Certificate of Appropriateness Placard
for Raleigh Historic Resources

605 POLK STREET
Address

OAKWOOD
Historic District

Historic Property
017-15-MW
Certificate Number

2/4/2015
Date of Issue

8/4/2015
Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Pending the resolution of appeals, commencement of work is at your own risk.
### Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

**For Office Use Only**

- **Transaction #**: 42038
- **File #**: CH-15-MW
- **Fee**: $29
- **Amt Paid**: $29
- **Check #**: C/L
- **Rec'd Date**: 1/16/15
- **Rec'd By**: 
  - **Complete**: 2/3/15

---

- If completing by hand, please use **BLACK INK**. Do not use blue, red, any other color, or pencil as these do not photocopy.

**Property Street Address**: 605 Polk St., Raleigh, NC 27604

**Historic District**: Oakwood

**Historic Property/Landmark name (if applicable)**: 

**Owner's Name**: John Philip Crane & Phyllis Coopey Crane

**Lot size**

<table>
<thead>
<tr>
<th>(width in feet)</th>
<th>82&quot;</th>
<th>28&quot;</th>
</tr>
</thead>
<tbody>
<tr>
<td>(depth in feet)</td>
<td>209.63'</td>
<td></td>
</tr>
</tbody>
</table>

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

<table>
<thead>
<tr>
<th>Property Address</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.
Type or print the following:

Applicant    John Philip Crane & Phyllis Coopey Crane

Mailing Address       605 Polk St.

City       Raleigh            State       NC            Zip Code       27604

Date      1/16/2015        Daytime Phone    919-218-8012

Email Address       Phylliscrane@yahoo.com

Signature of Applicant     [Signature]

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 3/31/15. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

Signature     [Signature]        Date    3/4/15

Project Categories (check all that apply):

- [x] Exterior Alteration
- [ ] Addition
- [ ] New Construction
- [ ] Demolition

Will you be applying for state or federal rehabilitation tax credits for this project?

- [ ] Yes
- [x] No

Design Guidelines Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO BE COMPLETED BY APPLICANT</td>
<td>TO BE COMPLETED BY CITY STAFF</td>
<td></td>
</tr>
<tr>
<td>------------------------------</td>
<td>-------------------------------</td>
<td></td>
</tr>
<tr>
<td>YES</td>
<td>N/A</td>
<td>YES</td>
</tr>
</tbody>
</table>

Attach 8-1/2" x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.

**Minor Work** (staff review) – 1 copy

**Major Work** (COA Committee review) – 13 copies

1. **Written description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)

2. **Description of materials** (Provide samples, if appropriate)

3. **Photographs** of existing conditions are required.

4. **Paint Schedule** (if applicable)

5. **Plot plan** (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.

6. **Drawings** showing proposed work
   - Plan drawings
   - Elevation drawings showing the new façade(s).
   - Dimensions shown on drawings and/or graphic scale.
   - 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snap shots of individual drawings on the big sheet.

7. Stamped envelopes addressed to all property owners within 100 feet of property, not counting the width of public streets and alleys. (Required for Major Work)

8. **Fee** (See Development Fee Schedule)
Minor Work - Exterior Alterations to the back porch:

We want to take off the screening of the porch and put up wood siding – enclose the porch and make it a sunroom

Windows & door specs attached

Paint color – wood siding and wood trim will be the same as the rest of the house

Front of 605 Polk St., Raleigh

Current west side view – wood siding and wood trim will match what is already in place
View from north east corner of 605 Polk ST., Raleigh

Screening will be replaced with wood siding and wood trim to match what is already in place.
Plan Notes:
- Verify all dimensions in field. Consult with owner on all decisions.
- Match existing construction and exterior finishes to meet local codes and historic regulations.
- Windows based on Jeld-Wen Premium Wood Tradition Plus Double Hung W/ Insulated Glass - TWD 325G P.O. 34½" x 57¼"
- Door based on ReliaBuilt 30"x68½x13/4" #C full light glass wood door. Window and door grills to match existing. Use insulating glass in all openings.

- Existing Ext. walls to remain
- New 2x4 wood stud walls with studs @ 16" O.C., R-13 FG. Batt insulation. Finishes to match existing.
- Provide new insulation in floor and roof to match existing.
Plan Notes:

- Verify all dimensions in field. Consult with ownership on all decisions.
- Match existing construction and exterior finishes to meet local codes and historic regulations.
- Windows based on Jeld-Wen Premium Wood Tradition Plus Double Hung w/ Insulated Glass - TWD 3356 R.O. 34½" x 57½".
- Door, based on ReliaBuilt 30"x60x1½" SC Full Light Glass Wood Door. Window and door grills to match existing. Use insulating glass in all openings.

- EXIST - Existing ext. walls to remain
- NEW 2x4 Wood Stud Walls with studs @ 16" O.C. R-13 F.G. Batt insulation. Finishes to match existing.
- Provide new insulation in floor and roof to meet code.
RIGHT (EAST) SIDE ELEVATION

SCALE: 1/4" = 1'-0"

NOTE:
All new siding and exterior trim to match existing.

Material and dimensions

EXISTING ADDITION TO REMAIN AS IS

EXISTING PORCH ROOF, TRIM, BOXING & SOFFIT TO REMAIN AS IS

NEW CORNER BOARD

NEW SIDING

EXISTING LATTICE UNDER PILLING TO REMAIN (TYP.)
NOTES
ALL NEW SIDING AND EXTERIOR TRIM TO MATCH EXISTING.

EXISTING ADDITION TO REMAIN AS IS

EXISTING PORCH ROOF, TRIM, BOXING, & SOFFIT TO REMAIN AS IS

NEW SIDING

NEW WINDOW

NEW DOOR

NEW CORNER BOARD

EXISTING STOOP TO REMAIN

(DETAILS OMITTED FOR CLARITY)

LEFT (WEST) SIDE ELEVATION

SCALE: \( \frac{1}{4}'' = 1' - 0'' \)
NOTE:
ALL NEW SIDING AND EXTERIOR TRIM TO MATCH EXISTING.

REAR (South) ELEVATION
SCALE: 1/4" = 1'-0"
Window Section
Scale: 1/4" = 1'-0"

Applied Trim to Match Existing

Window & Door Head Trim
Scale: 3" = 1'-0"

Window & Door Trim
Scale: 3" = 1'-0"

Window Sill Extension
Scale: 3" = 1'-0"

Exterior Trim Details
Scale as shown

Note:
Exterior Siding is 3/4 Pine 1X6 with a 4 1/2" Exposure
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Product Code</th>
<th>Description</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td></td>
<td></td>
<td>$922.41</td>
<td>1</td>
<td>$922.41</td>
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</tbody>
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**Manufacturer:** Reeb

- **Division:** Millwork
- **Product:** Doors
- **Type:** Entry/Exterior
- **Manufacturer:** Reeb
- **Region:** East
- **Product Material:** Wood
- **Material Type:** Pine
- **Configuration (Units viewed from Exterior):** Single Door
- **Factory Finish Option:** No
- **Frame Material:** Primed
- **Actual Width:** 40 1/4-in
- **Actual Height:** 83 3/8-in
- **Fits Opening Width:** 38 1/2-in
- **Fits Opening Height:** 82 1/2-in
- **Slab Width:** 36-in
- **Slab Height:** 80-in
- **Product Style:** 1/2 Lite
- **Glass Type:** Clear
- **Panel Type:** Raised
- **Panel Thickness:** 1-3/8-in
- **Glass Style:** Clear
- **Insulation:** Insulated Glass
- **Model:** P4944
- **Hanging:** Right Hand Inswing
- **Casing/Brickmould Pattern:** Standard Brickmould
- **Casing/Brickmould Type:** Primed
- **Ship Brickmold Loose:** No
- **Hinge Type:** Square x Square
- **Hinge Brand:** Reeb
- **Hinge Finish:** US3 Bright Brass
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<thead>
<tr>
<th>Item</th>
<th>Specification</th>
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<tbody>
<tr>
<td>Jamb Depth</td>
<td>4 9/16-in</td>
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<tr>
<td>Stile</td>
<td>Composite Adjustable</td>
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<tr>
<td>Stile Finish</td>
<td>Brass</td>
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<tr>
<td>Multi-Point Lock</td>
<td>None</td>
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<tr>
<td>Bore</td>
<td>Double Lock Bore 2-3/8-in Backset</td>
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<tr>
<td>Strike Jamb Prep</td>
<td>DBM</td>
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<tr>
<td>Weatherstrip Type</td>
<td>Compression</td>
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<tr>
<td>Custom Height Option</td>
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<tr>
<td>Kick Plate</td>
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<td>Stile Cover</td>
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<tr>
<td>Finish Exterior Door Color Type</td>
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<tr>
<td>Finish Interior Door Color Type</td>
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<tr>
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<td>Lead Time</td>
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<tr>
<td>Item Number</td>
<td>316042</td>
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Salesperson: CLAYTON COUCH (S0444CC1)

Accepted by: ___________________________  Date: 01/06/2015

Project Total: $922.41

Print this Page

This Millwork Quote is valid until 1/5/2015. This is an estimate only. This estimate does not include tax or delivery charges. Delivery of all materials contained in this estimate are subject to availability from the manufacturer or supplier. All the above quantities, dimensions, specifications and accessories have been verified and accepted.
Project #: 429894045  Description: window
Customer Name: JOHN CRANE
Customer Phone: (919) 833-0795
Customer Address: 605 POLK ST
RALEIGH, NC 27604
USA

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Product Code</th>
<th>Description</th>
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</thead>
<tbody>
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<td>Manufacturer: PlyGem Windows - Wood</td>
<td></td>
</tr>
<tr>
<td>Exact Size = 33 3/8&quot; W x 57&quot; H</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rough Opening = 34 1/2&quot; W x 57 5/8&quot; H</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division : Millwork</td>
<td></td>
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<tr>
<td>Product : Windows</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Type : Double Hungs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>View Energy Star Products : No - I want to view all products</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Material : Wood - Wood Exterior Casing</td>
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<tr>
<td>Product Line : New Construction</td>
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<tr>
<td>Frame : 4-9/16&quot;</td>
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<tr>
<td>Unit Style : Natural Wood Interior / Wood Sash</td>
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<tr>
<td>Fin Type : Brick Mould</td>
<td></td>
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</tr>
<tr>
<td>Configuration : Single Unit</td>
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<tr>
<td>Sash Configuration : Standard</td>
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<tr>
<td>Performance Rating : Standard DP Performance</td>
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<td>Florida Approval Number : Not Listed</td>
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<tr>
<td>Exterior Color : Primed for Painting</td>
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<tr>
<td>Interior Finish : Primed</td>
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<tr>
<td>Opening Type : Rough</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exact Width : 33 3/8&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exact Height : 57&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rough Opening Width : 34 1/2&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rough Opening Height : 57 5/8&quot;</td>
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<tr>
<td>Glass Type : Dual Glazed</td>
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<tr>
<td>Tempered Glass : No</td>
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<td>Low E Glass : Low E</td>
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<tr>
<td>Tint : No</td>
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<tr>
<td>Glass Option - Top Sash : Clear</td>
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<td>Glass Option - Bottom Sash : Clear</td>
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<td>Gas Filled : None</td>
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<tr>
<td>Grid Type : None</td>
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<tr>
<td>Wall Depth : No Extension Jamb</td>
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<tr>
<td>Sill Stops Applied : No</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Unit Price</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>$206.94</td>
<td>5</td>
<td>$1,034.70</td>
</tr>
</tbody>
</table>
Williamsburg Casing
Sill Nose Type : Standard
Sill Nose & Horn Options : Standard - No Extension
Base Sill Material : Wood
Sill Nose Material : Wood
Blind Stop Option (Material) : Wood
Tilt Option : Compression Tilt
Balance Color : White
Hardware Finish : White
Screen : Full Screen
Screen Color : White
Screen Mesh : Fiberglass
Series : 4100 Series
Delivery : Store
Lead Time : 14 Days

Salesperson: JUSTYN STUTTS (S0444JS1)

Accepted by: ____________________________ Date: 01/06/2015

Print this Page

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MORE VALUE. MORE PERFORMANCE. MORE SOLUTIONS.

If you're looking for a window that delivers the best possible performance at the best possible value, look no further than Ply Gem Windows Builder Series. It's energy efficient, offers a variety of material choices, most of which are virtually maintenance free and can withstand the toughest tests, including the test of time. Plus, with our service and support you'll be able to get the job done the right way on time and on budget.

www.plygemwindows.com
100 DOUBLE HUNG

STANDARD FEATURES

- Natural wood finish and interior ready for staining to match any interior decor—also available with primed interior finish.
- Exterior water-repellant preservative treated wood components are pre-finished and ready for use. Latex paints—also available. Natural wood exterior finish.
- Energy-efficient warm-edge insulating glazings.
- Durable aluminum balance system for simple, lifelong maintenance.
- Custom parts and options are available.
- Standard window operation with 1/4" multi-point locks and 1/4" mortise lock. Custom parts and options are available.
- Rotted fiberglass is used only as a back-up for easy replacement.
- Soundproof glass is available on select units for quiet insulation.

OPTIONS

GLASS OPTIONS:
Low-E, HS glass, wired, obscure and tempered

GRILLE OPTIONS:
Grilles between-the-glass (BG) in 3/8" and 5/8". Select from our full line of standard styles or add a custom grille for an elegant touch.

PRODUCT CONFIGURATION:
Select your configuration from our extensive line of standard shapes and special shapes to meet your needs.

COLOR OPTIONS:

THERMAL PERFORMANCE

<table>
<thead>
<tr>
<th>Material</th>
<th>U-Value</th>
<th>SHGC</th>
<th>VT</th>
<th>NFRC Certified</th>
</tr>
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<tbody>
<tr>
<td>1/4&quot; IGU Clear</td>
<td>2.08</td>
<td>0.48</td>
<td>0.58</td>
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<td>3/8&quot; Insulated</td>
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<tr>
<td>1/4&quot; IGU Unit</td>
<td>3.13</td>
<td>0.32</td>
<td>0.27</td>
<td>0.52</td>
</tr>
</tbody>
</table>

NOTE: Colors shown are a close approximation and may not be an accurate representation of the actual color. Please request color samples from your Ply Gem sales representative for complete details.

Ply Gem
Building Products. Building Solutions.
100 DOUBLE HUNG

FEATURES

1. Natural wood exterior and interior ready for finishing to match any exterior design and exceed industry standards for durability.

2. Exterior window appearance is treated. Wood components are primed and ready for pre-finished exterior coatings also available on interior for additional protection.

3. Energy-efficient windows with a warm edge glass.

4. Automatic pitch release system for simple operation and tracking of exterior glass.

5. 1-3/4” woodclimate™ for efficient, no condensation, exterior to 3/4”.


7. Balcony frame with invisible balance for easy operation.


100 double hung units are wood windows with exterior components and brass insect screen with water repellent preservation. The interior natural wood is ready for paint or stain, while the exterior wood is primed and ready for pre-finished exterior coatings. The Hung units come with an optional conventional simple hanging accessories system that allows for easy opening and closing of the exterior finish. The selection of exterior coating options provides an authentic historic look (see page 28 for optional).
Thank you Tania.
We are meeting with the contractor in the morning for more info to deliver to you.
Note that the screened in porch we want to enclose was added 6 years ago when we completely remodeled the house back to its original design. We added a large kitchen and the screened in porch at that time.
This house was built in 1904 and my husband’s grandmother and her 2 children were the residents. One of those children was my husband’s mother. We have had 5 generations of his family living in this house in 110 years. It was so much fun putting the house back to its original design. My husband was born and raised in this house and it has very special meaning to us. We definitely understand keeping the house’s historical as possible.
Phil & Phyllis Crane

Have a Great Day!
Rev. Phyllis C. Crane
Minister of Senior Adults
First Baptist Church
411 N. Fayetteville St., Clayton, NC 27520
919-553-4161 Church
Home:
605 Polk St., Raleigh, NC 27604
919-833-0795 Home
919-218-8012 Cell