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## INFORMATION:

### Regular Council Meeting Wednesday, November 4 - Afternoon and Evening Sessions

Reminder that Council will meet next **Wednesday** in regularly scheduled sessions at **1:00 P.M.** and **7:00 P.M.** The agenda for the meeting was published on Thursday:

<https://go.boarddocs.com/nc/raleigh/Board.nsf>

Please note there will be a **Closed Session** immediately following the afternoon session of the Council meeting.

**Reminder:** If there is an item you would like to have pulled from the consent agenda for discussion, please send an e-mail [mayorstaff@raleighnc.gov](mailto:mayorstaff@raleighnc.gov) by 11 A.M. on the day of the meeting.

**You will be receiving information on joining the WebEx Events session; staff will be available to assist with log ins and joining the virtual City Council meeting.**

### **Police Advisory Board - Organizational Update**

*Staff Resource: Audrea Caesar, Ofc. of Equity & Inclusion, 996-5698, [audrea.caesar@raleighnc.gov](mailto:audrea.caesar@raleighnc.gov)*

The Police Advisory Board (PAB) began meeting in August, 2020. Since that time, the board has completed orientation, followed by training with the Raleigh Police Department. In September, the board began the development process of creating bylaws and nominating members for leadership. On Wednesday, October 28, 2020 the board successfully held its first election to select a Chair, Vice Chair and Secretary as follows:

Chair	Shelia Alamin-Khashoggi
Vice Chair	Scotia Burrell
Secretary	Stacey Carless

The board has also completed work on the following statement, and requested staff to share the statement with Council:

### **Police Advisory Board Statement**

In the wake of the Louisville, Kentucky grand jury decision not to charge the police officers who killed Breonna Taylor, many in our community are feeling a deep sense of disappointment, abandonment, and desperation to create change. While the recent protests and civil unrest have been outward signs of the underlying problem, this is not a problem that is new to our community. Despite the efforts of community leaders and the Raleigh Police Department, we have been battling a divided community for many years. This Board was created, in part, to gain a deeper understanding of the police department's policies and the role they may play in the inequities and injustices that have made it challenging to develop and maintain positive relationships between RPD and many of the underrepresented populations within our community.

While we cannot undo any of the tragic events that have caused pain to so many, we will work diligently to identify and advise the City Council of areas for improvement. The work of this Board will be intentional and reflective of our desire to create more transparency and understanding around the policies that guide policing in our community, ensure that policies are applied equitably and justly, and to avoid tragic events, like the death of Breonna Taylor, from happening in our city. *We invite you to join us for our monthly public meetings as we begin this important work.*

*(No attachment)*

### **Seasonal Loose Leaf Collection**

*Staff Resource: Chris McGee, Transportation, 996-6446, [christopher.mcgee@raleighnc.gov](mailto:christopher.mcgee@raleighnc.gov)*

Preparations for the 2020 leaf collection season have been ongoing for several months. Transportation continues to partner with Solid Waste Services, Communications, and Parks, Recreation & Cultural Resources to deliver an efficient and effective program.

Bulk leaf collection will start on November 9. Transportation will use the week of November 2 – 6 to test equipment and train new drivers and workers, since much of the equipment has not been used since last

season and we have several new equipment operators. This is not part of the routine collection effort and will not have any impact on the advertised schedule for collections.

Please remember that the bulk leaf collection program is very dependent upon the weather. Cold wet weather, especially snow and ice, can tremendously slow and/or suspend the program for several days with each occurrence. City staff continually monitor the weather and assess ability to provide services. Staff is diverted from leaf collection to address snow and ice.

Social distancing guidelines related to COVID-19 and the potential for exposure has created new challenges for the program and may have some impact on program delivery. In order to meet social distancing guidelines, additional equipment and coordination efforts are required of staff and supervisors. We have put appropriate measures in place to ensure the safety of our employees and the public; however, these additional measures will extend the collection cycle time. It has also proven difficult to hire additional temporary staff needed for the program this season.

The city continues to collect, on an annual basis, more leaves with fewer temporary permitted sites available for storage. This can result in longer travel times for crews to dump leaves at existing permitted locations. To offer a more reliable schedule, particularly in the face of potential inclement weather and considering limited storage and disposal facilities, the leaf collection schedule will run through February 13 for the completion of the first pass of the program.

Transportation and Solid Waste Services are encouraging Raleigh residents to begin bagging leaves as this will assist in timely program delivery and can provide residents greater flexibility in leaf collection. To help the community with this effort, Transportation and Solid Waste Services are offering up to 5 free biodegradable paper bags. These bags are available for drive-through pick-up at the Yard Waste Center at 900 N. New Hope Road.

*(No attachment)*

### **Tournament Volleyball to Resume at Convention Center**

*Staff Resource: Kerry Painter, Raleigh Convention Center, 996-8503, [kerry.painter@raleighnc.gov](mailto:kerry.painter@raleighnc.gov)*

Following extensive review and coordination, staff is prepared to announce that the first of two volleyball tournaments will take place in January 2021. Following extensive discussions with organizers relating to re-opening plans and safety guidelines, staff has approved this annual tournament to proceed with every measure that has become national and North Carolina industry best-practice safety standards.

#### **City of Oaks (Volleyball); January 16-18, 2021**

5,000 total room nights

Forecast Attendance: 7,000 will change due to restrictions

Teams: 165 Teams, 24 of which will play at Triangle Volleyball Club facility. We anticipate a 1-1 ratio of spectators to players

#### **MAPL (Volleyball); February 26-28, 2021**

2,550 total room nights

Forecast Attendance: 7,000 will change due to restrictions

Teams: Anticipating 150 teams

This is a first major step in returning to business. Other sports tournaments are being evaluated and/or are waiting to go forward depending on the the status of State of North Carolina guidelines, including discussions with the annual boat and home shows being assessed for safety and viability.

*(No attachment)*

### Olde East Raleigh/New Bern Station Area - Planning Studies to be Merged

*Staff Resource: Ira Mabel, Planning and Development, 996-2652, [ira.mabel@raleighnc.gov](mailto:ira.mabel@raleighnc.gov)*

Funding for the Olde East Raleigh Small Area Study was appropriated with the FY20 adopted budget. There is significant overlap in both the content and the geographical area of the Olde East Raleigh study and the New Bern BRT Station Area Planning project, which was awarded a grant from the Federal Transit Administration in September 2020. In addition to the geographic overlap and federal funding, delays to Olde East Raleigh due to COVID-19 have caused the two planning efforts to have very similar project schedules.

The projects will therefore be merged to not only result in a more efficient use of resources, but to also eliminate the potential confusion by the public between two very similar simultaneous planning projects. The study area for New Bern Station Area Planning will be expanded to include the Olde East Raleigh neighborhoods that would have otherwise been included in the area plan update.

While many topics like land use, displacement, density and infill, and urban design were a focus of both studies, some issues specific to Olde East Raleigh such as its historic character, cultural resources, and parks and open space may receive less attention in a combined plan. Additional planning work will be evaluated as the Station Area Planning project progresses to ensure that all issues are properly addressed.

*(No attachment)*

### CSX to Close Raleigh Railroad Crossings for Track Maintenance

*Staff Resource: Rob Murray, Transportation, 996-4991, [rob.murray@raleighnc.gov](mailto:rob.murray@raleighnc.gov)*

CSX Railroad has notified the City of plans to temporarily close rail crossings in Wake County beginning Monday, November 9 for routine track maintenance. All work is expected to be completed by Friday, November 13. However, dates are subject to change due to weather or other unforeseen conditions.

CSX will close the following Raleigh crossings for repairs and updates:

**W. Jones Street (Between Glenwood Ave and N. West St)**

Closing on Monday, 11/9/20 @ 6am

Set to reopen on/around Tuesday, 11/10/20 by 5pm

**N. West Street (Between W. North St and W. Jones St)**

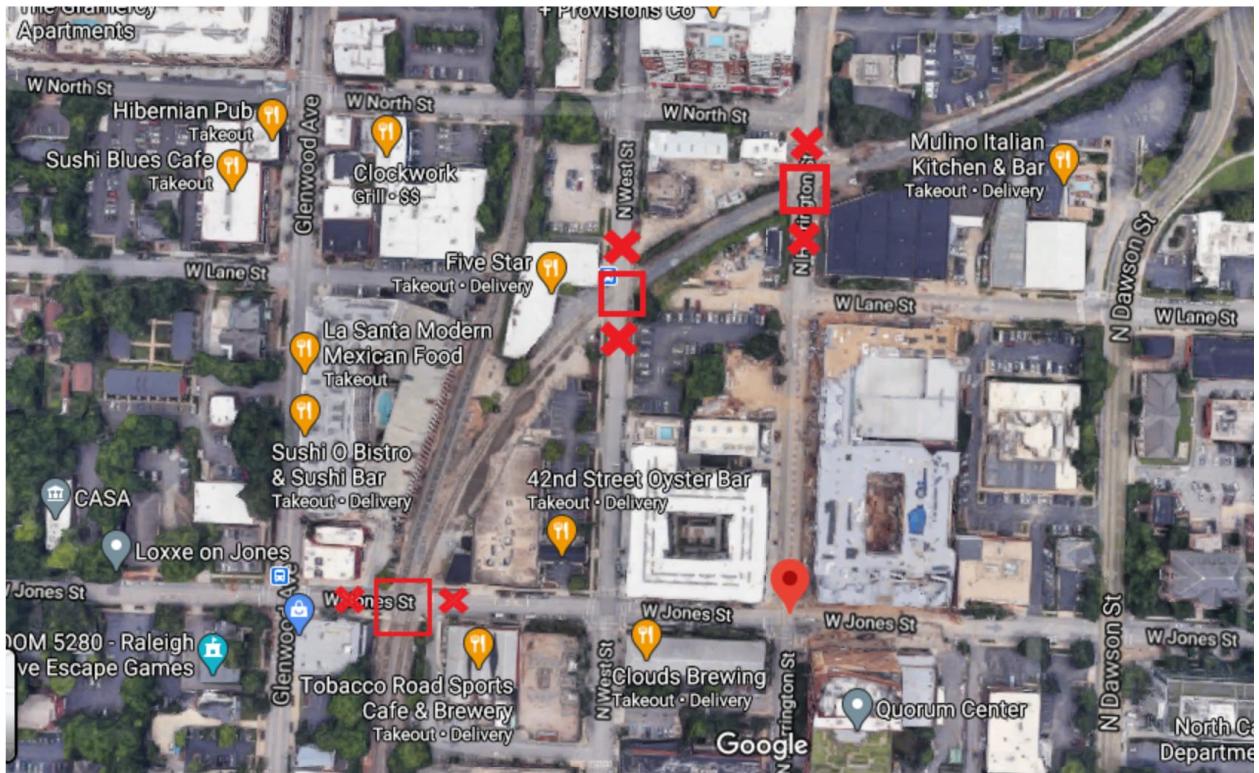
Closing on Tuesday, 11/10/20 @ 6am

Set to reopen on/around Wednesday, 11/11/20 by 5pm

**N. Harrington Street (Near W. North St and W. Lane St)**

Closing on Wednesday, 11/11/20 @ 6am

Set to reopen on/around Thursday, 11/12/20 by 5pm



Full closures will be needed for the duration of the repairs and will require traffic to be rerouted. Signage will be posted marking detour routes to least impact traffic. CSX will be responsible for activating and deactivating all closure infrastructure after all track repairs have been made and crossings are ready to be reopened.

(No attachment)

### **Neighborhood Traffic Management Program: Update on Installation of Pilot Program Project**

Staff Resource: Will Shumaker, Transportation, 996-4175, [william.shumaker@raleighnc.gov](mailto:william.shumaker@raleighnc.gov)

The Neighborhood Traffic Management Program (NTMP) allows staff to initiate pilot projects to continually improve the level of service offered by evaluating new traffic calming products and/or techniques. These new products would be installed on a temporary basis but allowing for a path to permanency if deemed successful and approved by the residents and other stakeholders.

Staff has completed the installation of the first pilot project of speed cushions along South State Street between East Lenoir Street and Martin Luther King Jr Boulevard. A pilot project page has been created within the NTMP page on the city's website that includes pictures, information, timelines, and a public input portal.



Over the next year, staff plans to coordinate with internal stakeholders such as Transit, Raleigh Fire Department, and Solid Waste Services to determine if the speed cushions create any operational issues. There will also be coordination with the residents that live adjacent to the pilot project including other stakeholders such as Ligon Magnet Middle School. Staff will perform traffic evaluations to determine if the installation of the speed cushions have had a positive effect to lowering speeds along this stretch of roadway.

The pilot will remain active through October 31, 2021. After the one-year mark, staff will coordinate with the residents along this portion of South State Street to gather feedback, answer any questions and determine if the residents desire is to have the pilot project remain as a permanent installation along their street through a ballot system. Previous information regarding this item may be found in the *City Manager's Weekly Report* - Issue 2020-38 (October 9).

*(No attachment)*

**Wake Bus Rapid Transit (BRT): Program Update**

Staff Resource: Mila Vega, Transportation, 996-4123, [mila.vega@raleighnc.gov](mailto:mila.vega@raleighnc.gov)

The last update on the BRT program was provided in the September 18, 2020 issue of the *City Manager's Weekly Report* (Issue 2020-35 page 4). The following is an update on branding, station design, and public engagement.

**Wake BRT Branding Update**

Branding the Wake BRT system will assist with providing a distinct identity, resulting in clear and positive public recognition and acceptance of the public transit service. The goal is to complete the branding process this coming winter to align with the 60 percent design milestone for Wake BRT: New Bern Avenue project.

In June 2020, a Branding Technical Committee was established for the purpose of providing input and feedback on the BRT branding process. The committee consists of representatives from the City of Raleigh, the towns of Cary and Garner, Wake County, Capital Area Metropolitan Planning Organization (CAMPO) and GoTriangle.

The branding process includes a two-phased approach. Phase I of the process included data collection through peer review, a branding survey and stakeholder listening sessions. Phase II includes development of branding concepts, refinements and a final recommended brand.

Based off the feedback received from the survey and stakeholder listening sessions, several emerging themes were identified for development of initial brand concepts:

- Create a comprehensive brand that encompasses regional personality and represents all current and future planned corridors
- Omit featuring specific individuals and personalities – to avoid controversy
- Develop a bold and inviting color palette; avoid pastels

Survey results are available online.

**Wake BRT Station Design Update**

Station Design, in conjunction with the branding for the Wake BRT system, will assist with providing a distinct identity, resulting in clear and positive public recognition and acceptance of the public transit service. A consistent station design will help customers navigate the system and provide a uniform experience for all corridors. Branded stations have been identified by the Federal Transit Administration as an integral element of the BRT service. The goal is to develop a station design kit-of-parts by this coming winter, for the use of New Bern Avenue BRT final design and as other corridors enter preliminary design phase.

Technical station design work will be completed through the participation of the Wake BRT Project Management Team. The team includes representation from Wake Transit Plan partners including the towns of Cary and Garner, Wake County, CAMPO, GoTriangle and Department of Transportation and various departments within the City of Raleigh. This work will be completed in three phases:

1. Data Collection: includes precedent imagery and concept themes discussions, visual preference survey and discussion on station design elements (kit-of-parts);
2. Concept Development: includes review and input on initial concept designs and identification of preferred concepts for final design refinement; and
3. Final Concepts: includes presentation of final design concepts including station design (kit-of-parts) to be used for all corridors.

Wake BRT Stakeholders and the public will have ample opportunities to provide feedback at all stages of station design starting with a visual preference survey that will go live November 2, 2020.

### **Wake BRT Public Engagement Update**

A Virtual Open House for the Wake BRT project will be hosted from November 2 through November 30. The purpose of the Virtual Open House is to provide an overview of the BRT program, provide project-specific updates and gather further public and stakeholder feedback through multiple surveys. The Virtual Open House will provide updates on all BRT projects including Equitable Development Around Transit, New Bern Avenue, Western Boulevard, Southern Corridor, Northern Corridor and Artist-in-Residence.

A live question and answer session will be held on November 19. Project staff will be available to provide detailed updates and answer questions from the public. A recording of the live Q&A session will be posted after the meeting.



## Council Member Follow Up Items

### Follow Up from the September 8 City Council Work Session

#### HAWK Signal Installation Timeline for Greenway Crossings at Sunnybrook Road and Gorman Street (Mayor Pro Tem Branch)

Staff Resource: Jed Niffenegger, Transportation, 996-4039, [jed.niffenegger@raleighnc.gov](mailto:jed.niffenegger@raleighnc.gov)

During the work session - following the Pedestrian Safety presentation given by staff - Council requested a timeframe to have pedestrian hybrid beacons known as HAWKS installed at two greenway crossings for the Walnut Creek Trail on Sunnybrook Road and Gorman Street. The design plans for the HAWKS signals are currently in the final stages of design and should be completed within the next 30 days. Following the design completion, it will be advertised for bid and once a contractor is selected, the time frame to have the signals installed should be within 6-9 months. Previous information regarding this issue may be found in the *City Manager's Weekly Report Issue 2019-33* (August 30).

*(No attachment)*

### Follow Up from the October 20 City Council Meeting

#### Curtis Johnson Follow-up (Mayor Baldwin)

Staff Resource: Larry Jarvis, Housing and Neighborhoods, 996-6947, [larry.jarvis@raleighnc.gov](mailto:larry.jarvis@raleighnc.gov)

At the meeting, Curtis Johnson asked about the process used to select non-profits for COVID-19 grant funding. Staff has contacted Mr. Johnson to provide information about the solicitation processes used in conjunction with HUD entitlement funds and HUD funds awarded to the City under the CARES Act. While solicitations are posted on the City's website, Mr. Johnson was encouraged to create a "My Raleigh Subscription" account in order to automatically receive notifications about grant solicitations. A link to do so was provided. He was also given staff contact information for any follow-up questions or future inquiries.

*(No attachment)*