

Manager's Update

raleighnc.gov



Issue 2023-13

April 6, 2023

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City Offices Closed in Observance of Good Friday

Please note City administrative offices will be **closed** on **Friday, April 7** in observance of the **Good Friday** holiday.

Budget Work Session Monday, April 10; Regular Work Session Tuesday, April 11

Reminder that Council will meet in the final scheduled budget work session in advance of the City Manager's Proposed Budget next month on **Monday at 4:00 P.M.** Council will also meet in regularly scheduled second **Tuesday** work session at **4:00 P.M.** The agenda for each session was published earlier today:

<https://go.boarddocs.com/nc/raleigh/Board.nsf/Public>

INFORMATION:

Bond Rating Agency Review Results - City Retains AAA Score - General Obligation Bonds

Staff Resource: Allison Bradsher, Finance, 996-4970, allison.bradsher@raleighnc.gov

In March, the City Manager and Finance Department met with each of the bond rating agencies - Moody's, S&P Global Ratings, and Fitch - as a part of the ratings assessment. These agencies provide independent, third-party evaluations of a jurisdiction's financial strength and ability to repay bonds. Each agency applies

an individual methodology in measuring creditworthiness and assigning a credit rating. During the rating meetings, staff reviewed with each agency the City's economy, financial and economic metrics / ratios, financial policies, and overall management. Moody's, S&P Global Ratings, and Fitch have finalized the rating assessments and this past week staff learned that each agency has again affirmed the City's triple-A rating on general obligation bonds.

A triple-A rating is important to the City and taxpayers as it supports the ability to obtain the best possible interest rates to finance capital projects. Strong management and financial policies are also recognized as part of receiving a triple-A rating, as the City continues its strong fiscal stewardship. The reaffirmation comes in advance of the City's upcoming sale of general obligation bonds in the municipal bond market; the sale date is scheduled for April 13.

Notable comments (direct quotes):

- Moody's: *stable outlook reflects our expectation that the regional economy will continue to expand and fund balance and cash will remain strong*
- S&P Global Ratings: *well-embedded financial policies and practices supporting active management*
- Fitch: *historically strong operating performance and significant level of reserves*

(No Attachment)

New Bern Station Area Planning Study - Rezoning (Rezoning Case Z-92-22)

Staff Resources: Ira Mabel, Planning and Development, 996-2652, ira.mabel@raleighnc.gov

Staff was invited to participate in a bus tour of neighborhoods adjacent to the [New Bern Avenue Station Area Plan](#) rezoning (Z-92-22). The tour was conducted March 23 and organized and attended by community members. Staff heard feedback about the rezoning request, as well as other initiatives the City could undertake to support those neighborhoods. Non-rezoning related topics raised by neighbors included:

- History of redevelopment area plans;
- Desire for housing affordable at 30% AMI;
- Transit infrastructure improvements;
- Status of city-owned properties on the corridor; and
- Status of the Wake County Richard B. Harrison Library branch.

The Planning Commission will begin review of the rezoning request at a meeting scheduled for April 26.

(No attachment)

Community Climate Action Plan - Data Dashboard and Updates

Staff Resource: Megan Anderson, Sustainability, 996-4658, megan.anderson@raleighnc.gov

As part of the adopted Community Climate Action Plan (CCAP), the Office of Sustainability recently released the first [Community Climate Action Plan Implementation Report](#), which was presented to City Council at

their [February 14, 2023 work session](#). Included with the *Update* materials is a memorandum containing information on the first phase of the [CCAP Data Dashboard](#), next steps, and other related work.

The CCAP Data Dashboard tracks community progress towards Greenhouse Gas (GHG) reduction strategies and serves as a means of evaluating the larger climate, health, equity, and resilience impacts of climate action. The data dashboard is organized according to the three strategy areas identified in CCAP, and the first phase of the dashboard includes Buildings & Energy as well as Transportation & Land Use data, which are the top GHG impact areas.

(Attachment)

Weekly Digest of Special Events

Staff Resource: Sarah Heinohn, Office of Special Events, 996-2200, sarah.heinsohn@raleighnc.gov

Included with the *Update* materials is the special events digest for the upcoming week.

(Attachment)

Council Member Follow Up Items

Follow Up from the March 13 Budget Work Session

Planning and Development Fee Increase (Mayor Baldwin; Council Member Melton)

Staff Resource: Karen Ray, Planning and Development, 996-2379, karen.ray@raleighnc.gov

During the budget work session Council asked staff to provide additional information on several items related to planning and development fees. Included with the *Update* materials is a staff memorandum and supporting exhibits prepared in response to the inquiries.

(Attachments)

Follow Up from the March 14 Work Session

Federal Transit Administration Requirements and Funding (Various)

Staff Resource: David Eatman, Transportation-Transit, 996-4040, david.eatman@raleighnc.gov

During the work session several Council members had questions related to Federal Transit Administration regulatory requirements and GoRaleigh funding. Each question has been addressed below:

- **Mayor Baldwin asked for additional information on what comprises the future deficit in transit operations.**

Transit staff have estimated a budget shortfall that may begin as early as FY2025. Transit financial team staff created an operating model using historical data and revenue and expenditure projections for the next several years. As shared with City Council at the March 14, 2023, Council Meeting, the majority of Transit's expenditures are comprised of contractual services, particularly the third-party vendor contract to operate the GoRaleigh fixed route and GoRaleigh Access paratransit programs. The transition to a new service contract with RATP Dev USA, Inc. is expected to result in a 10-15 percent increase in costs over the existing contract, with annual increases to account for inflationary increases. In addition, Transit has experienced an increase in expenses due to general inflation resulting in an overall increase in the cost of goods and services. There has also been a significant demand in GoRaleigh Access paratransit service taxi trips over the past few years, which has resulted in double digit annual increases in both demand and costs. Federal relief funding has been utilized since FY2021 to help pay for operating costs, however, these funds are expected to be fully expended in FY2025.

- **Mayor Pro Tem Branch inquired about the need for a fare equity analysis prior to modifying or reinstating bus fares.**

In March of this year Transit staff executed a contract with transit planning consultant Nelson/Nygaard to conduct a Title VI Fare Equity Analysis; this on-call contract was executed to be in compliance with Federal Transit Administration (FTA) regulations and the City's Title VI Plan. The analysis will determine if the reintroduction of individual fare categories (single boarding, Day Pass, 7-Day Pass, etc.) will result in a disparate impact to minority populations or a disproportionate burden to low-income populations. This study is unique as the City of Raleigh has not previously performed a Title VI Fare Equity Analysis where the proposed fare structure changed from zero-fare to the reinstatement of fares previously charged. This analysis will provide staff with guidance on areas of disparate and disproportionate impact that may need mitigation if fares are contemplated for reinstatement in the future. The analysis is expected to be complete in May 2023.

- **Council Member Harrison requested information on when staff anticipates reaching 100 peak buses.**

As outlined in Circular 9030.1e FTA has a "100 bus rule" for peak buses in service. This rule is associated with FTA annual Section 5307 formula grant funding. Agencies with 100 buses in peak revenue service are not allowed to use their grant allocations to fund operating costs, all funds must be applied to eligible capital cost and projects. Staff anticipates GoRaleigh will reach the 100 Peak Bus threshold in FY2027 or FY2028. This will be dependent on the final adopted Wake Transit Bus Plan currently being updated. Staff anticipates that this change in grant flexibility can be mitigated by using Section 5307 formula grant funds for identified Wake Transit capital projects and in return drawing an equal amount of operating funding from Wake Transit. The approval of this approach has not yet been formally approved by the Wake Transit Planning Advisory Committee (TPAC).

- **Council Member Jones inquired about the existence of a fund that developers could make contributions to in support of transit needs.**

Transit infrastructure may be required from certain development projects through a section of code in the City's Unified Development Ordinance. The requirements are based on the proposed intensity and use(s) of the development, as well as the presence of existing or planned transit service along the development site's frontage(s). Transit staff review site plans and provide feedback regarding these requirements to the City's development engineering review team, who in turn implement the code section during the development

review process. A development may be required to provide certain elements of transit infrastructure, such as an easement, passenger amenities like a shelter and seating, or a fee-in-lieu which can be provided to the city to construct amenities directly.

(No attachment)

Online Noise Feedback Form (Council Member Patton)

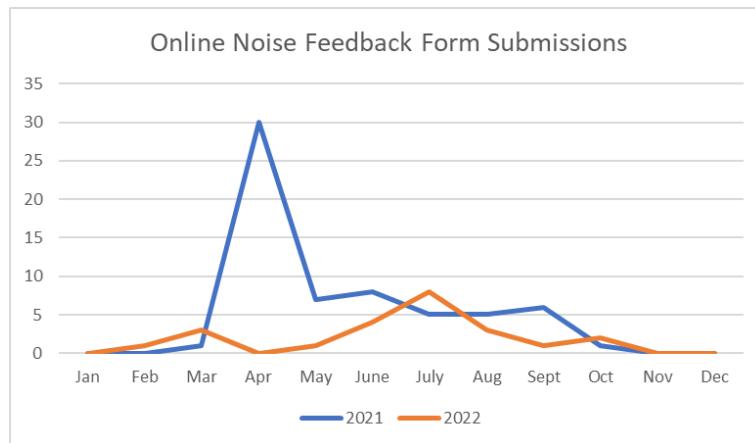
Staff Resource: Whitney Schoenfeld, Emerg. Mgt. & Special Events, 996-2204, whitney.schoenfeld@raleighnc.gov

During the work session, staff was requested to provide more information on the [online noise feedback form](#) and how the number of online complaints received correlate to those received directly by RPD. With assistance from the City's IT department, the Office of Emergency Management and Special Events updated the online noise feedback form in June 2022. The online form is designed specifically for collecting feedback regarding sound within the Hospitality District. The form does not trigger a police response and staff urge users to contact RPD's non-emergency number to request an officer to be dispatched in the event the user believes that is warranted.

To report a business, the user can select the business on a map or search using the search bar. Users are also able to report vehicle noise or street performers by selecting an area on the map where the noise is coming from. In the case of businesses, the acting manager's contact information is shown to allow users the opportunity to resolve issues directly. Information collected by the form includes a description of the sound, the time sound is being heard, where the user is in relation to the noise, and any other details they would like to provide. There is also an option to leave contact information so staff can follow up.

With help from the Glenwood South Neighborhood Collaborative, the form has been pushed out to neighborhoods surrounding the Hospitality District, as well as hotels, apartments, and residents who staff has previously connected with. Staff has received feedback regarding sources of noise throughout the district.

In keeping with RPD's noise call statistics, use of the form has recently been lower. During the height of the pandemic, several businesses created tented outdoor amplification areas, likely driving use of the form. Once indoor operations resumed and businesses complied with removing the tents, staff has received fewer forms, and the feedback received is more greatly varied in terms of noise source and location. The graphs below represent the number of submissions staff received through the online noise feedback form over the last two years.



(No attachment)

Follow Up from the March 21 City Council Meeting

Attendance Guidelines - Advisory Boards & Commissions (Council Member Patton)

Staff Resource: Ellen Colón, Office of Community Engagement, 996-3842, sueellen.colon@raleighnc.gov

During the meeting Council requested that staff review the current attendance guidelines for boards and commissions. In 2019, the Strategic Plan's Organizational Excellence Initiative 3.2 Team completed a Board & Commission Demographic Study and Review, the results of which suggested that training be developed that addressed expectations about attendance for Council appointees of advisory boards and commissions.

In November 2022, the Office of Community Engagement launched the first [Boards and Commissions Training Handbook](#), which includes the following guidance regarding attendance:

"Should a member be unable to attend a meeting, the member should notify their staff liaison as soon as possible such that the staff liaison can confirm whether a quorum will be present to hold the meeting. If a member is absent without being excused from three consecutive meetings, City Council may remove or replace that member pursuant to the City Code. (Boards and Commissions New Member Training Manual; pg. 22)."

Overall, general attendance and absence guidance is offered to all board members during the onboarding training, but each board or commission may also handle rules pertaining to absences and attendance via individual board bylaws. There is no requirement, however, that a distinction be made between what constitutes as an excused or unexcused absence. Staff liaisons are responsible for recording member attendance using the Granicus platform, which gives the liaison the option of recording an absence as "present", "absent", or "excused".

(No attachment)

Follow Up from the April 4 City Council Meeting

Disbursements from Council Contingency (Council Member Forte)

Staff Resource: Sadia Sattar, Budget & Mgt. Services, 996-4273, sadia.sattar@raleighnc.gov

During the meeting staff was requested to provide a summary of Council actions and disbursements from the Council contingency account for the current fiscal year. Included with the *Update* materials is a memorandum prepared in response to the request.

(Attachment)



memo

| | |
|------------|--|
| To | Marchell Adams-David, City Manager |
| Thru | Michael Moore, Assistant City Manager |
| From | Megan Anderson, Sr. Sustainability Manager |
| Department | Office of Sustainability |
| Date | April 7, 2023 |
| Subject | Raleigh's Community Climate Action Plan Data Dashboard and Updates |

As part of Raleigh's Community Climate Action Plan (CCAP), the Office of Sustainability recently released the first [Community Climate Action Plan Implementation Report](#), which was presented to City Council at their [February 14, 2023 work session](#). This memo is to update City Council on the first phase of the [CCAP Data Dashboard](#), next steps and other related work.

Overview:

The CCAP Data Dashboard tracks our community's progress towards GHG reduction strategies and serves as a means of evaluating the larger climate, health, equity and resilience impacts of major climate action. The data dashboard is organized according to the three strategy areas identified in CCAP, and the first phase of the dashboard includes numbers 1 and 2 below, which are the top GHG impact areas:

1. [Buildings & Energy: how we generate and use energy to power buildings](#)
2. [Transportation & Land Use: how we design our city and how we get around](#)
3. Resilience & Cross-Cutting: *how we prepare our community for climate change, how we deal with waste, and how we embed equity, funding, outreach and innovation into all CCAP strategies*

This first phase of the CCAP Data Dashboard includes metrics that demonstrate progress in the highest impact areas of energy use in buildings and transportation. Data examples include electric vehicle registrations, solar capacity, energy and other efficiency metrics in buildings, and housing types found across Raleigh. Additionally, there are links to other city websites that further detail the implementation strategies and actions that the City, Raleigh residents, businesses and institutions can take to reduce GHG emissions.

A major contributor to the data dashboard includes the City's partnership with the [North Carolina Sustainable Energy Association \(NCSEA\)](#). City staff work with NCSEA to source the data and utilize city data visualization tools (in partnership with IT and Communications) such as ArcGIS and PowerBI widgets which allow users to interact with the data and explore trends themselves.

Next Steps:

For future phases of the data dashboard, staff will continue to work to expand data sources and visualizations, especially in resilience and cross-cutting categories. In addition, Sustainability is partnering with Communications to further embed climate action into the integration of projects across the City. This will be a phased approach, working with all departments to connect individual programs and projects to climate action.

To provide further context to the CCAP Data Dashboard, Staff are also working to develop an updated community GHG inventory. As discussed with City Council, GHG inventories follow a 5-7 year reporting cycle, as GHG inventories measure progress at high-level and these metrics do not change drastically from year to year. GHG inventories are resource intensive and staff will balance time and resources between data identification, analysis, tracking, reporting and working on the implementation of actions. Data related to high impact climate actions taken across the community continue to be identified, and this data will be tracked on a more frequent basis to measure our progress towards the GHG goal.

For this latest GHG inventory, staff are working to determine if 2022 data can be prepared. In following our 5-7 year cycle for GHG inventories, 2021 data would be used, however due to the COVID 19 pandemic which caused many interruptions to the local and global community 2021 data may skew an accurate view of community activities related to GHG data and outcomes. This updated GHG inventory will be integrated into future key data metrics and reporting and will provide more detailed future estimates for key climate action related metrics such as vehicle miles traveled.

The Office of Sustainability will send future City Manager updates as more data and information is added. This Data Dashboard is an additional resource in the City's climate action toolkit, alongside recent additions such as the [EV Ready Playbook](#) and the [Sustainable Business Toolkit](#), that can further empower the Raleigh community to take climate action.

To learn more about climate action across Raleigh, check out the [2023 CCAP Implementation Report](#).

Weekly Events Digest

Friday, April 7 – Thursday, April 13

City of Raleigh Office of Emergency Management and Special Events
specialevents@raleighnc.gov | 919-996-2200 | raleighnc.gov/special-events-office

Permitted Special Events

Morning Times First Friday Market

Hargett Street

Friday, April 7

Event Time: 7:00pm - 11:00pm

Associated Road Closures: E. Hargett Street between Fayetteville Street and S. Wilmington Street will be closed from 6:00pm until 11:59pm.

Vintage Church Downtown Sunrise Easter Service

Hargett Street

Sunday, April 9

Event Time: 6:00am - 7:15am

Associated Road Closures: Hargett Street between Blount Street and Person Street will be closed from 4:00am until 8:00am.

Other Upcoming Events

Downtown Raleigh Sandwich Weeks

Through April 7

100+ lunch spots downtown

First Friday Raleigh

Friday, April 7

Downtown Raleigh

Marsha Ambrosius Live with Special Guest Raheem DeVaughn

Saturday, April 8

Memorial Auditorium

League of Legends LCS Spring Finals

Saturday, April 8 & Sunday, April 9

PNC Arena

Detroit Red Wings vs. Carolina Hurricanes

Tuesday, April 11

PNC Arena

Public Resources

Pilot Text Alert Program: Sometimes spontaneous events happen downtown and in other areas that could affect local businesses. If you'd like to receive notifications when those events happen, including unpermitted ones, sign up for text alerts.

Event Feedback Form: Tell us what you think about Raleigh events! We welcome citizen and participant feedback and encourage you to provide comments or concerns about any events regulated by the Office of Emergency Management and Special Events. We will use this helpful information in future planning.

[**Road Closure and Road Race Map**](#): A resource providing current information on street closures in Raleigh.

[**Online Events Calendar**](#): View all currently scheduled events that impact city streets, public plazas, and Dorothea Dix Park.

Council Member Follow Up



memo

| | |
|------------|---|
| To | Marchell Adams-David, City Manager |
| Thru | Patrick O. Young, AICP, Director |
| From | Karen Ray, Assistant Director |
| Department | Planning and Development |
| Date | March 23, 2023 |
| Subject | Council Follow-up Item: Planning and Development Fees |

During the budget work session on Monday, March 13, staff were asked to provide additional information on several items related to planning and development fees. This memorandum provides a staff response to these inquiries below.

- **What will the impact of the fee increase have on total permit charges.**

Attached is a memo (attachment #1) that shows the comparison of building permit fees for actual projects with current rates compared to FY24 proposed rates. Single Family and Townhomes have minimal increases to the total permit fee while small and medium commercial new construction would see higher increases. Large commercial new construction would see, in most cases, decreases in the fees. Large commercial projects are typically where affordable housing projects would fall. For the purposes of this memo, affordable housing would be in reference to vetted projects currently being managed and / or financial assistance provided by the Housing and Neighborhoods department.

- **Which fees being proposed are outside the range of peer benchmarks.**

Staff have identified six fees (attachment #2) out of the 137 planning and development fees that reflect a fee that is lower than the lowest fee in the range or higher than the highest fee in the range of peer benchmarks. These fees are not exact comparisons and reflect the information available online. In reviewing these comparisons, we noted the following:

- 1) Not every municipality / jurisdiction aims to have 100% cost recovery and without that information we can't determine that these are 100% fully burdened fees.
- 2) Not every municipality / jurisdiction has all-inclusive fee structures. For example, our manufactured home includes everything you need (electric, plumbing, mechanical, etc.) where other jurisdictions do not include those and have separate permit fees.
- 3) The cost of living and cost of providing services in different jurisdictions can be different so while something might cost us \$50 it could cost another municipality \$55.25 and that may or may not be reflected in their fees.
- 4) Lastly, the scope of the fee study focused on identifying full cost of services and cost recovery goals based on past policy direction. Benchmarking is currently only completed for policy context. Future studies could consider opportunities to include benchmarks in the methodology, though the preceding items 1-3 would need to be considered.

- **What options are available to waive or reduce affordable housing project fees**

The Planning and Development Department is currently tracking and assisting 22 individual Affordable Housing projects in various stages of development. These projects are receiving guidance from PlanDev staff as well as enhanced review times to shorten review cycles and expedite permit issuance. PlanDev staff meet with Housing and Neighborhoods staff on a regular basis to understand pending vetted affordable housing projects and to work to address early questions and concerns as well as provide updates on project status for funding. Each of these projects is receiving funding assistance from Community Development Block Grant (CDBG), Drumheller Area Health Foundation (DAHF) and or Affordable Housing bond monies.

The City of Raleigh is required to charge fees for planning and development projects based on the level of effort associated with reviewing and inspecting the project. Authority to charge administrative fees for development is given in G.S. 160D-402(d) which allows the City of Raleigh to impose “reasonable fees for support, administration and implementation” of development related services. There are also other statutes that place limits on administrative fees for certain types of permits (i.e.: fees for erosion and sedimentation control plans). Fees for development services can be set to cover the cost of the service, but not exceed the cost of delivery. Municipalities have the authority to not recover full cost of service delivery; however, if the applicant is not paying the full administrative cost, then the shortfall would be made up as part of the general fund. Lastly, municipalities are not able to waive fees or charge reduced fees for certain classes of applicants, except for building permit fees for energy efficient projects as defined in G.S. 160D-704.

To provide an example of what fees might be charged on a typical affordable housing project, I have provided a list of all fees associated with one project (see attachment #3). In this example, less than 10% of the total fees are for the Planning and Development department and the total gap financing provided from the City of Raleigh Housing and Neighborhoods Department was \$2.5M. Fees associated with individual housing projects are dependent on the size and complexity of the project, so it is hard to project need. Given that, staff estimate approximately \$1M in total fees related to site and building development.

Council may set aside funding specifically to cover the cost of development related fees and staff would suggest, if Council chooses, to begin with a pilot program and offer relief for predetermined housing projects such as low-income housing tax credit (LIHTC) projects that require City gap financing, or projects that are partnering with Wake County or the City of Raleigh for the purpose of creating affordable housing is to utilize City funds, as appropriate and legally permissible, to cover the cost of Planning and Development department fees. Staff would benefit from additional planning time and input from Council on preferred course of action related to this matter.

(Three attachments)

OAK FOREST POINTE (120 Units)

5700 Oak Forest Dr, Raleigh NC 27616

PR-000196-2019

| | |
|--|-----------------------|
| Site (PlanDev Fees) Fees | \$8,879.00 |
| Other PlanDev fees | \$39,198.00 |
| PlanDev Total Fees | \$48,077.00 |
| Matrix Department Fees | \$411,304.00 |
| Project Total | \$459,381.00 |
| Housing & Neighborhoods Funding | \$2,500,000.00 |

BUILDING PERMIT

BLDNR-030511-2021 (Main Building)

| | |
|--|---------------------|
| DSINSP-Non Res Building Plan Review fee | \$4,795.00 |
| DSINSP - Exhaust System [Mechanical] | \$164.00 |
| FIRE - Private Fire Line | \$212.00 |
| ENG - Stormwater Control Permit Fee | \$554.00 |
| FIRE - Sprinkler Systems | \$3,111.00 |
| PRCR - Tree Impact Permit (Development) | \$106.00 |
| ROW - Site Final | \$119.00 |
| TF - Multi-Family Dwellings [Zone 2] | \$159,960.00 |
| DSINSP - Non-Residential Building Permit Fee | \$9,528.00 |
| DSINSP - Non-Residential Electrical Permit Fee | \$9,528.00 |
| DSINSP - Non-Residential Mechanical Permit Fee | \$7,336.00 |
| DSINSP - Non-Residential Plumbing Permit Fee | \$5,336.00 |
| OS - [Zone 2] Multi Family Dwelling | \$137,760.00 |
| DSINSP - Non-Residential Zoning Permit | \$195.00 |
| FIRE - Fire Alarm | \$3,111.00 |
| FIRE - Manual Standpipe | \$772.00 |
| PU - 1" Water Capital Facility Fee | \$3,433.00 |
| PU - 4" Water Capital Facility Fee | \$34,325.00 |
| FIRE - Emergency Responder Radio Coverage System | \$119.00 |
| PU - 4" Sewer Capital Facility Fee | \$63,050.00 |
| PU - 1" Meter Installation | \$297.00 |
| PU - 4" Meter Installation | \$3,651.00 |
| FIRE - Private Fire Hydrants | \$724.00 |
| MISC - Technology Surcharge | \$5.00 |
| MISC - Technology Surcharge | \$389.00 |
| MISC - Technology Surcharge | \$381.00 |
| MISC - Technology Surcharge | \$7.00 |
| MISC - Technology Surcharge | \$293.00 |
| MISC - Technology Surcharge | \$213.00 |
| TOTAL | \$449,474.00 |

BUILDING PERMIT - Dumpster Enclosure

BLDNR-019088-2021

| | |
|---|-----------------|
| DSINSP - Non-Residential Building Permit Fee | \$119.00 |
| DSINSP - Non-Residential Building Plan Review Fee | \$61.00 |
| DSINSP - Non-Residential Zoning Permit | \$195.00 |
| MISC - Technology Surcharge | \$13.00 |
| MISC - Technology Surcharge | \$2.00 |
| TOTAL | \$390.00 |

BUILDING PERMIT - Dumpster Enclosure

| | |
|---|-----------------|
| BLDNR-021540-2021 | |
| DSINSP - Non-Residential Building Permit Fee | \$119.00 |
| DSINSP - Non-Residential Building Plan Review Fee | \$61.00 |
| DSINSP - Non-Residential Zoning Permit | \$195.00 |
| MISC - Technology Surcharge | \$13.00 |
| MISC - Technology Surcharge | \$2.00 |
| TOTAL | \$390.00 |

BUILDING PERMIT - Awning/canopy

| | |
|--|-----------------|
| DSINSP - Non-Residential Awning Permit Fee | \$119.00 |
| DSINSP - Non-Residential Electrical Permit Fee | \$119.00 |
| MISC - Technology Surcharge | \$5.00 |
| MISC - Technology Surcharge | \$5.00 |
| TOTAL | \$248.00 |

ADMINISTRATIVE SITE REVIEW (ASR-0055-2019)

| | |
|--|-------------------|
| DSL - Admin Site Review - Site plan Level 3 | \$1,686.00 |
| DSL - Admin Site Review - Site plan Level 3 | \$1,686.00 |
| DSL - Admin Site Review - Plan Level 3 Re-Review | \$842.00 |
| MISC - Technology Surcharge | \$67.00 |
| MISC - Technology Surcharge | \$67.00 |
| MISC - Technology Surcharge | \$34.00 |
| TOTAL | \$4,382.00 |

SITE PERMITTING REVIEW (SPR-0075-2020)

| | |
|--|-------------------|
| DSL - Site Permitting Review - Level 3 | \$1,000.00 |
| DSL - Site Permitting Review - Level 3 | \$1,000.00 |
| DSL - Site Permitting Review - Level 3 | \$1,000.00 |
| MISC - Technology Surcharge | \$40.00 |
| MISC - Technology Surcharge | \$40.00 |
| MISC - Technology Surcharge | \$40.00 |
| DSL - Land Disturbing Plan Review Fees | \$735.00 |
| TOTAL | \$3,855.00 |

RECORDED MAP (RCMP-0032-2021)

| | |
|---------------------------------|----------|
| DSL - RM - Boundary Survey Plat | \$154.00 |
| DSL - RM - Boundary Survey Plat | \$154.00 |
| DSL - RM - Boundary Survey Plat | \$154.00 |
| DSL - RM - Boundary Survey Plat | \$156.00 |

| | |
|-----------------------------|-----------------|
| MISC - Technology Surcharge | \$6.00 |
| TOTAL | \$642.00 |

FY 24 Current and Proposed Fee Comparison

| PROJECT TYPE | Single Family Dwelling | | TownHome | | Small Commercial | | Medium Commercial | | Large Commercial - Mixed Use | | Large Commercial - Parking Garage | | Large Commercial - Residential Apartments | | | |
|-----------------------|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|------------------------------|---------------------|-----------------------------------|---------------------|---|---------------------|------------|----------|
| | Square Footage | | 3,108 | | 2,160 | | 3,433 | | 47,985 | | 502,360 | | 183,350 | | 168,647 | |
| | Valuation | | 392,976 | | 273,119 | | 640,357 | | 8,609,468 | | 87,939,632 | | 20,593,738 | | 17,890,274 | |
| | Current | Proposed | Current | Proposed | Current | Proposed | Current | Proposed | Current | Proposed | Current | Proposed | Current | Proposed | Current | Proposed |
| Plan Review Fee | \$ 743.00 | \$ 716.79 | \$ 516.00 | \$ 498.17 | \$ 215.00 | \$ 606.37 | \$ 2,712.00 | \$ 3,239.37 | \$ 19,825.00 | \$ 8,788.62 | \$ 5,906.00 | \$ 5,017.25 | \$ 5,225.00 | \$ 4,865.86 | | |
| Building Permit Fee | \$ 1,179.00 | \$ 1,257.52 | \$ 819.00 | \$ 873.98 | \$ 483.00 | \$ 1,082.81 | \$ 5,318.00 | \$ 5,784.59 | \$ 38,872.00 | \$ 15,693.96 | \$ 11,581.00 | \$ 8,959.37 | \$ 10,284.00 | \$ 8,689.03 | | |
| Electrical Permit Fee | \$ 707.00 | \$ 679.06 | \$ 492.00 | \$ 471.95 | \$ 482.00 | \$ 1,082.81 | \$ 5,317.00 | \$ 5,784.59 | \$ 38,872.00 | \$ 15,693.96 | \$ 11,581.00 | \$ 8,959.37 | \$ 10,284.00 | \$ 8,689.03 | | |
| Mechanical Permit Fee | \$ 307.00 | \$ 352.11 | \$ 213.00 | \$ 244.71 | \$ 370.00 | \$ 822.94 | \$ 4,094.00 | \$ 4,396.29 | \$ 29,931.00 | \$ 11,927.41 | \$ 8,917.00 | \$ 6,776.92 | \$ 7,918.00 | \$ 6,603.66 | | |
| Plumbing Permit Fee | \$ 377.00 | \$ 427.56 | \$ 262.00 | \$ 297.15 | \$ 270.00 | \$ 606.37 | \$ 2,078.00 | \$ 3,239.37 | \$ 21,768.00 | \$ 8,788.62 | \$ 6,485.00 | \$ 5,017.25 | \$ 5,759.00 | \$ 4,865.86 | | |
| Project Total | \$ 3,313.00 | \$ 3,433.04 | \$ 2,302.00 | \$ 2,385.97 | \$ 1,820.00 | \$ 4,201.30 | \$ 19,519.00 | \$ 22,444.19 | \$ 149,268.00 | \$ 60,892.58 | \$ 44,470.00 | \$ 34,730.17 | \$ 39,470.00 | \$ 33,713.43 | | |
| Fee Change | \$120.04 | | \$83.97 | | \$2,381.30 | | \$2,925.19 | | (\$88,375.42) | | (\$9,739.83) | | (\$5,756.57) | | | |

The "project total" referenced above are the fees associated with review and inspections for building permits. Clients may also pay fees to Transportation, Raleigh Water, Fire, Urban Forestry and Stormwater.

Single Family and Townhomes remain our highest new construction permit types and the large commercial (residential apartments) would be the closest representation of an affordable housing permit.

FY24 Fee High/Low Comparison

| <u>Fee Name</u> | <u>FY22</u> | <u>FY24</u> | | <u>Asheville</u> | <u>Cary</u> | <u>Charlotte</u> | <u>Durham</u> | <u>Difference</u> |
|--|-------------|-------------|-----------------|------------------|-------------|------------------|---------------|---|
| Manufactured Homes | \$ 318.00 | \$ 343.00 | per permit | \$ 200.00 | \$ 198.00 | | | COR is higher // Our fee is all inclusive and we do not believe the others are all inclusive fees |
| Exhaust Systems | \$ 168.00 | \$ 185.00 | per trade | | \$ 66.00 | | | COR is higher // Their fee is more than likely not fully inclusive. |
| Occupancy posting or reporting | \$ 122.00 | \$ 112.00 | per review | \$ 200.00 | \$ 204.00 | \$ 125.00 | \$ 250.00 | COR is lower |
| State mandated license renewals | \$ 122.00 | \$ 112.00 | per trade | | \$ 250.00 | \$ 125.00 | | COR is lower |
| Minor Work – Administrative | \$ 31.00 | \$ 35.00 | per application | | | \$ 290.00 | \$ 78.00 | COR is lower. |
| Major Work – New Building Construction/Additions greater than 25% of building square footage | \$ 321.00 | \$ 362.00 | per application | | | | \$ 419.00 | COR is lower. |



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| To | Marchell Adams-David, City Manager |
| From | Sadia Sattar, Budget & Management Services Director |
| Department | Budget & Management Services |
| Date | April 6, 2023 |
| Subject | Council Follow-Up Item: April 4, 2023 Meeting Summary of Council actions & disbursements from Council Contingency |

The Fiscal Year 2023 adopted budget includes \$150,000 in Council Contingency funds. This line-item in the adopted budget is authorized to be spent on items based on the discretion and authority of members of the Raleigh City Council. The following provides a summary of City Council actions and disbursements from Council contingency funds for Fiscal Year 2023.

Table One: Fiscal Year 2023 Council Contingency Account Disbursements

| Date | Item | Amount |
|-------------------|--|-----------------|
| July 5, 2022 | Justice Served | \$1,500 |
| September 6, 2022 | Raleigh Police Department Gun Buy Back Program | \$30,000 |
| November 15, 2022 | Healing Raleigh Together Vigil | \$11,000 |
| December 6, 2022 | Temporary Emergency Assistance Fund | \$25,000 |
| February 21, 2023 | Kemetic Cultural Science & System of Unity | \$7,000 |
| April 4, 2023 | United Arts Council of Raleigh & Wake County | \$10,000 |
| | Total Spent | \$84,500 |

As Table One shows above, as of the April 4, 2023, meeting, City Council has spent \$84,500 from Council contingency funds and have a remaining balance of \$65,500.