

# Manager's Update

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Issue 2022-19

May 13, 2022

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### **Regular Council Meeting Tuesday, May 17; Lunch Work Session at 11:30 - Lunch Will be Provided**

Council will meet in regular work session at **11:30 A.M.** in the **Council Chamber**. Please note the agenda for the lunch work session is included with the regular meeting agenda and may be accessed via the BoardDocs electronic agenda system:

<https://go.boarddocs.com/nc/raleigh/Board.nsf>

The **regular** Council meeting begins at **1:00 P.M.**

**Reminder:** If there is an item you would like to pull from the consent agenda for discussion, please e-mail [mayorstaff@raleighnc.gov](mailto:mayorstaff@raleighnc.gov) by 11 A.M. the day of the meeting.

## INFORMATION:

### **Resources and Support for Boards and Commissions**

*Staff Resources:* Damien Graham, Communications, 996-3100, [damien.graham@raleighnc.gov](mailto:damien.graham@raleighnc.gov)

Tiesha Hinton, Ofc. of Community Engagement, 996-2707, [tiesha.hinton@raleighnc.gov](mailto:tiesha.hinton@raleighnc.gov)

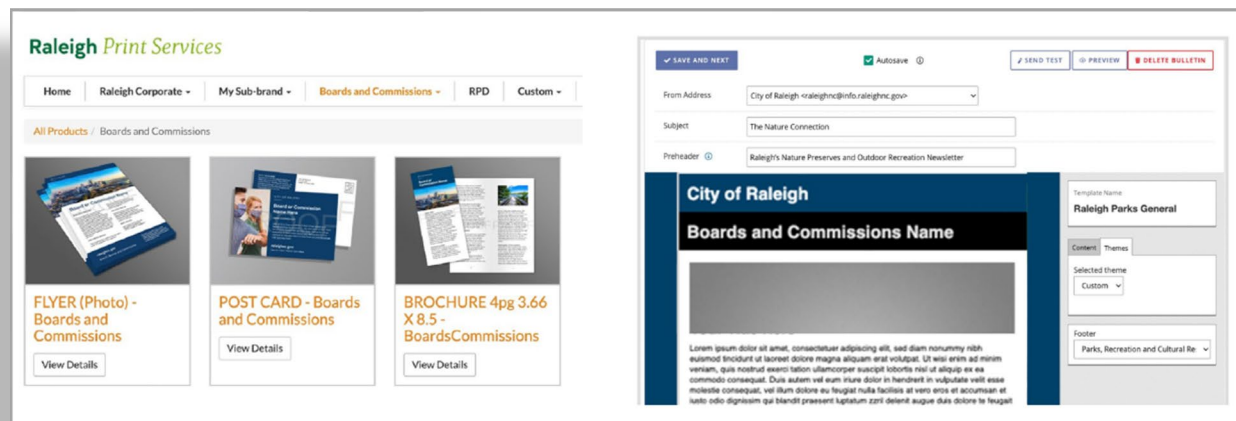
Boards and Commissions have played an important role for many years in helping to provide input from residents to assist Council with decision making. Unfortunately, without much oversight, the Boards and Commissions have operated independently of one another without much consistency in approach, management, and communication.

**Issues:** Without clear guidance, Boards and Commissions communicate differently from one another, using different channels, styles, and brands. In some cases, a Board and Commission will take public positions that are in direct opposition of City Council, while using the City's logo which can create confusion for the community. Such disparity leads to confusion from our community and a lack of unified approach to communications.

**Challenges:** How can City staff support the communications needs of our Boards and Commissions in a way that provides them the tools they need to be effective, without creating opportunity for additional confusion with official communications from City departments or City Council? Additionally, not all Boards and Commissions are the same - some have statutory requirements and depending on the subject matter, may overlap with City policy and activity. Examples include the Planning Commission, Appearance Commission, RHDC, RHDC COA, Civil Service and the Board of Adjustment. It is the desire of staff to provide solutions that recognize the difference between Board and Commission opinion vs. official bylaw or annual work plan; provides consistency across all advisory boards; accommodates limited staff support; and provides clear, easy to use experience for our residents.

**Recommendations:** The Communications Department in partnership with the Office of Community Engagement recognize that with the increased growth of boards, commissions, and committees there is a need for leadership, consistency, and clarity around support for these bodies. As such, staff is recommending:

- The Office of Community Engagement provide leadership to Board and Commission liaisons to provide guidance on best practice, support services, and unified approach.
- Communications develops series of communications templates (fliers, postcards, posters, brochures, email/ SMS templates, etc.) that have a similar “look and feel” to our City of Raleigh corporate brand without the official City logo. (see below for examples)



- Communications and Office of Community Engagement work with Board and Commission liaisons to train them on how to utilize the new templated communication tools and help empower Board and Commissions to produce their own communication needs.
- Liaisons can work with Communications and Office of Community Engagement to promote larger Board and Commission initiatives through the City's official website and social media channels.

- Statutory Boards and Commissions (listed above) will have access to City logo due to the nature of their workplan.
- Should a Board and Commission choose to create their own press release or social media channel, independent of the City, we recommend they include a disclaimer acknowledging the views and opinions do not necessarily represent the City of Raleigh.

### **Boards and Commissions Dashboard Update**

The initial phase of the Boards and Commissions Dashboard will be launched for public release on the City website. The City Clerk's Office will be sending the link for Council to test and provide feedback. Communications will develop a communications plan to inform and educate public in advance about this important new tool. Additionally, the City Manager's Office is working closely with the City Clerk, Information Technology and Communications to identify an additional tool to work in conjunction with the dashboard to include management of applications, nominations, and electronic balloting. More information about implementation should be available in the coming weeks.

*(No attachment)*

### **Weekly Digest of Special Events**

*Staff Resource: Sarah Heinsohn, Special Events Office, 996-2200, [sarah.heinsohn@raleighnc.gov](mailto:sarah.heinsohn@raleighnc.gov)*

Included with the *Update* materials is the special events digest for the upcoming week.

*(Attachment)*

## **Council Member Follow Up Items**

### **Follow Up Item from the March 1 City Council Meeting**

#### **Coxindale Drive - Traffic Calming Eligibility - Rezoning TCZ-58-2021 (Council Member Buffkin)**

*Staff Resource: Will Shumaker, Transportation, 996-4175, [William.shumaker@raleighnc.gov](mailto:William.shumaker@raleighnc.gov)*

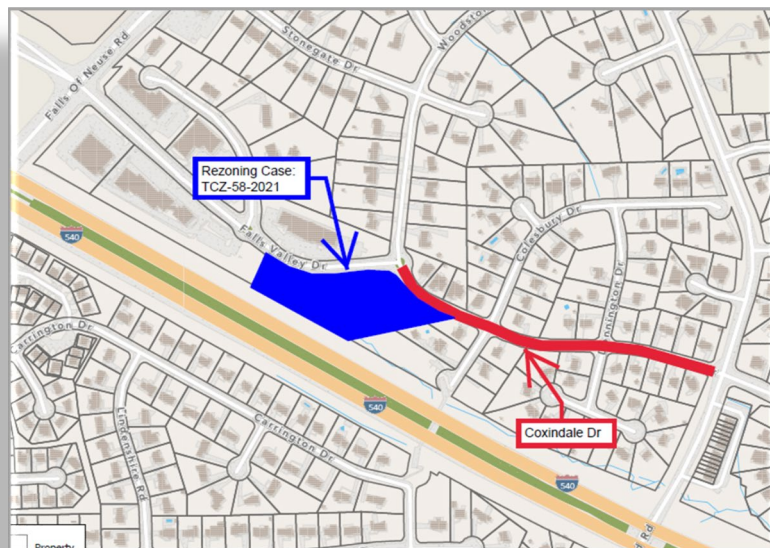
During the meeting Council requested staff provide an update on the status and history of traffic calming for Coxindale Drive, between Woodstone Drive and Litchford Road, in relation to the rezoning request TCZ-58-2021.

Coxindale Drive has been evaluated twice previously based on resident request. Both evaluations failed to identify a speed compliance issue and meet the minimum scoring criteria for a future traffic calming project. The first evaluation was performed in 2005 and had an 85<sup>th</sup> percentile speed of 35.39 mph in a 35-mph zone. The second evaluation was performed in 2013 and had an 85<sup>th</sup> percentile speed of 36 mph in a 35-mph zone. No traffic calming requests have been made by the neighborhood to city staff since the last evaluation in 2013.

In 2016, residents along Coxindale Drive reached out to city staff and requested a speed limit reduction. At that time, the process required a resident circulated petition with a minimum of 75% of the properties along the street signing the petition in favor of the reduction. 86.4% of the properties along Coxindale Drive signed the petition in support of the speed limit reduction, surpassing the minimum level of neighborhood support. The speed limit reduction was presented to Council and codified in 2016, reducing the speed limit to a posted 25 mph.

With the rezoning case TCZ-58-2021, some in the neighborhood voiced a renewed interest in a traffic calming project. Staff re-evaluated Coxindale Drive and found that the minimum warrants for a future project were met. A traffic calming evaluation was completed on April 26, 2022, which found an 85<sup>th</sup> percentile speed of 32.24 mph in the 25-mph zone. There have been zero speed related crashes along Coxindale Drive in the previous 3 years. To qualify for a future traffic calming project, the 85<sup>th</sup> percentile speed of a street must be a minimum of 5 mph over the posted speed limit. The evaluation identified an approximate speed compliance issue of 7 mph for Coxindale Drive.

Traffic calming projects in Raleigh are offered using a worst first approach. Staff evaluates each individual street, identifies the severity of the speed compliance issues, checks for any speed related crashes, and looks at street specific details such as curves, hills, and pedestrian generators (i.e., parks, sidewalks, commercial properties, etc.). The evaluation data is then viewed through a scoring matrix to help quantify the severity of the issues identified. Streets are rank by overall score with the streets with the greatest quantifiable need receiving the opportunity for a project first. Coxindale Drive ranks 77 out of 99 currently qualifying streets. Based on staff's current output of 20 traffic calming project offerings each year, it could be approximately 4 years before a project is offered to the residents along the street. The traffic calming project list is dynamic just like traffic patterns and new streets can be added, removed, and/or relocated on the priority list based on updated evaluations. This dynamic nature of the traffic calming project list may impact the project offering timeline.



(No attachment)

# Weekly Events Digest

Friday, May 13 – Thursday, May 19

City of Raleigh Office of Emergency Management and Special Events  
[specialevents@raleighnc.gov](mailto:specialevents@raleighnc.gov) | 919-996-2200 | [raleighnc.gov/special-events-office](http://raleighnc.gov/special-events-office)

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## Permitted Special Events

### [AIDS Walk & 5K Run](#)

Dorothea Dix Park

Saturday, May 14

Event Time: 7:30am - 12:00pm

Associated Road Closures: Dawkins Drive will be closed from 6:00am until 12:00pm. The following route will be closed from 8:35am until 11:00am:

Start on Dawkins Drive; Left onto Umstead Drive; Right onto Ruggles Drive; Left onto Biggs Drive; Right onto Palmer Drive; Left onto Cranmer Drive; Left onto Umstead Drive; Right onto S. Boylan Avenue; Left onto Tate Drive; Right onto Richardson Drive; Left onto Umstead Drive; Right onto Middleton Drive; Left onto Palmer Drive; Right onto Biggs Drive; Right onto Whiteside Drive; U-Turn on Whiteside Drive; Right onto Biggs Drive; Right onto Ruggles Drive; Left onto Umstead Drive; Right onto Dawkins Drive to Finish

### [DTR Employee Appreciation Week](#)

City Plaza

Monday, May 16 - Thursday, May 19

Event Time: 11:00am - 2:00pm each day

Associated Road Closures: The east-side, off-street portion of City Plaza will be used from 9:00am until 3:00pm on 5-16-22 and 5-19-22, and Fayetteville Street between Davie Street and the south side of City Plaza will be closed from 9:00am until 3:00pm on 5-17-22 and 5-18-22. Note that local traffic will be maintained for the 400 and 500 blocks of Fayetteville Street on all event dates.

### [Midweek Mini Market](#)

City Plaza

Wednesday, May 18

Event Time: 11:00am - 2:00pm

Associated Road Closures: No roads will be closed for the event. The east-side, off-street portion of City Plaza will be used from 9:00am until 3:00pm every Wednesday through 5-25-22.

### [Raleigh Night Market](#)

City Market & Moore Square

Thursday, May 19

Event Time: 5:00pm - 9:00pm

Associated Road Closures: Martin Street between S. Blount Street and S. Person Street will be closed from 4:00pm until 10:00pm. The following roads will be closed from 3:00pm until 10:00pm: Parham Street between E. Martin Street and Wolfe Street; Wolfe Street between S. Blount Street and Blake Street; and Blake Street between E. Martin Street and E. Davie Street.

### [DRA Fitness on the Plaza](#)

City Plaza

Thursday, May 19

Event Time: 5:15pm - 6:15pm

Associated Road Closures: No roads will be closed for the event. The off-street, east-side portion of City Plaza will be used from 4:15pm until 6:45pm every Thursday through 5-26-22.

## Other Upcoming Events

**John Crist – Fresh Cuts Comedy Tour**

Friday, May 13  
Meymandi Concert Hall

**Longleaf Film Festival**

Friday, May 13 & Saturday, May 14  
NC Museum of History

**Raleigh Dance Theatre – Spring Repertoire**

Saturday, May 14  
Fletcher Opera Theater

**Renée Fleming – NC Symphony**

Saturday, May 14  
Meymandi Concert Hall

**Civil War History Hike**

Saturday, May 14  
Dorothea Dix Park, Chapel

**Localista Summer Bazaar**

Saturday, May 14  
Moore Square

**Theresa Caputo Live! The Experience**

Saturday, May 14  
Memorial Auditorium

**Moore Square Market**

Sunday, May 15  
Moore Square

**DanceArt Recital**

Sunday, May 15  
Memorial Auditorium

**Philharmonic Association Spring Concert**

Sunday, May 15  
Meymandi Concert Hall

**Skywatching – Lunar Eclipse**

Sunday, May 15  
Dorothea Dix Park, Big Field

**Main Street Dance Company Showcases**

Sunday, May 15 & Monday, May 16  
Fletcher Opera Theater

**Rex Orange County**

Monday, May 16  
Red Hat Amphitheater

**Casting Crowns**

Monday, May 16  
PNC Arena



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### [2022 State of Cycling – A Commute Smart Raleigh Virtual Event](#)

Tuesday, May 17  
Virtual

### [KISS](#)

Tuesday, May 17  
Coastal Credit Union Music Park at Walnut Creek

### [Arts on the Hill](#)

Thursday, May 19  
Dorothea Dix Park, Chapel

### [NC Museum of History Foundation's 2022 Distinguished Lecture Series with George F. Will](#)

Thursday, May 19  
Fletcher Opera Theater

### [2020-2022 Raleigh Environmental Awards](#)

Thursday, May 19  
Raleigh Convention Center

### [Giselle – Carolina Ballet](#)

Thursday, May 19 - Sunday, May 22  
Memorial Auditorium

### [Active Adult Bikeshare Rides Open House](#)

Thursday, May 19  
Pullen Arts Center

## Public Resources

[Pilot Text Alert Program](#): Sometimes spontaneous events happen downtown and in other areas that could affect local businesses. If you'd like to receive notifications when those events happen, including unpermitted ones, sign up for text alerts.

[Event Feedback Form](#): Tell us what you think about Raleigh events! We welcome citizen and participant feedback and encourage you to provide comments or concerns about any events regulated by the Office of Emergency Management and Special Events. We will use this helpful information in future planning.

[Road Closure and Road Race Map](#): A resource providing current information on street closures in Raleigh.

[Online Events Calendar](#): View all currently scheduled events that impact City streets, public plazas, and Dorothea Dix Park.