



# CITY MANAGER'S WEEKLY REPORT

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CITY OF  
**Raleigh**  
MANAGER'S  
OFFICE

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### Work Session - Tuesday, March 12 - 4:00 P.M.

The regularly scheduled second **Tuesday work session** will be held in the **Council Chamber** beginning at **4:00 P.M.**

The agenda for the work session has been posted to the electronic agenda management.

## INFORMATION:

### Citizen-Initiated Temporary Public Art Project in Nash Square

Staff Resource: Sarah Powers, Office of Raleigh Arts, 996-4685, [sarah.powers@raleighnc.gov](mailto:sarah.powers@raleighnc.gov)

The organization People for the Ethical Treatment of Animals (PETA) has submitted an application for a Citizen-Initiated Temporary Public Art Project to be located on public property. The application was filed with the Office of Raleigh Arts February 4. The proposed work is a fiberglass circus elephant by artist Harry Bliss; see image below. The application requests temporary siting of the sculpture on city-controlled property (Nash Square). No events associated with the artwork have been planned or requested by PETA.



**Fiberglass circus elephant by artist Harry Bliss**

PETA is targeting mid-March for installation, a timeframe which coincides with performances of the UniverSoul Circus at the Coastal Credit Union Music Park at Walnut Creek, a City-owned facility. The agreement between UniverSoul Circus producers and the City disallows exotic animals including elephants during all Raleigh performances. PETA is aware of the terms of the agreement but has chosen to exhibit the sculpture as part of a general awareness campaign protesting animal acts in circuses.

Because of the size, sensitive nature, and complexity of the proposed artwork, both the Arts Commission (February 19) and Public Art and Design Board (PADB) (February 26) reviewed the application and subsequently approved the citizen-initiated art proposal to site public art at Nash Square for no longer than four weeks, contingent upon the applicant obtains all necessary permits, insurance, and permissions as well as submitting additional details about information that will be displayed with the work for further review. Staff coordinated review and approvals with affected City departments and will continue to monitor the project through planning, installation, and removal. The following departments or divisions were consulted during the review process: Parks; Office of Emergency Management and Special Events; Raleigh Convention Center; Development Services; Police; and the City Attorney's Office.

The [Citizen-Initiated Public Art process](#) was developed by the Raleigh Arts Commission and the Public Art and Design Board and was approved by City Council October 21, 2014. . Council may recall a citizen initiative to install "tree sweaters" on street trees located in the Glenwood South district as a display of public art. Prior to establishment of this policy and administrative process, there was no course of action for citizen-initiated public art projects on public property or rights-of-way. The process is designed so that Raleigh Arts staff is able to coordinate with affected COR departments ensure safety, adherence to local regulations, and that proper planning and communication strategies are in place. The process includes review of the project by the Arts Commission and/or PADB depending on the scale or budget of the work. The process does not provide funding or in-kind support to the projects nor guarantees acceptance; the process also does not serve in lieu of any other permitting or approval processes required by the City or other affected governing organizations. Examples of previous public art projects include murals on sidewalks and construction fencing; bouquets in City trash cans; artwork on shipping containers used for sidewalk closures; and chalk drawing projects on greenways and seasonal pools.

*(Attachment)*

**Bikeshare Program - Implementation Update**

Staff Resource: Fontaine Burruss, RDOT, 996-2165, [fontaine.burruss@raleighnc.gov](mailto:fontaine.burruss@raleighnc.gov)

The bikeshare project achieved a major project milestone last week with the successful permitting of 22 of the planned 30 stations included in the first phase of the program. Now that the project has permits in hand from the Development Services department, installation of the bikesharing system will move ahead quickly.

The project team, which includes bikeshare vendor Bewegen Technologies and the local bicycle management team Corps Logistics, has begun installing additional stations. The first deployment of bicycles will occur the week of March 11, with anticipated system rentals to begin March 16. This gradual system deployment will be branded as a “soft launch,” with additional press and social media accompanying the activation of each individual station.

The remaining eight stations in Phase 1 each includes the installation of new concrete pads, which has required additional permitting for stormwater and nitrogen runoff mitigation. Staff anticipates these stations will be submitted for final permitting within the next two weeks; these station sites include the NC State Farmer’s Market, the NC Museum of Art, Dorothea Dix Park, and Pullen Park.

Bewegen will continue marketing of the *CitrixCycle Founding Member* campaign to capitalize on press from the initial deployment. Individuals purchasing initial one-year memberships will be given an additional month of free service to account for the system soft launch.

A target date for a ribbon cutting event with the primary sponsor is being considered for the month of April; details regarding that event will be shared as soon as information is finalized.

(No attachment)

**Weekly Digest of Special Events**

Staff Resource: Derrick Remer, Special Events Office, 996-2200, [derrick.remer@raleighnc.gov](mailto:derrick.remer@raleighnc.gov)

Included with the *Weekly Report* packet is the special events digest for the upcoming week.

(Attachment)

## Council Member Follow Up Items

### General Follow Up Item

**Public Utilities Water and Wastewater Cost of Service and Rate Study**

Staff Resource: Robert Massengill, Public Utilities, 996-3479, [robert.massengill@raleighnc.gov](mailto:robert.massengill@raleighnc.gov)

During the current year (FY2018-19) budget development process, staff was directed to study options and impacts, present information and potential utility rate model policy changes in the following categories:

- Rate policy for non-residential customers

- Cost of service study and potential tier restructuring
- Reuse water system rates and capital investments

Staff engaged Raftelis Financial Consultants, Inc. (Raftelis) to produce a *Water and Wastewater Cost of Service (COS) and Rate Study Report* to evaluate costs, revenues, and rate structures relative to the identified City objectives.

Raftelis performed the study using best industry practices for cost allocation and rate making as described in the American Water Works Association *Manual M-1: Principles of Water Rates, Fees and Charges* and the Water Environment Federation's *Manual of Practice No. 27, Financing and Charges for Wastewater Systems*.

The study used FY19 as the test year due to the impacts of the City-wide compensation study, additional costs associated with the new water supply allocation annual payment, as well as increases in electricity and chemical costs.

During the first work session discussing the COS study in September 2018, Council members identified three objectives to evaluate and develop our water and sewer rates. These objectives are:

- Develop rates consistent with cost of service-based allocations
- Revenue stability
- Rate stability

Using guidelines from the above referenced manuals and FY19 as the test year, revenue requirements were assigned to the functional costs, and further to the cost components. Next, costs were distributed to the customer classes to determine if adjustments should be made.

The study results concluded that the current water base charges, and the water and wastewater volumetric charges are recovering within industry standards and should not be adjusted for FY20. Sewer base charges were found to be insufficient relative to allocated costs and should therefore be increased. The tiered water rate structure was found to be achieving desired results, with the appropriate percentage of customers in each tier. The reuse system is currently recovering full operational costs and partial capital investment costs. The remaining portion of the capital costs is recommended to shift to non-residential customers, who are the users of the system. No adjustments to the reuse rate policy are recommended for FY20.

Based on the results of the study, Rafetlis recommends the following:

- No changes to base water charges for Residential and Non-residential customers
- No changes to the Water or Sewer Volumetric (usage) charges for Residential and Non-residential customers
- No changes to the current tiered rate structure
- Increase the Sewer Base charge by 11% for both Residential and Non-residential

The full report has been attached to the transmittal email for your reference, review and use.

*(Attachment to Transmittal Email)*

## Follow Up from the February 5 City Council Meeting

### Pedestrian Crosswalk Updates (Mayor Pro Tem Branch)

Staff Resource: Rebecca Duffy, RDOT, 996-4091, [rebecca.duffy@raleighnc.gov](mailto:rebecca.duffy@raleighnc.gov)

During the meeting Council requested staff to report on the status of pedestrian crosswalks across the city and how often this infrastructure is maintained. Council also requested information regarding efforts, past or future, to educate the public on traffic laws as it pertains to pedestrians.

The City currently maintains 624 traffic signals. The majority of these signals (80%) belong to the State (NCDOT) and are maintained via a municipal agreement. NCDOT standards do not require pedestrian signal heads and marked crosswalks for pedestrians at signalized crossings. Pedestrians can safely cross when the concurrent vehicular movement displays a green indication. In an urban setting where traffic signals can have complex phasing, dedicated pedestrian signals and marked crosswalks can improve safety. The City's Transportation Department has a goal of installing pedestrian signal heads and marked crosswalks at all signalized locations. As it stands today, 487 signals have at least one marked crosswalk with pedestrian signals. The majority of locations without pedestrian signals are due to a lack of a sidewalk network, including ADA compliant accessible curb ramps. Current ADA guidelines require accessible curb ramps and a sidewalk network before dedicated pedestrian signals and marked crosswalks can be installed. Two maps illustrating the status of signalized intersections and pedestrian signals as well as marked pedestrian crosswalks are included with the *Weekly Report* materials.

As part of the NCDOT municipal maintenance agreement, every signal is required to receive a robust preventative maintenance (PM) inspection at least once a year. As part of the PM inspection, all the components are checked and ensured to be in proper working condition. In addition to PM's, driver feedback on the functioning of a traffic signal results in the dispatch of a signal crew. The City provides 24-hour, 7-days a week support for any signal issues. Lastly, anytime there is a crash resulting in a serious injury or fatality, staff investigates the closest signal to ensure it was functioning properly.

As previously mentioned, RDOT staff has a goal to add pedestrian signals with marked crosswalks at all signalized intersections. Staff maintains a prioritized list of signals without pedestrian signals and crosswalks. The immediate goal is to work with NCDOT to have accommodations installed where there is existing infrastructure (sidewalk network and accessible curb ramps). Priority was determined objectively using factors such as the number of lanes to cross plus proximity to a school and/or public transit. In addition, several years ago staff worked with the Bicycle Pedestrian Advisory Committee (BPAC) to get NCDOT approval to use high visibility crosswalks at signalized crossings. NCDOT traditionally reserves these for locations denoted as "mid-block crossings" where no traffic control devices regulate conflicting vehicular traffic.

Education is part of the three "E's" (engineering, education and enforcement) with regard to traffic laws and safety for pedestrians, cyclists, and drivers. There is no single strategy to educate the public. The City renewed our participation in the statewide **Watch For Me NC** campaign which has training programs for law enforcement personnel, and distributes educational materials for use at outreach events. Transportation Planning staff devotes resources to pedestrian outreach during the annual **Walktober** event and coordinates with Wake County and the school system to distribute **Walk to School Day** materials that include educational information. Other than "Walktober", additional events are accommodated by request through

the City's part-time Pedestrian Outreach Coordinator. This position is currently vacant, but in the process of being filled. The Transportation Demand Management (TDM) coordinators also help distribute materials at events to raise awareness. Staff continues to work with BPAC, which has a specific study committee to address outreach and education. This sub-committee meets monthly on the Thursday prior to the full BPAC meeting. This is an opportunity where NCDOT could partner with the City to increase emphasis on bicycle and pedestrian safety as part of driver education in the schools and on the driving test itself as administered by the Division of Motor Vehicles.

*(Attachments)*

<b>REVIEW AND ACCEPTANCE OF CITIZEN-INITIATED ARTWORKS ON CITY PROPERTY</b>	<b>Public Art Policy Section 3.1</b>
<p><b><u>Purpose</u></b> To establish the administrative process for the review of citizen-initiated artworks temporarily sited on City property or the public right-of-way, and the review and acceptance of citizen-initiated artworks permanently sited on City property or the public right-of-way.</p>	<p><b>PADB approved 4/29/14 CORAC approved 5/13/14 City Council approved 10/21/14</b></p>
<p><b><u>Policy</u></b> The City of Raleigh’s Public Art Program shall comply with the Public Art Policy<sup>1</sup> in order to maintain established standards for reviewing public art projects that originate with private citizens or organizations, use private funding sources or donations, and are located on City of Raleigh property or the public right-of-way.</p> <p>Such projects are deemed to be “large scale” when they require review and input regarding design, construction, fabrication, installation, placement or maintenance and/or have benefactors contributing \$10,000 or more.</p>	
<p><b><u>Responsibilities</u></b></p> <ul style="list-style-type: none"> <li>• It is the expectation of citizens and/or organizations presenting projects for consideration that they abide by the City of Raleigh Arts Commission’s (CORAC’s) timeline and process for project review in advance of its inception.</li> <li>• Public art projects expected to be on site for one year or less, regardless of budget amount, are considered temporary public art projects that are not designated for Raleigh’s Municipal Art Collection. They are subject to review, guidance and approval by CORAC).</li> <li>• Smaller-scale citizen-initiated permanently-sited artworks are referred to CORAC for review, guidance and approval.</li> <li>• Large-scale citizen-initiated permanently-sited public art projects are referred to the Public Art and Design Board (PADB) for review, guidance and recommendation for acceptance to CORAC.</li> <li>• The citizens and/or organizations presenting the project will be responsible for all costs associated with the artwork, including insurance, fabrication, installation, removal (if needed) and any maintenance or repair costs associated with a temporary public art project, unless otherwise determined by the City.</li> <li>• CORAC, on behalf of the City of Raleigh, reviews all permanently-sited artwork and approves its accession into Raleigh’s Municipal Art Collection.</li> <li>• Maintenance and care of artwork accepted into the Municipal Art Collection is the responsibility of the City of Raleigh.</li> <li>• Per City regulations, artwork that is donated or commissioned using outside funding sources requires City Council approval for final acceptance into the Municipal Art Collection after CORAC’s approval.</li> </ul>	

<sup>1</sup> City of Raleigh Public Art Policy, Section 3.1, Page 11.

## **Procedure – Design Review and Installation**

1. The project is reviewed by the City's public art coordinator for consideration.
2. The project is reviewed by the City department responsible for the public space as well as City departments that may have regulatory authority (i.e. Inspections, etc.)
3. If needed, preliminary funding and site approval is reviewed and approved by City Council.
4. The project is presented to either CORAC or PADB, depending on scope and budget. The presenters should provide schematics/drawings for the site, a timeline for project completion, and project budget as a part of their overview. Presenters will review the information with committee/board members and be available for follow-up questions.
5. CORAC or PADB may appoint a board liaison to design committees or selection panels that are formed in order to help with shaping the design of the artwork. Inclusion of a board member ensures compliance with Raleigh's Public Art Policy in order to facilitate the likelihood of design acceptance.
6. Once a design has been finalized, the presenter will provide an update on the project, including visuals of the design that outline scale, color and materials; fabrication and installation details; and maintenance requirements. Presenters will review the information with the respective board and will be available for follow-up questions.
7. CORAC or PADB will offer a recommendation for the design that may include acceptance, modifications or rejection.
  - a) Accepted project designs may move forward with fabrication and installation.
  - b) Project designs requiring modification either may be accepted with modifications or require another review prior to approval;
  - c) Rejected designs do not receive a recommendation and should not move forward.
8. PADB will advise CORAC of their recommendation prior to fabrication proceeding.
9. For artwork offered to the City as a gift, CORAC's acceptance recommendation is forwarded to City Council for approval prior to fabrication.
10. Upon successful completion of a project that City Council has accepted as a gift, CORAC accessions the artwork into the Municipal Art Collection.



# Special Events Weekly Digest

Friday, March 8 – Thursday, March 14

City of Raleigh Special Events Office  
[specialevnts@raleighnc.gov](mailto:specialevnts@raleighnc.gov) | (919) 996-2200 | [www.raleighnc.gov/specialevnts](http://www.raleighnc.gov/specialevnts)

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## ***Permitted Special Events***

### **Dorothea Dix Park 5K**

Dorothea Dix Park, Flowers Field

Saturday, March 9

Event Time: 8:00am - 12:00pm

Associated Road Closures: Dawkins Drive will be closed and Flowers Field will be used from 6:00am until 1:00pm. Roads will be closed from 8:35am until 10:15am to facilitate the following route:

Start at Dawkins Drive near Flowers Cottage; Left onto Umstead Drive; Right onto Ruggles Drive; Left onto Biggs Drive; Right onto Palmer Drive; Left onto Cranmer Drive; Left onto Umstead Drive; Right onto S. Boylan Avenue; Left onto Tate Drive; Right onto Richardson Drive; Left onto Umstead Drive; Right onto Middleton Drive; Continue onto Palmer Drive; Right onto Biggs Drive; Right onto Whiteside Drive; U-Turn on Whiteside Drive; Right onto Biggs Drive; Right onto Ruggles Drive; Left onto Umstead Drive; Right onto Dawkins Drive to Finish

### **4th Annual Brierdale Ale Trail 5K Run/Walk**

Brierdale Shopping Center & Route

Saturday, March 9

Event Time: 6:00am - 10:00am

Associated Road Closures: Roads will be closed from 7:50am until 10:00am to facilitate the route. Note that cross streets will be detoured during the event and see below for turn by turn details:

Start on private property at Brierdale Shopping Center and exit right onto Bruckhaus Street; Right onto Alm Street; Left onto Willey Street; Left onto Vogel Street; Right onto Bruckhaus Street; Right onto Globe Road; Left onto Sellona Street; Continue onto Alm Street; Left onto Falkwood Road; Right onto Glen Autumn Road; Right onto Bruckhaus Street; Left into Brierdale Shopping Center private property before traffic circle to Finish

### **Sola Hot Mini 5K**

Sawmill Road & Route

Saturday, March 9

Event Time: 8:30am - 10:00am

Associated Road Closures: Roads will be closed from 8:30am until 10:00am to facilitate the route. Note that cross streets will be detoured during the event, [view route here](#), and see below for turn by turn details:

Start at Sola Cafe private property on Lead Mine Road; Right onto Sawmill Road; Right onto Bluffridge Drive; Right onto Bridgeport Drive; Right onto Seagate Drive; U-turn on Seagate Drive at Four Winds Drive; Right onto Bridgeport Drive; Right onto Harbor Drive; Left onto Sawmill Road; Left into Sola Cafe private property to Finish

### **Raleigh Night Market**

City Market

Thursday, March 14

Event Time: 5:30pm - 10:30pm

Associated Road Closures: Parham Street between Martin Street and Wolfe Street, Wolfe Street between Blount Street and Blake Street, and Blake Street between Martin Street and Davie Street will be closed from 2:00pm until 11:59pm.

## ***Other Events This Weekend***

### **[Hurricanes vs. Jets](#)**

Friday, March 8  
PNC Arena

### **[Broadway by Request – North Carolina Symphony Pops Series](#)**

Friday, March 8 – Saturday, March 9  
Meymandi Concert Hall

### **[An Evening of Bernstein and Robbins – Carolina Ballet](#)**

Friday, March 8 – Sunday, March 10  
Fletcher Opera Theater

### **[Matriarchs of Mordecai: Exploring Women's History at Mordecai](#)**

Saturday, March 9  
Mordecai Historic Park

### **[BrickUniverse](#)**

Saturday, March 9 – Sunday, March 10  
Raleigh Convention Center

### **[Monster Jam](#)**

Saturday, March 9 – Sunday, March 10  
PNC Arena

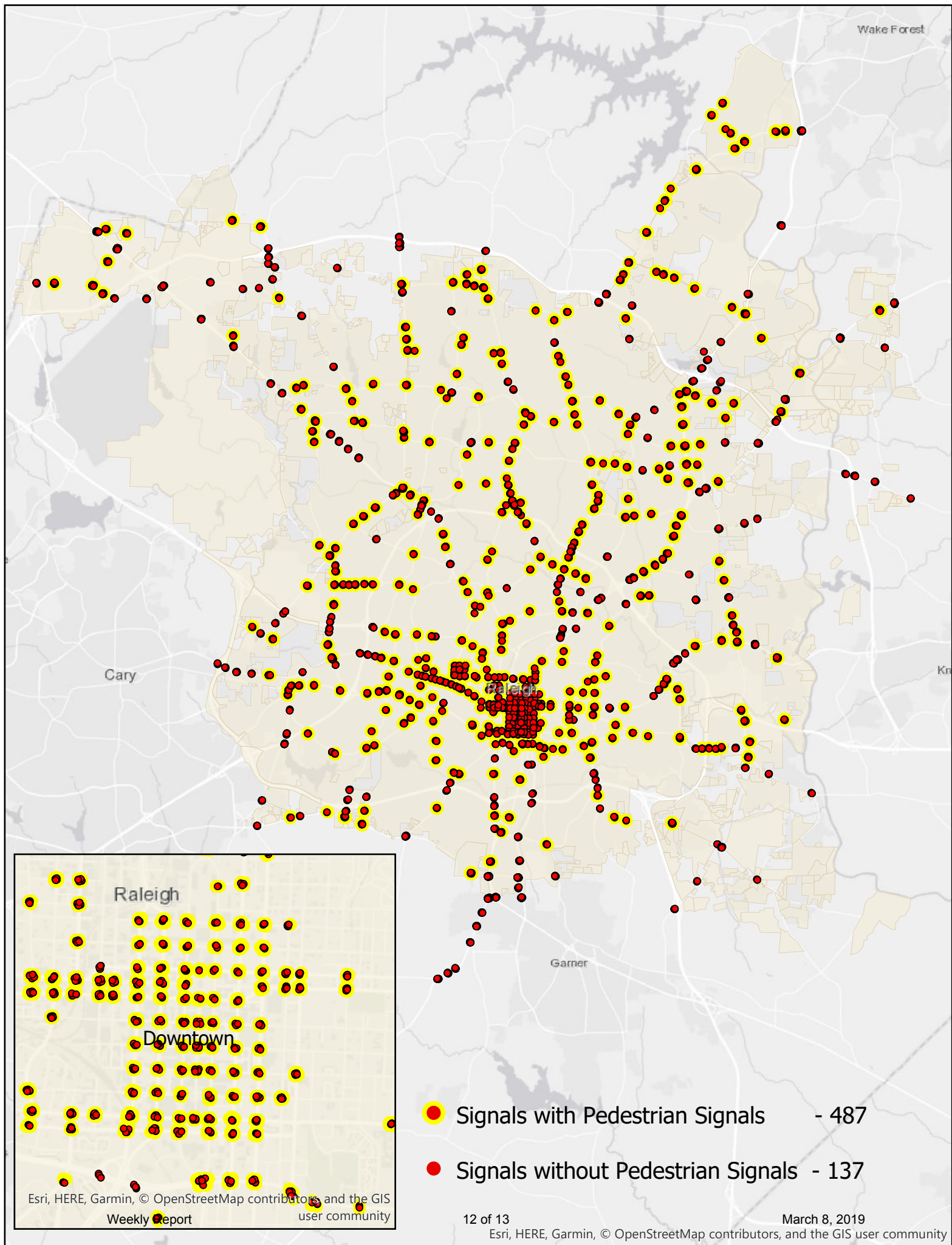
## ***Public Resources***

**[Event Feedback Form](#)**: Tell us what you think about Raleigh events! We welcome citizen and participant feedback and encourage you to provide comments or concerns about any events regulated by the Special Events Office. We will use this helpful information in future planning.

**[Temporary Road Closures](#)**: A resource providing current information on street closures in Raleigh.

**[Online Events Calendar](#)**: View all currently scheduled events that are regulated by the City of Raleigh Special Events Office.

# Council Member Follow Up



Cary

Wake Forest

Kn

Garner

Raleigh

Downtown

- Signals with Pedestrian Signals - 487
- Signals without Pedestrian Signals - 137

