

Manager's Update

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IN THIS ISSUE

Cybersecurity Awareness Month Wrapping Up

North-South Downtown Greenway Connector Phase 2 – Construction to Commence

Neighborhood Traffic Management Program – Speed Cushion Pilot Project

Weekly Digest of Special Events

Council Follow Up Items

Vacant Position Analysis (Council Member Buffkin)

INFORMATION:

Regular Council Meeting Tuesday, November 2 - Afternoon and Evening Sessions

Reminder that Council will meet next **Tuesday** in regularly scheduled sessions at **1:00 P.M.** and **7:00 P.M.** The agenda for the meeting was published on Thursday:

<https://go.boarddocs.com/nc/raleigh/Board.nsf>

Please note there will be a **Closed Session** immediately following the afternoon session of the Council meeting.

Reminder: If there is an item you would like to have pulled from the consent agenda for discussion, please send an e-mail mayorstaff@raleighnc.gov by 11 A.M. on the day of the meeting.

You will be receiving information on joining the WebEx Events session on Monday; staff will be available to assist with log ins and joining the virtual City Council meeting.

Cybersecurity Awareness Month Wrapping Up

Staff Resource: Sindhu Menon, Information Technology, 996-5456, sindhu.menon@raleighnc.gov

The Information Technology department is wrapping up Cybersecurity Awareness month and appreciates the support of all City departments engaging, learning, and participating in training during the month of October. This is a reminder to complete the new citywide cybersecurity training; the deadline for City

employees to complete the training is October 31. Cybersecurity training focuses on social engineering and increasing one's knowledge of the cyber threats that exist.

Help the City to reach the goal of 100 % completion - *Do your part. Be cyber smart.*

(No attachment)

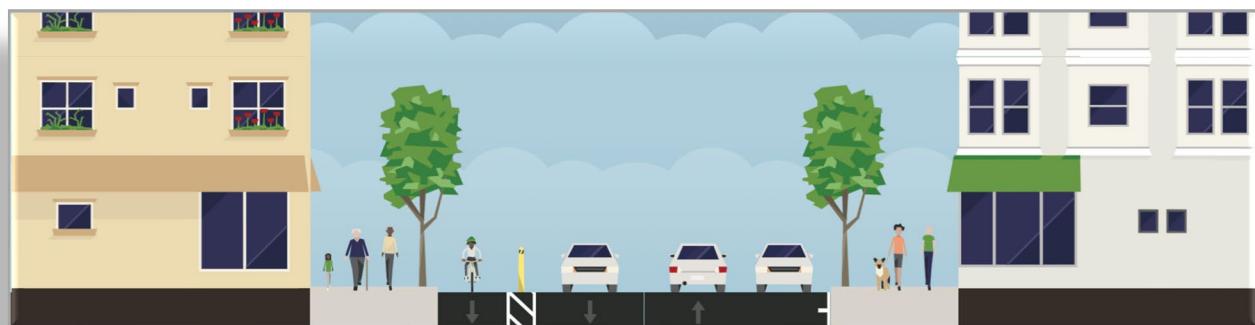
North-South Downtown Greenway Connector Phase 2 – Construction to Commence

Staff Resource: Eric Lamb, Transportation, 996-2161, eric.lamb@raleighnc.gov

Kenneth Ritchie, Engineering Services, 996-4112, kenneth.ritchie@raleighnc.gov

Construction of the 2nd phase of the North-South Downtown Greenway Connector, a first of its kind project to provide separated bicycle facilities in downtown Raleigh, is slated to begin November 3, 2021. The new bike lanes on both Harrington and West Streets will provide a safe, reliable, and healthy means to commute into downtown Raleigh between Glenwood South and the Warehouse District.

Identified as part of the 2016 BikeRaleigh Plan, these separated bike lanes will expand the City's bikeway network, offer access to seven bikeshare stations located within or adjacent to each corridor, and provide a connection to two-planned future greenway segments. Features include painted buffer zones with flexible bollards that give bicyclists more protection while signaling to motorists the potential presence of bike traffic. The bollards will also help discourage vehicles from illegally parking in the bike lanes.



Harrington Street and West Street – Cross Section

To create on-street bike lanes that physically separate motor vehicles and bicyclists, the following curb space changes on West Street and Harrington Street can be anticipated:

- The removal of 14 time-regulated parking spaces, and 28 unregulated parking spaces along Harrington and West Streets.
- The conversion of 45 spaces along Harrington and West Streets to metered parking, and the creation of 17 new parking spaces along North and Tucker Streets.
- The shortening of a Commercial Loading Zone on Tucker Street, the relocation of Mixed-Use. Loading/Unloading Zone on West Street, and the shortening of an evening Taxi Zone on Tucker Street.
- The removal of one Material Loading/Unloading Zone and one Valet Zone.

The Roadway Design and Construction division of the Engineering Services Department will oversee construction, which is scheduled to take approximately 30 days to complete. The contractor, Clark Pavement Marking, Inc. will begin on West Street and work block-by-block to remove current pavement markings, followed by the addition of new pavement markings. This same pattern of work will continue over to Harrington Street. Installation of permanent markings will begin the week of November 8, 2021. The schedule should limit impacts to businesses by minimizing multiple disturbances at access points. Traffic delays along the West and Harrington Street corridors should be minimal; no road closures are planned. Drivers should proceed with caution when approaching the construction area as flaggers will be on-site to direct 2-way traffic through the work area.



Example – Vertical Delineators with Pavement Markings

Businesses and residents along both corridors were notified of the impending project by post cards that were received mid-October. Staff has also coordinated with the Downtown Raleigh Alliance to assist with public engagement efforts.

(No attachment)

Neighborhood Traffic Management Program – Speed Cushion Pilot Project

Staff Resource: Will Shumaker, Transportation, 996-4175, william.shumaker@raleighnc.gov

The Neighborhood Traffic Management Program (NTMP) policy includes a section that allows staff to initiate pilot traffic calming installations. The purpose of pilot installations is intended to speed up delivery times, increase output and evaluate new traffic calming products/techniques.

Staff is continuing to evaluate modular traffic calming installations in the form of modular speed cushions. While these products are more expensive than permanent asphalt hump, the modular nature allows a quicker deployment and just as quick removal if neighborhood acceptance is low. The style and profile of these modular speed cushions are very similar to the previously completed pilot modular speed cushion project along S. State Street in October 2020.



Speed Cushions - Example

Speed cushions have a potential benefit of lessening the impact to city and emergency services by allowing vehicles such as fire engines or buses to straddle the speed cushion with less impact as they pass over each speed cushion location. Speed cushions are designed so that single occupancy vehicles are the main mode of transportation impacted as they cannot straddle the treatments and must drive over the treatment causing the driver to reduce their speed. The speed cushions being installed are a similar size and profile as the current asphalt speed humps which are designed to achieve consistent vehicle speeds of approximately 25 mph. Cyclists will also benefit by having the ability to easily avoid the speed cushion by riding between them.

Peterson Street between Garner Road and S. State Street has been identified as the highest-ranking street that meets all the requirements listed in Section 10 of the Pilot Program section of the NTMP policy and is classified as a Neighborhood Bikeway in the BikeRaleigh Plan. It serves as a connection to Carnage Middle School, the Walnut Creek Wetland Center, an in-road Citrix Cycle Station, and the Walnut Creek Greenway Trail as well as potential future separated bicycle infrastructure such as the South State Street cycle track. Providing a safe connection to these amenities makes Peterson St. an ideal candidate for this pilot installation.

Three locations have been identified along Peterson Street for speed cushion installation:



Peterson Street Speed Cushion Locations

Staff has sent mailers to all properties along Peterson Street to notify of the upcoming pilot project and is currently fielding comments and questions from the community. Staff is also coordinating with internal stakeholders such as the Raleigh Fire Department and the GoRaleigh Transit to gather comments associated with the potential impacts to city services.

The pilot installation is scheduled to occur the week of November 1. Actual construction impacts will be limited to one day and a traffic control plan will be in place to ensure access and services are maintained during installation. The pilot will be active through October 31, 2022. Following the 1-year pilot program timeline, staff will evaluate project effectiveness, coordinate a meeting with the residents along Peterson Street to gather feedback, and determine if the street desires the pilot installation to become part of the permanent public infrastructure.

(No attachment)

Weekly Digest of Special Events

Staff Resource: Sarah Heinsohn, Special Events Office, 996-2200, sarah.heinsohn@raleighnc.gov

Included with the *Update* materials is the special events digest for the upcoming week.

(Attachment)

Council Member Follow Up Items

Follow Up from the October 19 City Council Meeting

Vacant Position Analysis (Council Member Buffkin)

*Staff Resource: Fagan Stackhouse, Human Resources, 996-3315, fagan.stackhouse@raleighnc.gov
Mary Vigue, Budget & Management Svcs., 996-4273, mary.vigue@raleighnc.gov*

During the meeting Council requested information on the number of vacant positions that currently exist in the Parks, Recreation, and Cultural Resources department. Included with the *Update* materials is a staff memorandum that address the specific question as well as information regarding the vacancy rates for all departments, citywide.

(Attachment)

Weekly Events Digest

Friday, October 29 – Thursday, November 4

City of Raleigh Office of Emergency Management and Special Events
specialevents@raleighnc.gov | 919-996-2200 | raleighnc.gov/special-events-office

Permitted Special Events

Hayes Barton Centennial Festival

Fairview Road

Saturday, October 30

Event Time: 10:00am - 4:00pm

Associated Road Closures: Fairview Road between the Wells Fargo and Glenwood Avenue will be closed from 8:00am until 6:00pm. Note that the exit from the Wells Fargo drive-thru will remain open to traffic.

Inter-Tribal Pow Wow

Dorothea Dix Park, Big Field

Saturday, October 30

Event Time: 10:00am - 6:30pm

Associated Road Closures: Barbour Drive/Biggs Drive between Goode Street and Blair Drive and Blair Drive between Barbour Drive and Umstead Drive will be closed, and Big Field will be used from 9:00am until 8:00pm.

Black Flea Market

Raleigh Union Station Plaza

Sunday, October 31

Event Time: 1:00pm - 5:00pm

Associated Road Closures: No roads will be closed for the event. Union Station Plaza will be used from 11:00am until 7:00pm.

Noon Tunes – Emily Musolino

City Plaza

Wednesday, November 3

Event Time: 12:00pm - 1:00pm

Associated Road Closures: No roads will be closed for the event. The off-street portion of City Plaza will be used from 10:30am until 1:30pm every Wednesday through 11-10-21.

Other Events This Weekend

Cinema in the Square – The Nightmare Before Christmas

Friday, October 29

Moore Square

The Haunted at the Pines

Friday, October 29

Carolina Pines Park

Dark Raleigh Walking Tours

Friday, October 29

City of Raleigh Museum

Hurricanes vs. Blackhawks

Friday, October 29

PNC Arena

Star Wars & More – North Carolina Symphony

Friday, October 29 & Saturday, October 30
Meymandi Concert Hall

Stream Cleanup at Walnut Creek (waitlist available)

Saturday, October 30
Worthdale Park

Pop Up Parks Concert & PineCone Youth Bluegrass Jam

Saturday, October 30
Sertoma Arts Center

Historic Oakwood Cemetery Tour

Saturday, October 30
Oakwood Cemetery

Sanderford Trunk or Treat

Saturday, October 30
Sanderford Road Park

Spellbound Square

Saturday, October 30
Moore Square

Fall Festival

Saturday, October 30
John Chavis Memorial Park

Halloween Fun and Concert

Saturday, October 30
Peach Road Park

Halloween at Pullen Arts Center

Saturday, October 30
Pullen Arts Center

The Legend of Sleepy Hollow – Carolina Ballet

Saturday, October 30 & Sunday, October 31
Fletcher Opera Theater

Family Nature Storytime: Pumpkins

Sunday, October 31
Annie Louise Wilkerson, MD Nature Preserve Park

Raleigh Veg Fest 2021

Sunday, October 31
Moore Square

Hurricanes vs. Coyotes

Sunday, October 31
PNC Arena

Weekly Events Digest

Friday, October 29 – Thursday, November 4

City of Raleigh Office of Emergency Management and Special Events
specialevents@raleighnc.gov | 919-996-2200 | raleighnc.gov/special-events-office

Public Resources

Pilot Text Alert Program: Sometimes spontaneous events happen downtown and in other areas that could affect local businesses. If you'd like to receive notifications when those events happen, including unpermitted ones, sign up for text alerts.

Event Feedback Form: Tell us what you think about Raleigh events! We welcome citizen and participant feedback and encourage you to provide comments or concerns about any events regulated by the Office of Emergency Management and Special Events. We will use this helpful information in future planning.

Road Closure and Road Race Map: A resource providing current information on street closures in Raleigh.

Online Events Calendar: View all currently scheduled events that impact City streets, public plazas, and Dorothea Dix Park.

Council Member Follow Up

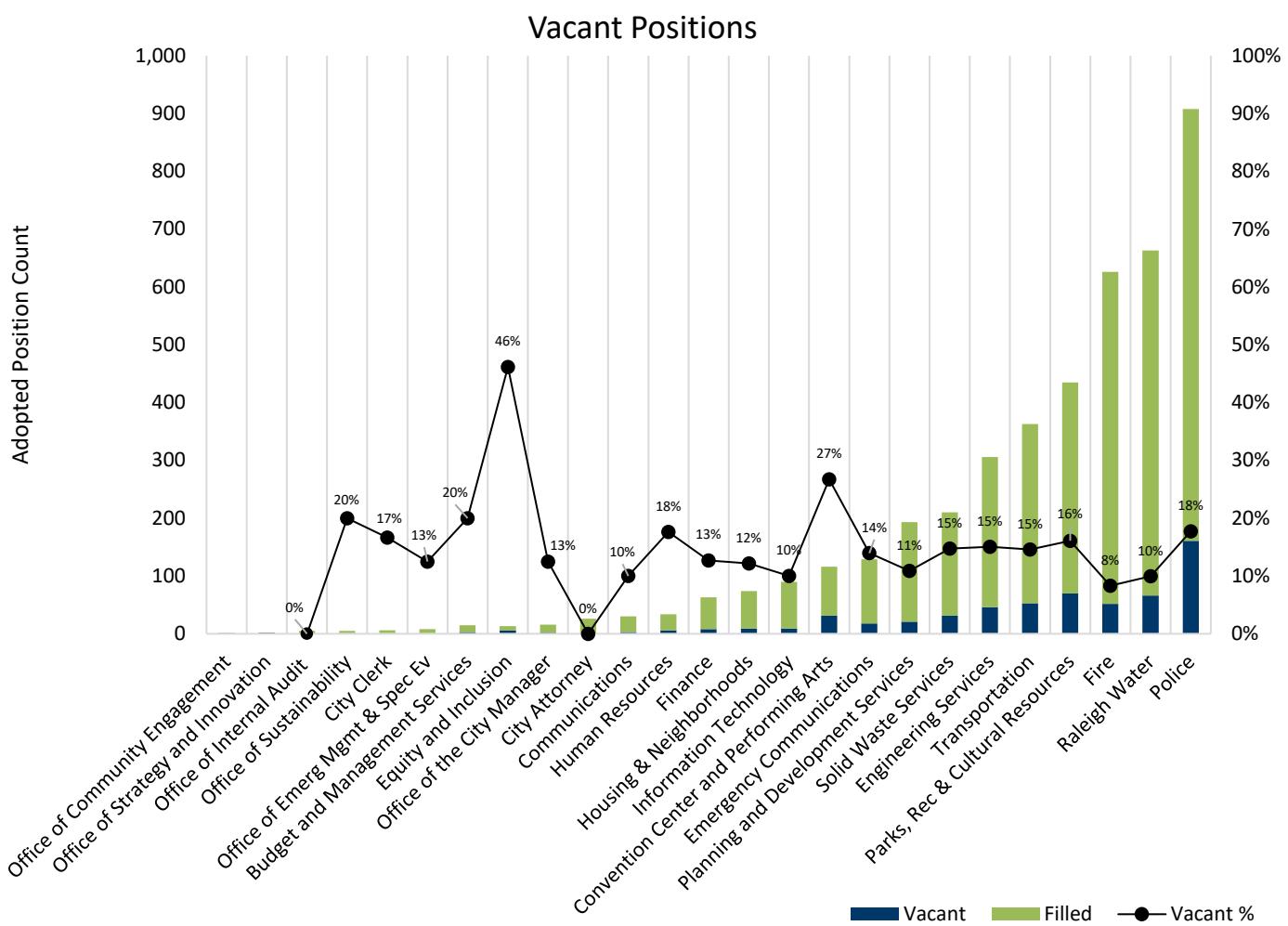
Vacant Position Analysis

Staff Resource:

Fagan Stackhouse, Human Resources, 996-4711, fagan.stackhouse@raleighnc.gov

Mary Vigue, Budget and Management Services, 996-4270, Mary.Vigue@raleighnc.gov

At the October 19 City Council meeting, Council Member Buffkin requested information on the number of vacant positions in Parks, Recreation, and Cultural Resources. Below is a chart that compares the adopted FT count against vacant positions to provide a vacancy rate per department.



As a reminder, the City is still implementing a hiring freeze for non-public safety positions as a balancing strategy for the Fiscal Year 2022 budget. Positions across the city were unfrozen as citywide facilities re-opened in accordance with COVID-19 guidelines. The City has a biweekly position review meeting to unfreeze mission-critical positions. As of October, Parks, Recreation, and Cultural Resources has a total of 70 vacant positions, 29 have been approved and are in

various stages of the hiring processes. PRCR continues to evaluate and prioritize the remaining 41 vacant positions.

Citywide there are 386 vacant non-public safety positions and of those 171 positions have been approved to fill. Those positions are in various stages of the hiring process. A vacancy rate between 0%-15% generally falls within historical trends for the City of Raleigh. The current average vacancy rate across all city departments is 14%.

For clarity, the table below provides the number of adopted positions and a current number of vacant positions as illustrated in the chart on the previous page.

Department	FY22 Amended	Current Vacant Positions	% Vacant
Police	908	161	18%
Raleigh Water	663	66	10%
Fire	626	52	8%
Parks, Recreation & Cultural Resources	435	70	16%
Transportation	363	53	15%
Engineering Services	306	46	15%
Solid Waste Services	210	31	15%
Planning and Development Services	193	21	11%
Emergency Communications	129	18	14%
Convention Center and Performing Arts	116	31	27%
Information Technology	90	9	10%
Housing & Neighborhoods	74	9	12%
Finance	63	8	13%
Human Resources	34	6	18%
Communications	30	3	10%
City Attorney	26	0	0%
Office of the City Manager	16	2	13%
Budget and Management Services	15	3	20%
Equity and Inclusion	13	6	46%
Office of Emergency Management & Special Events	8	1	13%
City Clerk	6	1	17%
Office of Internal Audit	5	0	0%
Office of Sustainability	5	1	20%
Office of Community Engagement	2	1	50%
Office of Strategy and Innovation	2	2	100%
Total	4,338	601	14%

Please let us know if you have any questions.