



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

535 N EAST STREET

Address

OAKWOOD

Historic District

Historic Property

062-17-MW

Certificate Number

04-12-2017

Date of Issue

10-12-2017

Expiration Date

## Project Description:

- Install wood bench in park

- 

*This card must be kept pasted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature,   
Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*



# Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT  
SERVICES  
DEPARTMENT**

Development Services  
Customer Service Center  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831



- ☒ Minor Work (staff review) – **1 copy**
- ☐ Major Work (COA Committee review) – **10 copies**
- ☐ Additions Greater than 25% of Building Square Footage  
☐ New Buildings  
☐ Demo of Contributing Historic Resource  
☐ All Other
- ☐ Post Approval Re-review of Conditions of Approval

## For Office Use Only

Transaction # 499236  
 File # 6062-17-MW  
 Fee Ø  
 Amount Paid Ø  
 Received Date 1-3-17  
 Received By THM  
Amended 3/20/17

Property Street Address **535 N. East Street Raleigh, NC 27604**

Historic District **Oakwood Historic District**

Historic Property/Landmark name (if applicable) **Oakwood Commons Park**

Owner's Name **City of Raleigh**

Lot size **.1 Acre** (width in feet) **52 ft** (depth in feet) **105 feet**

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant Ashley Deans

Mailing Address PO Box 590

City Raleigh

State NC

Zip Code 27601

Date March 20, 2017

Daytime Phone 919-996-4810

Email Address ashley.deans@raleighnc.gov

Applicant Signature *Ashley Deans*

Will you be applying for rehabilitation tax credits for this project? ☐ Yes ☒ No

Did you consult with staff prior to filing the application? ☒ Yes ☐ No

Office Use Only

Type of Work \_\_\_\_\_

*67*

Design Guidelines - Please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
2.3	Site Features and Plantings	<p>Parks, Recreation and Cultural Resources Construction staff built a new bench to resemble the current benches at Oakwood Commons Park to provide another amenity to the park since a citizen had made a donation for a memorial bench specific to the park. PRCR met on site to confirm location of the memorial park bench. The location of the bench was chosen so that the bench would be in one of the landscape beds so that patrons of the park could sit and enjoy the open space area and in a low maintenance area that would not disrupt Parks staff's routine maintenance.</p> <p>There was no removal of any landscape or other structures in the park to install this bench. Staff will plan to install the bench once approved.</p>



### Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 10/12/17. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) \_\_\_\_\_

Date

4/12/17

	TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.  <b>Minor Work</b> (staff review) – <b>1 copy</b>  <b>Major Work</b> (COA Committee review) – <b>10 copies</b>					
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>				
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input checked="" type="checkbox"/>				
3. <b>Photographs</b> of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>				
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6. <b>Drawings</b> showing existing and proposed work <input type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the façade(s) <input type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <a href="#">Label Creator</a> to determine the addresses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
8. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	<input type="checkbox"/>				

## Oakwood Commons Park Memorial Bench

### Written Description

An interested individual contacted Parks, Recreation and Cultural Resources to install a memorial park bench at Oakwood Commons Park to honor a loved one who grew up in the Historic Oakwood neighborhood. PRCR staff constructed a new bench with same materials, and size of current benches in Oakwood Commons Park.

Memorial benches are available for interested individuals to create a memorial for a loved one in a City of Raleigh Park or Greenway trail. All memorial bench donors donate a set amount of money to the City of Raleigh which covers the cost of the bench, installation and a customized plaque. The original standard park bench that was submitted in the first COA was denied and staff have left the bench in the park until approval to replace with proper bench. Shown below is the new bench which will also include a customized plaque that will be inset in one of the wooden beams on the bench.

### Description of Materials

**FRAME:** All welded metal frame

**FINISH:** black galvanized finish

**LENGTH:** 4'

**SEAT & BACK MATERIALS:** 2" x 4" refurbished oak wood

### Photograph





Oakwood Commons Park









