

This agreement is made and entered into on _____ between the City of Raleigh ("City") and the _____ ("Organization").

Under this agreement, the City, by and through its Community Partnerships Division, and the Organization agree:

1. **Definition of Agreement:** This agreement is a result of the Engagement Network Funding & Grants Application from the Organization, which was approved on _____. The application will serve as the description of activities under which the Organization may expend the approved funds.
2. **Term of Agreement:** This agreement will commence as of the date appearing above and will terminate at the end of the City of Raleigh's current fiscal year. Any changes in terms agreed to will be signed by the affected parties and included as an attachment to this agreement. All funds appropriated as either General Membership Funds or Community Impact Grants may not be spent for purposes which violate the North Carolina Constitution, North Carolina Statutes or City of Raleigh Ordinances.
3. **Payments:** The total sum granted to the Organization is \$ _____. The specific allocation of funding will be agreed to by the Organization and the City of Raleigh Community Partnerships Division. Any unexpended funds at the conclusion of the project and/or the conclusion of the funding period will be returned to the City of Raleigh Community Partnerships Division.
4. **Financial Reporting:** At the time of project completion, the Organization will submit a final budget report, including an impact statement. The financial reports related to the Engagement Network will be available for audit by the City of Raleigh. Any additional information required by the auditors, if requested, must be delivered within the time requested. Any additional costs incurred by the Organization in the delivery of this project beyond the approved funding are the responsibility of the Organization.
5. **Default:** If the project is not conducted as described in the project application (unless changes are agreed to in writing by all affected parties), the Organization will forfeit the remainder of the funding and return all unexpended funds to the City of Raleigh Community Partnerships Division. The City reserves the right to investigate the non-fulfillment of agreements specified in this contract and to seek the recovery of funds in cases of misappropriation of monies, illegal undertakings, negligence in the handling or accounting of funds, or other actions not in conformance with the terms of this agreement. All other legal remedies are reserved to the City. Applicants found in default will not be eligible for further funding.

Signature acknowledges grantee's compliance with aforementioned conditions.

Organization Representative Date

Engagement Network Funds Coordinator Date

The City of Raleigh is an equal opportunity employer and does not discriminate on the basis of race, sex, color, creed, age, disability, sexual orientation, or national origin. With respect to the Americans with Disabilities Act (ADA), the City of Raleigh will consider reasonable accommodations when requested.