



# CITY MANAGER'S WEEKLY REPORT

raleighnc.gov



CITY OF  
**Raleigh**  
MANAGER'S  
OFFICE

Issue 2019-38

October 4, 2019

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## INFORMATION:

### **Wake Forest Road Closure Update**

*Staff Resource: Eileen Navarrete, Public Utilities, 996-3480, [eileen.navarrete@raleighnc.gov](mailto:eileen.navarrete@raleighnc.gov)*

As reported in last Friday's *Weekly Report* (Issue 2019-37, September 27), during construction associated with the Blount/Person Street Corridor Project a sinkhole was discovered below Wake Forest Road between Sycamore and Harding Street. Due to the presence of the sinkhole, paving operations associated with the corridor project have been delayed and traffic has been reduced to a single lane.

Further investigation revealed the cause of the sinkhole to be a 700-foot section of sewer line in need of replacement. The replacement work will require the complete closure of Wake Forest Road for approximately three weeks. Staff has determined the following detours around the work zone:

Northbound traffic:

- Person Street;
- Take a right on New Bern Avenue;
- Take a left on Raleigh Boulevard;
- Take a left on Crabtree Boulevard;
- Take a left on Capital Boulevard;
- Take the Old Louisburg Road exit; and,
- To Atlantic Avenue or Wake Forest Road.

Southbound traffic:

- Capital Boulevard;
- Take a right onto the Peace Street exit at West Johnson Street;
- Take a right on North Harrington Street to continue to Peace Street;
- Take a right on Peace Street; and,
- To Blount Street or Person Street.

A press release has been issued and the road closure is expected to begin Wednesday October 9 extending to Wednesday October 30. In addition to media releases, message boards have been erected in the area and staff is actively coordinating with Wake County Public Schools regarding bus traffic.

(No attachment)

### Crabtree Pipeline Project Update

Staff Resource: Eileen Navarrete, Public Utilities, 996-3480, [eileen.navarrete@raleighnc.gov](mailto:eileen.navarrete@raleighnc.gov)

Over the last few months, the City's contractor on the Crabtree Pipeline project has added additional personnel to expedite project completion. There are now four crews laying pipe in different locations, and production has significantly increased.

The contractor is preparing to mobilize to new areas along the project corridor, which will result in additional greenway closures. Some closures will begin the week of October 7<sup>th</sup>, and others will begin the week of October 14<sup>th</sup>. Public Utilities and Parks Recreation and Cultural Resources staff have been working together to coordinate these closures and communicate these closures to the public. See map below for current and upcoming closures.



Other project updates:

- Hodges Street is now open between Atlantic Avenue and Capital Boulevard.
- All lanes of Atlantic Avenue are now open.
- Hodges Street remains closed west of Atlantic Avenue but is expected to reopen by the end of October.

(No attachment)

### Weekly Digest of Special Events

Staff Resource: Derrick Remer, Special Events Office, 996-2200, [derrick.remer@raleighnc.gov](mailto:derrick.remer@raleighnc.gov)

Included with the *Weekly Report* materials is the special events digest for the upcoming week.

(Attachment)

## Council Member Follow Up Items

### General Follow Up Item

#### Quarterly Update - City Planning Initiatives

Staff Resource: Travis Crane, City Planning, 996-2633, [travis.crane@raleighnc.gov](mailto:travis.crane@raleighnc.gov)

As Council is aware, City Planning staff are leading a number of initiatives of interest to the City Council. The Department is pleased to provide Council with the latest updates on these initiatives; included with the *Weekly Report* materials is an update on various initiatives including a staff memorandum and spreadsheets, representing a snapshot of the first quarter of fiscal year 2020. This information provides a summary of year-end project status and provides a forecast of upcoming projects. Should Council desire to reference previous quarterly reports, that information may be found in *Weekly Report Issue 2019-14* (April 7, 2019) and *Issue 2019-28* (July 26, 2019).

(Attachments)

### Follow Up from the September 3 City Council Meeting

#### Requests & Petitions of Citizens – Octavia Rainey

Staff Resource: Larry Jarvis, Housing & Neighborhoods, 996-4330, [larry.jarvis@raleighnc.gov](mailto:larry.jarvis@raleighnc.gov)

During the meeting Council requested staff to follow up on the various questions presented by the citizen during the Requests & Petitions of Citizens portion of the meeting agenda. The questions relate to various redevelopment activity associated with the East College Park neighborhood.

Included with the *Weekly Report* materials are the citizen petition and a document which restates the questions posed to Council, followed by the staff response. Staff has provided the same document to the citizen.

(Attachments)

# Special Events Weekly Digest

Friday, October 4 – Thursday, October 10

City of Raleigh Special Events Office  
[specialevents@raleighnc.gov](mailto:specialevents@raleighnc.gov) | (919) 996-2200 | [www.raleighnc.gov/specialevents](http://www.raleighnc.gov/specialevents)

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## ***Permitted Special Events***

### **Outdoor Office 2.0**

Union Station Plaza

Friday, October 4 & Monday, October 7 – Friday, October 11

Event Times: 9:00am - 5:00pm on 10-4-19 and every day from 10-7-19 through 10-11-19

Associated Road Closures: No roads will be closed for the event. Union Station Plaza will be used from 8:00am until 6:00pm on 10-4-19 and every day from 10-7-19 through 10-11-19.

### **First Friday Market Series**

Hargett Street

Friday, October 4

Event Time: 7:00pm - 11:00pm

Associated Road Closures: E. Hargett Street between Fayetteville Street and S. Wilmington Street will be closed from 6:00pm until 11:59pm.

### **Run for Their Lives 5K**

Durant Road

Saturday, October 5

Event Time: 7:00am - 11:00am

Associated Road Closures: Roads will be closed from 8:20am until 10:30am to facilitate the route. Note that cross streets will be detoured during the event and one eastbound lane of Durant Road will remain accessible to traffic. See below for turn by turn details:

Begin in Safe Haven parking lot on Garvey Drive; Proceed north towards Durant Road; Right onto Durant Road; Right onto Capital Hills Drive; U-turn on Capital Hills Drive before reaching Gresham Lake Road; Return by the same route.

### **High School Cross Country Event**

Dorothea Dix Park, Big Field

Saturday, October 5

Event Time: 7:00am - 2:00pm

Associated Road Closures: Blair Drive between Umstead Drive and Barbour Drive and Biggs Drive between the Inter-Faith Food Shuttle parking lot and the railroad tracks will be closed from 6:00am until 4:00pm on 10-5-19. Big Field will be used from 12:00pm on 10-4-19 until 4:00pm on 10-5-19.

### **Race 13.1 Raleigh Fall**

North Hills & Raleigh Greenways

Saturday, October 5

Event Time: 7:15am - 10:45am

Associated Road Closures: Rowan Street between Gates Street and Six Forks Road will be closed from 6:30am until 1:00pm. Roads will be closed and greenways will be used to facilitate the route from 7:15am until 10:45am. Note that all cross streets will be detoured during the event, [view route here](#), and see below for turn by turn details:

Head west on Rowan Street; Right onto Gates Street; Left onto Northbrook Drive; Left onto North Hills Drive; Left onto Mine Creek Greenway, which turns into Crabtree Creek Greenway; Continue on Crabtree Creek Greenway to first turnaround at Lindsay Drive; Return back to McDonald's and exit right to Crabtree Valley Avenue; Left off of Crabtree Creek Greenway onto Crabtree Valley Avenue; Right onto Blue Ridge Road; Left onto House Creek Greenway; Left onto Glen Eden Drive; Left back onto House Creek Greenway; Proceed to

second turnaround on House Creek Greenway just after Horton Street; Return on same route to Crabtree Creek Greenway entrance on Crabtree Valley Avenue; Right onto Crabtree Creek Greenway and return to start/finish by the same route.

### **Taste of China Food and Culture Festival**

Jones Street & Bicentennial Plaza

Saturday, October 5

Event Time: 11:00am - 5:30pm

Associated Road Closures: Jones Street between N. Salisbury Street and N. Wilmington Street will be closed from 7:30am until 7:30pm.

### **Festa Italiana**

Tucker Street & Boylan Avenue

Saturday, October 5

Event Time: 12:00pm - 8:00pm

Associated Road Closures: Tucker Street between Glenwood Avenue and Boylan Avenue and Boylan Avenue between Tucker Street and Johnson Street will be closed from 4:00am until 11:00pm.

### **Raleigh Tamale Festival**

Dorothea Dix Park, Flowers Field

Saturday, October 5

Event Time: 2:00pm - 6:00pm

Associated Road Closures: Dawkins Drive will be closed and Flowers Field will be used from 10:00am until 7:00pm.

### **Carolina Ale House/Carolina Hurricanes Watch Party – Kickoff to the Season**

Tucker Street

Saturday, October 5

Event Time: 6:00pm - 11:00pm

Associated Road Closures: Tucker Street between Glenwood Avenue and the entrance to the parking deck will be closed from 2:00pm until 11:59pm. Note that access will be maintained to and from the parking deck.

### **Downtown Raleigh Food Truck Rodeo**

Fayetteville Street District

Sunday, October 6

Event Time: 12:00pm - 6:00pm

Associated Road Closures: Fayetteville Street between Morgan Street and Lenoir Street, and Hargett Street, Martin Street, and Davie Street between S. Salisbury Street and S. Wilmington Street will be closed from 6:00am until 11:59pm. The 500 block of Fayetteville Street will remain open for local traffic only.

## ***Other Upcoming Events***

### **First Friday Raleigh**

Friday, October 4

Downtown Raleigh

### **Chavis Celebrates – Artival: Art Exhibition & Pop Up Studio**

Friday, October 4

John Chavis Memorial Park

### **Raleigh China Arts Festival**

Friday, October 4

Fletcher Opera Theater

# Special Events Weekly Digest

Friday, October 4 – Thursday, October 10

City of Raleigh Special Events Office  
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## **Raleigh Fall Home Show**

Friday, October 4 – Sunday, October 6  
Raleigh Convention Center

## **Dream Theater: Distance Over Time Tour**

Saturday, October 5  
Memorial Auditorium

## **Video Games Live – North Carolina Symphony Special Event Concert**

Saturday, October 5  
Meymandi Concert Hall

## **Skywatching – International Observe the Moon Night**

Saturday, October 5  
Dorothea Dix Park, Big Field

## **Zedd**

Saturday, October 5  
Red Hat Amphitheater

## **ZZ Top – 50<sup>th</sup> Anniversary Tour**

Saturday, October 5  
Coastal Credit Union Music Park at Walnut Creek

## **An Evening with C.S. Lewis**

Saturday, October 5 – Sunday, October 6  
Fletcher Opera Theater

## **Explore Dix Park: Guided Walking Tour**

Sunday, October 6  
Dorothea Dix Park, Kirby Building

## **Hurricanes vs. Lightning**

Sunday, October 6  
PNC Arena

## **Connect Raleigh: Know Your Water**

Thursday, October 10  
North Carolina Museum of Natural Sciences

## ***Public Resources***

**Event Feedback Form:** Tell us what you think about Raleigh events! We welcome citizen and participant feedback and encourage you to provide comments or concerns about any events regulated by the Special Events Office. We will use this helpful information in future planning.

**Temporary Road Closures:** A resource providing current information on street closures in Raleigh.

[Online Events Calendar](#): View all currently scheduled events that are regulated by the City of Raleigh Special Events Office.

# Council Member Follow Up



Raleigh

MEMO

TO: Ruffin Hall, City Manager

FROM: Ken Bowers, AICP, Director  
Travis Crane, Assistant Director  
LaTasha Holmes, MPA, Business Manager

DEPARTMENT: City Planning

DATE: October 3, 2019

SUBJECT: **Update on Department of City Planning Key Initiatives**

### Overview

This memo serves as a quarterly status update for all ongoing projects being led by staff in the Department of City Planning. It is a supplement to the City Planning Project Status, City Council Follow Up Projects Status, and Text Change Status Spreadsheets (see attached documents) that provide a snapshot of current studies, ongoing programs, and other departmental efforts. This includes items listed in the Department's current and past Business Plans, as well as City Council-requested follow-up items. A key explaining each project's status within the spreadsheet is shown below:

- **Active**—the project is currently being worked on and is on track for completion by the anticipated project delivery date.
- **Pending Internal**—the project is pending an internal Department need. *At this time and consistent with the prior quarter, no projects are delayed or pending due to internal forces within the Department.*
- **Pending External**—the project is awaiting a City Manager Office decision or experiencing a delay such as a committee or City Council decision. *At this time, six items are pending due to forces external to the Department.*
- **Delayed**—the project has experienced a significant delay and will likely not be completed by the anticipated project delivery date. *At this time one project has been found to be significantly delayed. However, significant efforts have been deployed to bring this project back on track.*

As previously described, the Department continues to focus on three key areas:

1. Project management
2. Public participation and citizen engagement
3. Communication—both internally and externally

Municipal Building  
222 West Hargett Street  
Raleigh, North Carolina 27601

One Exchange Plaza  
1 Exchange Plaza, Suite 1020  
Raleigh, North Carolina 27601

City of Raleigh  
Post Office Box 590 • Raleigh  
North Carolina 27602-0590  
(Mailing Address)

## Project Management

Below is a snapshot of project statuses for the second quarter of the 2019 calendar year:37

Active Consultant-led Projects	13
Active Staff-led Projects	21
Pending (external) Projects	2
Delayed Projects	1
Active City Council Follow Up Projects	
Total RDCP Active & Ongoing Projects and City Council Follow-up Projects	<b>40</b>
Completed Projects (This Quarter)	<b>1</b>

Of the **40** total active and pending projects, there are:

- **15 Ongoing Programs** continue through the year, such as the rezoning, annexation, or real estate acquisition programs which have all remained steady in terms of volume, staff time, and complexity since the previous quarter. All program work continues to meet benchmarks thus no program work is behind schedule.
- **1 Real Estate Study** seeks interested parties to lease and operate complementary commercial activity on city-owned land adjacent to Moore Square Park.
- **2 Annexation Projects** are active and include annexation agreements with adjacent jurisdictions that must be renewed every 20 years as part of a larger administrative process. Two annexation agreements with the Town of Wake Forest and City of Durham were approved by City Council after a public hearing on April 2, 2019. Currently, no annexation projects are behind schedule.
- **3 Urban Design Studies** are underway, which are identified in the FY17 & FY18 Business Plans. Currently, one project awaits further direction after discussion in a City Council committee and one is awaiting review from an external stakeholder.
- **2 Historic Preservation Studies** include the Lustron House Relocation/Preservation Project and the Oakwood National Register Update. Currently, no historic preservation projects are behind schedule.
- **10 Planning Studies** are underway, both internal and external and **3 additional new Planning Studies** are approved for initiation in FY 2020. The studies range from corridor plans such as Capital Boulevard North to the Public Participation Manual & Training, which was first identified in the FY18 Business Plan and presented to City Council during January 2017 and 2018. Three new plans—Dix Park Edge, Olde East Raleigh, and Wakefield—were approved as part of the FY 2020 budget. One planning study was identified as behind

schedule in the last quarterly report. Staff has concentrated efforts on this study and has made significant progress in the last quarter.

Additionally, there are:

- **10 Text Changes** that have been authorized by City Council are under review, including TC-6-18 Cottage Court. Eight text changes have been adopted this year. Of note, this quarter TC-4-19 Stormwater Violations and TC-10-19 Willow Run South Neighborhood Conservation Overlay District were adopted. Staff has made significant progress in drafting the text change to modify the design adjustment process.

### Major Initiatives Highlights

- **Avent Ferry Road Corridor Study** – Planning Commission has finished reviewing the final plan and associated Comprehensive Plan amendments. A public hearing was held on September 3, 2019. City Council deferred the item to the September 17, 2019 meeting for action in which it was approved with amendments.
- **2030 Comprehensive Plan Update** – Planning Commission has completed their review of the draft Update. City Council has already adopted one grouping of chapters and has scheduled public hearings for two more groupings. The status of each Vision Theme grouping of Plan chapters is noted in the table:

Content	Report of PC	Agenda Item	Item Status
<b>A. Managing Our Growth</b> <ul style="list-style-type: none"> <li>• Introduction – Section 1</li> <li>• Framework – Section 2</li> <li>• Regional &amp; Interjurisdictional Coordination – Section 14</li> <li>• Implementation – Section 17</li> </ul>	<a href="#">Recommend Approval with revisions,</a> May 7	<a href="#">Public Hearing, Agenda Item CC.9,</a> June 4	Approved; no further action required.
<b>B. Coordinating Land Use and Transportation</b> <ul style="list-style-type: none"> <li>• Land Use – Section 3</li> <li>• Transportation – Section 4</li> <li>• Urban Design – Section 11</li> </ul>	<a href="#">Recommend Approval with revisions,</a> June 18	<a href="#">Public Hearing, Agenda Item EE.8,</a> September 3	Hearing closed, ready for Council action.  Scheduled for November 12 Work Session.

<p><b>C. Economic Prosperity &amp; Equity / Expanding Housing Choices</b></p> <ul style="list-style-type: none"> <li>• Economic Development – Section 6</li> <li>• Housing – Section 7</li> <li>• Participation in Planning – Section 17.6</li> </ul>	<p><a href="#">Recommend Approval with revisions,</a> June 4</p>	<p><a href="#">Public Hearing, Agenda Item FF.7,</a> July 2</p> <p><a href="#">Special Item, Agenda Item N.3,</a> September 3</p>	<p>Hearing closed, ready for Council action.</p> <p>Referred to GNR, to be discussed October 16.</p>
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Content	Report of PC	Agenda Item	Item Status
<p><b>D. Greenprint Raleigh</b></p> <ul style="list-style-type: none"> <li>• Environmental Protection – Section 5</li> <li>• Parks, Recreation, and Open Space – Section 8</li> <li>• Public Utilities – Section 9</li> <li>• Community Facilities and Services – Section 10</li> </ul>	<p><a href="#">Recommend Approval with revisions,</a> July 2</p>	<p><a href="#">Public Hearing, Agenda Item EE.10,</a> September 3</p>	<p>Hearing closed, ready for Council action.</p> <p>Scheduled for November 12 Work Session.</p>
<p><b>E. Growing Successful Neighborhoods &amp; Communities</b></p> <ul style="list-style-type: none"> <li>• Historic Preservation – Section 12</li> <li>• Arts &amp; Culture – Section 13</li> <li>• Downtown Raleigh – Section 15</li> <li>• Area Specific Guidance – Section 16</li> </ul>	<p><a href="#">Recommend Approval with revisions,</a> July 2</p>	<p>Public Hearing, October 1</p>	<p>Public hearing conducted on October 1. Two portions were adopted (Arts and Historic Preservation). The remainder will be discussed at the November 6 City Council meeting.</p>

For the three outstanding Vision Theme groupings that have already been heard at public hearing, Council may:

1. Act to adopt, with or without City Council revision, the draft Update material no later than November 19, 2019.
2. Defer action until December 1 or later to allow action by a future City Council.

After the October 1 public hearing on the “Growing Successful Neighborhoods & Communities” grouping, the same options for action will be available to City Council for this portion of the Update. The item referred to the Growth and Natural Resources Committee requires the extra first step of scheduling at an upcoming committee meeting.

- **Western Boulevard Area Study** – The community kick-off event for the Western Boulevard corridor study scheduled for September 5, 2019 was canceled due to Hurricane Dorian. Staff is coordinating with project partners to identify an alternate date to reschedule the public meeting. The rescheduled date is anticipated to be in early November to avoid conflicts with other planning meetings scheduled for the month of October. This will give city staff and consultant team adequate time to rescope the meeting format and provide the public with sufficient notice about the rescheduled event.
- **Southeast Special Area Study** – The public engagement process for the study wrapped up and included four community meetings, one Spanish language meeting, and four pop-up events. Phase Two, which will confirm the findings in the Phase One public engagement process is scheduled to kick-off on October 31, 2019 conducted as a charette will have participants also brainstorm on issues, ideas, and potential recommendations. We heard much from residents and stakeholders in this region—aka ‘Raleigh’s Last Frontier’—during our meetings and discussions about the impending changes coming to the area within the next several years.

### Delayed Project, Moving Forward

As previously reported, the Residential Infill Housing Study experienced unforeseen delays primarily due to internal factors such as staff departures, leaves of absence, and staffing changes. In the early stages, staff released a survey to the community that concluded September 30, 2019.

In mid-September, outreach and extensive city-wide field work was conducted. Announcements and flyers were distributed to CAC’s and neighborhood groups through social media and email to encourage survey participation as well as attendance at a series of outreach sessions for citizens, the development community and various public bodies.

The following list identifies outreach sessions as well as an open house at a local community center that were well attended and provided valuable feedback and input to drive this project forward. Staff will be evaluating comments and feedback for presentation to City Council on October 15.

September 11, 2019	Home Builders Association
September 12, 2019	Appearance Commission
September 16, 2019	Development Services Advisory Committee
September 17, 2019 3:00pm - 7:00pm	Open House session @ Jaycee Park Community Center
September 17 & 18, 2019	An information table with will be provided at the Engineering Services Department Public meetings scheduled for the Stormwater Manual Update to encourage infill survey participation

October 3, 2019	Stormwater Management Advisory Commission (rescheduled due to hurricane Dorian)
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**Completed Projects (This Quarter)**

We are pleased to inform that 1 project was brought to completion during this reporting period. This was:

- Avent Ferry Corridor Study

**Staff Development & Training**

Staff will be participating in two intensive trainings which will begin next quarter: (1) Clear Leadership Training and (2) Governmental Alliance on Racial Equity Cohort & Core Team.

- **Clear Leadership Training**

Thirty-two (32) members of City Planning’s staff will have the opportunity this fall to participate in a leadership development program: Clear Leadership Training. This leadership training program, to be conducted by Clarus Consulting Group, will:

- Identify and build on existing strengths of individuals and teams within our department
- Strengthen the leadership and management skills and capabilities of our team
- Promote adaptability and change readiness
- Provide a platform for learning and engagement across teams and units

The training will take place over four sessions this fall with the first being conducted on Friday, October 4, 2019.

- **Governmental Alliance on Racial Equity Cohort & Core Team**

Six (6) members of City Planning’s leadership team have been identified to participate in the City’s efforts toward creating a plan for the incorporation of an equity lens into Raleigh’s Strategic Plan, Business Plan and Comp Plan. As a result, to obtain the essential skill set and approach the first milestone in moving the needle forward on equity, staff will participate in the Government Alliance on Race and Equity (GARE) Cohort as well as the City of Raleigh Equity (CORE) Team.

**City Council Follow Up Items**

Below is additional detail regarding City Council Follow Up Items:

Active City Council Follow Up Items	8
Follow Up Items Completed in the past quarter	3

Staff is currently working on **8** items that were requested by City Council that include in-depth studies on zoning related matters, current text changes, and/or requests for information to initiate new projects in addition to the Department's work plan.

### **Public Participation and Citizen Engagement**

The Department continues to enhance participation and engagement efforts. Over the past quarter, staff began to work with the consultant, Public Participation Partners (P3) to begin the first assessment phase of the work which includes staff interviews and observation around public participation practices.

To date, P3 has begun drafting a best practices report following the completion of requested background research. In addition, P3 scheduled and has begun conducting interviews with staff to discuss current planning engagement practice. The team is also beginning to shadow staff at engagement events to assess how current practices align with best practices.

### **Staffing & Communication**

As a complement to ongoing participation and engagement initiatives, staff continue to focus on both internal and external communication:

- To manage projects and communications, leadership has made a concerted effort to quickly fill vacancies within the Department to help alleviate workloads:
  - New staff members were welcomed into the Comprehensive Planning Unit and Zoning Enforcement.
  - Advertisement for the vacant Assistant Planning Director position as well as the recently vacant Sr. Preservation Planner positions have been posted.

### **Summary and Forecast**

The Department continues to evaluate its processes, workflow, and resource allocations to address and mitigate the challenges identified in past reports. Significant progress has been made in project management and communication as evidenced in the increase in the number of projects and City Council follow up items completed.

In addition, there are several significant planning efforts not accounted for in the Business Plan that have been requested or approved by City Council. Three new major projects are slated to be initiated in FY20: Dix Park Edge Study, Olde East Raleigh Area Plan Update, and the Wakefield Area Plan Study. Staff has made strides applying knowledge from project management training to develop project charters. These project charters not only formally authorize the existence of the project and give staff a reference point, but it assists in organizing all the expected inputs, outputs and outcomes to help successfully guide the development of the project. As a result, staff are seeking guidance about inclusion of steering and confirmation committees at the onset of the project to ensure efficiencies and momentum are maintained throughout the progress of the projects.

Further, City Planning continues to be actively involved in planning efforts related to the Wake Transit Plan. These include serving as lead agency for the Western Boulevard Corridor Study which was expected to have a community kick-off which will be rescheduled for a date in November; serving as project managers for the Equitable Development Around Transit project (a goal-setting

plan for growth and land use along the BRT system, which has been bundled with the New Bern Avenue Project Development contract); and support for the Transit Oriented Development and Affordable Housing (TODAH) working group. All of these have or will continue to have a significant impact on staff capacity.

Should any additional projects or initiatives be added to the Department's workload, it will be challenging to continue to meet deadlines and City Council and citizen expectations.

We are available to discuss at your earliest convenience.

City Planning Council Follow Up Items				Last Updated: Tuesday, October 1, 2019				
ID	Request Date	Agenda Item	Request	Official Notes	Project Lead	Status	Due Date	Last Updated
220	5-Mar-19	AA. Requests and Petitions of Citizens	Council member Thompson requested staff to initiate a neighborhood built environmental characteristics and regulations analysis for the purpose of reviewing a proposed neighborhood conservation overlay district for Willow Run South.	The analysis has been completed, the text change has been adopted, incorporating standards into the UDO and on October 1, 2019 staff was directed to process a city-initiated rezoning to apply the overlay district.	Belk	Complete	21-May-19	30-Sep-19
237	9-Apr-19	A1. Midtown-St. Albans Area Plan Project Update (April 9 Work Session)	Council member Stephenson requested for a follow-up report on prioritization of items based on citizen input for the Midtown-St. Albans project.	Staff informed via Weekly Manager's Report Issue 2019-16 of the upcoming meetings with the project consultants to review topics and input strategies for the Midtown-St. Albans project's next phase of public input. Staff also identified the "big" meeting schedule for the month of May. In addition, staff informed that several popup events as well as online participation would be conducted during the month of May as well. Topics for the meetings include: transportation improvements, both for vehicles and pedestrians; stormwater solutions; public space improvements; and land use and urban design questions, including those posed by the previous Six Forks Road corridor study. A public meeting was conducted on October 3, 2019. Upon completion of the meeting phase, staff informed there will be a final set of events in late summer to confirm final recommendations and set priorities. A report "regarding public input" will be part of the final project report in which staff anticipates delivering to council this fall.	Hardin	Active		1-Oct-19

City Planning Council Follow Up Items				Last Updated: Tuesday, October 1, 2019				
ID	Request Date	Agenda Item	Request	Official Notes	Project Lead	Status	Due Date	Last Updated
255	7-May-19	U1. Individual Reports from the Mayor and Council Members	Mayor Pro Tem Branch requested staff move forward with a community meeting/presentation on gentrification.	<p>In collaboration with the City Manager's Office, the Connect Raleigh: Community Voices on Gentrification lecture was developed in response to Mayor Pro Tem Branch's request for a community/presentation on gentrification. The event, held on June 27, 2019 at 6:30pm featured a conversation about gentrification with Kristen Jeffers, the founder and editor of The Black Urbanist. Ms. Jeffers also is a freelance writer, urban planner, and advocate for improving the built environment in urban areas.</p> <p>She spoke at the event and moderated a panel discussion with:</p> <ul style="list-style-type: none"> <li>•Pamela Wideman – Housing &amp; Neighborhood Services Director, City of Charlotte</li> <li>•Kia Baker – Executive Director, Southeast Raleigh Promise</li> <li>•Yvette Holmes – Vice President for Resource Development &amp; Partnership, DHIC, Inc.</li> <li>•Asa Fleming – President, NC Association of Realtors &amp; Realtor, Allen Tate Realtors</li> <li>•Paul Kane – Executive Vice President/CEO, Home Builders Association of Raleigh-Wake County</li> </ul>	Bowers	Complete		30-Sep-19
265	21-May-19	W1. Report of the Mayor and City Council - Cox	Council member Cox requested staff to bring back comprehensive plan amendments for Urban Thoroughfare to Parkway on two street sections related to Falls North small area plan - first, the remainder of Raven Ridge Road (between Durant and Falls of Neuse) and Falls of Neuse Road, from the Neuse river to Capital Blvd.	<p>Following the May 21 City Council adoption of the Falls North Area Plan and associated Comprehensive Plan Amendment, CP-1-18, Council Member Cox requested an additional Comprehensive Plan Amendment to Map UD-1: Urban Form to achieve the following: Apply Parkway Corridor designation to Raven Ridge Road between Moosecreek Drive and Durant Road. Apply Parkway Corridor designation to Falls of Neuse Road between Waterlow Park Lane and Capital Boulevard. Via a Manager's Weekly Report (Issue 2019-23) A vicinity map, as well as information about the regulatory process and anticipated timeline were included with the Weekly Report materials in Issue 2019-23. This has been processed as CP-10-19, and is currently pending at Planning Commission.</p>	Mabel	Complete	2-Jul-19	1-Oct-19

City Planning Council Follow Up Items				Last Updated: Tuesday, October 1, 2019				
ID	Request Date	Agenda Item	Request	Official Notes	Project Lead	Status	Due Date	Last Updated
267	21-May-19	W1. Report of the Mayor and City Council - Cox	Council member Cox requested for staff to present a report exploring options for a text change that would better regulate athletic venues, as they relate to sporting events at adjacent facilities, including such things as lighting, noise, traffic, maintenance operations, other factors. No authorization to begin text change process yet.	<p>In February 2018, Council requested a staff report pertaining to lighting and vehicle traffic at night near the WRAL Soccer Center. Council requested that he staff report include current City regulations for similar facilities as well as best practices from other cities. Staff reported the aforementioned information through a Manager's Weekly Update in July 2018. Staff did not receive additional direction once the item was delivered. Subsequently, a community listening session to discuss the impacts of large athletic venues. Persons residing around the WRAL Soccer Center were invited to the listening session.</p> <p>Most recently following the May 21, 2019 City Council meeting, Council has expressed a desire to explore enhanced standards in the UDO. Staff provided the follow up information via Manager's Weekly Report (Issue 2019-24) and is currently awaiting further direction.</p>	Holland	Active	18-Jun-19	30-Sep-19
270	21-May-19	W1. Report of the Mayor and City Council - Mendell	Council member Mendell made motion to have staff work on possible incentives to preserve or replace trees during infill redevelopment situations.	Via Manager's Weekly Update (Issue 2019-23), staff informed that research is currently underway. A memo providing an analysis of the regulatory framework with possible text change language identifying incentive measures for tree conservation and tree replacement for situations of residential infill development. Staff will be contacting peer jurisdictions for case study and will consult urban forestry staff and the city attorney for appropriate guidance. Additionally, staff anticipates that this topic will be addressed in the Residential Infill Study.	Holland	Active	2-Jul-19	1-Oct-19
273	3-Jun-19	B8. Other Items Identified by City Council for Discussion (June 3 Budget Work Session)	Council member Cox requested staff to provide a budget note on the cost for a small area plan in the Wakefield area, or ways to fund something similar in FY2020, as well as some general recommendations for a project scope. Show levels of scope, plan elements, and associated costs.	As per the request, the Wakefield Area Plan Budget Note was completed and submitted for review and approval on June 6, 2019 for the June 10 Budget Work Session.	Walter	Complete	10-Jun-19	30-Sep-19

City Planning Council Follow Up Items				Last Updated: Tuesday, October 1, 2019				
ID	Request Date	Agenda Item	Request	Official Notes	Project Lead	Status	Due Date	Last Updated
290	18-Jun-19	T1. Individual Reports from the Mayor and Council Members	Council member Crowder request staff provide an update on the hillside sloping study.	<p>On June 28, 2019, a first response to this request was submitted via Weekly City Manager's Report. Subsequent updates have been provide via same reporting on:</p> <p>July 12, 2019 August 9, 2019 August 30, 2019</p> <p>Staff is prepared to provide a presentation at a future City Council Work Session in fall 2019.</p>	Holland	Complete	2-Jul-19	1-Oct-19
311	20-Aug-19	BB1. Individual Reports from the Mayor and Council Members	Mayor pro tem Branch referred to the SE Raleigh Area Study and for staff to identify and initiate the process of extending the City's ETJ into the study area where appropriate. *TBD; Present on future Council Special Item	Staff is coordinating to schedule a meeting with Mayor pro tem Branch to receive additional understanding and direction on this item.	Golden	Active		30-Sep-19
328	3-Sep-19	EE8. And EE10. Comprehensive Plan Updates	Council requested the Council staff gather questions from the Council members within the next 2 weeks, then Planning staff will send out a written response. Schedule both these Comp Plan Update topics for the Nov. 12th work session. The two Comp Plan Update items referenced here were Land Use and Transportation and Greenprint Raleigh (ED and Housing referred to GNR).	The various components of the Comprehensive Plan update are pending at the City Council. During the last public hearing on October 1, 2019, staff was asked to meet with Council Members to discuss questions related to CP-2(E)-19. These meetings will occur before the work session in November.	Walter	Active	11-Oct-19	1-Oct-19
330	10-Sep-19	A2. Dix Edge Study	Council requests staff come back with additional information on expediting the process and look at demographics in the area when creating an outreach.*Report back in Future Council meeting under Dix Edges	Planning Staff presented an update at the Council Worksession on September 10, 2019 and asked for direction on the type of oversight group most appropriate; confirmation, advisory, stakeholder, etc. As a result of the worksession Council asked that staff provide additional information and return to an upcoming worksession. Staff is awaiting scheduling details of follow-up presenatation. The next step after staff receives direction on a guiding body for the planning process is to draft and issue an RFQ, with an anticipated project start date of early 2020.		Active		30-Sep-19
334	17-Sep-19	V1. Individual Reports from the Mayor and Council Members	Mayor pro tem Branch requests the agenda provides a notation of the council district for planning items in BoardDocs.	Planning Staff are working with CMO staff to determine the best course of action within the limitations of the BoardDocs system.		Active		1-Oct-19

City Planning Project Report

Last Updated: Monday, September 30, 2019

Fiscal Year Initiated	Project	Project Lead	Type	Source	Status	Description	Consultant or Staff Led	Project Kick-Off	Next Public Touchpoint	Next Council Touchpoint	Anticipated Project Delivery	Last Updated
FY17	Commercial Hillside Study	Michael	Planning Study	Business Plan	Active	The Commercial Hillside Study was identified in the City Planning work program. This is a staff led, consultant supported study that will analyze the impact of commercial development on sloping sites. Public comments have been received and stakeholder work sessions have been completed on the Draft Guidelines. Staff is revising the final document with anticipated presentation to Council in late Fall 2019.	Consultant	1-Sep-17	TBD	15-Oct-19	15-Oct-19	30-Sep-19
FY14	Comprehensive Plan Update	Walter	Planning Study	Business Plan	Active	City Council has held the public hearing and approved the first group of Plan sections (CP-2A-19 Managing our Growth) on June 4, 2019. Council has held the public hearing for three more groups, two of which (CP-2B-19 Coordination Land Use and Transportation, CP-2D-19 Greenprint Raleigh) were deferred to the November 12 work session, and the third (CP-2C-19 Economic Prosperity & Equity/Expanding Housing Choices) was referred to the Growth and Natural Resources Committee. The public hearing for the fifth group (CP-2D-19 Growing Successful Neighborhoods & Communities) occurred on October 1, 2019.	Staff	1-Apr-14	12-Nov-19	12-Nov-19	31-Dec-19	30-Sep-19
FY17	Capital Boulevard North Corridor Plan	Anagnost	Planning Study	Business Plan	Active	City Council received an update on the study at the September 17, 2019 meeting. Public meetings are planned for November 7 and 16, 2019. The meetings will be workshops to allow the public to review and comment on transportation and land use recommendations. Staff will hold pop-up events before and after the public meetings, including at the Millbrook Human Services Center, Raleigh Rescue Mission Thrift Store, and Green Road Library. Staff will also hold two meetings with large commercial property owners on October 7 and 17, 2019. A Community Assets survey opened on September 24, 2019 and will close on October 21, 2019. A Design Directions survey will open in the first week in November. The results of the surveys will be used to finalize transportation and land use policies as well as develop text policies. Staff and consultants have selected the preferred transportation scenario and developed land use policy recommendations. The details of these recommendations are being refined and finalized and concept images will be underway.	Consultant	1-Nov-19	15-Jan-20	1-Jun-20	1-Jun-20	30-Sep-19
FY18	Midtown-St Albans Area Plan	Hardin	Planning Study	Business Plan	Active	The project's "Choosing a Path" public input phase, which tested various options for transportation, land use, and other concepts, wrapped up in June. Next steps include compiling input and refining concepts based on that feedback. The final step will be a public meeting in September to present final recommendations, after which the plan and associated Comprehensive Plan amendments will be delivered to City Council.	Consultant	4-Jun-18	30-Sep-19	7-Jan-20	7-Jan-20	30-Sep-19
FY19	Administrative Alternate Requests	Pettibone	Ongoing Program	Program	Active	Staff is continuing to receive applications for and interest in Administrative Alternates. Volume has increased after a drop off during the summer. Staff continues to work to be a resource for the development community and to identify ways to improve the process.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY17	Avent Ferry Road Corridor Study	Klem	Planning Study	Business Plan	Complete	Planning Commission completed their review of the draft study on June 11, 2019. On July 2, 2019, a report including recommendations for minor revision was delivered to the City Council. A public hearing was held on September 3, 2019. City Council deferred the item to the September 17, 2019 meeting for action in which it was approved with amendments.	Consultant	1-Mar-17	TBD	N/A	1-Dec-19	10-Jun-19
FY19	Certificate of Appropriateness (COA)	Tully	Ongoing Program	Program	Active	Submission of COA applications remains steady. This calendar year 72 COA applications have been decided to date. Of these, 24 have gone to the RHDC for review at a quasi-judicial evidentiary hearing (Major Work). Additionally, 8 Major Work and 17 Minor Work applications have received an initial review and are awaiting additional information from the applicant.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY19	Citizen Initiated Annexations	Golden	Ongoing Program	Program	Active	This is an ongoing program. Since January 2019 Staff have processed 22 citizen-initiated annexation petitions. This process reviews the approximate cost and revenue generated by the annexation and presents it to City Council for review. If the annexation petition is approved, the property can connect to both City sewer and water and be served by all city services.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY19	Comprehensive Plan Amendments	Walter	Ongoing Program	Program	Active	This is an ongoing program in which staff reviews applications to amend the Comprehensive Plan, the filing period for this program is open twice yearly in May and November. Staff has processed nine amendments since January of 2019.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY19	GI / LID Planting Plans	Stephenson	Ongoing Program	Program	Active	Design assistance for planting plans and Best Management Practices (BMP) design, and ongoing assistance and collaboration with inter-departments for implementing green infrastructure in the ROW. Council and Public communication will be responsibility of lead department. Staff coordinates with Engineering Services, Parks, Recreation and Cultural Resources and Stormwater on all Design Assistance projects. There are 4 recently completed design projects: Crosslink, Raleigh Rose Garden, Currituck and Fox Rd. UDC staff serve in an on-call basis for design or review of projects throughout the city.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY19	Design Feasibility	Michael	Ongoing Program	Program	Active	Analysis for city-owned sites is on-going as studies are requested by internal partners within the City. Most recently the unit assisted a partner agency with a successful federal grant application. No recent activity for 2019	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY18	Dix Edge Area Study	Ellis	Planning Study	Council Request	Active	An area plan was authorized by Council for \$300,000 as part of the FY2020 budget. Planning Staff presented an update at the Council Worksession on September 10, 2019 and asked for direction on the type of oversight group most appropriate; identifying previous approaches such as confirmation groups, advisory groups, and stakeholder groups. As a result of the worksession Council asked that staff provide additional information and return to an upcoming worksession. The next step after staff receives direction on a guiding body for the planning process is to draft and issue an RFQ, with an anticipated project start date of early 2020.	Consultant	1-Feb-20	N/A	N/A	N/A	30-Sep-19
FY19	Façade Grant Program	Nooe	Ongoing Program	Program	Active	The Façade Grant process is an early adopter of the Energov software, and has been using the software to process grants since the Fall of 2018. Façade Grant applicants can now apply online by using the Permit and Development Portal, starting July 1, 2019. The FY2018/2019 the program accepted 11 grant applications.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY17	Lustron Relocation/ Preservation Project	Tully	Historic Preservation Study	Business Plan	Active	The house has been placed on a permanent foundation and is being marketed for sale by Preservation NC. It was featured at a recent Preservation NC event and is marketed on their website. The contract to construct the foundation is complete. Per a Memorandum of Understanding between the City, RHDC, and Preservation NC, the property will remain an ongoing project until sold.	Consultant	1-Jun-17	N/A	N/A	TBD	30-Sep-19
FY18	Olde East Raleigh Area Plan	Mabel	Planning Study	Council Request	Active	An update to this area plan was approved by Council for \$75,000 as part of the FY2020 budget. The Planning Department will now draft and issue an RFQ, with an anticipated project start date coordinated with progress on the "New Bern Ave 30% Design and NEPA" bus rapid transit (BRT) implementation process. That project is currently anticipated to conclude September 2020, Olde East may commence before the 30% Design process is fully complete; timing is an on-going point of coordination with RDOT. As of August 2019, staff have begun to prepare the project charter and RFQ as well as begin coordination with other departments to enhance the development of these key documents and planning efforts.	Consultant	TBD	N/A	N/A	N/A	30-Sep-19
FY19	Public Use of Private Spaces (PUPS)	Cochrane	Ongoing Program	Program	Active	This is an ongoing program to review and issue permits for outdoor seating, food trucks, news racks, street performers, awnings over City sidewalks, exterior building and accent lighting over City sidewalks, outdoor merchandise and street furniture. July 1 is the beginning of the permit year for the outdoor seating permits, and staff has received and reviewed these permits. From July 1 - September 30, 2019, 174 permits have been issued	Staff	N/A	N/A	N/A	On-Going	30-Sep-19

**City Planning Project Report**

**Last Updated: Monday, September 30, 2019**

Fiscal Year Initiated	Project	Project Lead	Type	Source	Status	Description	Consultant or Staff Led	Project Kick-Off	Next Public Touchpoint	Next Council Touchpoint	Anticipated Project Delivery	Last Updated
FY19	Raleigh Historic Landmark Designations	Tully	Ongoing Program	Program	Active	The historic landmark designation program continues. The Research Committee of the RHDC is actively identifying potential historic landmarks. This fiscal year one new Raleigh Historic Landmark was designated. Two applications have been forwarded to City Council as part of the formal process and another is under review. A public hearing with RHDC & City Council is scheduled. As part of the ongoing outreach, Kit Home property owners will notified that their properties are potential Raleigh Historic landmarks.	Staff	N/A	N/A	6-Nov-19	On-Going	30-Sep-19
FY18	Raleigh/Cary Annexation Agreement Renewal	Mabel	Annexation Program	Partner Agency	Active	The annexation agreement expired in 2016 and a re-adoption of the agreement is in process. It is expected that completion will occur in 2019. The new agreement will be in place for the next 20 years.	Staff	N/A	N/A	TBD	31-Dec-19	26-Jun-19
FY18	Raleigh/Garner Annexation Agreement Renewal	Mabel	Annexation Program	Partner Agency	Active	The annexation agreement expired in 2016 and a re-adoption of the agreement is in process. It is expected that completion will occur in 2019. The new agreement will be in place for the next 20 years.	Staff	N/A	N/A	TBD	31-Dec-19	26-Jun-19
FY19	Real Estate Services	Pittman	Ongoing Program	Program	Active	Ongoing real estate transaction services as assigned by City Departments supporting the Capital Improvement Program (CIP), citizen petitions, Strategic Plan or other assignments initiated by City Council. Work program includes property interest acquisition, disposition and lease negotiations by staff supporting the Departments of Engineering Services, Public Utilities, Parks, Recreation & Cultural Resources, Fire, and Police and others as needed. The Division is currently averaging two to five new projects each month, in addition to the 60 +/- active projects. This equates to roughly 450 parcels on which staff is acquiring easements.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY19	Rezoning Program	Walter	Ongoing Program	Program	Active	This is an ongoing program to review and evaluate rezoning applications for conformity with the 2030 Comprehensive Plan Policies and Future Land Use map. Since January 2019 staff have received 38 applications. There are currently 37 active zoning cases in process.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY19	Text Changes	Holland	Ongoing Program	Program	Active	This is an ongoing program to update the Unified Development Ordinance. Ten Text Changes have been authorized by City Council and are under review, including TC-6-18 Cottage Court. Eight text changes have been adopted this year. Of note, this quarter TC-4-19 Stormwater Violations and TC-10-19 Willow Run South Neighborhood Conservation Overlay District were adopted. Staff has made significant progress in drafting the text change to modify the design adjustment process. Staff will continue to provide information and support to all committees, the Planning Commission and the City Council as future text changes are processed and reviewed.	Staff	N/A	N/A	TBD	On-Going	30-Sep-19
FY19	Variances/ Special Use Permits	Holland	Ongoing Program	Program	Active	This is an ongoing program. Since January 2019 there have been 183 Board of Adjustment (BOA) applications filed. The volume of BOA cases is up by 66.36% from this same time frame last year. With recent changes to the administration of the code regarding "design adjustments," staff expects a continued increase in the volume of BOA cases as compared with previous filing periods. However, a text change is currently in development that should decrease the number of design adjustment requests before the Board of Adjustment beginning sometime in the first half of 2020; This should help reduce the overall number of BOA applications back towards 2018 levels (+120 cases).	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY19	Zoning Violations	Pearce	Ongoing Program	Program	Active	This is an ongoing program. The seven Zoning Division staff respond to complaints regarding potential zoning violations. The Division has handled approximately 506 complaints this year, generally relating to front yard parking violations, illegal businesses operating from residences, fence installations without permits, density violations and short term rental violations. Of note, Zoning Code Enforcement has initiated 170 new cases between July 1 - September 30.	Staff	N/A	N/A	N/A	On-Going	30-Sep-19
FY18	Downtown Streetscape Master Plan	Stephenson	Design Study	Business Plan	Active	The Downtown Streetscape Master Plan began as a piece of the Downtown Mobility Study's contract/scope. The project was broken down into two phases. Phase I was an assessment of the downtown streetscape that includes existing conditions and analysis. Phase I was completed by Kimley Horn, informed/edited by the UDC, and is in final draft form. The information will be used to develop phase II of this effort - the downtown streetscape design guidelines - which will include stakeholder engagement. In addition, phase II will also look at internal avenues for approving streetscape plans. Phase II will be completed internally by UDC staff. Internal kickoff will be held in late January/early February 2020. External kickoff to follow.	Consultant	1-Jul-18	TBD	N/A	TBD	30-Sep-19
FY19	Esso Station RFP	Recchie	Real Estate Study	Council Request	Active	Nine responses were received for the Request for Expression of Interest. All respondents have been encouraged to participate in the forthcoming RFP process. Staff anticipates releasing the RFP in November with a deadline to respond in early January. The selected party will be taken to Council for approval.	Staff	1-Aug-18	TBD	TBD	TBD	30-Sep-19
FY17	Oakwood National Register Update	Tully	Historic Preservation Study	Business Plan	Active	A contract is being executed for the completion of the project. The public comment period has closed after a successful outreach campaign to property owners and residents. Final adoption of the report is anticipated by the end of 2019 at a regularly scheduled RHDC business meeting.	Consultant	1-Jul-17	TBD	1-Sep-19	31-Dec-19	30-Sep-19
FY18	Public Participation Manual & Training	Williams	Planning Study	Business Plan	Active	Staff has selected an engagement consultation firm—Public Participation Partners (P3)—and a contract has been sent to the manager's office for approval. The contract is targeted to begin in July, and will include some amount of staff training at the end. The consultant will do Raleigh-specific outreach to determine which best practices will work best for the city. P3 has commenced the study with an internal kickoff. The consultant team is working on the requested background research and has submitted a draft of the best practices report. P3 is scheduling and conducting interviews with staff to discuss current planning engagement practices and is beginning to shadow staff at engagement events to assess how our current practices align with best practices.	Staff	1-Nov-18	TBD	TBD	31-Dec-19	30-Sep-19
FY18	Southeast Special Area Study (SESAS)	Belk	Planning Study	Business Plan	Active	Staff has prepared a briefing book and an outline of the project scope. A Core Technical Team (CTT) consisting of representatives from other City departments, held their initial meeting in November 2018 to review the draft scope and compile all known area projects, issues, and opportunities. The findings of the CTT were presented to City Council on January 22, 2019. During Winter 2019, the project team and other CTT members gave briefings to outside agencies and organizations, including Wake County and municipalities adjoining the Study Area. Phase One of the community engagement process began in June 2019. Four community meetings, including a Spanish language presentation for the Latino/Hispanic community, were conducted in locations throughout the Study Area. Four 'pop-up' events were also conducted at locations in Raleigh, Clayton, and Knightdale. A technical report detailing Phase One will be prepared in August. Phase Two of community engagement will begin in Fall 2019, with another series of community meetings in the venues from the previous phase. The objective of Phase Two is to confirm the findings from the Phase One process and begin discussion of possible options for crafting draft recommendations.	Staff	20-Jun-18	TBD	TBD	1-Aug-20	30-Sep-19

**City Planning Project Report**

**Last Updated: Monday, September 30, 2019**

Fiscal Year Initiated	Project	Project Lead	Type	Source	Status	Description	Consultant or Staff Led	Project Kick-Off	Next Public Touchpoint	Next Council Touchpoint	Anticipated Project Delivery	Last Updated
FY19	Urban Design Center Talks	Stephenson	Ongoing Program	Business Plan	Active	The UDC Talks are a free lunchtime lecture series; speakers are not compensated for their participation and members of the design and planning community can apply for continuing education credits. The 2018 season focused on Technology and Communication for Designers. The Fall 2019 season was postponed to discuss internally ways to rework the program. The UDC is discussing ways forward that go back to themes of design education as well as new ways to reach larger audiences more effectively.	Staff	N/A	TBD	TBD	On-Going	30-Sep-19
FY20	Wakefield Area Plan	Evans	Planning Study	Council Request	Active	An area plan for the Wakefield neighborhood in north Raleigh was authorized by Council for \$75,000 as part of the FY2020 budget. The Planning Department will now draft and issue an RFQ for the project. The project is expected to kick off in Q1/Q2 calendar year 2020. Staff has begun to prepare the project charter and RFQ as well as begin coordination with other departments to enhance the development of these key documents and planning efforts.	Consultant	TBD	TBD	TBD	TBD	30-Sep-19
FY19	Western Boulevard Area Study	Sandeep	Planning Study	Council Request	Active	City Council approved the scope of work developed in conjunction with the Transit Division in March 2018. The scope includes technical analysis and engagement standards that satisfy the federal requirements and the city's standards. The consultant contract has been signed and internal work and coordination started in May. An internal kick-off with the city project team was held on June 27, 2019. A public kick-off planned for September 5, 2019 was postponed due to forecasted weather conditions. The project will continue to progress as planned. Next public meeting is planned for early November that combines Meetings 1 & 2 planned in the study scope. Project background, existing conditions analysis, with updates on alignment options will be shared at the next meeting. Coordination with Town of Cary on the alignment is a critical task of the corridor study scope of work, and is underway.	Consultant	TBD	TBD	TBD	30-Jun-20	30-Sep-19
FY17	Anderson Heights Historic District Report	Tully	Historic Preservation Study	Business Plan	Complete	RHDC has reaffirmed that the final report is good and captures the history of the neighborhood successfully. RHDC has accepted the report, and it will remain online. The final report was included in a Weekly Manager's Update on May 24.	Staff	28-Jun-18	21-May-19	TBD	21-May	30-Sep-19
FY17	Falls North (Falls of Neuse) Area Plan	Hardin	Planning Study	Business Plan	Complete	Council adopted the plan on May 21, 2019. The next step is to amend the Comprehensive Plan to reflect the new area plan. There is a separate action from Council Member Cox to amend the Urban Form Map that will be undertaken as a standard Comprehensive Plan amendment this summer. The last step in plan adoption would be a post-process survey of participants - could be the confirmation group to get their feedback on the procedure of the planning process, as well as a check in with the community either six months or a year out to close the loop.	Consultant	1-May-17	N/A	N/A	21-May-19	30-Sep-19
FY17	Historic Preservation Toolkit	Anagnost	Historic Preservation Study	Business Plan	Complete	RHDC recommended that Council accept the toolkit on May 7, and also requested funds to study the preservation revolving loan fund. Both of these were approved by Council. Revolving loans have ranged from \$60,000 to \$175,000. RHDC is interested in smaller loans/grants for businesses and homeowners. There's also a potential to partner with Housing & Neighborhoods funding sources. The scope of this spin-off project still needs to be determined, including whether it will be led by staff or a consultant.	Consultant	1-Sep-17	N/A	N/A	7-May-19	30-Sep-19
FY17	Plummer T Hall House Relocation/ Preservation Project	Tully	Historic Preservation Study	Business Plan	Complete	The Hall House was successfully sold to Preservation NC in early April. Proceeds from the sale were used to repay old loans from the Housing & Neighborhoods and the revolving loan fund. This project is now complete.	Staff	1-Jan-17	N/A	TBD	31-Mar-19	30-Sep-19
FY18	Warehouse District Design Guidelines	Sandeep	Design Study	Business Plan	Complete	This project began as Phase III of the Downtown Mobility Study. Due to changes in the scope of Phase I, this Phase III will not proceed as originally envisioned. Given the high number of recent rezoning petitions filed in the Warehouse District, this project might no longer be relevant as designed. Staff is considering repurposing this project to create a hypothetical 3D model of all the proposed development activity in the district currently. This could permit Council to consider all of the transportation, parking, housing affordability, and other considerations resulting from the rezonings in the district as a whole.	Consultant	1-Jul-18	TBD	TBD	TBD	30-Sep-19
FY19	Infill Housing Study	Darges	Planning Study	Council Request	Delayed	As recently reported, the early stages of the Residential Infill Study are underway with the release of a survey to the community that concluded on September 30, 2019. In mid-September, outreach and extensive city-wide field work was conducted. Announcements and flyers were distributed to CAC's and neighborhood groups through social media and email to encourage survey participation as well as attendance at a series of outreach sessions for citizens, the development community and various public bodies. Outreach sessions as well as an open house at a local community center were well attended, providing valuable feedback and input. The staff will be evaluating comments and feedback for presentation to City Council in October.	Consultant	1-Aug-19	TBD	15-Oct-19	1-Jan-20	30-Sep-19
FY18	High Intensity/ High Impact Development Project	Pettibone	Design Study	Council Request	Pending External	This discussion topic is currently pending at City Council committee. Staff has been asked to review standards in the UDO to identify high impact and high visibility projects, and consider incorporating a public review process. The topic has been discussed at multiple meetings, with input from the Appearance Commission.	Staff	28-Sep-17	N/A	TBD	TBD	30-Sep-19
FY17	South Park East Raleigh Heritage Walk (Assessment)	Stephenson	Design Study	Business Plan	Pending External	The consultant and staff completed the South Park East Raleigh Cultural District Briefing Book in February 2019. The briefing book and several proposed projects/initiatives were presented at a SPERNA meeting on February 23, 2019. SPERNA reviewed the document and requested a meeting with City Planning staff to discuss future projects in the South Park Neighborhood, specifically an archive room at the John P. Top Greene Community Center. City Planning will review any available options internally and guide SPERNA on finding/raising necessary funds and developing a path towards approval and implementation. As of August 2019, staff has discussed available options internally with museum staff and the City Manager's Office and are awaiting additional information and feedback.	Consultant	1-Sep-17	TBD	TBD	31-Dec-19	30-Sep-19
FY19	Equitable Development Around Transit (EDAT)	Hardin	Planning Study		Active	The next phase of the process involves an online survey and in-person workshops on October 12 and 26, 2019. The workshops will address the main themes: Growing around Transit, and Equity and Affordability.	Consultant	6-Jun-19	12-Oct-19	1-Feb-20	Early 2020	30-Sep-19

**Text Change Items**

**Last Updated: Thursday, October 3, 2019**

ID	Title	Request Date	Description	Official Notes	Project Lead	Status	Last Updated
TC-1-18	Omnibus	9-Sep-18	Large collection of changes. The Omnibus List was presented to the City Council in March and September of 2018. The list was referred to Committee, where upon discussion, the Committee has chosen to break text change into four categories.	The Committee has discussed the list at multiple meetings, reviewing the items by category.	Crane	Complete	28-Mar-19
TC-1-18 A	Omnibus: Typographical Errors	19-Feb-19	This category mostly relates to typographical errors in the UDO. The Committee has reviewed this category and made a recommendation for each item. The Committee recommends authorization of a text change to address the items in this category.	This text change was approved by City Council on April 2, 2019.	Crane	Complete	28-Jun-19
TC-1-18 B	Omnibus: Processes	9-Sep-18	This category mostly relates to alterations in regulations that deal with process.	This text change was approved by City Council on June 4, 2019.	Crane	Complete	28-Jun-19
TC-1-18 C	Omnibus: Use	19-Mar-19	This category mostly deals with permitted uses within zoning districts.	This text change was approved by City Council on July 2, 2019.	Crane	Complete	28-Jun-19
TC-1-18 D	Omnibus: Regulations	9-Sep-18	This category relates to development regulations; many of the items are related to street regulations and tree regulations.	This is the last category of Omnibus text change items. The item is currently pending at the Planning Commission Text Change committee.	Crane	Council Review/Committee	3-Oct-19
TC-5-18	Frontages; Mobile Retail	6-Nov-18	Would modify tree conservation/frontage interaction, create mobile retail standards.	Discussed at ED&I Committee 11/06/18. ED&I recommendation upheld on 11/06/18 where Council referred the item to Planning Commission. This item will be discussed at the 2/12/19 PC meeting. At the PC Text Change committee, the committee held the mobile retail part of TC-5-18 and referred the rest back to PC. This text change will now be split into: TC-5A-18 Frontages and TC-5B-18 Mobile Retail.	Hardin	Complete	26-Jun-19
TC-5A-18	Frontages	6-Nov-18	Would modify tree conservation/frontage interaction.	This text change was approved by City Council on April 2, 2019.	Hardin	Complete	28-Mar-19
TC-5B-18	Mobile Retail	6-Nov-18	This text change would create mobile retail standards.	This text change was approved by City Council on September 3, 2019.	Holland	Complete	3-Sep-19
TC-6-18	Cottage Court	4-Sep-18	This text change would alter cottage court standards to reduce minimums. This text change will increase allowed density for the Cottage Court building pattern, which has been rarely used. Barriers to its use include the complication of common open space and the fact that existing regulations create an effective density that is lower than the base zoning district. The change would increase permitted density by 50 percent.	Discussed at Planning Commission 1/29/19 and 2/19/19. Staff was directed to include additional modifications based on recent discussions at City Council committee. Staff has updated the ordinance and will present to the Planning Commission on April 9, 2019. The item is currently pending before the Planning Commission.	Hardin	Planning Commission	26-Jun-19

**Text Change Items**

**Last Updated: Thursday, October 3, 2019**

ID	Title	Request Date	Description	Official Notes	Project Lead	Status	Last Updated
TC-7-18	Chapter 10: Rezoning Process, Waivers, and Appeals	20-Nov-18	This text change alters processes, create consistency with State Law. Proposes to amend the Part 10 of the Raleigh Unified Development Ordinance to modify the regulations related to the rezoning process, waivers and appeals.	This text change was approved by City Council on April 2, 2019.	Holland	Complete	26-Jun-19
TC-1-19	Homestay	22-Jan-19	This text change introduces regulations to allow short term rental in residential zoning districts.	This text change was approved by City Council on May 7, 2019.	Holland	Complete	26-Jun-19
TC-2-19	Design Adjustment	19-Mar-19	This text change requires Board of Adjustment review for Design Adjustments to Chapter 8 standards in the UDO.	This text change was approved by City Council on June 4, 2019.	Holland	Complete	26-Jun-19
TC-3-19	Fee Schedule	7-May-19	This text change changes any reference to the "Development Fee Schedule" to the "City of Raleigh Fee Schedule."	This text change was approved by City Council on June 4, 2019.	Crane	Complete	26-Jun-19
TC-4-19	Stormwater Violations	7-May-19	This text change introduces new regulations for stormwater violations.	This text change was approved by City Council on September 17, 2019 .	McDonald	Complete	3-Oct-19
TC-5-19	Homestay Violations	7-May-19	This text change would align the zoning violation fees for homestay and other overnight lodging.	This text change is the drafting stage.	Holland	In Development	3-Oct-19
TC-6-19	Design Adjustments (Long Term)	19-Mar-19	This text change would amend the Design Adjustment standards to make the criteria more objective in nature.	This text change is the drafting stage.	Holland	In Development	3-Oct-19
TC-7-19	Subdivision for infill lots	21-May-19	This text change would create standards for the subdivision of infill lots in existing residential neighborhoods. These standards would be contextual based on the surrounding lot pattern. The text change also relaxes the dedication and streetscape improvements normally required with subdivisions so that resulting infill subdivision streetscapes are more in keeping with the surrounding neighborhood context.	This text change is scheduled to be delivered to City Council on November 26, 2019.	Hodge	Planning Commission	3-Oct-19
TC-8-19	Mechanical and Plumbing Boards / Housing Appeals Board	19-Mar-19	This text change would remove the mechanical and plumbing board references from the UDO. Also included would be an amendment to abolish the housing appeals board, as authorized on June 18, 2019.	This text change is scheduled for public hearing at the October 15, 2019 City Council Meeting.	McDonald	Council Review/ Committee	3-Oct-19
TC-9-19	Transit parking	18-Jun-19	This text change would alter parking requirements.	This text change is the drafting stage.	Holland	In Development	3-Oct-19
TC-10-19	Willow Run South NCOD	21-May-19	This text change amends Neighborhood Conservation District to add neighborhood built environmental characteristics and regulations for the Willow Run South neighborhood that set a minimum lot size of 32,670 square feet (.75 acre).	This text change was approved by City Council on September 3, 2019.	Hodge	Complete	3-Oct-19
TC-11-19	Shopping Centers	16-Apr-19	This text change creates a use classification and specific parking standards for shopping centers.	This text change is scheduled for public hearing at the October 15, 2019 City Council Meeting.	McDonald/ Holland	Council Review/ Committee	3-Oct-19
TC-12-19	Unsafe Buildings		This text change incorporates current statutory authority for property that the City Council declares to be within "community development target areas" based on statutory criteria.	Deferred to Planning Commission for their October 8, 2019 meeting.	Holland	Planning Commission	3-Oct-19

**Text Change Items**

**Last Updated: Thursday, October 3, 2019**

ID	Title	Request Date	Description	Official Notes	Project Lead	Status	Last Updated
TC-13-19	Building Height		This text change would alter the height categories in the mixed use zoning districts. The idea has been discussed by the Planning Commission and the Growth and Natural Resources committee.	This text change is the drafting stage.	Holland	<b>In Development</b>	3-Oct-19

REQUEST & PETITION OF CITIZENS TO CITY OF RALEIGH COUNCIL 8/19/19 *ng*  
3:08 pm

The City Council meets in regular session on the first and third Tuesday of each month. On the First Tuesday, requests by citizens will be heard during the 7 P.M. session; on the third Tuesday, requests by citizens will be heard during the 1 P.M. session, **but will not be heard before 2 P.M. Remarks will be limited to three (3) minutes. All information on this form is part of the public record.**

Please **PRINT** all information:

E-MAIL \_\_\_\_\_

NAME Octavia Rowney

TELEPHONE \_\_\_\_\_

ADDRESS 1516 EAST Lane St

ZIP 27610

ORGANIZATION / INDIVIDUAL REPRESENTED: Octavia Rowney

I WISH TO ADDRESS THE CITY COUNCIL ON: SEPT 30, 2019 7pm  
(Date of Meeting)

TOPIC: Statement of presentation you wish to make and statement of action you wish Council to take. Attach additional sheets if needed.

EAST COLLEGE PARK REPORT CONCERNS.

**By signing this request, I agree to abide by the Rules of Decorum.**

Check here if you plan to use a video or PowerPoint with your presentation. Requirements are outlined below.

*Octavia Rowney*  
Signature or typed name

**I have read and understand the Rules of Decorum.**

**The deadline for returning this form is Tuesday, 12:00 Noon, two weeks prior to the scheduled meeting.** If a holiday falls in the time frame, please call the City Clerk's office to determine the deadline. Once this form is submitted, no further reminder will be given; it will be up to the citizen to attend the appropriate meeting. Citizens may call the city Clerk's office to confirm receipt of their form and submittal to the appropriate meeting. Citizens may call the City Clerk's Office to confirm receipt of their form and submittal to the appropriate City Council Agenda.

Please return this form to: City Clerk & Treasurer  
222 W. Hargett St., Suite 207  
Raleigh, NC 27601  
(919) 996-3040 8:30 A.M. – 5:15 P.M.  
FAX (919) 996-7620

**Mail To:** P. O. Box 590  
Raleigh, NC 27602-0590

**Email To:** [CityClerkPetition@raleighnc.gov](mailto:CityClerkPetition@raleighnc.gov)

**Electronic Presentation Requirements:**

- To allow staff time to load presentations into the presentation system, electronic presentation files are to be submitted to [CouncilPresentation@raleighnc.gov](mailto:CouncilPresentation@raleighnc.gov) or in person to the Communications office no later than 5 P.M. the Thursday prior to the Council Meeting. **Electronic Files brought to the meeting will not be loaded for use.**
- No other computers, players, or other presentation devices may be hooked up to the presentation system for any reason.
- Please arrive at least a half-hour to start of Council meetings for orientation on use of the presentation system.

**(CONTINUED ON NEXT PAGE)**

**East College Park Homeownership and Other Concerns (Ms. Octavia Rainey, Council Members Crowder and Branch)**

Staff Resource: Larry Jarvis, H&N, 996-6947, [Larry.Jarvis@raleighnc.gov](mailto:Larry.Jarvis@raleighnc.gov)

At the September 3 City Council meeting, Ms. Octavia Rainey posed several questions verbally and in writing concerning the home at 316 N. Fisher Street built by RD Construction Company and current and past activities undertaken in the neighborhood. Council Member Crowder requested that staff provide written responses to those questions. Subsequently on September 5, Ms. Rainey submitted an additional list of questions to Council Member Branch and staff was asked to include responses to those questions as well.

*Question: What was each property bought for in East College Park? A listing of the properties acquired and the associated purchase price is included in Attachment A.*

*Questions: How much did each family get for relocation assistance? Where did the families move to? Relocation assistance payments and replacement housing addresses going back to 2010 in included as Attachment B. Records pre-dating 2010 are not available? (why? Lost, damaged, etc.?)*

*Question: Is there a report for Section 3 for every house? All of the homebuilders and their sub-contractors were encouraged to hire local low to moderate-income residents if existing staffing configurations were not sufficient to complete construction. Among other efforts, homebuilders participated in job fairs held in the neighborhood as indicated below.*

*By way of background, Section 3 refers to hiring low to moderate income workers if new hires are needed to complete federally-funded construction projects. The City is required to submit Section 3 reports to the U.S. Department of Housing and Urban Development and no instances of non-compliance have been identified. The Housing and Urban Development Act of 1968, 24 CFR Part 135 notes that employment and economic opportunities should be given to low and very-low income persons to the "greatest extent feasible" when using federal funding on a project. To ensure compliance and encourage Section 3 hires whenever possible, the City of Raleigh does or has done the following:*

- 1. Has a written Section 3 Plan*
- 2. Includes the Section 3 clause in all construction contract documents as applicable*
- 3. Gives emphasis to Section 3 at all pre-bid conferences*
- 4. Has funded Job Training Programs*
- 5. Promotes diversity in selection of contractors*
- 6. Conducts Job Fairs held within the project boundaries*

## **Examples of Best Practices**

### Section 3 Business

*The City of Raleigh's Housing and Neighborhoods Department is committed to utilizing Section 3 businesses when possible. The department can demonstrate this commitment through the contract for lot maintenance with a Section 3 business. Additionally, the Housing and Neighborhoods Department selected CB Pugh Enterprises as a builder for the East College Park and the Martin-Haywood development projects. CB Pugh Enterprises is also registered on the HUD Section 3 Registry as a Section 3 business within the Raleigh MSA.*

### Job Fairs

*The City of Raleigh's Housing and Neighborhoods Department has proactively sought out local hires through quarterly job fairs held within the community throughout the course of the project. The department has used the Tarboro Road Community Center as staging ground for many events related to the East College Park Redevelopment and Neighborhood Revitalization Strategy Area. The following represents the dates of each of the aforementioned job fairs:*

- 1. April 7, 2016*
- 2. October 20, 2016*
- 3. February 21, 2017*

### Section 3 Hiring

*The only open construction contract that is being funded in part with HUD funds is the infrastructure improvement contract for East College Park. That contractor, TA Loving, hired four (4) Section 3 persons out of ten (10) new employees hired to work on this project. This equates to 40% of the total new hires for this activity.*

### Job Training Programs

*With a focus on helping to prepare youth for employment opportunities in the construction industry, the City of Raleigh and the North Carolina Home Builders Association (NCHBA) have partnered in job training since 1996. Historically, three classes have been held annually with up to eleven (11) participants in each class.*

*More recently, the City partnered with the Capital Area Workforce Development Board, Habitat and Wake Tech on a more targeted training program under the Youth Build Program.*

*Question: What is the Fair Housing Marketing Plan for each developer? Who is the Sales Agent for each house? Copies the marketing plan submitted by each builder and its realtor are included as Attachment 3. The builders and their realtors are:*

- Evergreen Construction – Brown Realty
- St. Augs CDC – Keaton Barrow Realty
- RD Construction – Keaton Barrow Realty
- Carolina Cottage – Keith Greenwood
- CB Pugh Enterprises– No realtor associated (Not Cheryl Merrit?)

What are the demographics of the homebuyers that each builder sold to?

Builder	Black/African American	Hispanic	White
RD Construction	2	1	2
St Augs CDC	3	0	4
Evergreen Construction	2	2	8
Habitat	2	0	0
Carolina Cottage	3	1	4
CB Pugh Enterprises	No closings at this time		

*Question: Is there Job Training availability for each house? No. Not on an individual house basis. Refer to above overview of job training opportunities offered.*

*Question: Regarding Wake County Housing Authority, were Section 8 vouchers used for homeownership in East College Park? We notified the Wake County Executive Director of the opportunity, but there have not been any Section 8 homebuyers to date.*

*Question: Did all the contractors, developers, and subcontractors E-verify their workers? E-verify is a standard clause in all City contracts*

*Question: May I have the emails between Larry Jarvis, Cliff Zinner, Michelle Adams-David, and Ruffin Hall pertaining to the 316 N. Fisher St. House? Public Records Request is Pending in the Communications Department*

*Question: What is the history of the 316 N. Fisher St. lot assignment to the Certification of Occupancy? RD closed on the lot 11/7/2018 and the CO was issued 6/26/2019*

*Question: Is the house (at 316 N. Fisher Street) outside of regulations? The house exceeds the square footage of the approved Franklin plan which was submitted in response to the RFP. However, it was built in accordance with the City's development regulations.*

*Who is held responsible (for 316 N. Fisher Street)? The Housing and Neighborhoods Department*

*Who had oversight (for 316 N. Fisher Street)? The Housing and Neighborhoods Department*

*What are the repercussions? The contract with the builder (RD Construction) has been terminated in East College Park.*

# Attachment A

## East College Park - City Acquisitions

Address Number	Street Name	Acres	Date of Purchase	Purchase Price	Previous Owner	Purchase Method	Funding Source
1502	Boyer Street	0.1	3/15/2013	\$75,000.00	Mount Vernon Properties, LLC	Arms Length	CDBG
1504	Boyer Street	0.2	3/15/2013	\$110,000.00	Harrison E. Hung & Mann Chou	Arms Length	CDBG
1505	Boyer Street	0.11	8/8/2011	\$50,975.00	Earl H. & Juanita Thorpe	Arms Length	CDBG
1507	Boyer Street	0.11	6/29/2011	\$58,732.00	Earl H. & Juanita Thorpe	Arms Length	CDBG
1603	Boyer Street	0.11	6/29/2011	\$61,708.00	Earl H. & Juanita Thorpe	Arms Length	CDBG
1609	Boyer Street	0.1	5/8/2008	\$22,000.00	Evelyn Spell	Condemnation/Consent Purchase price. Title issues	CDBG
1701	Boyer Street	0.1	4/4/2007	\$62,000.00	Samuel N. Merritt	Condemnation/Consent Purchase price	CDBG
1705	Boyer Street	0.08	7/27/2004	\$30,000.00	D. Carlyle Adams	Arms Length	CDBG
1707	Boyer Street	0.09	7/27/2004	\$30,000.00	D. Carlyle Adams	Arms Length	CDBG
1711	Boyer Street	0.11	7/27/2004	\$30,000.00	D. Carlyle Adams	Arms Length	CDBG
1719	Boyer Street	0.08	1/29/2008	\$50,959.00	Rosetta Mitchell & Marorie Mays	Arms Length	CDBG
1721	Boyer Street	0.07	1/29/2008	\$69,984.00	Rosetta Mitchell & Marorie Mays	Arms Length	CDBG
11 N.	Carver Street	0.11	12/2/2013	\$76,550.00	Larry & Vickie Stanford	Arms Length	CDBG
13-15	Carver Street	0.11	12/16/1997	\$33,500.00	Jessie Mae and Harold Prince	Arms Length	CDBG
22	Carver Street	0.12	8/12/1998	\$41,800.00	Norman Stanley	Condemnation/Consent Purchase price	CDBG
26	Carver Street	0.14	7/24/1998	\$25,000.00	Norman Stanley	Condemnation/Consent Purchase price	CDBG
36	Carver Street (commercial)	0.16	5/22/1998	\$38,500.00	Daniel & Peggy Hooker life estate	Condemnation/Consent Purchase price	CDBG
102 N.	Carver Street	0.11	6/29/2011	\$50,975.00	Earl H. & Juanita Thorpe	Arms Length	CDBG
104 N.	Carver Street	0.09	7/15/2015	\$58,000.00	Generations Mortgage Company	Arms Length	Bond
105 N.	Carver Street	0.11	9/3/1998	\$33,000.00	Worth P. Gurley	Condemnation/Consent Purchase price	CDBG
106 N.	Carver Street	0.09	2/12/1999	\$34,500.00	George W. Wilkes	Condemnation/Consent Purchase price	CDBG
107 N.	Carver Street	0.11	2/28/2012	\$59,738.00	Jared Burnette	Arms Length	Bond

109 N.	Carver Street	0.11	6/11/1999	\$25,000.00	Harold Wright	Condemnation/Consent Purchase price	CDBG
110 N.	Carver Street	0.09	12/31/1997	\$16,000.00	Ronnie J. McCoy	Arms Length	CDBG
111 N.	Carver Street	0.11	6/11/1999	\$25,000.00	Harold Wright	Condemnation/Consent Purchase price	CDBG
113 N.	Carver Street	0.11	7/6/2016	\$40,900.00	Donald & Lenora Cochran	Offered to the City after fire.	CDBG
112 N.	Carver Street	0.18	12/17/2013	\$93,000.00	James L. Drew	Arms Length	CDBG
117 N.	Carver Street	0.11	9/9/1998	\$34,000.00	Mark Brittain Gurley	Condemnation/Consent Purchase price	CDBG
120 N.	Carver Street	0.1	7/26/1999	\$30,000.00	Miriam McClean King etal	Condemnation/Consent Purchase price	CDBG
304 N.	Carver Street	0.11	10/8/2002	\$45,000.00	Bernice A. Hinton	Arms Length	CDBG
305 N.	Carver Street	0.11	7/1/1998	\$45,000.00	Ernestine Leach	Condemnation/Consent Purchase price	CDBG
306 N.	Carver Street	0.09	6/4/1998	\$38,500.00	Deloris Howard	Arms Length	CDBG
308 N.	Carver Street	0.18	8/28/1998	\$50,000.00	C. Russell Goodwin Heirs	Arms Length	CDBG
309 N.	Carver Street	0.11	10/1/2013	\$48,000.00	Toniette Cannady	Arms Length	CDBG
312 N.	Carver Street	0.09	9/26/2002	\$44,000.00	John W. Marshall	Arms Length	CDBG
313 N.	Carver Street	0.11	4/29/1998	\$25,000.00	John W. Marshall	Arms Length	CDBG
314 N.	Carver Street	0.09	4/29/1998	\$36,500.00	John W. Marshall	Arms Length	CDBG
316 N.	Carver Street	0.1	6/10/1998	\$38,610.00	Norman Stanley	Condemnation/Consent Purchase price	CDBG
317 N.	Carver Street	0.11	3/26/2013	\$60,000.00	Dollie P. House	Arms Length	CDBG
318 N.	Carver Street	0.09	4/29/1998	\$33,000.00	John W. Marshall	Arms Length	CDBG
319 N.	Carver Street	0.22	12/9/1997	\$34,500.00	Johnny C. Blaylock	Arms Length	CDBG
320 N.	Carver Street	0.1	11/30/1998	\$44,500.00	Clarence McNeil	Arms Length	CDBG
102 N.	Fisher Street	0.11	4/18/2006	\$55,000.00	NKHBM	Condemnation/Consent Title Issues	CDBG
104 N.	Fisher Street	0.1	11/30/2004	\$42,097.00	Calvin C. & Karen C. Craig	Arms Length	CDBG
106 N.	Fisher Street	0.15	9/6/2005	\$65,000.00	Shirley T. Warner	Arms Length	CDBG
107 N.	Fisher Street	0.04	9/29/2006	\$59,000.00	Roger Muldrow	Arms Length	CDBG
109 N.	Fisher Street	0.09	5/27/2004	\$61,000.00	C&W Real Estate Investors	DT Foreclosure	CDBG
111 N.	Fisher Street	0.12	5/27/2004	\$87,000.00	C&W Real Estate Investors	DT Foreclosure	CDBG
112 N.	Fisher Street	0.14	12/23/2014	\$32,000.00	Grace in the City Community Development	Arms Length	CDBG
114 N.	Fisher Street	0.14	12/23/2014	\$32,000.00	Grace in the City Community Development	Arms Length	CDBG
115-117 N.	Fisher Street	0.11	9/4/2009	\$80,900.00	E&E Property Management LLC	Arms Length	Bond
119-121 N.	Fisher Street	0.1	9/4/2009	\$80,000.00	E&E Property Management LLC	Arms Length	Bond

120 N.	Fisher Street	0.14	11/20/2006	\$60,500.00	John R. Payne, Trustee for William A. Glenn, Jr.	Arms Length	CDBG
122 N.	Fisher Street	0.14	11/20/2006	\$60,500.00	John R. Payne, Trustee for William A. Glenn, Jr.	Arms Length	CDBG
125 N.	Fisher Street	0.1	7/25/2007	\$85,000.00	Boyd Clinkscale & Gloria Evans	Arms Length	CDBG
128 N.	Fisher Street	0.14	4/27/2007	\$70,000.00	Joseph H. Tarlton	Arms Length	CDBG
306 N.	Fisher Street	0.16	6/22/2012	\$60,000.00	D. Carlyle Adams, Jr.	Arms Length	CDBG
313 N.	Fisher Street	0.1	12/17/1998	\$41,000.00	Luther D. Warner	Arms Length	CDBG
316 N.	Fisher Street	0.35	10/14/2008	\$210,000.00	Barney G. Joyner Family Trust	Arms Length	Bond
318 N.	Fisher Street	0.14	12/27/2012	\$80,000.00	JP Real Estate LLC	Arms Length	CDBG
319 N.	Fisher Street	0.1	12/30/1998	\$39,000.00	William A. Glenn	Arms Length	CDBG
321 N.	Fisher Street	0.1	12/30/1998	\$39,000.00	William A. Glenn	Arms Length	CDBG
204	Hill Street	0.1	12/31/2014	\$76,000.00	Grace in the City Community Development	Arms Length	CDBG
304	Hill Street	0.14	7/5/2007	\$150,000.00	BP Hobbs Corp., LLC	Condemnation/Consent Purchase price	CDBG
306	Hill Street	0.21	4/24/2012	\$70,000.00	Bobby & Cardrienne Gill	Arms Length	CDBG
308	Hill Street	0.11	4/24/2012	\$33,000.00	Bobby & Cardrienne Gill	Arms Length	CDBG
310	Hill Street	0.1	4/24/2012	\$22,000.00	Bobby & Cardrienne Gill	Arms Length	CDBG
2	Maple Street	0.11	5/1/2015	\$55,000.00	Luis J. & Jackeline H. Sarria	Arms Length	CDBG
4	Maple Street	0.11	5/1/2015	\$64,000.00	NKHBM	Arms Length	CDBG
106	Maple Street	0.06	12/21/2012	\$83,000.00	Scott Zeidler & Laureen Daw	Arms Length	CDBG
108	Maple Street	0.06	10/15/2013	\$74,000.00	John W. & Ludmila Baker	Arms Length	CDBG
109	Maple Street	0.05	5/15/2007	\$53,000.00	Thomas N. & Connie H. Bates	Arms Length	CDBG
110	Maple Street	0.11	5/15/2013	\$92,000.00	YL Properties, LLC	Arms Length	CDBG
111	Maple Street	0.06	11/26/2013	\$40,000.00	Pauline Winston Bryant, Heirs	Arms Length	CDBG
112	Maple Street	0.11	7/16/2007	\$75,000.00	E R Thompson	Arms Length	CDBG
113	Maple Street	0.11	4/4/2007	\$54,000.00	Donald J. & Lenora Cochran	Arms Length	CDBG
114	Maple Street	0.11	3/26/2007	\$65,000.00	Shirley T. Warner	Arms Length	CDBG
115	Maple Street	0.11	7/2/2007	\$75,000.00	Martha L. Robertson	Arms Length	CDBG
118	Maple Street	0.11	2/13/2008	\$57,800.00	Cora L. Adams	Arms Length	CDBG

201	Maple Street	0.13	10/8/1998	\$3,000.00	Cleveland Mial	Commissioner's Deed	N.A.
202	Maple Street	0.08	3/21/2013	\$61,200.00	Maxine Perry	Arms Length	CDBG
203	Maple Street	0.11	5/1/2015	\$78,000.00	Malaney Fay Lucas	Arms Length	CDBG
204	Maple Street	0.09	3/20/2009	\$28,000.00	Namee & Layla Barakat	Arms Length	CDBG
205	Maple Street	0.11	4/26/2007	\$61,000.00	Charles Daniel Adams	Arms Length	CDBG
206	Maple Street	0.05	12/19/2012	\$16,500.00	Gwendolyn D. Sorrell	Arms Length	CDBG
209	Maple Street	0.06	3/6/2013	\$47,658.00	Luby A. Mary P. Spencer	Arms Length	CDBG
306	Maple Street	0.11	4/21/2011	\$90,000.00	Darius & Sharon Dombrycz	Arms Length	CDBG
307	Maple Street	0.11	2/20/2008	\$24,000.00	Willie Watkins, Jr.	Arms Length	CDBG
312	Maple Street	0.07	6/12/2012	\$19,800.00	Audrey E. Kithcart & Susan E. Wallace	Arms Length	CDBG
313	Maple Street	0.11	5/7/2007	\$71,500.00	Stephan M. & Betty P Lyon	Arms Length	CDBG
314	Maple Street	0.07	5/29/2013	\$66,000.00	E R Thompson	Arms Length	CDBG
315	Maple Street	0.11	6/5/2007	\$50,000.00	Dorado. LLC	Arms Length	CDBG
316	Maple Street	0.08	5/9/2008	\$42,500.00	Alex Rogers	Condemnation/Consent Title Issues/Price	CDBG
317	Maple Street	0.11	10/15/2013	\$80,000.00	John W. & Ludmila Baker	Arms Length	CDBG
319	Maple Street	0.1	5/18/2007	\$39,000.00	Elijah L. & Carrie S. Davis	Arms Length	CDBG
321	Maple Street	0.21	1/11/2006	\$95,000.00	Carole VanDoren Wilson	Arms Length	CDBG
322	Maple Street	0.11	4/12/2005	\$47,887.00	Herman Starling	Condemnation/Consent Title Issues/Price	CDBG
324	Maple Street	0.11	2/24/2003	\$57,667.00	Phillip Douglas Scott	Arms Length	CDBG
328-330	Maple Street	0.11	3/12/2003	\$58,000.00	Jeanie Gibson Glenn Trust	Arms Length	CDBG
327-329	Maple Street	0.11	3/24/2015	\$91,000.00	Lunnie M. Williamson	Arms Length	CDBG
1610	Oakwood Avenue	0.09	1/22/2014	\$78,000.00	Roman Prukhnitsky	Arms Length	CDBG
1904	Oakwood Avenue	0.11	8/30/2011	N.A.	Minnie Dunn heirs	Inspections Demolition	N.A.
1908	Oakwood Avenue	0.22	12/29/2011	\$125,000.00	Jeffrey T. Gorman	Arms Length	CDBG

1912-1914	Oakwood Avenue	0.11	10/14/2008	\$85,000.00	David Lee Joyner Trust & Phyllis M Joyner, Trust	Arms Length	Bond
1916-1918	Oakwood Avenue	0.13	10/14/2008	\$85,000.00	David Lee Joyner Trust & Phyllis M Joyner, Trust	Arms Length	Bond
1405	Pender Street	0.12	1/28/2008	\$1,000.00	Margie Bailey , Heirs c/o Onest L. Bailey	Arms Length	CDBG
1406/1408	Pender Street	0.1	5/11/2012	\$50,000.00	E&E Property Management LLC	Arms Length	CDBG
1413	Pender Street	0.09	5/1/2007	\$91,000.00	Joseph D. & Brenda I. House	Arms Length	CDBG
1504	Pender Street	0.1	2/28/2013	\$65,000.00	Derrick J. & Wilma E. Watkins	Arms Length	CDBG
1506	Pender Street	0.09	11/17/2010	\$78,000.00	E&E Property Management LLC	Arms Length	CDBG
1508	Pender Street	0.09	10/26/2010	\$60,000.00	Evelyn B. Stanley	Arms Length	CDBG
1509	Pender Street	0.07	6/3/1997	\$10,000.00	Broadus Rose, Jr.	Commissioner's Deed	N.A.
1510	Pender Street	0.09	11/12/2010	\$78,000.00	E&E Property Management LLC	Arms Length	CDBG
1511	Pender Street	0.07	4/1/2005	\$51,387.00	William M. Giles, Heirs	Condemnation/Consent Title Issues	CDBG
1603	Pender Street	0.11	5/6/2009	\$46,000.00	Carl E. Smith	Arms Length	CDBG
1605	Pender Street	0.25	6/18/2010	\$49,500.00	Evelyn S. Williams	Arms Length	NSP
1606	Pender Street	0.11	5/12/2016	\$62,925.00	Roman Green heirs	Offered to the City by heirs.	CDBG
1608	Pender Street	0.09	3/21/2005	\$58,561.00	Lennell Hartsfield, c/o Anna Lee Oates	Arms Length	CDBG
1701	Pender Street	0.12	10/14/2008	\$85,000.00	Barney G. Joyner Family Trust	Arms Length	Bond
1702	Pender Street	0.14	3/17/2008	\$25,000.00	Namee & Layla Barakat	Arms Length	CDBG
1704	Pender Street	0.11	2/15/2008	\$45,000.00	HSBC Bank USA NA	Arms Length	CDBG
1706	Pender Street	0.11	9/24/2010	\$95,000.00	James R. Truelove	Arms Length	CDBG
1708	Pender Street	0.11	1/21/2010	\$46,552.00	E. Glenn Lindsay	Arms Length	CDBG
1710	Pender Street	0.11	2/18/2009	\$11,000.00	Petrice W. & Logan E. Bass	Arms Length	CDBG
1715	Pender Street	0.2	10/14/2008	\$195,000.00	David Lee Joyner Trust & Phyllis M Joyner, Trust	Arms Length	Bond

1720	Pender Street	0.25	2/18/2009	\$100,050.00	Evelyn B. Stanley	Arms Length	CDBG
103	Waldrop Street	0.07	1/29/2008	\$70,000.00	Rosetta Mitchell & Majorie Mays	Arms Length	CDBG
105	Waldrop Street	0.08	1/29/2008	\$51,000.00	Rosetta Mitchell & Majorie Mays	Arms Length	CDBG
123	Waldrop Street	0.27	2/25/2008	\$90,900.00	Saxon Mtg. Services Inc.	Arms Length	CDBG
127	Waldrop Street	0.14	12/31/2007	\$94,000.00	Katie Hillier Evans	Arms Length	CDBG
205	Waldrop Street	0.16	10/14/2008	\$65,000.00	David Lee Joyner Trust & Phyllis M Joyner, Trust	Arms Length	Bond
207	Waldrop Street	0.16	12/3/2008	\$82,000.00	Susan A. Wright & Troy D. Hamilton	Arms Length	CDBG
211	Waldrop Street	0.18	4/1/2008	\$94,000.00	John R. Payne, Trustee for William A. Glenn, Jr.	Arms Length	CDBG
217	Waldrop Street	0.17	12/7/2007	\$86,082.00	William J. & Janice L. Scott	Arms Length	CDBG
223	Waldrop Street	0.14	6/22/2012	\$84,000.00	Carl & Jeanice G. Fuller	Arms Length	CDBG
227	Waldrop Street	0.14	9/4/2013	\$80,000.00	Phyllis A. Terry & David W. Short	Arms Length	CDBG
231	Waldrop Street	0.14	5/3/2013	\$68,315.00	Three Apples Properties, LLC	Arms Length	CDBG
235/237	Waldrop Street	0.14	2/22/2012	\$78,432.00	William J. & Queen T. Lecount	Arms Length	Bond
Totals		16.2		\$8,135,644.00			

9/1/2016

# Attachment B

### East College Park Relocations - 2010 - 2015

Relocated from:		Relocated to:	Total Relocation / Moving Expense Benefit **
1504	Boyer	1007-A Longstreet Dr.	\$23,785
1507	Boyer	523 Haywood	\$21,114
1504	Boyer	4712-D Hoyle Dr.	\$37,895
1603	Boyer	509 Freeman St	\$29,710
112	Carver	503 Glenwood	\$4,950
317	Carver	319 Carver	\$8,394
9	Carver	125 E. Jones St.	\$14,500
11	Carver	3704 Lexington Ave	\$34,980
1006	E. Jones St	1005 Winwood Cary	\$41,180
318	Fisher	520-103 Seawright	\$14,976
318	Fisher	1108 E. Lane St.	\$14,190
318	Fisher	760 Bunch Dr.	\$19,330
304	Fisher St	1920 Bakers grv	\$23,345
306	Hill St	3440 Apache Dr.	\$10,850
306	Hill St	620-103 Seawright Pl	\$11,250
214	Idlewild	3131 Bunn Alley Ct.	\$10,792
217	Idlewild	231 Colleton Rd	\$22,090
308	Idlewild	3004-A Bunn Alley	\$23,985
315	Idlewild	833 Belmont Dr	\$28,110
210	Idlewild	113-1B Collier, Cary	\$36,020
214	Idlewild Ave	3017 BunnAlley Ct.	\$11,843
301-16	Idlewild Ave	2328 Fox Ridge Manor	\$1,288
301-16	Idlewild Ave	1254 New Bern Ave	\$4,460
301-15	Idlewild Ave	mental institution (Butner)	\$810
1004-A	Jones St	2430-102 Hill St	\$42,480
1004-B	Jones St.	709 E. Lenoir St	\$28,116
1008	Jones St	2606 Wake Forest Hwy	\$20,590
314	Maple	615 Blount St	\$18,150

111	Maple	205-C Merrell Ct	\$24,315
314	Maple	204 Collenton St	\$28,145
314	Maple	1106 Blount St.	\$14,770
108	Maple	169 Coleman St.	\$27,500
106	Maple	2807 Ferret Court	\$11,935
314	Maple	704 Oak Rd	\$34,270
202	Maple	5108 Lantis Lane, Knightdale	\$23,010
317	Maple	1301 Hargett East	\$1,600
110	Maple	5415 Gunnette Dr	\$44,455
209	Maple	591 Cabarrus St	\$25,190
308-2	Maple St	1015 Crosslink Rd	\$13,093
306	Maple St	7000-C Longstreet Dr	\$18,100
306-2	Maple St	3112-C Calumet Dr	\$11,868
924	Oakwood Ave	1230 Duffy Pl	\$18,519
922	Oakwood Ave	125 Star St	\$17,301
1508 1/2	Pender St	209 King Arthur Tr	\$24,336
1708	Pender St	117 Tarboro Rd	\$17,500
1508	Pender St	1924 New Bern Ave	\$20,320
237	Waldrop	1504 E. Lane St	\$11,965
231	Waldrop	Kingsborough Ct	\$18,942
			<b>\$966,316</b>
112	Carver	Elder's Peak	\$1,900
309	Carver	Old Stage Rd, Raleigh	declined
223	Waldrop St	Wakefield Manor	\$10,445
227	Waldrop	Newport News, Va	\$25,950
			<b>\$38,295</b>
905	Edenton St	closed business	\$20,000
905	Edenton St	closed business	\$20,000
			<b>\$40,000</b>

**\*\* Moving expenses, deposits, rental assistance**