



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

118 S PERSON STREET

Address

MOORE SQUARE

Historic District

Historic Property

071-18-MW

Certificate Number

05-04-2018

Date of Issue

10-04-2018

Expiration Date

Project Description:

- 2 signage panels

This card must be kept pasted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT
SERVICES
DEPARTMENT**

Development Services
Customer Service Center
One Exchange Plaza
1 Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-996-2495
eFax 919-996-1831



- ☒ Minor Work (staff review) – **1 copy**
- ☐ Major Work (COA Committee review) – **10 copies**
- ☐ Additions Greater than 25% of Building Square Footage
- ☐ New Buildings
- ☐ Demo of Contributing Historic Resource
- ☐ All Other
- ☐ Post Approval Re-review of Conditions of Approval

For Office Use Only

Transaction # 547544

File # _____

Fee 29.00

Amount Paid 29.00

Received Date 3/9/18

Received By 2H

Property Street Address **118 S. Person Street**

Historic District **Moore Square**

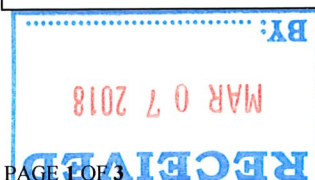
Historic Property/Landmark name (if applicable)

Owner's Name **Vintage Church**

Lot size (width in feet) (depth in feet)

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address



I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant Amy Jones on behalf of Vintage Church

Mailing Address PO Box 27887

City Raleigh

State NC

Zip Code 27611

Date 3/5/18

Daytime Phone 919.803.9833

Email Address amy.jones@vintagenc.com

Applicant Signature

Will you be applying for rehabilitation tax credits for this project? ☐ Yes ☒ No

Did you consult with staff prior to filing the application? ☐ Yes ☒ No

Office Use Only

Type of Work 64

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
2.8	Signage	Add signage to include logo, service times, and URL. Corten steel to match existing + painted wood backer. Replace damaged areas of existing belltower signs.

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 11/04/2018. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Collette R K Date 05/04/2018

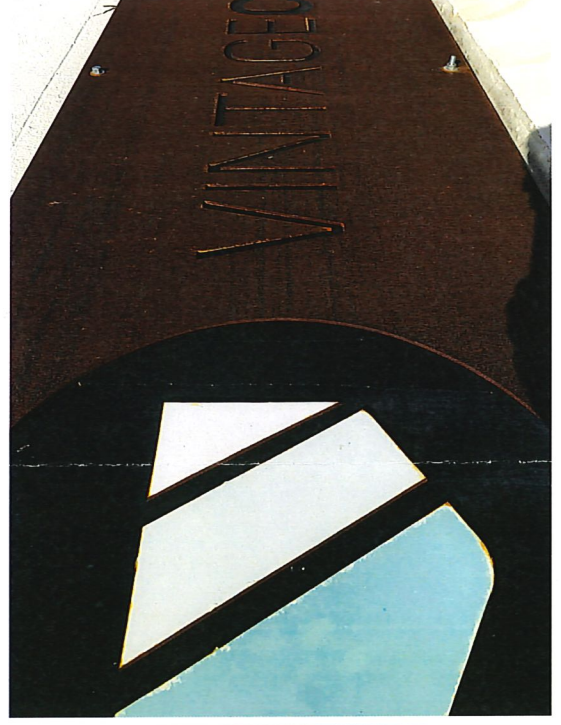
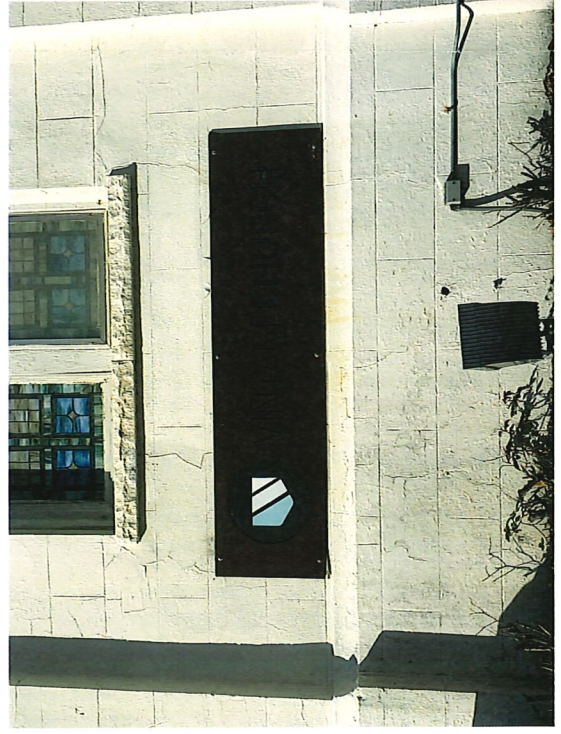
TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete. <u>Minor Work</u> (staff review) – 1 copy <u>Major Work</u> (COA Committee review) – 10 copies					
1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>				
2. Description of materials (Provide samples, if appropriate)	<input checked="" type="checkbox"/>				
3. Photographs of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>				
4. <u>Paint Schedule</u> (if applicable)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
5. <u>Plot plan</u> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
6. Drawings showing existing and proposed work <ul style="list-style-type: none"> <input type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the façade(s) <input type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <u>Label Creator</u> to determine the addresses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
8. Fee (<u>See Development Fee Schedule</u>) <u>will call w/ credit card!</u>	<input checked="" type="checkbox"/>				

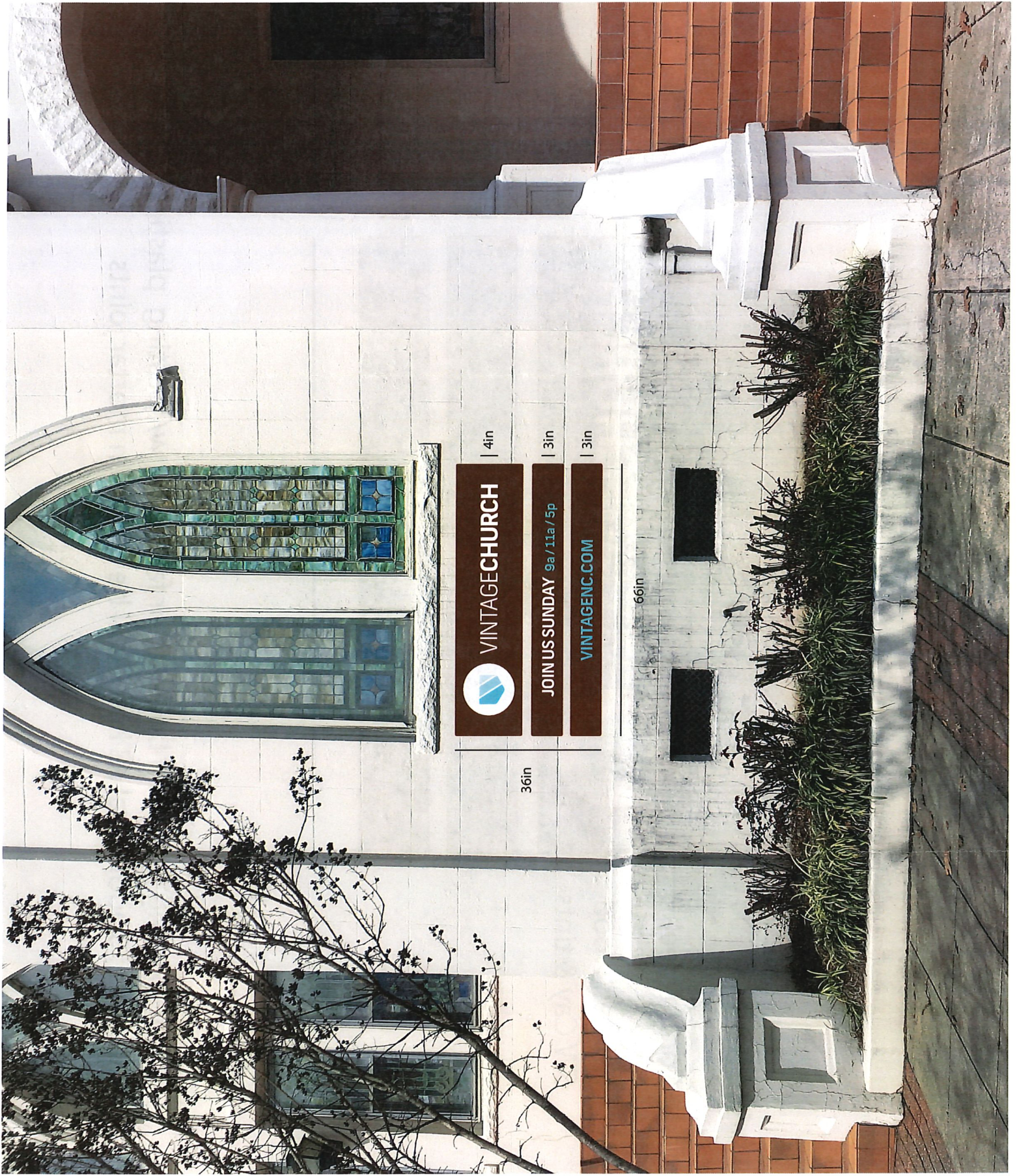
Existing Signage

location of proposed new signage



repair w/ painted wood pieces







* Four existing holes will be used for fastening w/ existing plastic anchor & screws ; 6 additional #8 holes will be added in mortar joints

Kinane, Collette

From: Amy Jones <amy.jones@vintagenc.com>
Sent: Tuesday, May 1, 2018 12:46 PM
To: Kinane, Collette
Cc: Tully, Tania; Robb, Melissa
Subject: Re: Minor Works COA application - 118 S. Person Street

Thank you! Can we have the approval for the URL sign & service times officially then? And I have a major works submission on it's way to you now. We will plan to attend the June 28 4pm hearing, is that correct?

Amy

AMY JONES Art Director

VINTAGECHURCH
(w) vintagenc.com (t) 919.803.9833

On Mon, Mar 26, 2018 at 11:08 AM, Kinane, Collette <Collette.Kinane@raleighnc.gov> wrote:

Hi, Amy –

I am reviewing your minor works COA application for additional signage at [118 S. Person Street](#). Staff would be able to approve the addition of the service times and URL sign panels as a minor work, but the additional Vintage Church logo panel would need to be submitted as a major work due to the amount of signage currently on the structure.

Please let me know if you have any questions.

Thanks,

Collette

Collette R. Kinane

Preservation Planner II

■ Raleigh Urban Design Center

One Exchange Plaza, Suite 300 | Raleigh, NC 27601