top Greene Center	10,980	14,002	34,500	41,000
Tucker Mansion	16,236	8,097	39,734	16,000
Visual/Hearing Impaired	382	32	-	-
Walnut Creek Wetland Center	9,534	10,591	120,787	22,000
Wilkerson Nature Preserve Park	11,574	10,074	17,737	10,451
Worthdale Center	15,440	23,608	66,750	56,000
Youth Programs	101,804	30,710	30,000	29,600
Transfer to General Fund	-	-	150,000	-
Miscellaneous and Other	87,062	69,218	745,680	-
<b>TOTAL</b>	<b>\$5,800,881</b>	<b>\$5,253,629</b>	<b>\$9,436,350</b>	<b>\$7,690,667</b>

## Raleigh Water Funds

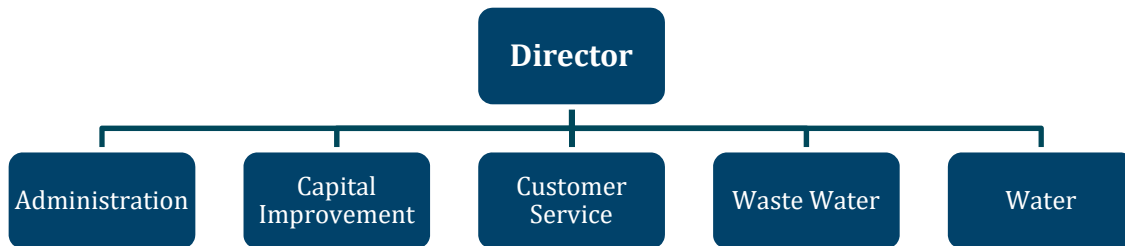
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# Raleigh Water

## Mission

To provide safe, sustainable water services for our customers while protecting public health and contributing to the economic, environmental and social vitality of our communities.



## Department Overview

The City of Raleigh Public Utilities Department, now also known as Raleigh Water, is an award-winning regional utility that provides drinking water, sanitary sewer, and reuse water services to Raleigh and six neighboring towns: Garner, Knightdale, Rolesville, Wake Forest, Wendell, and Zebulon. In total, Raleigh Water serves more than 190,000 metered water and sewer customers and a service population of approximately 600,000 people.



Additional information regarding Raleigh Water may be obtained by contacting Robert Massengill, Director, at (919) 996-4540 or via email at [Robert.Massengill@raleighnc.gov](mailto:Robert.Massengill@raleighnc.gov).

## Budget Highlights

- There are no proposed rate increases to water and sewer rates.
- Continue administration of the Utility Customer Assistance Program, for economically distressed utility customers. The program launched in January 2017 and is supported by the General Fund (\$200,000).
- Reduction in department's operating budget includes the 25% organization-wide reduction in travel and training.

## Budget Detail

	ACTUALS 2017-18	ACTUALS 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>EMPLOYEES</b>				
Administration	55	54	53	52
Capital Improvement Management	40	42	43	44
Water Treatment	90	91	90	91
Resource Recovery Facility	106	107	107	107
Customer Care and Billing	67	68	70	70
Sewer Maintenance	125	124	123	125
Water Distribution	101	101	105	102
Meters	72	72	72	72
<b>TOTAL</b>	<b>656</b>	<b>659</b>	<b>663</b>	<b>663</b>
<b>EXPENDITURES BY DIVISION</b>				
Administration	8,467,487	8,324,640	12,045,505	10,832,952
Capital Improvement Management	3,958,954	4,360,091	4,741,680	5,060,730
Water Treatment	19,890,886	21,900,918	26,135,449	24,590,628
Resource Recovery Facility	22,448,312	22,910,133	28,026,867	27,120,921
Customer Care and Billing	6,876,802	7,063,465	9,149,885	9,305,076
Sewer Maintenance	12,458,136	12,397,609	14,343,048	13,627,150
Water Distribution	11,431,603	11,289,231	13,320,582	12,069,431
Meters	5,312,734	5,316,515	6,025,371	5,982,736
Special Appropriations	124,283,237	123,505,002	140,826,462	140,343,562
<b>TOTAL</b>	<b>\$215,128,151</b>	<b>\$217,067,604</b>	<b>\$254,614,849</b>	<b>\$248,933,186</b>
<b>EXPENDITURES BY TYPE</b>				
Personnel	34,469,535	34,728,780	37,431,557	38,122,618
Employee Benefits	13,612,780	13,918,458	16,091,139	17,227,769
Operating Expenditures	41,844,008	44,593,427	65,282,843	58,405,058
Special Programs and Projects	2,876,533	4,116,917	4,949,330	4,860,517
Capital Equipment	913,757	711,762	1,082,854	959,992
Interfund Transfers	121,411,538	118,998,260	129,767,126	129,347,232
Capital Project Expense	-	-	10,000	10,000
<b>TOTAL</b>	<b>\$215,128,151</b>	<b>\$217,067,604</b>	<b>\$254,614,849</b>	<b>\$248,933,186</b>

## Key Initiatives

- Improve environmental performance by reducing energy usage and expanding the use of alternative energy systems by estimating and/or tracking energy usage for major processes and completing an audit of current energy uses. (Growth & Natural Resources, Objective 3)
- Creating more electronic forms to encourage online transactions, increasing web presence and giving customers more access. (Organizational Excellence, Objective 3)
- Improve capacity in raw water pumping by increasing redundancy and resiliency. (Growth & Natural Resources, Objective 3)
- Define remaining useful life and failure rates for major asset classes through analyzing current condition data. (Growth & Natural Resources, Objective 3)
- Protect the sewer collection system from introduction of grease, sediments and other contaminants of non-compliant food establishments by adjusting inspection schedule to focus on higher risk establishments. (Growth & Natural Resources, Objective 3)
- Improve the water distribution system through infrastructure replacement and enhancement by performing condition assessments and exercising large valves 14" or greater. (Growth & Natural Resources Objective 3)

## Performance Indicators

	ACTUAL 2017-18	ACTUAL 2018-19	ESTIMATE 2019-20	PROJECTION 2020-21
Drinking water regulatory compliance rate	100%	100%	100%	100%
Regulatory wastewater compliance rate	100%	100%	100%	100%
Total Wet and Dry Weather Sanitary Sewer Overflows (SSO) per 100 miles of pipe <sup>1</sup>	1.10	1.23	1.37	-
Water Main Break per 100 miles of pipe	14.31	8.61	7.68	-

<sup>1</sup> Sanitary Sewer Overflow (SSO) is a condition in which untreated sewage is discharged from a sanitary sewer into the environment prior to reaching sewage treatment facilities.

# Water and Sewer/Reuse Infrastructure Funds

## Overview

The Infrastructure Replacement Charges help fund replacement of aging infrastructure within the Water Distribution and Waste Water Systems. Billed monthly, the Infrastructure Replacement Charge is based on each individual meter size. Infrastructure Replacement Charges are collected in two operating funds: one to account for water infrastructure and a second to account for sewer/reuse infrastructure. Amounts collected in these funds are transferred to support cash infrastructure replacement capital projects.

## Budget Highlights

- No change is proposed for the Water Infrastructure or Sewer Infrastructure Fees.

## Budget Detail

EXPENDITURES BY TYPE	ACTUALS	ACTUALS	AMENDED	ADOPTED
	2017-18	2018-19	2019-20	2020-21
Water Infrastructure	10,074,718	4,305,000	4,655,000	5,000,000
Sewer Infrastructure	28,762,816	13,000,000	13,050,000	13,500,000
<b>TOTAL</b>	<b>\$38,837,534</b>	<b>\$17,305,000</b>	<b>\$17,705,000</b>	<b>\$18,500,000</b>

# Watershed Protection Fee Fund

## Overview

The Watershed Protection Program works to protect natural areas in the City's drinking supply watersheds. The Watershed Protection Fee is billed monthly to Raleigh, Garner, Knightdale, Rolesville and Wake Forest water customers.

The funds are used to pay for the Upper Neuse Clean Water Initiative, as well as additional drinking water quality improvements to the treatment system, and for protective restoration projects. Watershed Protection projects will be labeled with specific program codes so they can be identified within pay-go (cash) capital fund 320.

## Budget Highlights

- There are no proposed fee changes for the Watershed Protection Fee.

## Budget Detail

EXPENDITURES BY TYPE	ACTUALS	ACTUALS	AMENDED	ADOPTED
	2017-18	2018-19	2019-20	2020-21
Watershed Protection	4,578,137	2,250,000	2,250,000	2,340,000
<b>TOTAL</b>	<b>\$4,578,137</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,340,000</b>

## Capital & Debt

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# Overview of the Capital Improvement Program

The FY 2021 - FY 2025 Capital Improvement Program (CIP) is revised from prior years to reflect new realities and changes in capital priorities. These changes also reflect the economic impacts experienced in the General Fund, including the loss of sales tax, potential Powell Bill revenues, and user fees. Based on these impacts, the General Fund transfer to the CIP was reduced to \$11.5 million, a reduction of \$13.7 million. The General Fund support for FY21, per element, is outlined below:

- \$6.2M to support affordable housing initiatives
- \$3.0M to support street resurfacing, bridge repairs, and traffic signal installations
- \$1.4M to support general public improvements, including general facility maintenance
- \$0.9M to support Community Center site improvements and maintenance associated with our Parks, Recreation, and Cultural Resources network

The goal in the budgetary process was to avoid solely relying on deferring capital maintenance to balance the General Fund. Departments reviewed all open projects to identify potential savings and re-prioritize existing resources to fund mission-critical activities. This action presented an opportunity for departments to revisit current projects and work collaboratively to identify cross-departmental capital needs. These conversations resulted in recommendations outlined in the FY2-FY25 CIP, including deferring some projects, reprioritizing existing resources, and utilizing existing resources to deliver projects. The projects are organized based on similar purpose and dedicated revenue sources. Below is a brief description of each element used in the Capital Improvement Program.

**Housing:** The Housing element provides capacity for increasing the stock of affordable housing throughout the city through neighborhood revitalization, first time home ownership programs and house rehabilitation projects.

**Transportation:** The Transportation element addresses major city streets, infrastructure maintenance, parking facility maintenance, long-term studies, and multimodal-oriented projects. Recent transportation bond projects are implemented through this element.

**Parks, Recreation & Cultural Resources:** The Parks, Recreation & Cultural Resources element funds capital maintenance and renovations at the city's community centers, athletic facilities, greenways, and cultural sites. Projects can include structural repairs, mechanical repairs, or pavement repair and resurfacing. This element also funds land acquisition and long-term studies.

**Raleigh Water:** The Raleigh Water element funds the ongoing maintenance and improvement of water and sewer infrastructure. These projects include main replacements, water and wastewater treatment plant renovations, and pump station maintenance.

**Stormwater:** The Stormwater element funds projects meant to manage and mitigate the effects of stormwater runoff. Project categories include general infrastructure, lake preservation, and neighborhood drainage.

**Convention and Performing Arts Complex:** The Convention and Performing Arts Complex element funds maintenance, renovations, and improvements at three downtown facilities: Raleigh Convention Center, Performing Arts Center, and the downtown amphitheater. This element also includes the Walnut Creek Amphitheater in southeast Raleigh.

**General Public Improvements (GPI):** The General Public Improvements element funds maintenance and construction of general government and public safety facilities and infrastructure. This element also includes selected economic development projects.

**Technology:** The Technology element funds the planning, design and implementation of new technological infrastructure. These projects include maintaining the City's enterprise resource management system and implementing a 911 dispatch system.

# Capital Revenue Sources

Capital funding can be classified into two broad types: cash (pay-as-you-go or “paygo”) and debt-financing. Paygo sources include transfers from the City’s General Fund, facility fees, or program income. For debt financing, the City uses a range of debt mechanisms, including general obligation bonds, revenue bonds, and bank loans. Some revenue sources, such as General Fund transfers, can be applied to any project, while other sources such as facility fees and certain fees, may only be spent on eligible projects.

## Debt Financing

Debt financing represents the largest funding source for the CIP. Examples are provided below:

- **General Obligation Bonds:** Approved by taxpayers through ballot initiatives and are backed by the taxing power of the City
- **Limited Obligation Bonds:** Issued based on available debt capacity and generally used for new facility construction. The security pledge is the asset being financed.
- **Two-Thirds Bonds:** A type of General Obligation Bond that does not require voter approval and is based on a calculation pertaining to the reduction of General Obligation Bonds outstanding. The security pledge is the taxing power of the City.
- **Revenue Bonds:** Used primarily by Raleigh Water to fund water and sewer infrastructure projects. The security pledge is the revenue generated by the utility system fees.
- **General Capital Reserves**

## Transfers from the General Fund

The General Fund transfers a portion of the City’s property and sales tax revenues to capital funds. Compared to other sources, General Fund transfers are a flexible revenue source without restrictions on their use. The City applies these funds to a wide range of projects, including general government and public safety facility maintenance, parks facility maintenance, street resurfacing, and technology projects.

## Appropriated Fund Balance

Unspent funding accumulates into capital reserves, which are available to fund future projects. Capital reserves can also build up when the City collects additional revenues above the budget estimate. Staff annually estimates the reserve funds available for capital projects and may budget this additional funding source.

## Transfers from Enterprise & Internal Service Funds

Enterprise funds, such as Raleigh Water, Stormwater, and Parking, collect fees as part of their operations, then invest a portion of that revenue into capital projects. The City uses these transfers for corresponding enterprise purposes. For example, Raleigh Water transfers are only used for water and sewer projects. Transfers from enterprise and internal service funds are the CIP’s second largest revenue source.

## Grants and Interlocal Funds

This category includes any revenue the City receives from Federal and State grants, as well as revenue from the Wake Transit Plan. These revenues typically align with a specific project identified within the CIP and have increased in the last couple of fiscal years due to the City’s continued and growing participation in the Wake Transit Plan implementation process.

## Facility Fees

The City assesses charges on new development to help pay for the capital facility burden created by development. Each new residential or commercial project pays its proportionate share of the cost of new infrastructure facilities required to serve that development. These fees support debt service and cash-funded projects for parks and road widening. Facility fees are based on a standard formula and a pre-determined fee schedule.

## User Fees and Program Income

In some capital elements, selected user fees and program income sources are dedicated to capital projects rather than operating budgets. This includes program income from affordable housing programs, selected development fees and lease revenue from the Walnut Creek Amphitheater.

## CIP Policies and Practices

The City adheres to several policies and practices to ensure long-term financial sustainability, promote effective planning, and ensure appropriate use of capital funds. Below is a summary of major items:

- ✓ **Alignment with Strategic Plan:** The Strategic Plan serves as the primary guide for capital investments. The plan articulates areas of strategic focus that will target the City's efforts and resources in ways intended to have the greatest impact in the six key focus areas over the life of the plan. Several of the Strategic Plan's initiatives require staff to evaluate and implement capital investments in transportation, technology, economic development, and other areas.
- ✓ **Defining capital projects:** Generally, a capital project will be a fixed asset with a useful life greater than ten years and with a cost of at least \$25,000. Capital projects include not only new assets, but projects that improve an asset or lengthen its useful life. Scheduled purchases of vehicles and equipment for routine operations are, generally, addressed through the annual operating budget. The operating budget also funds routine maintenance of facilities.
- ✓ **The CIP serves as a policy document:** Upon adoption by the City Council, the CIP becomes a statement of City policy regarding the timing, location, character, and funding of future capital investments. The CIP represents City administration's and City Council's best judgment at that time. Future needs and financial constraints may result in programmatic changes over the five-year period. Policies and priorities established in the CIP guide subsequent decisions made by City administration and the various boards and commissions appointed by City Council.
- ✓ **Complementing the City's Comprehensive Plan:** All capital projects should complement the Comprehensive Plan. The Comprehensive Plan includes specific policies that establish it as the City's lead growth and development guide and connect it to the CIP. Policies also require staff to consult the Comprehensive Plan when establishing capital priorities, share long-term plans with other city staff, and identify long-term planning opportunities.
- ✓ **General debt policies:** The City uses a long-range debt model to track general debt obligations, as well as approved but unissued amounts. The model allows staff to forecast debt service requirements and perform "what if" scenarios. Historically, the City's general debt service should not exceed 15% of the General Fund budget, and fund balance in the debt service fund should be at least 50% of annual debt expenses.
- ✓ **Budget transfers:** City Council approves all increases and decreases to active project budgets. City staff may transfer up to \$50,000 from one project to another within the same fund and category. Project transfers in excess of \$50,000 require Council approval. All transfers are reviewed.
- ✓ **Identifying operating impacts:** Requests for new projects must include an estimate of operating impacts. These costs include new staffing and operating costs essential to operate and maintain a new asset, such as a public facility or software system. Examples of operating costs include utilities, vehicles, annual licensing, and service contracts. Operating impacts do not include new services or programs that are not essential to the asset's operation.
- ✓ **Long-range cost estimates:** Staff uses common cost escalators to better estimate future construction costs. The City uses a default escalator of 3.5% per year. Staff applies this to new construction and significant building rehabilitations. In some elements, such as Raleigh Water and Transportation, staff applies other escalators developed for those specific service areas.
- ✓ **Closing projects:** Projects are closed when the approved scope of work is complete. Staff reviews the project status periodically to identify projects that are complete. If the budget for a completed project is not fully expended, generally, the budget is closed and the remaining balance accumulates in fund balance. The accumulated fund balance is available to pay for future projects.

## General Capital Project Funds

The purpose of the General Capital Projects Funds is to account for the financial resources segregated for the acquisition or construction of major general capital assets and facilities. The budgets within these funds are adopted for the life of the project. Under the project accounting concept, project expenditures, and the revenues used to fund them, are accumulated until the year the project is completed. General projects accounted for within the general capital projects funds include street projects, park improvements, technology projects, major public facilities and other miscellaneous capital projects.

The **Technology Fund (501)** accounts for long-term technology projects as recommended by the City's technology governance process. These projects are financed from General Fund resources.

The **Capital Projects Fund (505)** accounts for all capital improvement costs not applicable to other capital improvement programs. These improvements are financed from non-bond resources.

The **Capital Projects Bond Fund (506)** accounts for all capital improvement costs not applicable to other capital improvement programs. These improvements are financed from bond resources.

The **Street Improvement Fund (525)** accounts for all street improvement programs to be financed from applicable street assessment proceeds and other non-bond street improvement resources.

The **Union Station Project Fund (527)** accounts for capital project costs related to the construction of Raleigh Union Station.

The **Street Facility Fees Fund (545) and Park Facility Fees Fund (610)** accounts for facility fees collected from developers to be expended for street and park capital purposes within designated zones in the City.

The **Park Improvement Fund (625)** accounts for transfers from the general fund and other revenues and allocations, and all project costs in the construction of park improvements as well as park land and greenway acquisition.

The **Walnut Creek Amphitheatre Fund (650)** accounts for capital project costs of the Amphitheatre financed by a portion of the Amphitheatre rent.

EXPENDITURES	ADOPTED 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Fund 501 – Technology</b>	4,192,490	1,796,000	-
<b>Fund 505 – Capital Project</b>	4,900,000	17,626,250	\$3,843,650
<b>Fund 506 – Capital Projects Bond</b>	-	12,501,000	-
<b>Fund 525 – Street Improvement</b>	18,157,800	16,781,560	\$5,095,000
<b>Fund 527 – Union Station Project</b>	80,000	100,000	-
<b>Fund 545 – Street Facility Fee</b>	5,315,004	7,191,856	\$4,470,856
<b>Fund 610 – Park Facility Fee</b>	2,611,831	2,645,067	\$1,695,067
<b>Fund 625 – Park Improvement</b>	5,475,000	5,520,000	\$1,000,000
<b>Fund 650 – Walnut Creek Amphitheatre</b>	295,000	200,000	-
<b>Total</b>	<b>\$41,027,125</b>	<b>\$64,361,733</b>	<b>\$16,104,573</b>
<b><i>Less Appropriations to Other Funds</i></b>	<b>(7,926,835)</b>	<b>(22,337,923)</b>	<b>(6,165,923)</b>
<b>Net General Capital Project Funds</b>	<b>\$33,100,290</b>	<b>\$42,023,810</b>	<b>\$9,938,650</b>

## Enterprise Capital Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public be recovered through user fees. These capital funds support the operations of the enterprise funds.

Raleigh Water provides water and sewer operations for the City of Raleigh. The **Water and Sewer Capital Projects Funds (320 and 325)** account for capital costs associated with the City's water and sewer operations.

The **Public Transit Project Funds (415 & 420)** are supported by federal grant contributions and the City's General Fund. These funds include GoRaleigh's allocation of Wake Transit funds as recommended by the Transit Planning Advisory Committee (TPAC) and adopted by CAMPO and GoTriangle boards.

### **The Parking Facilities Project Fund (446)**

provides for the capital costs for City-owned parking facilities. This fund is supported by a transfer from parking operations.

### **The Stormwater Utility Capital Project Fund (470)**

provides for stormwater infrastructure investments in the City of Raleigh. These funds are supported by revenue generated from a stormwater fee charged to residential and commercial residents of Raleigh.

The **Convention Center and Memorial Auditorium Project Fund (646)** and the **Convention Center Complex Fund (648)** account for the capital costs at the Convention Center and Performing Arts Center.

EXPENDITURES	ADOPTED 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Fund 320 – Water Capital Projects</b>	30,265,000	\$32,705,000	53,540,000
<b>Fund 325 – Sewer Capital Projects</b>	44,050,000	60,450,000	59,100,000
<b>Fund 415/420 – Public Transit</b>	35,199,146	50,466,367	29,587,516
<b>Fund 446 – Parking Facilities</b>	1,340,000	2,357,000	3,942,223
<b>Fund 470 – Stormwater Utility Capital Projects</b>	8,960,000	8,500,000	4,500,000
<b>Fund 646 – Performing Arts Center Projects</b>	500,000	4,305,000	-
<b>Fund 648 – Convention Center Complex</b>	2,709,000	17,420,000	-
<b>Total</b>	<b>\$123,023,146</b>	<b>\$176,203,367</b>	<b>\$150,669,739</b>
<i>Less Appropriations to Other Funds</i>	-	-	-
<b>Net Enterprise Funds</b>	<b>\$123,023,146</b>	<b>\$176,203,367</b>	<b>\$150,669,739</b>

## Bond Funds

The purpose of the bond funds is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.

The bond funds are substantially similar in nature to the capital project funds. The main difference between the funds is the primary revenue source. Funding for capital projects, using bond funds, comes primarily from the issuance of long-term debt.

These funds are accounted for separately from the capital project funds to avoid double-counting the debt costs. The cost of the City's long-term debt is captured in the capital debt service funds as the debt is paid rather than in the bond funds as the debt is issued.

EXPENDITURES	ADOPTED 2018-19	AMENDED 2019-20	ADOPTED 2020-21
<b>Fund 348 – Water Revenue Bond Fund</b>	5,300,000	9,015,000	84,950,000
<b>Fund 349 – Sewer Revenue Bond Fund</b>	56,900,000	82,700,000	158,895,000
<b>Fund 506 – Capital Projects Bond Fund</b>	22,041,763	30,212,549	-
<b>Fund 531 – Street Bond Fund</b>	56,273,200	57,063,400	56,815,962
<b>Fund 636 – Park Bond Fund</b>	20,300,000	12,223,704	-
<b>Total Bond Funds</b>	<b>\$160,814,963</b>	<b>\$191,214,653</b>	<b>\$300,660,962</b>

## Relationship to Annual Operating Budget

Capital improvement projects can have corresponding impacts to the operating budget commensurate with the capital investment. Identifying the operating budget impacts is useful for decision-making because it provides a greater understanding of the financial obligations associated with the capital investment. New or expanded facilities may increase the annual costs needed to maintain the facility and desired level of service, which can contribute to the growth of annual operating budgets. Other new facilities, such as swimming pools, may generate offsetting revenues from program fees, which provide additional revenues to help support operating expenses related to the new facility.

Given the potential impact to future operating budgets, it is important to have reliable operating cost estimates for capital projects contained in the City's Capital Improvement Program. These operating costs can then be programmed into the operating budget during the budget development process; ensuring funding is available when a project becomes operational. Operating cost estimates are developed during the CIP application development process and factor in variables such as project location, structural impacts, energy costs, staffing costs, maintenance, and/or future replacement. Each application includes a section where operating departments identify potential impacts to the operating budget. While these estimates are preliminary, the estimates still assist in the decision-making process to ensure proper consideration is given to the full-cost of the project over the estimated lifespan. As a project moves from development to construction and then operation, these costs are reviewed to ensure future operating budgets include the necessary funding.

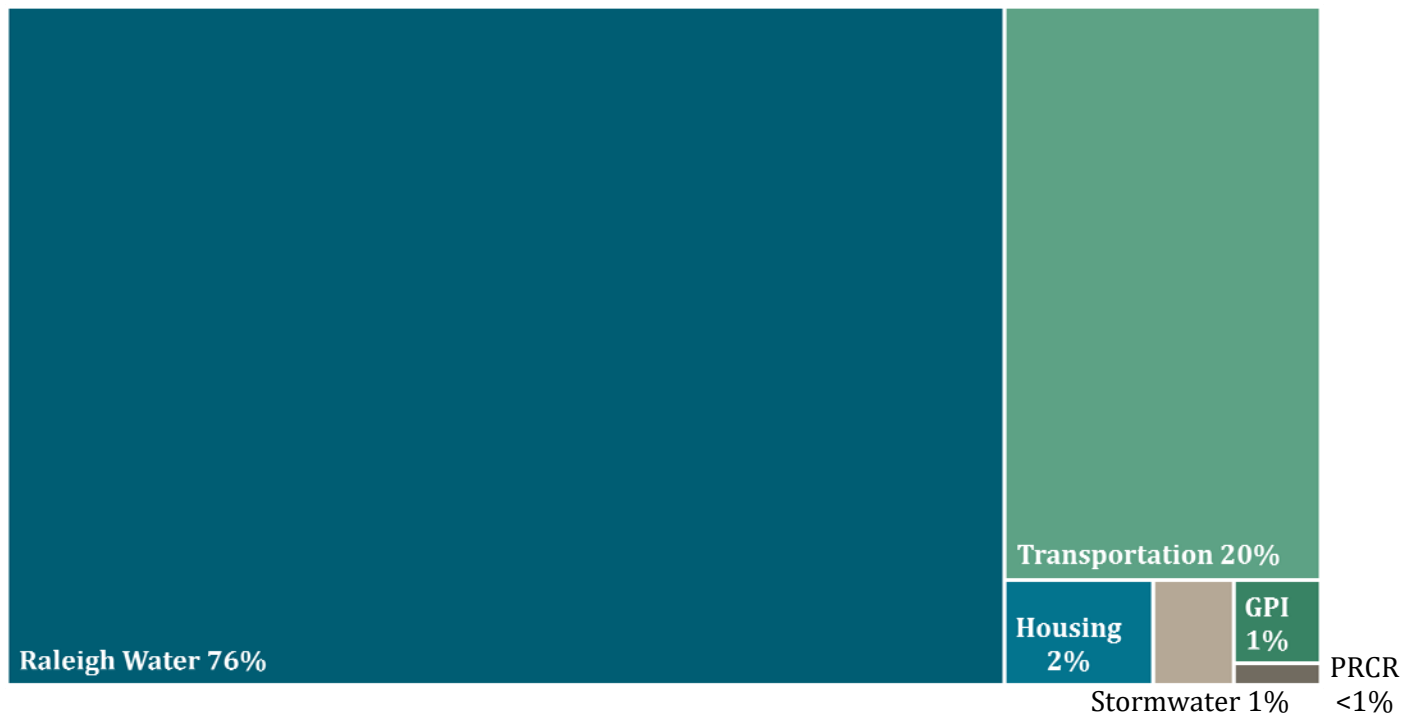
Overall, the estimated annual impact of all capital projects funded in the FY 2021-25 Capital Improvement Program is a net cost of \$338,394 primarily due to operating impacts associated with the 2014 Parks, Recreation, and Cultural Resources (PRCR) Bond. The 2014 PRCR Bond has resulted in addition of 8 positions, with an additional 7 positions delayed to a future operating budget, resulting in a General Fund savings of \$650,000.

Project	Annual Operating Impact	Explanation
John Chavis Memorial Park Improvements	\$52,970	Adding funding for operating expenses
Brentwood	\$47,824	Adding funding for operating expenses
Crabtree Creek Connection	\$32,758	Adding funding for operating expenses
Baileywick	\$204,842	Adding funding for operating expenses
Total	<b>\$338,394</b>	

## Summary of the FY2021-FY2025 CIP

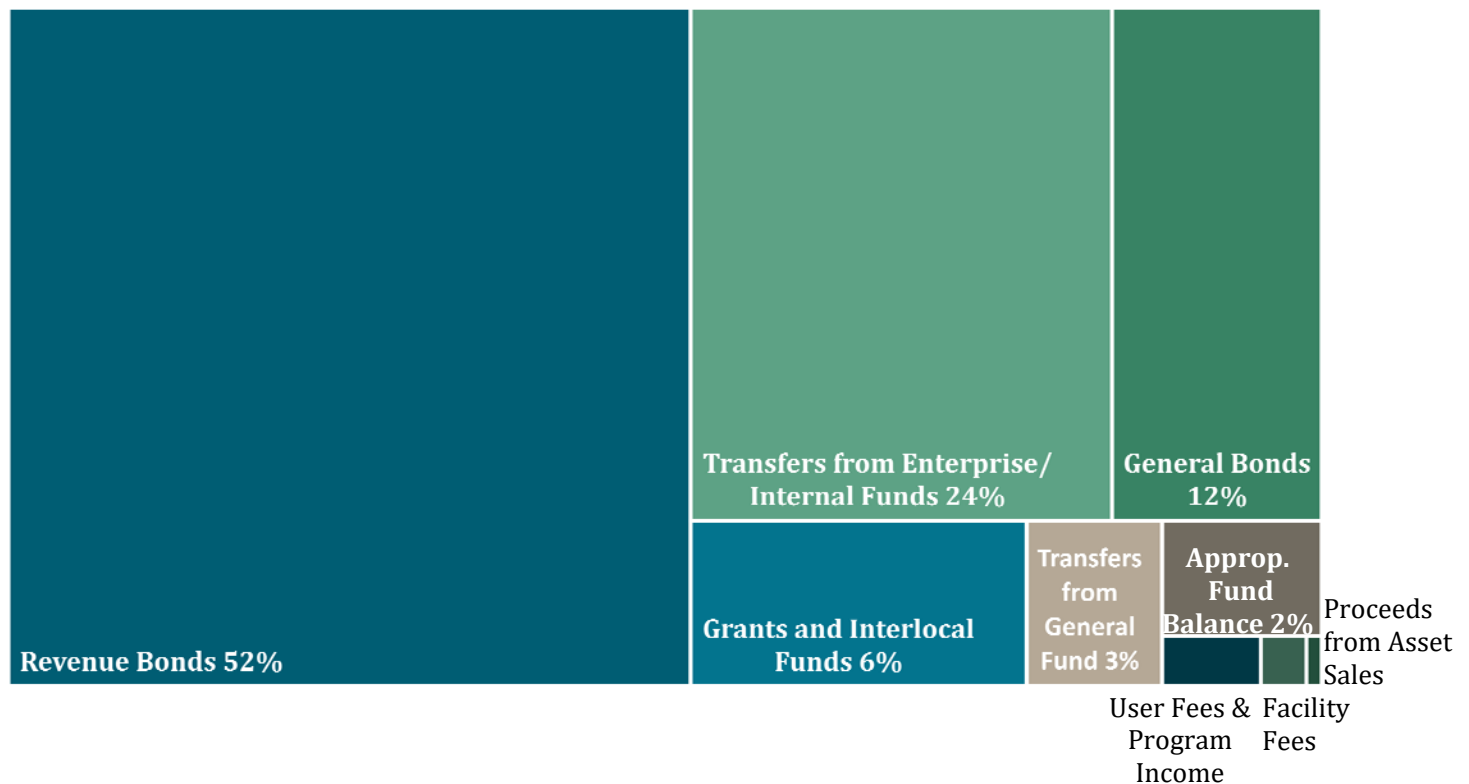
FY2021 Expenditures by Element (Year 1 of the 5-Year Plan)

Grand Total: \$469.5 Million



FY2021 Revenues by Source

Grand Total: \$469.5 Million

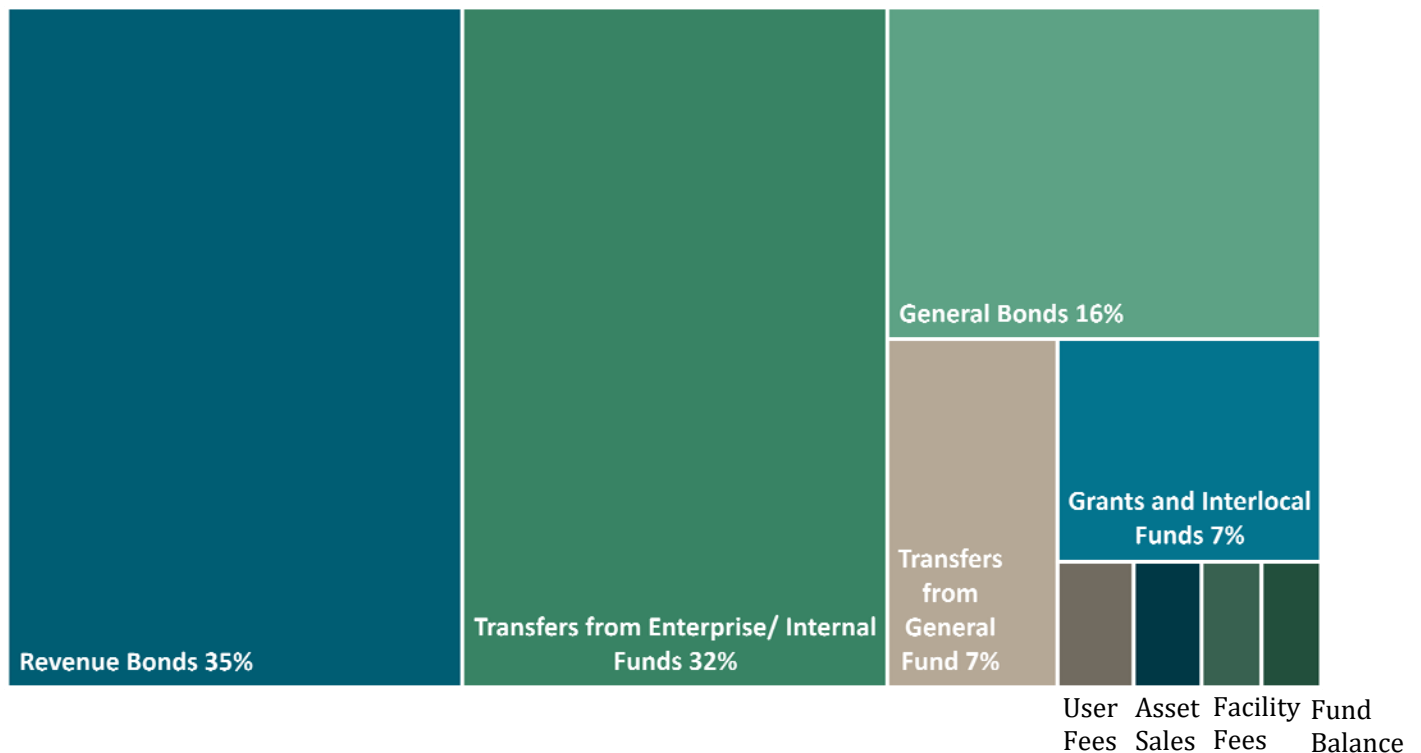


# Summary of the FY2021-FY2025 CIP

Total Five-Year Expenditures by Element  
Grand Total: \$1.75 Billion



Total Five-Year Revenues by Source  
Grand Total: \$1.75 Billion



## Summary by Category

Capital Category	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
<b>Housing</b>						
Rental Development	5,541,000	5,663,000	5,782,000	5,896,000	6,007,000	28,889,000
Neighborhood Revitalization	390,000	250,000	250,000	250,000	250,000	1,390,000
Homeowner Rehabilitation	900,000	950,000	950,000	950,000	950,000	4,700,000
Homebuyer Assistance	500,000	-	-	-	-	500,000
COR Affordable Rental Program	355,000	355,000	355,000	355,000	355,000	1,775,000
Loan Servicing	200,000	200,000	200,000	200,000	200,000	1,000,000
Dept Servicing	400,000	400,000	400,000	400,000	400,000	2,000,000
<b>Total</b>	<b>\$8,286,000</b>	<b>\$7,818,000</b>	<b>\$7,937,000</b>	<b>\$8,051,000</b>	<b>\$8,162,000</b>	<b>\$40,254,000</b>
<b>Transportation</b>						
Major Street Improvements	47,450,000	41,857,400	2,000,000	2,000,000	2,000,000	95,307,400
Maintenance & Continuous Improv.	9,420,192	9,913,000	10,032,000	10,146,000	10,257,000	49,768,192
Major Catalytic Projects	6,908,000	3,000,000	1,000,000	1,000,000	1,000,000	12,908,000
Neighborhood Connections & Enh.	4,477,000	1,875,000	-	-	-	6,352,000
Studies & Planning Projects	-	300,000	300,000	300,000	300,000	1,200,000
Public-Private Partnerships	1,000,000	-	-	-	-	1,000,000
Wake Transit Plan Projects	28,295,000	37,834,254	19,665,420	7,565,486	20,543,996	113,904,156
Transit Capital Investments	4,542,516	3,291,000	260,000	260,000	260,000	8,613,516
Parking Enterprise Investments	5,384,089	2,585,000	2,410,000	2,110,000	2,010,000	14,499,089
<b>Total</b>	<b>\$107,476,797</b>	<b>\$100,655,654</b>	<b>\$35,667,420</b>	<b>\$23,381,486</b>	<b>\$36,370,996</b>	<b>\$303,552,353</b>
<b>Parks, Rec. &amp; Cultural Resources</b>						
Planning & Major Renovation	900,000	150,000	150,000	150,000	150,000	1,500,000
Facility Improvements	100,000	4,200,000	4,200,000	4,200,000	4,200,000	16,900,000
<b>Total</b>	<b>\$1,000,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$18,400,000</b>
<b>Raleigh Water</b>						
Interceptors	74,200,000	123,900,000	24,400,000	13,450,000	28,700,000	264,650,000
Asset Management	75,800,000	38,150,000	37,150,000	46,150,000	37,150,000	234,400,000
Water Treatment Plant Expansion	67,000,000	29,900,000	30,000,000	24,400,000	32,400,000	183,700,000
Wastewater Treatment Plant Exp.	63,245,000	1,000,000	46,100,000	16,800,000	17,700,000	144,845,000
Water Main Expansions	17,500,000	3,500,000	4,770,000	42,600,000	100,000	68,470,000
Water Treatment Plant Maint.	24,650,000	4,250,000	1,350,000	2,350,000	34,850,000	67,450,000
Wastewater Pump Stations	3,200,000	1,900,000	18,200,000	3,400,000	12,000,000	38,700,000
Water and Wastewater Support	12,750,000	20,950,000	1,450,000	1,650,000	1,150,000	37,950,000
Capital Equipment	8,100,000	3,590,000	3,590,000	3,590,000	3,590,000	22,460,000
Reuse System	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
Wastewater Treatment Plant Maint	2,500,000	7,050,000	950,000	950,000	950,000	12,400,000
Watershed Initiatives	2,340,000	2,250,000	2,250,000	2,250,000	2,250,000	11,340,000
Water Tanks Upgrades	900,000	1,000,000	4,100,000	800,000	800,000	7,600,000
Water Pump Stations	800,000	500,000	1,650,000	550,000	400,000	3,900,000
Little River Projects	500,000	500,000	500,000	500,000	500,000	2,500,000
<b>Total</b>	<b>\$356,485,000</b>	<b>\$241,440,000</b>	<b>\$179,460,000</b>	<b>\$162,440,000</b>	<b>\$175,540,000</b>	<b>\$1,115,365,000</b>
<b>Stormwater Management</b>						
General Drainage Infrastructure	2,550,000	2,275,000	3,325,000	2,150,000	2,575,000	12,875,000
Neigh. Drainage System Improv.	950,000	2,450,000	2,575,000	1,425,000	400,000	7,800,000
Lake Preservation	-	350,000	725,000	4,500,000	3,200,000	8,775,000
Stream Restoration	500,000	-	950,000	-	2,950,000	4,400,000
Water Quality	300,000	300,000	300,000	300,000	575,000	1,775,000
COR SCM and Dam Program	200,000	125,000	125,000	125,000	125,000	700,000
Street Drainage System Improv.	-	-	-	-	675,000	675,000
<b>Total</b>	<b>\$4,500,000</b>	<b>\$5,500,000</b>	<b>\$8,000,000</b>	<b>\$8,500,000</b>	<b>\$10,500,000</b>	<b>\$37,000,000</b>

## Summary by Category

Capital Category	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
<b>Convention &amp; Performing Arts Complex</b>						
Raleigh Convention Center	283,388	3,200,000	3,200,000	3,200,000	2,651,549	12,534,937
Performing Arts Center	468,730	1,866,000	1,896,000	1,925,000	1,910,000	8,065,730
Walnut Creek Amphitheater	-	200,000	200,000	-	-	400,000
Red Hat Amphitheater	-	63,000	20,000	-	-	83,000
<b>Total</b>	<b>\$752,118</b>	<b>\$5,329,000</b>	<b>\$5,316,000</b>	<b>\$5,125,000</b>	<b>\$4,561,549</b>	<b>\$21,083,667</b>
<b>General Public Improvements</b>						
General Government Facility	780,000	1,080,000	1,080,000	1,080,000	1,080,000	5,100,000
Public Safety Facility Maintenance	2,788,556	2,163,665	2,163,665	2,163,665	2,163,665	11,443,216
Economic Development	750,000	750,000	750,000	750,000	750,000	3,750,000
Planning Studies	250,000	150,000	150,000	150,000	150,000	850,000
New Facilities	19,299,000	7,922,000	168,000,000	7,000,000	27,000,000	229,221,000
<b>Total</b>	<b>\$23,867,556</b>	<b>\$12,065,665</b>	<b>\$172,143,665</b>	<b>\$11,143,665</b>	<b>\$31,143,665</b>	<b>\$250,364,216</b>
<b>Technology</b>						
Cloud Access Security Broker	270,000	-	-	-	-	270,000
License Plate Recognition Soft.	150,000	200,000	200,000	-	-	550,000
Future Identified Needs	-	1,365,000	1,300,000	1,500,000	1,500,000	5,665,000
<b>Total</b>	<b>\$420,000</b>	<b>\$1,565,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$6,485,000</b>

Element Totals	<b>\$469,555,351</b>	<b>\$373,094,482</b>	<b>\$414,374,085</b>	<b>\$224,491,151</b>	<b>\$272,128,210</b>	<b>\$1,753,643,279</b>
Transfers from Prior Allocations	33,232,120	5,628,837	-	-	-	38,860,957
<b>Grand Total</b>	<b>\$502,787,471</b>	<b>\$378,723,319</b>	<b>\$414,374,085</b>	<b>\$224,491,151</b>	<b>\$272,128,210</b>	<b>\$1,792,504,236</b>

Revenue Sources	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Transfers from General Fund	11,799,503	25,786,000	26,024,000	26,252,000	26,474,000	116,335,503
Transfers- Enterprise/Internal	114,003,114	119,719,000	111,966,000	110,575,000	111,061,549	567,324,663
Revenue Bonds	243,845,000	134,190,000	82,210,000	66,590,000	80,540,000	607,375,000
General Bond Proceeds	56,683,962	47,256,563	144,477,001	7,000,000	27,000,000	282,417,526
Proceeds from Asset Sales	390,000	-	18,438,674	-	-	18,828,674
Facility Fees	1,245,000	4,750,000	2,950,000	2,950,000	2,950,000	14,845,000
User Fees and Program Income	2,548,665	3,558,665	3,558,665	3,558,665	3,558,665	16,783,325
Grants and Interlocal Funds	29,329,013	37,834,254	19,665,420	7,565,486	20,543,996	114,938,169
Appropriated Fund Balance	9,711,094	-	5,084,325	-	-	14,795,419
Transfers from Prior Allocations	33,232,120	5,628,837	-	-	-	38,860,957
<b>Grand Total</b>	<b>\$502,787,471</b>	<b>\$378,723,319</b>	<b>\$414,374,085</b>	<b>\$224,491,151</b>	<b>\$272,128,210</b>	<b>\$1,792,504,236</b>

# Housing

## Element Overview

Over the next five years, staff will use all available funding sources to advance the City Council's aspirational goal to produce and/or preserve 5,700 affordable housing units over ten years. Staff will use local funds and federal grant funds to implement the activities. Several programs contribute to the direction provided by City Council, and these programs include: providing gap financing for developers to produce and/or preserve affordable rental housing; providing assistance to income-qualifying first-time homebuyers; offering a limited repair program and a substantial rehabilitation program for income-qualifying homeowners; and facilitating the construction of new affordable housing on city-owned property. In 2020, a new Five-Year Consolidated Plan and Affordable Housing Improvement Plan will be presented to City Council for adoption. These documents will provide the framework for implementing ongoing affordable housing goals for the coming five years.

## Capital Highlights

- The City plans to fund gap financing to support the development of 372 affordable units in FY21. These funds are available from \$4.7 million in two-thirds bond proceeds authorized by City Council as part of the FY20 Adopted CIP, \$0.6 million from Program Income, \$0.3 million from Federal HOME funds, \$2.0 million from remaining FY20 General Fund support, and \$0.2 million from FY21 General Fund support. City funds are leveraged along with federal low-income housing tax credits, bond financing, conventional financing, and/or other public funding sources to complete these projects.
- The FY21 General Fund support, totaling \$6.2 million, was not reduced as part of the FY21-FY25 CIP. Housing and Neighborhoods will commit \$0.2 million towards gap financing to support affordable housing development and \$0.7 million to support programmatic activities. \$5.3 million in FY21 funding is not allocated towards specific projects and can be used to support mid-year affordable housing commitments.
- The Homeowner Rehabilitation Program supports home repairs that, if left unattended, could pose a threat to occupants' health or safety. The City also maintains City-owned affordable rental units to ensure continued marketability to potential low-income renters. Funding is included in FY21 to support continued efforts in these program areas to preserve affordable housing.

Housing	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Rental Development	5,541,000	5,663,000	5,782,000	5,896,000	6,007,000	28,889,000
Neighborhood Revitalization	390,000	250,000	250,000	250,000	250,000	1,390,000
Homeowner Rehabilitation	900,000	950,000	950,000	950,000	950,000	4,700,000
Homebuyer Assistance	500,000	-	-	-	-	500,000
COR Affordable Rental Program	355,000	355,000	355,000	355,000	355,000	1,775,000
Loan Servicing	200,000	200,000	200,000	200,000	200,000	1,000,000
Dept Servicing	400,000	400,000	400,000	400,000	400,000	2,000,000
<b>Total</b>	<b>\$8,286,000</b>	<b>\$7,818,000</b>	<b>\$7,937,000</b>	<b>\$8,051,000</b>	<b>\$8,162,000</b>	<b>\$40,254,000</b>

Revenue Sources	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Transfer from 100 General Fund	6,241,000	6,363,000	6,482,000	6,596,000	6,707,000	32,389,000
City Principal Repay	360,000	360,000	360,000	360,000	360,000	1,800,000
Bond Rental Principal Repay	360,000	360,000	360,000	360,000	360,000	1,800,000
Appropriation from Prior Year	200,000	-	-	-	-	200,000
Proceeds from Sale of Property	390,000	-	-	-	-	390,000
Rental Income	355,000	355,000	355,000	355,000	355,000	1,775,000
Bond Rental Interest	190,000	190,000	190,000	190,000	190,000	950,000
City Interest	190,000	190,000	190,000	190,000	190,000	950,000
<b>Grand Total</b>	<b>\$8,286,000</b>	<b>\$7,818,000</b>	<b>\$7,937,000</b>	<b>\$8,051,000</b>	<b>\$8,162,000</b>	<b>\$40,254,000</b>

# Transportation

## Element Overview

The Transportation Element includes major street construction, street improvements, pedestrian and bicycle projects, downtown parking improvements and general transit projects. All capital projects are consistent with the adopted goals of the 2030 Comprehensive Plan, including integration of “Complete Streets” principles. The City continues close coordination with regional partners to implement the Wake Transit Plan.

## Capital Highlights

- At the June 15 City Council Work Session, Council transferred \$500,000 from the Streetscapes program to the Bikeway Implementation program.
- Through strategic reductions, re-prioritization of project savings, and utilization of two-thirds bond proceeds, the General Fund contribution to Transportation can be reduced from \$10.2 million to \$3.0 million. These reductions were offset by \$4.9M in two-thirds bond authorized by City Council in March for transportation improvements. The two-thirds bond proceeds were programmed as follows:
  - \$2.8 million, in addition to \$2.0 million in General Fund support and \$1.3 million in project savings, to maintain the City's commitment to street resurfacing
  - \$1.0 million for sidewalk improvements, including repairs (\$300K) and petition sidewalks (\$700K)
  - \$0.9 million for Americans with Disabilities Act (ADA) improvements and curb ramps
  - \$150,000 for bikeway implementation and \$100,000 for bikeshare expansion
- In addition to two-thirds bond proceeds and \$3.0 million in General Fund support, Transportation Services identified \$0.6 million in project savings to re-appropriate towards bikeway implementation and intersection improvements. This includes \$158,000 for the Downtown North-South Greenway Connector.
- At the February City Council Budget Work Session, Transportation and Engineering Services presented on anticipated project shortfalls for the 2017 Transportation Bond, totaling between \$15 million and \$20 million, due to the construction market and increased right-of-way acquisition costs. While the construction market may change due to the recent conditions and changes at the North Carolina Department of Transportation, staff still recommends proceeding with the following actions to ensure the successful completion of the bond program:
  - Supplement Old Wake Forest Road North with grant funding, completing the full project scope, which results in a savings of \$7.1 million which can be appropriated to other major street projects
  - Delay Leesville Road Part B to a future bond referendum, resulting in a savings of \$10.1 million
  - Cancel the Peace Street streetscape project, resulting in a savings of \$1.5 million
- Due to estimated economic impacts, \$1.3 million in facility fee revenue is being deferred until FY22, pending an economic recovery.

## Transportation

Transportation	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Major Street Improvements	47,450,000	41,857,400	2,000,000	2,000,000	2,000,000	95,307,400
Maintenance & Continuous Improv.	9,420,192	9,913,000	10,032,000	10,146,000	10,257,000	49,768,192
Major Catalytic Projects	6,908,000	3,000,000	1,000,000	1,000,000	1,000,000	12,908,000
Neighborhood Connections & Enh.	4,477,000	1,875,000	-	-	-	6,352,000
Studies & Planning Projects	-	300,000	300,000	300,000	300,000	1,200,000
Public-Private Partnerships	1,000,000	-	-	-	-	1,000,000
Wake Transit Plan Projects	28,295,000	37,834,254	19,665,420	7,565,486	20,543,996	113,904,156
Transit Capital Investments	4,542,516	3,291,000	260,000	260,000	260,000	8,613,516
Parking Enterprise Investments	5,384,089	2,585,000	2,410,000	2,110,000	2,010,000	14,499,089
<b>Total</b>	<b>\$107,476,797</b>	<b>\$100,655,654</b>	<b>\$35,667,420</b>	<b>\$23,381,486</b>	<b>\$36,370,996</b>	<b>\$303,552,353</b>

Revenue Sources	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Bond Proceeds	51,780,000	44,963,400	-	-	-	96,743,400
Two-Thirds Bonds	4,903,962	-	-	-	-	4,903,962
Wake Transit Fund Revenue	28,295,000	37,834,254	19,665,420	7,565,486	20,543,996	113,904,156
Transfer from 100 General Fund	3,258,503	8,623,000	8,742,000	8,856,000	8,967,000	38,446,503
Future General Fund	-	2,000,000	2,000,000	2,000,000	2,000,000	8,000,000
Federal Grants	1,034,013	-	-	-	-	1,034,013
Transfer from Parking	2,887,223	2,585,000	2,410,000	2,110,000	2,010,000	12,002,223
Transfer from 545 Street Facilities	1,245,000	3,800,000	2,000,000	2,000,000	2,000,000	11,045,000
Appropriation from Prior Year	1,187,000	-	-	-	-	1,187,000
Permit Fees and Street Asses.	850,000	850,000	850,000	850,000	850,000	4,250,000
<b>Total</b>	<b>\$95,440,701</b>	<b>\$100,655,654</b>	<b>\$35,667,420</b>	<b>\$23,381,486</b>	<b>\$36,370,996</b>	<b>\$291,516,257</b>

Transfers from Prior Allocations	12,036,096	-	-	-	-	12,036,096
<b>Total Transfers</b>	<b>\$12,036,096</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$12,036,096</b>
<b>Grand Total</b>	<b>\$107,476,797</b>	<b>\$100,655,654</b>	<b>\$35,667,420</b>	<b>\$23,381,486</b>	<b>\$36,370,996</b>	<b>\$303,552,353</b>

# Transportation

Major Street Projects	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Six Forks Corridor Improvements	-	20,000,000	-	-	-	20,000,000
Carolina Pines Avenue	3,550,000	10,957,400	-	-	-	14,507,400
Blue Ridge Road Widening	13,700,000	-	-	-	-	13,700,000
Atlantic Avenue	10,600,000	-	-	-	-	10,600,000
Barwell Road - South	8,500,000	-	-	-	-	8,500,000
Trawick Road - West	1,450,000	5,450,000	-	-	-	6,900,000
Marsh Creek Road	1,450,000	5,450,000	-	-	-	6,900,000
Blount-Person Two-Way Conversion	4,200,000	-	-	-	-	4,200,000
Poole Road Widening	4,000,000	-	-	-	-	4,000,000
Facility Fee Reserve	-	-	2,000,000	2,000,000	2,000,000	6,000,000
<b>Total</b>	<b>\$47,450,000</b>	<b>\$41,857,400</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$95,307,400</b>
Maintenance & Continuous Improvements						
Street Resurfacing	6,082,279	8,363,000	8,482,000	8,596,000	8,707,000	40,230,279
Sidewalk Repairs - Trip Hazards	500,000	500,000	500,000	500,000	500,000	2,500,000
Sidewalk Repairs - Two-Thirds	327,862	-	-	-	-	327,862
Intersection Improvements	503,951	350,000	350,000	350,000	350,000	1,903,951
ADA Curb Ramps	874,100	-	-	-	-	874,100
Bridge Repair-Major	425,000	-	-	-	-	425,000
Bridge Repair and Maintenance	300,000	-	-	-	-	300,000
Traffic Signal Installations	275,000	-	-	-	-	275,000
Hillsborough St Lighting Repair	132,000	-	-	-	-	132,000
Future Bridge Repair & Maint.	-	700,000	700,000	700,000	700,000	2,800,000
<b>Total</b>	<b>\$9,420,192</b>	<b>\$9,913,000</b>	<b>\$10,032,000</b>	<b>\$10,146,000</b>	<b>\$10,257,000</b>	<b>\$49,768,192</b>
Major Catalytic Projects						
Corridor Sidewalks	4,500,000	-	-	-	-	4,500,000
Major Corridor/Small Area Imp	1,000,000	1,000,000	-	-	-	2,000,000
Streetscape Program	500,000	1,000,000	-	-	-	2,000,000
Bikeway Implementation	650,000	-	-	-	-	150,000
Bikeshare Expansion	100,000	-	-	-	-	100,000
Down. N/S Greenway Connector	158,000	-	-	-	-	158,000
Future Bikeway Implementation	-	200,000	200,000	200,000	200,000	800,000
Future Sidewalk Connections	-	800,000	800,000	800,000	800,000	3,200,000
<b>Total</b>	<b>\$6,908,000</b>	<b>\$3,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$12,908,000</b>
Neighborhood Connections & Enhancements						
Sidewalk Improv. – Petitions	1,900,000	-	-	-	-	1,900,000
Sidewalk Petitions – Two-Thirds	702,000	-	-	-	-	702,000
Neigh. Traffic Management	875,000	875,000	-	-	-	1,750,000
Neigh. Corridor/Small Area Plan	500,000	500,000	-	-	-	1,000,000
Safe Routes to School Program	500,000	500,000	-	-	-	1,000,000
<b>Total</b>	<b>\$4,477,000</b>	<b>\$1,875,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,352,000</b>
Studies and Planning Projects						
Future Planning Studies	-	150,000	150,000	150,000	150,000	600,000
Future Right-of-Way Easements	-	150,000	150,000	150,000	150,000	600,000
<b>Total</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$1,200,000</b>
Public-Private Partnerships & Cost Sharing						
Public Private Partnerships Re	1,000,000	-	-	-	-	1,000,000
<b>Total</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>

# Transportation

## Capital Highlights

- The Wake Transit Plan is impacted by a loss of sales tax revenues collected by Wake County. Staff are evaluating ways to utilize CARES Act funding to continue capital investment into the transit system.
- The Parking Enterprise identified \$2.5 million in project savings to re-prioritize towards parking deck assessments, repairs, and equipment. Parking is also looking to expand park-and-ride capacity.

<b>Wake Transit Plan Projects</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>5 Year Total</b>
Wake County Bus Rapid Transit	28,220,000	4,500,000	-	-	-	32,720,000
Expansion Vehicles	-	2,643,375	8,934,607	1,429,537	10,407,031	23,414,550
Replacement Vehicles	-	9,073,893	1,374,555	-	8,920,312	19,368,760
ADA Transportation Facility	-	15,800,000	-	-	-	15,800,000
Wake Transit Future Projects	-	586,400	7,004,000	553,600	-	8,144,000
Bus Stop and Shelter Improv.	-	1,925,248	2,002,258	2,082,349	1,216,653	7,226,508
Triangle Transit Center	-	647,808	350,000	3,500,000	-	4,497,808
Midtown Transit Center	-	2,657,530	-	-	-	2,657,530
Transit Origin-Destination Survey	75,000	-	-	-	-	75,000
<b>Total</b>	<b>\$28,295,000</b>	<b>\$37,834,254</b>	<b>\$19,665,420</b>	<b>\$7,565,486</b>	<b>\$20,543,996</b>	<b>\$113,904,156</b>
<b>Transit Capital Investments</b>						
Future WTP Project Participation	3,000,000	2,781,000	-	-	-	5,781,000
Federal Formula - Capital (Navaho)	1,292,516	-	-	-	-	1,292,516
General Fund Grant Match	-	260,000	260,000	260,000	260,000	1,040,000
Future Transit Supporting	250,000	250,000	-	-	-	500,000
<b>Total</b>	<b>\$4,542,516</b>	<b>\$3,291,000</b>	<b>\$260,000</b>	<b>\$260,000</b>	<b>\$260,000</b>	<b>\$8,613,516</b>
<b>Parking Enterprise Capital</b>						
Assessment & Repairs	1,672,910	385,000	700,000	700,000	850,000	4,307,910
Parking Supply Creation Reserve	510,000	510,000	510,000	510,000	510,000	2,550,000
Parking Deck Equipment	1,976,179	-	-	-	-	1,976,179
Parking LED Conversion	200,000	450,000	550,000	250,000	-	1,450,000
Parking Deck Security	200,000	200,000	200,000	200,000	200,000	1,000,000
Parking Technology Reserve	200,000	200,000	200,000	200,000	200,000	1,000,000
Parking Deck Aesthetics	-	150,000	250,000	250,000	250,000	900,000
Deck Elevator Replacement	325,000	350,000	-	-	-	675,000
Scrubbing Mobile Unit - Off Street	-	175,000	-	-	-	175,000
Parking Deck Stairwell Upgrades	150,000	-	-	-	-	150,000
Deck Membrane Replacement	100,000	-	-	-	-	100,000
Parking Deck Glass Replacement	-	100,000	-	-	-	100,000
Parking Deck Roof Repair	-	65,000	-	-	-	65,000
Parking Deck Generator Fill Line	50,000	-	-	-	-	50,000
<b>Total</b>	<b>\$5,384,089</b>	<b>\$2,585,000</b>	<b>\$2,410,000</b>	<b>\$2,110,000</b>	<b>\$2,010,000</b>	<b>\$14,499,089</b>

# Parks, Recreation and Cultural Resources

## Element Overview

The City of Raleigh Strategic Plan, the City of Raleigh Comprehensive Plan, and the Parks, Recreation and Cultural Resources System Plan are the primary guiding documents for on-going park and greenway maintenance and development as well as land acquisition to address growth needs. Existing feasibility studies, reports, master plans, and policies also guide the timing, scope and location of capital investments required to sustain a maturing Parks, Recreation and Cultural Resources system. Staff regularly evaluates and prioritizes maintenance demands while studying improved capacity to accommodate increasing recreation, education and conservation needs. The Parks, Recreation and Cultural Resources element consists of four project categories: Planning and Major Renovation; Facility Improvements; Site Improvements; and Land Acquisition. In addition to working with the established Capital Improvement Program, staff actively pursues grant and partnership opportunities and introduces supplemental funds and resources.

## Capital Highlights

- \$0.7 million in General Fund support was moved to Parks, Recreation, and Cultural Resources operating budget for non-capital maintenance activities.
- The 2014 Parks, Recreation, and Cultural Resources Bond, in the amount of \$91.8 million, is fully appropriated and planning and construction is underway.
- The General Fund contribution to Parks, Recreation, and Cultural Resources was reduced from \$3.3M to \$0.9M. PRCR will utilize program funding from prior year allocations to advance prior identified needs including comfort station improvements, picnic shelter upfits, facility maintenance, and site improvements.
- Planned improvements at Lake Wheeler and Tarboro Road Community Center were deferred until prioritized during the development of a future PRCR bond package.
- Funding for Chavis Memorial Park is programmed to complete the Cultural Center and outdoor track and to complete Pullen Arts Center.

PRCR	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Planning & Major Renovation	900,000	150,000	150,000	150,000	150,000	1,500,000
Facility & Site Improvements	100,000	4,200,000	4,200,000	4,200,000	4,200,000	16,900,000
<b>Total</b>	<b>\$1,000,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$18,400,000</b>

Revenue Sources	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Transfer from General Fund	900,000	900,000	900,000	900,000	900,000	4,500,000
Future General Fund	-	2,400,000	2,400,000	2,400,000	2,400,000	9,600,000
Revolving Fund	100,000	100,000	100,000	100,000	100,000	500,000
Park Acquisition-Facility Fees	-	950,000	950,000	950,000	950,000	3,800,000
<b>Grand Total</b>	<b>\$1,000,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$4,350,000</b>	<b>\$18,400,000</b>

# Raleigh Water

## Element Overview

Raleigh Water treats and distributes drinking water, collects and treats wastewater, distributes reuse water and protects watersheds in Knightdale, Garner, Raleigh, Rolesville, Wake Forest, Wendell and Zebulon. Raleigh Water capital projects are fully funded by revenues received from rates and fees for services, and from fees associated with new development. Project funding consists primarily of revenue bonds, pay-go (cash-funded), and State Revolving Fund loans administered through the North Carolina Department of Environmental Quality. The utility system plans to invest a total of \$1,758,780,000 in capital needs over the next 10 years.

## Capital Highlights

- Funding for Phase II for the Lower Walnut Creek Interceptor project is programmed in FY21. This phase of the project includes construction of 16,800 linear feet of 66-inch and 72-inch gravity sanitary sewer pipe to address condition and capacity issues.
- Funding for the West Neuse Interceptor, including rehabilitation and/or replacement of interceptor along the west side of the Neuse River, upstream of the Neuse River Pump Station located at Anderson Point Park. Preliminary condition assessment work completed in 2017 indicated serious deficiencies in the existing interceptor that could lead to failure.
- Funding for four flocculation/sedimentation basins at E.M. Johnson Water Treatment plant, work includes renovating with concrete/structural repairs and new mechanical equipment in the existing infrastructure. Additional work will expand treatment capacity to meet present and future demand needs.
- Funding for the Neuse River Resource Recovery facility to pretreat nutrient heavy wastewater associated with anaerobic digestion and thermal hydrolysis prior to being introduced to the head of the plant.
- Funding is included for approximately 11,700 feet of 36-inch water transmission main between the Pullen Park Pump Station and the E.B. Bain Pump Station.

<b>Raleigh Water</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>5 Year Total</b>
Interceptors	74,200,000	123,900,000	24,400,000	13,450,000	28,700,000	264,650,000
Asset Management	75,800,000	38,150,000	37,150,000	46,150,000	37,150,000	234,400,000
Water Treatment Plant Expansion	67,000,000	29,900,000	30,000,000	24,400,000	32,400,000	183,700,000
Wastewater Treatment Plant Exp.	63,245,000	1,000,000	46,100,000	16,800,000	17,700,000	144,845,000
Water Main Expansions	17,500,000	3,500,000	4,770,000	42,600,000	100,000	68,470,000
Water Treatment Plant Maint.	24,650,000	4,250,000	1,350,000	2,350,000	34,850,000	67,450,000
Wastewater Pump Stations	3,200,000	1,900,000	18,200,000	3,400,000	12,000,000	38,700,000
Water and Wastewater Support	12,750,000	20,950,000	1,450,000	1,650,000	1,150,000	37,950,000
Capital Equipment	8,100,000	3,590,000	3,590,000	3,590,000	3,590,000	22,460,000
Reuse System	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
Wastewater Treatment Plant Maint	2,500,000	7,050,000	950,000	950,000	950,000	12,400,000
Watershed Initiatives	2,340,000	2,250,000	2,250,000	2,250,000	2,250,000	11,340,000
Water Tanks Upgrades	900,000	1,000,000	4,100,000	800,000	800,000	7,600,000
Water Pump Stations	800,000	500,000	1,650,000	550,000	400,000	3,900,000
Little River Projects	500,000	500,000	500,000	500,000	500,000	2,500,000
<b>Total</b>	<b>\$356,485,000</b>	<b>\$241,440,000</b>	<b>\$179,460,000</b>	<b>\$162,440,000</b>	<b>\$175,540,000</b>	<b>\$1,115,365,000</b>

<b>Revenue Sources</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>5 Year Total</b>
Bond Proceeds	243,845,000	134,190,000	82,210,000	66,590,000	80,540,000	607,375,000
Pay-Go Capital	85,000,000	85,000,000	75,000,000	73,600,000	72,750,000	391,350,000
Appropriation from Prior Year	6,800,000	-	-	-	-	6,800,000
Water Infra.	5,000,000	6,100,000	6,100,000	6,100,000	6,100,000	29,400,000
Sewer/Reuse Infra.	13,500,000	13,900,000	13,900,000	13,900,000	13,900,000	69,100,000
Watershed Protection	2,340,000	2,250,000	2,250,000	2,250,000	2,250,000	11,340,000
<b>Grand Total</b>	<b>\$356,485,000</b>	<b>\$241,440,000</b>	<b>\$179,460,000</b>	<b>\$162,440,000</b>	<b>\$175,540,000</b>	<b>\$1,115,365,000</b>

# Raleigh Water

Interceptors	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Crabtree Valley Sewer Replac.	2,000,000	35,000,000	-	-	-	37,000,000
Lower Walnut Creek Parallel	32,000,000	-	-	-	-	32,000,000
72-inch Interceptor Rehabilitation	-	30,000,000	-	-	-	30,000,000
Big Branch South Parallel	-	-	1,700,000	500,000	14,500,000	16,700,000
Perry Creek/Neuse River	-	13,900,000	-	-	-	13,900,000
Wildcat Branch Interceptor/Par	-	13,400,000	-	-	-	13,400,000
Big Branch Interceptor Parallel	12,200,000	-	-	-	-	12,200,000
Richland Creek Outfall	-	-	500,000	800,000	10,000,000	11,300,000
Mine Creek Outfall Parallel	1,000,000	10,200,000	-	-	-	11,200,000
Rocky Branch Outfall Parallel	6,400,000	4,000,000	-	-	-	10,400,000
Upper Pigeon House Rehab.	9,300,000	-	-	-	-	9,300,000
Walnut Creek Interceptor Parallel	-	1,500,000	300,000	6,600,000	-	8,400,000
Perry Creek Outfall	-	-	8,100,000	-	-	8,100,000
Brier Creek Outfall/Parallel	600,000	600,000	6,000,000	-	-	7,200,000
30/42 Richland Creek Outfall	-	6,100,000	-	-	-	6,100,000
Southeast Beaver Dam Outfall	-	6,000,000	-	-	-	6,000,000
Sanford Creek Interceptor	-	1,000,000	-	5,000,000	-	6,000,000
Crabtree Creek Interceptor	-	-	800,000	150,000	4,200,000	5,150,000
Harris Creek Parallel	5,000,000	-	-	-	-	5,000,000
Mine Creek Outfall East	550,000	-	4,000,000	-	-	4,550,000
SW Beaver Creek Interceptor/Par.	400,000	-	3,000,000	-	-	3,400,000
Reedy Branch	450,000	2,200,000	-	-	-	2,650,000
S. State St. Outfall Replacement	2,300,000	-	-	-	-	2,300,000
Crabtree Crk WW Sys Conveyance	1,500,000	-	-	-	-	1,500,000
S. Saunders St. Outfall	500,000	-	-	-	-	500,000
Toms Creek Outfall	-	-	-	400,000	-	400,000
<b>Total</b>	<b>\$74,200,000</b>	<b>\$123,900,000</b>	<b>\$24,400,000</b>	<b>\$13,450,000</b>	<b>\$28,700,000</b>	<b>\$264,650,000</b>
<b>Asset Management</b>						
Main Replacement	28,100,000	32,350,000	32,350,000	32,350,000	32,350,000	157,500,000
West Neuse Interceptor	40,000,000	1,000,000	-	9,000,000	-	50,000,000
Crabtree Interceptor Rehab	6,000,000	-	-	-	-	6,000,000
Gravity Sewer Condition Asses.	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Water Main Condition Assessment	-	750,000	750,000	750,000	750,000	3,000,000
Galvanized Service Replacement	-	750,000	750,000	750,000	750,000	3,000,000
Thoroughfare Mains	500,000	500,000	500,000	500,000	500,000	2,500,000
Odor and Corrosion Control	200,000	500,000	500,000	500,000	500,000	2,200,000
Force Main Replacement/Rehab	-	500,000	500,000	500,000	500,000	2,000,000
Large Valve Replacements	-	500,000	500,000	500,000	500,000	2,000,000
Force Main Condition Assessment	-	200,000	200,000	200,000	200,000	800,000
Manhole Rehab Replacement	-	100,000	100,000	100,000	100,000	400,000
<b>Total</b>	<b>\$75,800,000</b>	<b>\$38,150,000</b>	<b>\$37,150,000</b>	<b>\$46,150,000</b>	<b>\$37,150,000</b>	<b>\$234,400,000</b>
<b>Water Treatment Expansion</b>						
Flocc Sed Basin Improvements	58,000,000	-	-	-	-	58,000,000
Ozone Expansion	-	-	600,000	1,800,000	31,600,000	34,000,000
EMJWTP Raw Water Main	1,500,000	26,800,000	-	-	-	28,300,000
EMJWTP Filter Expansion	500,000	1,400,000	25,500,000	-	-	27,400,000
Chemical Campus Expansion	-	-	1,400,000	19,800,000	-	21,200,000
Power Generation Expansion	7,000,000	-	-	-	-	7,000,000
Raw Water PS/Intake	-	1,700,000	2,500,000	2,500,000	-	6,700,000
UV/Solids Handling	-	-	-	300,000	800,000	1,100,000
<b>Total</b>	<b>\$67,000,000</b>	<b>\$29,900,000</b>	<b>\$30,000,000</b>	<b>\$24,400,000</b>	<b>\$32,400,000</b>	<b>\$183,700,000</b>

# Raleigh Water

<b>Wastewater Treatment Exp.</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>5 Year Total</b>
SCWWTP Upgrade	2,700,000	-	43,100,000	-	-	45,800,000
Anaerobic Digesters	45,000,000	-	-	-	-	45,000,000
Secondary EQ Basin	-	-	1,500,000	15,000,000	-	16,500,000
Sidestream Treatment Facility	15,000,000	-	-	-	-	15,000,000
Effluent/Reuse Modifications	-	-	500,000	-	8,000,000	8,500,000
Bioenergy Recovery Program	-	-	-	500,000	5,100,000	5,600,000
FOG Receiving & Handling Facility	-	-	-	300,000	4,600,000	4,900,000
Nitrogen Credit Purchase	545,000	1,000,000	1,000,000	1,000,000	-	3,545,000
<b>Total</b>	<b>\$63,245,000</b>	<b>\$1,000,000</b>	<b>\$46,100,000</b>	<b>\$16,800,000</b>	<b>\$17,700,000</b>	<b>\$144,845,000</b>
<b>Water Main Expansions</b>						
42 TM between US70	-	3,000,000	-	26,800,000	-	29,800,000
Perry Creek & Durant	-	-	700,000	15,700,000	-	16,400,000
Pullen to Bain 36in	14,700,000	-	-	-	-	14,700,000
Zebulon TM on NC97	-	500,000	4,070,000	-	-	4,570,000
Oregon Trail Rd Line 24in	1,500,000	-	-	-	-	1,500,000
Main Campus, Trailwood Connect	700,000	-	-	-	-	700,000
Parallel 16 in, NC97 to Wendell PS	600,000	-	-	-	-	600,000
Service Area Growth-Water	-	-	-	100,000	100,000	200,000
<b>Total</b>	<b>\$17,500,000</b>	<b>\$3,500,000</b>	<b>\$4,770,000</b>	<b>\$42,600,000</b>	<b>\$100,000</b>	<b>\$68,470,000</b>
<b>Water Treatment Plant Maintenance</b>						
DEBWTP Raw Water Reservoir	-	-	-	1,000,000	34,000,000	35,000,000
Clearwell Rehab	9,100,000	-	-	-	-	9,100,000
New Laboratory Facility	5,200,000	-	-	-	-	5,200,000
WTP Facility/Equipment Rehab	750,000	750,000	750,000	750,000	750,000	3,750,000
North South Basin Rehabilitation	2,400,000	-	-	-	-	2,400,000
Filter Rehab/Media Replacement	2,300,000	-	-	-	-	2,300,000
Orthophosphate Storage	2,200,000	-	-	-	-	2,200,000
EMJWTP Lagoon Rehabilitation	2,100,000	-	-	-	-	2,100,000
PLC Replacement	500,000	500,000	500,000	-	-	1,500,000
EMJWTP Raw Water Reser Cvr	-	1,500,000	-	-	-	1,500,000
DEBWTP Carbon Dioxide Feed	100,000	1,400,000	-	-	-	1,500,000
3rd Floor Renovations	-	-	-	500,000	-	500,000
Water Quality Regulatory Updates	-	100,000	100,000	100,000	100,000	400,000
<b>Total</b>	<b>\$24,650,000</b>	<b>\$4,250,000</b>	<b>\$1,350,000</b>	<b>\$2,350,000</b>	<b>\$34,850,000</b>	<b>\$67,450,000</b>
<b>Wastewater Pump Stations</b>						
Regional Pump Stations	-	500,000	15,000,000	-	-	15,500,000
White Oak PS Upgrade	-	-	-	2,200,000	10,800,000	13,000,000
Removal/Rehab/Replacement	500,000	1,000,000	1,000,000	1,000,000	1,000,000	4,500,000
E. Neuse Reg. Pump & Force Main	2,500,000	-	-	-	-	2,500,000
Whitley Way PS Upgrade	-	200,000	2,000,000	-	-	2,200,000
Pump Station Generator Replac.	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Total</b>	<b>\$3,200,000</b>	<b>\$1,900,000</b>	<b>\$18,200,000</b>	<b>\$3,400,000</b>	<b>\$12,000,000</b>	<b>\$38,700,000</b>

# Raleigh Water

<b>Water &amp; Wastewater Support</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>5 Year Total</b>
New Field Operations Facility	1,000,000	12,000,000	-	-	-	13,000,000
NCDOT I-440 Walnut to Wade	8,000,000	-	-	-	-	8,000,000
Lake Benson/ Wheeler Dam Armor	500,000	5,500,000	-	-	-	6,000,000
Utility Field Operation Fac. Impr.	400,000	2,000,000	500,000	500,000	-	3,400,000
Sewer System Capacity	400,000	400,000	400,000	400,000	400,000	2,000,000
Backflow Prevention	300,000	200,000	200,000	200,000	200,000	1,100,000
Sanitary Sewer Siphon Rehab.	1,000,000	-	-	-	-	1,000,000
Access to Sanitary Sewer Mains	200,000	200,000	200,000	200,000	200,000	1,000,000
Water Distri. Study, Eval & Design	150,000	150,000	150,000	150,000	150,000	750,000
Telemetry Upgrades	700,000	-	-	-	-	700,000
ADA Facility Improvements	100,000	500,000	-	-	-	600,000
Service Area Growth-Sewer	-	-	-	200,000	200,000	400,000
<b>Total</b>	<b>\$12,750,000</b>	<b>\$20,950,000</b>	<b>\$1,450,000</b>	<b>\$1,650,000</b>	<b>\$1,150,000</b>	<b>\$37,950,000</b>
<b>Capital Equipment</b>						
Meter Replacement	6,100,000	1,700,000	1,700,000	1,700,000	1,700,000	12,900,000
Fire Hydrant Replacement	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Capital Equipment Rehab/ Replac.	650,000	650,000	650,000	650,000	650,000	3,250,000
2-inch Meter Replacement	-	240,000	240,000	240,000	240,000	960,000
Fire Hydrant Nozzle Replacement	350,000	-	-	-	-	350,000
<b>Total</b>	<b>\$8,100,000</b>	<b>\$3,590,000</b>	<b>\$3,590,000</b>	<b>\$3,590,000</b>	<b>\$3,590,000</b>	<b>\$22,460,000</b>
<b>Reuse Maintenance</b>						
Reuse Expansion-Improv	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
<b>Total</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$15,000,000</b>
<b>Wastewater Treatment Plant Maintenance</b>						
NRRRF Grit Basin Rehabilitation	-	6,100,000	-	-	-	6,100,000
WWTP Facility/Equipment Rehab	800,000	750,000	750,000	750,000	750,000	3,800,000
Land Purchase	200,000	200,000	200,000	200,000	200,000	1,000,000
Comprehensive Plan	1,000,000	-	-	-	-	1,000,000
SCWWTP Flow Equalization	500,000	-	-	-	-	500,000
<b>Total</b>	<b>\$2,500,000</b>	<b>\$7,050,000</b>	<b>\$950,000</b>	<b>\$950,000</b>	<b>\$950,000</b>	<b>\$12,400,000</b>
<b>Watershed Initiatives</b>						
Watershed Initiatives	2,340,000	2,250,000	2,250,000	2,250,000	2,250,000	11,340,000
<b>Total</b>	<b>\$2,340,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$11,340,000</b>
<b>Water Tank Upgrades</b>						
Elevated Water Tank Rehab	400,000	700,000	1,100,000	800,000	800,000	3,800,000
Additional 523 Elevated Storage	500,000	300,000	3,000,000	-	-	3,800,000
<b>Total</b>	<b>\$900,000</b>	<b>\$1,000,000</b>	<b>\$4,100,000</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$7,600,000</b>
<b>Water Pump Stations</b>						
Water Booster Station Rehab	-	400,000	400,000	400,000	400,000	1,600,000
Bain PS Upgrade	-	100,000	1,100,000	-	-	1,200,000
Benton WTP 6 MGD Garner	800,000	-	-	-	-	800,000
EMJWTP PS1 Upgrade	-	-	100,000	100,000	-	200,000
Forestville PS Upgrade	-	-	50,000	50,000	-	100,000
<b>Total</b>	<b>\$800,000</b>	<b>\$500,000</b>	<b>\$1,650,000</b>	<b>\$550,000</b>	<b>\$400,000</b>	<b>\$3,900,000</b>
<b>Little River/Water Supply</b>						
Wake County Reimbursement	500,000	500,000	500,000	500,000	500,000	2,500,000
<b>Total</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$2,500,000</b>

# Stormwater

## Element Overview

The Stormwater Capital Improvement Program (CIP) budget for FY2021 through FY2025 totals \$37,000,000. This budget provides financial support for the program's service areas, which include lake preservation, water quality improvement, stream restoration, stormwater system repairs, drainage assistance, flood mitigation, watershed planning, stormwater control measures (SCM) and dam repairs, neighborhood stormwater improvements, and street stormwater system improvements.

## Capital Highlights

- Five major infrastructure projects, including Simmons Branch Phase II Drainage System Improvement, Swann Street Drainage System Improvement, Juniper Drive Drainage System Improvement, Laurel Hills Road Dam Rehabilitation, and Lorimer Road Culvert Replacement are anticipated to be completed by FY20 year-end. Funding is included in the CIP for additional major infrastructure projects that will continue to address flooding and erosion and enhance storm drainage and water quality in the community.
- Progress has been made to advance the use of Green Stormwater Infrastructure/Low Impact Development (GSI/LID) measures for stormwater management within Raleigh, including completion of the initial implementation phase of a comprehensive program and toolkit for GSI/LID.
- The Drainage Assistance Program continues to support projects approved by City Council for construction under the City Storm Drainage Policy. This program assists private property owners with structural flooding, street flooding, infrastructure failure, and severe erosion.

Stormwater Management	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
General Drainage Infrastructure	2,550,000	2,275,000	3,325,000	2,150,000	2,575,000	12,875,000
Neigh. Drainage System Improv.	950,000	2,450,000	2,575,000	1,425,000	400,000	7,800,000
Lake Preservation	-	350,000	725,000	4,500,000	3,200,000	8,775,000
Stream Restoration	500,000	-	950,000	-	2,950,000	4,400,000
Water Quality	300,000	300,000	300,000	300,000	575,000	1,775,000
COR SCM and Dam Program	200,000	125,000	125,000	125,000	125,000	700,000
Street Drainage System Improv.	-	-	-	-	675,000	675,000
<b>Total</b>	<b>\$4,500,000</b>	<b>\$5,500,000</b>	<b>\$8,000,000</b>	<b>\$8,500,000</b>	<b>\$10,500,000</b>	<b>\$37,000,000</b>

Revenue Sources	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Transfer from Stormwater Svcs	4,500,000	5,500,000	8,000,000	8,500,000	10,500,000	37,000,000
<b>Grand Total</b>	<b>\$4,500,000</b>	<b>\$5,500,000</b>	<b>\$8,000,000</b>	<b>\$8,500,000</b>	<b>\$10,500,000</b>	<b>\$37,000,000</b>

# Stormwater

General Stormwater Infrast.	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Drainage Assistance Program	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Stormwater System Repairs	400,000	275,000	275,000	300,000	300,000	1,550,000
Watershed Master Planning	250,000	250,000	250,000	250,000	250,000	1,250,000
S. West St. Area Drainage Sy. Imp.	-	-	1,200,000	-	-	1,200,000
Flood Early Warning System Program Implementation	400,000	250,000	100,000	100,000	100,000	950,000
Flood Mitigation Projects	-	-	-	-	225,000	225,000
Valley Estates - Bell Crest-Dresden	-	-	-	-	200,000	200,000
<b>Total</b>	<b>\$2,550,000</b>	<b>\$2,275,000</b>	<b>\$3,325,000</b>	<b>\$2,150,000</b>	<b>\$2,575,000</b>	<b>\$12,875,000</b>
<b>Neighborhood Stormwater System</b>						
Grist Mill/Harps Mill/Tanbark Drainage/W. North Ridge	500,000	-	1,200,000	1,200,000	-	2,900,000
Rose Lane & Glenbrook Area Analysis	450,000	2,000,000	-	-	-	2,450,000
Sierra Drive Storm Drainage Imp.	-	450,000	750,000	-	-	1,200,000
Battleford Area Drainage Improv.	-	-	625,000	-	-	625,000
Walnut Creek Watershed-Drainage	-	-	-	-	250,000	250,000
Braceridge Dr Area Drainage Improv.	-	-	-	225,000	-	225,000
Hemingway and Hiddenbrook Area Drainage Improvements	-	-	-	-	150,000	150,000
<b>Total</b>	<b>\$950,000</b>	<b>\$2,450,000</b>	<b>\$2,575,000</b>	<b>\$1,425,000</b>	<b>\$400,000</b>	<b>\$7,800,000</b>
<b>Lake Preservation</b>						
Eastgate Lake and Dam Rehab	-	-	375,000	-	2,500,000	2,875,000
Upper Durant Lake, Wetland, Stream System Restoration	-	350,000	-	2,500,000	-	2,850,000
Camp Pond Lake/Dam	-	-	350,000	1,750,000	-	2,100,000
Beamon Lake Dam - Dredging Rep.	-	-	-	-	600,000	600,000
Lake Johnson Dam - Spillway Erosion Repair	-	-	-	250,000	-	250,000
Baker Lake - Repairs	-	-	-	-	100,000	100,000
<b>Total</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$725,000</b>	<b>\$4,500,000</b>	<b>\$3,200,000</b>	<b>\$8,775,000</b>
<b>Stream Restoration</b>						
Capital Blvd Stream Restoration	-	-	-	-	2,000,000	2,000,000
Devereau Meadows Stream Rest.	-	-	850,000	-	-	850,000
Rocky Branch Stream Restoration	-	-	100,000	-	450,000	550,000
Durant Nature Preserve Stream Res.	500,000	-	-	-	-	500,000
Walnut Creek Watershed - Stream Restoration	-	-	-	-	350,000	350,000
Wade Stream Restoration	-	-	-	-	150,000	150,000
<b>Total</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$950,000</b>	<b>\$0</b>	<b>\$2,950,000</b>	<b>\$4,400,000</b>
<b>Water Quality</b>						
TMDL Streams Water Quality	150,000	150,000	150,000	150,000	250,000	850,000
Water Quality Retrofit Projects	100,000	100,000	100,000	100,000	250,000	650,000
Water Quality Cost Share	50,000	50,000	50,000	50,000	75,000	275,000
<b>Total</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$575,000</b>	<b>1,775,000</b>
<b>SCM and Dam Program</b>						
Stormwater Control Measures	200,000	125,000	125,000	125,000	125,000	700,000
<b>Total</b>	<b>\$200,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$700,000</b>
<b>Street Drainage System Improvements</b>						
Dana Drive Culvert Replacement	-	-	-	-	675,000	675,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$675,000</b>	<b>\$675,000</b>

# Convention and Performing Arts Complex

## Element Overview

The 500,000 square foot Raleigh Convention Center (RCC) opened in 2008 and hosts approximately 400,000 attendees annually. The Center has extensive meeting space, exhibit halls, and catering service. It is nationally recognized as a premier facility for conferences and events. In 2012, the City of Raleigh and Wake County negotiated the use of hospitality tax revenues to fund the capital improvements. The Interlocal Agreement establishes a long-term funding source to maintain this important facility.

The Raleigh Memorial Auditorium was originally constructed in 1932 and additional performance spaces were opened in 2001. The City completed an over \$20 million capital renovation project in 2016 and continues to focus on improving the infrastructure of the venue. The Performing Arts Center (PAC) is an iconic building on the southern end of Fayetteville Street and serves as a book end to the State Capital on the northern end of the street. The venue provides rehearsal and performance facilities for the North Carolina Symphony, North Carolina Theatre, Carolina Ballet, Pinecone, North Carolina Opera, and other local organizations. Staff procured an update of the facility condition analysis during FY19.

The Red Hat Amphitheater opened in 2010. The 5,990-person capacity venue hosts concerts, festivals, and other events. The amphitheater has been recognized by the Independent Weekly, Midtown Magazine, Raleigh Magazine and Triangle Downtowner as the best outdoor music venue in the Triangle. The Walnut Creek Amphitheatre, located on Rock Quarry Road, holds over 20,000 attendees. Live Nation leases and operates the facility. The City utilizes proceeds from the lease to fund needed capital improvements.

## Capital Highlights

- Due to recent economic conditions and pending outcomes of the 22nd amendment to the Interlocal Agreement, the Convention and Performing Arts Complex is deferring capital projects until FY22.
- Through re-prioritizing current projects, RCC has identified funding to allocate to facility improvements at the complex. This includes \$238,388 for interior improvements at the Convention Center and \$468,730 at the Performing Arts Center for Theater System Improvements (\$128,830) and Lichtin Plaza Improvements (\$339,900).

RCC/PAC	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Raleigh Convention Center	283,388	3,200,000	3,200,000	3,200,000	2,651,549	12,534,937
Performing Arts Center	468,730	1,866,000	1,896,000	1,925,000	1,910,000	8,065,730
Walnut Creek Amphitheater	-	200,000	200,000	-	-	400,000
Red Hat Amphitheater	-	63,000	20,000	-	-	83,000
<b>Total</b>	<b>\$752,118</b>	<b>\$5,329,000</b>	<b>\$5,316,000</b>	<b>\$5,125,000</b>	<b>\$4,561,549</b>	<b>\$21,083,667</b>

Revenue Sources	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Convention Center Financing	-	4,219,000	4,206,000	4,015,000	3,451,549	15,891,549
Walnut Creek Amphitheater	-	1,110,000	1,110,000	1,110,000	1,110,000	4,440,000
<b>Total</b>	<b>\$0</b>	<b>\$5,329,000</b>	<b>\$5,316,000</b>	<b>\$5,125,000</b>	<b>\$4,561,549</b>	<b>\$20,331,549</b>

Transfers from Prior Allocations	752,118	-	-	-	-	752,118
<b>Total Transfers</b>	<b>\$752,118</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$752,118</b>
<b>Grand Total</b>	<b>\$752,118</b>	<b>\$5,329,000</b>	<b>\$5,316,000</b>	<b>\$5,125,000</b>	<b>\$4,561,549</b>	<b>\$21,083,667</b>

# General Public Improvements

## Element Overview

The City of Raleigh's General Public Improvement element focuses on maintaining the City's general government and public safety facilities. This element also funds new facilities, selected economic development projects, and other projects funded with general tax revenues. General government facility projects address capital maintenance at various downtown facilities, a multi-modal transit center, and remote operation facilities. Public safety facility maintenance projects focus on police, fire and emergency communications facilities and infrastructure. The scope of all these projects includes life safety improvements, mechanical system replacements, structural repairs, technological upgrades, security enhancements, and office space renovations. Economic development projects assist small businesses and visitors to our growing downtown.

## Capital Highlights

- Through re-prioritization and project savings, the General Fund contribution to General Public Improvements decreased from \$4.0 million to \$1.4 million. Engineering Services staff reviewed all open projects and existing work to identify opportunities to realize project savings. Based on this extensive review, \$2.2 million was re-prioritized to fund mission critical activities in FY21, resulting in a savings to the General Fund. Examples of projects re-prioritized include:
  - Deferring installation of a new mechanical gate at Northeast Remote Operations Center
  - Defer restroom lifecycle upgrades to restrooms in the Raleigh Municipal Building
  - Delay various maintenance upfits including lighting, HVAC, booster pump replacements, generator replacement, building envelope studies, and ground lighting replacements
- The FY2-FY25 CIP extends the design phase for Civic Campus and delays construction of Civic Campus to FY23.
- Funding is included for economic development grant programs including Business Upfit Grant, Small Business Grant, Impact Partner Grants, and Façade Improvements.

GPI	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
General Government Facility	780,000	1,080,000	1,080,000	1,080,000	1,080,000	5,100,000
Public Safety Facility Maintenance	2,788,556	2,163,665	2,163,665	2,163,665	2,163,665	11,443,216
Economic Development	750,000	750,000	750,000	750,000	750,000	3,750,000
Planning Studies	250,000	150,000	150,000	150,000	150,000	850,000
New Facilities	19,299,000	7,922,000	168,000,000	7,000,000	27,000,000	229,221,000
<b>Total</b>	<b>\$23,867,556</b>	<b>\$12,065,665</b>	<b>\$172,143,665</b>	<b>\$11,143,665</b>	<b>\$31,143,665</b>	<b>\$250,364,216</b>

Revenue Sources	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Transfers from General Fund	1,400,000	2,300,000	2,300,000	2,300,000	2,300,000	10,600,000
Future General fund	-	1,700,000	1,700,000	1,700,000	1,700,000	6,800,000
Transfers from Revolving Fund	675,891	-	-	-	-	675,891
Other Revenues	243,665	143,665	143,665	143,665	143,665	818,325
Bond Proceeds	-	2,293,163	144,477,001	7,000,000	27,000,000	180,770,164
Proceeds from Asset Sales	-	-	18,438,674	-	-	18,438,674
Appropriation from Prior Year	1,524,094	-	5,084,325	-	-	6,608,419
<b>Total</b>	<b>\$3,843,650</b>	<b>\$6,436,828</b>	<b>\$172,143,665</b>	<b>\$11,143,665</b>	<b>\$31,143,665</b>	<b>\$224,711,473</b>

Transfers from Prior Allocations	20,023,906	5,628,837	-	-	-	25,652,743
<b>Total Transfers</b>	<b>\$20,023,906</b>	<b>\$5,628,837</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,652,743</b>
<b>Grand Total</b>	<b>\$23,867,556</b>	<b>\$12,065,665</b>	<b>\$172,143,665</b>	<b>\$11,143,665</b>	<b>\$31,143,665</b>	<b>\$250,364,216</b>

## General Public Improvements

<b>General Facility Maintenance</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>5 Year Total</b>
Public Affairs CTV Equipment	230,000	80,000	80,000	80,000	80,000	550,000
Technology System Upgrades	250,000	-	-	-	-	250,000
Downtown ADA Improv.	100,000	-	-	-	-	100,000
Downtown Facilities Upfits	100,000	-	-	-	-	100,000
COF Cooling Tower Platform	50,000	-	-	-	-	50,000
EV Charging Stations	50,000	-	-	-	-	50,000
Future Maintenance Upfits	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
<b>Total</b>	<b>\$780,000</b>	<b>\$1,080,000</b>	<b>\$1,080,000</b>	<b>\$1,080,000</b>	<b>\$1,080,000</b>	<b>\$5,100,000</b>
<b>Public Safety Maintenance</b>						
Deferred Maintenance Program	1,310,000	-	-	-	-	1,310,000
NC Urban Search and Rescue	393,908	63,665	63,665	63,665	63,665	648,568
Impervious Surface Improvements	287,000	-	-	-	-	287,000
Fire Station Improvements	227,000	-	-	-	-	227,000
RPD Facilities Upfit & FF&E	200,000	-	-	-	-	200,000
NC Hazardous Materials Regional Response Team #4	195,648	-	-	-	-	195,648
Cabarrus Parking Lot Resurfacing	175,000	-	-	-	-	175,000
Future Public Safety Maintenance	-	2,100,000	2,100,000	2,100,000	2,100,000	8,400,000
<b>Total</b>	<b>\$2,788,556</b>	<b>\$2,163,665</b>	<b>\$2,163,665</b>	<b>\$2,163,665</b>	<b>\$2,163,665</b>	<b>\$11,443,216</b>
<b>Economic Development</b>						
Building Upfit Grant	500,000	500,000	500,000	500,000	500,000	2,500,000
Small Business Grant	100,000	100,000	100,000	100,000	100,000	500,000
Impact Partner Grants	100,000	100,000	100,000	100,000	100,000	500,000
Façade Improvements	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$3,750,000</b>
<b>Planning Studies &amp; Loan Servicing</b>						
Area/Corridor Studies	150,000	150,000	150,000	150,000	150,000	750,000
Raleigh Historic Development Prog.	100,000	-	-	-	-	100,000
<b>Total</b>	<b>\$250,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$850,000</b>
<b>New Facilities</b>						
Civic Campus	-	-	168,000,000	2,000,000	-	170,000,000
Fire Station #1 & Admin Office	-	-	-	-	27,000,000	27,000,000
Emergency Veh. Oper. Course	12,000,000	-	-	-	-	12,000,000
Fire Station #3	3,599,000	7,922,000	-	-	-	11,521,000
Fire Station #15	-	-	-	5,000,000	-	5,000,000
Fire Station #14	2,250,000	-	-	-	-	2,250,000
Fire Station #23	450,000	-	-	-	-	450,000
Fire Station #6	1,000,000	-	-	-	-	1,000,000
<b>Total</b>	<b>\$19,299,000</b>	<b>\$7,922,000</b>	<b>\$168,000,000</b>	<b>\$7,000,000</b>	<b>\$27,000,000</b>	<b>\$229,221,000</b>

Fire station projects were evaluated and re-prioritized to meet the most pressing needs. This action included delaying Fire Station #1 until FY2025, which originally received funding in FY19 and FY20. \$22.2 million from this project will be repurposed to fund the construction of an emergency vehicle operations course (\$12 million), which is necessary to continue proper driver training. The repurposed funding will also be used toward the replacement of Fire Station #3 and to complete Fire Station #6.

Fire also prioritized repurposing funds appropriated in prior years for Fire Station #15 replacement (\$2.8 million). These funds will be utilized to complete Fire Station #14, purchase land for future Fire Station #23 replacement, and fund station maintenance needs.

# Technology

## Element Overview

The Information Technology Capital Fund provides funding for the City's major technology infrastructure and major business system projects. The FY21-FY25 CIP enhances existing systems and invests in new systems to improve City operations. These projects continue our efforts to streamline and eliminate paper-based processes from City operations, increase efficiency and cybersecurity, and make City government more data-driven, transparent and accessible to the public through an overall digitization strategy.

## Capital Highlights

- Moved \$500,000 from the technology fund to the Information Technology's operating budget for increased contractual services.
- Through project reprioritization, Information Technology is able to defer new projects to FY22.
- The Cloud Access Security Broker system, which supports network and cloud-based applications, has been funded through project savings.
- The first year of the License Plate Recognition software expansion, which supports the Raleigh Police Department, has also been funded through project savings.

Technology	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Cloud Access Security Broker	270,000	-	-	-	-	270,000
License Plate Recognition Soft.	150,000	200,000	200,000	-	-	550,000
Future Identified Needs	-	1,365,000	1,300,000	1,500,000	1,500,000	5,665,000
<b>Total</b>	<b>\$420,000</b>	<b>\$1,565,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$6,485,000</b>

Revenue Sources	FY2021	FY2022	FY2023	FY2024	FY2025	5 Year Total
Transfer from General Fund	-	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000
Transfer from Other Funds	-	65,000	-	-	-	65,000
<b>Total</b>	<b>\$0</b>	<b>\$1,565,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$6,065,000</b>

Transfers from Prior Allocations	420,000	-	-	-	-	420,000
<b>Total Transfers</b>	<b>\$420,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$420,000</b>
<b>Grand Total</b>	<b>\$420,000</b>	<b>\$1,565,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$6,485,000</b>

## Long-Term Debt Program

The City of Raleigh continues to construct, upgrade and maintain its infrastructure to a highly satisfactory level. The use of federal grants in earlier years along with regular use of pay-as-you-go current resources and debt financing for capital improvements has allowed this high level of facility and public improvement work to be done. The incremental issuance of debt by the City has supplemented other capital resources, providing sufficient funding to permit necessary improvements to the infrastructure. The payback of borrowed funds over multiple years allows the cost of the asset to be spread equally over the life of the item.

The City of Raleigh manages its debt program along with its 5-year Capital Improvement Program (CIP) on a long-term basis in order to have the opportunity to structure debt events well in advance of specific need. This process also allows for a proper funding plan for debt service requirements before maturities must be met. In so doing, specific revenue sources are identified and dedicated to the debt retirement program, including new property taxes as appropriate. The objective realized is the avoidance of spontaneous funding of debt service and consequently, a much smoother channeling of funds to debt and related annual taxation adjustments.

General obligation bonds are periodically issued by the City. These bonds are secured by the full faith and credit of the City's taxing authority. The funding resource for this type of debt is the general revenues of the City, including property taxes.

The City also periodically issues utility revenue bonds, which are secured by the net revenues of the combined utility enterprise system.

Installment financing agreements are another type of debt the City issues. This type of debt is allowed under North Carolina G.S. 160A-20 and is typically issued as either limited obligation bonds (long term debt) or private bank loans/draw programs (short term debt). This type of debt is secured by a pledge of certain City assets financed with such debt and the debt service of which is appropriated by City Council during its annual Budget process.

As a matter of internal policy, the City maintains a debt position far below its legal debt limit. By State Statute the legal debt limit for debt secured by the City's taxing authority (general obligation bonds) is 8% of assessed valuation. At June 30, 2019, the City's assessed valuation was \$60,414,751,000 yielding a legal debt limit for general obligation bonds of \$4,833,180,000. As of June 30, 2019, the City's net debt position was \$1,207,499,000 (net of allowable deductions) or approximately 2.0% of assessed valuation. A significant portion of the City's debt matures within 10 years. Naturally, an increase in future capacity is realized as this debt retires.

Debt activity anticipated for 2020-2021 includes financing to fund construction of the Law Enforcement Training Center and fire stations; a potential draw program for the Combined Enterprise System; a potential draw program for previously authorized but unissued voter approved bonds for Transportation needs; as well as a potential long-term general obligation bond financing from previously authorized but unissued voter approved bonds for Parks needs.

The City has earned a AAA credit rating on its general obligation bond debt since 1973 and is currently rated Aaa by Moody's, AAA by Standard and Poor's, and AAA by Fitch. The City's utility revenue bond debt is also currently rated Aaa by Moody's, AAA by Standard and Poor's and AAA by Fitch. The City anticipates its AAA ratings, for both general obligation bond debt and utility revenue bond debt, to continue into the foreseeable future.

## Capital Debt Service Funds

This category is comprised of **General, Raleigh Water, Solid Waste, Parking and Convention Center Funds** debt service payments (principal and interest payments on bond issues and installment-purchase payments) for large capital improvement projects financed on a long-term basis. While current revenues provide funding for some capital projects, a portion of the City's capital program is funded through the issuance of general obligation bonds, revenue bonds, certificates of participation, limited obligation bonds, or other installment financing. This type of long-term borrowing must be repaid annually with principal and interest payments.

The City of Raleigh has issued long-term debt for a variety of purposes in recent years. General Obligation debt is voter approved by ballot referendum, while all other debt is permitted to be issued under state statute with Council approval.

Nov 2000	\$45,000,000 Street Improvements, \$16,000,000 Parks, and \$14,000,000 Housing General Obligation Bonds (voter approved)
Nov 2000	\$10,445,000 Parking Facility Certificates of Participation (Council approved)
Jan 2001	\$22,670,000 Water and Sewer Revenue Bonds (Council approved)
Apr 2001	\$15,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
May 2002	\$9,700,000 Public Improvement General Obligation Bonds (two-thirds authorization)
Dec 2002	\$2,900,000 Public Improvement General Obligation Bonds (two-thirds authorization)
Apr 2003	\$16,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
Aug 2003	\$47,250,000 Parks & Recreation General Obligation Bonds (voter approved)
Feb 2004	\$55,000,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
Apr 2004	\$108,980,000 Water and Sewer Revenue Bonds (Council approved)
Aug 2004	\$23,530,000 Downtown Improvement—Fayetteville Street, Progress Energy Deck, & CTV Equipment Certificates of Participation (Council approved)
Aug 2004	\$10,140,000 Downtown Improvement—One Exchange Plaza Certificates of Participation (Council approved)
Jan 2005	\$28,515,000 Downtown Improvement—Hotel Underground Parking Deck Certificates of Participation (Council approved)
Jan 2005	\$188,425,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
Aug 2005	\$10,600,000 Street Improvements General Obligation Bonds (two-thirds authorization)
Oct 2005	\$34,850,000 Capital Improvements – Equipment Acquisition Fund; Barwell Road/Brier Creek Park Sites; Utilities Operation Center Certificates of Participation (Council approved)
Oct 2005	\$60,000,000 Street Improvements and \$20,000,000 Housing General Obligation Bonds (voter approved)
Sep 2006	\$241,175,000 Water and Sewer Revenue Bonds (Council approved)
Jun 2007	\$39,634,215 Equipment Installment Financing (Council approved)
Sep 2007	\$28,930,000 Downtown Improvement COPS (Council approved)
Oct 2007	\$88,600,000 Parks and Recreation Bonds (voted approved)

## Capital Debt Service Funds continued

Dec 2007	\$10,114,000 Land Installment Financing (Council approved)
Jun 2008	\$150,000,000 Water and Sewer Revenue Bonds (Council approved)
Jun 2008	\$30,000,000 ERP Installment Financing (Council approved)
Aug 2008	\$14,015,000 Parking Deck COPs (Council approved)
Nov 2008	\$33,500,000 One Year Note (Council approved)
Feb 2009	\$11,130,000 Public Improvements General Obligation Bonds (2/3 authorization)
Nov 2009	\$47,630,000 Limited Obligation Bonds (Council approved)
Aug 2010	\$46,425,000 Limited Obligation Bonds (Council approved)
Jan 2011	\$108,340,000 Water and Sewer Revenue Bonds (Council approved)
May 2011	\$11,694,432 Equipment Installment Financing (Council approved)
Oct 2011	\$56,000,000 Transportation and Housing General Obligation Bonds (voter approved)
Apr 2012	\$7,500,000 Parks and Recreational Facilities Bonds (two-thirds authorization)
Apr 2012	\$1,500,000 Land Acquisition Bonds (two-thirds authorization)
Apr 2013	\$75,000,000 Water and Sewer Revenue Bonds (Council Approved)
May 2013	\$34,526,906 Equipment Installment Financing (Council approved)
May 2013	Drawdown Program – not to exceed \$25,300,000 over a three-year period to be taken out by permanent financing (Council Approved)
Sep 2013	\$66,480,000 Limited Obligation Bonds (Council Approved)
Jun 2014	\$12,600,000 Parks and Recreational Facilities Bonds (two-thirds authorization)
Jun 2014	\$2,700,000 Fire Station Bonds (two-thirds authorization)
Aug 2014	\$66,715,000 Limited Obligation Bonds (Council Approved)
Apr 2015	\$47,815,000 Water and Sewer Revenue Refunding Bonds (Council Approved)
Jun 2015	\$31,850,676 Equipment Installment Financing (Council approved)
Jun 2015	\$5,050,000 Street Improvement Bonds (two-thirds authorization)
Jun 2015	\$20,000,000 Parks and Recreation Bonds (voter approved)
Jun 2015	\$10,000,000 Taxable Housing Bonds (voter approved)
Jul 2015	\$52,000,000 Installment Financing – Dix Park Acquisition (Council Approved)
Dec 2015	\$49,860,000 Water and Sewer Revenue Refunding Bonds (Council Approved)
Feb 2016	\$44,850,000 Limited Obligation Bonds and Refunding Bonds (Council Approved)
Mar 2016	\$118,105,000 General Obligation Refunding Bonds (Council Approved)
Mar 2016	\$6,000,000 Taxable Housing Bonds (voter approved)
Nov 2016	\$191,360,000 Water and Sewer Revenue and Refunding Bonds (Council Approved)
Feb 2017	\$68,000,000 Public Improvement General Obligation Bonds (voter approved)

## Capital Debt Service Funds continued

After the long-term debt has been authorized, the actual issuance of the debt may take place in several future increments. Debt service requirements on the individual debt issues begin at the time of issuance. The debt service requirement on most long-term debt is generally paid with property tax revenues or other dedicated general revenues of the City. However, utility debt is funded by user fees charged to water and sewer customers.

	ADOPTED 2019-20	ADOPTED 2020-21	CHANGE FY20 to FY21
Fund 190 - General Debt Service Fund	77,881,701	76,035,812	(2.3%)
Fund 315 - Utility Debt Service Fund	65,173,732	62,600,000	(3.9%)
Fund 362 - Solid Waste Debt Service Fund	1,845,674	1,805,734	(2.3%)
Fund 444 - Parking Debt Service Fund	7,502,633	7,507,478	0.1%
Fund 644 - Convention Center Debt Service Fund	20,271,171	20,312,141	0.0%
<b>Total</b>	<b>\$172,674,911</b>	<b>\$168,261,165</b>	<b>0.6%</b>

	PRINCIPAL	INTEREST	TOTAL
<b>FY2020-21 Capital Debt Service Requirements (Issued Debt)</b>	<b>\$89,934,902</b>	<b>\$63,239,221</b>	<b>\$153,174,123</b>

## General Debt Service Fund

The General Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt, other than water and wastewater debt and other enterprise activities. State statutes require full funding for debt service obligations in the budget. The majority of general governmental debt has been issued as fixed rate debt.

### Budget Detail

DEBT SERVICE BY PURPOSE	ACTUALS 2017-18	ACTUALS 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
G.O. Public Improvement	40,074,943	39,279,403	37,779,781	36,289,903
Installment Financing Agreements	25,356,222	22,084,917	26,086,970	26,206,813
Other Installment Obligations	-	-	50,000	50,000
Other Expenses	326,255	647,675	1,210,000	1,210,000
Biannual Budget Reserve	-	-	12,754,950	12,279,096
<b>Total</b>	<b>\$65,757,420</b>	<b>\$62,011,995</b>	<b>\$77,881,701</b>	<b>\$76,035,812</b>

	PRINCIPAL	INTEREST	TOTAL
<b>FY2020-21 General Debt Service Requirements (Issued Debt)</b>	<b>\$40,731,998</b>	<b>\$21,764,718</b>	<b>\$62,496,716</b>

## Utility Debt Service Fund

The Utility Debt Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the water and wastewater systems. Revenues for this fund are generated from the provision of water and sewer services.

### Budget Detail

DEBT SERVICE BY PURPOSE	ACTUALS 2017-18	ACTUALS 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
Rev Bond Water & Sewer Improvement	53,107,152	55,073,590	55,182,279	54,629,480
Other Installment Finance Agreements	7,954,327	6,946,464	7,458,000	6,592,000
Other Expenses	478,010	558,973	2,305,000	1,325,000
Biannual Budget Reserve	-	-	228,453	53,520
<b>Total</b>	<b>\$61,539,489</b>	<b>\$62,579,027</b>	<b>\$65,173,732</b>	<b>\$62,600,000</b>

	PRINCIPAL	INTEREST	TOTAL
<b>FY2020-21 Utility Debt Service Requirements (Issued Debt)</b>	<b>\$35,565,000</b>	<b>\$25,656,480</b>	<b>\$61,221,480</b>

## Solid Waste Debt Service Fund

The Solid Waste Debt Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the Solid Waste Services function. Revenues for this fund are generated from the Solid Waste Services Operating Fund.

### Budget Detail

DEBT SERVICE BY PURPOSE	ACTUALS 2017-18	ACTUALS 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
Other Installment Finance Agreements	1,894,395	1,840,424	1,843,174	1,805,234
Biannual Budget Reserve	-	-	2,500	500
<b>Total</b>	<b>\$1,894,395</b>	<b>\$1,840,424</b>	<b>\$1,845,674</b>	<b>\$1,805,734</b>

	PRINCIPAL	INTEREST	TOTAL
<b>FY2020-21 Solid Waste Debt Service Requirements (Issued Debt)</b>	\$1,346,982	\$458,252	\$1,805,234

## Parking Debt Service Fund

The Parking Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt associated with parking decks and other parking projects.

### Budget Detail

DEBT SERVICE BY PURPOSE	ACTUALS 2017-18	ACTUALS 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
Installment Financing Agreements	5,516,820	6,026,393	7,157,633	6,441,255
Other Expenses	358,221	196,891	345,000	290,000
Transfer to Parking Capital	-	-	-	777,223
<b>Total</b>	<b>\$5,875,041</b>	<b>\$6,223,284</b>	<b>\$7,502,633</b>	<b>\$7,507,478</b>

	PRINCIPAL	INTEREST	TOTAL
<b>FY2020-21 Parking Debt Service Requirements (Issued Debt)</b>	\$4,175,188	\$2,266,065	\$6,441,255

## Convention Center Debt Service Fund

The Convention Center Debt Service Fund provides for the payment of principal, interest, and other expenses related to the issuance of approximately \$200 million in Certificates of Participation for the construction of the convention center facility in downtown Raleigh. \$188.425 million of the Certificates of Participation were issued in conjunction with a forward starting fixed rate swap. \$55 million of Certificates of Participation were issued as weekly reset variable rate debt.

### Budget Detail

DEBT SERVICE BY PURPOSE	ACTUALS 2017-18	ACTUALS 2018-19	ADOPTED 2019-20	ADOPTED 2020-21
Certificates of Participation	17,699,608	17,972,697	18,722,671	18,713,640
Other Expenses	1,165,093	1,052,214	1,548,500	1,598,501
<b>Total</b>	<b>\$18,864,701</b>	<b>\$19,024,911</b>	<b>\$20,271,171</b>	<b>\$20,312,141</b>

	PRINICIPAL	INTEREST	TOTAL
<b>FY2020-21 Convention Center Debt Service Requirements (Issued Debt)</b>	\$10,530,734	\$8,182,906	\$18,713,640

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## Glossary

**Account:** The detailed record of a particular asset, liability, owners' equity, revenue or expense.

**Accrual Basis of Accounting (or Full Accrual):** Accounting method for proprietary funds that recognizes revenues in the accounting period in which they are earned and recognizes expenses in the period incurred.

**Ad Valorem Tax (or Property Tax):** Levied on real and personal property according to the property's valuation and tax rate.

**Appropriation:** A legal authorization by City Council to incur obligations and make expenditures for specific purposes.

**Assessed Value:** The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes. (Note: Wake County establishes property values.)

**Authorized Bond:** Bonds that have been legally approved but may or may not have been sold.

**Balanced Budget:** Expenditures equal revenues. N.C. state statute requires the adoption of a balanced budget.

**Base Budget:** Those resources necessary to meet an established and existing service level.

**Bond Agency Fees:** Fees charged by bond agencies for services related to debt issuance.

**Bond Covenant:** Provision in a bond or debt contract which require the debt issuer to meet certain standards or do certain things.

**Bond Rating:** Grade indicating a unit's investment qualities; ratings range from AAA (highest) to D (lowest). The City of Raleigh maintains the highest investment ratings available from each of the rating agencies: Standard and Poor's, Moody's, and Fitch.

**Bond:** A written promise to repay a specific amount of money with interest within a specific time period, usually long-term.

**Budget Amendment:** A legal procedure used by the City staff and the City Council to revise a budget appropriation or recognize new revenues and expenditures to amend the operating budget. Results in an overall budget increase or decrease.

**Budget Message:** A written overview of the proposed or adopted budget from the City Manager to the Mayor and City Council that discusses the major budget items and changes and the City's present and future financial condition.

**Budget Ordinance:** The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

**Capital Expenditure (or outlay):** Expenditures that create future benefits, incurred when a business spends money to buy fixed assets or to add to the value of existing fixed assets with a useful life that extends beyond one year.

**Capital Improvement Program (CIP):** A multi-year plan for the construction or acquisition of major capital items.

**Certificates of Participation (COPs):** A security created as a part of a lease-purchase agreement. The lender, the holder of the certificate, owns a right to participate in periodic lease payments (interest and return of principal) as they are paid.

**City Council:** The governing board elected by districts and at large.

**City Manager:** An individual appointed by the Mayor and City Council to serve as the chief administrative officer of the City.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Cost Allocations:** A process that shares the costs of a central service provider with the internal departments that consume the service.

**Debt Service Funds:** Funds used for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt.

**Depreciation:** The process of estimating and annually recording the lost usefulness, expired useful life, or diminution of service from a fixed asset that cannot or will not be restored by repair and must be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to the reserve to replace the item at the end of its useful life.

**Designated Fund Balance:** Monies over the years that remain unspent after all budgeted expenditures have been made, but which are reserved for specific purposes and are unavailable for appropriation.

**Effectiveness Measures:** A performance measure describing the results achieved and the quality of the service (ex. timeliness, customer satisfaction). They indicate whether the program is achieving its mission.

**Efficiency Measure:** A performance measure identifying inputs used per unit of output, or unit costs (ex. cost per ton of yard waste/leaves collected).

**Employee Benefits:** Benefits beyond salary compensation including healthcare, retirement, disability, life insurance, etc.

**Encumbrance:** A financial commitment or earmark for services, contracts, or goods that have not as yet been delivered. An encumbrance typically occurs when a purchase order or contract is approved and budget is obligated for the future payment.

**Enterprise Fund:** A fund that accounts for governmental activities supported wholly or partially with user fees or charges and is operated using business principles. Examples include the Stormwater, Public Utilities and Solid Waste Services funds.

**Fiscal Year:** A declared accounting 12-month time period, not necessarily a calendar year. The fiscal year for the City of Raleigh is July 1 – June 30.

**Fixed Asset:** An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing \$5,000 or more with an expected life of more than one year. Examples are land, buildings, furniture, and other equipment.

**Fund Balance:** Amounts shown as fund balance represent a running total of monies over the years that remain unspent after all expenditures have been made. N.C. General Statutes require general fund balance reserves of at least 8% of expenditures at the end of the fiscal year; City Council requires a minimum of 14% General Fund unassigned fund balance reserve.

**General Fund:** The main operating fund accounting for governmental functions supported by general taxes and revenues, and financial resources that legal requirements do not require to be accounted for in another fund. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

**General Obligation Bonds (GO Bonds):** Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

**Indirect Cost:** The component of the total cost for a service provided by and budgeted within another department or division.

**Internal Service Fund:** A fund that may be used to account for any activity that provides goods or services to other departments or funds within the same government such as Vehicle Fleet Services.

**Liability:** A loan, expense, or other form of claim on the assets of an entity that must be paid or otherwise honored by that entity.

**Modified Accrual Basis of Accounting:** Accounting method for governmental funds that recognizes revenues in the accounting period in which they become available. Expenditures are recognized in the period the fund liability is incurred, except for unmatured interest on (and principal of) general long-term debt, which should be recognized when due.

**Net Assets:** The difference between total assets and current liabilities including non-capitalized long-term liabilities.

**Operating Expenditures:** Portion of the budget pertaining to the daily operations.

**Ordinance:** A legal document adopted by a governing body setting policy and procedures, adopted by the City Council.

**Pay-As-You-Go:** Financial policy that finances capital outlays from current revenues rather than borrowing.

**Per Capita:** Per unit of population; per person; equally to each individual.

**Performance Measurement:** The regular collection of quantifiable information regarding the results of city services.

**Powell Bill Funds:** Funding from state-shared gasoline taxes restricted for use on maintenance of local streets and roads.

**Proprietary Funds:** Funds used to separate, control, and track financial resources of business-type activities carried out by a government. The two proprietary fund types include enterprise funds and internal service funds.

**Reappraisal (or Revaluation):** The process of revaluing a jurisdiction's real property in order to adjust the tax value to the market value. By North Carolina law, a revaluation must be conducted at a minimum of every eight years.

**Reclassification:** A change in the classification and corresponding job title of an existing position, which results from a major change in assigned responsibilities.

**Reserve:** An account designated for a portion of the fund balance that is to be used for a specific purpose.

**Revenue bonds:** Bond secured by and repaid from specific and limited revenues. The pledged revenues are most often net revenues or earnings from a self-supporting enterprise. Such revenue sources include special assessments and water/sewer fees.

**Tax Levy:** Revenue produced by applying the tax rate to a property's assessed, or tax, value.

**Unassigned Fund Balance:** The amount of fund balance available for future appropriations.

**User Fee/Charge:** Payment for direct receipt of a service by the party who benefits from the service.

**Workload Measure:** A performance measure identifying how much or how many products or services were produced (ex. number of yard waste/leaf collection points served).

# City of Raleigh Fee Schedule

## Raleigh Water Fee Schedule

The City of Raleigh Fee Schedule serves as the centralized listing of most fees the City charges for services. The fees in this document are organized by City department and category. The fees listed within this schedule are presented to City Council yearly and are adopted with the budget.

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## Communications Department

The Communications Department manages the Raleigh Television Network (RTN); a state-of-the-art digital media center dedicated to serving the needs of Raleigh and Wake County through the operation of Public, Educational and Government (PEG) access channels. RTN also offers training to develop community producers/users as responsible programmers and effective communicators via cable television.

No fee changes are proposed in FY21.

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>
<b>RALEIGH TELEVISION NETWORK</b>				
<b>Raleigh Television Network (RTN) Membership</b>				
Certified Producer	A resident or citizen of Raleigh/Wake County who meets the following criteria: successfully completed the certification process by taking the appropriate production classes; completed the application; is in good standing and permitted to use the facilities and equipment for which they are certified; may or may not be the program/show host; may also serve as a crew person on other studio productions	\$70	\$70	per person
Certified Affiliate Access User	A local producer/program provider who meets the following criteria: uses their own equipment or equipment from sources other than RTN to produce a program and schedules time to ingest episodes for play out on RTN10 or RTN22; is certified to use the Crispin Asset Base or Final Cut Pro to ingress videos or video files to the server	\$60	\$60	per person
Certified Production Access User	Adult resident or citizen who resides in Raleigh/Wake County and meets the following criteria: successfully completed the certification process by taking the appropriate production classes; completed a production crew member form; is in good standing and permitted to use the facilities and equipment for which they are certified; may serve as a crew person on more than one studio production	\$40	\$40	per person
Senior Citizen	Individuals age 60 years and older. Must take the required training for certification and be in good standing. Present ID.	\$35	\$35	per person
Student User	High school student under age 18 (requires certified adult supervision) or college student 18 years or older. Must take the required training for certification and be in good standing. Present student ID.	\$30	\$30	per person
Host/Volunteer	May be a resident or citizen who resides in Raleigh/Wake County, is not certified in any category to use the equipment and meets the following categories: completed appropriate form as a host or volunteer and is not a producer; may have successfully completed the certification process by taking the appropriate production classes but does not use the facilities and equipment for which they are certified to produce a program. Fees may not apply (unless individual has dual production responsibilities).	\$0	\$0	per person
<b>Raleigh Television Network (RTN) Training Workshops</b>				
Public Access Orientation Workshop	Potential community producers and access users interested in utilizing the RTN studio, editing or field production equipment must first attend an orientation workshop prior to class enrollment. Orientations from other access facilities do not apply	FREE	FREE	per person
Public Access Information Workshop	One session (4 hours). Designed to review the operational policies and procedures for successful studio production. Learn creative roles and responsibilities in developing a show, pre-production techniques, time management skills, and recruiting crew and volunteers on how to format a show.	\$15	\$15	per person

\*Additional user fees may apply based on individual needs and equipment use. If you are an affiliate user, studio production user, volunteer or host and would like to use RTN's production facility and equipment to produce a show, you will be required to join at the producer membership level

\*\*The producer membership fee applies to the use of RTN studio, field and editing equipment and facilities. RTN reserves the right to increase fees and amend membership criteria based upon changing operational needs and conditions.

## Communications Department

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>
<b>Raleigh Television Network (RTN) Training Workshops</b>				
Basic Field Production Workshop	Three sessions (4 hours per session). Intended for individuals who either already have a basic understanding of the fundamentals of video production or for those who have never operated a camera. We focus on three areas video production; cinematography, lighting and audio. It will help you utilize the facilities and equipment that RTN provides and the working knowledge of equipment functions and basic field production.	\$80	\$80	per person
Adobe Premiere Pro Editing Workshop	Two sessions (4 hours per session). Designed for the veteran independent producer using advanced techniques in non-linear Adobe Premiere Pro for producing high-quality videos and programs.	\$80	\$80	per person
Basic Studio Training Workshop	Two sessions (3 hours per session). Introductory workshop for working in the studio. Covers operation of the studio camera, basic lighting, set design and floor directing. Participants will also learn the basics of shot composition, safety procedures and rules of the studio. The workshop will include a written test and a practical test. Following the final session, each student will also be required to complete a studio mock production in order to receive final certification.	\$50	\$50	per person
Studio Control Room Operation Workshop	Four sessions (3 hours per session). Prerequisite: Basic Studio Training Workshop. Required for individual directing shows, though additional training or workshops may be required. Designed to cover basics of live and taped video and audio production in a studio control room environment. Includes training in switching and audio mixing and microphone use, graphics, title pages, credits, teleprompter operation. The course will include written and practical tests. Following the final session, each student will also be required to complete a studio mock production in order to receive final certification.	\$80	\$80	per person
Basic Directing Workshop	Two sessions (3 hours per session). Prerequisite: Basic Control Room Operations. For individuals who wish to learn the basics of leading a studio production. Before taking this workshop, one should be comfortable with the other positions of the control room. The course will concentrate on the logistics of guiding a crew and the "rules of directing". The final workshop will include a written test and a practical test of directing a short program along with students in the Basic Studio and Control Room Operation workshop. This will complete the certification requirements.	\$50	\$50	per person
Video File Transfer Workshop	One session (1.5 hours). Designed to provide skills to cue, set-in/out points for dubbing complete productions. Downloading video to server for editing and programming. Producers given login identification name and space accommodation. Required for content produced outside of RTN.	\$15	\$15	per person

\*All membership and class fees are annual fees and subject to review and increases. RTN reserves the right to cancel or postpone classes.

## Engineering Services Department

The Engineering Services Department's Stormwater Management Division is responsible for services, programs, and projects that reduce pollution in Raleigh's waterways and address critical flooding and erosion issues that impact streets and private properties in order to preserve and protect life, support healthy natural resources, and complement sustainable growth for the vibrant Raleigh community. The Stormwater Utility Fee provides dedicated funds to administer and pay for needed and approved stormwater management capital improvement projects throughout the city, manage and maintain the public stormwater system, and satisfy state and federal regulatory requirements.

The Stormwater Utility rates are determined by the stormwater service levels and requirements provided for the Raleigh community and are reviewed annually during the budget process.

Fees listed under Specific Fees Enumerated are indexed on an annual basis using the Consumer Price Index (CPI). The CPI annual change is 2.5%.

<u>Fee Description</u>	<u>Rate Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>STORMWATER</b>					
<b>Stormwater Fees</b>					
Commercial Stormwater Utility	Stormwater Utility User Fee Rates are solely based upon impervious surface areas.		\$5.00	\$5.00	per month per Single-Family Equivalent Unit (SFEU)
Single-Family Stormwater Utility	Stormwater Utility Fee Rates are solely based upon impervious surface areas.	Tier One: 400 to 1,000 square feet	\$2.00	\$2.00	per month
		Tier Two: 1,001 to 3,870 square feet	\$5.00	\$5.00	per month
		Tier Three: 3,871 to 6,620 square feet	\$8.50	\$8.50	per month
		Tier Four: 6,621 to 9,500 square feet	\$14.50	\$14.50	per month
		Tier Five: over 9,500 square feet	\$5.00	\$5.00	per month per Single-Family Equivalent Unit (SFEU)
<b>Specific Fees Enumerated</b>					
Flood Permit w/o Studies			\$204	\$209	per permit CPI
Flood Study			\$1,235	\$1,266	per study CPI
Land Disturbing Permit Fee			\$297	\$304	per disturbed acre, rounded to nearest 1/10 acre CPI
Land Disturbing Plan Review Fee			\$147	\$151	per disturbed acre, rounded to nearest 1/10 acre CPI
Minimum Stormwater Control Permit			\$201	\$206	per permit CPI
Stormwater Control Permit			\$204	\$209	per parcel/project area CPI
Watercourse Buffer Permit			\$185	\$190	per permit CPI
Watercourse Permit			\$185	\$190	per permit CPI

\*One SFEU is equivalent to 2,260 square feet of impervious surface area. Properties with less than 400 square feet of impervious surfaces are not subject to a Stormwater fee.

## Finance Department

The Finance Department works to demonstrate excellence in our Financial Services to the City Organization and our customers through a commitment to continuously improving within our philosophy of "People Helping People."

Per Part 2 and Part 12 of city code, the Chief Financial Officer or Revenue Manager manages the receipt of certain taxes and the processing of payments related to particular license and permit fees.

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>
<b>FINANCE</b>				
<b>Operations</b>				
Returned Check Processing Fee	Processing fee for any check made to the City which is returned because of insufficient funds or because the drawer did not have an account at the bank.	\$25	\$35	per returned check
<b>Retail Taxes</b>				
On-premise malt beverages	Retail tax for those engaged in selling malt beverages on-premises	\$15	\$15	per legal entity
Off-premise malt beverages	Retail tax for those engaged in selling malt beverages off-premises	\$5	\$5	per legal entity
On-premise wine	Retail tax for those engaged in selling fortified and/or unfortified wine on-premises	\$15	\$15	per legal entity
Off-premise wine	Retail tax for those engaged in selling fortified and/or unfortified wine off-premises	\$10	\$10	per legal entity
<b>Wholesale Taxes</b>				
Malt beverages or wine	Retail tax for those engaged in selling malt beverages OR wine on- or off-premises	\$37.50	\$37.50	per legal entity
Malt beverages and wine	Retail tax for those engaged in selling malt beverages AND wine on- or off-premises	\$62.50	\$62.50	per legal entity
<b>License Fees</b>				
Motor Vehicle License Fee	Fee for the privilege of operating a self-propelled motor vehicle sited for ad valorem tax purposes in Raleigh. Businesses exempt from listing ad valorem property tax property with Wake County are still liable for this fee.	\$30	\$30	per motor vehicle
Taxicab License Fee	Annual license fee for businesses operating taxicabs and required to be licensed	\$15	\$15	per legal entity per vehicle
Pawnbrokers License Application Fee	Application to establish or operate a pawnshop	\$275	\$275	per application
Pawnbroker License Annual Renewal	Fee for renewal of pawnbrokers license	\$100	\$100	per license
Massage Business License Application Fee	Application to establish or operate a licensed massage business	\$125	\$125	per application
Massage Business License Fee	Fee to obtain regulatory license to operate a licensed massage business	\$50	\$50	per license
Massagist License Fee	Regulatory license to engage in the massage business for applicants possessing a license to practice massage and bodywork therapy issued by the State	\$25	\$25	per license
<b>Permit Fees</b>				
Amplified Entertainment Permit	Initial permit to amplify music or sound up to a certain decibel limit	\$500	\$500	per application
Amplified Entertainment Permit Annual Renewal	Annual renewal of Amplified Entertainment Permit	\$100	\$100	per permit
Hospitality District Entertainment Permit	Initial permit to amplify music or sound up to a certain decibel limit at an establishment located within a hospitality district	\$500	\$500	per application
Hospitality District Entertainment Permit Annual Renewal	Annual renewal of Hospitality District Entertainment Permit	\$100	\$100	per permit

## Fire Department

The Office of the Fire Marshal is the enforcement, educational, and informational arm of the Raleigh Fire Department. The division performs site inspections, issues permits, enforces fire codes, and coordinates pre-fire planning for buildings and facilities within the city. The division is also responsible for conducting fire investigations to determine origin and cause of all fires and provides public fire education to the citizens of Raleigh.

Fees associated with fire prevention and permits are indexed on an annual basis using the Consumer Price Index (CPI). The CPI annual change is 2.5%. Fees outlined below have been updated to include the annual increase for FY21.

One fee associated with filing of inspection reports with the electronic reporting system was previously captured with City Municipal Code and is now a part of the Fee Schedule. Other new fees included are for the review of Shop Drawings, Alternative Fire Extinguishing Systems that use Inert Gas, Emergency Generator testing, and Private Fire Line testing.

<u>Fee Description</u>		<u>Rate Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>FIRE MARSHAL</b>						
<b>Construction Permits</b>						
Alternative Fire Extinguishing Systems (Inert Gas)	Installation of or modification to a gas type automatic fire-extinguishing system. Examples: Clean Agent, Carbon Dioxide, FM 200, etc.		-	\$178	Per system	New
Alternative fire extinguishing systems (Hoods)	Installation of or modification to an automatic fire extinguishing system.		\$174	\$178	per system	CPI
Battery systems	Installation of battery of systems with liquid capacity in excess of 50 Gallons		\$174	\$178	per system	CPI
Compressed gases	Where the compressed gases in use or storage exceed the amounts listed in the NC Fire Code 105.6.9, a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service or close or substantially modify a compressed gas system. <sup>1</sup>		\$174	\$178	per compressed gas system	CPI
Cryogenic Fluids	Installation of or alteration to outdoor cryogenic fluid storage systems in excess of the limits of the NC Fire Code (See table 105.6.11)		\$174	\$178	per cryogenic fluid system	CPI
Emergency responder radio coverage system	Installation of or modification to emergency responder radio coverage system(s)		\$174	\$178	per system	CPI
Fire Alarm & Detection System	Installation of or modification to fire alarm and detection systems and related equipment.		\$0.016	\$0.017	per sq.ft. gross floor area for each system	CPI
Fire Hydrants - Private	Installation or modification of private fire hydrants.		\$174	\$178	per private hydrant system	CPI
Fire Pumps and related equipment	Installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers and generators.		\$656	\$673	per pump or related equipment	CPI
Gates and barricades across fire apparatus access roads	Installation of or modification to a gate or barricade across a fire apparatus access road.		\$174	\$178	per permit project	CPI
Hydrant Flow Test	To perform flow testing of municipal and private fire hydrants. Testing required for submitting fire sprinkler construction plans.		\$116	\$119	per test	CPI

## Fire Department

<u>Fee Description</u>	<u>Rate Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Construction Permits Cont.</b>					
Membrane structure, tents, and air supported structure	Construction permit to Erect an air supported temporary membrane structure, temporary stage canopy, or tent having an area in excess of 800 square feet	\$174	\$178	per tent, stage, or air-supported structure	CPI
Pressure Reducing Valves	Installation	\$11	\$11	per valve	CPI
Spraying & Dipping Operations	Install or modify a spray room, dip tank or booth.	\$174	\$178	per spray room, dip tank or booth	CPI
Sprinkler System	Installation of or modification to an automatic fire-suppression system.	\$0.016	\$0.017	per sq.ft. gross floor area for each system	CPI
Standpipe Systems without Sprinklers	Installation, modification or removal from service of a standpipe system. This fee is for first Standpipe only.	\$371	\$380	First Standpipe	CPI
Additional Standpipe Installations (each)	Installation, modification or removal from service of a standpipe system.	\$124	\$127	per each additional standpipe	CPI
Smoke control or smoke exhaust system	Installation of or alteration to smoke control or smoke exhaust systems.	\$174	\$178	per smoke control or exhaust system	CPI
Solar photovoltaic power systems	To install or modify solar photovoltaic power systems.	\$174	\$178	per Solar photovoltaic power system	CPI
Flammable & Combustible Liquids	To install, repair or modify a pipeline for the transportation of flammable or combustible liquids.	\$174	\$178	per pipeline for transportation of flammable & combustible liquids	CPI
Flammable & Combustible Liquids	To install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used	\$174	\$178	per flammable and combustible liquids system	CPI
Flammable & Combustible Liquids	To install, alter, remove, abandon or otherwise dispose of flammable or combustible liquid tank.	\$174	\$178	per flammable and combustible liquids tank	CPI
Hazardous Materials	To install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by the NC State Fire Code when the hazardous materials in use or storage exceed the amounts listed in Table 105.6.20.	\$174	\$178	per hazardous materials facility	CPI
Industrial Ovens	New installation	\$174	\$178	per industrial oven	CPI
Shop Drawings per Review per Hour (New Construction)	Work requiring construction permits prior to work being performed.	-	\$117	per review per hour	New
Emergency Generator	Load bank testing for emergency generators	-	\$178	Per Generator	New
Fire Line - Private (aka groundwork or under ground)	Installation of or modification to Private Fire Lines and site containment backflow preventer.	-	\$250	First 500 lineal feet is base fee only.	New
Fire Line - Private (aka groundwork or under ground)	Installation of or modification to Private Fire Lines and site containment backflow preventer.	-	\$25	Each additional 100 linear feet after initial 500 linear feet of base fee.	New

<sup>1</sup> 1. Corrosive 200 cu ft @ NTP 2. Flammable 200 cu ft @ NTP 3. Highly Toxic Any Amount 4. Inert and simple asphyxiant 6,000 cu ft @NTP 5. Oxidizing (including oxygen) 504 cu ft @ NTP 6. Pyrophoric Any Amount 7. Toxic Any Amount.

## Fire Department

<u>Fee Description</u>		<u>Rate Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
Periodic Fire Inspection						
Re-Inspection Fee - Extra Inspections			\$74	\$76	per business re-inspection	CPI
Fire Incident and Inspection Reports (per page)	Costs for reports for fire incident and inspection reports		\$0.06	\$0.06	per page	CPI
Work without a required permit			\$291	\$298	per inspection	CPI
Electronic Filing System Reporting	Fee previously included within municipal code.		\$10	\$12	per report	New
Maintenance of Safeguards	Maintaining life safety systems and devices with applicable codes and standards. Fee previously charged under "Special Inspection Request."		-	\$89	Per inspection	New
Periodic Fire Inspection	Fire inspection fee based on square footage <sup>1,2,3</sup>	Up to 999sf	\$29	\$30	per inspection	CPI
		1,000-2,499sf	\$58	\$59	per inspection	CPI
		2,500-9,999sf	\$116	\$119	per inspection	CPI
		10,000-49,999sf	\$209	\$214	per inspection	CPI
		50,000-149,999sf	\$398	\$408	per inspection	CPI
		150,000-399,999sf	\$581	\$595	per inspection	CPI
		400,000-and greater	\$813	\$833	per inspection	CPI
Operational Permits						
Aerosol Products	Level 2 or 3 aerosols in excess of 500 lbs.		\$86	\$89	per facility operation	CPI
Amusement Buildings	To operate a special amusement building		\$174	\$178	per building	CPI
Carnivals and Fairs	To conduct a carnival, fair or street festival		\$174	\$178	per carnival, fair or festival	CPI
Combustible Dust-Producing Operations	To operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing combustible dusts as defined in the NC State Fire Code		\$174	\$178	per dust-producing operation	CPI
Compressed Gases - Corrosive <sup>2</sup>	Storage, use and handling in excess of 200 cu ft @ NTP		\$86	\$89	per facility operation	CPI
Compressed Gases - Flammable <sup>2</sup>	Storage, use and handling in excess of 200 cu ft @ NTP		\$86	\$89	per facility operation	CPI
Compressed Gases - Highly Toxic <sup>2</sup>	Storage, use and handling in any amount		\$86	\$89	per facility operation	CPI
Compressed Gases - Inert & Simple Asphyxiant <sup>2</sup>	in excess of 6,000 cu ft @ NTP		\$86	\$89	per facility operation	CPI
Compressed Gases - Oxidizing <sup>2</sup>	Storage, use and handling (including oxygen) in excess of 504 cu ft @ NTP		\$86	\$89	per facility operation	CPI
Compressed Gases - Pyrophoric <sup>2</sup>	Storage, use and handling in any amount		\$86	\$89	per facility operation	CPI
Compressed Gases - Toxic <sup>2</sup>	Storage, use and handling in any amount		\$86	\$89	per facility operation	CPI
Covered Mall Building	The placement of retail fixtures and goods, concession, equipment, displays of highly combustible goods and similar items in the mall.		\$174	\$178	per covered mall	CPI

## Fire Department

<u>Fee Description</u>		<u>Rate Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
Operational Permits Cont.						
Covered Mall Building	The display of liquid- or gas-fired equipment in the mall.		\$174	\$178	per covered mall	CPI
Covered Mall Building	The use of open flame or flame-producing equipment in the mall.		\$174	\$178	per covered mall	CPI
Cryogenic Fluids - Flammable	Produce, store, transport on site, use, handle or dispense cryogenic fluids in excess of 1 gallon inside a building and 60 gallons outside a building.		\$86	\$89	per facility operation	CPI
Cryogenic Fluids - Inert	Produce, store, transport on site, use, handle or dispense cryogenic fluids in excess of 60 gallons inside a building and in excess of 500 gallons outside a building.		\$86	\$89	per facility operation	CPI
Cryogenic Fluids - Oxidizing	Produce, store, transport on site, use, handle or dispense cryogenic fluids (including oxygen) in excess of 10 gallons inside and 50 gallons outside.		\$86	\$89	per facility operation	CPI
Cryogenic Fluids - Hazardous	Produce, store, transport on site, use, handle or dispense cryogenic fluids that are Physical or Health Hazard not indicated above in any amount inside or outside a building.		\$86	\$89	per facility operation	CPI
Dry Cleaning Plants	To engage in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment.		\$86	\$89	per building operation	CPI
Exhibits & Trade Shows	To operate exhibits and trade shows.		\$174	\$178	per exhibit and/or trade show	CPI
Explosives - Up to 90 Days	For the manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials. (Up to 90 Day permit - Blasting)		\$348	\$357	per blasting site up to 90 days	CPI
Explosives - Mfg., Store, Handle, Sale & use	To manufacture, storage, handling, sale and use		\$174	\$178	per explosives site	CPI
Floor Finishing Exceeding 350 sf. Ft.	Using Class I or II Liquids		\$86	\$89		CPI
Fumigation and Insecticidal Fogging	Operate a business		\$86	\$89	per business operation	CPI
High-Piled Combustible Storage	Exceeding 500 sq. ft.		\$86	\$89		CPI
Liquid-or Gas-Fueled Vehicles or Equipment in Assembly Buildings	To display, operate or demonstrate liquid or gas-fueled vehicles or equipment in assembly buildings.		\$174	\$178	per hazard in assembly buildings	CPI
Magnesium	Melt, Cast, Heat Treat or Grind more than 10 lbs.		\$86	\$89	per facility operation	CPI
Miscellaneous Combustible Storage	In excess of 2,500 cu. ft.		\$86	\$89	per business operation	CPI
Open Burning	Bon Fire or Commercial Land Development		\$174	\$178	per open burning site	CPI
Place of Assembly	To operate a place of assembly		\$86	\$89	per place of assembly	CPI
Private Fire Hydrants	Removal from service, use or operation	Up to 5 Private Hydrants	\$86	\$89	per private hydrant system	CPI
		6-10 Private Hydrants	\$116	\$119	per private hydrant system	CPI
		11 or more Private Hvdnants	\$174	\$178	per private hydrant system	CPI

<sup>1</sup>For a multi-tenant building, the fees are applied for each tenant; except a high-rise building the inspection fees are applied to the entire structure.

<sup>2</sup>For multiple buildings owned by the same owner(s), inspection fees are per building as defined by the N.C. Building Code, Volume 1.

<sup>3</sup>Inspection fees are applicable for each State mandated fire inspection.

## Fire Department

<u>Fee Description</u>		<u>Rate Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
Operational Permits						
Pyrotechnic Special Effects Material	For use and handling of pyrotechnic special effects material		\$174	\$178	per location	CPI
Refrigeration Equipment	As regulated in Chapter 6 of NC Fire Code		\$86	\$89	per refrigeration equipment	CPI
Repair Garage & Motor Fuel-Dispensing Facilities	Operation of repair garages and automotive, marine and fleet motor fuel-dispensing facilities		\$86	\$89	per repair garage or motor fuel-dispensing facility	CPI
Rooftop Heliports	For the operation of a rooftop heliport		\$86	\$89	per rooftop heliport	CPI
Spraying or Dipping	Conduct a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders as regulated by the NC State Fire Code		\$174	\$178	per operation involving spraying or dipping utilizing flammable & combustible liquids or application of combustible powders	CPI
Storage of Scrap Tires & Tire Byproducts	To establish, conduct or maintain storage of scrap tires and tire byproducts that exceeds 2,500 cubic feet of total volume of scrap tires and for indoor storage of tires and tire byproducts		\$86	\$89	per business operation	CPI
Tire-Rebuilding Plants	Operation and maintenance of a tire-rebuilding plant		\$86	\$89	per facility operation	CPI
Temporary membrane structures, tents & air-supported structures	To operate an air-supported temporary membrane structure, or a temporary stage canopy having an area in excess of 400 square feet or a tent having an area in excess of 800 square feet		\$86	\$89	per structure	CPI
Large tents and membrane structures	In excess of 15,000 sf		\$291	\$298	per structure	CPI
Waste Handling	Operation of wrecking yards, junk yards and waste material- handling facilities		\$86	\$89	per facility operation	CPI
Carbon Dioxide Systems	Used in dispensing applications having more than 100 pounds of carbon dioxide.		\$86	\$89	per facility operation	CPI
Flammable & Combustible Liquids	Fuel dispensing locations where produced, processed, transported, stored, dispensed or used.		\$174	\$178	per dispensing location	CPI
Flammable & Combustible Liquids	Place temporarily out of service aboveground or underground storage tanks		\$174	\$178	per tank	CPI
Flammable & Combustible Liquids	Change the contents in a tank to a greater hazard.		\$174	\$178	per tank	CPI
Flammable & Combustible Liquids	Manufacture, process, blend or refine flammable or combustible liquids.		\$174	\$178	per facility operation	CPI
Flammable & Combustible Liquids	Dispensing at Commercial, Industrial, Governmental or Manufacturing establishments.		\$174	\$178	per establishment	CPI
Flammable & Combustible Liquids	Utilize a site for the dispensing of liquid-fuels from tank vehicles.		\$174	\$178	per site location	CPI
Hazardous Materials	As regulated by the NC State Fire Code (See Table 105.6.20)		\$86	\$89	per hazardous materials facility or operation	CPI
Industrial Ovens	For the operation of industrial ovens		\$86	\$89	per operation with Industrial oven(s)	CPI

## Office of Emergency Management and Special Events

The Office of Emergency Management & Special Events provides a single point of contact for event management and compliance, overseeing all aspects of special events that use the public right-of-way.

There are no fee increases or additions that are proposed for the FY21. As part of a reorganization, zoning permit fees were moved from City Planning to the Office of Emergency & Special Events. These fees are indexed annual on the Consumer Price Index (CPI). The CPI annual change is 2.5%.

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>OFFICE OF EMERGENCY MANAGEMENT &amp; SPECIAL EVENTS</b>					
<b>Emergency Management &amp; Special Events</b>					
Neighborhood Block Party Application Fee	Application fee for permit request to hold a neighborhood block party on the public right-of-way	\$50	\$50	per application	
Neighborhood Block Party Late Application Fee	Late fee assessed for neighborhood block party applications submitted after the deadline	\$25	\$25	per application	
Special Event Application Fee	Application fee for permit request to hold a special event on the public right-of-way	\$100	\$100	per application	
Special Event Late Application Fee	Late fee assessed for special event applications submitted after the deadline	\$250	\$250	per application	
Special Event Permit Fee: General Event	Permit fee for all stationary events	\$250	\$250	per permit	
Special Event Permit Fee: Race/Walk/Parade 5K or Under	Permit fee for all races, walks, or parades that are 5K in length or less	\$100	\$100	per permit	
Special Event Permit Fee: Race/Walk/Parade Over 5K	Permit fee for all races, walks, or parades that are over 5K in length	\$250	\$250	per permit	
PRCR Greenway Staffing: Less than 13.1 Miles	Fee for Greenway use less than 13.1 miles, including City staff who inspect the trails, lower all bollards at access points, and are on-call the day of the event to respond to any Greenway specific issues	\$300	\$300	per permit	
PRCR Greenway Staffing: 13.1 Miles and Over	Fee for Greenway use 13.1 miles and greater, including City staff who inspect the trails, lower all bollards at access points, and are on-call the day of the event to respond to any Greenway specific issues	\$500	\$500	per permit	
<b>Special Event Venue Rentals</b>					
City Plaza Venue Rental Fee	Daily venue rental fee for City Plaza	\$750	\$750	per day	
Market Plaza Venue Rental Fee	Daily venue rental fee for Market Plaza	\$225	\$225	per day	
Exchange Plaza Venue Rental Fee	Daily venue rental fee for Exchange Plaza	\$225	\$225	per day	
GoRaleigh Station Plaza Venue Rental Fee	Daily venue rental fee for GoRaleigh Station Plaza	\$75	\$75	per day	
Union Station Plaza Venue Rental Fee	Daily venue rental fee for Union Station Plaza	\$500	\$500	per day	
<b>Film &amp; Photography</b>					
Film and Photography Application Fee	Application fee for permit request to film on the public right-of-way	\$50	\$50	per application	
Film and Photography Permit Fee	Permit fee for filming on the public right-of-way	\$50	\$50	per permit	
<b>Zoning Permits</b>					
News Rack	Permit to allow news rack on public right of way	\$15	\$16	per application	CPI
News Rack Private	Permit to allow news rack on public right of way	\$15	\$16	per application	CPI
Outdoor Dining	Permit to allow outdoor dining on public right of way	\$305	\$312	per application	CPI
Street Furniture	Permit to allow street furniture on public right of way	\$152	\$156	per application	CPI
Street Performer	Permit to allow street performance on public right of way	\$41	\$42	per application	CPI
Street Vendor	Permit to allow street vendor on public right of way	\$152	\$156	per application	CPI

## Parks, Recreation and Cultural Resources Department

The Parks, Recreation and Cultural Resources Department oversees 117 miles of greenway trails, approximately 10,000 acres of land with more than 200 parks. Park amenities include amusements, art centers, athletic facilities, community centers, lakes, nature preserves, off-leash dog parks, playgrounds, swimming pools, historic sites, and open spaces.

Proposed fee changes for FY21 include an increase in the Single Grave Lot fee, a decrease of Interment/Disinterment (Adult/Child) fees and the addition of a new hourly fee for general public rental rates for private events at the Dorothea Dix Park All Faith Chapel.

Fees associated with urban forestry, facility fees, and fees in lieu are indexed on an annual basis using the Consumer Price Index (CPI) and the Engineering News-Record (ENR). The CPI annual change is 2.5%. The ENR annual change is 1.98%. The tree permit fees are now being indexed based on CPI.

In addition to facility based fees, PRCR develops fees for programming. These fees are updated and approved according to the Department's cost recovery matrix.

Fee Description		Rate Description	Prior Year	Adopted	Unit of Measure	Indices
<b>PARKS FEES</b>						
<b>Special Event Venue Rentals</b>						
Dorothea Dix Park Venue Rental Fee: Big Field	Daily venue rental fee for Big Field		\$2,000	\$2,000	per day	
Dorothea Dix Park Venue Rental Fee: Flowers Field	Daily venue rental fee for Flowers Field		\$750	\$750	per day	
Dorothea Dix Park Venue Rental Fee: The Grove	Daily venue rental fee for The Grove		\$750	\$750	per day	
<b>Special Event Venue Rentals</b>						
Dorothea Dix Park Venue Rental Fee: Harvey Hill	Daily venue rental fee for Harvey Hill		\$350	\$350	per day	
Dorothea Dix Park Venue Rental Fee: Williams Field	Daily venue rental fee for Williams Field		\$350	\$350	per day	
Dorothea Dix Park Venue Rental Fee: Standard 5K	Daily venue rental fee for Standard 5K		\$500	\$500	per day	
Dorothea Dix Park Venue Rental Fee: Non-Standard Race	Daily venue rental fee for race that doesn't use Standard 5K route		\$750	\$750	per day	
Special Venue Rental Fee: Nash Square	Daily venue rental fee for Nash Square		\$325	\$325	per day	
<b>Urban Forestry Fees</b>						
Fee in lieu (existing)	Fee in lieu of installing replacement tree with approved removal	\$100 per inch of tree removed in right-of-way	\$100	\$100	per inch of tree	CPI
Tree buffer protection	Based on Disturbed area interior to protected buffers. Tree Buffer Protection fee is calculated on a per acre basis of disturbed area (per tree conservation area)	Min	\$248	\$254		CPI
			\$53	\$54	per acre above minimum	CPI
		Max	\$3,088	\$3,165		CPI
Tree Conservation Area fee in lieu	Fee in lieu of tree conservation area compliance	Based on property value of tree conservation area	-	-	TCA area (ac) x tax value of the property (ac)	CPI
Fee in lieu (development)	Fee in lieu of installing required trees for new development	Tree Lawn	\$1,961	\$2,000	per tree	ENR
		Tree Grate	\$5,859	\$5,975	per tree	
Other tree disturbing activity	Applies to pruning, removal and other tree disturbing activities in recorded Tree Conservation Areas		\$124	\$127	per permit/parcel	CPI
Tree Conservation Area - up to 0.2 acres	Fee for tree conservation area up to and including 0.2 acres		\$248	\$254	per tree conservation area	CPI

## Parks, Recreation and Cultural Resources Department

<u>Fee Description</u>	<u>Rate Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Urban Forestry Fees Cont.</b>					
Tree Conservation Area - above 0.2 acres	Fee for tree conservation area above 0.2 acres calculated on a per acre basis of tree conservation area (not to exceed 10% of the gross area of the tract or 15% for R-1 and R-2 zoning districts)	Variable Min			
			\$1,051	\$1,077	per tree conservation area
		Variable Max	\$6,176	\$6,331	per tree conservation area
Tree removal permit	Applies to pruning, removal and other tree disturbing activities in recorded Tree Conservation Areas		\$124	\$127	per permit/parcel
Tree pruning permit	Applies to pruning, removal and other tree disturbing activities in recorded Tree Conservation Areas		\$124	\$127	per permit/parcel
Tree Impact Permit	Permit for tree disturbing activity in the right of way/City owned or controlled property. Includes planting, pruning and removal		\$102	\$105	per permit/parcel
<b>RECREATION &amp; CULTURAL RESOURCES</b>					
<b>Aquatic Facilities</b>					
Buffaloe Road Aquatic Center Admission Group Rates	Daily group rate admission (minimum of 15) to Buffaloe Road Aquatic Center which has water slides, splash ground.	City Residents Min	\$3.60	\$3.60	per person per day
		City Residents Max	\$7.20	\$7.20	per person per day
Buffaloe Road Aquatic Center Admission Group Rates	Daily group rate admission (minimum of 15) to Buffaloe Road Aquatic Center which has water slides, splash ground.	Non Residents Min	\$6.3	\$6.3	per person per day
		Non Residents Max	\$13.5	\$13.5	per person per day
Aquatic Facilities Daily Admission (Excludes Buffaloe Road Aquatic Center)	Daily admission to aquatic facilities.	City Residents Min	\$2	\$2	per person per day
		City Residents Max	\$4	\$4	per person per day
		Non Residents Min	\$3	\$3	per person per day
		Non Residents Max	\$7	\$7	per person per day
Aquatic Facilities Monthly Pass	Monthly pass for access to aquatic facilities.	City Residents Min	\$18	\$18	per monthly pass
		City Residents Max	\$36	\$36	per monthly pass
		Non Residents Min	\$27	\$27	per monthly pass
		Non Residents Max	\$63	\$63	per monthly pass
Aquatic Facilities Punch Pass (15 swims)	Punch pass allows access for 15 swims at aquatic facilities.	City Residents Min	\$24	\$24	per pass (15 swims)
		City Residents Max	\$36	\$36	per pass (15 swims)
		Non Residents Min	\$36	\$36	per pass (15 swims)
		Non Residents Max	\$84	\$84	per pass (15 swims)
Aquatic Facilities Annual Pass	Annual pass allows access to aquatic facilities.	City Residents Min	\$120	\$120	per annual pass
		City Residents Max	\$240	\$240	per annual pass
		Non Residents Min	\$180	\$180	per annual pass
		Non Residents Max	\$420	\$420	per annual pass

## Parks, Recreation and Cultural Resources Department

<u>Fee Description</u>	<u>Rate Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Aquatic Facilities Cont.</b>					
Aquatic Facilities Group Rates (All Pools except Buffaloe Aquatic Center)	Group rates for access to aquatic facilities for a minimum of 15.	City Residents Min	\$1.8	\$1.8	per person per day
		City Residents Max	\$3.6	\$3.6	per person per day
		Non Residents Min	\$2.7	\$2.7	per person per day
		Non Residents Max	\$6.3	\$6.3	per person per day
Aquatic Swim Meet Rental	Rentals for swim meets directed by outside organizations.		\$1,700	\$1,700	per day
Buffaloe Road Aquatic Center Daily Admission	Daily admission to Buffaloe Road Aquatic Center which has water slides, splash ground.	City Residents Min	\$3	\$3	per person per day
		City Residents Max	\$8	\$8	per person per day
		Non Residents Min	\$7	\$7	per person per day
		Non Residents Max	\$15	\$15	per person per day
Buffaloe Road Swim Meet Rental	Rentals for swim meets directed by outside organizations.		\$600	\$600	per 2 hours
Aquatic Competitive Training Lane Rental	Rentals for swim meets directed by outside organizations.	Min	\$12	\$12	per lane per hour
		Max	\$20	\$20	per lane per hour
Timing System Rental	Rentals for swim meets directed by outside organizations.		\$600	\$600	per day
<b>Athletic Facilities</b>					
Walnut Creek Athletic Complex	Rental fees for exclusive use of Walnut Creek Athletic Park. If not rented, fields are open to the public.	30-50 teams per day:	\$30	\$30	per team
Walnut Creek Athletic Complex	Rental fees for exclusive use of Walnut Creek Athletic Park. If not rented, fields are open to the public.	51-70 teams per day:	\$25	\$25	per team
		71+ teams per day:	\$20	\$20	per team
		Gate admission for seniors (55+ years of age):	\$5	\$5	based on age (10 and under free)
		Date admission for adults (11-54 years of age):	\$7	\$7	based on age (10 and under free)
Athletic Fields, Courts and Open Space Rentals	Rental fee for exclusive use of athletic fields and open space. If not rented, fields are open to the public.		\$35	\$35	per hour
Buffaloe Road Athletic Park - Weekend Rental of 5 Fields	Rental fee for exclusive use of Buffaloe Road Athletic Park. If not rented, fields are open to the public.		\$950	\$950	per weekend rental of 5 fields
Buffaloe Road Athletic Park - Field Rental	Rental fee for exclusive use of Buffaloe Road Athletic Park. If not rented, fields are open to the public.		\$150	\$150	per field per day
Buffaloe Road Athletic Park - Multipurpose Field and Track	Rental fee for exclusive use of Buffaloe Road Athletic Park. If not rented, fields are open to the public.		\$175	\$175	per day rental of multipurpose field and track
Tennis Court Reservations	Rental fee for exclusive use of tennis courts. If not rented, courts are open to the public.		\$2.50	\$2.50	per court / half hour
Volleyball Sand Court Reservation	Rental fee for exclusive use of sand volleyball courts. If not rented, courts are open to the public.		\$20	\$20	per hour

## Parks, Recreation and Cultural Resources Department

Fee Description		Rate Description	Prior Year	Adopted	Unit of Measure	Indices
General Facilities						
Mordecai House	General public rental rates for private events.	Min	\$50	\$50	per hour (4 hour minimum)	
		Max	\$150	\$150	per hour (4 hour minimum)	
Anderson Point Park	General public rental rates for private events.	Min	\$60	\$60	per hour (4 hour minimum)	
		Max	\$160	\$160	per hour (4 hour minimum)	
Borden House	General public rental rates for private events.	Min	\$60	\$60	per hour (4 hour minimum)	
		Max	\$160	\$160	per hour (4 hour minimum)	
Campbell Lodge Rental	Rental of Campbell Lodge	Min	\$180	\$180	per hour (4 hour minimum)	
		Max	\$270	\$270	per hour (4 hour minimum)	
Carousel Rental	General public rental rates for private use of carousel. Example: portraits, wedding, commercial photography		\$150	\$150	per hour	
Carousel Shelter, Round House Shelter, Island Gazebo, Extra Large Shelters	Rental of carousel shelter round house shelter island gazebo extra large shelters.		\$30	\$30	per hour (2 hour minimum)	
COR Museum	General public rental rates for private events.	Min	\$75	\$75	depending on rental package	
		Max	\$1,200	\$1,200	depending on rental package	
Lake Wheeler or Lake Johnson Conference Room, Magnolia Cottage	Rental of Lake Wheeler or Lake Johnson conference Xlarge shelters.		\$80	\$80	per hour	
Lake Wheeler - Large Shelters	Rental of large shelters with additional cleaning service.		\$24	\$24	per hour (2 hour minimum)	
Moore Square	General public rental rates for private events.	Min	\$150	\$150	per hour, 2 hour min	
		Max	\$200	\$200	per hour, 2 hour min	
Mordecai Park (Visitor Center, Chapel and Grounds)	General public rental rates for private events.	Min	\$150	\$150	depending on rental package	
		Max	\$2,200	\$2,200	depending on rental package	
General Facilities						
Nash Square	General public rental rates for private events.		\$325	\$325	per day	
Open Decks	Rental of open decks.	Min	\$30	\$30	per hour (2 hour minimum)	
		Max	\$50	\$50	per hour (2 hour minimum)	
Pullen Park	Rental of lake side shelter.		\$20	\$20	per hour (2 hour minimum)	
	Rental of large shelters with additional cleaning service.		\$24	\$24	per hour (2 hour minimum)	
	Rental of multi use area and picnic green Pullen Park.		\$25	\$25	per hour (2 hour minimum)	
Tucker House	General public rental rates for private events.	Min	\$60	\$60	per hour (4 hour minimum)	
		Max	\$160	\$160	per hour (4 hour minimum)	
Dorothea Dix Park All Faith Chapel	General public rental rates for private events.		-	\$225	per hour (4 hour minimum)	
Neighborhood Facilities						
Neighborhood Facility Rental Fees	Rental fees are for exclusive use of facilities.		\$55	\$55	per hour (2 hour minimum)	

## Parks, Recreation and Cultural Resources Department

Fee Description		Rate Description	Prior Year	Adopted	Unit of Measure	Indices
Picnic Shelters						
Picnic Shelter Rentals	Rental fees are for exclusive use of shelters. If not rented, the shelters are open to the public.	Small (cap 15-35)	\$10	\$10	per hour (2 hour minimum)	
		Medium (cap 36-60)	\$12	\$12	per hour (2 hour minimum)	
		Large (cap 60-100)	\$15	\$15	per hour (2 hour minimum)	
		Xlarge (cap 100+)	\$20	\$20	per hour (2 hour minimum)	
Staff Facilities						
Meeting Rooms	Rental fees are for exclusive use of facilities.	Small (15 people or less)	\$30	\$30	per hour (2 hour minimum)	
		Medium (16-39 people)	\$40	\$40	per hour (2 hour minimum)	
		Large (40 - 75 people)	\$65	\$65	per hour (2 hour minimum)	
		Xlarge (75+ people)	\$75	\$75	per hour (2 hour minimum)	
Kitchens	Rental fees are for exclusive use of facilities.		\$25	\$25	per hour (2 hour minimum)	
Gyms	Rental fees are for exclusive use of facilities.		\$65	\$65	per hour (2 hour minimum)	
Conditioned Gyms	Rental fees are for exclusive use of facilities.		\$85	\$85	per hour (2 hour minimum)	
Recreational Activities						
Boat Launch Pass - Daily	Daily boat launch fee.	Min	\$2	\$2	per day	
		Max	\$6	\$6	per day	
Boat Storage- Full Season	Rental of boat storage.	Boat Storage Fee	\$0	\$0	per season	
		Canoes/kayaks	\$150	\$150	per season	
		Rowing/Sculling Single	\$275	\$275	per season	
Boat Storage- Full Season	Rental of Boat Storage	Rowing/Sculling Double	\$300	\$300	per season	
		Rowing 4x	\$350	\$350	per season	
		Rowing 8x	\$375	\$375	per season	
		Safety boats	\$250	\$250	per season	
		Motorized boats and Dragon boats	\$400	\$400	per season	
Canoes, Kayaks, Jonboats	Canoes, kayaks, jonboats rental fee.	Min	\$4	\$4	per hour	
		Max	\$5	\$5	per hour	
Boat Launch Pass - Annual	Annual boat launch fee.	Min	\$50	\$50	per pass (annual)	
		Max	\$150	\$150	per pass (annual)	
Pedal Boats	Rental of pedal boats.		\$6	\$6	per half hour	
Sunfish and Stand Up Paddleboards	Sunfish and stand up paddleboards rental fee.		\$10	\$10	per hour	
Fishing Pass - Daily	Daily fishing fee.	Min	\$2	\$2	per day	
		Max	\$4	\$4	per day	
Fishing Pass - Season	Season fishing fee.	Min	\$25	\$25	per pass (season)	
		Max	\$80	\$80	per pass (season)	

## Parks, Recreation and Cultural Resources Department

Fee Description		Rate Description	Prior Year	Adopted	Unit of Measure	Indices
Recreational Activities Cont.						
Carousel, train and kiddie boat ride tickets	Ride ticket rates.		\$1.50	\$1.50	per ticket per person	
Group Rate on ride tickets	Discounted group ride ticket rate with purchase of minimum 100 tickets.		\$1.35	\$1.35	per ticket per person	
Durant Nature Preserve Camping Area	Rental of camping area at Durant Nature Preserve		\$30	\$30	per day	
Tours- Mordecai House and Trolley	General public rental rates for private events. One ticket per person. No charge for ages 6 and under accompanied by adult.	Min	\$4	\$4	per ticket per person	
		Max	\$12	\$12	per ticket per person	
Special Rates (Asset Rentals)						
Non-Profits with a verified IRS 501c3 status		Discount	10%	10%	from general public rental rate	
PRCR Partners with a documented agreement		Discount	10%	10%	from general public rental rate, unless otherwise stated in agreement	
For- profit organizations using asset/space for profit business		More	20%	20%	than general public rate	
FACILITY FEES						
Open Space Fees						
Zone 1: Single-family dwelling			\$1,527	\$1,557	per unit	ENR
Zone 1: Multi-family dwelling			\$1,107	\$1,129	per unit	ENR
Zone 2: Single-family dwelling			\$1,527	\$1,557	per unit	ENR
Zone 2: Multi-family dwelling			\$1,107	\$1,129	per unit	ENR
Zone 3: Single-family dwelling			\$1,285	\$1,310	per unit	ENR
Zone 3: Multi-family dwelling			\$934	\$952	per unit	ENR
Zone 4: Single-family dwelling			\$1,290	\$1,316	per unit	ENR
Zone 4: Multi-family dwelling			\$948	\$967	per unit	ENR
Cemetery Fees						
Cemetery Fees						
Single Grave Lot (3.5' x 9')	single grave lot		\$1,478	\$1,493	per lot	
Typical burial (regular hours), without tent			\$2,269	\$2,160	per burial	
Interment/Disinterment Fee (Adult/Child)	Adult/Child		\$791	\$667	per interment/disinterment	
Interment/Disinterment Fee	Adult/Child - Saturdays and non-excluded holidays		\$1,187	\$1,001	per interment/disinterment	
Interment/Disinterment Fee (infant 1 year or less in age)	infant 1 year or less in age		\$396	\$334	per interment/disinterment	
Interment/Disinterment Fee	infant 1 year or less in age - Saturdays and non-excluded holidays		\$593	\$500	per interment/disinterment	
Internment/Disinterment Fee	Cremains		\$396	\$334	per interment/disinterment	
Internment/Disinterment Fee	Cremains - Saturdays and Non-excluded holidays		\$593	\$500	per interment/disinterment	
Internment Fee, where arrangements are not completed by 12:00 noon of the preceding regular City workday for Saturday and holidays			\$2,024	\$1,710	per interment	
Tent Fee	10' x 10' tent rental		\$100	\$100	per tent	
Typical burial (regular hours), with tent			\$2,369	\$2,260	per burial	
Typical burial (Sat. and non-excluded holidays), with tent			\$2,765	\$2,594	per burial	
Typical burial (Sat. and non-excluded holidays), without tent			\$2,665	\$2,494	per burial	

## Planning Fees

The Planning and Development Services Department provides three main planning services: comprehensive planning, design and implementation, and regulation.

A new fee has been included in the schedule for a Text Change for Zoning Conditions. The service associated with this fee were previously charged under the Condition Use Rezoning case fee. As such, the charge for this new fee is set at the same rate as the former.

Planning fees are indexed on an annual basis using the Consumer Price Index (CPI). The CPI annual change is 2.5%. Fees associated with the reimbursement schedule are indexed on an annual basis using the Engineering News-Record (ENR). The ENR annual change is 1.98%. Fees outlined below have been updated to include the annual increase for FY21.

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>COMPREHENSIVE PLANNING</b>					
<b>Comprehensive Planning Fees</b>					
Comprehensive Plan Amendment	A request to amend the Comprehensive Plan that may affect plan text/policies, Future Land Use Map, or attached area plans.	\$618	\$633	per application	CPI
Conditional use rezoning case	A request to modify the City's Official Zoning Map with additional restrictive conditions offered by the applicant.	\$1,235	\$1,266	per application	CPI
General use rezoning case	A request to modify the City's Official Zoning Map.	\$618	\$633	per application	CPI
Master Plan	A visual component required when a rezoning application is submitted for a Planned Development or Campus rezoning request.	\$3,088	\$3,165	per application	CPI
Waiver petition of 24 months waiting period	A request for a waiver from the requirement prohibiting the Planning Department to accept a new rezoning petition for property which has been heard within the past 24 months.	\$185	\$190	per application	CPI
Text Change for Zoning Conditions	Changes to current zoning conditions associated with a conditional use district without changing the zoning map.	-	\$1,266	per application	New
<b>ZONING PLANNING</b>					
<b>Zoning Fees</b>					
Awnings	Permit to allow awnings on public right of way	\$152	\$156	per application	CPI
Encroachment	Permit to allow building & exterior accent light to be placed above public space	\$152	\$156	per application	CPI
Food Truck/ Property Owner	Permit for private property owner	\$108	\$110	per application	CPI
Food Truck/Retail Sales	Permit for vendor	\$152	\$156	per application	CPI
Overhead Sign	Permit to allow overhead sign on public right of way	\$152	\$156	per application	CPI
BOA quasi-judicial evidentiary and vested rights hearing	collected from applicants of privately-initiated transactions	\$203	\$208	per application	CPI
Text Change Code Amendment	Collected from applicants of privately-initiated transactions	\$309	\$317	per application	CPI
<b>Urban Design Center / Raleigh Historic Development Commission Fees</b>					
<b>Urban Design Center / Raleigh Historic Development Commission Fees</b>					
Historic Landmark Designation	Collected from applicants of privately-initiated transactions; partially covers cost of plaque	\$309	\$317	per application	CPI
Major Work- Demolition of building or structure	Collected from applicants of privately-initiated transactions; includes cost of legal noticing requirements	\$618	\$633	per application	CPI
After-the-fact Demolition of building or structure	Certificate of Appropriateness applications that are filed after the requested work has begun or has been completed are referred to as after-the-fact applications.	\$1,216	\$1,246	per application	CPI

## Planning Fees

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>Urban Design Center / Raleigh Historic Development Commission Fees Cont.</b>					
Major Work – New Building Construction/Additions greater than 25% of building square footage	Collected from applicants of privately-initiated transactions; includes cost of legal noticing requirements	\$309	\$317	per application	CPI
After-the-fact Major Work - New Building Construction/Additions greater than 25% of building square footage	Certificate of Appropriateness applications that are filed after the requested work has begun or has been completed are referred to as after-the-fact applications.	\$608	\$623	per application	CPI
Major Work – Public Meeting (except large addition & new building)	Collected from applicants of privately-initiated transactions; includes cost of legal noticing requirements	\$154	\$158	per application	CPI
<b>Urban Design Center / Raleigh Historic Development Commission Fees</b>					
After-the-fact Major Work - Public Meeting (except large addition & new building)	Certificate of Appropriateness applications that are filed after the requested work has begun or has been completed are referred to as after-the-fact applications.	\$304	\$312	per application	CPI
Minor Work – Administrative	Collected from applicants of privately-initiated transactions	\$30	\$31	per application	CPI
After-the-fact Minor Work Administrative	Certificate of Appropriateness applications that are filed after the requested work has begun or has been completed are referred to as after-the-fact applications.	\$60	\$61	per application	CPI
Post-approval COA Issuance Re-Review of Conditions of Approval	Collected from applicants of privately-initiated transactions	\$92	\$95	per application	CPI
<b>Reimbursement Schedule</b>					
<b>Right-of-Way</b>					
Zoning Districts: Residential-1, Conservation Management, Rural Residential, Residential-2 districts		\$1.21	\$1.23	per square foot	ENR
Zoning Districts: Residential-4, Residential-6, Manufactured Housing districts		\$1.32	\$1.34	per square foot	ENR
Zoning Districts: Residential 10 district		\$1.56	\$1.59	per square foot	ENR
Zoning Districts: Residential Mixed Use district		\$1.66	\$1.69	per square foot	ENR
Zoning Districts: Office Mixed Use, Office Park and Campus districts		\$5.38	\$5.49	per square foot	ENR
Zoning Districts: Neighborhood Mixed Use		\$9.57	\$9.76	per square foot	ENR
<b>Right-of-Way</b>					
Zoning Districts: Commercial Mixed Use, Downtown Mixed Use and Planned Development districts		\$6.56	\$6.69	per square foot	ENR
Zoning Districts: Industrial Mixed Use, Heavy Industrial districts		\$3.57	\$3.64	per square foot	ENR
Legacy Zoning Districts: Agricultural Productive, Conservation Management, Rural Residential, Residential-2 districts		\$1.21	\$1.23	per square foot	ENR
Legacy Zoning Districts: Residential-4, Special Residential-6, Residential-6, Manufactured Housing		\$1.32	\$1.34	per square foot	ENR
Legacy Zoning Districts: Residential 10 district		\$1.56	\$1.59	per square foot	ENR
Legacy Zoning Districts: Residential-15, Residential-20, Special Residential-30, Residential-30 districts		\$1.66	\$1.69	per square foot	ENR
Legacy Zoning Districts: Office and Institution districts		\$5.39	\$5.50	per square foot	ENR
Legacy Zoning Districts: Residential Business, Buffer Commercial, Neighborhood Business		\$9.57	\$9.76	per square foot	ENR
Legacy Zoning Districts: Thoroughfare district		\$6.56	\$6.69	per square foot	ENR
Legacy Zoning Districts: Industrial-1, Industrial-2 districts		\$3.58	\$3.65	per square foot	ENR

## Development Services Fees

The Planning and Development Services Department performs full project review and inspections for all private development within Raleigh to promote and ensure quality, safety, usability, sustainability and compliance in the built environment.

Development Services fees are reviewed annually in accordance with the Development Services User Fee Policy adopted by Council in June of 2017. Per the policy, two-thirds of the fees are indexed based on a Consumer Price Index (CPI) and the remaining one-third are reviewed to ensure the time and effort to provide the services is aligned with both the recovery of operating costs and prevailing market factors. This process included an in-depth review of external influences like new or revised regulations and internal factors like staff realignments, process changes and adjustments to the time and effort associated with providing each service.

As part of the 1/3 annual review of fees, staff identified several new fees that are either services requested by the development community or areas of service that were being provided without an associated fee. The new fees and their descriptions are identified below in the fee schedule. A fee for Water Heater Changeout has also been added for clarification of work efforts currently captured under the Minimum Permit Fee. Also, the fee for Temporary Certificates of Occupancy was changed from a per open permit basis to a flat fee.

Some fees are proposed to be held flat with the FY20 rates. Fees associated with commercial permits and alterations/repairs are tied to the International Code Compliance Building Valuation Table, which is updated annually. These fees are updated every three years as part of the annual 1/3 review process and are costed based on time and effort to perform the activities. Express Services fees were reviewed as part of the annual 1/3 review and changes are made based on time and effort to perform the activities.

Development Services fees are indexed on an annual basis using the Consumer Price Index (CPI). The CPI annual change is 2.5%.

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>BUILDING SERVICES</b>					
<b>Permit Fees for New Commercial Construction</b>					
New Commercial Building Permit \$0 - 150,000 <sup>1</sup>		\$0.80	\$0.80	per \$1000 valuation	Held Flat
New Commercial Building Permit \$150,001 - \$250,000 <sup>1</sup>		\$0.76	\$0.76	per \$1000 valuation	Held Flat
New Commercial Building Permit \$250,001 - 500,000 <sup>1</sup>		\$0.74	\$0.74	per \$1000 valuation	Held Flat
New Commercial Building Permit \$500,001 - 750,000 <sup>1</sup>		\$0.72	\$0.72	per \$1000 valuation	Held Flat
New Commercial Building Permit \$750,001 - 1,000,000 <sup>1</sup>		\$0.70	\$0.70	per \$1000 valuation	Held Flat
New Commercial Building Permit \$1,000,001 - 5,000,000 <sup>1</sup>		\$0.64	\$0.64	per \$1000 valuation	Held Flat
New Commercial Building Permit \$5,000,001 - 15,000,000 <sup>1</sup>		\$0.56	\$0.56	per \$1000 valuation	Held Flat
New Commercial Building Permit \$15,000,001 - 25,000,000 <sup>1</sup>		\$0.48	\$0.48	per \$1000 valuation	Held Flat
New Commercial Building Permit \$25,000,001 and up <sup>1</sup>		\$0.40	\$0.40	per \$1000 valuation	Held Flat
New Commercial Electrical Permit	Fee is calculated by (Building permit fee X adopted rate)	100%	100%	% of calculated building permit	Held Flat
New Commercial Mechanical Permit	Fee is calculated by (Building permit fee X adopted rate)	77%	77%	% of calculated building permit	Held Flat

<sup>1</sup>Valuation determined by using latest version of the International Code Compliance Building Valuation Table and reduced by a means location factor for Raleigh NC.

## Development Services Fees

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Permit Fees for New Commercial Construction</b>					
New Commercial Plan Review Fee	Fee is calculated by (Building permit fee X adopted rate)	51%	51%	% of calculated building permit	Held Flat
New Commercial Plumbing Permit	Fee is calculated by (Building permit fee X adopted rate)	56%	56%	% of calculated building permit	Held Flat
New Residential Building Permit <sup>2</sup>	Fee is calculated by (Construction valuation X adopted rate)	0.30%	0.30%	% of calculated construction value	Held Flat
New Residential Electrical Permit	Fee is calculated by (Building permit fee X adopted rate)	60%	60%	% of calculated building permit	Held Flat
New Residential Mechanical Permit	Fee is calculated by (Building permit fee X adopted rate)	26%	26%	% of calculated building permit	Held Flat
New Residential Plan Review Fee	Fee is calculated by (Building permit fee X adopted rate)	63%	63%	% of calculated building permit	Held Flat
New Residential Plumbing Permit	Fee is calculated by (Building permit fee X adopted rate)	32%	32%	% of calculated building permit	Held Flat
<b>Permit Fees for Alterations and Repairs</b>					
Alterations and Repairs Plan Review Fee	Fee is calculated by (Building permit fee X adopted rate)	55%	55%	% of calculated building permit	Held Flat
Level 1 Alteration	Level 1 Alterations include the removal and replacement of the covering of existing materials, elements, equipment, or fixtures using new materials, elements, equipment, or fixtures that serve the same purpose. Minimum Permit fees per trade do apply. Fee is calculated by (Building Permit Fee x 25%)	25%	25%	% of calculated building permit	Held Flat
Level 2 Alteration	Level 2 Alterations include the reconfiguration of space, the addition or elimination of any door or window, the reconfiguration or extension of any system, or the installation of any additional equipment. Minimum Permit fees per trade do apply. Fee is calculated by (Building Permit Fee x 50%)	50%	50%	% of calculated building permit	Held Flat
Level 3 Alteration	Level 3 Alterations apply where the work area exceeds 50% of the aggregate areas of the building. Minimum Permit fees per trade do apply. Fee is calculated by (Building Permit Fee x 75%)	75%	75%	% of calculated building permit	Held Flat
Commercial and Residential Re-review Fee	Commercial and Residential re-review fee is set at minimum permit fee	\$114	\$117	per trade per hour	CPI
<b>Building Services Specific Fees Enumerated</b>					
Minimum Permit Fee		\$114	\$117	per review	CPI
Voiding Permit Fee		\$110	\$117	per permit	1/3 Review
Extra Inspections		\$110	\$117	per inspection per trade	1/3 Review
Demolition of a building or structure		\$110	\$117	per review	1/3 Review
Conditional Service Fee - Commercial		\$128	\$140	per trade per unit	1/3 Review

<sup>2</sup>Valuation determined by using latest version of the International Code Compliance Building Valuation Table and reduced by a means location factor for Raleigh NC.

## Development Services Fees

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Building Services Specific Fees Enumerated</b>					
Conditional Service Fee - Multi-Family		\$129	\$140	per trade for up to 5 units	1/3 Review
Conditional Service Fee - Residential		\$110	\$113	per trade per unit	CPI
Home Occupation Permit		\$145	\$130	per review	1/3 Review
Manufactured Homes	Includes all permits needed for installation of Manufactured Home (all trades)	\$310	\$306	per Home installation	1/3 Review
Moving or relocation of building		\$312	\$308	per review	1/3 Review
Occupancy posting or reporting		\$110	\$117	per review	1/3 Review
Signs - Electrical, Permanent, or Special Event: Commercial		\$254	\$260	per sign	1/3 Review
Signs - Electrical, Permanent, or Special Event: Residential		\$182	\$187	per sign	1/3 Review
State mandated license renewals		\$110	\$117	inspections per trade	1/3 Review
Temporary board (Electrical)		\$110	\$117	per review	1/3 Review
Temporary certificate of occupancy	A flat fee for the issuance of Temporary Certificate of Occupancy, prior to issuance of a final Certificate of Occupancy. Previously this fee was charged on a per open permit basis.	-	\$1,380	flat fee	New
Temporary trailer		\$115	\$117	per trade	1/3 Review
Alternate Means of Compliance	Fee charged for research that involves building systems that are outside of the scope of building code but may meet requirements of the building code.	\$1,500	\$1,500	per review (review of 7-10 hours)	Held Flat
Alternative Means of Compliance (hourly rate)	Fee charged when staff time exceeds the minimum time of 10 hours, which is covered by the flat fee.	\$183	\$188	per hour (after 10 hours)	CPI
Stocking Permit	Fee charged for stocking of commercial space prior to issuance of Certificate of Occupancy	\$250	\$256	per permit	CPI
Common Signage Plans (new)	Fee charged for the review of common signage plans for sites with more than one principal building or containing more than one establishment before individual signs can be permitted.	-	\$55	per plan	New
Common Signage Plans (Amended)	Fee charged for the review of an amendment to an existing common signage plan.	-	\$41	per plan	New
Sub-Water Meter	Fee charged for the inspection of the installation of a sub-water meter.	-	\$140	per trade up to 5 units	New
Temporary CO for Single-Family/Duplex Units	Fee charged for the issuance of a temporary certificate of occupancy prior to issuance of a final Certificate of Occupancy.	-	\$136	per unit	New
Partial Certificate of Occupancy	Fee charged for the issuance of a partial certificate of occupancy, phasing certificates of occupancy being issued for a structure in multiple phases.	-	\$409	per certificate	New
Pre-Construction Meeting	Fee charged for optional meeting with staff.	-	\$321	per meeting	New

## Development Services Fees

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Stand Alone Trade Permits</b>					
Boiler or Compressor - Commercial		\$153	\$162	per review	1/3 Review
Water Heater Changeout	Fee charged previously under minimal permit fee category	-	\$117	per review	New
Cell Tower/Co-locate (site)		\$105	\$111	per review	1/3 Review
Co-locate on a Building (Building only)		\$185	\$196	per review	1/3 Review
Ductwork - Commercial		\$153	\$162	per review	1/3 Review
Exhaust Hood and Duct System - Commercial		\$153	\$162	per trade per work type	1/3 Review
Exhaust Systems - Commercial		\$153	\$162	per trade per work type	1/3 Review
Field Revisions		\$110	\$117	per trade per hour	1/3 Review
Fixture Replacement/Retro-fit: 26-50 fixtures - Commercial		\$151	\$155	per review	CPI
Fixture Replacement/Retro-fit: 51-100 fixtures - Commercial		\$189	\$194	per review	CPI
Fixture Replacement/Retro-fit: Over 100 fixtures - Commercial		\$207	\$212	per review	CPI
Forced-Air Warm Air Furnaces - Commercial		\$153	\$162	per 1-3 co-located units per trade	1/3 Review
Gas Outlets - Commercial		\$153	\$162	per review	1/3 Review
Generators (Electrical only) - Commercial		\$247	\$262	per review	1/3 Review
Heat Pumps/air Conditioning - Commercial		\$153	\$162	per 1-3 co-located units per trade	1/3 Review
Heat Pumps/air Conditioning - Residential		\$108	\$110	per trade	CPI
Incinerators - Commercial		\$153	\$162	per trade per work type	1/3 Review
Parking Lot Lighting		\$198	\$209	per review	1/3 Review
Photovoltaic (Solar) - Commercial		\$418	\$441	per review	1/3 Review
Plumbing Utility Inspection		\$118	\$125	per review	1/3 Review
Refrigeration Units - Commercial		\$153	\$162	per trade per work type	1/3 Review
Service Repair/Replace - Commercial		\$123	\$130	per permit	1/3 Review
Swimming Pool - Commercial (Building only)		\$227	\$232	per review	CPI
UPS System		\$209	\$222	per review	1/3 Review

## Development Services Fees

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>LAND DEVELOPMENT</b>					
<b>Land Development Zoning</b>					
Post-approval name change petition		\$114	\$117	per review	CPI
Zoning verification letter (Fee applies to each parcel)		\$44	\$45	per review	CPI
Sunset extension letter		\$110	\$112	per review	CPI
Zoning Permit Fee - Commercial		\$187	\$192	per review	CPI
Zoning Permit Fee - 1&2 Family Dwellings Existing Structures		\$175	\$179	per review	CPI
<b>Preliminary Subdivision Plan Review</b>					
Preliminary - Subdivision plans Level 1		\$897	\$919	per review	CPI
Preliminary - Subdivision plans Level 2		\$980	\$1,005	per review	CPI
Preliminary - Subdivision plans Level 3		\$1,553	\$1,592	per review	CPI
Re-Review - Subdivision plans Level 1	Clarification provided for when re-review fee charges begin	\$421	\$432	per review, beginning at third review	CPI
Re-Review - Subdivision plans Level 2	Clarification provided for when re-review fee charges begin	\$490	\$502	per review, beginning at third review	CPI
Re-Review - Subdivision plans Level 3	Clarification provided for when re-review fee charges begin	\$776	\$795	per review, beginning at third review	CPI
<b>Recorded Maps / Plat Recordation</b>					
Boundary Survey Plat		\$150	\$154	per review	CPI
Exempt Subdivision Plat		\$173	\$177	per review	CPI
Final Subdivision Plat		\$558	\$572	per review	CPI
Recombination Plat or other recorded instrument		\$173	\$177	per review	CPI
Right-of-Way easement plat		\$157	\$161	per review	CPI
<b>Administrative Site Plan Review</b>					
Admin Site Review - Site plan Level 1		\$953	\$1,107	per review	1/3 Review
Admin Site Review - Site plan Level 2		\$1,097	\$1,316	per review	1/3 Review
Admin Site Review - Site plan Level 3		\$1,686	\$1,949	per review	1/3 Review
Admin Site Re-Review - Site plan Level 1	Clarification provided for when re-review fee charges begin	\$477	\$553	per review, beginning at third review	1/3 Review
Admin Site Re-Review - Site plan Level 2	Clarification provided for when re-review fee charges begin	\$549	\$658	per review, beginning at third review	1/3 Review
Admin Site Re-Review - Site plan Level 3	Clarification provided for when re-review fee charges begin	\$842	\$975	per review, beginning at third review	1/3 Review
<b>Land Development Specific Fees Enumerated</b>					
Minor Site Plan Review	Allows applicant to pursue plan and permit approval for site-only elements associated with projects with relatively minor scales of work; where a Concurrent Site Review is not required.	\$205	\$210	per review cycle	CPI

## Development Services Fees

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>EXPRESS SERVICES</b>					
<b>Building Services Fees</b>					
Express - Change of Use		\$1,500	\$1,500	per review per hour	Held Flat
Express - Additions		\$1,500	\$1,500	per review per hour	1/3 Review
Express - Alteration & Repairs		\$900	\$900	per review per hour	1/3 Review
Express - Building Comments Only		\$900	\$900	per review per hour	1/3 Review
Express - Fit up/Interior Completion		\$900	\$900	per review per hour	1/3 Review
Express - Presubmittal Conference		\$600	\$600	per review	Held Flat
Express - Standard Commercial		\$1,500	\$1,500	per review per hour	1/3 Review
Pony Express		\$300	\$300	per review per hour	1/3 Review
Field Revisions	Fee charged for review of revisions made on-site as part of Express Service.	-	\$900	per Trade per Hour	New
<b>Land Development Fees</b>					
Express - Final Site		\$600	\$600	per review per hour	Held Flat
Express - Grading		\$600	\$900	per review per hour	1/3 Review
Express - Preliminary Development Plan		\$900	\$900	per review per hour	Held Flat
Express - Recorded Map		\$900	\$900	per review per hour	1/3 Review
Express - Sketch Plans		\$600	\$600	per review	Held Flat
<b>Development Engineering</b>					
Express - Concurrent		\$900	\$900	per review per hour	Held Flat
Special Field Consultation Services		\$325	\$325	per review	1/3 Review
<b>BUSINESS SUPPORT CENTER</b>					
<b>Development Engineering</b>					
Certificate of compliance or occupancy recovery (beyond 30 days of issue date)		\$54	\$55	per certificate	CPI
Duplicate building card		\$10	\$10	per review	CPI
General record recovery (including print)		\$0.05	\$0.05	per page	CPI
Monthly construction report		\$10	\$10	per month	CPI
Monthly construction report with mailing		\$15	\$16	per month	CPI
Special research		\$27	\$28	per hour	CPI
Technology Fee		4%	4%	per subtotal of all other fees	Set by Policy

## Raleigh Convention Center Complex

The Convention and Performing Arts Complex Department operates the Raleigh Convention Center, the Duke Energy Center for the Performing Arts, the Red Hat Amphitheater, Special Events and the maintenance and capital projects of the Walnut Creek Amphitheater.

Staff annually reviews the rental fees and rates charged for labor, equipment and services at the facilities. Staff recommends a market adjustment in the rates charged for labor, equipment and services at the Duke Energy Center for the Performing Arts that is adjusted based upon cost recovery. Additionally, staff recommends rate adjustments for rental space at the Convention Center and Performing Arts Center. Rates for space rentals at the Convention Center will increase 25% in FY 21 and an additional 25% in FY 22. Pre-function and hallway space will now be charged by the square foot consistent with ballroom and meeting room space.

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>SPECIAL EVENTS</b>				
<b>Production</b>				
Outdoor Cashier	\$14.50	\$14.50	per hour	
Production Supervisor	\$35.00	\$35.00	per hour	
Security Police Officer	\$70.00	\$70.00	per hour	
Stagehand	\$25.25	\$25.25	per hour	
TOD Prem - Stagehand	\$38.00	\$38.00	per hour	
Head Cashier	\$35.00	\$35.00	per hour	
<b>RALEIGH CONVENTION CENTER</b>				
<b>Administration</b>				
Credit Card Fees	\$0.04	\$0.04	each	
Copies (Black and White)	\$0.50	\$0.50	each	
Copies (Color)	\$1.00	\$1.00	each	
Set Change - Ballroom/Exhibit Hall	\$500.00	\$500.00	each	
Set Change - Meeting Room	\$250.00	\$250.00	each	
<b>AV</b>				
Basic Sound System - Ballroom Level	\$500.00	\$500.00	per event	
Add'l Wired Microphone	\$50.00	\$50.00	per day	
Microphone	\$50.00	\$50.00	per day	
Microphone (Wireless)	\$95.00	\$95.00	per day	
Unmanned Paging System	\$25.00	\$25.00	per day	
Wireless Lapel Microphones	\$95.00	\$95.00	per day	
8' x 8' Screen	\$50.00	\$50.00	per day	
LCD Projector	\$100.00	\$100.00	per day	
8' x 8' Screen	\$125.00	\$125.00	per event	
LCD Projector	\$250.00	\$250.00	per event	
Basic Sound System w/install - Exhibit Hall	\$300.00	\$300.00	per event	

## Raleigh Convention Center Complex

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>AV cont.</b>				
Basic Sound System w/install - Meeting Room Package	\$300.00	\$300.00	per event	
CD Player	\$55.00	\$55.00	per day	
Clear Com Headset Package (4 beltpacks/headsets)	\$50.00	\$50.00	per day	
Table	\$20	\$20	day	
AV Table	\$50	\$50	Event	
Auxiliary Cable	\$10	\$10	event	
Basic Sound System w/Install - Meeting Room Package	\$400	\$400	event	
Basic Sound System w/Install - Individual Meeting Room	\$150	\$150	event	
<b>Facility</b>				
Electrical - 208v 30 Amp & Under (Advance)	\$170.00	\$170.00	per event	
Electrical - 208v 30 Amp & Under (Floor)	\$230.00	\$230.00	per event	
Electrical - 208v 30 to 100 Amp Three Phase (Advanced)	\$310.00	\$310.00	per event	
Electrical - 208v 30 to 100 Amp Three Phase (Floor)	\$370.00	\$370.00	per event	
Fork Lift	\$750.00	\$750.00	per event	
Genie Lift	\$1,250.00	\$1,250.00	per event	
Scissor Lift	\$750.00	\$750.00	per event	
Step Down Transformer - 200 amp - Exhibit Hall (Floor)	\$465.00	\$465.00	per event	
Step Down Transformer 400 amp - Exhibit Hall (Floor)	\$855.00	\$855.00	per event	
Electronic Keys not returned	\$20.00	\$20.00	each	
Sink With Cold Water and Grease Trap	\$325.00	\$325.00	each	
Sink With Hot & Cold Water and Grease Trap	\$650.00	\$650.00	each	
Spotlight	\$65.00	\$65.00	per event	
Grease Dump	\$250.00	\$250.00	each	
Balloon/Confetti Removal	\$500.00	\$500.00	each	
110V 20 Amp Electrical Outlet (Advance)	\$100.00	\$100.00	per event	
Electrical - 208v 100 Amp Single Phase (Advance)	\$430.00	\$430.00	per event	
Electrical - 208v 400 Amp Single Phase (Advance)	\$760.00	\$760.00	per event	
Compressed Air	\$130.00	\$130.00	each	
Pallet Jacks (Electric)	\$150.00	\$150.00	per day	
Additional Hot Water Connection (Call for Approval) (Eacht)	\$80.00	\$80.00	each	
110V 20 Amp Electrical Outlet (Floor)	\$150.00	\$150.00	per event	
220V 30 Amp & Under Electrical Outlet (Advance)	\$170.00	\$170.00	per event	
220V 30 Amp & Under Electrical Outlet (Floor)	\$230.00	\$230.00	per event	
220V 30 Amp to 100 Amp (Advance)	\$250.00	\$250.00	per event	

## Raleigh Convention Center Complex

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Facility Cont.</b>				
220V 30 Amp to 100 Amp (Floor)	\$330.00	\$330.00	per event	
Electrical - 208v 100 Amp Single Phase (Floor)	\$555.00	\$555.00	per event	
Electrical - 208v 100 Amp Three Phase (Advance)	\$530.00	\$530.00	per event	
Electrical - 208v 100 Amp Three Phase (Floor)	\$690.00	\$690.00	per event	
Electrical - 208v 200 Amp Single Phase (Advance)	\$580.00	\$580.00	per event	
Electrical - 208v 200 Amp Single Phase (Floor)	\$755.00	\$755.00	per event	
Electrical - 208v 200 Amp Three Phase (Advance)	\$680.00	\$680.00	per event	
Electrical - 208v 200 Amp Three Phase (Floor)	\$885.00	\$885.00	per event	
Electrical - 208v 30 to 100 AMP Single (Advance)	\$250.00	\$250.00	per event	
Electrical - 208v 30 to 100 AMP Single (Floor)	\$330.00	\$330.00	per event	
Electrical - 208v 400 Amp Single Phase (Floor)	\$1,020.00	\$1,020.00	per event	
Electrical - 208v 400 Amp Three Phase (Advance)	\$860.00	\$860.00	per event	
Electrical - 208v 400 Amp Three Phase (Floor)	\$1,120.00	\$1,120.00	per event	
Step Down Transformer - 200 Amp - Exhibit Hall (Advance)	\$360.00	\$360.00	per event	
Step Down Transformer - 400 Amp - Exhibit Hall (Advance)	\$660.00	\$660.00	per event	
Extension Cord/Powerstrip	-	\$25.00	per day	
Hard Copy Keys Not Returned	\$50.00	\$50.00	each	
Industrial Gas Service (Call for Approval)	\$0.00	\$0.00	each	
Barricades Advanced	\$10.00	\$10.00	per day	
Re-Key High Security (Per Cylinder)	\$100.00	\$100.00	each	
10 lb ABC Fire Extinguishers	\$100.00	\$100.00	per event	
Scissor Lift	\$300.00	\$300.00	per day	
Pallet Jacks (Manual)	\$75.00	\$75.00	per day	
Fork Lift	\$300.00	\$300.00	per day	
Genie Lift	\$500.00	\$500.00	per day	
Water Connection (Call for Approval)	\$115.00	\$115.00	each	
Hot Water Connection (Call for Approval)	\$115.00	\$115.00	each	
Additional Water Connection (Call for Approval)	\$80.00	\$80.00	each	
Barricades Floor	\$15	\$15	day	

## Raleigh Convention Center Complex

	<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>IT</b>					
Wireless Internet		\$5.00	\$5.00	per event	
Wired Internet (Advance)		\$350.00	\$350.00	per event	
Wired Internet (Floor)		\$450.00	\$450.00	per event	
Unmanaged 8 Port Switch		\$50.00	\$50.00	per event	
Static IP Address		\$150.00	\$150.00	per event	
Shimmer Wall Color Change		\$200.00	\$200.00	each	
Telephone Line - (Handset Not Incl) (Advance)		\$215.00	\$215.00	per event	
Telephone Line - (Handset Not Incl) (Floor)		\$270.00	\$270.00	per event	
Telephone - Analog Handset (Advance)		\$29.75	\$29.75	per event	
Telephone - Analog Handset (Floor)		\$35.00	\$35.00	per event	
Telephone - Digital Conference Phone (Advance)		\$350.00	\$350.00	per event	
Telephone - Digital Conference Phone (Floor)		\$425.00	\$425.00	per event	
Network Engineer after hours		\$125	\$125	per hour	
TOD Prem - Settlement Accountant		\$67.50	\$67.50	per hour	
Electrician		\$35.00	\$35.00	per hour	
House Labor		\$25.25	\$25.25	per hour	
Setup Personnel		\$25.25	\$25.25	per hour	
TOD Prem Ticket Taker		\$20.00	\$20.00	per hour	
TOD Prem - Coat Checker		\$20.00	\$20.00	per hour	
TOD Prem - Door Guard		\$31.25	\$31.25	per hour	
TOD Prem - T Shirt Security		\$31.25	\$31.25	per hour	
TOD Prem - Houselight Operator		\$38.00	\$38.00	per hour	
Elevator Operator (4 Hour Minimum)		\$25.25	\$25.25	per hour	
TOD Prem - Elevator Operator		\$38.00	\$38.00	per hour	
TOD Prem - Cashier		\$21.75	\$21.75	per hour	
TOD Prem - Head Cashier		\$52.50	\$52.50	per hour	
Cashier		\$14.50	\$14.50	per hour	
Coat Checker		\$13.25	\$13.25	per hour	
Door Guard		\$20.75	\$20.75	per hour	
TOD Prem - Electrician		\$52.50	\$52.50	per hour	
Electrician - Additional Labor (Advance)		\$60.00	\$60.00	per hour	

## Raleigh Convention Center Complex

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Production</b>				
Electrician - Additional Labor (Floor)	\$105.00	\$105.00	per hour	
EMT Service Pkg (2 EMT + Ambulance)	\$105.00	\$105.00	per hour	
Fire Personnel	\$25.25	\$25.25	per hour	
TOD Prem Fire Personnel	\$38.00	\$38.00	per hour	
Forklift Driver	\$25.25	\$25.25	per hour	
TOD Prem - Forklift Driver	\$38.00	\$38.00	per hour	
Head Cashier	\$35.00	\$35.00	per hour	
TOD Prem - House Labor	\$38.00	\$38.00	per hour	
Houselight Operator	\$25.25	\$25.25	per hour	
Production Supervisor	\$35.00	\$35.00	per hour	
TOD Prem - Prod Supervisor	\$52.50	\$52.50	per hour	
Rigger	\$25.25	\$25.25	per hour	
TOD Prem - Rigger	\$38.00	\$38.00	per hour	
Security - Raleigh Police	\$70.00	\$70.00	per hour	
TOD Prem - Security - Raleigh Police	\$105.00	\$105.00	per hour	
Settlement Accountant	\$45.00	\$45.00	per hour	
Sound	\$30.00	\$30.00	per hour	
TOD Prem - Sound	\$45.00	\$45.00	per hour	
Followspot Operator	\$25.25	\$25.25	per hour	
TOD Prem - Followspot Operator	\$38.00	\$38.00	per hour	
Stagehand	\$25.25	\$25.25	per hour	
TOD Prem - Stagehand	\$38.00	\$38.00	per hour	
T Shirt Security	\$20.75	\$20.75	per hour	
Ticket Taker	\$13.25	\$13.25	per hour	
Usher	\$13.25	\$13.25	per hour	
TOD Prem Usher	\$20.00	\$20.00	per hour	

## Raleigh Convention Center Complex

	<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Room Rental</b>					
Rope & Stanchion set		-	\$10.00	per day	
Exhibit Hall	ABC	\$12,000.00	\$15,000.00	per day	
	A	\$3,500.00	\$4,375.00	per day	
	B	\$5,000.00	\$6,250.00	per day	
	C	\$3,500.00	\$4,375.00	per day	
	AB	\$8,500.00	\$10,625.00	per day	
	BC	\$8,500.00	\$16,625.00	per day	
Meeting Room Level 200	201	\$200.00	\$250.00	per day	
	202	\$150.00	\$187.50	per day	
	203	\$150.00	\$187.50	per day	
	204	\$150.00	\$187.50	per day	
	205	\$150.00	\$187.50	per day	
	206	\$200.00	\$250.00	per day	
Meeting Room 301- 303	301 AB	\$500.00	\$625.00	per day	
	301A	\$250.00	\$312.50	per day	
	301B	\$250.00	\$312.50	per day	
	302 ABC	\$750.00	\$937.50	per day	
	302A	\$250.00	\$312.50	per day	
	302B	\$250.00	\$312.50	per day	
	302C	\$250.00	\$312.50	per day	
	302AB	\$500.00	\$625.00	per day	
	302BC	\$500.00	\$625.00	per day	
	303	\$250.00	\$312.50	per day	
Meeting Room 304-306	304	\$450.00	\$562.50	per day	
	305 AB	\$500.00	\$625.00	per day	
	305 A	\$250.00	\$312.50	per day	
	305 B	\$250.00	\$312.50	per day	
	306 ABC	\$750.00	\$937.50	per day	
	306 A	\$250.00	\$312.50	per day	
	306 B	\$250.00	\$312.50	per day	
	306 C	\$250.00	\$312.50	per day	
	306 AB	\$500.00	\$625.00	per day	
	306 BC	\$500.00	\$625.00	per day	

## Raleigh Convention Center Complex

	<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Room Rental Cont.</b>					
Meeting room 307 & 402	307	\$150.00	\$187.50	per day	
	402	\$650.00	\$812.50	per day	
Ballroom	ABC	\$5,500.00	\$6,875.00	per day	
	A	\$1,500.00	\$1,875.00	per day	
	B	\$2,500.00	\$3,125.00	per day	
	C	\$1,500.00	\$1,875.00	per day	
	AB	\$4,000.00	\$5,000.00	per day	
	BC	\$4,000.00	\$5,000.00	per day	
Pre-function Lobby Space	Main Lobby + Registration Area	-	\$1,600.00	per day	
	Main Lobby	-	\$1,000.00	per day	
	Registration Area	-	\$500.00	per day	
	402 Lobby	-	\$100.00	per day	
		-	-		
Pre-Function 300 Level Hallways	North Hallway (305-307)	-	\$400.00	per day	
	305	-	\$100.00	per day	
	306	-	\$100.00	per day	
	307 ("307B")	-	\$100.00	per day	
	South Hallway (301-304)	-	\$500.00	per day	
	301	-	\$100.00	per day	
	302	-	\$100.00	per day	
	303	-	\$100.00	per day	
	304	-	\$100.00	per day	
	Ballroom ABC	-	\$1,000.00	per day	
	Ballroom A Lobby	-	\$300.00	per day	
	Ballroom B Lobby	-	\$300.00	per day	
Pre-function Ballroom & Exhibit Hall	Ballroom C Lobby	-	\$300.00	per day	
	Mezzanine (Exhibit Hall ABC Lobby)	-	\$1,000.00	per day	
	Exhibit Hall A Lobby	-	\$300.00	per day	
	Exhibit Hall B Lobby	-	\$300.00	per day	
	Exhibit Hall C Lobby	-	\$300.00	per day	
	Ballroom Dressing Room 1	-	\$150.00	per day	
Misc Small Room Rental	Business Office	\$250.00	\$312.50	per day	
	Registration Office	\$150.00	\$187.50	per day	
	Ballroom Dressing Room 2	-	\$150.00	per day	

## Raleigh Convention Center Complex

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Set Up</b>				
8' x 8' Stage	\$35.00	\$35.00	per day	
Upholstered Chair	\$2.00	\$2.00	per event	
Wire Chair	\$1.00	\$1.00	per event	
6' x 18" Table	\$42.00	\$42.00	per event	
Easel	\$15.00	\$15.00	per event	
Coat Rack w/Hangers	\$25.00	\$25.00	per day	
Digital Piano - Upright	\$300.00	\$300.00	per event	
Dance Floor 3' x 3' section	\$9.00	\$9.00	per day	
Tensabarrier per piece	\$10.00	\$10.00	per day	
Stage 6' x 8' Unit	\$35.00	\$35.00	per day	
6' x 8' Riser	\$27.00	\$27.00	per day	
4' x 8' Riser	\$27.00	\$27.00	per day	
8' x 18" Narrow Table	\$14.00	\$10.00	per event	
18" x 6' Narrow Table w/Cloth & Skirt	-	\$24.00	per event	
Vendor table cloth & Skirted	\$24.00	\$24.00	per event	
6' x 18" Table	\$10.00	\$10.00	per event	
72" Round Table	\$10.00	\$10.00	per event	
8' x 30" Table	\$10.00	\$10.00	per event	
Cocktail Table	\$10.00	\$10.00	per event	
Podium, Stand or Table Top	\$35.00	\$35.00	per day	
Registration Table	-	\$6.00	per event	
Table Cloths per use	\$7.00	\$7.00	per event	
Table Skirting - Black	\$7.00	\$7.00	per event	
Barstools	\$10	\$10	Event	
Signage Attachment Tensabarrier	\$5	\$5	event	

## Raleigh Convention Center Complex

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>PERFORMING ARTS CENTER</b>					
<b>Administration/Box Office</b>					
Credit Card Fees - Box Office Sales		\$0.04	\$0.04	each	
Credit Card Fees - TM Phone Sales		\$0.04	\$0.04	each	
Box Office Supervisor		\$33.75	\$43.25	per hour	PAC Index
Box Office Cashier	Facility Ticket Fees	\$14.50	\$15.50	per hour	PAC Index
Facility Ticket Fees		\$2.00	\$2.00	per ticket	
<b>Facility/Front of House</b>					
Front of House - Manager		\$33.75	\$50.00	per hour	PAC Index
Head Usher - Event Personnel		\$14.50	\$15.50	per hour	PAC Index
Front of House - Ushers		\$13.25	\$13.00	per hour	PAC Index
<b>Housekeeping</b>					
Extra Cleaning Charge		\$653.25	\$786.25	per day	PAC Index
<b>Housekeeping</b>					
Kennedy Cleaning Services		\$131.25	\$157.25	each	PAC Index
Cleaning Services		\$262.00	\$314.50	each	PAC Index
100 amp 3 Phase Power		157.75	189.50	per day	
100 amp Distro Box		183.75	220.50	per day	
100 amp Distro Box- Plaza Only		262.00	314.50	per day	
110v 20 amp no dropcord		47.00	56.50	per day	
110v 20 amp w/ dropcord		79.50	95.50	per day	
200 Amp Svc Box		326.75	392.25	per day	
220v 30 amp power		112.25	139.00	per day	
Building Keys		53.25	64.00	per day	
Internet - other location		164.00	197.00	per week	
Telephone service		164.00	197.00	EVT	
Unmanaged 8 Port Switch		66.50	80.00	EVT	
Banner Hanging - Per Banner		14.50	17.50	EVT	
Door Removal/Replacement		66.50	80.00	EVT	
Batteries - consumables		3.75	4.50	each	
Seat Removal/Replacement		64.50	77.50	each	
Lock Re-keying		66.50	80.00	each	

## Raleigh Convention Center Complex

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Facilities</b>				
Pyrotechnics Permit	131.50	158.00	each	
Setup Personnel	25.25	40.25	per hr	
Fire Personnel - Security	25.25	24.75	per hr	
Facilities Maintenance Labor	31.75	40.25	per hr	
Maintenance Labor	47.75	40.25	per hr	
Shore Power	\$108.75	\$130.50	per day	
Fork Lift	\$164.00	\$197.00	per day	
<b>Production</b>				
TOD Prem Fire Personnel	\$38.00	\$37.25	per hour	PAC Index
Fire Personnel	\$25.25	\$24.75	per hour	PAC Index
Deck - Chair	\$3.25	\$4.00	per day	PAC Index
Deck - Flag Set US/NC	\$14.50	\$17.50	per day	PAC Index
Deck - Flag Set US/NC	\$58.00	\$70.00	per week	PAC Index
Deck - Gaffer Tape (Roll)	\$23.75	\$25.00	each	PAC Index
Deck - Genie Lift	\$66.50	\$80.00	per day	PAC Index
Deck - Lag Bolt Holes	\$3.75	\$4.50	per event	PAC Index
Deck - Music Stands	\$3.25	\$4.00	per day	PAC Index
Deck - Music Stands	\$13.00	\$16.00	per week	PAC Index
Deck - Piano, Concert Grand	\$164.00	\$197.00	per day	PAC Index
Deck - Piano, Concert Grand	\$656.00	\$788.00	per week	PAC Index
Deck - Piano, Kurzweil Electric	\$131.50	\$158.00	per day	PAC Index
Deck - Piano, Kurzweil electric	\$526.00	\$632.00	per week	PAC Index
Deck - Piano, Steinway M, Baby Grand	\$131.50	\$158.00	per day	PAC Index
Deck - Piano, Steinway M, Baby Grand	\$526.00	\$632.00	per week	PAC Index
Deck - Piano, Upright	\$99.00	\$119.00	per day	PAC Index
Deck - Piano, Upright	\$396.00	\$476.00	per week	PAC Index
Deck - Pipe & Drape 10' Section	\$58.00	\$71.00	per week	PAC Index
Deck - Pipe & Drape 10' Section	\$14.50	\$17.75	per day	PAC Index
Deck - Lectern	\$14.50	\$17.50	per day	PAC Index
Deck - Lectern	\$58.00	\$70.00	per week	PAC Index
Deck - 6' Table	\$8.25	\$10.00	per day	PAC Index
Production Batteries - Consumables	\$3.75	\$4.50	each	PAC Index
Risers	\$13.50	\$16.25	per day	PAC Index
Risers	\$54.00	\$65.00	per week	PAC Index

## Raleigh Convention Center Complex

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Production Cont.</b>				
Towels	\$3.75	\$4.00	each	PAC Index
Video Monitor	\$27.25	\$32.75	per day	PAC Index
Video Monitor	\$109.00	\$131.00	per week	PAC Index
Copies (Color)	\$1.00	\$1.00	each	PAC Index
Copies (B&W)	\$0.10	\$0.10	each	
Lighting - 4' LED Strip	\$25.25	\$30.50	per day	PAC Index
Lighting - 4' LED Strip	\$101.00	\$122.00	per week	PAC Index
Lighting - CamLock Turnaround	\$59.75	\$10.00	per event	PAC Index
Lighting - Followspot 1000 watt	\$50.00	\$60.00	per day	PAC Index
Lighting - Followspot 1000 watt	\$200.00	\$240.00	per week	PAC Index
Followspot 1200 watt	\$93.00	\$111.75	per day	PAC Index
Lighting - Followspot 1200 watt	\$372.00	\$447.00	per week	PAC Index
Lighting - Followspot 2500-3000 watt	\$216.00	\$350.00	per day	PAC Index
Lighting - Followspot 2500-3000 watt	\$864.00	\$1,400.00	per week	PAC Index
Lighting - House Gel Pieces	\$2.25	\$2.25	per day	PAC Index
Lighting - House Gel Pieces	\$9.00	\$9.00	per week	PAC Index
Lighting - House Gobos	\$5.25	\$6.50	per day	PAC Index
Lighting - House Gobos	\$21.00	\$26.00	per week	PAC Index
Lighting - Stand Lights	\$3.25	\$4.00	per day	PAC Index
Lighting - Stand Lights	\$13.00	\$16.00	per week	PAC Index
Lighting - Extra Units (All Venues)	\$21.00	\$26.00	per week	PAC Index
Lighting - Extra Units (All Venues)	\$5.25	\$6.50	per day	
Sound - Com System W/5 Stat	\$66.50	\$80.00	per day	PAC Index
Sound - Com System W/5 Stat	\$266.00	\$320.00	per week	PAC Index
Sound - Extra Com Station	\$7.25	\$8.75	per day	PAC Index
Sound - Extra Com Station	\$29.00	\$35.00	per week	PAC Index
Sound - Kennedy	\$164.00	\$197.00	per day	PAC Index
Sound - Kennedy	\$656.00	\$788.00	per week	PAC Index
Sound - Playback (CD)	\$33.75	\$40.50	per day	PAC Index
Sound - Playback (CD)	\$135.00	\$162.00	per week	PAC Index
Sound - Portable System	\$396.00	\$476.00	per week	PAC Index
Sound - Portable System	\$99.00	\$119.00	per day	PAC Index
Sound - Pressbox, 12-Line	\$99.00	\$100.00	per day	PAC Index

## Raleigh Convention Center Complex

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Production Cont.</b>				
Sound - Pressbox, 12-Line	\$396.00	\$400.00	per week	PAC Index
Sound - Wired Mic (DI Box)	\$27.25	\$32.75	per day	PAC Index
Sound - Wired Mic (DI Box)	\$109.00	\$131.00	per week	PAC Index
Sound - Wireless Mic	\$66.50	\$80.00	per day	PAC Index
Production				
Carpenter	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Carpenter	\$38.00	\$37.25	per hour	PAC Index
Electrician	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Electrician	\$38.00	\$37.25	per hour	PAC Index
Flyrail	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Flyrail	\$38.00	\$37.25	per hour	PAC Index
Followspot Operator	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Followspot	\$38.00	\$37.25	per hour	PAC Index
Forklift Operator	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Forklift Operator	\$38.00	\$37.25	per hour	PAC Index
Hair Stylist	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Hair Stylist	\$38.00	\$37.25	per hour	PAC Index
House Labor	\$25.25	\$24.75	per hour	PAC Index
TOD Prem House Labor	\$38.00	\$37.25	per hour	PAC Index
Laundry	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Laundry	\$38.00	\$37.25	per hour	PAC Index
Makeup	\$25.25	\$24.75	per hour	PAC Index
Production Supervisor	\$31.75	\$46.75	per hour	PAC Index
TOD Prem Production Supervisor	\$47.75	\$70.25	per hour	PAC Index
Props	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Props	\$38.00	\$37.25	per hour	PAC Index
Pusher	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Pusher	\$38.00	\$37.25	per hour	PAC Index
Rigger	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Rigger	\$38.00	\$37.25	per hour	PAC Index
Runner	\$25.25	\$25.25	per hour	PAC Index
Sound	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Sound	\$38.00	\$37.25	per hour	PAC Index
Stagehand	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Stagehand	\$38.00	\$37.25	per hour	PAC Index
Stitcher	\$25.25	\$24.75	per hour	PAC Index
TOD Prem Stitcher	\$38.00	\$37.25	per hour	PAC Index
Truck Loader	\$25.25	\$24.75	per hour	PAC Index

## Raleigh Convention Center Complex

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>Production Cont.</b>					
TOD Prem Truck Loader		\$38.00	\$37.25	per hour	PAC Index
Trunk Crew		\$25.25	\$24.75	per hour	PAC Index
Wardrobe		\$25.25	\$24.75	per hour	PAC Index
TOD Prem Wardrobe		\$38.00	\$37.25	per hour	PAC Index
Weight Loader		\$25.25	\$24.75	per hour	PAC Index
TOD Prem Weight Loader		\$38.00	\$37.25	per hour	PAC Index
Wardrobe - Dryer		\$14.50	\$17.50	per day	PAC Index
Wardrobe - Dryer		\$58.00	\$70.00	per week	PAC Index
Wardrobe - Iron and Board		\$4.75	\$5.75	per day	PAC Index
Wardrobe - Iron and Board		\$19.00	\$23.00	per week	PAC Index
Wardrobe - Rolling Rack		\$4.75	\$5.75	per day	PAC Index
Wardrobe - Rolling Rack		\$19.00	\$23.00	per week	PAC Index
Wardrobe - Steamer		\$7.25	\$8.75	per day	PAC Index
Wardrobe - Steamer		\$29.00	\$35.00	per week	PAC Index
Wardrobe - Washer		\$14.50	\$17.50	per day	PAC Index
Wardrobe - Washer		\$58.00	\$70.00	per week	PAC Index
Sound - Additional Audio Monitor/Speaker			\$25.00	per day	
Sound - Additional Audio Monitor/Speaker			\$100.00	per week	
Lighting	Memorial - FOH Rep Plot	-	\$150.00	per day	
	Meymandi - Rep Plot	-	\$350.00	per day	
	Fletcher Rep Plot	-	\$350.00	per day	
	Kennedy Rep Plot	-	\$75.00	per day	
	Memorial - FOH Rep Plot		\$600.00	per week	
	Meymandi - Rep Plot		\$1,400.00	per week	
	Fletcher Rep Plot		\$1,400.00	per week	
	Kennedy Rep Plot		\$300.00	per week	
Sound	Memorial - Basic House Sound	-	\$450.00	per day	
	Meymandi - Basic House Sound with Center Array PA	-	\$400.00	per day	
	Meymandi - Center Array PA	-	\$90.00	per day	
	Fletcher - Basic House Sound	-	\$350.00	per day	
Sound	Memorial - Basic House Sound	-	\$1,800.00	per week	
	Meymandi - Basic House Sound with Center Array PA	-	\$1,600.00	per week	
	Meymandi - Center Array PA	-	\$360.00	per week	
	Fletcher - Basic House Sound	-	\$1,400.00	per week	
<b>Security</b>					
Door Guard - Security		\$20.75	\$20.75	per hour	PAC Index
Security Officer - Security		\$48.25	\$84.50	per hour	PAC Index

<sup>1</sup> Rental rates are the approved rate or 12% of total ticket sales, whichever is greater.

<sup>2</sup> Weekend rental rates are proposed to move from Friday through Sunday to Thursday through Saturday performances. Week day rental rates are proposed to move from Monday through Thursday to Sunday through Wednesday.

## Raleigh Convention Center Complex

	<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Room Rental</b>					
	Magnetometer Security	-	\$120.00	per hour per magnetometer	
	Excessive Admin Fee	-	\$500.00	each	
	Memorial Auditorium <sup>1,2</sup>	Sunday through Wednesday performances	\$2,200	\$4,500	Per Performance
		Thursday through Saturday performances	\$3,300	\$6,000	Per Performance
	Meymandi Concert Hall <sup>1</sup>	Sunday through Wednesday performances	\$2,200	\$3,500	Per Performance
		Thursday through Saturday performances	\$2,200	\$4,500	Per Performance
	A.J. Fletcher Opera House <sup>1</sup>	Sunday through Wednesday performances	\$850	\$850	Per Performance
		Thursday through Saturday performances	\$850	\$1,600	Per Performance
	Kennedy Theater <sup>1</sup>		\$400	\$400	Per Performance
<b>Set Up</b>					
	8ft table + C/S		\$16.00	\$16.00	per day PAC Index
	60" Round Table		\$8.25	\$10.00	per day PAC Index
	Acrylic Lectern		\$47.00	\$47.00	per day PAC Index
	Chair - Barstool		\$5.25	\$6.50	per day PAC Index
	Chair - Black Wire		\$3.25	\$4.00	per day PAC Index
	Chair - Cocktail		\$6.25	\$7.50	per day PAC Index
	Coat Rack		\$7.25	\$8.75	per day PAC Index
	Easel		\$3.25	\$4.00	per day PAC Index
	Pipe & Drape - section		\$14.50	\$17.50	per day PAC Index
	Projection Screen		\$14.50	\$17.50	per day PAC Index
	Table - 36" Cocktail		\$7.25	\$8.75	per day PAC Index
	Table - Serpentine		\$8.25	\$10.00	per day PAC Index
	Table Skirt		\$7.50	\$9.00	per day PAC Index
	Wooden Screen		\$5.25	\$6.50	per day PAC Index
<b>Set Up Cont.</b>					
	Sound Lectern		\$318.00	\$318.00	per week PAC Index
	Acrylic Lectern		\$188.00	\$188.00	per week PAC Index
	Chair - Barstool		\$21.00	\$26.00	per week PAC Index
	Chair - Black Wire		\$13.00	\$16.00	per week PAC Index
	Chair - Cocktail		\$25.00	\$30.00	per week PAC Index
	Coat Rack		\$29.00	\$35.00	per week PAC Index
	Easel		\$13.00	\$16.00	per week PAC Index
	Pipe & Drape - section		\$58.00	\$70.00	per week PAC Index
	Projection Screen		\$58.00	\$70.00	per week PAC Index
	Table - 3 x 3 wood		\$25.00	\$25.00	per week PAC Index
	Table - 36" Cocktail		\$29.00	\$35.00	per week PAC Index
	Wooden Screen		\$21.00	\$26.00	per week PAC Index
	Sound Lectern		\$79.50	\$79.50	per day PAC Index
	Table Cloth		\$7.50	\$9.00	per day PAC Index

## Raleigh Convention Center Complex

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>RED HAT AMPHITHEATER</b>					
<b>Administration</b>					
CR Fees - TM Phone Sales		\$0.03	\$0.03	each	
<b>AV</b>					
Microphone		\$50.00	\$50.00	per day	
Microphone - wireless		\$95.00	\$95.00	per day	
Paging System		\$25.00	\$25.00	per day	
Sound Disconnect		\$50.00	\$50.00	per day	
Sound Monitors		\$75.00	\$75.00	per day	
VCR		\$40.00	\$40.00	per day	
Wireless Lapel Microphone		\$95.00	\$95.00	per day	
<b>Box office</b>					
Box Office Service Fees		\$0.30	\$0.30	each	
Box Office Ticket Fees		\$0.08	\$0.08	each	
Facility Ticket Fees		\$1.00	\$1.00	each	
CC Fees - Box Office Sales		\$0.03	\$0.03	each	
CC Fees - TM Phone Sales		\$0.04	\$0.04	each	
CR Fees - Box Office Sales		\$0.04	\$0.04	each	
<b>Facility</b>					
Dropcord 25'		\$30.00	\$30.00	per event	
Flatbed Dray Carts		\$25.00	\$25.00	per day	
Barricades		\$10.00	\$10.00	per event	
Pallet Jacks (Manual)		\$75.00	\$75.00	per day	
Fork Lift		\$100.00	\$100.00	per hour	
Genie Lift		\$500.00	\$500.00	per day	
Pallet Jacks (electric)		\$150.00	\$150.00	per day	
Scissor Lift		\$100.00	\$100.00	per hour	
<b>IT</b>					
Sound - Telex wireless intercom, 4 stations		\$250.00	\$250.00	per day	
Wired Internet		\$350.00	\$350.00	per event	

## Raleigh Convention Center Complex

	<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Production</b>					
	Forklift Driver	\$25.25	\$25.25	per hour	
	Gel Sheets	\$10.00	\$10.00	each	
	Setup Personnel	\$25.25	\$25.25	per hour	
	OT Rate - Rigger	\$38.00	\$38.00	per hour	
	Truck Loader	\$25.25	\$25.25	per hour	
	TOD Prem Truck Loader	\$38.00	\$38.00	per hour	
	Carpenter	\$25.25	\$25.25	per hour	
	Shimmer Wall Color Change for Event	\$200.00	\$200.00	each	
	Receptionist	\$14.50	\$14.50	per hour	
	TOD Prem House Forklift Driver	\$38.00	\$38.00	per hour	
	Front of House Staff	\$13.25	\$13.25	per hour	
	Front of House Supervisor	\$14.50	\$14.50	Per hour	
	Sound - Clear Com System	\$60.50	\$60.50	per day	
	Sound - extra com station	\$6.50	\$6.50	per day	
	Piano	\$100.00	\$100.00	per day	
	Followspot - Firing	\$65.00	\$65.00	per day	
	Sound - extra com station	\$25.00	\$25.00	per week	
	Sound - Telex wireless intercom, 4 stations/wk	\$900.00	\$900.00	per week	
	Box Office Supervisor	\$45.00	\$45.00	per hour	
	EMT Service Pkg (2 EMT + Ambulance)	\$105.00	\$105.00	per hour	
	Box Office Cashier	\$14.50	\$14.50	per hour	
	Production Supervisor	\$35.00	\$35.00	per hour	
	Production Supervisor (OT)	\$52.50	\$52.50	per hour	
	Electrician	\$35.00	\$35.00	per hour	
	TOD Prem Electrician	\$52.50	\$52.50	per hour	
	Fire Personnel	\$31.50	\$31.50	per hour	
	Stagehand	\$25.25	\$25.25	per hour	
	TOD Prem Stagehand	\$38.00	\$38.00	per hour	
	Usher	\$13.25	\$13.25	per hour	
	Runner	\$25.25	\$25.25	per hour	
	Stage Manager	\$25.25	\$25.25	per hour	
	Carpenter	\$25.25	\$25.25	per hour	
	TOD Prem Carpenter	\$38.00	\$38.00	per hour	
	Rigger	\$25.25	\$25.25	per hour	
	Sound	\$30.00	\$30.00	per hour	
	TOD Prem Sound	\$45.00	\$45.00	per hour	
	Followspot Operator	\$25.25	\$25.25	per hour	
	TOD Prem Followspot Operator	\$38.00	\$38.00	per hour	
	T Shirt Security	\$20.75	\$20.75	per hour	

## Raleigh Convention Center Complex

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Security</b>				
Security - Raleigh Police	\$70.00	\$70.00	per hour	
<b>Set Up</b>				
18" Narrow Table	\$14.00	\$14.00	per day	
4' x 8' x 2' Riser	\$27.00	\$27.00	per day	
6' Table	\$6.00	\$6.00	per day	
72" Round Table	\$14.00	\$14.00	per day	
8' Skirted Table	\$10.00	\$10.00	per day	
Cocktail Table	\$14.00	\$14.00	per day	
Half Round Table	\$8.00	\$8.00	per day	
30" x 8' Table (w/C&S)	\$12.00	\$12.00	per event	
Pipe & Drape 8' Section	\$15.00	\$15.00	per day	
Podium, Stand or Table Top	\$35.00	\$35.00	per day	
Rope & Stanchion (Per Set)	\$12.00	\$12.00	per day	
Serpentine Table	\$14.00	\$14.00	per day	
30" x 6' Table (w/C&S)	\$12.00	\$12.00	per event	
Lecturn - Standing	\$35.00	\$35.00	per day	
Lectern - Table Top	\$35.00	\$35.00	per day	

## Solid Waste Services

The Solid Waste Services Department provides safe and efficient garbage, recycling, and yard waste collection and disposal services across the city, including specialized services in the Central Business District and at special events.

Solid Waste Fees are reviewed on an annual basis to ensure that costs align with expense incurred from providing the various services to the community. Staff proposes a \$2.00 monthly increase to the recycling collection services to cover the increased costs of processing the materials. In addition, staff propose changes in the fee structure for processed materials sales at the Yard Waste Center. This new fee structure will ensure the future viability of the Yard Waste Center and maximizes the ability of the Department to move finished product in the most efficient manner.

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>
<b>SOLID WASTE SERVICES FEES</b>				
<b>Residential Services</b>				
Recycling Collection Fee	Residential curbside service	\$2.60	\$4.60	per month
Solid Waste Collection Fee	Residential curbside service	\$14.45	\$14.45	per month
Special Load Fee	Residential curbside service	\$50	\$50	per load
<b>Central Business District Services</b>				
Recycling Collection Fee (CBD) - 1 day	1 day recycle only	\$2.60	\$4.60	per month
Solid Waste Collection Fee (CBD) - 6 day	6 day solid waste collection w/ recycling	\$102.30	\$114.30	per month
Solid Waste Collection Fee (CBD) - 7 day	7 day solid waste collection w/ recycling	\$119.35	\$133.35	per month
Solid Waste Collection Fee (CBD) - 1 day	1 day solid waste collection w/ recycling	\$17.05	\$19.05	per month
Recycling Collection Fee (CBD) - 6 day	6 day recycle only	\$50	\$52	per month
Recycling Collection Fee (CBD) - 7 day	7 day recycle only	\$58	\$60	per month
<b>Tax Exempt Property Services</b>				
Solid Waste Collection Fee (Tax Exempt Property)	Grandfathered non-profit, state, and county property	\$14.45	\$14.45	per month
Recycling Collection Fee (Tax Exempt Property)	Grandfathered non-profit, state, and county property	\$2.60	\$2.60	per month
<b>Yard Waste Center</b>				
Yard Waste Center Tip Fee	Fees for YW material brought to the City's YWC	\$25	\$25	per ton
<b>Materials</b>				
Recycling Bin	Purchase of Recycling bin	\$6	\$0	per cart
Rollout Garbage Cart 95 gal <sup>1</sup>	Purchase of additional 95 gal Garbage cart	\$40	\$50	per cart
Roll Cart/65 gallon Recycling Cart <sup>1</sup>	Purchase of additional 65 gal Recycling cart	\$42	\$48	per cart
Rollout Recycling Cart 95 gal <sup>1</sup>	Purchase of additional 95 gal Recycling cart	\$48	\$50	per cart
Organic Compost	1 to 11 Cubic Yards	-	\$30	per cubic yard
Organic Compost	12/15 Cubic Yards, Minimum	-	\$15	per cubic yard
Organic Compost	16 to 99 Cubic Yards	-	\$10	per cubic yard
Organic Compost	100 Cubic Yards & Over	-	\$9	per cubic yard
Organic Compost	1,000 Cubic Yards and over	-	\$7	per cubic yard

<sup>1</sup> First residential cart is free

## Solid Waste Services

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>
<b>Materials Cont.</b>				
Organic Compost	2,500 Cubic Yard and over	-	\$6	per cubic yard
Organic Compost	5,000 Cubic Yards and over	-	\$5	per cubic yard
Organic Mulch	1 to 11 Cubic Yards	-	\$24	per cubic yard
Organic Mulch	12/15 Cubic Yards, minimum	-	\$12	per cubic yard
Organic Mulch	16 to 99 Cubic Yards	-	\$8	per cubic yard
Organic Mulch	100 Cubic Yards and over	-	\$7	per cubic yard
Organic Mulch	500 Cubic Yards and over	-	\$7	per cubic yard
Organic Mulch	1,000 Cubic Yards and over	-	\$6	per cubic yard
Organic Mulch	2,500 Cubic Yards and over	-	\$5	per cubic yard
Organic Mulch	5,000 Cubic Yards and over	-	\$4	per cubic yard
Leaf Mulch	1 to 11 Cubic Yards	-	\$20	per cubic yard
Leaf Mulch	12/15 Cubic Yards	-	\$10	per cubic yard
Leaf Mulch	16 to 99 Cubic Yards	-	\$7	per cubic yard
Leaf Mulch	100 Cubic Yards and Over	-	\$6	per cubic yard
Leaf Mulch	500 Cubic Yards and Over	-	\$5	per cubic yard
Leaf Mulch	1,000 Cubic Yards and Over	-	\$4	per cubic yard
Leaf Mulch	2,500 Cubic Yards and Over	-	\$3	per cubic yard
Leaf Mulch	5,000 Cubic Yards and Over	-	\$2	per cubic yard
Dyed Mulch	1 to 11 Cubic Yards	-	\$30	per cubic yard
Dyed Mulch	12/15 Cubic Yards, Minimum	-	\$15	per cubic yard
Dyed Mulch	16 to 99 Cubic Yards	-	\$10	per cubic yard
Dyed Mulch	100 Cubic Yards and over	-	\$9	per cubic yard
Dyed Mulch	500 Cubic Yards and over	-	\$8	per cubic yard
Dyed Mulch	1,000 Cubic Yards and over	-	\$7	per cubic yard
Dyed Mulch	2,500 Cubic Yards and over	-	\$6	per cubic yard
Dyed Mulch	5,000 cubic yards and over	-	\$5	per cubic yard
Blended Topsoil 1:1 and 3:1	1 to 11 Cubic Yards	-	\$30	per cubic yard
Blended Topsoil 1:1 and 3:1	12/15 cubic yards, minimum	-	\$15	per cubic yard
Blended Topsoil 1:1 and 3:1	16 to 99 cubic yards	-	\$12	per cubic yard
Blended Topsoil 1:1 and 3:1	100 cubic yards and over	-	\$10	per cubic yard
Blended Topsoil 1:1 and 3:1	500 cubic yards and over	-	\$9	per cubic yard
Blended Topsoil 1:1 and 3:1	1,000 cubic yards and over	-	\$8	per cubic yard
Blended Topsoil 1:1 and 3:1	2,500 cubic yards and over	-	\$7	per cubic yard
Blended Topsoil 1:1 and 3:1	5,000 cubic yards and over	-	\$6	per cubic yard

## Transportation Department

The Transportation Department's Transit Program administers the City of Raleigh's public transportation system. Bus shelter fees were revised based on updated information and the Eight Foot Metal bench fee is being eliminated and the standard requirement will be a six foot metal bench. The 22 Gallon Trash Receptacle fee is also eliminated and standardized with a 36 Gallon Trash Receptacle. If a developer along a transit route is unable to include a transit shelter in their design for reasons including, topography, space limitations, or other reasons, then the developer can contribute funds to the city to construct a transit shelter elsewhere in the transit network.

The Parking Division manages the City's parking operations and assets and strives to improve parking opportunities to meet the needs of continued growth and development. The Valet Permit fee is shifting to an annual fee rather than a one-time cost . All other rates remain unchanged for FY21.

The Traffic Engineering Division works to ensure safe and efficient flow of traffic through the oversight of traffic signals, traffic signs and markings, and the elimination of vision obstructions. Fees in this area are associated with street signs and right-of-way closures. No changes are proposed for FY21.

Raleigh Union Station security deposit fees were standardized to \$1,000 per event.

Thoroughfare fees are indexed on an annual bases using the Engineering News-Record (ENR). The ENR annual change is 1.98%. The CPI annual change is 2.5%. These fees have been updated to include the annual increase for FY21.

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>PARKING</b>					
<b>Daily Rate</b>					
Off-Street Transient (Blount St. Deck, Cabarrus Deck, City Center Deck, Moore Square Deck, Municipal Deck, Wilmington St. Deck)	parking space (first 15 minutes free)	\$1.50	\$1.50	First 4 hours	
	Following first four hours, \$2.00 per hour to max	\$2.00	\$2.00	following first 4 hours to max	
	Per day Max	\$14.00	\$14.00	per day max	
Off-Street Transient (Underground Deck, Performing Arts Center Deck)	parking space (first 15 minutes free)	\$3.00	\$3.00	per hour	
	Per day Max	\$15.00	\$15.00	per day max	
City Market Surface Lot	parking space	\$1.00	\$1.00	per hour, daytime on weekdays	
		\$8.00	\$8.00	per day max	
		\$5.00	\$5.00	per day, weekends	
On-Street Parking - All Districts	Per hour per space depending on zone. Each zone has a max hourly parking in the zone.	\$1.25	\$1.25	per space	
	Per hour per space depending on zone. Each zone has a max hourly parking in the zone.	\$1.50	\$1.50	per space	
Performing Arts Surface Lots A&B	Parking space per hour	\$1.00	\$1.00	per hour	
	Parking space per weekday max	\$8.00	\$8.00	per day weekday max	
	Parking space per weekend max	\$7.00	\$7.00	per day weekend	
<b>Night Parking</b>					
After 5pm at City decks	parking space 5pm - 7am	\$5.00	\$5.00	per night	
<b>Special Events Parking</b>					
Special Event Parking at City decks	parking space	\$10.00	\$10.00	per day	

## Transportation Department

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Monthly Unreserved</b>					
Municipal Deck	Cost for unreserved spot in City parking deck	\$125	\$125	per month	
Performing Arts Deck	Cost for unreserved spot in City parking deck	\$125	\$125	per month	
Moore Square	Cost for unreserved spot in City parking deck	\$125	\$125	per month	
Wilmington Street	Cost for unreserved spot in City parking deck	\$125	\$125	per month	
City Center	Cost for unreserved spot in City parking deck	\$125	\$125	per month	
Blount Street	Cost for unreserved spot in City parking deck	\$125	\$125	per month	
Cabarrus	Cost for unreserved spot in City parking deck	\$125	\$125	per month	
Underground Deck	Cost for unreserved spot in City parking deck	\$125	\$125	per month	
Convention Center Deck	Cost for unreserved spot in City parking deck	\$84	\$84	per month	
City Market Surface Lot	parking space	\$80	\$80	per month	
E. Hargett Lot	Parking space	\$60	\$60	per month	
E. Martin Lot	Parking space	\$60	\$60	per month	
219 S. Person Lot	Parking space	\$60	\$60	per month	
205 W. Lenoir Lot	Parking space	\$75	\$75	per month	
<b>Monthly Reserved</b>					
Municipal Deck	parking space	\$190	\$190	per month	
Performing Arts Desk	parking space	\$190	\$190	per month	
Monthly reserved in other parking decks	parking space	\$190	\$190	per month	
<b>Other Permits</b>					
Residential Parking Program Permit	Annual Cost	\$20	\$20	per year per vehicle	
Visitor Passes - Residential Parking Program	Book of 10 guest passes	\$5	\$5	per book of 10	
Valet Permit Parking	Annual Cost	-	\$150	per year for 1 permit	
Temporary Contractor Parking	Metered Parking Space (minimum - range of \$14-\$18)	\$14	\$14	per space per day	
	Metered Parking Space (max - range of \$14-\$18)	\$18	\$18	per day per space	
Construction Closure Permit	Metered Parking Space (minimum - range of \$14-\$18)	\$14	\$14	per day per space	
	Metered Parking Space (max - range of \$14-\$18)	\$18	\$18	per day per space	
Special Event Parking in metered spaces	Metered Parking Space (minimum - range of \$12.50 - \$18)	\$12.50	\$12.50	per space per day	
	Metered Parking Space (max - range of \$12.50 - \$18)	\$18.00	\$18.00	per space per day	
<b>STREETS*</b>					
Street Name Change		-	\$305	per street name change	CPI

## Transportation Department

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>TRANSIT</b>					
GoRaleigh Single Ride Fare		\$1.25	\$1.25	per ride	
GoRaleigh Single Ride Discount Fare		\$0.60	\$0.60	per ride	
GoRaleigh Access Single Ride		\$2.50	\$2.50	per ride	
<b>UNION STATION</b>					
Raleigh Union Station Rental	Weekend & Holiday Event Usage Fee - 4 hrs.	\$4,500	\$4,500	per 4 hour event	
	Weekday Event Usage Fee - 4hrs (Mon-Thurs)	\$2,500	\$2,500	per 4 hour event	
	Green Room	\$200	\$200	per event with other rentals	
	Upper Mezzanine Terrace	\$500	\$500	per event with other rentals	
	Security Deposit	\$1,000	\$1,000	required, min fee per event	
	Weekday Security Deposit	\$500	\$1,000	required, min fee per event	
	Security Officer(s)	\$35	\$35	as needed, min fee per event	
	Cleaning Fee	\$275	\$275	required, min fee per event	
	Grand Hall, additional hour	-	\$500	per additional hour for event exceeding 4 hours	
	Observation Deck and Patio	-	\$200	per 4 hour event	
	Observation Deck and Patio, additional hour	-	\$50	per additional hour for event exceeding 4 hours	

# Transportation Department

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>THOROUGHFARE FEES</b>					
<b>Residential Single Family</b>					
Single family Less than 1,000 sq. ft.		\$1,460	\$1,488	per unit	ENR
Single family 1000 - 1,999 sq. ft.		\$1,734	\$1,768	per unit	ENR
Single family 2000 - 2,999 sq. ft.		\$1,924	\$1,962	per unit	ENR
Single family 3000 - 3,999 sq. ft.		\$2,069	\$2,110	per unit	ENR
Single family 4000 - 4,999 sq. ft.		\$2,185	\$2,228	per unit	ENR
Single family >5,000 sq. ft.		\$2,337	\$2,384	per unit	ENR
Multi-family dwellings		\$1,286	\$1,311	per unit	ENR
Retirement community		\$540	\$550	per unit	ENR
Hotel/motel <sup>1</sup>		\$1,835	\$1,871	per room	ENR
<b>Commercial</b>					
Retail/Commercial <sup>2</sup>		\$3,123	\$3,185	per 1,000 sq. ft. of floor area gross	ENR
Retail uses that include sale of motor fuels to public minimum <sup>3</sup>	For retail uses that include the sale of motor fuels to the public, the fee shall be the greater of the charge based on retail square footage, or the minimum per vehicle fueling position.	\$6,937	\$7,074	per vehicle fueling station	ENR
Office		\$2,381	\$2,428	per 1,000 sq. ft. of floor area gross	ENR
Industrial/manufacturing/agricultural		\$1,505	\$1,535	per 1,000 sq. ft. of floor area gross	ENR
Warehouse		\$865	\$882	per 1,000 sq. ft. of floor area gross	ENR
Mini-warehousing		\$437	\$445	per 1,000 sq. ft. of floor area gross	ENR
<b>Institutional</b>					
Church/Synagogue/Mosque/Temple		\$1,201	\$1,225	per 1,000 sq. ft.	ENR
Elementary, Middle and High Schools		\$438	\$446	per 1,000 sq. ft. of floor area gross	ENR
College/university		\$4,792	\$4,887	per 1,000 sq. ft. of floor area gross	ENR
Daycare facilities		\$3,314	\$3,380	per 1,000 sq. ft. of floor area gross	ENR
Hospital/medical care facilities		\$3,802	\$3,877	per 1,000 sq. ft. of floor area gross	ENR
Nursing Home/Group Quarters		\$1,069	\$1,091	per 1,000 sq. ft. of floor area gross	ENR
Cemetery		\$825	\$842	per acre	ENR
Passenger Transportation facility		\$865	\$882	per 1,000 sq. ft. of floor area gross	ENR
Emergency Service facility		\$865	\$882	per 1,000 sq. ft. of floor area gross	ENR

## Transportation Department

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>Recreational</b>					
Golf course		\$6,230	\$6,353	per hole	ENR
Public parks	Specialized recreation facilities in public parks shall pay the same thoroughfare facility fee as general recreation, and the land areas, including associated required off-street parking, for these specialized recreation facilities shall not be used in calculating the acreage of the public park.	\$280	\$286	per acre	ENR
Stadiums/coliseums/race tracks		\$109	\$111	per seat	ENR
General recreation/all other	A standard based on parking shall be levied on the basis of the minimum parking standards in UDO Sec. 7.1.2 C notwithstanding any exceptions, parking administrative alternatives, specialized vehicular parking requirements, vehicular parking reductions, variances, credits nonconformities or any other reduction.	\$293	\$298	per parking space	ENR
<b>Alternative Thoroughfare and Collector Street Fee Calculation</b>					
Cost/VMT	<p><u>Alternative Thoroughfare and Collector:</u>                      Street Fee Calculation in the event that fee payers believe that the attributable costs for improving the thoroughfare system to serve their new construction is less than the thoroughfare and collector street fee schedule, the fee payer may submit an alternative fee calculation to the Development Services Customer Service Center based upon the following:</p> <p>Facility Fee = (ADT) x (% New Trips) x (Trip Length) x (Cost/VMT)                      Where: ADT = The number of average daily trip ends of the new construction                      % New Trips = The percent of new trips added to the thoroughfare and collector system roadways. The percentage is 100% for all uses except retail uses (62%) and for schools (24%).                      Trip Length = Average length of a trip on the major roadway system                      Cost/VMT = Net cost per vehicle mile traveled, which includes adjustments for double payment credit, debt service credits and federal/state funding credits</p> <p>If the Transportation Department finds that the site data used to calculate the alternative facility fee is current, is based on full occupancy, is based on generally accepted transportation engineering practices and methodologies, and is carried out by a qualified transportation planner or engineer, the alternative facility fee shall be deemed the facility fee due and owed for the new construction.</p>	\$154.38	\$157.44	per vehicle mile traveled	ENR

<sup>1</sup> Hotels or motels which contain any convention or civic center shall , in addition to paying the thoroughfare fee based on rooming units, also pay the thoroughfare fee based on general recreation for the civic center or convention center. Any other accessory or incidental or accessory use contained within a hotel or motel facility shall be calculated in accordance with UDO Section 8.9.3.

<sup>2</sup> A standard based on square footage excludes heated interior pedestrian walkways within a shopping center when all of the following are met: a) The shopping center contains at least 3 commercial uses listed in the Allowed Principle Use Table in UDO Sec. 6.1.4. b) The shopping center may contain more than 1 lot and other uses allowed in the applicable zoning district. c) The shopping center is at least 2 ½ acres in size. d) The shopping center contains at least 25,000 square feet of gross floor area as defined in UDO Article 12.2.

# Transportation Department

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>REIMBURSEMENT SCHEDULE</b>					
<b>TRANSIT</b>					
Transit Shelter - Surveying		\$1,555	\$1,555	per petition	
Transit Shelter - Site Design		\$3,800	\$3,800	per petition	
Transit Shelter - NCDOT Coordination		\$1,200	\$1,200	per petition	
Transit Shelter - Construction Administration		\$900	\$900	per petition	
Transit Shelter - Direct Expenses		\$50	\$50	per petition	
Transit Shelter - Construction	Construction of large pad for large shelter - 15 ft. x 20 ft.	\$9,773	\$11,727	per petition	
	Construction of slim pad for slim shelters - 6 ft. x 20. ft size	\$5,399	\$6,478	per petition	
	Brasco Bus Shelter (Full size)	\$5,675	\$4,675	per petition	
	Brasco Bus Shelter (Slim size)	\$4,950	\$4,150	per petition	
	36 Gallon Trash Receptacle concrete mounted	\$900	\$800	per petition	
	Four foot metal bench with a center support handle	\$500	\$1,191	per petition	
	Six Foot metal bench with a center support handle	\$900	\$1,323	per petition	
	Solar Light	\$1,600	\$1,600	per petition	
<b>Street Improvements</b>					
Catch Basins (per side)		\$18.31	\$18.68	per linear ft. of street	ENR
5 foot Sidewalk (per side)		\$15.25	\$15.55	per linear ft. of street	ENR
6 foot Sidewalk (per side)		\$18.30	\$18.66	per linear ft. of street	ENR
Multi-purpose path Installation		\$10.57	\$10.78	per linear ft. of street	ENR
30" Curb and gutter (per side)		\$13.32	\$13.59	per linear ft. of street	ENR
18" Median curb and gutter (per side)		\$10.07	\$10.27	per linear ft. of street	ENR
Storm drain perpendicular to right-of-way		\$2.16	\$2.20	per inch of storm pipe diameter per linear foot of right-of-way width	ENR
Storm drain parallel to right-of-way		\$8.54	\$8.70	per linear foot of street	ENR
Clearing and grubbing		\$10,883.35	\$11,098.84	per acre	ENR
Common excavation		\$13.32	\$13.59	per cubic yard	ENR
Rock excavation		\$65.26	\$66.55	per cubic yard	ENR
Seeding and mulching		\$1,846.29	\$1,882.85	per acre	ENR
Traffic control (both sides of existing streets)		\$15.75	\$16.07	per linear foot	ENR
Erosion control		\$6.86	\$7.00	per linear foot	ENR
Paint striping		\$3.91	\$3.99	per linear foot	ENR
Guardrail		\$29.24	\$29.82	per linear foot	ENR

## Transportation Department

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Retaining Wall Installation</b>					
Keystone brick		\$20.84	\$21.26	per square foot	ENR
Pour-in-place		\$624.64	\$637.01	per cubic yard	ENR
Traffic signal upgrade - wood pole to metal pole		\$16,477.91	\$16,804.17	per pole	ENR
Traffic signal relocation		\$5,049.72	\$5,149.71	per corner	ENR
Fire hydrant relocation		\$1,919.72	\$1,957.74	each	ENR
Water meter relocation		\$579.38	\$590.85	each	ENR
Utility pole relocation		\$6,942.96	\$7,080.43	each	ENR
Backflow and vault relocation		\$5,554.36	\$5,664.34	each	ENR
<b>Paving</b>					
Asphalt (Surface Layer)		\$2.40	\$2.45	per square yard-inch	ENR
Asphalt (Binder Layer)		\$2.48	\$2.52	per square yard-inch	ENR
Asphalt (Base Layer)		\$2.58	\$2.63	per square yard-inch	ENR
Paving stone (ABC)		\$0.59	\$0.60	per square yard-inch	ENR
Mobilization		4%	4%	of construction cost	ENR
Design & inspection		15%	15%	of all project costs except right-of-way and slope easement	ENR

# Transportation Department

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>DEVELOPMENT ENGINEERING SERVICES</b>					
<b>Infrastructure Field Inspections</b>					
Partial Public Street/Streetscape		\$1.55	\$1.59	per linear foot	CPI
Full Public Street/Streetscape		\$2.51	\$2.57	per linear foot	CPI
Water Main		\$1.49	\$1.53	per linear foot	CPI
Sewer Main		\$1.49	\$1.53	per linear foot	CPI
<b>Concurrent Infrastructure Plan Review (Site Permit Review: Major Plan Review)</b>					
Concurrent Review - Level 1		\$783	\$803	per review	CPI
Concurrent Review - Level 2		\$888	\$910	per review	CPI
Concurrent Review - Level 3		\$1,000	\$1,025	per review	CPI
Concurrent Re-review - Level 1		\$783	\$803	per review	CPI
Concurrent Re-review - Level 2		\$888	\$910	per review	CPI
Concurrent Re-review - Level 3		\$1,000	\$1,025	per review	CPI
<b>Right of Way Obstructions</b>					
Full Streets - Major Review	Review activity associated with a full street-major occupancy request.	\$712	\$730	per review	CPI
Full Streets - Major Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$53	\$54	per day	CPI
Full Streets - Major Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.26	\$0.27	per lane feet, per day	CPI
Full Streets - Major Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.18	\$0.18	per lane feet, per day	CPI
Full Streets - Minor Review	Review associated with a full street-minor occupancy request	\$427	\$438	per review	CPI
Full Streets - Minor Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$35	\$36	per day	CPI
Full Streets - Minor Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.18	\$0.18	per lane feet, per day	CPI
Full Streets - Minor Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.12	\$0.12	per lane feet, per day	CPI
Street Lane - Major - Review	Review associated with a street lane-major occupancy request.	\$427	\$438	per review	CPI
Street Lane - Major Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$32	\$33	per day	CPI
Street Lane-Major Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.16	\$0.16	per lane feet, per day	CPI
Street Lane-Major Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.11	\$0.11	per lane feet, per day	CPI
Street Lane - Minor - Review	Review activity associated with a street lane-minor occupancy request	\$285	\$292	per review	CPI
Street Lane - Minor Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$21	\$22	per day	CPI
Street Lane - Minor Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.11	\$0.11	per lane foot/per day	CPI
Street Lane - Minor Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.07	\$0.07	per lane foot/per day	CPI
Sidewalk - Major - Full Closure Review	Review activity associated with a sidewalk-major full closure occupancy request	\$712	\$730	per review	CPI
Sidewalk - Major Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$32	\$33	per day	CPI

## Transportation Department

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>
<b>Right of Way Obstructions Cont.</b>					
Sidewalk - Major Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.16	\$0.16	per lane foot/per day	CPI
Sidewalk - Major Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.11	\$0.11	per lane foot/per day	CPI
Sidewalk - Major - AUX Review	Review activity associated with a sidewalk-major auxiliary request	\$427	\$438	per review	CPI
Sidewalk - Major - AUX Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$21	\$22	per lane foot/per day	CPI
Sidewalk - Major - AUX Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.11	\$0.11	per lane foot/per day	CPI
Sidewalk - Major - AUX Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.07	\$0.07	per lane foot/per day	CPI
Sidewalk - Major - Partial Closure Review	Review activity associated with a sidewalk-major partial closure occupancy request.	\$285	\$292	per review	CPI
Sidewalk - Major - Partial Closure Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$18	\$18	per day	CPI
Sidewalk - Major - Partial Closure Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.09	\$0.09	per lane foot/per day	CPI
Sidewalk - Major - Partial Closure Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.06	\$0.06	per lane foot/per day	CPI
Sidewalk - Major - Maintenance Review	Review activity associated with a sidewalk-major maintenance occupancy request.	\$142	\$146	per review	CPI
Sidewalk - Major - Maintenance Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$11	\$11	per day	CPI
Sidewalk - Major - Maintenance Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.06	\$0.06	per day	CPI
Sidewalk - Major - Maintenance Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.04	\$0.04	per day	CPI
Sidewalk - Minor - Full Closure Review	Review activity associated with a sidewalk-minor full closure occupancy request.	\$285	\$292	per review	CPI
Sidewalk - Minor - Full Closure Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$21	\$22	per day	CPI
Sidewalk - Minor - Full Closure Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.11	\$0.11	per lane foot/per day	CPI
Sidewalk - Minor - Full Closure Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.07	\$0.07	per lane foot/per day	CPI
Sidewalk - Minor - AUX Review	Review activity associated with a sidewalk-minor auxiliary full closure occupancy request.	\$214	\$219	per review	CPI
Sidewalk - Minor - AUX Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$18	\$18	per day	CPI
Sidewalk - Minor - AUX Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.09	\$0.09	per lane foot/per day	CPI
Sidewalk - Minor - AUX Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.06	\$0.06	per lane foot/per day	CPI
Sidewalk - Minor - Partial Closure Review	Review activity associated with a sidewalk-minor partial closure occupancy request.	\$142	\$146	per review	CPI
Sidewalk - Minor - Partial Closure Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$13	\$13	per day	CPI
Sidewalk - Minor - Partial Closure Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.07	\$0.07	per lane foot/per day	CPI
Sidewalk - Minor - Partial Closure Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.05	\$0.05	per lane foot/per day	CPI
Sidewalk - Minor - Maintenance Review	Review activity associated with a sidewalk-minor maintenance occupancy request.	\$71	\$73	per review	CPI
Sidewalk - Minor - Maintenance Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$11	\$11	per day	CPI

## Transportation Department

Fee Description		Prior Year	Adopted	Unit of Measure	Indices
<b>Right of Way Obstructions Cont.</b>					
Sidewalk - Minor - Maintenance Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.06	\$0.06	per lane foot/per day	CPI
Sidewalk - Minor - Maintenance Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.04	\$0.04	per lane foot/per day	CPI
Misc. - Major - Dumpster/Pod - Review	Review activity associated with a miscellaneous-major dumpster/pod occupancy request.	\$142	\$146	per review	CPI
Misc. - Major - Dumpster/Pod - Permit	Permit for placing a dumpster or pod in the public right-of-way	\$20	\$21	each/per day	CPI
Misc. - Major - Non-Specific - Review	Review activity associated with a non-specific item occupancy request.	\$142	\$146	per review	CPI
Misc. - Major - Non-Specific - Permit Minimum	Base permit fee based on 150 lane feet for each obstruction.	\$20	\$21	per day	CPI
Misc. -Major - Non-Specific - Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.10	\$0.10	per lane foot/per day	CPI
Misc. - Major - Non-Specific - Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.07	\$0.07	per lane foot/per day	CPI
Misc. - House Move - Review	Review activity associated with a house move that occupy the right-of way.	\$142	\$146	per review	CPI
Misc - Minor Dumpster/Pod Review	Review activity associated with a miscellaneous-minor dumpster/pod occupancy request.	\$71	\$73	per review	CPI
Misc. - Minor - Dumpster/Pod - Permit	Permit for placing a dumpster or pod in the public right-of-way	\$15	\$15	each/per day	CPI
Misc. - Minor - Non-specific Review	Review activity associated with a miscellaneous-minor dumpster/pod occupancy request.	\$71	\$73	per review	CPI
Misc. - Minor - Non-Specific - Permit Minimum	Base permit fee based on 150 lane fee for each obstruction.	\$15	\$15	per review	CPI
Misc. - Minor - Non-Specific - Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.08	\$0.08	per lane foot/per day	CPI
Misc. - Minor - Non-Specific - Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.05	\$0.05	per lane foot/per day	CPI
Parking Lane - Major Review	Review activity associated with a parking lane-major occupancy request.	\$214	\$219	per review	CPI
Parking Lane - Major Permit Minimum	Base permit fee based on 150 lane fee for each obstruction.	\$16	\$16	per day	CPI
Parking Lane - Major Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.08	\$0.08	per lane foot/per day	CPI
Parking Lane - Major Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.05	\$0.05	per lane foot/per day	CPI
Parking Lane - Minor Review	Review activity associated with a parking lane-minor occupancy request.	\$142	\$146	per review	CPI
Parking Lane - Minor Permit Minimum	Base permit fee based on 150 lane fee for each obstruction.	\$11	\$11	per day	CPI
Parking Lane - Minor Permit Primary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.06	\$0.06	per lane foot/per day	CPI
Parking Lane - Minor Permit Secondary	Additional lane feet greater than 150 charged at the lane fee cost, based on obstruction.	\$0.04	\$0.04	per lane foot/per day	CPI
<b>Development Engineering Services Specific Fees Enumerated</b>					
Driveway		\$110	\$117	per driveway	1/3 Review
Encroachment Application		\$283	\$293	per review	1/3 Review
Evidentiary Hearing		\$206	\$211	per review	CPI
Sidewalk, Underground Utilities, Underground Telecom		\$0.33	\$0.34	per linear foot	1/3 Review
Minimum Sidewalk Fee		\$110	\$117	per review	1/3 Review
R/W Utility Cut (Utility pavement cut)		\$110	\$117	per review	1/3 Review

## Discontinued Fees

Discontinued Fees, or eliminated fees, are fees that are no longer in use for the department. These fees are, in some cases, no longer offered, no longer relevant, or have been reconfigured for efficiency to the public. Publication of these fees is to recognize their removal from the fee schedule.

<u>Fee Description</u>		<u>Prior Year</u>	<u>Unit of Measure</u>
<b>Convention Center Complex</b>			
<b>Raleigh Convention Center</b>			
<b>Facility</b>			
10x10 Exhibitor Booth		\$600.00	each
Safe Rental		\$250.00	per event
<b>IT</b>			
Telephone - Digital Phone - Advance Price		\$350.00	per event
Telephone - Digital Phone - Floor Price		\$425.00	per event
<b>Production</b>			
TOD Prem - Truck Loader		\$38.00	per hour
Housekeeping		\$25.25	per hour
<b>Set-Up</b>			
Setup Fee For 3rd Party Equipment		\$500.00	each
<b>Performing Arts Center</b>			
<b>Administration</b>			
Picket Fence/8' Section		\$5.25	per event
Box Office Service Fees		\$0.30	each
Chair		\$13.00	per week
Deck - Genie Lift		\$266.00	per week
Deck - 6' Table		\$33.00	per week
Deck - Vinyl Dance Floor Roll		\$14.50	per day
Deck - Vinyl Dance Floor Roll		\$58.00	per week
Internet High Speed Wireless - Backstage		\$164.00	per event
Piano Player		\$228.25	per day
Piano Player		\$913.00	per week
Lighting - Units Over 70		\$5.25	per day
Sound - Basic Sound System		\$262.00	per day
Sound - Basic Sound System		\$1,048.00	per week
Sound - Playback (Cassette)		\$33.75	per day
<b>Administration</b>			
Sound - Playback (Cassette)		\$135.00	per week
Sound - Playback (DAT)		\$33.75	per day

## Discontinued Fees

<u>Fee Description</u>	<u>Prior Year</u>	<u>Unit of Measure</u>
Playback (DAT)	\$135.00	per week
Playback (Minidisc)	\$33.75	per day
Playback (Minidisc)	\$135.00	per week
Sound - Telex Wireless Intercom, 4 Stations	\$326.75	per day
Sound - Telex Wireless Intercom, 4 stations	\$1,307.00	per week
House Security	\$22.25	per hour
6' table + C/S	\$16.00	per day
6ft Narrow table + C/S	\$16.00	per day
24" Cocktail Table	\$6.25	per day
42" Cocktail Table	\$8.25	per day
6' Table	\$8.25	per day
6ft Narrow table	\$8.25	per day
8' Table	\$8.25	per day
Chair - Blk/Grey	\$4.25	per day
Chair - Blue/Grey	\$4.25	per day
Chair - Boardroom	\$5.25	per day
Chair - House Cloth	\$5.25	per day
Chair - Upholstered	\$4.00	per day
Dance Floor - Section	\$10.50	per day
Flip Chart Stand	\$7.25	per day
Flip Chart Stand w/Pad	\$10.00	per day
Table - Wood (3' x 3')	\$6.25	per day
Table - Narrow 8 ft.	\$8.25	per day
1 - 6' table + C/S	\$64.00	per week
1 - 8ft table + C/S	\$64.00	per week
42" Cocktail Table	\$33.00	per week
6' Narrow Table + C/S	\$64.00	per week
6' Table	\$33.00	per week
60" Round Table	\$33.00	per week
8' Table	\$33.00	per week
<b>Administration</b>		
Chair - Blk/Grey	\$17.00	per week
Chair - Blue/Grey	\$17.00	per week
Chair - Boardroom	\$21.00	per week
Chair - House Cloth	\$21.00	per week

## Discontinued Fees

<u>Fee Description</u>		<u>Prior Year</u>	<u>Unit of Measure</u>
Chair - Upholstered		\$16.00	per week
Dance Floor - Section (Wk)		\$42.00	per week
Flip Chart Stand		\$29.00	per week
Flip Chart Stand w/Pad		\$40.00	per week
Table - 24" Cocktail		\$25.00	per week
Table - Narrow 8 ft.		\$33.00	per week
Table - Serpentine		\$33.00	per week
Setup BSS Display/Kiosk		\$265.25	each
<b>Development Services Fees</b>			
Temporary certificate of occupancy	Development service fee	\$265	per open permit
<b>Fire Department</b>			
Special Inspection Request		\$86	
<b>Planning Fees</b>			
After-the-fact COA Re-Review	The COA Review fee is unrelated to the Minor Work fee. It is related to review of conditions submitted for approved Major Work applications. Certificate of Appropriateness applications that are filed after the requested work has begun or has been completed are referred to as after-the-fact applications.	\$182	per application
<b>Solid Waste Yard Waste Fees</b>			
Colored Wood Chips	Purchase of colored wood chips	\$50	per 2.5 yards
Compost	Purchase of compost	\$30	per 2.5 yards
Compost	Purchase of compost	\$3	per bag
Bulk Compost	Purchase of bulk compost	\$7	per cubic yard
Mulch or Wood Chips	Purchase of mulch or wood chips	\$25	per 2.5 yards
Mulch or Wood Chips	Purchase of mulch or wood chips	\$2	per bag
Bulk Mulch	Purchase of bulk mulch	\$7	per cubic yard
Colored Wood Chips	Purchase of colored wood chips	\$5	per bag
<b>Transit</b>			
Transit Shelter - Construction	22 Gallon Trash Receptacle pole mounted	-	per petition
	Eight Foot Metal bench with a center support handle	-	per petition

## **Raleigh Water Fee Schedule**

Raleigh Water manages state-of-the-art facilities and provides clean drinking water and sanitary sewer treatment services to the City of Raleigh and six merger communities: Garner, Rolesville, Knightdale, Wake Forest, Wendell, and Zebulon. The City of Raleigh also provides wastewater treatment for the Towns of Middlesex and Clayton. As of FY 2020, approximately 600,000 people live in the contractual service area of 299 square miles. Source water supply is from Falls Lake located in the Neuse River watershed and from Lake Wheeler and Lake Benson, which are in the Swift Creek watershed. During FY 2020, the Utility received a reallocation of its water supply that increased the system's 50-year reliable yield to 97.4 million gallons per day.

The Dempsey Benton Water Treatment Plant is the newest water treatment facility constructed in 2010 with a peak capacity of 20 million gallons per day. Currently this facility producing approximately 12 million gallons per day. The Benton plant is supplied by two City owed reservoirs that were in constructed in the 1950s, Lake Wheeler and Lake Benson. These two reservoirs provide approximately 2.1 billion gallons of storage which provide a 50 year safe yield of approximately 13 million gallons per day. This is the reliable water supply we can expect in a 50 year drought.

The E.M. Johnson Water Treatment Plant was constructed in 1967 and currently has a peak capacity of 86 million gallons per day. The E.M. Johnson Plant is supplied by Falls Lake where Raleigh Water has a 20.3 billion gallon storage allocation. This storage provides a 50 year safe yield of 84.4 million gallons per day. Total water supplies are expected to provide adequate water until 2047 with an estimated service area population of just over 1 million.

Sanitary sewer is collected and delivered to one of three resource recovery facilities through the 2500 miles of sanitary sewer collection system piping and 120 pump stations that make up the collection system. The sanitary sewer is then treated to a high quality with a biological nutrient removal processes followed by tertiary treatment and then ultimately discharged back to the Neuse River or reused by distributing back to customers for non-potable uses. The total combined treatment capacity is 80.2 million gallons per day and the system had no discharge violations.

Raleigh Water fees and charges are reviewed annually and adopted by City Council. Per policy, some fees are indexed based on a Engineering News-Record index (ENR). For FY21 The ENR annual change is 1.98% to ensure fees for services are maintain increases caused by prevailing market factors. This process included an in-depth review of external influences like new or revised regulations and internal factors like staff realignments, process changes and adjustments to the time and effort associated with providing each service

## Raleigh Water

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Part 8, Public Utilities, Article B, Water and Sewer Extension Policies</b>					
<b>Construction Cost Major and Oversized Main Reimbursements 8-2094</b>					
6-inch Water Main	\$43.00	\$44.00	per linear foot	ENR	8-2094
12-inch Water Main	\$75.00	\$76.00	per linear foot	ENR	8-2094
16-inch Water Main	\$92.00	\$94.00	per linear foot	ENR	8-2094
24-inch Water Main	\$169.00	\$172.00	per linear foot	ENR	8-2094
8-inch Sewer Main	\$56.00	\$57.00	per linear foot	ENR	8-2094
12-inch Sewer Main	\$83.00	\$85.00	per linear foot	ENR	8-2094
15-inch Sewer Main	\$96.00	\$98.00	per linear foot	ENR	8-2094
18-inch Sewer Main	\$123.00	\$125.00	per linear foot	ENR	8-2094
24-inch Sewer Main	\$183.00	\$187.00	per linear foot	ENR	8-2094
12-inch Bore	\$207.00	\$211.00	per linear foot	ENR	8-2094
16-inch Bore	\$244.00	\$249.00	per linear foot	ENR	8-2094
20-inch Bore	\$248.00	\$253.00	per linear foot	ENR	8-2094
24-inch Bore	\$269.00	\$274.00	per linear foot	ENR	8-2094
36-inch Bore	\$329.00	\$336.00	per linear foot	ENR	8-2094
Design and Inspection	10%	10%	of construction costs	ENR	8-2094
<b>Reimbursement Cost Major and Oversized Main Reimbursements 8-2094</b>					
12-inch Water Main	\$32.00	\$32.00	per lineal foot	Formula	8-2094
16-inch Water Main	\$48.00	\$50.00	per lineal foot	Formula	8-2094
24-inch Water Main	\$126.00	\$128.00	per lineal foot	Formula	8-2094
12-inch Sewer Main	\$29.00	\$28.00	per lineal foot	Formula	8-2094
15-inch Sewer Main	\$40.00	\$41.00	per lineal foot	Formula	8-2094
18-inch Sewer Main	\$65.00	\$68.00	per lineal foot	Formula	8-2094
24-inch Sewer Main	\$129.00	\$129.00	per lineal foot	Formula	8-2094
16-inch Bore	\$36.00	\$38.00	per lineal foot	Formula	8-2094
20-inch Bore	\$40.00	\$42.00	per lineal foot	Formula	8-2094
24-inch Bore	\$58.00	\$63.00	per lineal foot	Formula	8-2094
36-inch Bore	\$121.00	\$124.00	per lineal foot	Formula	8-2094

# Raleigh Water

Fee Description		Prior Year	Adopted	Unit of Measure	Indices	Authority
<b>Sale of Agricultural Products</b>						
<b>Farm Sales - Resolution 2017-493</b>						
Class A biosolids products		\$3.00	\$3.00	per product ton delivered	No Change	Resolution 217-493
Equipment rental	For spread of class A material. Minimum of \$200 for any rental period	\$200.00	\$200.00	per week	No Change	Resolution 217-493
<b>Inspection Fee for Sanitary Sewer Pump Stations 8-2041</b>						
Inspection Fee for Sanitary Sewer Pump Stations	Prior to being placed into service, all sanitary sewer pump station connections to the City's sanitary sewer system installed by a private contractor shall be inspected and determined to have been properly installed by City inspectors.	\$3,000.00	\$3,000.00	Per sanitary sewer pump station	No Change	8-2014
<b>Pre-Treatment Program Administrative Fee 8-2125</b>						
New permit application or permit modification	For a Significant Industrial User (SIU)	\$200.00	\$200.00	Per permit	No Change	8-2125
Existing Permit Renewal	For a Significant Industrial User (SIU)	\$100.00	\$100.00	Per permit	No Change	8-2125
Annual administrative, sampling, and inspection fee	For a Significant Industrial User (SIU)	\$400.00	\$400.00	Per permit	No Change	8-2125
New permit application or permit modification	For a Non-Significant Industrial User (Non-SIU)	\$100.00	\$100.00	Per permit	No Change	8-2125
Annual administrative, sampling, and inspection fee	For a Non-Significant Industrial User (Non-SIU)	\$200.00	\$200.00	Per permit	No Change	8-2125
<b>Sewer Main Extensions and Water/Sewer Stubs 8-2040</b>						
Sewer Main Extension Initial Inspection	Closed circuit television inspection of sewer main extensions installed by private contractors	\$1.00	\$1.02	per lineal foot	ENR	8-2040
Sewer Main Extension Re-Inspection Fee	Sewer main extension projects which are determined by the City during their initial CCTV inspection to not be ready for inspection. Closed circuit television inspection of sewer main extensions installed by private contractors	\$500.00	\$510.00	per re-inspection that are 500 linear feet or less	ENR	8-2040
Sewer Main Extension Re-Inspection Fee Over 500 feet	Sewer main extension projects which are determined by the City during their initial CCTV inspection to not be ready for inspection. Re-inspection fee over 500 feet.	\$1.00	\$1.02	per lineal foot over 500 lineal feet	ENR	8-2040
Water and Sewer Service Connection Inspection	Inspection fees for water and sewer service stubs installed by private contractors	\$93.00	\$95.00	per water and sewer service stub	ENR	8-2040
<b>Extension of Utility System 8-2061</b>						
Main Extension Permit Application Fee		\$200.00	\$200.00	per application	No Change	8-2061
Pump Station Permit Application Fee		\$300.00	\$300.00	per application	No Change	8-2061

## Raleigh Water

Fee Description		Prior Year	Adopted	Unit of Measure	Indices	Authority
<b>Utility Charges 8-2011 and 2-3001</b>						
Late Charge		\$5.00	\$5.00	per late charge	No Change	8-2011 and 2-3001
Reprint Bill		\$1.00	\$1.00	per reprint	No Change	8-2011 and 2-3001
Service Initiation Charge	per meter/account	\$50.00	\$50.00	per service initiation	No Change	8-2011 and 2-3001
Deposit		\$50.00	\$50.00	per deposit	No Change	8-2011 and 2-3001
Return Item Charge (NSF)		\$25.00	\$35.00	per item returned	State ordinance increase	8-2011 and 2-3001
Delinquent Trip Charge	Charge applicable for work activity when an account is delinquent.	\$50.00	\$50.00	per return trip	No Change	8-2011 and 2-3001
Return Trip Charge	Charge applicable for scheduled reinspection or work activity when the customer/applicant is not ready.	\$50.00	\$50.00	per return trip	No Change	8-2011 and 2-3001
Meter Tampering Charge		\$100.00	\$100.00	per violation	No Change	8-2011 and 2-3001
Meter Removal Charge		\$50.00	\$50.00	per removal	No Change	8-2011 and 2-3001
Meter Reset Charge		\$75.00	\$75.00	per reset	No Change	8-2011 and 2-3001
Meter Re-Read Charge		\$50.00	\$50.00	per re-read	No Change	8-2011 and 2-3001
Meter Test Charge - Small Meter		\$50.00	\$50.00	per test	No Change	8-2011 and 2-3001
Meter Test Charge - Large Meter		\$100.00	\$100.00	per test	No Change	8-2011 and 2-3001
Meter Flow and Pressure Test Charge		\$50.00	\$50.00	per test	No Change	8-2011 and 2-3001
Meter Flow Search Investigation Charge		\$50.00	\$50.00	per investigation	No Change	8-2011 and 2-3001
Meter Antenna Replacement Charge		\$50.00	\$50.00	per replacement	No Change	8-2011 and 2-3001
<b>Cross Connection Program 8-2154</b>						
Backflow Test Report Submittal Fee		\$9.95	\$9.95	per submittal	No Change	8-2154
<b>Hydrant Meter Fees 8-2011 and 2-3001</b>						
Hydrant (5/8") Meter Deposit		\$500.00	\$500.00	per deposit	No Change	8-2011 and 2-3001
Hydrant (3") Meter Deposit		\$500.00	\$500.00	per deposit	No Change	8-2011 and 2-3001
Hydrant Meter Daily Rental Charge		\$10.00	\$10.00	per daily rental	No Change	8-2011 and 2-3001
Hydrant Meter Monthly Rental Charge		\$280.00	\$280.00	per monthly rental	No Change	8-2011 and 2-3001
Hydrant Meter Yearly Rental Charge		\$1,500.00	\$1,500.00	per yearly rental	No Change	8-2011 and 2-3001
Hydrant Metered Water Charge - Per CCF		\$6.70	\$6.70	per CCF	No Change	8-2011 and 2-3001
Unreported Monthly Hydrant Meter Readings 5" (1/2" Backflow)	estimate 25 CCF on bill equals \$167.50/month	\$167.50	\$167.50	per month	No Change	8-2011 and 2-3001

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Hydrant Meter Fees 8-2011 and 2-3001 Cont.</b>						
Unreported Monthly Hydrant Meter Readings 3" (2" Backflow)	estimate 100 CCF on bill equals \$670.00/month	\$670.00	\$670.00	per month	No Change	8-2011 and 2-3001
Charge to re-bill on estimated charge per month		\$50.00	\$50.00	per month	No Change	8-2011 and 2-3001
<b>Hydrant Meter Labor Costs 8-2011</b>						
Meter Testing		\$35.00	\$35.00	per test	No Change	8-2011
Backflow Testing		\$35.00	\$35.00	per test	No Change	8-2011
Replace Damaged/Stopped Meter		\$70.00	\$70.00	per replacement	No Change	8-2011
Repair RPZ with Repair Kit or New RPZ		\$105.00	\$105.00	per repair kit	No Change	8-2011
Replace Gate Valves		\$35.00	\$35.00	per replacement	No Change	8-2011
Remove Non-COR Equipment		\$35.00	\$35.00	per removal	No Change	8-2011
<b>Hydrant Meter Replacement Costs 8-2011</b>						
2" X 2" IPT (Raleigh-Iron)		\$50.00	\$50.00	each	No Change	8-2011
2" Gate Valve		\$40.00	\$40.00	each	No Change	8-2011
2" X 3" Brass Nipple (Short Nipple)		\$10.00	\$10.00	each	No Change	8-2011
2" x Close Brass Nipple		\$10.00	\$10.00	each	No Change	8-2011
2 ½" X 10' Hose		\$130.00	\$130.00	each	No Change	8-2011
2" RPZ Backflow Assembly		\$440.00	\$440.00	each	No Change	8-2011
3" X 2 ½" FRAL Brass Coupling		\$275.00	\$275.00	each	No Change	8-2011
3" Meter only, E-coder		\$910.00	\$910.00	each	No Change	8-2011
3" Meter Assembly		\$1,300.00	\$1,300.00	each	No Change	8-2011
2" X 1" Reducer (Reducer)		\$25.00	\$25.00	each	No Change	8-2011
1" X ¾" Reducer (Three Quarters)		\$5.00	\$5.00	each	No Change	8-2011
¾" X ½" Reducer (Half Inch)		\$5.00	\$5.00	each	No Change	8-2011
5/8" Meter only, E-Coder		\$195.00	\$195.00	each	No Change	8-2011
½" RPZ Backflow Assembly		\$290.00	\$290.00	each	No Change	8-2011
Adjustable Hydrant Wrench		\$65.00	\$65.00	each	No Change	8-2011
5/8 Meter, E-coder and 1/2" RPZ Backflow Assembly		\$485.00	\$485.00	each	No Change	8-2011
2" CONBRACO Repair Kit		\$175.00	\$175.00	each	No Change	8-2011

## Raleigh Water

<u>Fee Description</u>	<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Hydrant Meter Replacement Costs 8-2011 Cont.</b>					
½" CONBRACO Repair Kit	\$125.00	\$125.00	each	No Change	8-2011
Accessories bag for 5/8" meter/RPZ and Backflow Assembly	\$235.00	\$235.00	each	No Change	8-2011
Accessories bag for 3" meter/RPZ and Backflow Assembly	\$425.00	\$425.00	each	No Change	8-2011
3" Hydrant Meter Gasket	\$10.00	\$10.00	each	No Change	8-2011
3.340 X 6 FNH X 2" Adapter for 5/8" Meter	\$75.00	\$75.00	each	No Change	8-2011
Gear Duffle Bag, 30"	\$65.00	\$65.00	each	No Change	8-2011
Hose Bibb, Brass, 1/2"	\$5.00	\$5.00	each	No Change	8-2011
Adaptor, Fire Hose, 2 1/2" x 2 1/2", FNST x MRAL	\$50.00	\$100.00	each	Actual Cost*	8-2011
Adaptor, Fire Hose, 2 1/2 x 2", MNST x MIP	\$75.00	\$100.00	each	Actual Cost*	8-2011

\*Previous version included clerical error stating "No Change" instead of actual cost. Rate change was not impacted.

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Reimbursement for Replacement of Existing Water Mains - 8-2096</b>						
6-inch Water Pipe	Total	\$133.59	\$136.00	per linear foot	ENR	8-2096
6-inch Water Pipe	Bore and Jack	\$222.78	\$227.00	per linear foot	ENR	8-2096
8-inch Water Pipe	Total	\$138.01	\$141.00	per linear foot	ENR	8-2096
8-inch Water Pipe	Bore and Jack	\$278.14	\$284.00	per linear foot	ENR	8-2096
12-inch Water Pipe	Total	\$169.86	\$173.00	per linear foot	ENR	8-2096
12-inch Water Pipe	Bore and Jack	\$487.41	\$497.00	per linear foot	ENR	8-2096
16-inch Water Pipe	Total	\$227.40	\$232.00	per linear foot	ENR	8-2096
16-inch Water Pipe	Bore and Jack	\$626.48	\$639.00	per linear foot	ENR	8-2096
24-inch Water Pipe	Total	\$239.06	\$244.00	per linear foot	ENR	8-2096
24-inch Water Pipe	Bore and Jack	\$765.56	\$781.00	per linear foot	ENR	8-2096
3/4-inch Water Service		\$1,412.88	\$1,441.00	each	ENR	8-2096
1-inch Water Service		\$1,475.80	\$1,505.00	each	ENR	8-2096
2-inch Water Service		\$7,801.87	\$7,956.00	each	ENR	8-2096
2-inch Water Insertion Valve		\$5,564.09	\$5,674.00	each	ENR	8-2096
4-inch Water Insertion Valve		\$10,153.35	\$10,354.00	each	ENR	8-2096
6-inch Water Insertion Valve		\$13,214.21	\$13,476.00	each	ENR	8-2096
8-inch Water Insertion Valve		\$16,273.73	\$16,596.00	each	ENR	8-2096
12-inch Water Insertion Valve		\$22,394.09	\$22,837.00	each	ENR	8-2096
Fire Hydrant		\$5,427.72	\$5,535.00	each	ENR	8-2096
<b>Reimbursement for Replacement of Existing Sewer Mains (Fee varies by depth) - 8-2096</b>						
8-inch Sewer Pipe	Depth of 0-16	\$156.04	\$159.00	per linear foot	ENR	8-2096
12-inch Sewer Pipe	Depth of 0-16	\$165.71	\$169.00	per linear foot	ENR	8-2096
16-inch Sewer Pipe	Depth of 0-16	\$172.67	\$176.00	per linear foot	ENR	8-2096
18-inch Sewer Pipe	Depth of 0-16	\$184.39	\$188.00	per linear foot	ENR	8-2096
24-inch Sewer Pipe	Depth of 0-16	\$222.25	\$227.00	per linear foot	ENR	8-2096
8-inch Sewer Pipe	Depth greater than 16	\$206.77	\$211.00	per linear foot	ENR	8-2096
12-inch Sewer Pipe	Depth greater than 16	\$217.95	\$222.00	per linear foot	ENR	8-2096
16-inch Sewer Pipe	Depth greater than 16	\$227.66	\$232.00	per linear foot	ENR	8-2096
18-inch Sewer Pipe	Depth greater than 16	\$239.40	\$244.00	per linear foot	ENR	8-2096
24-inch Sewer Pipe	Depth greater than 16	\$279.99	\$286.00	per linear foot	ENR	8-2096
8-inch Sewer Pipe	Bore and Jack	\$548.57	\$559.00	per linear foot	ENR	8-2096
12-inch Sewer Pipe	Bore and Jack	\$759.17	\$774.00	per linear foot	ENR	8-2096
16-inch Sewer Pipe	Bore and Jack	\$1,240.68	\$1,265.00	per linear foot	ENR	8-2096

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Reimbursement for Replacement of Existing Sewer Mains (Fee varies by depth) - 8-2096 Cont.</b>						
18-inch Sewer Pipe	Bore and Jack	\$1,722.15	\$1,756.00	per linear foot	ENR	8-2096
24-inch Sewer Pipe	Bore and Jack	\$2,166.74	\$2,210.00	per linear foot	ENR	8-2096
4-ft Diameter Sewer Manhole	Depth of 0-16	\$4,208.31	\$4,292.00	each	ENR	8-2096
5-ft Diameter Sewer Manhole	Depth of 0-16	\$9,181.77	\$9,364.00	each	ENR	8-2096
6-ft Diameter Sewer Manhole	Depth of 0-16	\$14,565.33	\$14,854.00	each	ENR	8-2096
4-ft Diameter Sewer Manhole	Depth greater than 16	\$9,836.10	\$10,031.00	each	ENR	8-2096
5-ft Diameter Sewer Manhole	Depth greater than 16	\$12,907.83	\$13,163.00	each	ENR	8-2096
6-ft Diameter Sewer Manhole	Depth greater than 16	\$25,144.17	\$25,642.00	each	ENR	8-2096
Sewer Service		\$2,070.90	\$2,112.00	each	ENR	8-2096
8-inch Sewer Pipe Bypass Pumping		\$11,145.28	\$11,366.00	per 150 linear feet	ENR	8-2096
12-inch Sewer Pipe Bypass Pumping		\$15,475.45	\$15,782.00	per 150 linear feet	ENR	8-2096
16-inch Sewer Pipe Bypass Pumping		\$20,475.35	\$20,881.00	per 150 linear feet	ENR	8-2096
24-inch Sewer Pipe Bypass Pumping		\$20,475.35	\$20,881.00	per 150 linear feet	ENR	8-2096
Rock - up to 10 cubic yards		\$1,669.15	\$1,702.00	lump sum	ENR	8-2096
Additional rock over 10 cubic yards		\$76.51	\$78.00	per cubic yard	ENR	8-2096
Asphalt		\$52.88	\$54.00	per linear foot of sewer main	ENR	8-2096
<b>Pipe Bursting Multipliers</b>						
8" Pipe	Minimal Degree of Difficulty	118%	118%		No Change	8-2096
8" Pipe	Moderate Degree of Difficulty	118%	118%		No Change	8-2096
8" Pipe	Comprehensive Degree of Difficulty	141%	141%		No Change	8-2096
12" Pipe	Minimal Degree of Difficulty	127%	127%		No Change	8-2096
12" Pipe	Moderate Degree of Difficulty	136%	136%		No Change	8-2096
12" Pipe	Comprehensive Degree of Difficulty	173%	173%		No Change	8-2096
16" Pipe	Minimal Degree of Difficulty	146%	146%		No Change	8-2096
16" Pipe	Moderate Degree of Difficulty	154%	154%		No Change	8-2096
16" Pipe	Comprehensive Degree of Difficulty	179%	179%		No Change	8-2096
18" Pipe	Minimal Degree of Difficulty	156%	156%		No Change	8-2096
18" Pipe	Moderate Degree of Difficulty	163%	163%		No Change	8-2096
18" Pipe	Comprehensive Degree of Difficulty	186%	186%		No Change	8-2096
24" Pipe	Minimal Degree of Difficulty	161%	161%		No Change	8-2096
24" Pipe	Moderate Degree of Difficulty	176%	176%		No Change	8-2096
24" Pipe	Comprehensive Degree of Difficulty	192%	192%		No Change	8-2096

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Water Meter Installation 8-2005</b>						
5/8-inch Meter	*See 'Not Ready Fee' below	\$206.00	\$210.00	per meter	ENR	8-2005
1-inch Meter	*See 'Not Ready Fee' below	\$286.00	\$292.00	per meter	ENR	8-2005
1 1/2-inch Meter	*See 'Not Ready Fee' below	\$497.00	\$507.00	per meter	ENR	8-2005
2-inch Meter	*See 'Not Ready Fee' below	\$608.00	\$620.00	per meter	ENR	8-2005
4-inch Meter	*See 'Not Ready Fee' below	\$3,522.00	\$3,592.00	per meter	ENR	8-2005
6-inch Meter	*See 'Not Ready Fee' below	\$5,238.00	\$5,342.00	per meter	ENR	8-2005
6-inch Meter with Fire Protection	*See 'Not Ready Fee' below	\$9,423.00	\$9,610.00	per meter	ENR	8-2005
8-inch Meter	*See 'Not Ready Fee' below	\$4,488.00	\$4,577.00	per meter	ENR	8-2005
8-inch Meter with Fire Protection	*See 'Not Ready Fee' below	\$11,187.00	\$11,409.00	per meter	ENR	8-2005
10-inch Protectus III	*See 'Not Ready Fee' below	\$15,621.00	\$15,930.00	per meter	ENR	8-2005
Not Ready Fee	* Not Ready Fee shall be collected by the City only if the City has attempted to initially install the water meter and determined that the water service stub was either not installed to the property or the water service stub not installed in accordance with City standards.	\$50.00	\$50.00	*per not ready violation	No Change	8-2005

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Water and Sewer Assessment Rates Resolution 2016-278</b>						
8" Sanitary Sewer	Assessment rate per front foot for each side of the street or abutting frontage	\$62.25	\$62.25	per foot	No Change	Resolution 2016-278
6" Water	Assessment rate per front foot for each side of the street or abutting frontage	\$44.11	\$44.11	per foot	No Change	Resolution 2016-278

## Raleigh Water

Fee Description		Prior Year	Adopted	Unit of Measure	Indices	Authority
<b>Sewer Capital Facility Fees 8-2092</b>						
5/8 Inch Water Meter		\$2,522.00	\$2,522.00	per tap	No Change	8-2092
3/4 Inch Water Meter		\$3,783.00	\$3,783.00	per tap	No Change	8-2092
1 Inch Water Meter		\$6,305.00	\$6,305.00	per tap	No Change	8-2092
1 1/2 Inch Water Meter		\$12,610.00	\$12,610.00	per tap	No Change	8-2092
2 Inch Water Meter		\$20,176.00	\$20,176.00	per tap	No Change	8-2092
3 Inch Water Meter		\$40,352.00	\$40,352.00	per tap	No Change	8-2092
4 Inch Water Meter		\$63,050.00	\$63,050.00	per tap	No Change	8-2092
6 Inch Water Meter		\$126,100.00	\$126,100.00	per tap	No Change	8-2092
8 Inch Water Meter		\$201,760.00	\$201,760.00	per tap	No Change	8-2092
10 Inch Water Meter		\$529,620.00	\$529,620.00	per tap	No Change	8-2092
12 Inches or greater Water Meter		\$668,330.00	\$668,330.00	per tap	No Change	8-2092
Sewer Capital Facilities Connection Fee	For approved sewer-only connections. This fee will increase proportionately to the increased connection size and/or volume	\$2,522.00	\$2,522.00	per 4-inch sewer service connection	No Change	8-2092
<b>Water Capital Facility Fees 8-2092.1</b>						
5/8 Inch Water Meter		\$1,373.00	\$1,373.00	per tap	No Change	8-2092.1
3/4 Inch Water Meter		\$2,060.00	\$2,060.00	per tap	No Change	8-2092.1
1 Inch Water Meter		\$3,433.00	\$3,433.00	per tap	No Change	8-2092.1
1 1/2 Inch Water Meter		\$6,865.00	\$6,865.00	per tap	No Change	8-2092.1
2 Inch Water Meter		\$10,984.00	\$10,984.00	per tap	No Change	8-2092.1
3 Inch Water Meter		\$21,968.00	\$21,968.00	per tap	No Change	8-2092.1
4 Inch Water Meter		\$34,325.00	\$34,325.00	per tap	No Change	8-2092.1
6 Inch Water Meter		\$68,650.00	\$68,650.00	per tap	No Change	8-2092.1
8 Inch Water Meter		\$109,840.00	\$109,840.00	per tap	No Change	8-2092.1
10 Inch Water Meter		\$288,330.00	\$288,330.00	per tap	No Change	8-2092.1
12 Inches or greater Water Meter		\$363,845.00	\$363,845.00	per tap	No Change	8-2092.1

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Water and Sewer Main Reimbursement - Extension Policies 8-2077</b>						
Water Main Reimbursement 6-inch		\$43.00	\$44.00	per linear foot	ENR	8-2077
Water Main Reimbursement - 8-inch		\$52.00	\$53.00	per linear foot	ENR	8-2077
Sewer Main Reimbursement - 8-inch		\$56.00	\$57.00	per linear foot	ENR	8-2077
Sewer Main Reimbursement - 10-inch		\$73.00	\$74.00	per linear foot	ENR	8-2077
Design and Inspection		10%	10%	of Construction Cost	No Change	8-2077
<b>Water and Sewer Tap Fees 8-2039</b>						
3/4-inch water	Installation of water services	\$4,580.00	\$4,671.00	lump sum fee	ENR	8-2039
1-inch water	Installation of water services	\$4,800.00	\$4,895.00	lump sum fee	ENR	8-2039
3/4-inch split water (new application)	Installation of water services	\$598.00	\$610.00	lump sum fee	ENR	8-2039
3/4-inch split water (existing application)	Installation of water services	\$1,236.00	\$1,260.00	lump sum fee	ENR	8-2039
1-inch split water (new application)	Installation of water services	\$1,018.00	\$1,038.00	lump sum fee	ENR	8-2039
1-inch split water (existing application)	Installation of water services	\$1,438.00	\$1,466.00	lump sum fee	ENR	8-2039
4-inch sewer	Installation of sewer services	\$5,708.00	\$5,821.00	lump sum fee	ENR	8-2039
For above water and sewer tap fees, the City does not install taps across divided roadways, or across roadways/streets measuring 45 feet or longer as measured from back of curb to back of curb. When no curb exists, the measurement shall be marked from the edge of pavement.						
Sewer only disconnection	Disconnection of sewer services	\$1,507.00	\$1,537.00	lump sum fee	ENR	8-2039
Sewer only reconnection	Reconnection of sewer services	\$1,507.00	\$1,537.00	lump sum fee	ENR	8-2039

## Raleigh Water

### Rates, Charges and Rents for Water and Sewer Utility Service

Official Schedule of Rates, Charges, and Rents for water, sewer and reuse water billed on or after July 1 of upcoming fiscal year regardless of the date of delivery of service, for the Raleigh, Garner, Rolesville, Wake Forest, and Knightdale Service delivery areas (Reference Section 2-3001, Raleigh City Code)

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Water Retail Service - Monthly Water Service Charges Inside City Limits (Base Charge)</b>						
5/8 inch water meter		\$6.26	\$6.26	per month	No Change	2-3001
3/4 inch water meter		\$8.50	\$8.50	per month	No Change	2-3001
1 inch water meter		\$12.98	\$12.98	per month	No Change	2-3001
1 1/2 inch water meter		\$24.19	\$24.19	per month	No Change	2-3001
1 1/2 inch fire water meter	Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems and that were plumbed such that the sprinklers are supplied water through the domestic meter service.	\$6.26	\$6.26	per month	No Change	2-3001
2 inch fire water meter	Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems and that were plumbed such that the sprinklers are supplied water through the domestic meter service.	\$6.26	\$6.26	per month	No Change	2-3001
2 inch water meter		\$37.64	\$37.64	per month	No Change	2-3001
3 inch water meter		\$73.50	\$73.50	per month	No Change	2-3001
4 inch water meter		\$113.85	\$113.85	per month	No Change	2-3001
6 inch water meter		\$225.91	\$225.91	per month	No Change	2-3001
8 inch water meter		\$360.39	\$360.39	per month	No Change	2-3001
10 inch water meter		\$517.30	\$517.30	per month	No Change	2-3001
<b>Water Retail Service - Monthly Water Service Charges Outside City Limits</b>						
5/8 inch water meter		\$12.52	\$12.52	per month	No Change	2-3001
3/4 inch water meter		\$17.00	\$17.00	per month	No Change	2-3001
1 inch water meter		\$25.96	\$25.96	per month	No Change	2-3001
1 1/2 inch water meter		\$48.38	\$48.38	per month	No Change	2-3001
2 inch water meter		\$75.28	\$75.28	per month	No Change	2-3001
3 inch water meter		\$147.00	\$147.00	per month	No Change	2-3001
4 inch water meter		\$227.70	\$227.70	per month	No Change	2-3001
6 inch water meter		\$451.82	\$451.82	per month	No Change	2-3001
8 inch water meter		\$720.78	\$720.78	per month	No Change	2-3001
10 inch water meter		\$1,034.60	\$1,034.60	per month	No Change	2-3001

## Raleigh Water

Fee Description		Prior Year	Adopted	Unit of Measure	Indices	Authority
<b>Water Retail Service - Infrastructure Replacement (Inside &amp; Outside)</b>						
5/8 inch water meter		\$1.50	\$1.50	per month	No Change	2-3001
3/4 inch water meter		\$2.25	\$2.25	per month	No Change	2-3001
1 inch water meter		\$3.75	\$3.75	per month	No Change	2-3001
1 1/2 inch water meter		\$7.50	\$7.50	per month	No Change	2-3001
1 1/2 inch fire water meter	Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems and that were plumbed such that the sprinklers are supplied water through the domestic meter service.	\$7.50	\$7.50	per month	No Change	2-3001
2 inch fire water meter	Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems and that were plumbed such that the sprinklers are supplied water through the domestic meter service.	\$12.00	\$12.00	per month	No Change	2-3001
2 inch water meter		\$12.00	\$12.00	per month	No Change	2-3001
3 inch water meter		\$24.00	\$24.00	per month	No Change	2-3001
4 inch water meter		\$37.50	\$37.50	per month	No Change	2-3001
6 inch water meter		\$75.00	\$75.00	per month	No Change	2-3001
8 inch water meter		\$120.00	\$120.00	per month	No Change	2-3001
10 inch water meter		\$172.50	\$172.50	per month	No Change	2-3001
<b>Water Retail Service - Monthly Residential Consumption Charge (Inside City Limits)</b>						
Consumption 0 to 4 CCF		\$2.59	\$2.59	Per CCF	No Change	2-3001
Consumption 5 to 10 CCF		\$4.32	\$4.32	Per CCF	No Change	2-3001
Consumption 11 CCF and Greater		\$5.75	\$5.75	Per CCF	No Change	2-3001
<b>Water Retail Service - Monthly Residential Consumption Charge (Outside City Limits)</b>						
Consumption 0 to 4 CCF		\$5.18	\$5.18	Per CCF	No Change	2-3001
Consumption 5 to 10 CCF		\$8.64	\$8.64	Per CCF	No Change	2-3001
Consumption 11 CCF and Greater		\$11.50	\$11.50	Per CCF	No Change	2-3001
<b>Water Retail Service - Monthly Non-Residential Consumption Charge (Inside City Limits)</b>						
All consumption per CCF		\$3.35	\$3.35	Per CCF	No Change	2-3001
<b>Water Retail Service - Monthly Non-Residential Consumption Charge (Outside City Limits)</b>						
All consumption per CCF		\$6.70	\$6.70	Per CCF	No Change	2-3001
<b>Water Retail Service - Monthly Irrigation Rate (Inside City Limits)</b>						
All consumption per CCF		\$5.75	\$5.75	Per CCF	No Change	2-3001
<b>Water Retail Service - Monthly Irrigation Rate (Outside City Limits)</b>						
All consumption per CCF		\$11.50	\$11.50	Per CCF	No Change	2-3001

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Water Retail Service - Watershed Protection Charge</b>						
Watershed Protection Charge	A charge per CCF of potable water consumed shall be assessed to all Raleigh, Garner, Rolesville, Wake Forest, and Knightdale service delivery areas water customers paying inside city limits or outside city limits rates.	\$0.1122	\$0.1122	Per CCF	No Change	2-3001
<b>Sewer Retail Service - Monthly Sewer Service Charges Inside City Limits (Base Charge)</b>						
5/8 inch water meter		\$7.61	\$7.61	per month	No Change	2-3001
3/4 inch water meter		\$10.41	\$10.41	per month	No Change	2-3001
1 inch water meter		\$15.97	\$15.97	per month	No Change	2-3001
1 1/2 inch water meter		\$29.88	\$29.88	per month	No Change	2-3001
1 1/2 inch fire water meter	Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems and that were plumbed such that the sprinklers are supplied water through the domestic meter service.	\$7.61	\$7.61	per month	No Change	2-3001
2 inch fire water meter	Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems and that were plumbed such that the sprinklers are supplied water through the domestic meter service.	\$7.61	\$7.61	per month	No Change	2-3001
2 inch water meter		\$46.56	\$46.56	per month	No Change	2-3001
3 inch water meter		\$91.08	\$91.08	per month	No Change	2-3001
4 inch water meter		\$141.14	\$141.14	per month	No Change	2-3001
6 inch water meter		\$280.21	\$280.21	per month	No Change	2-3001
8 inch water meter		\$447.11	\$447.11	per month	No Change	2-3001
10 inch water meter		\$641.81	\$641.81	per month	No Change	2-3001
<b>Sewer Retail Service - Monthly Sewer Service Charges Outside City Limits</b>						
5/8 inch water meter		\$15.22	\$15.22	per month	No Change	2-3001
3/4 inch water meter		\$20.82	\$20.82	per month	No Change	2-3001
1 inch water meter		\$31.94	\$31.94	per month	No Change	2-3001
1 1/2 inch water meter		\$59.76	\$59.76	per month	No Change	2-3001
2 inch water meter		\$93.12	\$93.12	per month	No Change	2-3001
3 inch water meter		\$182.16	\$182.16	per month	No Change	2-3001
4 inch water meter		\$282.28	\$282.28	per month	No Change	2-3001
6 inch water meter		\$560.42	\$560.42	per month	No Change	2-3001
8 inch water meter		\$894.22	\$894.22	per month	No Change	2-3001
10 inch water meter		\$1,283.62	\$1,283.62	per month	No Change	2-3001

## Raleigh Water

Fee Description		Prior Year	Adopted	Unit of Measure	Indices	Authority
<b>Sewer Retail Service - Infrastructure Replacement (Inside &amp; Outside)</b>						
5/8 inch water meter		\$4.50	\$4.50	per month	No Change	2-3001
3/4 inch water meter		\$6.75	\$6.75	per month	No Change	2-3001
1 inch water meter		\$11.25	\$11.25	per month	No Change	2-3001
1 1/2 inch water meter		\$22.50	\$22.50	per month	No Change	2-3001
1 1/2 inch fire water meter	Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems and that were plumbed such that the sprinklers are supplied water through the domestic meter service.	\$4.50	\$4.50	per month	No Change	2-3001
2 inch fire water meter	Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems and that were plumbed such that the sprinklers are supplied water through the domestic meter service.	\$4.50	\$4.50	per month	No Change	2-3001
2 inch water meter		\$36.00	\$36.00	per month	No Change	2-3001
3 inch water meter		\$72.00	\$72.00	per month	No Change	2-3001
4 inch water meter		\$112.50	\$112.50	per month	No Change	2-3001
6 inch water meter		\$225.00	\$225.00	per month	No Change	2-3001
8 inch water meter		\$360.00	\$360.00	per month	No Change	2-3001
10 inch water meter		\$517.50	\$517.50	per month	No Change	2-3001
<b>Sewer Retail Service - Consumption Charges Inside City Limits</b>						
All Usage		\$4.53	\$4.53	per CCF of water	No Change	2-3001
<b>Sewer Retail Service - Consumption Charges Outside City Limits</b>						
All Usage		\$9.06	\$9.06	per CCF of water	No Change	2-3001
<b>Sewer Retail Service - Rates Inside City Limits (including billing charges) for residential units without metered water (sewer only)</b>						
Rates for residential units	For services inclusive of administrative costs and infrastructure and replacement costs	\$43.82	\$43.82	per month	No Change	2-3001
<b>Sewer Retail Service - Rates Outside City Limits (including billing charges) for residential units without metered water (sewer only)</b>						
Rates for residential units	For services inclusive of administrative costs and infrastructure and replacement costs	\$83.14	\$83.14	per month	No Change	2-3001
<b>Sewer Retail Service - Industrial Surcharges 8-2124 and 2-3001</b>						
BOD	Refers to 8-2124 for applicability	\$0.274	\$0.274	per lb. of BOD	No Change	2-3001
SS	Refers to 8-2124 for applicability	\$0.254	\$0.254	per lb. of SS	No Change	2-3001
TN	Refers to 8-2124 for applicability	\$1.078	\$1.078	per lb. of TN	No Change	2-3001
TP	Refers to 8-2124 for applicability	\$3.845	\$3.845	per lb. of TP	No Change	2-3001

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Sewer Retail Service - Reuse Water</b>						
Monthly service charge and infrastructure replacement same as retail water service meter size charge						
Reuse associated with sewer consumption charge is 50% of non-residential retail water consumption unit price in CCF. Sewer consumptive rates as listed in "Sewer Retail Service - Service Charges" will be applied to all usage in this category.						
Irrigation consumption charge is 50% of irrigation water consumptive unit price in CCF.						
<b>Sewer Retail Service - Fats, Oils and Grease Non Significant Industrial Users 2-3001</b>						
Administrative sampling and inspecting monthly service charge		\$15.00	\$15.00	per month	No Change	2-3001
<b>Contract Service - Water (Based on wholesale rate study affective July 1, 2020)</b>						
Operations and Maintenance Charges	Applicable to all water used	\$2.102	\$1.500	per CCF	Wholesale Rate Study	2-3001
Capital Charges - General Facilities		n/a	\$27,895.00	MGD per Month	Wholesale Rate Study	2-3001
<b>Contract Service Sewer for Existing Contract Capacity Allocation Effective July 1, 2020</b>						
Operation & Maintenance Charges	Applicable to all flow	\$0.37	\$0.87	CCF of sewage	Wholesale Rate Study	2-3001
Applicable to all BOD		\$0.274	\$0.274	per lb. of BOD	Wholesale Rate Study	2-3001
Applicable to all TSS		\$0.254	\$0.254	per lb. of TSS	Wholesale Rate Study	2-3001
Applicable to all TN		\$1.078	\$1.078	per lb. of TN	Wholesale Rate Study	2-3001
Applicable to all TP		\$3.845	\$3.845	per lb. of TP	Wholesale Rate Study	2-3001
Capital Charges (Clayton)	Based on upfront payment for leased capacity	-	\$4,137.00	per Month	Wholesale Rate Study	2-3001
Capital Charges (Middlesex)	Based on upfront payment for leased capacity	-	\$993.00	per Month	Wholesale Rate Study	2-3001
<b>Contract Service Sewer for New Contract or Amended Contract Capacity Allocation After July 1, 2020</b>						
Operation & Maintenance Charges	Applicable to all flow	-	\$1.52	per CCF of sewage	Wholesale Rate Study	2-3001
Capital Charges		-	\$30,396.00	per MGD of Allocation	Wholesale Rate Study	2-3001
Capital Charges		-	\$30,396.00	per MGD of Allocation	Wholesale State Study	2-3001

## Raleigh Water

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Bill Fee</b>						
Billing Services	Fees charged per bill for solid waste, recycle, or stormwater charges in merger towns that are included on the City of Raleigh monthly bill.	\$0.25	\$0.50	per bill	Cost of Service Study	Contract

## Raleigh Water - Discontinued Fees

### Discontinued Raleigh Water Fees

The following fees will no longer be charged.

<u>Fee Description</u>		<u>Prior Year</u>	<u>Adopted</u>	<u>Unit of Measure</u>	<u>Indices</u>	<u>Authority</u>
<b>Utility Charges 8-2011 and 2-3001</b>						
After Hours Charge		\$50.00		per visit		8-2011 and 2-3001
Meter Set Return Trip Charge		\$50.00		per return trip	No Change	8-2011 and 2-3001
<b>Rates, Charges and Rents for Water and Sewer Utility Service</b>						
<b>Contract Service - Water (Based on wholesale rate study effective July 1, 2020)</b>						
Capital Charges - Production Facilities	Applicable capacity reserved by contractual agreement, as of 7/1/1980	\$9,403.00		MGD per Month	No Change	2-3001
Capital Charges - Production Facilities	Applicable capacity reserved by contractual agreement as of 7/1/1984	\$31,572.00		MGD per Month	No Change	2-3001
<b>Contract Service - Sewer</b>						
Operations and Maintenance Charges - Treatment	See Industrial Surcharges under sewer retail rates				No Change	2-3001
Operations and Maintenance Charges - Transportation	Applicable to all flow	\$0.1187		CCF of sewage	No Change	2-3001
Capital Charges - Treatment Peak Reserve Flow	Applicable to capacity reserve by contractual agreement within plant facility capacity as of 1980.	\$68.15		MGD per Month	No Change	2-3001
Capital Charges - Treatment Average Reserve Flow	Applicable to capacity reserve by contractual agreement within plant facility capacity as of 1980.	\$1,081.52		MGD per Month	No Change	2-3001
Capital Charges - Transportation	Applicable to capacity reserved by contractual agreement within Neuse River Outfall facility capacity as of 1980	\$107.60		MGD/Mile/Month	No Change	2-3001
Capital Charges - Transportation	Applicable to capacity reserved by contractual agreement within Walnut Creek Outfall, from Sunnybrook Road to Neuse River Outfall facility capacity as of 1980	\$68.15		MGD/Mile/Month	No Change	2-3001
Capital Charges - Transportation	Applicable to capacity reserved by contractual agreement within Crabtree Creek Outfall, from Old Crabtree Creek Pump Station, to Neuse River Outfall facility capacity as of 1980	\$88.58		MGD/Mile/Month	No Change	2-3001

## Ordinances

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# ORDINANCE NO. (2020) 97

## Budget Ordinance for Fiscal Year 2020-21

**Be it ordained by City Council of the City of Raleigh, North Carolina:**

**Section 1.** That there is hereby levied the following rates of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of **January 1, 2020**, for the purpose of raising the revenue from current year's property tax to finance the foregoing appropriations:

### **GENERAL FUND**

Total rate per \$100 of valuation of taxable property: **\$ 0.3552**

Such rates of tax are based on an estimated total assessed valuation of property for purposes of taxation of \$76,876,679,000 and an estimated rate of collection of ninety-nine point thirty percent (99.30%).

**Section 2.** That there is hereby levied the following special district rate of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed within the tax district as of **January 1, 2020**, for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Municipal Service District as Established in Resolution No. 2009-795.

Total rate per \$100 of valuation of taxable property: **\$ 0.0440**

**Section 3.** That there is hereby levied the following special district rate of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed within the tax district as of **January 1, 2020**, for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Hillsborough Municipal Service District as Established in Resolution No. 2008-614.

Total rate per \$100 of valuation of taxable property: **\$ 0.0965**

**Section 4.** That the Mayor shall have the authority to execute the orders directing the respective tax collectors to collect taxes in accordance with G.S. 105-321 for the City of Raleigh, Wake County, and Durham County.

**Section 5.** That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021, according to the following schedules:

### **General Fund**

#### **Revenues:**

Property Taxes	\$274,728,496
Sales Tax	100,608,000
Transfers from Other Funds	21,121,650
Intergovernmental Revenues	51,946,848
Fees & Miscellaneous	10,821,928
Licenses	15,765,684
Inspection Fees	15,696,070

Interest on Investments	3,700,000	
Fund Balance & Special Reserves	13,311,590	
<b>General Fund Revenue Total</b>		<b>\$507,700,266</b>
<b>General Fund Expenditure Total</b>		<b>\$507,700,266</b>
<b><u>Economic Development Fund</u></b>		
<b>Revenues:</b>		
Transfers from Other Funds	\$1,190,628	
<b>Economic Development Fund Revenue Total</b>		<b>\$1,190,628</b>
<b>Economic Development Fund Expenditure Total</b>		<b>\$1,190,628</b>
<b><u>Revolving Fund</u></b>		
<b>Revenues:</b>		
Fees & Miscellaneous	\$5,107,013	
Fund Balance & Special Reserves	2,583,654	
<b>Revolving Fund Revenue Total</b>		<b>\$7,690,667</b>
<b>Revolving Fund Expenditure Total</b>		<b>\$7,690,667</b>
<b><u>General Debt Service Fund</u></b>		
<b>Revenues:</b>		
Interest on Investments	\$1,975,000	
Transfers from Other Funds	74,060,812	
<b>General Debt Service Fund Revenue Total</b>		<b>\$76,035,812</b>
<b>General Debt Service Fund Expenditure Total</b>		<b>\$76,035,812</b>
<b><u>Public Utilities Fund</u></b>		
<b>Revenues:</b>		
Utility Sales	\$218,256,207	
Fees & Miscellaneous	2,065,200	
Inspection Fees	405,000	
Interest on Investments	3,297,767	
Transfers from Other Funds	4,314,677	
Fund Balance & Special Reserves	20,594,335	
<b>Public Utilities Fund Revenue Total</b>		<b>\$248,933,186</b>
<b>Public Utilities Fund Expenditure Total</b>		<b>\$248,933,186</b>
<b><u>Water Infrastructure Fund</u></b>		
<b>Revenues:</b>		
Fees & Miscellaneous	\$5,000,000	

<b>Water Infrastructure Fund Revenue Total</b>	<b>\$5,000,000</b>
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<b>Water Infrastructure Fund Expenditure Total</b>	<b>\$5,000,000</b>
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**Sewer/Reuse Infrastructure Fund**

**Revenues:**

Fees & Miscellaneous	\$13,500,000
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<b>Sewer/Reuse Fund Revenue Total</b>	<b>\$13,500,000</b>
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<b>Sewer/Reuse Fund Expenditure Total</b>	<b>\$13,500,000</b>
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**Watershed Protection Fund**

**Revenues:**

Fees & Miscellaneous	\$2,250,000
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Fund Balance & Special Reserves	90,000
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<b>Watershed Protection Fund Revenue Total</b>	<b>\$2,340,000</b>
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<b>Watershed Protection Fund Expenditure Total</b>	<b>\$2,340,000</b>
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**Utility Debt Service Fund**

**Revenues:**

Transfers from Other Funds	\$55,875,000
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Fees & Miscellaneous	185,000
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Interest on Investments	140,000
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Fund Balance & Special Reserves	6,400,000
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<b>Utility Debt Service Fund Revenue Total</b>	<b>\$62,600,000</b>
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<b>Utility Debt Service Fund Expenditure Total</b>	<b>\$62,600,000</b>
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**Water Capital Facility Fee Fund**

**Revenues:**

Facility Fees	\$5,400,000
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Fund Balance & Special Reserves	1,100,000
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<b>Water Capital Facility Fees Fund Revenue Total</b>	<b>\$6,500,000</b>
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<b>Water Capital Facility Fees Fund Expenditure Total</b>	<b>\$6,500,000</b>
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**Sewer Capital Facility Fee Fund**

**Revenues:**

Facility Fees	\$10,200,000	
Fund Balance & Special Reserves	5,800,000	
<b>Sewer Capital Facility Fee Fund Revenue Total</b>		<b>\$16,000,000</b>
<b>Sewer Capital Facility Fee Fund Expenditure Total</b>		<b>\$16,000,000</b>

**Solid Waste Fund**

**Revenues:**

Residential Solid Waste Fees	\$31,389,141	
Transfers from Other Funds	7,730,000	
Fees & Miscellaneous	2,801,903	
Fund Balance & Special Reserves	1,772,756	
<b>Solid Waste Fund Revenue Total</b>		<b>\$43,693,800</b>
<b>Solid Waste Fund Expenditure Total</b>		<b>\$43,693,800</b>

**Solid Waste Debt Service Fund**

**Revenues:**

Transfers from Other Funds	\$1,805,734	
<b>Solid Waste Debt Service Fund Revenue Total</b>		<b>\$1,805,734</b>
<b>Solid Waste Debt Service Fund Expenditure Total</b>		<b>\$1,805,734</b>

**Public Transit Fund**

**Revenues:**

Intergovernmental	\$13,362,615	
Transfers from Other Funds	16,746,667	
Transit Revenues	4,970,685	
Grants & Matching Funds	2,931,622	
Fees & Miscellaneous	405,000	
<b>Public Transit Fund Revenue Total</b>		<b>\$38,416,589</b>
<b>Public Transit Fund Expenditure Total</b>		<b>\$38,416,589</b>

**Parking Facilities Fund - Operating**

**Revenues:**

Parking Fees	\$18,722,999	
Fees & Miscellaneous	20,000	

Interest on Investments	23,000	
Fund Balance & Special Reserves	1,148,867	
<b>Parking Facilities Fund Revenue Total</b>		<b>\$19,914,866</b>
<b>Parking Facilities Fund Expenditure Total</b>		<b>\$19,914,866</b>
<b><u>Parking Debt Service Fund</u></b>		
<b>Revenues:</b>		
Transfers from Other Funds	\$6,272,755	
Fund Balance & Special Reserves	1,234,723	
<b>Parking Debt Service Fund Revenue Total</b>		<b>\$7,507,478</b>
<b>Parking Debt Service Fund Expenditure Total</b>		<b>\$7,507,478</b>
<b><u>Stormwater Management Fund</u></b>		
<b>Revenues:</b>		
Stormwater Fees	\$23,087,285	
Transfers from Other Funds	523,426	
Fees & Miscellaneous	50,000	
Interest on Investments	300,000	
<b>Stormwater Management Fund Revenue Total</b>		<b>\$23,960,711</b>
<b>Stormwater Management Fund Expenditure Total</b>		<b>\$23,960,711</b>
<b><u>Street Facility Fees Fund</u></b>		
<b>Revenues:</b>		
Facility Fees	\$4,470,856	
<b>Street Facility Fees Fund Revenue Total</b>		<b>\$4,470,856</b>
<b>Street Facility Fees Fund Expenditure Total</b>		<b>\$4,470,856</b>
<b><u>Park Acquisition – Facility Fees Fund</u></b>		
<b>Revenues:</b>		
Facility Fees	\$1,695,067	
<b>Facility Fee Fund Revenue Total</b>		<b>\$1,695,067</b>
<b>Facility Fee Fund Expenditure Total</b>		<b>\$1,695,067</b>
<b><u>RCCC/PAC Operations Fund</u></b>		
<b>Revenues:</b>		
Fees & Miscellaneous	\$12,112,738	
Transfers from Other Funds	5,922,324	
Interest on Investments	17,005	
Fund Balance & Special Reserves	2,147,591	

<b>RCCC &amp; PAC Operations Revenue Total</b>	<b>\$20,199,658</b>
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<b>RCCC &amp; PAC Operations Fund Expenditure Total</b>	<b>\$20,199,658</b>
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**Convention Center Debt Service Fund**

**Revenues:**

Transfers from Other Funds	\$19,887,276
Fund Balance & Special Reserves	424,865

<b>New Convention Center Debt Service Fund Revenue Total</b>	<b>\$20,312,141</b>
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<b>New Convention Center Debt Service Fund Expenditure Total</b>	<b>\$20,312,141</b>
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**Convention Center Financing Fund**

**Revenues:**

Intergovernmental	\$30,652,887
Interest on Investments	1,571,643

<b>Convention Center Financing Fund Revenue Total</b>	<b>\$32,224,530</b>
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<b>Convention Center Financing Fund Expenditure Total</b>	<b>\$32,224,530</b>
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**Walnut Creek Amphitheatre Operating Fund**

**Revenues:**

Fees & Miscellaneous	\$212,096
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<b>Walnut Creek Amphitheatre Operating Fund Revenue Total</b>	<b>\$212,096</b>
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<b>Walnut Creek Amphitheatre Operating Fund Expenditure Total</b>	<b>\$212,096</b>
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**Emergency Telephone System Fund**

**Revenues:**

Intergovernmental	\$2,740,727
Fund Balance & Special Reserves	200,000

<b>Emergency Telephone System Fund Revenue Total</b>	<b>\$2,940,727</b>
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<b>Emergency Telephone System Fund Expenditure Total</b>	<b>\$2,940,727</b>
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**Housing Development – Operating Fund**

**Revenues:**

Fees & Miscellaneous	\$52,600
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Transfers from Other Funds	903,977	
Fund Balance & Special Reserves	86,947	
<b>Housing Development-Operating Fund Revenue Total</b>		<b>\$1,043,524</b>

<b>Housing Development-Operating Fund Expenditure Total</b>		<b>\$1,043,524</b>
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**Community Development Block Grant Fund**

**Revenues:**

Grants & Matching Funds	\$3,192,514	
Fees & Miscellaneous	680,000	
<b>Community Development Block Grant Fund Revenue Total</b>		<b>\$3,872,514</b>

<b>Community Development Block Grant Fund Expenditure Total</b>		<b>\$3,872,514</b>
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**HOME Grant Fund**

**Revenues:**

Grants & Matching Funds	\$1,464,643	
Fees & Miscellaneous	670,000	
<b>Home Grant Fund Revenue Total</b>		<b>\$2,134,643</b>

<b>Home Grant Fund Expenditure Total</b>		<b>\$2,134,643</b>
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**Emergency Solution Grant Fund**

**Revenues:**

Grants & Matching Funds	\$275,598	
<b>Emergency Solution Grant Fund Revenue Total</b>		<b>\$275,598</b>

<b>Emergency Solution Grant Fund Expenditure Total</b>		<b>\$275,598</b>
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**Grants Fund**

**Revenues:**

Grants & Matching Funds	\$8,167,294	
Transfers from Other Funds	3,936,904	
<b>Grants Fund Revenue Total</b>		<b>\$12,104,198</b>

<b>Grants Fund Expenditure Total</b>		<b>\$12,104,198</b>
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**Transit CAMPO Fund**

**Revenues:**

Grants & Matching Funds	\$3,621,843
Intergovernmental	554,998
Transfers from Other Funds	277,371

**Transit CAMPO Fund Revenue Total** **\$4,454,212**

**Transit CAMPO Fund Expenditure Total** **\$4,454,212**

**Section 6.** That the following internal service revenue and expenditure accounts are hereby established:

**Internal Service Fund – Risk Management**

**Revenues:**

Worker's Comp Revenue	\$8,922,872
Interest on Investments	\$712,000
Fund Balance & Special Reserves	\$637,599

**Risk Management Revenue Total** **\$10,272,471**

**Risk Management Expenditure Total** **\$10,272,471**

**Internal Service Fund – Health/Dental Trust**

**Revenues:**

City Contribution-Health Trust	\$40,616,789
Employees Contribution-Health Trust	\$8,303,721
City Contribution-Dental Trust	\$3,028,210
Employees Contribution-Dental Trust	\$696,943
Fund Balance & Special Reserves	\$1,000,000

**Health/Dental Trust Revenue Total** **\$53,645,663**

**Health/Dental Trust Expenditure Total** **\$53,645,663**

**Internal Service Fund – Other Post Employment Benefits Trust**

**Revenues:**

City Contribution Health-All Funds	\$18,700,194
Retiree Contribution Health	\$2,006,550
City Contribution Group Life-All Funds	\$192,199
City Contribution Medicare Supplement-All Funds	\$770,465
Retiree Contribution Medicare Supplement	\$890,000

**Other Post Employment Benefits Trust Revenue Total** **\$22,559,408**

**Other Post Employment Benefits Trust Expenditure Total** **\$22,559,408**

**Internal Service Fund – Equipment Funds**

**Revenues:**

Equipment Use Charges	\$16,791,754
Transfer from Other Funds	\$2,308,102
Bond Proceeds	\$17,208,108
Fund Balance & Special Reserves	\$2,100,000

**Equipment Fund Revenue Total** **\$38,407,964**

**Equipment Fund Expenditure Total** **\$38,407,964**

**Internal Service Fund – Vehicle Fleet Services**

**Revenues:**

Vehicle Fleet Revenue	\$17,026,290
Fees & Miscellaneous	\$15,500

**Vehicle Fleet Services Revenue Total** **\$17,041,790**

**Vehicle Fleet Services Expenditure Total** **\$17,041,790**

**Section 7.** That appropriations equal to the amounts of outstanding purchase orders in annually budgeted accounts at June 30th be reappropriated in order to properly account for the payments against the fiscal year in which they were paid.

**Section 8.** The individual fees and charges listed within the City of Raleigh Fee Schedule (the “Schedule”) are authorized and approved in the amounts set forth in the Schedule.

**Section 9.** That the document titled “FY2021 Employee Compensation and Benefits Recommendations” is adopted as a policy to guide employee compensation, benefits, and other activities related to the accomplishment of the Compensation System.

**Section 10.** That effective **July 1, 2020**, the Pay & Classification Plan is amended to incorporate all personnel actions such as reclassifications recommended by the Human Resources department and approved by the City Manager, including pay and salary, compensation for vehicles, clothing and other related items. Funding for the Plan and compensation items is included in the various departments as appropriate.

**Section 11.** That water and sewer rates and individual fees and charges listed within the Raleigh Water Fee Schedule are hereby authorized establishing a schedule of rates, charges and rents for water and sewer services.

**Section 12.** That copies of this ordinance shall be furnished to the City Clerk and to the Chief Financial Officer to be kept on file by them for their direction in the disbursement of City funds.

**Section 13.** If this ordinance or application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of the ordinance which shall be given separate effect and to this end the provisions of this ordinance are declared severable.

**Section 14.** That this ordinance shall become effective on July 1, 2020.

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

**Distribution:** Budget and Management Services  
Chief Financial Officer Allison Bradsher  
Internal Audits Manager Martin Petherbridge  
Jennifer Stevens  
Jackie Taylor

# ORDINANCE NO. (2020) 98

## Project Ordinance for Fiscal Year 2020-21

Be it ordained by City Council of the City of Raleigh, North Carolina:

**Section 1.** That all appropriations below are approved for the financing life of each project, which may extend beyond one fiscal year.

### Water Capital Projects Fund

#### Revenues:

Transfers from Other Funds	\$53,540,000	
<b>Water Capital Projects Fund Revenue Total</b>		<b>\$53,540,000</b>

<b>Water Capital Projects Fund Expenditure Total</b>		<b>\$53,540,000</b>
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### Sewer Capital Projects Fund

#### Revenues:

Transfers from Other Funds	\$52,300,000	
Fund Balance & Special Reserves	6,800,000	
<b>Sewer Capital Projects Fund Revenue Total</b>		<b>\$59,100,000</b>

<b>Sewer Capital Projects Fund Expenditure Total</b>		<b>\$59,100,000</b>
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### Parking Facilities Fund – Projects

#### Revenues:

Transfers from Other Funds	\$2,887,223	
Fund Balance & Special Reserves	1,055,000	
<b>Parking Facilities Fund Projects Revenue Total</b>		<b>\$3,942,223</b>

<b>Parking Facilities Fund Projects Expenditure Total</b>		<b>\$3,942,223</b>
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### Stormwater Utility Capital Projects Fund

#### Revenues:

Transfers from Other Funds	\$4,500,000	
<b>Stormwater Utility Capital Projects Fund Revenue Total</b>		<b>\$4,500,000</b>

<b>Stormwater Utility Capital Projects Fund Expenditure Total</b>		<b>\$4,500,000</b>
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**Housing Development – Projects Fund**

**Revenues:**

Transfers from Other Funds	\$6,241,000	
<b>Housing Development-Projects Fund Revenue Total</b>		<b>\$6,241,000</b>
<b>Housing Development-Projects Fund Expenditure Total</b>		<b>\$6,241,000</b>

**Capital Projects - Miscellaneous**

**Revenues:**

Transfers from Other Funds	\$2,075,891	
Fees & Miscellaneous	243,665	
Fund Balance & Special Reserves	1,524,094	
<b>Capital Projects - Misc. Fund Revenue Total</b>		<b>\$3,843,650</b>
<b>Capital Projects - Misc. Fund Expenditure Total</b>		<b>\$3,843,650</b>

**Street Improvement Fund**

**Revenues:**

Transfers from Other Funds	\$4,245,000	
Fees & Miscellaneous	850,000	
<b>Street Improvement Fund Revenue Total</b>		<b>\$5,095,000</b>
<b>Street Improvement Fund Expenditure Total</b>		<b>\$5,095,000</b>

**Park Improvement Fund**

**Revenues:**

Transfers from Other Funds	\$1,000,000	
<b>Park Improvement Fund Revenue Total</b>		<b>\$1,000,000</b>
<b>Park Improvement Fund Expenditure Total</b>		<b>\$1,000,000</b>

**Public Transit Projects Fund**

**Revenues:**

Transfers from Other Funds	\$258,503	
Grants & Matching Funds	1,034,013	
Intergovernmental	28,295,000	
<b>Public Transit Projects Fund Revenue Total</b>		<b>\$29,587,516</b>
<b>Public Transit Projects Fund Expenditure Total</b>		<b>\$29,587,516</b>

**Section 2.** That the following amounts are hereby appropriated for bond projects from previously unobligated bond funding for the fiscal year beginning July 1, 2020 and ending June 30, 2021 in accordance with the City Capital Improvement Program. Authorized project expenditures represent appropriations necessary for the completion of projects and therefore do not require reappropriation in any subsequent fiscal year.

**Water Revenue Bond Fund**

**Revenues:**

Bond Proceeds	\$84,950,000	
<b>Water Revenue Bond Fund Revenue Total</b>		<b>\$84,950,000</b>

<b>Water Revenue Bond Fund Expenditure Total</b>		<b>\$84,950,000</b>
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**Sewer Revenue Bond Fund**

**Revenues:**

Bond Proceeds	\$158,895,000	
<b>Sewer Revenue Bond Revenue Total</b>		<b>\$158,895,000</b>

<b>Sewer Revenue Bond Expenditure Total</b>		<b>\$158,895,000</b>
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**Street Bond Fund**

**Revenues:**

Bond Proceeds	\$51,780,000	
Fees & Miscellaneous	4,903,962	
Fund Balance & Special Reserves	132,000	
<b>Street Bond Fund Revenue Total</b>		<b>\$56,815,962</b>

<b>Street Bond Fund Expenditure Total</b>		<b>\$56,815,962</b>
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**Housing Bond Fund**

**Revenues:**

Fees & Miscellaneous	\$1,845,000	
Fund Balance & Special Reserves	200,000	
<b>Housing Bond Reserve Fund Revenue Total</b>		<b>\$2,045,000</b>

<b>Housing Bond Reserve Fund Expenditure Total</b>		<b>\$2,045,000</b>
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**Section 3.** That the document titled "*Proposed Capital Improvement Program FY2021-FY2025*" is adopted as a policy to guide capital budgeting, financial planning, project schedules, and other activities related to the accomplishment of capital projects.

**Section 4.** That the adopted Capital Improvement Program supersedes all previously adopted Capital Improvement Programs.

**Section 5.** That authorized project expenditures for FY2020-2021 represent appropriations necessary for the completion of projects and therefore do not require re-appropriation in any subsequent fiscal year.

**Section 6.** That the adopted Capital Improvement Program may be amended by the City Council with budgetary actions or other actions related to the authorization of specific projects and by the adoption of future Capital Improvement Programs.

**Section 7.** That copies of this ordinance shall be furnished to the City Clerk and to the Chief Financial Officer to be kept on file by them for their direction in the disbursement of City funds.

**Section 8.** If this ordinance or application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of the ordinance which shall be given separate effect and to this end the provisions of this ordinance are declared severable.

**Section 9.** This ordinance shall become effective on July 1, 2020.

**Adopted:** June 15, 2020  
**Effective:** July 1, 2020

**Distribution:** Budget and Management Services  
Chief Financial Officer Allison Bradsher  
Internal Audits Manager Martin Petherbridge  
Jackie Taylor  
Jennifer Stevens

## **ORDINANCE NO. (2020) 96**

### **AN ORDINANCE TO AMEND PART 2 AND PART 8 OF THE CITY OF RALEIGH CODE OF ORDINANCES TO REFERENCE THE CITY OF RALEIGH, RALEIGH WATER SCHEDULE OF RATES, FEES, AND CHARGES**

**WHEREAS**, the City of Raleigh, Department of Public Utilities (also known as “Raleigh Water”) has various rates, fees, deposits, rents, and charges for water, reuse water, and sewer services (collectively, the “Utility Service Fees”) set forth within multiple ordinances and published within multiple fee schedules; and

**WHEREAS**, listing the present and future Utility Service Fees within a single fee schedule provides for efficiency in future budget processes, increased transparency, greater ease of use, and increased customer service to the public; and

**WHEREAS**, the City desires to compile all Utility Service Fees into a single document, the Raleigh Water Fee Schedule that is maintained by Raleigh Water; and

**WHEREAS**, the City desires to revise its Code of Ordinances to update references to the Raleigh Water Fee Schedule for existing and future Utility Service Fees; and

### **NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH THAT:**

**Section 1.** Parts 2 and 8 of the City of Raleigh Code of Ordinances (the “City Code”) is hereby amended to reflect the City’s compilation of its Utility Service Fees within a single fee schedule, maintained by Raleigh Water, as detailed in *Attachment A* to this ordinance, referred to as the Raleigh Water Fee Schedule.

**Section 2.** Part 2 of the City Code is amended to delete Section 2-3001(a) and replace it with the following Section 2-3001(a):

(a)Established.

The schedule of rates, fees, charges, deposits, penalties, and rents for water, reuse water, and sewer service, repairs, maintenance, operations and debt service requirements shall be as set forth in the Raleigh Water Fee Schedule. Such rates, fees, charges, deposits, penalties, and rents shall be collected from the users of the service and shall be due and payable monthly in accordance with law within twenty (20) days from the date such rates, fees, charges, deposits, penalties, and rents are billed to the respective users.

**Section 3.** City Code Sections 2-3001(b)(1) and 2-3001(c)(1) are amended to delete the words “established schedule” and replace them with “Raleigh Water Fee Schedule”.

**Section 4.** Part 2 of the City Code is amended to delete Section 2-3001(c)(3)a. and replace it with the following Section 2-3001(c)(3)a.:

(3) Rates for other sewer service.

- a. Where City water is not available or a property owner uses his own source of water supply, there shall be a service charge as set for on the Raleigh Water Fee Schedule, billed and payable on a monthly basis, for each sewer service line of a single-family dwelling unit connected to any sewer outfall, sewer main, or other sewer pipe (or manhole) which is a part of the sewer system of the City. If a sewer connection shall be made with the City's sewer system for other than residential use, the owner's water consumption shall be metered. The metering device shall be accessibly and safely located and shall be installed in accordance with plans approved by the Public Utilities Department. The water meter shall be provided and installed by the owner at his expense in accordance with the approved plan and shall be maintained in continuous and satisfactory operation by the owner at his expense. The owner shall be charged based on the amount of water used from his private supply as though such private supply came from the City's water system. The charge referred to above shall be in addition to the initial sewer connection charge provided by ordinance.

**Section 4.** City Code Section 2-3003(a) shall be amended by deleting the second and third sentences of this section and replacing it with the following sentences:

The deposit amount shall be as set forth on the Raleigh Water Fee Schedule. This schedule incorporates fixed deposit amounts payable on specified disconnection events at the location.

**Section 5.** City Code Sections 2-3004 and 2-3006 are hereby amended to delete any reference to “as fixed from time to time by the City Council, a schedule of which shall be on file in the office of the Finance Director” to “as set forth on the Raleigh Water Fee Schedule”.

**Section 6.** City Code Section 8-2004(a) shall be amended as follows:

- 1.) by deleting the language in §8-2004(a)(i) as follows: “(i) by *City* forces or contractors working for the City and subject to fees pursuant to §8-2039 or” and replacing it with the following language: “(i) by *City* forces or contractors working for the City only after payment to the City of the appropriate tap fee set forth in the Raleigh Water Fee Schedule or”; and
- 2.) by adding the following sentence to the end of §8-2004(a): “Notwithstanding the foregoing, the City will not install taps across divided roadways, or across roadways/streets measuring forty-five (45) feet or longer as measured from back of curb to back or curb. When no curb exists, the measurement shall be marked from the edge of pavement.”

**Section 7.** City Code Section 8-2005(a) shall be amended by deleting the language as follows: “All water meters shall be installed by City forces in accordance to a fee schedule on file by the City”. City Code Section 8-2005(a) shall further be amended by deleting the City Water Meter Installation Fee Schedule and the footnote that follows such fee schedule.

The deleted language shall be replaced with the following:

“All water meters shall be installed by City forces only after payment to the City of the appropriate meter installation fee set forth in the Raleigh Water Fee Schedule. A “Not Ready Fee” *shall* be collected by the *City* pursuant to the Raleigh Water Fee Schedule if the *City* has attempted to initially install the water meter at the request of the applicant and determined that the *water service stub* was either not installed to the *property* or the *water service stub* not installed in accordance with *City* standards. The “Not Ready Fee” must be paid to the *City* prior to any subsequent attempt by the *City* to install the meter after any failed attempt and prior to any water being provided to the *property*.”

**Section 8.** City Code Section 8-2005(b) shall be amended as follows:

- 1.) by deleting the language of the second sentence as follows: “schedule of Utilities Charges adopted by the *City Council* and on record with the Public Utilities Department and the *City Clerk's Office*”.

The deleted language shall be replaced with the following: “Raleigh Water Fee Schedule”; and

- 2.) by deleting the language in the both the third and fourth sentences as follows: “Council-approved schedule of Utilities Charges.”

The deleted language shall be replaced with the following: “Raleigh Water Fee Schedule”.

**Section 9.** City Code Section 8-2011 shall be amended as follows:

- 1.) to change the references to “initiation fee” in the first paragraph to “utility service initiation charge ”; and
- 2.) by deleting the first sentence of the second paragraph as follows:

“A utility service initiation fee will be established by *City Council* and kept on record in the Schedule of Fees and Charges kept in the office of the Finance Director.”

The deleted language shall be replaced with the following:

“The utility service initiation fee shall be as set forth in the Raleigh Water Fee Schedule.”

**Section 10.** City Code Section 8-2039 shall be amended to delete the fee schedule and the first sentence of this section as follows: “These fees apply to services installed by City employees or contractors working for the City.”

The deleted schedule and language shall be replaced with the following:

Where the City or contractors working for the City install any water or sewer service stub as authorized in Section 8-2004(a), the property owner shall pay the appropriate fee as set forth on the Raleigh Water Fee Schedule.

**Section 11.** City Code Section 8-2040 shall be amended as follows:

- 1.) by deleting “of one dollar (\$1.00) per linear foot” in the second sentence of the first paragraph and replacing it with “as set forth in the Raleigh Water Fee Schedule”;
- 2.) by deleting all of the language following “a re-inspection fee” in the last sentence of the first paragraph and replacing it with “as set forth in the Raleigh Water Fee Schedule”;  
and
- 3.) by deleting “of ninety-three dollars (\$93.00)” in the second paragraph and replacing it with “as set forth in the Raleigh Water Fee Schedule”.

**Section 12.** City Code Section 8-2041 shall be amended to delete “of three thousand dollars (\$3000.00) per sanitary sewer pump station” and replacing it with “as set forth in the Raleigh Water Fee Schedule”.

**Section 13.** City Code Section 8-2061 shall be amended to delete “Fees of two hundred dollars (\$200.00) for main extensions and three hundred (\$300.00) for pump station permits will” in the last sentence of this section and replaced with “A main extension permit application fee and, if applicable, pump station permit fee as set forth in the Raleigh Water Fee Schedule shall”.

**Section 14.** City Code Section 8-2077(a) shall be deleted in its entirety and replaced with the following 8-2077(a):

- (a) Following the acceptance by the Raleigh Director of Public Utilities or his designee of any improvements to the utility system constructed pursuant to §8-2076, the developer shall furnish the Raleigh Director of Public Utilities or his designee with an itemized list of costs to be reimbursed by the City. The amount of the reimbursements shall be as set forth in the Raleigh Water Fee Schedule. All fees stated herein shall be adjusted annually based on Engineering News Record Construction Cost Index, as published in December. After the fees are indexed, the fees shall be rounded to the nearest dollar.

**Section 15.** City Code Section 8-2092(a) shall be amended by deleting the last sentence of 8-2092(a) and the Sewer Capital Facilities Fee Schedule that follows and replacing them with the following sentence: “The sewer capital facilities fee shall be paid to the City with the submittal

of the permit application for the connection in the amount set forth in the Raleigh Water Fee Schedule.”

**Section 16.** City Code Section 8-2092(b) shall be amended by deleting “two thousand five hundred twenty-two dollars (\$2,522.00) per 4-inch sewer service connection. The fee will increase proportionately to the increased connection size and/or volume.” The deleted language shall be replaced with the following phrase: “as set forth in the Raleigh Water Fee Schedule.”

**Section 17.** City Code Section 8-2092.1(a) shall be amended by deleting the last sentence of 8-2092.1(a) and the Water Capital Facilities Fee Schedule that follows and replacing them with the following sentence: “The water capital facilities fee shall be paid to the City with the submittal of the permit application for the connection in the amount set forth in the Raleigh Water Fee Schedule.”

**Section 18.** City Code Section 8-2094 is amended to delete the second sentence of 8-2094(c), the table that follows and the language that follows the table and replace it with the following language: The differential unit costs to be used to calculate the reimbursement amount shall be as set forth in the Raleigh Water Fee Schedule. All reimbursement fees in the Raleigh Water Fee Schedule shall be adjusted annually based on Engineering News Record Construction Cost Index, as published in December. After the fees are indexed, the fees shall be rounded to the nearest dollar.

**Section 19.** City Code Section 8-2096 is amended as follows:

- 1.) by deleting the language located at the end of §8-2096(c) as follows: “in §8-2096(f) below”. The deleted language shall be replaced with the following language: “set forth in the Raleigh Water Fee Schedule”;
- 2.) by deleting the word “below” in the first sentence of §8-2096(f) and replacing it with “set forth in the Raleigh Water Fee Schedule”;
- 3.) by deleting the tables in §8-2096(f) and all language that follows those tables; and
- 4.) by deleting the word “above” in the first sentence of §8-2096(g) and replacing it with “set forth in the Raleigh Water Fee Schedule”.

**Section 20.** City Code Section 8-2125 is amended to delete the word “follows:” in §8-2125(5) and the fee schedule after it and replace it with the following language: “set forth in the Raleigh Water Fee Schedule.”

**Section 21.** City Code Section 8-2154 is amended to delete the monetary fee in the third sentence of §8-2154(b) as follows: “ten dollars (\$10.00)” and replace it with the following language: “as set forth in the Raleigh Water Fee Schedule.”

**Section 22.** City Code Section 14-1002 is hereby amended to add the definition of Raleigh Water Fee Schedule as follows:

**Raleigh Water Fee Schedule.** The Raleigh Water Fee Schedule shall be a comprehensive list of individual rates, fees, charges, rents, deposits, and penalties

established and charged for water, reuse water, and wastewater utility services by the City under the City Code or other sources of legal authority. The Raleigh Water Fee Schedule shall be maintained by the City's Department of Public Utilities, which is also known as ***Raleigh Water***, and may be subject to change on an annual basis as part of the adoption of the annual budget by the City Council or, as may be allowed by law, from time to time by the City Council. Where used in Part 2 or Part 8 of this Code, the term “fee” and “charge” shall not have separate meanings and may be used interchangeably.

**Section 23.** The codifier of the City Code is directed to italicize any amended text within this ordinance that is a defined term within either Part 8, Section 2001 or Part 14, Section 14-1002, of the City Code.

**Section 24.** All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

**Section 25.** If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provision or applications of the ordinance which can be given separate effect and to this end the provisions of this ordinance are declared to be severable.

**Section 26.** The provisions of this ordinance shall not affect any act heretofore done, any liability incurred, any right accrued or vested, or any suit or prosecution begun or cause of action accrued prior to the effective date of this ordinance.

**Section 27.** This ordinance shall be enforced as provided in the Raleigh City Code.

**Section 28.** This ordinance shall become effective on July 1, 2020.

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

**Distribution:** Management Team

*This ordinance was prepared by the Raleigh City Attorney's Office.*

## **RESOLUTION NO. (2020) 61**

### **A RESOLUTION TO MODIFY THE AUTHORIZATION OF THE SALE OF AGRICULTURAL PRODUCTS OF THE CITY INCIDENTAL TO CERTAIN CITY DISPOSAL OPERATIONS**

**WHEREAS**, on September 21, 1982, the Raleigh City Council authorized the Public Utilities Director or his designee to sell certain agricultural products produced at the Neuse River Wastewater Treatment Plant, currently known as the Neuse River Resource Recovery Facility, which authorization was revised by the City on August 15, 2017 by Council Resolution 2017-493; and

**WHEREAS**, the City desires to continue to authorize such sale but going forward, to include all rates, fees, and charges including the price of biosolids products and equipment to spread it on a single fee schedule known as the Raleigh Water Fee Schedule.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA:**

Section 1. That the City hereby repeals Council Resolutions 1982-34 and 2017-493 and replaces them with this resolution.

Section 2. That the Raleigh Director of Public Utilities or his designee shall be responsible for the sale of agricultural products produced at any facility managed by the Raleigh Director of Public Utilities.

Section 3. That the sale of any agricultural products valued at \$30,000 or more shall be by advertisement for sealed bids; negotiated offer, advertisement, and upset bid; public auction; or exchange pursuant to Article 12 of Chapter 160A of the North Carolina General Statutes.

Section 4. That the sale of any agricultural products, excluding Class A and Class B biosolids, valued at less than \$30,000 shall be conducted by the Raleigh Director of Public Utilities or his designee, in accordance with Administrative Regulation 602-8, as the same may be amended from time to time, and with applicable State statutes.

Section 5. That Class A biosolids products shall be sold at the rate set forth on the Raleigh Water Fee Schedule.

Section 6. That equipment rental for the spread of Class A biosolids shall be at the rate set forth on the Raleigh Water Fee Schedule.

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

# RESOLUTION NO. (2020) 62

## Operating Budget for Municipal Service Districts City of Raleigh Fiscal Year 2020-21

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**WHEREAS**, Article 23 of Chapter 160A of the North Carolina General Statutes, entitled “The Municipal Service District Act of 1973,” authorizes the City Council of any city within North Carolina to define one or more service districts for the purposes enumerated in that Act and pursuant to the procedure therein prescribed; and

**WHEREAS**, the City Council of the City of Raleigh, North Carolina has established the Municipal Service District as defined in Resolution 2009-795 and 2014-919 for the purpose of pursuing urban revitalization projects.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Raleigh that the following budget for the Municipal Service District for Fiscal Year 2020-21 is hereby approved:

<b><u>REVENUE</u></b>	<b><u>AMOUNT</u></b>
Downtown Municipal Service District	\$ 1,480,870
Hillsborough Street Municipal Service District	\$ 665,920
 <b><u>EXPENDITURES</u></b>	 <b><u>AMOUNT</u></b>
Downtown Municipal Service District	\$ 1,185,870
Hillsborough Street Municipal Service District	\$ 665,920
City of Raleigh Downtown Cleanliness	\$ 295,000

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

**Distribution:** Budget and Management Services  
Chief Financial Officer Allison Bradsher  
Internal Audits Manager Martin Petherbridge  
Jackie Taylor  
Downtown Raleigh Alliance  
Hillsborough Street Community Services Corporation

## RESOLUTION NO. (2020) 63

### Operating Budget for the Greater Raleigh Convention and Visitors Bureau City of Raleigh Fiscal Year 2020-21

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**WHEREAS**, the General Assembly of North Carolina adopted House Bill 703, entitled "An Act to Authorize Wake County to Levy a Room Occupancy Tax and a Prepared Food and Beverage Tax," during the 1991 Session; and

**WHEREAS**, said Act requires certain distribution of a portion of the proceeds from these taxes to the Greater Raleigh Convention and Visitors Bureau; and

**WHEREAS**, said Act further requires the Greater Raleigh Convention and Visitors Bureau to submit an annual budget to the Raleigh City Manager and Wake County Manager for processing and approval through the regular budget procedures of the City and the County; and

**WHEREAS**, the Greater Raleigh Convention and Visitors Bureau has submitted a proposed budget for Fiscal Year 2020-21 to the Raleigh City Manager and Wake County Manager.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Raleigh that the following budget for the Greater Raleigh Convention and Visitors Bureau for Fiscal Year 2020-21 is hereby approved:

<b><u>REVENUE</u></b>	<b><u>AMOUNT</u></b>
Hotel Occupancy Tax	\$5,299,000
Prepared Food and Beverage Tax	675,000
Convention Center Marketing	40,000
Other Program Revenue	550,000
Interest and Dividends	6,500
<b>TOTAL REVENUES</b>	<b>\$6,570,500</b>

<b><u>EXPENDITURES</u></b>	<b><u>AMOUNT</u></b>
Greater Raleigh Convention and Visitors Bureau	<b>\$6,570,500</b>

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

**Distribution:** Budget and Management Services  
Chief Financial Officer Allison Bradsher  
Internal Audits Manager Martin Petherbridge  
Jackie Taylor  
Greater Raleigh Convention and Visitors Bureau  
Wake County Manager

**ORDINANCE NO. (2020) 99 TF 360**

**AN ORDINANCE TO AMEND THE 2019/20 BUDGET ORDINANCE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA THAT:**

**Section 1.** That the 2019/2020 Budget Ordinance be amended by the following budget amendments:

**Increase Revenue:**

Fund 130 – Citizen Involvement – Appropriation from Prior Year	\$20,000
Fund 100 – Fr. Revolving Fund (130)	\$20,000

**Increase Expense:**

Fund 130 – Citizen Involvement – To Fund 100	\$20,000
Fund 100 – Housing & Neighborhoods – Operating Accounts	\$20,000

**Purpose:** A transfer from the revolving fund (Fund 130) to support anticipated costs for equity-related work.

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**Revenue Increase:**

Fund 230 – Fr Insurance Proceeds	\$100,555
Fund 625– Fr Risk Management Fund (230)	\$100,555

**Increase Expense:**

Fund 230 – To Park Improvement Fund (625)	\$100,555
Fund 625 – To Sanderford Road Park comfort station project	\$100,555

**Purpose:** To recognize and appropriate proceeds from insurance settlement for the replacement of Sanderford Road Park comfort station.

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**Increase Revenue:**

Fund 712 – Fr Fund 100	\$870,223
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**Increase Expense:**

Fund 712 – Computer Operations and Access	\$870,223
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**Purpose:** The State 911 Board has determined that certain information and technology expenses associated with the operation of the Emergency Communication Center were not deemed reimbursable according to the Board's provisions. The information and technology charges represent expenses incurred in both FY2017-18 and FY2018-19. Residual general fund savings are being utilized for the transfer being made to Fund 712. The State 911 Board has notified the City there are additional expenses that will not be deemed reimbursable in FY2019-20 and which require additional funding from the general fund, however; non-reimbursable expenses were

absorbed into the General Fund with the proposed FY20-21 budget. Action authorizes transfers within General Fund.

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**Increase Revenue:**

Fund 741 – CDBG 2020 – Federal Grant Pass Through	\$60,000
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**Increase Expense:**

Fund 741 – CDBG 2020 – Contractual Services	\$60,000
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**Purpose:** To recognize contributions from the Town of Cary and Wake County to conduct a Regional Analysis of Impediments to Fair Housing Choice as the contract administrator.

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**Increase Revenue:**

Fund 810 – Project 71100202 - FY20 Foster Grandparent Program	\$20,794
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**Increase Expense:**

Fund 810 – Project 71100202 - FY20 Foster Grandparent Program	\$20,794
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**Purpose:**

To recognize additional Foster Grandparent Program grant funding received.

**Adopted:** June 15, 2020

**Effective:** June 15, 2020

**Distribution:** Budget & Management Services  
Finance – Allison Bradsher, Jennifer Stevens

**ORDINANCE NO. (2020) 100 TF 361**

**AN ORDINANCE TO AMEND THE 2019/20 PROJECTS ORDINANCE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA THAT:**

**Section 1.** That the 2019/2020 Projects Ordinance be amended by the following budget amendments:

**Technology**

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**Transfer From:**

Fund 501 – Project 79990050 – Info Tech Reserve Project	\$137,470
Fund 501 – Project 92140035 – Land Management System Assessment	\$82,530
Fund 501 – Project 92140170 – Smart Cities	\$200,000

**Transfer To:**

Fund 501 – Project 92140015 – Cloud Access Security Broker (CASB)	\$270,000
Fund 501 – Project 92140025 – License Plate Recognition Software	\$150,000

**Purpose:** Re-prioritization and project savings to fund mission critical activities in FY21.

**General Public Improvements**

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**Transfer From:**

Fund 505 – Project 88540720 – Area/Corridor Studies	\$150,000
Fund 505 – Project 88540535 – Brentwood Rd. COF HVAC	\$85,037
Fund 505 – Project 88540480 – Emergency Generators	\$204,210
Fund 505 – Project 88550292 – Innovation Fund	\$25,000
Fund 505 – Project 88540244 – NEROC Mechanical/Gates	\$150,000
Fund 505 – Project 88540549 – Fire Station 15 Rehab	\$2,810,659

**Transfer To:**

Fund 505 – Project 88540090 – Fire Station #14	\$2,250,000
Fund 505 – Project 88540014 – Fire Station #23	\$450,000
Fund 505 – Project 88540015 – Deferred Maintenance Program-FY21	\$110,000
Fund 505 – Project 88540016 – EV Charging Stations	\$39,906
Fund 505 – Project 88540017 – Downtown ADA Improvements-FY21	\$50,000
Fund 505 – Project 88540018 – Downtown Facility Upfits-FY21	\$100,000
Fund 505 – Project 88540019 – Cabarrus Parking Lot Resurfacing	\$175,000
Fund 505 – Project 88550297 – Small Business Grant	\$100,000
Fund 505 – Project 92090005 – Façade Improvements	\$50,000
Fund 505 – Project 88540021 – Impact Partner Grants	\$100,000

**Purpose:** Re-prioritization and project savings to fund mission critical activities in FY21.

**Transfer From:**

Fund 506 – Project 88540546 – Fire Station 1 & Admin Office	\$16,599,000
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**Transfer To:**

Fund 506 – Project 88550293 – Emergency Vehicle Operations Course	\$12,000,000
Fund 506 – Project 88540022 – Fire Station #3	\$3,599,000
Fund 506 – Project 88540400 – Fire Station #6	\$1,000,000

**Purpose:** Fire Station #1 is delayed until FY2025 and funding is re-prioritized to meet the department's most pressing needs.

**Transportation**

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**Transfer From:**

Fund 515 – Project 85510200 – CAMPO Unified Work Program	\$16,000
Fund 515 – Project 88510470 – Peace Street Bridge Replacement	\$100,000
Fund 531 – Project 90930000 – Peace Street Streetscapes	\$18,613.15
Fund 531 – Project 84200300 – Moore Square Master Plan	\$23,386.85

**Transfer To:**

Fund 515 – Project 80010290 – Downtown North/South Greenway Connector	\$116,000
Fund 531 – Project 80010290 – Downtown North/South Greenway Connector	\$42,000

**Purpose:** Project savings were identified to fund the Downtown North/South Greenway Connector project.

**Transfer From:**

Fund 525 – Project 79990020 – Public Works Fund Reserve Project	\$118,521.08
Fund 531 – Project 79990020 – Public Works Fund Reserve Project	\$181,478.92

**Transfer To:**

Fund 525 – Project 85510219 – Trawick Road – West	\$118,521.08
Fund 531 – Project 85510219 – Trawick Road – West	\$181,478.92

**Purpose:** Prior year allocation of facility fees within the same zone as Trawick Road are eligible for reallocation to fund estimated planning and construction for this 2017 Transportation Bond project.

**Transfer From:**

Fund 525 – Project 83800007 – Street Resurfacing FY17	\$662,852.50
Fund 525 – Project 83800008 – Street Resurfacing FY18	\$355,077
Fund 525 – Project 83800009 – Street Resurfacing FY19	\$314,349

**Transfer To:**

Fund 525 – Project 83800021 – FY21-FY23 Street Resurfacing	\$1,332,278.50
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**Purpose:** Funds are available in prior year re-surfacing projects based on the actual costs of the contract. Remaining funds are utilized for preservation work. Staff identified these funds as residuals to assist in funding FY21 needs. Resurfacing needs are identified based on an evaluation based on professional best practices standards and criteria.

**Transfer From:**

Fund 525 – Project 85510258 – Intersection Improvements FY18	\$153,950.74
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**Transfer To:**

Fund 525 – Project 85510021– RPFY21-23 Intersection Improvements	\$153,950.74
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**Purpose:** Consolidate intersection improvement program funding with current year allocation of \$350,000.

**Transfer From:**

Fund 531 – Project 85511600 – Old Wake Forest Road	\$7,150,000
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**Transfer To:**

Fund 531 – Project 80010220 – Blue Ridge Widening	\$3,050,000
Fund 531 – Project 85510222 – Carolina Pines Avenues	\$700,000
Fund 531 – Project 94590000 – Poole Road Widening	\$3,400,000

**Purpose:** The City of Raleigh was awarded a grant through the LAPP Investment Program in the amount of \$11,158,400. The City's local match for the grant is \$2,789,600. The Old Wake Forest Road Project will be completed as originally scoped, but the grant award does make prior appropriations available. As part of the budget process, Transportation Services and Engineering Services Departments presented on funding gaps associated with the 2017 Transportation Bond. The award of grant funding provides flexibility to close projected cost escalations to complete Blue Ridge Road Widening, Carolina Pines, and Poole Road Widening.

**Transfer From:**

Fund 531 – Project 90930000 – Peace Street Streetscapes	\$1,500,000
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**Transfer To:**

Fund 531 – Project 85510222 – Carolina Pines Avenues	\$1,500,000
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**Purpose:** As part of the budget process, Transportation Services and Engineering Services Departments presented on funding gaps associated with the 2017 Transportation Bond. This action will defer the Peace Street Streetscape project.

**Transfer From:**

Fund 525 – Project 90750000 – Neighborhood Traffic Calming Projects	\$91,504.85
Fund 531 – Project 90750000 – Neighborhood Traffic Calming Projects	\$216,254.65
Fund 525 – Project 85511480 – Neighborhood Traffic Management	\$75,000
Fund 531 – Project 85511480 – Neighborhood Traffic Management	\$350,000
Fund 531 – Project 85510480 – Neighborhood Traffic Management Minor	\$40,590.26

**Transfer To:**

Fund 525 – Project 90751021– Neighborhood Traffic Management	\$166,504.85
Fund 531 – Project 90751021– Neighborhood Traffic Management	\$606,844.91

**Purpose:** Transportation Services recommends this administrative action for the Neighborhood Traffic Management Program for project management efficiencies. This action will not change any priorities or planned projects within this program.

**Parking**

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**Transfer From:**

Fund 446 – Project 85510690 – Parking Deck LED Lighting	\$1,441,886
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**Transfer To:**

Fund 446 – Project 94500000 – Parking Deck Assessment & Repair	\$1,297,910
Fund 446 – Project 85510730– Parking Deck Equipment	\$143,976

**Purpose:** Raleigh Parking identified project savings from LED Lighting upfits. This funding will allow Raleigh Parking to advance additional parking deck repairs and complete equipment upfits in parking facilities. This work may include concrete restoration, replacement of deck traffic coating/waterproofing, joint and seal replacement, and drainage system repairs of all City parking decks.

**Performing Arts Center**

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**Transfer From:**

Fund 646 – Project 88550186 – Lichtin Plaza Water Fountain	\$34,100.00
Fund 646 – Project 88550245 – PAC – Meymandi Stage Canopy	\$47,335.44
Fund 646 – Project 88550515 – Elevator	\$387,265.00

**Transfer To:**

Fund 646 – Project 88550055 – Theater Systems	\$128,800.44
Fund 646 – Project 88550065 – Lichtin Plaza Improvements	\$339,900.00

**Purpose:** Funds are available through prior year project savings that have been completed under budget and from projects that that have been reprioritized.

**Raleigh Convention Center**

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**Transfer From:**

Fund 648 – Project 88550258 – Telecom Rooms	\$51,238.00
Fund 648 – Project 88550284 – Door Landing Repair	\$25,000.00
Fund 648 – Project 88550300 – Ballroom Acoustical Panel Update	\$45,090.00
Fund 648 – Project 88550490 – Electrical Load Test & Balance	\$5,662.00
Fund 648 – Project 88550540 – Kitchen Equipment	\$32,259.56
Fund 648 – Project 88550555 – Monumental Stair Repair	\$20,100.00
Fund 648 – Project 88550560 – Underground Water Supply	\$102,154.00

**Transfer To:**

Fund 648 – Project 88550075 – Interior Painting and Fabric Replacement \$281,503.56

**Purpose:** Funds are available through prior year project savings that have been completed under budget and from projects that that have been reprioritized.

**Housing Bond Fund – Fund 724**

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**Increase Revenue:**

Fund 724 – Project 79990080 - Fr. Housing Bond Fund 90 (720)	\$163,713.01
Fund 724 – Project 79990080 - Fr. Housing Bond Fund 2000 (723)	\$45,394.90

**Increase Expense:**

Fund 724 – Project 86660041 – Loan Servicing-Bond(R)	\$53,000.31
Fund 724 – Project 86660720 – Capital Towers	\$156,107.60

**Purpose:** To consolidate housing bond projects into one fund.

**Adopted:** June 15, 2020

**Effective:** June 15, 2020

**Distribution:** Budget & Management Services  
Finance – Allison Bradsher, Jennifer Stevens

## RESOLUTION NO. (2020) 64

### Resolution Adopting Changes to Human Resources Personnel Program Policy Definitions 300-1A and Job Classification and Compensation System Policy 300-4A

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**WHEREAS**, Human Resources Policies Personnel Program Policy Definitions 300-1A and Job Classification and Compensation System 300-4A (collectively called “the Policies”) were adopted by the City Council on September 5, 2017; and

**WHEREAS**, the administration of a competitive compensation and classification system requires the occasional review and revision of associated policies, including the Policies;

**WHEREAS**, revisions to the Policies are necessary in conjunction with the adoption of the budget;

**WHEREAS**, in compliance with §2(c) of the Raleigh Civil Service Act, the Civil Service Commission has reviewed the proposed revisions to the Policies and has provided a recommendation to the City Manager; and

**WHEREAS**, the City Council has received the Policies as revised, the recommendation of the Civil Service Commission, and the City Manager’s recommendation to adopt the Policies as revised.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RALEIGH** that the following Human Resources Policies as revised and presented in Attachment 1, are approved, adopted, and shall become effective July 1, 2020: Personnel Program Policy Definitions 300-1A and Job Classification and Compensation System 300-4A.

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

**Distribution:** Budget and Management Services – Mary Vigue  
Finance – Allison Bradsher  
Audits – Martin Petherbridge  
Human Resources – Fagan Stackhouse  
Jackie Taylor



Human Resources Policy  
Job Classification and Compensation System  
300-4A

**PURPOSE**

To establish the policy procedure for administering the City of Raleigh's Job Classification and Compensation System. This system will be nondiscriminatory in application and practice.

**APPLIES TO**

All Departments/Divisions

**REFERENCES**

City of Raleigh Human Resources Program Policy Definitions, 300-1A  
City of Raleigh Performance Evaluation System, 300-8

**DEFINITIONS**

See City of Raleigh Human Resources Program Policy Definitions, 300-1A  
For the purposes of this policy, the words below have the following meanings:

Job Classification – A system for objectively and accurately defining and evaluating the duties, responsibilities, tasks, and authority level of a job.

Market Based Pay – Pay that reflects the most current market conditions and competitiveness for comparable or like positions with peer entities and/or organizations.

Merit Pay – A percentage increase in base pay that employees receive who have met specified criteria based upon their annual performance evaluation on an effective date established either by City policy or set by the City Council.

Pay Range Adjustment – A percentage increase applied to specific pay levels in the Pay Schedules as a part of the annual review of market pay conditions.

Reclassification – The assignment of a position from one job classification to a different job classification, based on a review and assessment of the position by the Human Resources Department and approved by the City Manager/Human Resources Director (and, if necessary, approval from the City Council).

Salary Range – a range of pay that is determined through market analysis that defines the minimum and maximum that is used to pay employees based on the

job.

## **POLICY STATEMENT**

### **1.0 General Application**

- 1.1 All City positions will be assigned to a job classification, job family, pay structure, and salary range. Positions may also be assigned a working title.
- 1.2 Employees must Successfully Meet Expectations as established in the City's performance evaluation system to receive a merit pay adjustment as may be authorized by the City Council in annual budgets.

### **2.0 Pay Structures**

- 2.1 The City uses different pay structures to establish salary ranges for all positions within the City. The General Pay Structure is an open range system with a set of ranges with no steps, but with a minimum, market-based midpoint, and a maximum. The Broadband Pay Structure has fewer pay levels and a broad pay range based on the market-based midpoint.
- 2.2 The Open Range Pay Structure is a set of ranges with no steps with a minimum, market-based midpoint, and a maximum. This structure is different from the Broadband in that the range from minimum to maximum is shorter.

The Open Range Pay Structure includes pay schedules for sworn police officers up to the rank of Police Sergeant and uniformed Fire employees up to the rank of Fire Captain.

- 2.3 The General Pay Structure applies to the City's skilled trade, labor, and administrative positions.
- 2.4 The Broadband pay structure applies to the City's technical, supervisory, managerial, and executive positions.

### **3.0 Job Classification**

- 3.1 Job specifications identifying the essential duties, responsibilities, required minimum qualification, and status of all positions shall be developed and maintained by the Human Resources Director or the Director's designee.
- 3.2 All positions will be assigned to the appropriate job classification, job family, pay structure and placed in the appropriate pay level and pay range based on the type of work performed and on the minimum required qualifications, job duties, responsibilities, complexity of work performed. The goal of grouping job classifications into job families is to provide that similarly situated

positions are treated in an equitable manner within the compensation structure, including similar jobs located in different City Departments.

- 3.3 Any new job classification must be reviewed by the Human Resources Director or the Director's designee to be evaluated and assigned a proposed job classification based on the standards set in section 3.2. The Human Resources Director will forward a recommendation in accordance with section 3.6.
- 3.4 If the Department Director has a business need to have a position reclassified, they must submit a request to the Human Resources Director to change an existing job classification. The job classification review will consider whether there has been (or immediately will be) a significant change in the minimum required qualifications, job duties, responsibilities and/or complexity of the work performed and whether the job more closely aligns with a different job classification or different job family.
- 3.5 New classifications and classification changes that are more than four (4) salary ranges (either up or down) must be approved by the City Council.
- 3.6 In addition to assessing Departmental requests, the Human Resources Department will review job classifications and report results to the City Manager on a regular basis to ensure:
  - 3.6.1 The duties of each position are classified correctly and reflect the work to be performed.
  - 3.6.2 The position is correctly classified and placed in the appropriate pay structure.

#### 4.0 General Requirements

- 4.1 When setting salaries or making decisions under this policy, the Department Director, Human Resources Director, and City Manager should consider, at a minimum, the City's compensation philosophy, equity concerns, and current market rates.
- 4.2 Base salaries shall not exceed the maximum of the salary range.
- 4.3 The City shall follow the provisions of its living wage policy in administering the job classification and compensation system.

#### 5.0 Establishing Initial Salaries

- 5.1 Starting Pay on Initial Employment with the City ("New Hire Pay").
  - 5.1.1 Prior to advertising a position, the Department Director and the Human Resources Director, or their designees, will establish a hiring range, the Directors should pay special attention to current market rates and equity.
  - 5.1.2 The Department Director may hire a new employee at any pay rate that is within the established hiring range for the position and is consistent with the new employee's knowledge, skills, abilities and experience.

- 5.1.3 After a position has been advertised, the Human Resources Director, or the Director's designee, may approve a starting pay rate outside the hiring range.
- 5.2 Pay Rate Following a Reinstatement
  - 5.2.1 When an employee is reinstated in a position of the same classification after separation from the City of not more than one year, where the employee separated in good standing. The reinstated employee may receive the same rate in pay received prior to separation upon recommendation of the Department Director and approval of the Human Resources Director.
- 5.3 Pay Rate Following a Promotion
  - 5.3.1 Department Directors, or their designee, may set the promotional pay rate under the same guidelines that apply to new hire pay. Directors or their designees may increase an employee's existing salary up to 20% for a promotion; amounts exceeding 20% will require approval from the Human Resources Director.
  - 5.3.2 The Human Resources Director, or the Director's designee, may approve a starting pay rate outside of the established hiring range.
  - 5.3.3 If the competitive recruitment process (Standard Procedure 300-22) is waived to place an employee scheduled for layoff, the starting rate shall be determined according to the degree to which the employee's experience has prepared him or her for the duties of the new position. The determination of job relatedness will be the responsibility of the Human Resources Director, or the Director's designee, upon recommendation by the hiring authority.
  - 5.3.4 Promotions Within the Police and Fire Open Range Pay Structure
    - 5.3.4.1 When a Police Officer or Firefighter progresses to a position within the same pay range or to a new pay range, that Police Officer or Firefighter will receive a pay increase as indicated in the Police and Fire Pay and Promotional Guidelines. The Fire and Police Pay and Promotional Guidelines cover all positions under this provision.
- 5.4 Return from Military Service
  - 5.4.1 Service members may have prompt reinstatement and other pay rights after a return from active military service. The City follows North Carolina and federal requirements that apply to returning service members. Departments should contact Human Resources immediately whenever a service member asks to return to work.
- 5.5 Pay Rate After Lateral Transfer

- 5.5.1 Employees who transferred laterally to a job that is in the same pay range will keep their current pay rate in the new job classification.
- 5.6 Pay Rate After Transfer to a Lower Classified Job
  - 5.6.1 An employee who transfers to a lower classified position will receive a reduction in pay to a pay rate within the position's hiring range that is commensurate with the position's duties and responsibilities. An employee shall not receive a pay increase because of a transfer to a lower classified position.
  - 5.6.2 The Human Resources Director, or their designee, may approve a starting pay rate outside of the established hiring range.
- 5.7 Starting Pay Rate for Employee Who Temporarily Assumes a Higher Classified Job.
  - 5.7.1 When the need arises for an employee to temporarily assume the full job responsibilities of a position assigned to a higher pay level for a period exceeding thirty (30) days, the employee shall receive a temporary pay increase while performing those full job duties. The Department Director in consultation with the Human Resources Director, or designee may set the temporary pay rate at any level within the salary range for the position that provides the employee a pay increase.
- 5.8 Pay Rate After Reclassification of Position
  - 5.8.1 A reclassification will be treated in the same manner as a transfer or promotion, depending on the nature of the change (i.e., horizontal, upward or downward). When a position is reclassified to a job in the same salary range or to a lower salary range, the salary will remain the same. When a position is reclassified to a higher salary range, the salary will be determined by using the New Hire Policy.
- 6.0 Pay Rate for Performance Increases
  - 6.1 Pay increases for employees in the Broadband Pay Structure are recommended by supervisors and approved by the Department Head using the employee's most recent performance review.
  - 6.2 Pay increases for employees in the General Pay Structure will be granted in accordance with established salary guidelines and the employee's most recent performance review.
  - 6.3 Pay increases for employees in the Police and Fire Open Range Pay Structure will be granted in accordance with their established salary guidelines and the employee's most recent performance review.
  - 6.4 Once the employee has reached the maximum rate of pay for his/her position, no further base pay increases can be granted, but

the employee may be eligible for a lump sum payment if authorized in the approved annual budget.

- 6.5 An employee must have received a performance evaluation within the most recent performance review cycle to be eligible for a merit pay increase. The employee must have been physically at work for 50% of the evaluation period to be eligible for a merit increase. This requirement will be adjusted for service members returning from qualifying military leave when required by USERRA or if required for FMLA or ADA compliance.
- 6.6 When pay adjustments are based on employee performance the employee must receive an overall evaluation rating of "Successfully Meets Expectations" or above in the annual evaluation. Those employees who receive an overall rating of "Needs Improvement" on their most recent annual evaluation will not be eligible for a merit pay adjustment increase.
- 6.7 All increases are subject to City Council's adoption of the annual budget.

#### 7.0 Maintaining Competitive Pay Structures

- 7.1 Pay Range Adjustments, if granted, occur as part of the annual budget process and may be granted as a base pay increase to employees on a date specified by the City Manager. Range adjustments may vary depending on market pay data and funding availability.
- 7.2 The Human Resources Department will compare classifications to the relevant labor market by using local, state, national, and industry specific data as appropriate.
- 7.3 The Human Resources Department will evaluate external equity, which is the relevant marketplace job valuation, of all positions directly comparable to similar jobs. This may include comparisons to similar positions within private sector organizations in relevant markets. It may also include comparisons with other organizations with whom we compete for qualified employees.
- 7.4 The Human Resources Department will consider internal equity when maintaining competitive pay structures. The Department will consider all relevant positions in the City of Raleigh when comparing the required level of job duties, formal training, qualifications, experience, responsibility, and accountability. The Department will also consider internal equity when comparing one job to another, when arranging all the jobs into job families, and when placing the position into the appropriate pay structure and pay ranges within the structure.
- 7.5 The Human Resources Department will be responsible for the system maintenance and should ensure that pay ranges are regularly reviewed, and updated as needed, and that all positions are market priced at least once every three (3) years.

#### 8.0 Other Considerations

- 8.1 Nothing in this policy supersedes discretionary authority already given to the City Manager, City Attorney, or City Clerk by the City Council.
- 8.2 Different pay structures may be designated for specific employment. In providing its recommendations, the Human Resources Department may also evaluate other relevant factors that relate to pay. For example, reasons that the City may be losing experienced employees to other agencies may be a part of Human Resources' evaluation.
- 8.3 As part of the annual budget process, Council will review and approve funds to be allocated for total employee compensation as the Council deems appropriate, which may include performance/merit pay increases, insurance benefits, paid leave benefits, and all other related expenses as recommended by the City Manager or the Manager's designee. Total employee compensation is subject to change based on future appropriations.
- 8.4 Authorized stipends may include one-time, periodic, or ongoing payments. The Human Resources Director shall approve Departmental Operating Instructions or other written policies specifying how approved stipends are distributed and requirements to receive the stipend. Departmental Operating Instructions related to stipends shall be reviewed by the Human Resources Department on an annual basis.
- 8.5 The Human Resources Director is responsible for ensuring that the total compensation program and this policy are managed for consistency, equity and regulatory compliance. The system will undergo regular evaluation to ensure both internal and external equity. If necessary, external professional support and consultation may be used to assist the Human Resources Department in this endeavor.
- 8.6 The City is committed to complying with laws that govern its relationship with its employees. Issues may arise that require action outside the terms of this policy to ensure compliance with State and Federal law.

**Effective date:** 07/01/2020  
**Approved by:** City Manager  
**Prepared by:** Human Resources  
  
**Supersedes:** Former 300-2, 300-3, 300-4  
  
**Rev.:** 2

## Revision History

Date	Rev. No.	Change	Reference Section(s)
07/01/2020	1.1	Changed information in reference sections from General Step Plan to General Pay Structure	2.1, 2.3, 6.2
07/01/2020	1.2	Updated the definition for Market Based Pay; Minor grammatical revisions to various sections	DEFINITIONS; 3.2; 3.6.1; 5.3.3
07/01/2019	1.1	Removed all the purpose except for the following: "To establish the policy procedure for administering the City of Raleigh's Job Classification and Compensation System." Also added "This system will be nondiscriminatory in application and practice".	PURPOSE
		Replaced "300-1" with "300-1A" and replaced "Personnel" with "Human Resources"	REFERENCES
		Replaced "300-1" with "300-1A" and replaced "Personnel" with "Human Resources"	DEFINITIONS
		New definition	DEFINITIONS – Job Classification

		Removed the word “situated”	DEFINITIONS – Market-Based Pay
		New definition	DEFINITIONS – Merit Pay
		Replaced “Reallocation” with “Reclassification”. Also, replaced “approval by the City Manager” with “approved by the City Manager/Human Resources”.	DEFINITIONS - Reclassification
		New term and definition	DEFINITIONS – Salary Range
		Added “All”. Replaced “compensation” with “salary”. Replaced “A Position” with “Positions”	1.1

		Replaced “compensation” with “salary” and replaced “each” with “all”. Deleted “A step structure includes progression rates set out in the structure itself. Employees who Successfully Meet Expectations will receive a step increase until the employee’s pay reaches the maximum of the applicable pay range” and replaced it with “The General Step Pay Structure consists of pay steps, currently 14, and percentage increases at from one step to the next, currently ranging from 3% to 5% per step. Replaced “A broadband structure” with “The Broadband Pay Structure”. Replaced “set around” with “based on”	2.1
		Deleted the original definition. Replaced it with new definition	2.2
		Replaced “pay structure” with “Pay Structure”.	2.3
		Remove “It has fewer pay levels within a pay range and no standard progression rate included in it”.	2.4
		Replaced “A Department Director may” with “the Department Director has a business need to have a position reclassified, they must submit”	3.4
		Replaced “cannot be approved administratively” with “are more than four (4) salary ranges (either up or down)” and replaced “made” with “approved”	3.5
		Replaced “still relevant; and” with “classified correctly; and reflect the work to be performed”	3.6.1
		Replaced “compensation” with “pay”	3.6.2
		Removed “at all times” and replaced “carrying out its” with “administering the”	4.3
		Added “New Hire Pay”	5.1
		Replaced “posting” with “advertising”	5.1.1
		Replaced “posted” with “advertised”	5.1.3
		New Section	5.2

		New section	5.2.1
		Removed "For employees in the general step pay or broadband structures,". Replaced "new" with "promotional", replaced "terms" with "guidelines". Replaced "initial employment of a new employee. Amounts exceeding 20% require approval from the City Manager's Office" with "Directors or their designees may increase an employee's existing salary up to 20% for a promotion; amounts exceeding 20% will require approval from the Human Resources Director".	5.3.1
		Added "Director's"	5.3.2
		Replaced "Step Pay Structure" with "Open Range Pay Structure"	5.3.4
		Deleted the original 5.3.4.1 and 5.3.4.2. Replaced it with "When a Police Officer or Firefighter progresses to a position within the same pay range or to a new pay range, that Police Officer or Firefighter will receive a pay increase as indicated in the Police and Fire Pay and Promotional Guidelines. The Fire and Police Pay and Promotional Guidelines cover all positions under this provision."	5.3.4.1
		Added "to a job that is in the same pay range"	5.5.1
		New section	5.6.2
		Added "or designee" and replaced "hiring" with "salary"	5.7.1
		Replaced "Reallocation" with "Reclassification"	5.8
		Original 5.8.1 was deleted. Replaced 5.8.2 with the following: "A reclassification will be treated in the same manner as a transfer or promotion, depending on the nature of the change (i.e., horizontal, upward or downward). When a position is reclassified to a job in the same salary range or to a lower salary	5.8.1

		range, the salary will remain the same. When a position is reclassified to a higher salary range, the salary will be determined by using the New Hire Policy	
		Renamed the section to "Pay Rate for Performance Increases"	6.0
		Replaced "broadband pay structure" with "Broadband Pay Structure"	6.1
		Replaced "step pay structure" with "General Step Pay Structure"	6.2
		New section	6.3
		The original section was deleted.	6.4
		Added "merit". Also, added "The employee must have been physically at work for 50% of the evaluation period to be eligible for a merit increase." Added "ADA"	6.5
		Replaced "value" with "compare"	7.2
		The original 7.3 was deleted	7.3
		Replaced "competencies" with "duties" and "levels" with "ranges"	7.4
		Removed "pay adjustments"	8.3
		Added "Departmental Operating Instructions related to stipends shall be reviewed by the Human Resources Department on an annual basis"	8.4
		Removed "With concurrence from the City Manager and from the City Attorney, the Human Resources Director may implement a pay rate outside the terms of this policy to ensure compliance with law."	8.6



Human Resources Policy  
Human Resources Program Policy  
Definitions  
300-1A

**PURPOSE**

To provide definitions that apply to terms used throughout the Human Resources Policies and to provide a unified place to revise definitions as practices and regulations change.

**APPLIES TO**

All Departments/Divisions

**REFERENCES**

Code of Ordinances of the City of Raleigh, Part 3.  
All Human Resources Policies and Procedures set out in the Standard Operating Procedures, No. 300 et seq.  
The Raleigh Civil Service Act, as amended.

**POLICY STATEMENT**

1.0 Policy

1.1 The City of Raleigh maintains a human resources program, which brings together those policies, regulations, and procedures that apply to all City employees, as well as the City's pay plan and classification plan, in a convenient form, that employees can easily access.

2.0 Responsibilities

2.1 The City Council is responsible for approving rules by resolution, adopting the pay plan, and for making and confirming appointments when so for approving the human resources policies and specified by law. The Council may at any time make changes to any matter within its legislative authority, including budgetary items, policies, or procedures related to compensation without the need to amend any City policy. The Raleigh City Charter grants the City Manager broad authority to make operational changes. City policy cannot and does not limit the City Manager's discretion and authority.

2.2 The City Manager is responsible for the following:

2.2.1 The administration of the human resources program and implementation of rules, policies, and procedures, including those rules adopted by the City Council.

2.2.2 Making all appointments to positions under the manager's jurisdiction in accordance with provisions set forth in the City Charter and the current established policies and procedures.

- 2.2.3 Preparation and presentation of the procedures governing the overall administration of the human resources program to the City Council for its approval.
- 2.3 The Civil Service Commission performs those duties outlined in the Raleigh Civil Service Act, as amended.
- 2.4 The Human Resources Director, who is designated by the City Manager will be responsible for the administration of the human resources program.

## DEFINITIONS

*Acting Position* – Any position filled on a temporary, substitute, non-permanent, or interim basis, by a regular full-time employee.

*Allocation* – The official assignment of a position in the City service to the appropriate standard class of the compensation system.

*Anniversary Date* – The date upon which an employee has been in their current position for a 365-day period. This may or may not be the same date as the employee's date of hire.

*Applicant* – Anyone who applies for a position by submitting completed application materials as required for the position to the Human Resources Department during the relevant advertised recruitment period.

*Appointing Authority* – The City Manager or designated representative authorized to make appointments.

*Assistant Director* – A person charged with responsibility for assisting the Department Director either with management or administrative responsibilities of the department, or by directing several divisions of a large operational department.

*Broadband Pay Structure* – A pay structure consisting of fewer pay levels and a broad pay range set using the market-based midpoint. As with all compensation programs, the City Council may make changes to the broadband structure as it deems appropriate at any time.

*Calendar Month* – First day of a given month through the last day of the same month.

*Calendar Year* – January 1 through December 31.

*Call Back Pay* – Additional pay provided to non-exempt employees for responding to a call-back notice outside the employee's normal or scheduled working hours in accordance with Hours Worked Under FLSA, 300-5.

*Child* – The son or daughter of an *eligible employee* who is under eighteen (18) years of age, or eighteen (18) years or older and incapable of self-care because of a

physical or mental disability. *Child* means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing “in loco parentis.” For purposes of *military caregiver leave* or *qualifying exigency leave*, “*child*” includes children of any age.

*Class Title* – The official title used for all human resources and payroll processes.

*Classified Service* – All positions in the City service except for the following, which are exempt from the Civil Service Act. *This exemption is different from exemption from the FLSA – see definition for Fair Labor Standards Act.*

- Elected officials
- Employees or officials appointed by the City Council or appointed by the City Manager and approved by the City Council, and their immediate administrative support.
- Department Directors, Deputy Directors, Assistant Department Directors, Division Managers, and their immediate administrative support.
- Part time, temporary or seasonal officers or employees.
- Employees serving the initial probationary period.

*Closing Date* – An established date determined by the Human Resources Department, which concludes recruitment efforts to fill a position or to establish an eligibility list.

*Compensation* – the salary, wages, benefits, and other forms of valuable consideration earned by and provided to an employee in remuneration for services rendered.

*Compensation Range* – the range of pay established by the City to pay employees performing a job or function and has a minimum pay rate and a maximum pay rate.

*Compensation System* – The system that comprises all City Council approved information regarding positions, job families, approved pay systems, Fair Labor Standards Act (FLSA) status, employee evaluations, work hours, and approved pay rates as applicable.

*Conflict of Interest* – When an individual or organization is involved in multiple interests and could be influenced by personal interest, other commitments, or competing loyalties.

*Continuous Service* – Employment by the City without a break in service, or interruption.

*Critical Vacant Position Duties* – Duties delegated to an employee who temporarily assumes a special assignment to perform the more critical and complex tasks of a

vacant position that is in a classification assigned to a higher pay range, while continuing to perform the essential functions of their current position.

*Delayed Holiday* – Time earned because of the holiday taking place on the employee's regularly scheduled day off in accordance with Standard Procedure 300 - 9A. Time is accrued for a delayed holiday on the same basis on which sick leave is accrued.

*Demotion* – The action taken when an employee is either assigned to a position or requests being moved into a position that is in a lower pay range or amount than the position currently held.

*Department Director* – An employee charged by law, City Council, or City Manager with responsibility for directing the operations of a major organizational unit of City government.

*Designated Holiday* – When a holiday falls on either Saturday or Sunday, an alternative holiday will be designated for either Friday or Monday, and that day is addressed as the Designated Holiday

*Discreditable Circumstances* – Separation from City employment because of causes relating to performance of duties or personal conduct detrimental to City service as defined in Standard Operating Procedure 300-14, Disciplinary Action, Suspension, and Dismissal.

*Division Manager* – An employee reporting to a Department Director, Assistant Director, or other City official charged with responsibility for directing operations of a Division of City Government.

*Eligible Courses* – Courses taught at an accredited institution either vocational, college, or university where participants receive college credit, receive a grade, are associated with an academic program or college and required for an approved course of study.

*Emergency* – An unforeseen combination of circumstances which calls for immediate action where life, health, safety, welfare, or security are involved.

*Employee* – Individuals who are employed by the City of Raleigh whether full time, part time, or temporary.

*Employees subject to the Raleigh Civil Service Act* – Employees constituting the classified service of the City of Raleigh.

*Exempt Employees* – Employees who are not subject to the overtime provisions of the Fair Labor Standards Act.

*External Recruitment* – To recruit applicants from outside as well as inside the City's organization.

*Fair Labor Standards Act (FLSA)* – Federal law that establishes minimum wage, overtime pay, recordkeeping, and youth employment standards affecting employees in the private sector and in Federal, State, and Local governments.

*Fiscal Year* – the period beginning July 1 of a calendar year through June 30 of the following calendar year, during which City operations have been budgeted.

*Flexible Work Schedules* – Alternative work schedules for office and/or operations employees.

*FMLA Leave* – Unpaid leave required under the Family Medical Leave Act.

*Full-time Employment* – A work week of 38.75 hours or more and receives benefits afforded a full-time employee.

*General Employees* – Employees who work on a work week basis and not on a work cycle.

*General Pay Structure* – A salary structure that provides salary increases as an employee progresses through the range based on successful job performance. As with all compensation programs, the City Council may make changes to the General Pay Structure as it deems appropriate at any time.

*Grievance* – An employee's complaint, view, or opinion relating to specific circumstances or conditions of employment with City government, to relationships between the employee and supervisor, or the relationships between employees of a work group.

*Holiday Pay* – The base rate of pay that is provided to all eligible employees who may work or not work on the actual or designated holiday in accordance with Standard Procedure 300-9A.

*Holiday Premium Pay* – Pay based on the hours physically worked on a holiday in accordance with Standard Procedure 300-9A

*Human Resources Record* – Information in any form gathered by the City with respect to that employee and relating to the employee's application, selection or non-selection, performance, promotions, demotions, transfers, suspensions and other disciplinary actions, evaluation forms, leave, salary, and termination of employment, as well as other information relating to the employee's status as an employee.

*Immediate Family* – Spouse, mother, father, daughter, son, sister, brother, grandmother, grandfather, granddaughter, grandson, half-sister, half-brother, stepmother, stepfather, stepdaughter, stepson, stepsister, stepbrother, mother-in-law,

father-in-law, daughter-in-law, son-in-law, sister-in-law, and brother-in-law, aunt, uncle, niece, nephew, and first cousin, including such relationships by marriage

*Interns (INT)* – Employees in this status are temporary employees who perform work in a special status in relation to a specific program for a specified and limited period, i.e. summer, academic semester. Their hours of work may vary depending on the nature of work performed. Interns are not eligible for benefits and will be separated from City employment upon completion of assigned work and designated period of time.

*Internal Applicant* – Any applicant for City employment who is currently employed by the City or currently rendering service to the City where supervision is exercised by the City.

*Internal Recruitment* – To recruit applicants only from within the City's organization in accordance with Standard Operating Procedure 300-22 – Recruitment / Selection Procedure

*Job Classification* – A system for objectively and accurately defining and evaluating the duties, responsibilities, tasks, and authority level of a job.

*Job Family* – Positions that are grouped together based on work performed and on required skills, competencies, education, training, and/or credentials.

*Job Family Placement* – A method used to group similar jobs in to a job family. This is usually accomplished by defining Job Fields and then placing the position into a family within the field.

*Job Field* – A method of grouping jobs based on the general type of work being accomplished.

*Just Cause* – A legally sufficient reason.

*Lateral Transfer* – A transfer within a department or to another department from one position to another of the same class title and/or pay grade as the first position.

*Layoff* – a reduction in the total number of employees by separation from the City service.

*Market Based Pay* – Pay that reflects the most current market conditions and competitiveness for comparable or like positions with peer entities and/or organizations.

*Merit Pay* – A percentage increase in base pay that employees receive who have met specified criteria based upon their annual performance evaluation on an effective date established either by City policy or set by the City Council.

***Non-Exempt Employees*** – Employees subject to the overtime provisions of the Fair Labor Standards Act.

***Offset Time*** – Time off that is taken during the same work week or work cycle, to offset any hours worked beyond the established schedule.

***Open Range Pay Structure*** – Pay Range set based on a market-based midpoint with no steps and few pay levels. As will all compensation programs, the City Council may make changes to the Open Range Pay Structure as it deems appropriate.

***Overtime Work*** – Includes only that work performed by an employee at the direction of a Department Director or authorized representative, which is in excess of (a) 40 hours for employees whose work schedule is based on a work week, or (b) the maximum number of hours established under the FLSA for other work schedules, i.e. Police Field Operations. Work permitted by the city, which is compensable under the FLSA and exceeds the amounts set forth above, shall constitute overtime work.

***Paid Parental Leave*** – Paid leave provided to an employee following the birth, placement, or adoption of a child, the purpose of which is to enable the employee to care for and bond with a newborn or newly adopted or newly placed child.

***Parent*** – The biological, adoptive, step, or foster parent of an employee or an individual who stood *in loco parentis* to the employee when the employee was a child. This term does not include parents “in law.” A person who provides day-to-day care and financial support for a *child* stands *in loco parentis* even though the employee and *child* may have no biological or legal relationship.

***Part Time Employment*** – Identified on Human Resources and payroll records as regularly working less than a full-time employee

***Pay Range*** – each position is assigned a pay range within the Compensation System and is comprised of minimum, midpoint, and maximum rates.

***Pay Range Adjustment*** – A percentage increase applied to specific pay levels in the Pay Schedules as a part of the annual review of market pay conditions.

***Performance Evaluation*** – The annual process to review an employee’s performance by documenting their overall work progress as an employee, through means of an annual evaluation.

***Permanent Full Time*** – Employees work 38.75 or 40 hours a week in a permanent budgeted position. Eligible for all benefits that are offered.

***Permanent Part Time (PPT)*** – Employees work less than permanent full time budgeted position. Eligible for all benefits that are offered on a prorated basis.

*Position* – A properly assigned collection of duties requiring the service of one person whether part-time or full-time, temporary or regular, occupied or vacant.

*Promotion* – The action when an employee is moved from the employee's current position into a different position that is in a higher pay range.

*Promotional Eligibility Examination List* – A roster developed through a process approved by the Human Resources Director or designee, which indicates in rank order of qualification, strength, persons eligible for consideration during upcoming selections for a specific job classification.

*Qualifying Exigency* – Circumstances recognized in U.S. Department of Labor regulations as a "qualifying exigency" while an employee's spouse, son, daughter or parent is on covered active duty. Qualifying exigencies may include:

- Addressing issues caused by the servicemember's short-notice deployment (7 days' notice or less: 7 days maximum leave);
- Military events and related activities;
- Childcare and school activities of the servicemember's child as described in the FMLA;
- Financial and legal arrangements for the servicemember;
- To attend counseling;
- To spend time with the servicemember during the servicemember's short-term, temporary leave (15 days maximum during each leave);
- For post-deployment activities within 90 days after the servicemember leaves active-duty status;
- Parental care for the servicemember's parent, step-parent, or foster parent who is incapable of self-care; and,
- Other exigencies that arise out of covered active duty provided that the employee and the City agree to both timing and duration of the leave.

*Reclassification* – The assignment of a position from one job classification to a different job classification, based on a review and assessment of the position by the Human Resources Department and approval by the City Manager (and, if necessary, approval from the City Council).

*Recall* – Offer of re-employment in the same or similar position to former employees separated from City service due to a layoff.

*Recruitment* – Solicitation of applications for a position or group of positions, for a pre-selection examination, or for inclusion on an eligibility list.

*Salary* – May include pay, benefits, incentives, bonuses, and all other forms of compensation paid by the City.

**Salary Range** – a range of pay that is determined through market analysis that defines the minimum and maximum that is used to pay employees based on the job.

**Spouse** – A person who is recognized as a “spouse” under the FMLA and its lawful regulation of the Department of Labor.

**Stand-by Duty** – when an employee is assigned by the employee’s supervisor a specific period to remain available to return to work on short notice if called to do so in accordance with Policy 300-5.

**Stipend** – May include a one-time, periodic, or on-going payments that are approved by the Human Resources Director.

**Telecommute / Telework** – The pre-approved time that an employee is scheduled to work from home or at another location.

**Temporary Employee** – Employees that are hired to work for a limited time in a position not to exceed 999 hours within a 12-month period.

**Total and Continuous Service** – The combined period(s) of City employment without break or interruption as defined below:

- Leaves of absence with pay and approved leaves without pay of ten or less work days shall not interrupt continuous service nor be deducted there from.
- Approved leaves of absence without pay in excess of ten work days shall be deducted in computing total service but shall not serve to interrupt continuous service.
- Unapproved/unauthorized absences, which exceed three work days in any calendar month shall have the same effect as a termination and reemployment and shall interrupt continuity of service.
- Periods of military leave, leave taken in accordance to the Family and Medical Leave Act, and workers’ compensation are considered continuous employment.

**Trainee** – An employee whose initial appointment is in a position for which minimum requirements must be satisfied within a specified period.

**Unauthorized Work** – Any time worked that is unauthorized, on or off the clock.

**Unscheduled Work** – Authorized work or work permitted by the City in excess of the number of hours scheduled in a work week or work cycle but are not in excess of (a)

40 hours for the employees whose work schedule is based on a work week or (b) the maximum number of hours established under the Fair Labor Standards Act for other work schedules, i.e. Police Field Operations.

*Vacancy List* – A list that is maintained by the Human Resources Department and announces available positions.

*Work Cycle* – Work assignments for positions which do not conform to a regular recurring work week of seven consecutive days.

*Work Day* – For General Employees, the number of hours in a work day is based on a work week of either 38.75 hours or 40 hours.

*Work Time or "Hours Worked"* – All time an employee "is suffered or permitted to work." It is of no consequence where such work takes place, i.e., in the customary workplace, at home, or anywhere else. Work time includes all time spent in physical or mental exertion, controlled or required by the City, and pursued primarily for the City and its business.

*Work Week* – A regularly recurring period of seven consecutive days (168 hours).

*Working Title* – A descriptive job title other than the Job Classification title in the Class and Salary Plan that describes the actual job duties of a position and is approved by the City Manager or designee.

**Effective date:** 07/01/2020  
**Approved by:** City Manager  
**Prepared by:** Human Resources Director

**Supersedes:** Former 300-1

**Rev.:** 2

## Revision History

Date	Rev. No.	Change	Reference Section(s)
07/01/2020	1.1	Changed referenced definitions to be consistent with General Pay Structure instead of General Step Structure	Definitions: Critical Vacant Position Duties; Demotion; General Pay Structure
07/01/2020	1.2	Updated the definition for Market Based Pay; Minor grammatical revision to Eligible Courses definition	Definitions: Market Based Pay; Eligible Courses
07/01/2019	1.1	Replaced "Personnel" with "Human Resources"	Title
		Replaced "personnel" with "human resources"	1.1
		Removed "be" from the first sentence and add "by resolution, adopting". Replaced "personnel" with "human Resources".	2.1
		Removed "will be" and added "is"	2.2
		Replaced "personnel" with "human resources"	2.2.1
		Replaced "personnel" with "human resources"	2.2.3
		Removed "to the City Manager" and replaced "administrative" with "administration" and replaced "personnel" with "human resources".	2.4

		Removed "Department" from title	Definitions – Assistant Director
		Replaced "pay levels with wider pay ranges from the range minimum to the range maximum allowing more pay movement and earnings potential for a position within an existing pay range" with "fewer pay levels and a broad pay range set using the market-based midpoint".	Definitions - Broadband
		Replaced "personnel" with "human resources"	Definitions – Class Title
		Added "Part time" to the list of items	Definitions – Classified Service

		Removed “maintenance in kind”.	Definitions - Compensation
		Removed “as further defined and clarified in 7.67 below”	Definitions – Continuous Service
		Deleted	Definitions – Deputy Director
		Removed “management”, “Deputy Director” and “Department” from the definition	Definitions – Division Manager
		Replaced “class credit such as CEU’s, Certificates, and/or grades (including pass/fail) are awarded for successful completion” with “participant receive college credit, receive a grade, are associated with an academic program or college and is required for an approved course of study”.	Definitions – Eligible Courses
		Replaced “Personnel” with “Human Resources”	Definitions – Human Resources Record
		Added “temporary employees who perform”. Replaced “released from employment and terminated in the HRIS when the specified time period ends” with “from City employment upon completion of assigned work and designated period of time”.	Definitions – Interns (INT)
		New definition	Definitions – Job Classification
		Replaced “What” with “A rate of pay” and removed “situated”	Definitions – Market Based Pay
		Replaced “Increase” with “Pay”	Definitions – Merit Pay
		New term and definition	Definitions – Open Range Pay Structure
		Replaced “Reallocation” with “Reclassification”	Definitions - Reclassification
		New definition and replaced “Regular” with “Permanent”	Definitions – Permanent Full Time

		New definition and replaced “Regular” with “Permanent”	Definitions – Permanent Part Time
		New definition	Definitions – Salary Range
		Replaced “that includes progression rates set out in the structure itself and is adopted by the City Council with standard progression rates established within a pay range (minimum, midpoint and maximum) for a position. A step structure may include future pay targets at various steps” with “defined pay steps that provide salary increase as an employee progresses through the range.”	Definitions – Step Pay Structure
		New term and definition	Definitions - Stipends
		The term and definition have been deleted.	Definitions - Temporary Full Time (TFT)
		The term and definition have been deleted.	Definitions - Temporary Part Time (TPT)
		New definition. “Employment” has been replaced with “Employee”	Definitions – Temporary Employee
		Replaced “List, which” with “A list that”	Definitions – Vacancy List
		Changed from 09/30/2017 to 07/01/2019	Effective Date
		Added “Former”	Supersedes

# RESOLUTION NO. (2020) 65

## Contract Approval for Municipal Service Districts City of Raleigh

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**WHEREAS**, Article 23 of Chapter 160A of the North Carolina General Statutes authorizes the City Council to enter into a multiyear contract to administer a municipal service district following compliance with a statutorily-proscribed request for proposal process; and

**WHEREAS**, the City Council of the City of Raleigh, looks to support downtown and urban revitalization through the scope of services determined through the Municipal Service District request for proposal process; and

**WHEREAS**, Downtown Raleigh Alliance and Hillsborough Street Community Service Corporation have been selected to provide services in the downtown and Hillsborough Street Municipal Service Districts, respectively; and

**WHEREAS**, the New Agreement is for a term of five (5) years; and

**NOW THEREFORE, BE IT RESOLVED**, the City Council hereby authorizes the City Manager (or their designee) to execute municipal service district administration contracts with both the Downtown Raleigh Alliance and the Hillsborough Street Community Service Corporation.

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

**Distribution:** Budget and Management Services – Mary Vigue  
Chief Financial Officer Allison Bradsher  
Internal Audits Manager Martin Petherbridge  
City Attorney's Office – Brandon Poole  
Jackie Taylor

# RESOLUTION NO. (2020) 66

## Contract Approval for Carolina Ballet City of Raleigh

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**WHEREAS**, the City is the owner of the Duke Energy Center for the Performing Arts (the “Center”), which includes the Fletcher Opera Theater (the “Theater”) and Memorial Auditorium; and

**WHEREAS**, the City previously allowed use of the Theater and Memorial Auditorium to the Ballet for certain dates and performances pursuant to an agreement dated November 9, 2009 (the “Prior Agreement”); and

**WHEREAS**, the Prior Agreement expires at midnight on June 30, 2020, and the City has agreed to allow continued use of the Center following the expiration of the Prior Agreement pursuant to the terms of a new Use and Support Grant Agreement (the “New Agreement”); and

**WHEREAS**, the New Agreement is for a term of four (4) years and may be extended, by mutual consent of the parties, for two additional one (1) year periods, and provides the Carolina Ballet with \$250,000 of annual operating support from the City for each year of the term; and

**NOW THEREFORE, BE IT RESOLVED**, the City Council hereby authorizes the City Manager (or their designee) execute the Use and Support Agreement with the Carolina Ballet and to, at the City Manager’s discretion, exercise each of the two one (1) year renewal periods.

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

**Distribution:** Budget and Management Services – Mary Vigue  
Chief Financial Officer Allison Bradsher  
Internal Audits Manager Martin Petherbridge  
City Attorney’s Office – Brandon Poole  
Jackie Taylor

**ORDINANCE NO. (2020) 101**

**AN ORDINANCE AMENDING PART 5, CHAPTER 2, ARTICLE B, SECTION 5-2047  
TO UPDATE CERTAIN FIRE CODE REFERENCES AND THE ELECTRONIC  
REPORTING FEE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA:** that

**Section 1.** The table of Fire Protection Measures, Fire Code References and NFPA References following the sentence “Maintenance, testing and inspections shall include, without limitation, the following” in Section 5-2047(a) of the City of Raleigh Code of Ordinances are hereby deleted and replaced with the following table:

<b>Fire Protection Measure</b>	<b>N.C. Fire Code Reference</b>	<b>National Fire Protection Association Code Reference</b>
1. Automatic Fire Sprinkler System	901.6.1 & 901.6.2	25
2. Commercial Hood Cleaning	609.3	96
3. Commercial Kitchen Hood System	901.6.1 & 901.6.2 904.12.6.2	17A
4. Emergency Generator	604.4	110 & 111
5. Fire Alarm System	901.6.1 & 901.6.2	72
6. Fire Doors	703.4	80
7. Fire Escape	1031.2	
8. Fire Pumps	913.5	25
9. Foam System (including 5-year test)	901.6.1 & 901.6.2	25
10. Private Hydrant System	507.5.2 & 507.5.3	25
11. Smoke Control System	909.20	90 & 92B
12. Special Suppression System	901.6.1 & 901.6.2	12, 12A, 750 & 2001
13. Spray Booth	901.6.1 & 901.6.2	33
14. Standpipe (including 5-year hydrostatic test)	901.6.1 & 901.6.2	25

**Section 2.** The last sentence Section 5-2047(c) and the last sentence of Section 5-2047(e) of the City of Raleigh Code of Ordinances are hereby deleted and each are hereby replaced with the following: The fee for any report filed using the electronic reporting system shall be as set forth in the City of Raleigh Fee Schedule.

**Section 3.** All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

**Section 4.** If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to this end the provisions of this ordinance are declared to be severable.

**Section 5.** This ordinance shall be enforced as provided in N.C.G.S. 160A-175 or as provided in the Raleigh City Code. All criminal sanctions shall be the maximum allowed by law notwithstanding the fifty-dollar limit in G.S. 14-4(a) or similar limitations.

**Section 6.** This ordinance shall become effective on July 1, 2020.

**Adopted:** June 15, 2020

**Effective:** July 1, 2020

**Distribution:** Fire – Fanning, McGhee  
City Attorney – Seymour, Bachl, Hargrove-Bailey

*This ordinance prepared by the Raleigh City Attorney's Office*



Raleigh

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