Certificate of Appropriateness Placard
for Raleigh Historic Resources

501 NEW BERN AVENUE
Address
OAKWOOD
Historic District

Historic Property
052-17-MW
Certificate Number
03-21-2017
Date of Issue
09-21-2017
Expiration Date

This certificate must be kept posted in a location visible to public view until all phases of the described project are complete. The work must conform with the codes of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 919-733-3238 and the commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Project Description:
- Repair fascia and soffit by removing damaged aluminum and replacing with wood
- Repaint fascia and soffit with antique white paint
- Repair/replace damaged flashing, gutters, downspouts
- Replace five windows to match originals in design, materials, paint color

Signature:
Melissa Robb
Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.
Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

DEVELOPMENT SERVICES DEPARTMENT

For Office Use Only

Transaction #: 2193223
File #: 052-17-MW
Fee: 9.75
Amount Paid: 29.00
Received Date: 11-07-2016
Received By: [Signature]

Property Street Address: 501 New Bern Avenue - Raleigh, NC

Historic District: Oakwood Historic District

Historic Property/Landmark name (if applicable): NA

Owner's Name: Helping Hand Mission

Lot size: .36 ac (width in feet): approx. 112.93’ (depth in feet): approx. 136.32’

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys (Label Creator):

<table>
<thead>
<tr>
<th>Property Address</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant: Sylvia Wiggins
Mailing Address: 501 New Ben Avenue
City: Raleigh, State: NC, Zip Code: 27610
Date: 10 October 2016, Daytime Phone: 919-829-8048
Email Address: helpinghandmission@yahoo.com
Applicant Signature: [Signature]

Will you be applying for rehabilitation tax credits for this project? ☐ Yes ☐ No
Did you consult with staff prior to filing the application? ☐ Yes ☐ No

Office Use Only:
Type of Work: ☑ Historic Certification

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org):

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work (attach additional sheets as needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1/p.27</td>
<td>Wood</td>
<td>* repair fascia and soffit by removing damaged aluminum fascia and soffit and replacing with wood.</td>
</tr>
<tr>
<td>3.3/p.31</td>
<td>Architectural Metals</td>
<td>* repair/replace damaged or irregular flashing, gutters and downspouts.</td>
</tr>
<tr>
<td>3.4/p.32,33</td>
<td>Paint and Paint Colors</td>
<td>* paint fascia and soffit with antique white exterior primer and paint.</td>
</tr>
<tr>
<td>3.7/p.38-41</td>
<td>Windows and Doors</td>
<td>* replace 5 nonconforming windows that meet the Historic District guidelines.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* install cellar door at rear basement entry</td>
</tr>
</tbody>
</table>
**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until __4/21/17__. Please post the enclosed placard form of the certificate as indicated at the bottom of this form. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) ___________________________ Date __3/21/17__

<table>
<thead>
<tr>
<th>TO BE COMPLETED BY APPLICANT</th>
<th>TO BE COMPLETED BY CITY STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attach 8-1/2&quot; x 11&quot; or 11&quot; x 17&quot; sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</td>
<td>YES</td>
</tr>
<tr>
<td><strong>Minor Work (staff review) – 1 copy</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Major Work (COA Committee review) – 10 copies**

1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g., width of siding, window trim, etc.).

2. Description of materials (Provide samples, if appropriate)

3. Photographs of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.

4. Paint Schedule (if applicable)

5. Plot plan (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.

6. Drawings showing existing and proposed work
   - Plan drawings
   - Elevation drawings showing the façade(s)
   - Dimensions shown on drawings and/or graphic scale (required)
   - 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is too small to be legible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.

7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses.

8. Fee (See Development Fee Schedule)
Good morning Melissa/Tania,

I have been in contact with Stanley King in regards to replacing the non-compliant replacement windows which were installed at 501 New Bern Ave. I will be reproducing the windows with an exact reproduction of the original windows, made from the same species of lumber (likely old growth pine). The casement sashes and double-hung sashes will be made using original marine teak style construction with true divided light fenestration and true glazed single pane glass.

The solution for the cellar door is still undecided and will be included on a separate COA application in the near future.

Thank you for your time,
Will Hillebrener
Oak City Artisans

On Friday, March 17, 2017 3:05 PM, "Robb, Melissa" <Melissa.Robb@raleighnc.gov> wrote:

Will,

As you may know, Stanley King has submitted a Certificate of Appropriateness (COA) application for 501 New Bern Ave, including replacement of some windows and a cellar door. He indicated that you will be providing additional information about the windows and door. Is that something that you can share with us via email? These details appear to be the only missing elements of the COA application.

Thank you,
Melissa

Melissa Robb, Planner II
Raleigh Historic Development Commission
Raleigh Urban Design Center
One Exchange Plaza, Suite 300
Raleigh, NC 27601
919.996.2637
919.516.2684 (fax)
melissa.robb@raleighnc.gov

COA process information is available here.

From: Stanley King [mailto:StanleyKing@Earthlink.net]
Sent: Thursday, March 16, 2017 4:55 PM
To: Tully, Tania; Robb, Melissa
Subject: 501 New Bern Avenue - COA

Good afternoon Ms. Tully,
REPLACES MY CODES (3)
SOFFIT & GUTTERING TO BE REPLACED AT REAR (4)
BUILT-IN GUTTER IN WOOD FRAME CORNICE - EXPANSION JOINT AT BRICK WALL