



# CITY MANAGER'S WEEKLY REPORT

raleighnc.gov



CITY OF  
**Raleigh**  
MANAGER'S  
OFFICE

Issue 2019-27

July 19, 2019

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**Curbside Textile Recycling - Program Status Report**

## INFORMATION:

### **City Council Meeting Agenda Revisions - Documentation for Condemnation Items on the Consent Agenda**

*Staff Resource: Ralph Recchie, City Planning, 996-4286, [ralph.recchie@raleighnc.gov](mailto:ralph.recchie@raleighnc.gov)*

To better align with the electronic agenda management system (BoardDocs) environment pertaining to the submittal of agenda items and associated back-up, the Real Estate division of City Planning has revisited the format and content of back-up materials included with routine condemnation authorization requests submitted for the City Council consent agenda. The agenda blurb information found in the *Public Content* section will remain unchanged.

A vicinity map of project area/corridor will be added to the backup materials and the parcel easement/plat exhibits will remain. For efficiency purposes staff will no longer include a backup memorandum or the parcel condemnation summary report. These proposed changes to the agenda back-up information not only streamlines the flow of information submitted into the agenda system, but also eliminates redundancy and significantly reduces staff preparation time without removing information previously requested by City Council. Examples and additional details are included with the *Weekly Report* materials.

*(Attachments)*

### **Pullen Arts Center Renovation and Facility Improvements**

*Staff Resource: Scott Payne, Parks, 996-4825, [scott.payne@raleighnc.gov](mailto:scott.payne@raleighnc.gov)*

Pullen Arts Center, located in north Pullen Park, is an arts education facility for beginning to advanced artists of all ages that provides quality instruction, programming, gallery exhibitions, and studio access. Funding of \$7 million has been appropriated to the project, allocated from the 2014 Parks Bond Referendum, for the renovation and expansion of this unique art facility.



A conceptual study was conducted from summer 2015 through spring 2016 to develop a preliminary plan that incorporates the vision of the 2001 Pullen Park Master Plan, and integrates and balances input from stakeholders, patrons and the general public. The conceptual plan was reviewed and approved by City Council in June 2016. Subsequently the project team has continued the public participation process to develop the schematic design, which was approved by City Council in February 2017.

The project was permitted and publicly bid for construction in the current, difficult economic environment. City Council approved the construction bid award May 2019 to Focus Design Builders LLC. The contractor received formal notice to proceed with the renovation project July 15, 2019.

First steps of the Pullen Art renovation project include installation of tree protection and silt fence, followed by demolition and removal of trees. Through careful and thoughtful design, only about 3% of the total of trees in the Park (one hundred five trees) will be removed to renovate the art center and make the necessary associated site improvements including trenching for stormwater. Once the project is completed 105 trees will be replanted with an eye towards placing the right tree in the right place in an effort to minimize future infrastructure impacts and sustaining the legacy of the Pullen Park landscape.

*(No attachment)*

### **Bus Rapid Transit - Equitable Development Around Transit**

*Staff Resource: Jason Hardin, City Planning, 996-2657, [jason.hardin@raleighnc.gov](mailto:jason.hardin@raleighnc.gov)*

The first phase of the Equitable Development around Transit process wrapped up in early July, with more than 500 people taking part at the project kickoff meeting or online survey and several hundred more engaged during various popup events.

The project, which focuses on future development and housing opportunities along the proposed bus rapid transit (BRT) corridors, is now in an analysis phase. Project consultants are creating an affordable housing inventory and analyzing developable sites along the corridors.

The next phase will address the core questions of the project:

1. **Future Growth:** Given expected future growth in the City, what is a reasonable proportion to accommodate along the BRT corridors?
2. **Affordable Housing:** What are the City's goals for housing affordability along the BRT corridors?

Workshops that engage the public on those two questions will take place in late summer or early fall. Participants will take part in hands-on exercises to explore the question of creating future housing opportunities and will have the chance to weigh in on affordable housing goals.

The Equitable Development process is working closely with the design process for BRT along the New Bern Avenue corridor, as the two projects involve overlapping questions and issues. Staff have focused on integrating each plan seamlessly into all events, so that a member of the public who attends an Equitable Development event can learn about and weigh-in on the New Bern Avenue BRT design and vice versa.

Equity and sustainability are core considerations of this project. Maintaining and enhancing affordability, ensuring accessibility to the transit service from existing residential areas, and minimizing displacement from rising real estate values will be issues discussed during the project, along with goals of increasing ridership, reducing carbon emissions, and providing equitable economic development opportunities.

The Equitable Development plan will generate development and housing policies by the end of the year. Focused station area planning efforts will follow in coming years as specific station sites are identified.

For more information about the Equitable Development and New Bern Avenue BRT design please visit the project website at [www.raleighnc.gov/BRT](http://www.raleighnc.gov/BRT).

*(No attachment)*

### Weekly Digest of Special Events

*Staff Resource: Derrick Remer, Special Events Office, 996-2200, [derrick.remer@raleighnc.gov](mailto:derrick.remer@raleighnc.gov)*

Included with the *Weekly Report* materials is the special events digest for the upcoming week.

*(Attachment)*

## Council Member Follow Up Items

### General Follow Up Item

#### Curbside Textile Recycling - Program Status Report

*Staff Resource: Stan Joseph, Solid Waste, 996-6880, [stan.joseph@raleighnc.gov](mailto:stan.joseph@raleighnc.gov)*

During the September 20, 2016 meeting Council requested a staff evaluation of a curbside textile recycling program. A team of staff from Solid Waste Services, Office of Sustainability, and Public Utilities convened to review and update City Council on the progress of the Simple Recycling Residential Curbside Collection Program for Clothing and Textiles pilot project following the first year of implementation.

As a reminder to Council in 2016 a private, for-profit organization approached staff and Council members with interest in establishing a relationship with the City that would allow the organization to complete regular curbside collection of clothing and other textiles on the same day that recyclables are collected on City routes. Simple Recycling has now completed the first year of their residential curbside collection program for textiles. The first year of the program resulted in a collection of 154.8 tons of textile materials, with revenue to the City in an amount slightly more than \$3,000. A staff report is included with the *Weekly Report* materials.

*(Attachment)*



Raleigh

MEMO

TO: Ruffin L Hall, City Manager

FROM: Ken Bowers, AICP, Director  
Ralph Recchie, Real Estate Division Manager

DEPARTMENT: City Planning

DATE: July 9, 2019

SUBJECT: Back-up content changes to Real Estate Condemnation Request Items

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To better align with the BoardDocs environment pertaining to the submittal of agenda items and associated back-up, the Real Estate Division of City Planning has revisited the format and content of back-up materials included with routine condemnation authorization requests submitted for the City Council consent agenda. The agenda blurb information found in the Public Content section will remain unchanged. We propose changes to the back-up information that not only streamline the flow of information submitted into BoardDocs but eliminate redundancy and reduce staff preparation time without removing information previously requested by City Council.

**Proposed Changes**

The table below and attachments herein show the current and proposed changes to the condemnation request back-up information.

Existing	Proposed
Inter-office memo to Manager	Eliminated
Vicinity Map with each parcel labeled	Vicinity Map of project area/corridor
Parcel Easement/Plat Exhibits	To Remain
Parcel Condemnation Summary Report	Eliminated

**Effective Date of Change**

It is recommended these changes be implemented by August 20, 2019.

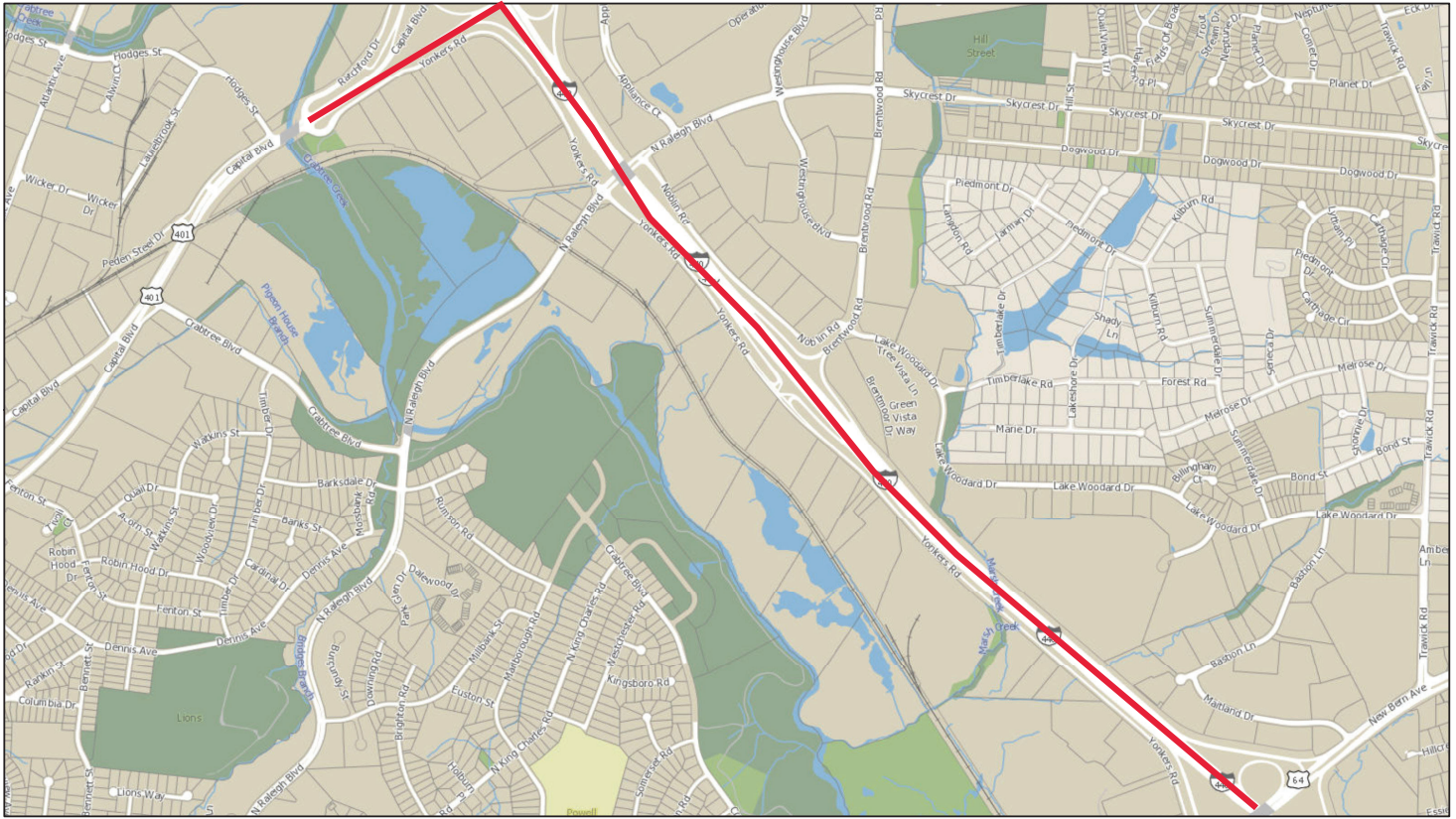
Attachment: Sample Backup Material

Municipal Building  
222 West Hargett Street  
Raleigh, North Carolina 27601

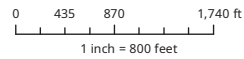
One Exchange Plaza  
1 Exchange Plaza, Suite 1020  
Raleigh, North Carolina 27601

City of Raleigh  
Post Office Box 590 • Raleigh  
North Carolina 27602-0590  
(Mailing Address)





Vicinity Map-Yonkers Rd. Project Area



**Disclaimer**  
 iMaps makes every effort to produce and publish the most current and accurate information possible. However, the maps are produced for information purposes, and are **NOT** surveys. No warranties, expressed or implied, are provided for the data therein, its use, or its interpretation.



6750 TRYON ROAD  
 CARY, NC 27518  
 phone: 919.851.1912  
 CALYXengineers.com  
 NC License # F-1333

**RIGHT OF WAY AND  
 EASEMENT EXHIBIT FOR  
 YONKERS ROAD**

RALEIGH TOWNSHIP -- WAKE COUNTY -- NORTH CAROLINA

**PROPERTY OWNER:  
 AMERICAN BUILDERS &  
 CONTRACTORS SUPPLY  
 CO INC**

**SITE ADDRESS:  
 2412 YONKERS RD.  
 RALEIGH, NC**

**PIN NUMBER:  
 1715703511**

**REAL ESTATE ID NUMBER:  
 0189859**

**LEGEND**

- EXISTING RIGHT-OF-WAY: ———
- NEW RIGHT-OF-WAY: — R/W —
- TEMPORARY CONSTRUCTION EASEMENT: —TCE—
- PERMANENT DRAINAGE EASEMENT: —PDE—
- PERMANENT UTILITY EASEMENT: —PUE—
- ELECTRICAL UTILITY EASEMENT: —EUE—
- DRIVEWAY EASEMENT: —DWE—
- TEMPORARY DRAINAGE EASEMENT: —TDE—
- PERMANENT SLOPE EASEMENT: —PSE—
- SET POINT: •
- EXISTING IRON PIN: EIP

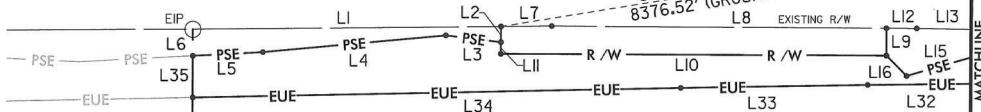
I, C. ANDREW HEATH, JR., PLS, CERTIFY THAT THIS EXHIBIT WAS PREPARED UNDER MY DIRECT SUPERVISION THAT THE EXISTING BOUNDARY, RIGHT OF WAY AND EASEMENTS SHOWN HEREON WERE COMPILED USING DEEDS AND PLATS REFERENCED HEREON THAT THE UNADJUSTED RATIO OF PRECISION AS CALCULATED EXCEEDS 1/20,000 AND THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600).  
 WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 14th DAY OF JUNE, A.D., 2019.

*C. Andrew Heath, Jr.*  
 C. ANDREW HEATH, JR., PLS NC L-3281



YONKERS ROAD

NCGS BEACON  
 NC GRID NAD 1983/2011  
 NORTHING: 744532.96  
 EASTING: 2123062.96  
 SF=0.99991166

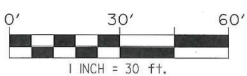


MATCHLINE

STATE EMPLOYEES CREDIT UNION  
 DB 16902 PG 2028  
 BM 1988 PG 1655

AMERICAN BUILDERS &  
 CONTRACTORS SUPPLY CO INC  
 DB 15117 PG 2046  
 BM 1994 PG 370

R/W AREA: 787 SF  
 PSE AREA: 1,607 SF  
 EUE AREA: 5,075 SF/0.12 ACRES  
 TCE AREA: 789 SF



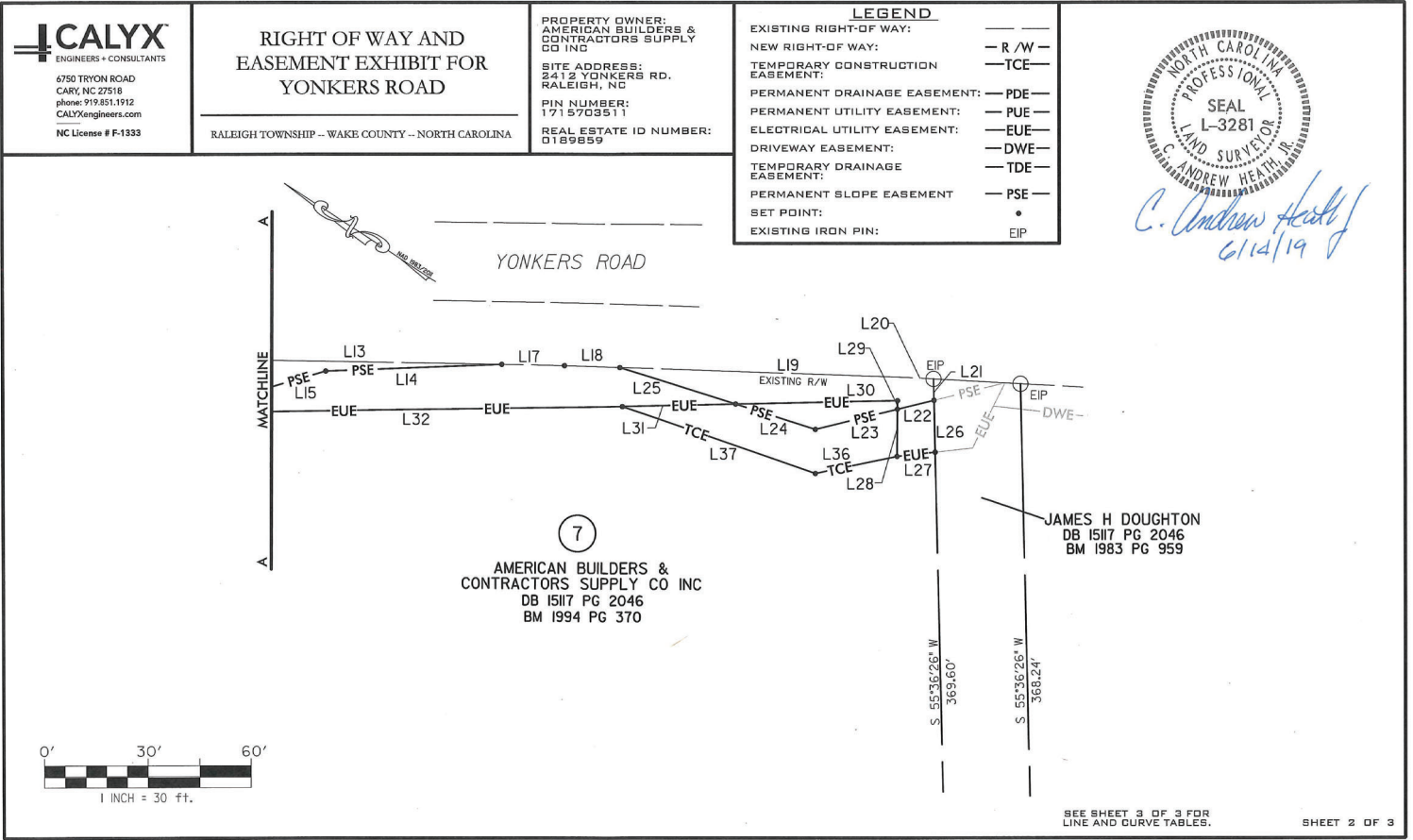
N 56°59'07" E  
 373.94'

**NOTES:**  
 1. THIS EXHIBIT IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.  
 2. THIS IS NOT A BOUNDARY SURVEY. THIS EXHIBIT IS FOR DESCRIPTIVE AND REFERENCE PURPOSES ONLY.  
 3. THIS EXHIBIT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT. THIS PARCEL IS SUBJECT TO ALL RIGHTS OF WAY, ENCUMBRANCES AND EASEMENTS. A COMPLETE TITLE REPORT MAY REVEAL.

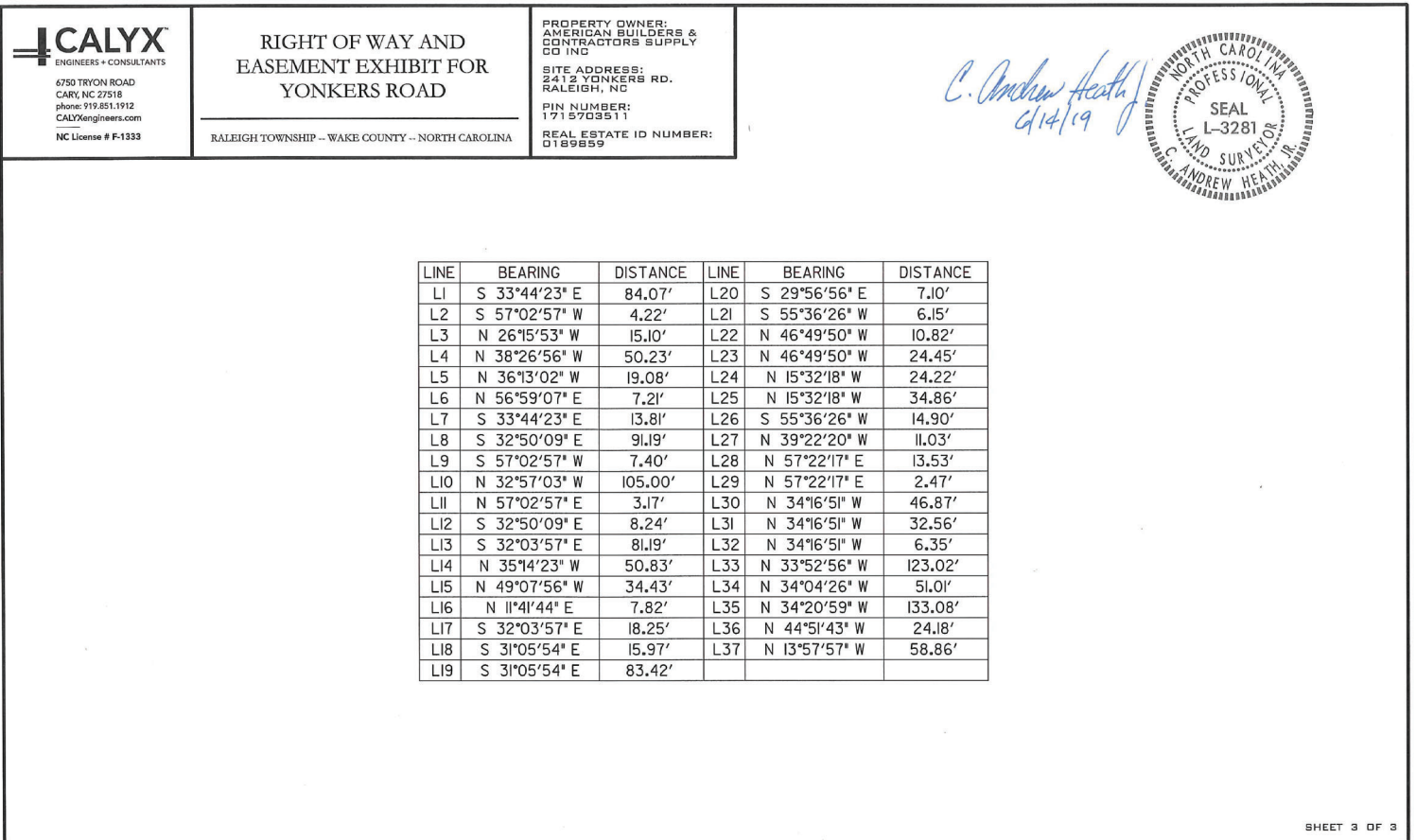
SEE SHEET 3 OF 3 FOR LINE AND CURVE TABLES.

SHEET 1 OF 3

Revised Agenda Backup for Condemnation Items (sample)



SEE SHEET 3 OF 3 FOR LINE AND CURVE TABLES. SHEET 2 OF 3



LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	S 33°44'23" E	84.07'	L20	S 29°56'56" E	7.10'
L2	S 57°02'57" W	4.22'	L21	S 55°36'26" W	6.15'
L3	N 26°15'53" W	15.10'	L22	N 46°49'50" W	10.82'
L4	N 38°26'56" W	50.23'	L23	N 46°49'50" W	24.45'
L5	N 36°13'02" W	19.08'	L24	N 15°32'18" W	24.22'
L6	N 56°59'07" E	7.21'	L25	N 15°32'18" W	34.86'
L7	S 33°44'23" E	13.81'	L26	S 55°36'26" W	14.90'
L8	S 32°50'09" E	91.19'	L27	N 39°22'20" W	11.03'
L9	S 57°02'57" W	7.40'	L28	N 57°22'17" E	13.53'
L10	N 32°57'03" W	105.00'	L29	N 57°22'17" E	2.47'
L11	N 57°02'57" E	3.17'	L30	N 34°16'51" W	46.87'
L12	S 32°50'09" E	8.24'	L31	N 34°16'51" W	32.56'
L13	S 32°03'57" E	81.19'	L32	N 34°16'51" W	6.35'
L14	N 35°14'23" W	50.83'	L33	N 33°52'56" W	123.02'
L15	N 49°07'56" W	34.43'	L34	N 34°04'26" W	51.01'
L16	N 11°41'44" E	7.82'	L35	N 34°20'59" W	133.08'
L17	S 32°03'57" E	18.25'	L36	N 44°51'43" W	24.18'
L18	S 31°05'54" E	15.97'	L37	N 13°57'57" W	58.86'
L19	S 31°05'54" E	83.42'			

SHEET 3 OF 3



## Special Events Weekly Digest

Friday, July 19 – Thursday, July 25

City of Raleigh Special Events Office  
specialevents@raleighnc.gov | (919) 996-2200 | [www.raleighnc.gov/specialevents](http://www.raleighnc.gov/specialevents)

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### ***Permitted Special Events***

#### **One Giant Leap Festival**

Edenton Street

Saturday, July 20

Event Time: 11:00am - 4:00pm

Associated Road Closures: Edenton Street between N. Salisbury Street and N. Wilmington Street will be closed from 7:00am until 6:00pm.

#### **Movies at Dix Park – Incredibles 2**

Dorothea Dix Park, Flowers Field

Saturday, July 20

Event Time: 7:00pm - 11:00pm

Associated Road Closures: Dawkins Drive will be closed and Flowers Field will be used from 4:00pm until 11:59pm.

#### **Raleigh Times Third Sunday Children's Carnival**

Hargett Street

Sunday, July 21

Event Time: 11:00am - 3:00pm

Associated Road Closures: E. Hargett Street between Fayetteville Street and S. Wilmington Street will be closed from 7:00am until 4:00pm.

#### **Moore Square Market**

City Market

Wednesday, July 24

Event Time: 4:00pm - 7:00pm

Associated Road Closures: Parham Street between E. Martin Street and Wolfe Street will be closed from 2:00pm until 8:30pm.

#### **GalaxyCon Raleigh**

Fayetteville Street District

Thursday, July 25 – Sunday, July 28

Event Times: 12:00pm - 11:00pm on 7-25-19; 10:00am - 11:00pm on 7-26-19; 10:00am - 11:00pm on 7-27-19; 10:00am - 8:00pm on 7-28-19

Associated Road Closures: Cabarrus Street between S. Salisbury Street and S. McDowell Street will be closed from 10:00pm on 7-24-19 until 11:00pm on 7-28-19, and Fayetteville Street between Davie Street and the south end of City Plaza will be closed from 10:00pm on 7-25-19 until 11:00pm on 7-28-19.

### ***Other Events This Weekend***

#### **The Tom Joyner "One More Time Experience"**

Friday, July 19

Coastal Credit Union Music Park at Walnut Creek

#### **I Am My Own Wife – Theatre Raleigh**

Friday, July 19 – Sunday, July 21

Kennedy Theatre



**[Who Wants to Make It Auditions](#)**

Saturday, July 20  
Raleigh Convention Center

**[Raleigh Police Department's Food Truck Rodeo to Benefit Special Olympics North Carolina](#)**

Sunday, July 21  
Coastal Credit Union Midtown Park

**[Summer Concert Series: GrassStreet](#)**

Sunday, July 21  
Pullen Park

***Public Resources***

**[Event Feedback Form](#)**: Tell us what you think about Raleigh events! We welcome citizen and participant feedback and encourage you to provide comments or concerns about any events regulated by the Special Events Office. We will use this helpful information in future planning.

**[Temporary Road Closures](#)**: A resource providing current information on street closures in Raleigh.

**[Online Events Calendar](#)**: View all currently scheduled events that are regulated by the City of Raleigh Special Events Office.

# Council Member Follow Up



Raleigh

## MEMO

TO: Jim Greene, Assistant City Manager

FROM: Amanda Astor, Community Relations Specialist

CC: Stan Joseph, Solid Waste Services Director  
Sadel Cherry, Administrative Manager

DEPT: Solid Waste Services

DATE: July 12, 2019

SUBJECT: Simple Recycling- Program Evaluation

During the September 20, 2016 Council meeting a staff evaluation of a curbside textile recycling program was requested. Following the evaluation, Council authorized staff to issue a Request for Proposals (RFP) to seek a partner to pilot the residential curbside collection of textiles. The selected vendor is required to use their own equipment, resources, and staff at no cost to residents. The City entered into an agreement with Simple Recycling to provide this free service as a three-year pilot program. The program began on February 20, 2018.

An interdepartmental team of staff from Solid Waste Services, Office of Sustainability, and Public Utilities have been working together to support the start up and implementation of the program; as well as to review and provide an update City Council on the progress of the Simple Recycling Residential Curbside Collection Program for Clothing and Textiles pilot project after its first year of implementation.

Simple Recycling has now completed the first year of their residential curbside collection program for textiles. The first year of the program resulted in a collection of 154.8 tons of textile materials, with a revenue of \$3,061.08. The table below shows the monthly data that Simple Recycling has provided the City. This data includes pick-ups, pounds of materials collected, missed pick-ups, and the amount due by Simple Recycling.

Municipal Building  
222 West Hargett Street  
Raleigh, North Carolina 27601

One Exchange Plaza  
1 Exchange Plaza,  
Raleigh, North Carolina 27601

City of Raleigh  
Post Office Box 590 • Raleigh  
North Carolina 27602-0590  
(Mailing Address)

Month	Pick-Ups	Pounds	Missed PU's	Percentage	Amount Due
February 2018	1,833	21,682	18	0.98%	\$209.76
March 2018	3,005	75,888	110	3.66%	\$739.58
April 2018	1,982	33,727	91	4.59%	\$328.20
May 2018	2,061	34,076	70	3.40%	\$340.76
June 2018	1,637	27,418	69	4.20%	\$274.18
July 2018	1,278	20,159	54	4.20%	\$201.59
August 2018	1,422	21,946	41	2.80%	\$219.46
September 2018	861	13,532	15	1.70%	\$135.32
October 2018	1,193	17,387	9	0.70%	\$173.87
November 2018	1,068	15,159	11	1.02%	\$151.59
December 2018	627	10,511	10	1.59%	\$105.11
January 2019	1,209	18,166	22	1.80%	\$181.66
<b>Total</b>	<b>18,176</b>	<b>309,651 (154.8 tons)</b>	<b>520</b>	<b>2.60%</b>	<b>\$3,061.08</b>

**\*Missed PU's = missed pickups**

### **Lessons Learned During Year One**

The interdepartmental team (Solid Waste Services, Public Utilities, and the Office of Sustainability) is collaborating to continue to monitor the curbside program, looking for opportunities for improvement, and evaluating the success of the program. The interdepartmental team has also added Simple Recycling customer service to the processes at the city customer service call center. As noted in the above table, there have been issues with missed collections each month, with 520 recorded missed collections for the first year (roughly 3% of collections). Simple Recycling is working to ensure that their staff is completing each route and traveling down every residential street to collect textile



materials from the curb. There has also been a learning curve with pick up routes for Simple Recycling's staff since some residents place their materials behind their homes (alley collection) and others place their materials at the curb in front of their residence.

The City of Raleigh had to create a Needs Assistance process to supplement the process that Simple Recycling normally uses. The City provides back-door collection service for residents that are enrolled in Solid Waste Service's Needs Assistance program. Simple Recycling requires a call ahead for Needs Assistance collection of textiles in order to determine a collection location and day of collection. Staff had to work to align the Needs Assistance textile recycling collection process with the standard garbage and recycling Needs Assistance process that is currently in place for Raleigh residents.

The City is working with Simple Recycling to streamline the missed collection process to avoid missed collections. In year two, Simple Recycling plans to use data collected via tablets in their trucks to tackle the issue with missed collections moving forward. Currently, City staff receive a monthly report for missed collections (including address and reason for missed collection). Simple staff also receive "New Service" locations each week via City GIS staff in order to stay up to date on new construction within the City. As Simple Recycling finalizes the process for collecting data on tablets in their trucks, there will be more opportunities to use data to address missed collections.

## **Looking Ahead to Year Two**

The goals for Year Two of the pilot include increasing collections, tonnage, and the diversion rate. The City, in partnership with Simple Recycling, is working to decrease the amount of textiles in the landfill. Promotion of the textile recycling program ahead of "spring cleaning" through a social media campaign and Public Utilities bill insert should result in an increase in participation. Simple Recycling trucks will continue to follow City collection routes at all single-family households.

As mentioned above, Simple Recycling has started piloting a tablet application for tracking pick-ups within the City of Raleigh. Their team will begin gathering location-based collection data using a tablet in the second year of the pilot program. They will track collection data on a daily basis and analyze it to ensure they are servicing the area efficiently.

In June 2019, Simple Recycling worked with Sonoco Recycling to test a new method of collection for textile materials. The idea was that the new collection method would enable households to put their bag of textiles in their recycling cart for it to be collected with their other items (rather than on the ground nearby). This test of the collection method proved unsuccessful, with the collection bags being destroyed during transport and at the beginning stages of the sorting process. Although this collection method could have reduced missed pick-ups and some of the issues that have arose in certain communities not allowing residents to place items on the curb, there were concerns related to operational impacts to city resources, collection times, contamination, as well as liability for hazardous or other items that could potentially be disposed of in the collection bags. The City works to educate residents on keeping plastic bags of any sort out of their recycling carts, so allowing Simple's collection bags in the recycling stream would cause confusion and have detrimental impacts at Sonoco. Sonoco's collection and sorting process begins with "breaking" bags open before they enter the sorting line, and adjusting this process would be extremely expensive and resource intensive for Sonoco's day-to-day function.

Following this collection method test, a debrief was held with all parties to talk about viable next steps. It was determined that efforts will be focused on improving participation and marketing for the program rather than developing a new collection method. Simple will provide social media content and resend mailers in order to increase participation. Informational handouts and collection bags will also be made available throughout the community to allow residents access to this program.

Other areas for improvement that Year Two will focus on include: more robust data collection in order to quantify the success of the program, increased marketing and education about the program to grow participation, logistics of the program in terms of collection and routing for Simple Recycling's vehicles, improvements to Simple Recycling's customer service, exploring other partner opportunities (such as multifamily communities and colleges), and the impact of the program on local nonprofits after Simple Recycling's initial announcement letter. Throughout Year Two, Simple Recycling will provide the data needed to quantify the success of this pilot program, work to improve customer service in their call center and logistics of the program, and work with local nonprofits, while City staff help to promote and educate residents about the program and work with Simple Recycling to create partnerships within the community.