Certificate of Appropriateness Placard
for Raleigh Historic Resources

516 ELM STREET
Address

OAKWOOD
Historic District

Historic Property
034-16-MW
Certificate Number

2/24/2016
Date of Issue

8/24/2016
Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7236 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Pending the resolution of appeals, commencement of work is at your own risk.

Signature,
Raleigh Historic Development Commission
Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

- If completing by hand, please use BLACK INK. Do not use blue, red, any other color, or pencil as these do not photocopy.

<table>
<thead>
<tr>
<th>Property Street Address</th>
<th>516 Elm St, Raleigh NC 27604</th>
</tr>
</thead>
<tbody>
<tr>
<td>Historic District</td>
<td>Historic Oakwood</td>
</tr>
<tr>
<td>Historic Property/Landmark name (If applicable)</td>
<td></td>
</tr>
<tr>
<td>Owner's Name</td>
<td>Mary &amp; Terry Iverson</td>
</tr>
<tr>
<td>Lot size</td>
<td>(width in feet)</td>
</tr>
<tr>
<td>(depth in feet)</td>
<td></td>
</tr>
</tbody>
</table>

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

<table>
<thead>
<tr>
<th>Property Address</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I understand that all applications that require review by the commission’s Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the
## Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until **3/24/16**. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

**Signature** ___________  
**Date** ___________

---

### Project Categories (check all that apply):

- [ ] Alteration
- [ ] Addition
- [ ] New Construction
- [ ] Demolition

**Will you be applying for state or federal rehabilitation tax credits for this project?**

- [ ] Yes
- [X] No

---

### Design Guidelines

Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3.5 pg 13</td>
<td>Site features and plantings: Replace a seriously diseased or severely damaged tree or hedge with a new tree or hedge of a similar or identical species.</td>
<td>Remove severely damaged, diseased tree. The January 22nd ice storm caused major damage and limb loss to a large maple tree on the northwest corner of the property. Arborist Robert Underwood assessed the tree on Saturday, January 23rd. He found limbs on power lines and determined the tree was no longer viable and was at risk of falling on the house and of possible taking down power lines in the future. Due to this assessment, Duke Power removed the limbs off the lines and topped the tree. Robert Underwood then removed what remained of the tree on February 2nd.</td>
</tr>
<tr>
<td>2.3.5 pg 13</td>
<td>Site features and plantings: Replace a seriously diseased or severely damaged tree or hedge with a new tree or hedge of a similar or identical species.</td>
<td>Replace the tree with a similar species.</td>
</tr>
</tbody>
</table>
## TO BE COMPLETED BY APPLICANT

<table>
<thead>
<tr>
<th>Minor Work (staff review) – 1 copy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Work (COA Committee review) – 13 copies</td>
</tr>
</tbody>
</table>

1. **Written description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g., width of siding, window trim, etc.).

2. **Description of materials** (Provide samples, if appropriate)

3. **Photographs** of existing conditions are required.

4. **Paint Schedule** (if applicable)

5. **Plot plan** (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.

6. **Drawings** showing proposed work
   - Plan drawings
   - Elevation drawings showing the new façade(s).
   - Dimensions shown on drawings and/or graphic scale.
   - 8-1/2” x 11” reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2” x 11” snap shots of individual drawings on the big sheet.

7. **Stamped envelopes** addressed to all property owners within 100 feet of property not counting the width of public streets and alleys. (Required for Major Work)

8. **Fee** ([See Development Fee Schedule](#))

---

**Page 3 of 3 Application for Certificate of Appropriateness**

revision 10.21.13
Hi Simone,

Thank you for your email and for assisting us with our COA.

We plan to plant a 7-10' hardwood, either maple or oak, in the Northwest corner of the lot, close to where the tree was removed.

Please let me know if you need anything further.

Regards,
Mary Iverson