CERTIFICATE OF APPROPRIATENESS PLACARD
for Raleigh Historic Resources

538 E JONES STREET
Address
OAKWOOD
Historic District

Historic Property
026-15-MW
Certificate Number
3/16/2015
Date of Issue
9/16/2015
Expiration Date

Project Description:

- Alter driveway apron.

OK to PERMIT

Signature: [Signature]
Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.
Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

- If completing by hand, please use BLACK INK. Do not use blue, red, any other color, or pencil as these do not photocopy.

<table>
<thead>
<tr>
<th>Transaction #</th>
<th>42-1909</th>
</tr>
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<tbody>
<tr>
<td>File #</td>
<td>026-15-MW</td>
</tr>
<tr>
<td>Fee</td>
<td>$29.00</td>
</tr>
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<td>Amt Paid</td>
<td>$29.00</td>
</tr>
<tr>
<td>Check #</td>
<td>1193</td>
</tr>
<tr>
<td>Rec’d Date</td>
<td>3-6-15</td>
</tr>
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<td>Rec’d By</td>
<td>3/6/15</td>
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<tr>
<td>Complete By</td>
<td>3/6/15</td>
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</table>

Property Street Address  538 E. Jones St.

<table>
<thead>
<tr>
<th>Historic District</th>
<th>Oakwood</th>
</tr>
</thead>
</table>

Historic Property/Landmark name (if applicable)

Owner’s Name Robert and Kimberly Wagner

<table>
<thead>
<tr>
<th>Lot size 7508 S.F. (0.17 acre)</th>
<th>(width in feet) 37'</th>
<th>(depth in feet) 205'</th>
</tr>
</thead>
</table>

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

<table>
<thead>
<tr>
<th>Property Address</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A (Minor Work)</td>
<td></td>
</tr>
</tbody>
</table>

I understand that all applications that require review by the commission’s Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.
Type or print the following:

Applicant  Robert Wagner

Mailing Address  92 Elam Ct.

City  New Hill  State  NC  Zip Code  27562

Date  2/27/2015  Daytime Phone  (919) 612-3945

Email Address  rwagner@wagnerarch.com

Signature of Applicant  

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Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 9/10/15. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

Signature  

Date  3/16/15

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Project Categories (check all that apply):

- Exterior Alteration
- Addition
- New Construction
- Demolition

Will you be applying for state or federal rehabilitation tax credits for this project?

- Yes
- No

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Design Guidelines Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3.2 (p.12-13)</td>
<td>Site Features and Plantings (Driveways)</td>
<td>Remove gravel covering and remove and reinstall existing brick pavers at driveway apron between sidewalk and curb cut. Install new rock &amp; sand base layers &amp; then reinstall original brick pavers in same herringbone pattern &amp; location as original pavers.</td>
</tr>
<tr>
<td>2.5 (p.15-16)</td>
<td>Walkways, Driveways, and Offstreet Parking</td>
<td>Same as above</td>
</tr>
<tr>
<td>TO BE COMPLETED BY APPLICANT</td>
<td>YES</td>
<td>N/A</td>
</tr>
<tr>
<td>-----------------------------</td>
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<td>-----</td>
</tr>
</tbody>
</table>

Attach 8-1/2" x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.

**Minor Work (staff review) – 1 copy**

**Major Work (COA Committee review) – 13 copies**

1. **Written description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)

2. **Description of materials** (Provide samples, if appropriate)

3. **Photographs of existing conditions are required.**

4. **Paint Schedule** (If applicable)

5. (**Plot plan** (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.)

6. **Drawings** showing proposed work
   - Plan drawings
   - Elevation drawings showing the new façade(s).
   - Dimensions shown on drawings and/or graphic scale.
   - 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snap shots of individual drawings on the big sheet.

7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys. (Required for Major Work)

8. **Fee** *(See Development Fee Schedule)*
COA Application  
Address: 538 E. Jones St., Raleigh NC (Oakwood Historic District)  
Owners: Robert & Kimberly Wagner  

1. **Written Description of Work:**  
   Remove and reinstall original historic brick pavers at driveway apron in area between existing sidewalk and existing back of curb at street. Excavate existing dirt base and install new base layers of rock and sand then reinstall the original historic brick pavers in the same footprint/area as before removal of original brick pavers (approx. 12’ long x 5’ wide). Also install brick pavers to match the original herringbone brick pattern as before removal of original brick pavers.

2. **Description of Materials:**  
   New rock and sand sub-base; Salvaged historic brick pavers.

3. **Photographs:**  
   See attached photos of brick pavers and gravel covering at driveway apron.

4. **Paint Schedule:**  
   N/A

5. **Plot plan:**  
   See attached plot plan showing location of brick pavers. New installation to match the same footprint/area as the original installation.

6. **Drawings:**  
   N/A - See Plot Plan.

7. **Stamped envelopes addressed to...**  
   N/A – minor work

8. **Fee:**  
   See enclosed $29 payment for minor application fee.
Hi Rob –

Even though you are bringing back what was once there, the end effect is an exterior change. Please submit a COA application that requests removal of gravel covering an brick driveway apron. It is approvable as a Minor Work application.

Thanks!
Tania

P.S. What a fabulous find!

Tania Georgiou Tully, Preservation Planner
Raleigh Historic Development Commission
PO Box 829 Century Station
Raleigh NC 27602
919.832.7238
919.996.2674 (direct)
919.516.2684 (fax)
www.rhdc.org

Design Guidelines are online here.

From: Rob Wagner [mailto:rwagner@wagnerarch.com]
Sent: Saturday, October 11, 2014 11:02 AM
To: ttully@rhdc.org
Subject: 538 E. Jones

Tania,

We did work on our driveway to install new gravel, which was part of a COA we have. When we were preparing for the the work we discovered existing brick in a herringbone pattern in the driveway area between the sidewalk and the street. Our contractor, in his course of doing the gravel driveway work mistakenly pulled up this brick (even though we had previously instructed them not to – sheesh!). We, luckily, caught him before he hauled away the brick and have stockpiled it for reuse/reinstallitin and want to simply put this brick back in the same area and pattern as it was before. However, because we didn’t include a description of this work in our original COA we want to make sure this is acceptable. It seems like we are simply “repairing” what was already there, but we are holding off on this until we run it by you to make sure it’s OK. I have attached the only photos I have showing the previously existing brick, which was mostly covered/hidden by gravel, to show you what was there. How do you recommend we proceed?

Rob Wagner, AIA, LEED AP
(919) 612-3945
Outside edge of original pavers

Original brick pavers in herringbone pattern. Reinstall in same footprint and in same pattern.
Robert:

Thanks for turning in a Minor Work COA application for 538 E. Jones St. We have reviewed your application and need one quick addition before making a determination. Please provide a picture of the front of the property.

Thanks,

Daniel

Daniel Band, Planner I
Long Range Planning Division
Raleigh Planning Department
919-996-2180 - OEP, 2nd Floor
Tully, Tania

From: Rob Wagner <rwagner@wagnerarch.com>
Sent: Tuesday, March 10, 2015 5:50 PM
To: Band, Daniel
Cc: Tully, Tania
Subject: RE: Minor Work COA for 538 E. Jones St
Attachments: 538_E_Jones_FrontFacade.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Daniel,

Sure. See attached photo. Thank you.

Rob Wagner, AIA, LEED AP
(919) 612-3945
Wagner Architecture, plc
92 Elam Ct., New Hill, NC 27562
www.wagnerarch.com

From: Band, Daniel [mailto:Daniel.Band@raleighnc.gov]
Sent: Tuesday, March 10, 2015 5:35 PM
To: rwagner@wagnerarch.com
Cc: Tully, Tania
Subject: Minor Work COA for 538 E. Jones St

Robert:

Thanks for turning in a Minor Work COA application for 538 E. Jones St. We have reviewed your application and need one quick addition before making a determination. Please provide a picture of the front of the property.

Thanks,

Daniel

Daniel Band, Planner I
Long Range Planning Division
Raleigh Planning Department
919-996-2180 - OEP, 2nd Floor