



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

19-104 W HARGETT STREET

Address

Historic District

ODD FELLOWS BUILDING

Historic Property

040-17-MW

Certificate Number

03-9-2017

Date of Issue

09-9-2017

Expiration Date

Project Description:

- Install blade sign on north side of building, "The Art of Style"

This card must be kept pasted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT
SERVICES
DEPARTMENT**

Development Services
Customer Service Center
One Exchange Plaza
1 Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-996-2495
eFax 919-996-1831



- Minor Work (staff review) – 1 copy**
- Major Work (COA Committee review) – 10 copies**
 - Additions Greater than 25% of Building Square Footage
 - New Buildings
 - Demo of Contributing Historic Resource
 - All Other
- Post Approval Re-review of Conditions of Approval

For Office Use Only	
Transaction #	502422
File #	040-17-MW
Fee	\$29
Amount Paid	\$29
Received Date	2/1/17
Received By	[Signature]

Property Street Address 19-104 West Hargett St.

Historic District _____

Historic Property/Landmark name (if applicable) Odd Fellows

Owner's Name Odd Fellows Landlord LLC

Lot size _____ (width in feet) _____ (depth in feet)

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant Harrell Sign Co
 Mailing Address 512 Pershing Road
 City Raleigh State NC Zip Code 27608
 Date 1-4-2017 Daytime Phone 919-832-6878
 Email Address mary @ harrell sign . com
 Applicant Signature

Will you be applying for rehabilitation tax credits for this project? Yes No
 Did you consult with staff prior to filing the application? Yes No

Office Use Only
 Type of Work 64

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

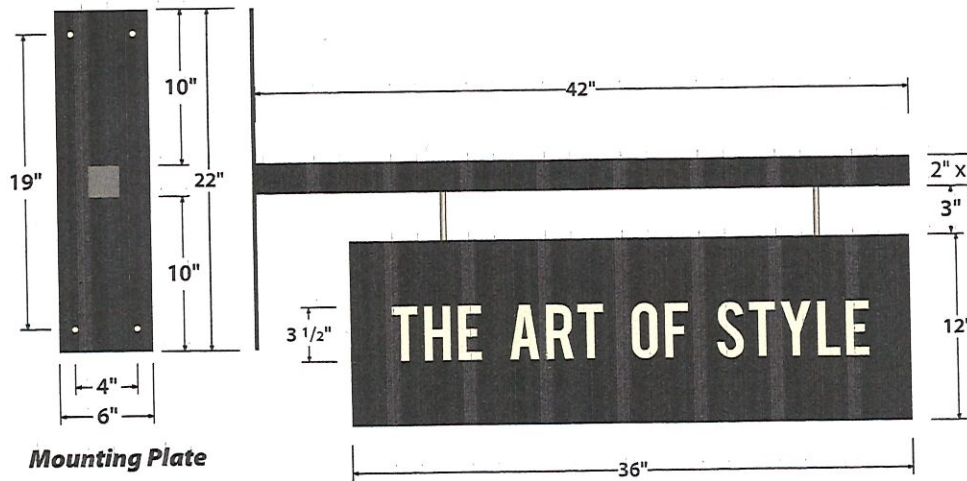
Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
		Putting in a blade sign - see attached plan

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 9/9/17. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Melissa Robb Date 3/9/17

	TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.	✓		✓		
Minor Work (staff review) – 1 copy					
Major Work (COA Committee review) – 10 copies					
1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	✓		✓		
2. Description of materials (Provide samples, if appropriate)	✓		✓		
3. Photographs of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	✓		✓		
4. Paint Schedule (if applicable)	☐	✓			✓
5. Plot plan (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition; demolition; fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	☐	✓			✓
6. Drawings showing existing and proposed work <input checked="" type="checkbox"/> Plan drawings <input checked="" type="checkbox"/> Elevation drawings showing the façade(s) <input checked="" type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input checked="" type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.	✓	☐	✓		
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses.	☐	✓			✓
8. Fee (See Development Fee Schedule)	✓		✓		



Non-Illuminated Double-Faced Hanging Sign

Sign Depth : 2"
 Material : Fabricated Aluminum
 Background Color : Black
 Copy Color : White
 Mount : Attach Below Black Aluminum Bracket
 Mounted to Building Fascia

*Attachment in Mortar Joints Only
 Using (4) 1/2" x 4" Lag Bolts & Shields (black)*



Sign Location
 Approximately 9'-8" Clearance

MET. E212489

Colors on this rendering are representational only, and may not match actual sign color. See written description for actual color specification.

SCALE 1" = 1'-0"

CUSTOMER APPROVAL	DATE	DATE
		08-23-16
		08-24-16
LANDLORD APPROVAL	DATE	08-25-16
		09-09-16
		11-01-16r



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Harrell Sign Co.
 INCORPORATED

512 PERSHING ROAD · RALEIGH, NC 27608 · (919) 832-6878 · FAX (919) 832-4907

PROJECT	The Art of Style	SHEET 1
LOCATION	19-104 West Hargett Street Raleigh, NC	OF 1

Anagnost, John

From: Mary Baker <marybaker@harrellsign.com>
Sent: Monday, February 06, 2017 9:17 AM
To: Anagnost, John
Subject: Re: Minor Work COA for 19 W Hargett St
Attachments: Store Front 02-03-2017 001.JPG; Store Front 02-03-2017 003.JPG; Store Front 02-03-2017 004.JPG; Store Front 02-03-2017 005.JPG

Mr. Anagnost,

Here are some more pictures of the store front. Please let me know if you need anything else.

On Thu, Feb 2, 2017 at 2:19 PM, Anagnost, John <John.Anagnost@raleighnc.gov> wrote:

Mary: Thank you for submitting a Minor Work application for 19 W Hargett St. I've reviewed the application and I have a few comments. Additional materials may be sent in by email.

- Please provide print-quality, color images of both street fronts of the building (the other photo you sent was too close, please provide wider shots)

Thanks,

John

“E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized City or Law Enforcement official.”

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Thank you,

Mary Baker

Harrell Sign Co, Inc
512 Pershing Rd.
Raleigh, NC 27608
Tel : [919.832.6878](tel:919.832.6878)
Fax : [919.832.4907](tel:919.832.4907)



