19-104 W HARGETT STREET
Address

ODD FELLOWS BUILDING
Historic Property
040-17-MW
Certificate Number
03-9-2017
Date of Issue
09-9-2017
Expiration Date

Project Description:

- Install blade sign on north side of building, "The Art of Style"

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephore the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature:

Pending the resolution of appeals, commencement of work is at your own risk.
Raleigh Historic Development Commission –
Certificate of Appropriateness (COA) Application

[Logo and contact information]

[X] Minor Work (staff review) – 1 copy
☐ Major Work (COA Committee review) – 10 copies
☐ Additions Greater than 25% of Building Square Footage
☐ New Buildings
☐ Demo of Contributing Historic Resource
☐ All Other

☐ Post Approval Re-review of Conditions of Approval

For Office Use Only
Transaction # 502422
File # 040-17-MW
Fee $29
Amount Paid $29
Received Date 2/17/17
Received By

Property Street Address 19-104 West Hargett St.

Historic District

Historic Property/Landmark name (if applicable) Odd Fellows

Owner's Name Odd Fellows Landlord LLC

Lot size (width in feet) (depth in feet)

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys (Label Creator).

<table>
<thead>
<tr>
<th>Property Address</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Page footer]
WWW.raleighnc.gov
REVISION 08.29.16
Type or print the following:

Applicant: Harrell Sign Co
Mailing Address: 512 Pershing Road
City: Raleigh
State: NC
Zip Code: 27608
Date: 1-4-2017
Daytime Phone: 919-832-6878
Email Address: mary@harrellsign.com

Applicant Signature

Will you be applying for rehabilitation tax credits for this project? □ Yes □ No

Did you consult with staff prior to filing the application? □ Yes □ No

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work (attach additional sheets as needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Putting in a blade sign - see attached Plan</td>
</tr>
</tbody>
</table>

Office Use Only

Type of Work: 64

Page 2 of 3
Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 3/9/17. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) ___________________________ Date 3/9/17

<table>
<thead>
<tr>
<th>TO BE COMPLETED BY APPLICANT</th>
<th>TO BE COMPLETED BY CITY STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attach 8-1/2&quot; x 11&quot; or 11&quot; x 17&quot; sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</td>
<td>YES</td>
</tr>
<tr>
<td><strong>Minor Work</strong> (staff review) – 1 copy</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Major Work</strong> (COA Committee review) – 10 copies</td>
<td>✓</td>
</tr>
<tr>
<td>1. <strong>Written description.</strong> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)</td>
<td>✓</td>
</tr>
<tr>
<td>2. <strong>Description of materials</strong> (Provide samples, if appropriate)</td>
<td>✓</td>
</tr>
<tr>
<td>3. <strong>Photographs</strong> of existing conditions are required. Minimum image size 4&quot; x 6&quot; as printed. Maximum 2 images per page.</td>
<td>✓</td>
</tr>
<tr>
<td>4. <strong>Paint Schedule</strong> (if applicable)</td>
<td>✓</td>
</tr>
<tr>
<td>5. <strong>Plot plan</strong> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition; demolition; fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.</td>
<td>✓</td>
</tr>
</tbody>
</table>
| 6. **Drawings** showing existing and proposed work  
  - Plan drawings  
  - Elevation drawings showing the façade(s)  
  - Dimensions shown on drawings and/or graphic scale (required)  
  - 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet. | ✓ | ✓ | ✓ | ✓ | ✓ |
| 7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses. | ✓ | ✓ | ✓ | ✓ | ✓ |
| 8. **Fee (See Development Fee Schedule)** | ✓ | ✓ | ✓ | ✓ | ✓ |
Non-Illuminated Double-Faced Hanging Sign

Sign Depth: 2"
Material: Fabricated Aluminum
Background Color: Black
Copy Color: White
Mount: Attach Below Black Aluminum Bracket Mounted to Building Fascia

Attachment in Mortar Joints Only
Using (4) ½" x 4" Lag Bolts & Shields (black)

Sign Location
Approximately 9'-8' Clearance
Mr. Anagnost,

Here are some more pictures of the store front. Please let me know if you need anything else.

On Thu, Feb 2, 2017 at 2:19 FM, Anagnost, John <John.Anagnost@raleighnc.gov> wrote:

Mary: Thank you for submitting a Minor Work application for 19 W Hargett St. I’ve reviewed the application and I have a few comments. Additional materials may be sent in by email.

- Please provide print-quality, color images of both street fronts of the building (the other photo you sent was too close, please provide wider shots)

Thanks,

John

“E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized City or Law Enforcement official.”

--

Thank you,

Mary Baker
Harrell Sign Co, Inc
512 Pershing Rd.
Raleigh, NC 27608
Tel: 919.832.6876
Fax: 919.832.4907