

DMV Site Project Working Group- Meeting Minutes

May 21, 2024

Saint Monica Teen Center 6pm | [Meeting Presentation](#)

Members Present:

Anthony Pope | Felts Lewis | Tara Minter | Clark Rinehart | Helen Tart | Harolynn Coplin | Desmond Dunn | Dr. Ajamu Dillahunt-Holloway | Dr. Shawn Singleton | Karen Haynes | Tolulope Omokaiye

Staff Present:

Tiesha Mosley (Community Engagement) | Nadia Moreta (Community Engagement) | Tansy Hayward (Deputy City Manager) | Ken Bower (Planning & Development) | Jake Levitas (Planning & Development) | Mary Elizabeth Russell (Planning & Development) | Katie Dombrowski (Communications)

i. Welcome & Introductions

- a. City of Raleigh Staff
- b. Project Working Group Members

ii. Project Working Group (PWG) Charter

- a. PWG Goals
 1. Honor and preserve the rich history and culture of Southeast Raleigh.
 2. Elevate the voices of legacy residents and those who will be most affected by this project.
 3. Explore creative approaches to gathering input from community members and potential community partnership opportunities.
 4. Share information about potential site possibilities and updates with the public.
 5. Achieve the vision and outcomes that reflect the community's values.
- b. PWG Roles & Responsibilities
 - Inform a community-centered visioning and redevelopment process.
 - Identify opportunities to reflect the City of Raleigh community and cultural history in the project.
 - Identify community priorities that should be reflected in criteria.
 - Contribute to and participate in community engagement efforts related to the development of the DMV site.
 - Provide feedback and recommendations for opportunities for temporary activation.
- c. Ground Rules/Norms
 1. **Respect the time of others:** Come to meetings prepared. Begin and finish meetings on time.
 2. **Stay on topic:** Follow the meeting agenda to keep meetings focused.
 3. **Encourage a safe space:** Critique issues, not people. Respect the views of others.
 4. **Step up, step back:** Create room for different learning and communication styles.
 5. **Remain engaged:** Bring all ideas, experiences, and perspectives to the process. complete assigned work by established deadlines.

- Familiarize yourself with topics/subjects related to the project and community.
 - 6. Be mindful of who is talking.
 - 'Talking stick'
 - d. PWG Milestones
 - Establish Group Charter
 - Complete Re-Development Orientation
 - Identify Community Engagement Opportunities
 - Develop List of Site Opportunities
 - Support Development of Request for Proposals (RFP)/Request for Information (RFI)
 - Participate in Pre-Proposal Meeting
- iii. Next Steps**
- a. Next Meeting Details
 - Preferred Time Frames:
 - i. Top Choice: 6:00 – 7:30pm
 - ii. Second Choice: 1:00 – 2:30pm
 - Preferred Day of Week:
 - i. Top Choice: Thursday
 - ii. Second Choice: Monday
 - Preferred Week of the Month:
 - i. Top Choice: Second
 - ii. Second Choice: First or Fourth Week
 - b. Record Keeping
 - Where to find Meeting Minutes: Project Working Group.
 - Parking Lot (for running ideas, questions, etc.)
 - c. Upcoming Agenda Topics
 - Name for PWG
 - Site Background & Previous Engagement
 - Redevelopment 101
 - Case Study Exercise
 - Vision Planning
 - Community Engagement
 - d. Closing Remarks

Parking Lot:

- **Community Sense of Ownership:**
 - What happens if the PWG reached one conclusion about site possibilities, and the implemented solution does not reflect that?
- **RFP/Developer**
 - Will staff use the RFP criteria the PWG comes up with?
 - Can the PWG make recommendations about the developer?
 - How can we hold developers accountable to the vision of the project?

- **Temporary Activation:**
 - Providing opportunities for community feedback during temporary activation.
 - Block party for temporary activation
- **Physical Site:**
 - Are there two smaller NC parcels (205 S State & 207 S State) apart of the DMV site?
 - Is the site being re-zoned?
- **General:**
 - Remember this development has to serve the community for the next 50 – 100 years.
 - Carmen's book
 - Tarboro CAG meeting schedule