



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

504 S BOYLAN AVENUE

Address

BOYLAN HEIGHTS

Historic District

Historic Property

075-14-MW

Certificate Number

6/17/2014

Date of Issue

12/17/2014

Expiration Date

**Project Description:**

- Replace roofing shingles;
- install skylight

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature

Raleigh Historic Development Commission



# Development SERVICES

FIRE • INSPECTIONS • PLANNING  
PUBLIC UTILITIES • PUBLIC WORKS

**Customer Service Center**

One Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-516-2495  
Fax 919-516-2685

**Raleigh Historic Districts Commission – Certificate of Appropriateness (COA) Application**



RALEIGH HISTORIC DISTRICTS COMMISSION

- Minor Work (staff review) – 1 copy
- Major Work (COA Committee review) – 14 copies
  - Additions Greater than 25% of Building Square Footage
  - New Buildings
  - Demo of Contributing Historic Resource
- Post Approval Re-review of Conditions of Approval

For Office Use Only

Transaction # 399505  
 File # 075-14-MW  
 Fee \$28  
 Amt Paid \$28  
 Check # 1500  
 Rec'd Date 4/12/14  
 Rec'd By 4/12/14

• If completing by hand, please use **BLACK INK**. Do not use blue, red, any other color, or pencil as these do not photocopy.

Property Street Address **504 S Boylan Ave**

Historic District **Boylan Heights**

Historic Property/Landmark name (if applicable)

Owner's Name **Dan and Lisa Shaughnessy**

Lot size **14**

(width in feet) **55**

(depth in feet) **130**

For applications that require review by the COA Committee (Major Work), list all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property):

Property Address	Property Address

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application can not be accepted.



Type or print the following:

Applicant **The Northgate Group, LLC**

Mailing Address **1008 W South St**

City **Raleigh** State **NC** Zip Code **27603**

Date **6/11/14** Daytime Phone **919-633-4622**

Email Address **emily@thenorthgategroup.com**

Signature of Applicant 

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 12/17/14. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

Signature   Date 6/17/14

**Project Categories (check all that apply):**

- Exterior Alteration
- Addition
- New Construction
- Demolition

Will you be applying for state or federal rehabilitation tax credits for this project?

- Yes
- No

**(Office Use Only)**

Type of Work 60, 65

\_\_\_\_\_

\_\_\_\_\_

**Design Guidelines** Please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief Description of Work
3.7	Windows	Install Velux flat fixed skylight on rear side of house
3.5	Roof	Replace 3 tab shingles with charcoal architectural shingles

TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
<p>Attach 8-1/2" x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</p> <p><b>Minor Work (staff review) – 1 copy</b></p> <p><b>Major Work (COA Committee review) – 14 copies</b></p>	X				
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.).	<input checked="" type="checkbox"/>				
2. <b>Description of materials</b> (Provide samples, if appropriate).	<input checked="" type="checkbox"/>				
3. <b>Photographs</b> of existing conditions	<input checked="" type="checkbox"/>				
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>			
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input type="checkbox"/>			
6. <b>Drawings</b> showing proposed work <ul style="list-style-type: none"> <li><input type="checkbox"/> Plan drawings</li> <li><input type="checkbox"/> Elevation drawings showing the new façade(s).</li> <li><input type="checkbox"/> Dimensions shown on drawings and/or graphic scale.</li> <li><input type="checkbox"/> 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snap shots of individual drawings on the big sheet.</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
7. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	<input checked="" type="checkbox"/>				

Minor works review: Replace shingles with architectural shingles and add a skylight on rear back of house. This home was an infill home built in 1998. The skylight will go on the rear side roof. This roof steps down from the main roof and is not visible from the street or anywhere other than the neighbor's back yard.

Existing Front Façade



Existing Rear Side – Location for skylight between attic vent and pipe.



skylight location

3.5 Roof – Replace existing 3 tab shingles with GAF Charcoal architectural shingles. Existing roof has red painted faux ridge cap we believe to emulate the old slate roof look. Please advise on whether we have to put this detail back or not.



Not required  
TGT

3.7 Window – Add a Velux deck mount (flat) 2x4 skylight to the rear side of the house to allow light into the kitchen. FS C06 Model

