

CITY MANAGER'S WEEKLY REPORT

raleighnc.gov



CITY OF
Raleigh
MANAGER'S
OFFICE

Issue 2019-22

June 7, 2019

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Budget Work Session – Monday, June 10 - 4:00 P.M.

The second scheduled **work session** to deliberate the City Manager's Proposed Budget for the fiscal year beginning July 1 will be held in the **Council Chamber** beginning at **4:00 P.M.**

The agenda for the work session was posted to the electronic agenda management system yesterday. Reminder that Council will meet in budget work session each Monday in June at 4:00 P.M.

Work Session - Tuesday, June 11 - 4:00 P.M.

The regularly scheduled second **Tuesday work session** will be held in the **Council Chamber** beginning at **4:00 P.M.**

The agenda for the work session was posted to the electronic agenda management system yesterday

INFORMATION:

City Branding Deployment - Update

Staff Resource: Damien Graham, Communications, 996-3100, damien.graham@raleighnc.gov

As Council has hopefully noticed, the Communications department has been busy implementing the new City brand across the organization. Utilizing the brand, staff is developing new ways to highlight the services provided to our dynamic community. For example, most internal departments will resemble the “Corporate” city brand, which is what staff has been rolling out over the last year. Many of the public-facing departments and divisions, however, will be “sub branded” in a way that makes locating services easy to find, identify, and remember. All sub brands will have a naming convention of “Raleigh [____].” Example sub brands currently in development will include: Raleigh Arts, Raleigh Community, Raleigh Housing, Raleigh Parks, and Raleigh Water, with more to come.

The Communications team is meeting with every department to get a sense of particular challenges and desires. The goal of the process is to build the brand and tools together, to allow for delivery of varying needs while also unifying all city communications. This is a service-oriented approach that will reflect a citizen point of view; the new city website, set to launch later this year, will reflect the structure as well.

A sub brand will have its own visual take on the City brand, leaning into design elements and color pallets, but should always feel connected to the “Corporate” City brand. Branding will be applied to all public-facing communications; the goal is not about re-naming departments or changing formal documents, organization charts, or the inner-workings of the City. The goal is to be very selective and limit the number of sub brands so there are less “doors” for citizens to navigate, while similar services are grouped in intuitive ways.

Through the corporate and sub brand explorations, the City will be defining how the new brand is applied to everything from vehicles, trash receptacles and uniforms to collateral, digital media and signage and much more. Much work lies ahead, but the Communications team is excited about the progress and looks forward to partnering with city staff on all that is yet to come. Public Utilities is the first to take on the new sub brand and Council will begin seeing the new look for “Raleigh Water” in the coming days and weeks. Examples of branding and sub branding are included with the *Weekly Report* materials.

(Attachment)

Residential Solid Waste Collection Start Times: Beat the Heat Campaign

Staff Resource: Andrew Martin, Solid Waste Services, 996-6868, andrew.martin@raleighnc.gov

In an effort to protect employees from heat-related injuries, the Solid Waste Services department is temporarily adjusting the collection schedule start times for residential solid waste, yard waste and recycling collection.

From Tuesday, July 9, through Tuesday, September 3, crews will arrive one half hour before the scheduled 7 A.M. collection time. Residents should place carts at the curb prior to 6:30 A.M. on their scheduled collection day.

Staff will be launching a “Beat the Heat” public awareness campaign to alert residents about the temporary schedule change. Planned strategies include mass notification using Everbridge alert system, press release distribution, website article, and a social media push on the City’s main channels.

Should Council Members receive questions from constituents, please direct such inquiries to 919-996-3245 to report a missed collection or to speak with a trained Customer Service Representative (Mon - Fri, between 7:30 A.M. - 6:00 P.M.).

(No attachment)

Open House Public Meeting: I-440 - US Hwy 70 (Glenwood Avenue) Interchange

Staff Resource: Paul Kallam, RDOT, 996-2406, paul.kallam@raleighnc.gov

The North Carolina Department of Transportation (NCDOT) has announced it will hold an open-house public meeting on the I-5870 project (I-440 – U.S. 70 (Glenwood Avenue)) interchange project on **Tuesday, June 25** from **4 to 7 P.M.** at the **Hilton Garden Inn** located at **3912 Arrow Drive, Raleigh**. NCDOT will review seven (7) design concepts developed for this complex project and gather feedback from the public on those concepts.

As Council may recall, NCDOT delayed construction of the I-440 – U.S. 70 (Glenwood Avenue) interchange earlier this year, deferring the projected schedule from FY22 to FY25 due to fiscal constraints at the statewide level. This delay was announced with NCDOT's release of the draft Transportation Program (TIP) for FY2020 through FY2029 in January of this year. Despite this funding delay, NCDOT continued to develop new concepts for the I-440 – U.S. 70 (Glenwood Avenue) project through a design charrette utilizing three different engineering firms. City staff were included in the process at different stages of concept development to offer feedback on the concepts.

This meeting is being held very early in the project process, as the construction contract is not scheduled to be awarded until 2025. Public input will be very important as the project moves toward selecting a preferred alternative. Interested citizens will have the opportunity to receive information on seven (7) concepts that have been developed for this large, complex project. They will also have an opportunity to provide feedback on those concepts.

Interested citizens may attend at any time between 4:00 and 7:00 P.M.; there will not be a formal presentation. NCDOT representatives will display maps and other graphics of the concepts and be available to answer questions and receive comments. Comments and information received at this meeting will be taken into consideration as work on the project develops. Written comments or questions can also be submitted at the meeting or sent to NCDOT until July 25, 2019.

Project information and study area maps are available online at <http://www.ncdot.gov/news/public-meetings/>. An opportunity to comment is also available online at the project website: <https://www.ncdot.gov/projects/i-440-glenwood/>. Anyone desiring additional information regarding the project may contact NCDOT Project Manager David Stark at 919-707-6605 or dstark@ncdot.gov. Comments may be submitted at the meeting, online, or mailed/emailed by July 25, 2019.

(No attachment)

New Vendor Connection Portal to Streamline Information Updating

Staff Resource: Allison Bradsher, 996-4970, allison.bradsher@raleighnc.gov

The Procurement division of the Finance Department is excited to announce improvements to the current supplier portal. The new portal, called *Raleigh Supplier Connection*, will allow vendors and suppliers to view

and update business information online at their convenience. A series of supplier communications and instructional videos will be available highlighting the enhanced functionality.

Examples of the enhanced functionality include the ability to:

- Update business information, including address, contact information and payment method;
- Update MWBE certificates;
- Track payment activity; and
- View announcements and upcoming events.

(No Attachments)

Martin Street Plaza at Moore Square Park - City Code Revisions

Staff Resource: Scott Payne, Parks, 996.4825, scott.payne@raleighnc.gov

With the re-opening of Moore Square scheduled for August 2 (ribbon-cutting) and August 3 (celebration event) the new public space will offer a central lawn, public art, restrooms, interactive fountain, play area, café, and a reimagined pedestrian plaza. The new Martin Street Plaza will encompass a 30-foot walkway along the southern edge of Moore Square that is intended to support events, programs, and activities that are similar in concept to the renovated Market and Exchange Plazas.



In consultation with City Planning, the Office of Emergency Management and Special Events, and the City Attorney's Office, staff will be recommending revisions to the City Code to support the activation of the Martin Street Plaza in a manner similar to other downtown plazas, including City Plaza, Exchange Plaza, and Market Plaza. Council can anticipate being presented with proposed code changes at the June 18 City Council meeting.

(No attachment)

Southeast Special Area Study

Staff Resource: Donald Belk, City Planning, 996-4641 donald.belk@raleighnc.gov

The Department of City Planning has initiated stakeholder and community outreach for the Southeast Special Area Study. Four (4) community 'listening sessions' are planned throughout the area beginning June 8, 2019. An invitation postcard announcing these sessions was mailed to 1,740 property owners during the week of May 20, 2019. The intent of these sessions will be to gather input and opinions of residents and landowners in response to changing conditions in the area. Additional information about the project is available [online](#) and in the attached memo.

Following the June public outreach effort, staff will prepare a report of the results of the community meetings and external stakeholder outreach to document preliminary findings on the key issues and opportunities.

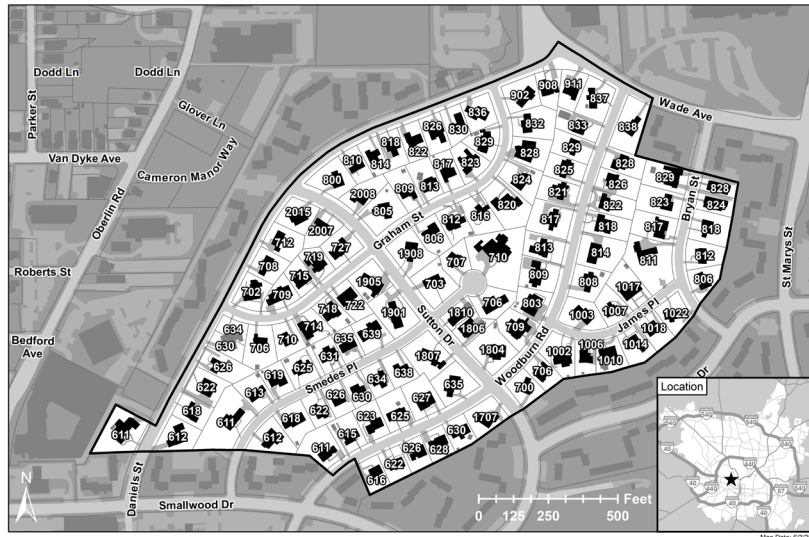
(Attachments)

Cameron Village Neighborhood Overlay District

Staff Resource: Matthew Klem, City Planning, 996-4637 matthew.klem@raleighnc.gov

During the May 21 City Council meeting staff was directed to conduct a neighborhood study for the Cameron Village neighborhood in response to a citizen petition. The neighborhood study is the first step in creating a Neighborhood Conservation Overlay District (NCOD).

Cameron Village Built Environmental Characteristics Study Area



The petition requested that staff analyze building setbacks, building height, building placement, and lot width. As the second step in this process, staff will share the results of this analysis in a Built Environmental Characteristics Report at a neighborhood meeting; this meeting has been scheduled for Monday, July 8 at 6:00 P.M. at Jaycee Park.

(No attachment)

Harrington Street Cycletrack Open House

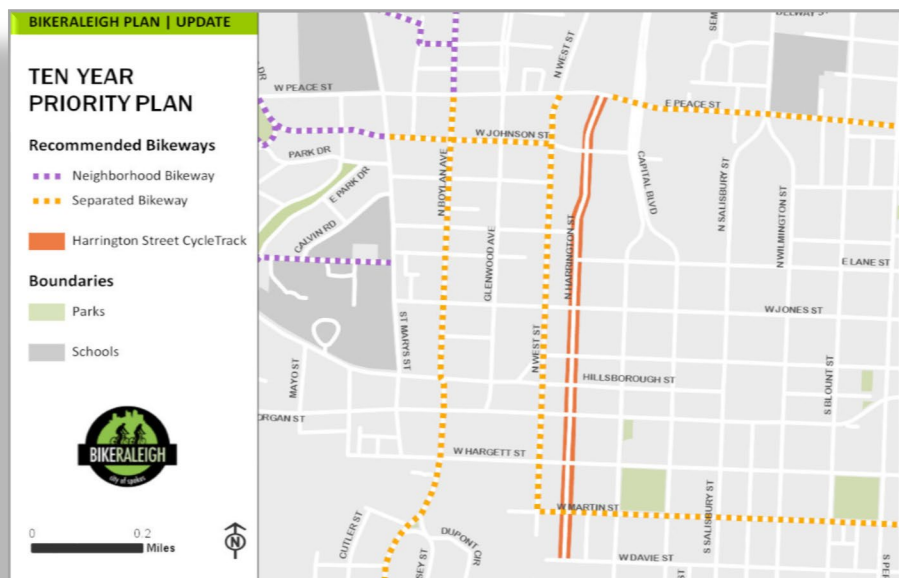
Staff Resource: Paul Black, RDOT, 996-2476, paul.black@raleighnc.gov

Council will recall that in early April, the City partnered with [Oaks & Spokes](#) to implement a 3-day pop-up event to demonstrate a separated bike lane, also known as a “cycletrack”, on Harrington Street from Davie to Morgan streets. The primary objective of the demonstration was to introduce residents to the two-way cycletrack concept and to evaluate this infrastructure in a downtown setting. The event was well-received, and an open house is scheduled for mid-June to gather additional feedback from the public before beginning a conceptual design process.

This proposed bike facility is identified in the 2016 BikeRaleigh priority plan, which is the framework for expanding the bikeway network and improving safety, comfort, convenience, and accessibility for bicyclists of all ages and abilities. This phase of the separated bikeway facility will serve as a key bicycle connection from Glenwood South to the Warehouse District, via Harrington Street from West Lane to West Davie streets.

The project as originally envisioned would have placed the cycletrack along West Street, but a combination of factors including cost and the potential for Bus Rapid Transit service along West Street prompted the proposed change to assess the Harrington Street corridor.

A public open house will be held Tuesday, June 18 from 4 - 6 P.M. at the State of Beer retail outlet, 401a Hillsborough Street. Previous information was provided to Council in *Weekly Report Issue 2019-12* (March 22).



(No attachment)

Weekly Digest of Special Events

Staff Resource: Derrick Remer, Special Events Office, 996-2200, derrick.remer@raleighnc.gov

Included with the *Weekly Report* materials is the special events digest for the upcoming week.

(Attachment)

Council Member Follow Up Items

No Items this Week





EDITORIAL

ECONOMIC DEVELOPMENT
AND INNOVATION

Building Up-fit Grant

Adopted 7/1/2016
Amended 10/16/18

raleigheconomicdevelopment.com

Raleigh



**City of Raleigh
Building Up-fit Grant
Program**

The program is designed to support existing businesses in Raleigh that are looking to improve their operations and increase their capacity to serve the community. The program is open to businesses that are currently operating in Raleigh and are looking to expand their operations or improve their efficiency. The program is open to businesses that are currently operating in Raleigh and are looking to expand their operations or improve their efficiency.

Program details

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Qualified improvements include:

- Renovations to existing buildings
- Equipment purchases
- Software licenses
- Marketing and advertising
- Professional fees
- Travel and transportation
- Utilities
- Insurance
- Legal and accounting
- Other improvements that are necessary for the business to operate more efficiently.

**Human Relations
Commission Banquet**

Program

THURSDAY, OCTOBER 12, 2018

6:00 PM - 8:00 PM

Location: The Ritz-Carlton, Raleigh

Admission: Free

Guests: 100

Specialty: Dinner and Entertainment

Hosts: The Ritz-Carlton, Raleigh

Sponsor: The Ritz-Carlton, Raleigh

**Ruth B. Stewart
Seylar Snowden**

Executive Director

Human Relations Commission

Program

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ECONOMIC DEVELOPMENT AND INNOVATION

City of Raleigh Building Up-fit Grant Program



The City of Raleigh's Building Up-fit Grant encourages growth and development by assisting property owners and businesses with improvements, renovations, and/or additions to the interior of their commercial property.

Program Details:

- A total of \$500,000 in funds are awarded annually
- \$25,000 in funds are awarded per quarter, with a minimum of \$5,000 and a maximum of \$25,000 per award
- Awards are prioritized based on qualifications, scoring, and date/time of application submittal
- Up to \$25,000 inside Priority Areas of Economic Development
- Up to \$25,000 outside Priority Areas of Economic Development
- Applicants must schedule a pre-application meeting with the Office of Economic Development and Innovation during the grant cycle application period
- Requires a 1:1 match by the tenant or property owner
- Building Up-fit Grant may be used in conjunction with a City of Raleigh Façade Rehabilitation Grant

Qualified Improvements

- Mechanical, electrical, and/or plumbing for build-out
- HVAC, fire suppression, costs of bringing building up to code
- Flooring
- Lighting
- Attached fixtures and/or installation of fixtures

- Accessibility compliance, Restrooms, Utility upgrades, Construction of new walls/demolition of unnecessary existing walls
- Support mechanisms such as roofing, foundation, support beams, columns, trusses, etc.

Highlighted Criteria for qualifying projects:

- The property must be located within the City of Raleigh
- The property must be subject to City of Raleigh ad valorem taxes
- The applicant must be the occupant of the improved property. If the applicant is a tenant, they must have a fully signed lease and written approval from the property owner supporting the improvements to be made and agree to the terms and conditions of the grant award. A lease term of a minimum of three (3) years is required
- If the applicant is the owner of the property, the owner must maintain ownership of the property for three (3) years for the date of the award
- Funding must support capital investment (expenditures for improvements, renovations and/or additions to the property) and cannot be used for personal property located upon or used in connection with the property
- The improvements, renovations and/or additions for approved qualified expenses must not take place prior to an official grant award
- Building permits for the up-fit project must not be obtained or applied for prior to the grant award
- Program excludes bars, night clubs, taverns, and lounges

Scoring Criteria	Maximum Points
Level of Capital Investment \$10,000 - \$24,999 (5 points) \$25,000 - \$49,999 (10 points) \$50,000 or more (15 points)	5-15
Square Feet of Space 250 - 499 (1 point) 500-999 (2 points) 1,000 - 1,499 (3 points) 1,500 - 1,999 (4 points) 2,000 or more (5 points)	1-5
Located inside Priority Areas for Economic Development raleigh4u.com/business-assistance/incentives	20
Appropriate rehabilitation of contributing building in a designated historic district or individually listed historic district	5
Rehabilitates a deteriorated and/or a dilapidated property and abates and environmentally impaired building (i.e. lead, asbestos, brownfields, etc.)	10
Reuses a vacant or underutilized property	5
Located in a designated transit route or corridor (within a 1/4 mile of transit stop)	10
Project provides retail space	15
Number of new full-time jobs 1-3 (5 points) 4-10 (10 points) 11 or more (15 jobs)	5-15
TOTAL POSSIBLE POINTS	100

Minimum Scoring

- Applications must score a minimum of 50 points to be considered for a Building Up-fit Grant
- Tied scores will be broken in favor of the earliest submitted application
- Submitted applications are reviewed by the Building Up-fit Grant Review Committee for approval

For more information please contact

Tiffany Hall McNeill
 City of Raleigh Office of Economic Development and Innovation
 e: tiffany.mcneill@raleighnc.gov | o: 919-996-2196
raleigheconomicdevelopment.com



BRANDED CLOTHING

VEHICLES



Consistency





Raleigh

MEMO

TO: Ruffin L. Hall, City Manager

FROM: Ken Bowers AICP, Director
Donald Belk AICP, Planner II

DEPARTMENT: City Planning

DATE: May 29, 2019

SUBJECT: Southeast Special Area Study

Upcoming Events

The Department of City Planning has initiated stakeholder and community outreach for the Southeast Special Area Study. Four (4) community 'listening sessions' are planned throughout the area beginning June 8. An invitation postcard announcing these sessions was mailed to 1,740 property owners during the week of May 20 (see attached). The intent of these sessions will be to gather input and opinions of residents and landowners in response to changing conditions in the area. An online survey will be launched prior to the June community meetings, and staff are planning several 'pop-up' meetings in the area to publicize the meetings and the survey. Additional information about the project is available [online](#).

Additionally, a 'natural resources summit' is planned for June 26, bringing in local, regional, and state agencies and organizations that have land resource conservation interests in the area.

Invitees include Triangle Land Conservancy, Friends of the Mountains-to-Sea Trail, the NC Trails Program (NC Division of Parks and Recreation), NC Forest Service, and Wake Soil & Water Conservation District. An invitation-only meeting of private landowners in the Study Area with holdings greater than 10 acres is also planned.

Following the June public outreach effort, staff will prepare a report detailing the results of the community meetings, external stakeholder outreach, and the survey, with preliminary findings of the key issues and opportunities identified during the listening sessions. The second phase of community engagement, presenting Staff's response and feedback to the findings of the first phase, will commence in Fall 2019.

Completed Efforts

During February and March 2019, staff introduced the study to the planning departments of municipalities adjoining the study area: Town of Garner, Town of Knightdale, Town of Wendell, and Town of Clayton. Staff also briefed Southeast Raleigh Promise, a leading community development non-profit serving the area. An introduction to the Southeast Special Area Study was presented to the Southeast CAC and the South CAC on May 9 and May 13, respectively.

Outreach is being coordinated with the Wake County Planning Department for [PLANWake](#), the process to develop a new County Comprehensive Plan. The SE Study Area is part of a larger 'southeastern focus area' identified as a priority location for this initiative. City and County planning staff have agreed that coordination of these respective planning initiatives is needed to address mutual concerns and avoid confusion among residents and landowners.

Municipal Building
222 West Hargett Street
Raleigh, North Carolina 27601

One Exchange Plaza
1 Exchange Plaza, Suite 1020
Raleigh, North Carolina 27601

City of Raleigh
Post Office Box 590 • Raleigh
North Carolina 27602-0590
(Mailing Address)

Help Shape the Future of the Southeast Area!

Raleigh City Planning is commencing a study of the Southeast Area. We would like to meet with you and hear your thoughts about what is important to this community.

Please join us for one of the following meetings:



Saturday, June 8 at 10:00 a.m.
Barwell Community Center
5858 Barwell Park Drive



Tuesday, June 18 at 6:30 p.m.
The Passage Church
4419 Smithfield Road



Thursday, June 20 at 7:00 a.m.
The Passage Church
4419 Smithfield Road

Can't make it?

You can lend your voice at:
<http://publicinput.com/4290>

Wake County staff will also be present to share information about PLANWake, a concurrent county-led planning initiative. Visit www.planwake.org

Colaboración para orientar el futuro del Área Sureste

El Departamento de Planificación de la Ciudad de Raleigh está iniciando un estudio especial del área sureste. Se invita a la comunidad a una reunión para escuchar sus opiniones sobre lo que es más importante para la comunidad.



Junta en Español
Martes el 25 de Junio a las 6:30 p.m.
Primera Asamblea
8308 Poole Road

Empleados del Departamento de Planificación del Condado de Wake estarán presentes para compartir información sobre PLANWake: El proceso de evaluación para iniciar una discusión reflexiva sobre el futuro de nuestra comunidad. Este proceso es independiente del Estudio Especial del Área Sureste conducido por la Ciudad de Raleigh.

¿No pueden asistir?

Puedes seguir y prestar tu voz a
<http://publicinput.com/4290>

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Special Events Weekly Digest

Friday, June 7 – Thursday, June 13

City of Raleigh Special Events Office
specialevents@raleighnc.gov | (919) 996-2200 | www.raleighnc.gov/specialevents

Permitted Special Events

First Friday Market Series

Hargett Street

Friday, June 7

Event Time: 7:00pm - 11:00pm

Associated Road Closures: E. Hargett Street between Fayetteville Street and S. Wilmington Street will be closed from 6:00pm until 11:59pm.

Feminist 5K

Chavis Way & Greenway

Saturday, June 8

Event Time: 8:00am - 9:00am

Associated Road Closures: Chavis Way between South Street and the entrance to Chavis Park will be closed from 6:00am until 10:00am. Additional roads will be closed and Little Rock Trail and Walnut Creek Trail will be used from 7:45am until 9:00am to facilitate the route. Note that all cross streets will be detoured during the event, [view route here](#), and see below for turn by turn details:

Start on Chavis Way heading north; Left to enter greenway trail; Exit greenway trail onto Cape Avenue and head south; Left to enter greenway trail; Cross Bragg Street to continue on greenway; Cross Peterson Street to continue on greenway; Turn around on greenway trail at Garner Road; Return by the same route.

Live and Local on Hillsborough Street – SpringFest

Hillsborough Street

Saturday, June 8

Event Time: 12:00pm - 7:00pm

Associated Road Closures: Hillsborough Street between Enterprise Street and Chamberlain Street, Logan Court between Hillsborough Street and Hope Street, and Hope Street between Enterprise Street and Logan Court will be closed from 6:00am until 11:30pm.

Raleigh's International Food Festival

Fayetteville Street District

Saturday, June 8

Event Time: 12:00pm - 10:00pm

Associated Road Closures: Fayetteville Street between Davie Street and the south end of City Plaza will be closed and Market and Exchange Plazas will be used from 9:00am on 6-8-19 until 1:00am on 6-9-19.

Market Hall Wedding

City Market

Saturday, June 8

Event Time: 5:00pm - 11:00pm

Associated Road Closures: Wolfe Street between Blake Street and Parham Street and Blake Street between E. Martin Street and E. Davie Street will be closed from 3:00pm until 11:59pm.

Downtown Raleigh Food Truck Rodeo

Fayetteville Street District

Sunday, June 9

Event Time: 12:00pm - 6:00pm

Associated Road Closures: Fayetteville Street between Davie Street and Lenoir Street will be closed from 1:01am until 11:59pm. Fayetteville Street between Morgan Street and Davie Street, and Hargett Street, Martin

Street, and Davie Street between S. Salisbury Street and S. Wilmington Street will be closed from 6:00am until 11:59pm. The 500 block of Fayetteville Street will remain open for local traffic only.

Second Sundays

City Market

Sunday, June 9

Event Time: 1:00pm - 5:00pm

Associated Road Closures: Wolfe Street between Blake Street and Parham Street will be closed from 11:00am until 6:00pm.

Moore Square Market

City Market

Wednesday, June 12

Event Time: 4:00pm - 7:00pm

Associated Road Closures: Parham Street between E. Martin Street and Wolfe Street will be closed from 2:00pm until 8:30pm.

Raleigh Night Market

City Market

Thursday, June 13

Event Time: 5:30pm - 10:30pm

Associated Road Closures: Parham Street between Martin Street and Wolfe Street, Wolfe Street between Blount Street and Blake Street, and Blake Street between Martin Street and Davie Street will be closed from 2:00pm until 11:59pm.

Other Events This Weekend

First Friday Raleigh

Friday, June 7

Downtown Raleigh

Lake Street Dive

Friday, June 7

Red Hat Amphitheater

Junk – Theatre Raleigh

Friday, June 7 – Sunday, June 9

Kennedy Theatre

Help Shape the Future of Southeast Raleigh!

Saturday, June 8

Barwell Community Center

Latta House & University Site Public Meeting

Saturday, June 8

Oberlin Baptist Church

Wu-Tang Clan

Saturday, June 8

Red Hat Amphitheater

Explore Dix Park: Guided Walking Tour

Sunday, June 9

Dorothea Dix Park, Kirby Building

Special Events Weekly Digest

Friday, June 7 – Thursday, June 13

City of Raleigh Special Events Office
specialevents@raleighnc.gov | (919) 996-2200 | www.raleighnc.gov/specialevents

Sensory Friendly Day!

Sunday, June 9

Greystone Recreation Center

Summer Concert Series: Devereux Meadow

Sunday, June 9

Fred Fletcher Park

Public Resources

Event Feedback Form: Tell us what you think about Raleigh events! We welcome citizen and participant feedback and encourage you to provide comments or concerns about any events regulated by the Special Events Office. We will use this helpful information in future planning.

Temporary Road Closures: A resource providing current information on street closures in Raleigh.

Online Events Calendar: View all currently scheduled events that are regulated by the City of Raleigh Special Events Office.